



# Village of L'Anse

## INFORMATION MANUAL

### Fiscal Year

2024-2025

INFORMATION

FEE SCHEDULES

POLICIES

LEASES/CONTRACTS/AGREEMENTS

ADOPTED:

EFFECTIVE: 7/1/2024-6/30/2025





Fiscal Year 2024-2025

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1881 detailed aerial drawing of the Village of L'Anse

The Village of L'Anse is a Great Lakes coastal community located on beautiful Keweenaw Bay, on Lake Superior in north central Baraga County, in Michigan's Upper Peninsula. The L'Anse area is picturesque, overlooking the pristine waters of Lake Superior, and is surrounded by northern hardwood, coniferous forests, waterfalls, lakes, streams and wilderness. The highest point in Michigan, Mt. Arvon at 1,979.238 feet above sea level is a few miles out of town.

The Village is located within the Dead-Kelsey watershed, containing the Falls River and Linden Creek. The Falls River water course drains from the hills south of L'Anse and empties into Lake Superior near the downtown area; this is an excellent fishing stream. The majority of the Village businesses and residential area lie within one-half (½) mile of either one of the rivers or Lake Superior.

The area is perfect for the outdoor enthusiast: hiking, skiing, fishing, swimming, hunting, snowmobiling, snowshoeing,

off-road vehicles, and water sports make this an ideal location. The Village offers a safe secure community to live and work in.

In French, L'Anse roughly translates as "The Bay," (pronounced "LAHNce") a reference to its location at the base of the Keweenaw Peninsula. Michigan is derived from the Indian words: Michi-gama meaning: the large lake.

The Village has a trained/knowledgeable staff, 18 full time employees as well as a Part time: Engineer/Street Administrator, Fire Chief, Cemetery Sexton, and a Cemetery Groundskeeper. A full range of services including: Water Filtration Treatment Plant, Wastewater/Sewer Treatment Plant, Department of Public Works, Police Department,





Volunteer Fire and Rescue Department, Evergreen Cemetery, Garbage Collection, Snow Removal, Building Permits, Tax Collection, Marina with Boat Launch/pier, Two (2) Mooring Buoys, Waterfront Park, Meadowbrook Ice Arena, Free wireless internet throughout the downtown area, and an Electric Distribution System.

The village has an office staff capable of handling day-to-day operations so the Village Manager can focus on the future direction of the community as well as obtaining the necessary funding for projects.



The village has seven (7) enthusiastic members plus an active Downtown Development Authority (DDA) and Planning Commission. The DDA amended their charter in 2011 to extend the agreement to 2040. The DDA has offered for business Façade Grants. This program has been supported by the DDA since 2007. Many business have applied and received the Façade Grant to repair the front of their businesses.



The Planning Commission developed and adopted a master plan in 2011 and new zoning map and zoning ordinance in 2012.

The lakeside community has a municipal marina (offering electricity, water), barrier-free pier, boat launch, fish cleaning station, a scenic waterfront park, a swimming beach, children's playground, picnic area, a large pavilion, public restrooms,



Splash Water Park, and a 1,500 foot lighted walkway with benches. On the west side of the park there is a volleyball court, a horseshoe court, covered picnic areas, and a train for the kids to play on.



Also available through the downtown area is **FREE WI-fi**.

Business and civic leaders and village government have worked together to develop the waterfront into a carefully planned-marina-park complex. The Downtown Development Authority (DDA) and Federal and State grants have increased the village's limited budget.

L'Anse's public frontage (Front St. Park & Marina) on L'Anse Bay at the Falls River mouth was a gift from the Ford Motor company when it sold the adjacent Falls River mill. Ford's lumber operation had used the waterfront for its own shipping and for decking logs.

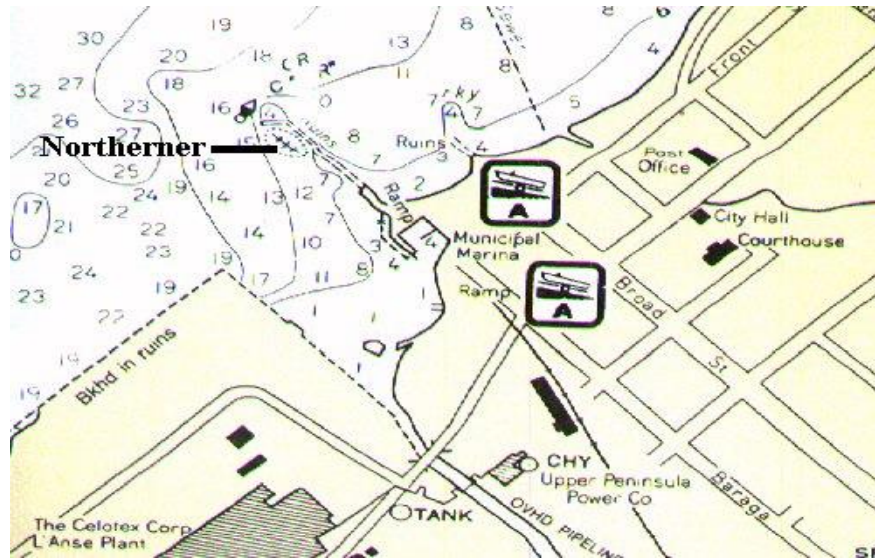
1922 L'Anse Ford Sawmill --- Site of former sawmill acquired by Ford Motor Company in 1922, currently site of Certaineed Ceiling Tile Plant. At its peak the sawmill employed 1,000 people and produced 180,000 board feet of lumber daily for automobile parts manufactured at Ford's Iron Mountain assembly plant. Lumber was transported by Lake Freighters, which docked in Keweenaw Bay. Up along the hill on Baraga Avenue stood a radio tower, which provided communications between the mill, woods operations and ships on Lake Superior.

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A green buoy marks the end of the existing pier; off it lies the remains of the Northerner, Keweenaw's most interesting wreck. This is an easy dive for scuba divers.

Today the Northerner lies just off the municipal boat launch at L'Anse. She is in 10 -15 ft. of water and has substantial remains. Portions of her hull and frames remain as well as a good deal of machinery and tools. This site contains a number of small artifacts and tools which should be left for archeological survey. Like all the Keweenaw's wrecks, the Northerner is owned by the State and is monitored regularly.





On June 23, 1997 the new Village Offices opened it's doors to the public. A millage was passed in previous year to improve the old Village Offices and Fire Hall with an addition of a 3 door Parking Garage for Fire Trucks/Dept., new barrier-free Council Chambers, and new barrier –free Village Offices. The millage is a Unlimited Tax General Obligation Refunding Bond. Bond will be paid off on 10/1/2026. Bond Cost: \$650,000.



## PUBLIC WORKS

Department of Public Works (DPW) for the Village of L'Anse consists of five (5) full-time employees led by a Leadman. There are two (2) equipment operators, one (1) mechanic, and one (1) laborer. All members are protected by the AFSCME, Local 2542, Union and all have a CDL license endorsement.

The DPW, during the summer months, repair roads and sidewalks; lawn mowing and maintenance at the local parks (Front St. and Third St.); pickup bagged leaves, branches, yard waste; clean-out and repair sewer lines; maintain the Meadowbrook Arena; assist at the Evergreen Cemetery when needed; assist the Water Department when there are water leaks; street sweeping with the 1969 Elgin Street-sweeper

Spring of the Year, the village provides a yard waste pickup and an Annual Spring Cleanup. Residents can place bagged leaves and yard waste at the curb and the DPW will pickup. During the 1<sup>st</sup> or 2<sup>nd</sup> week of May Dumpsters are placed at the Village Garage and residents can dispose of rubbish for \$20.00 a pickup or trailer load.

Fall of the Year, the village provides a yard waste pickup. Residents can place bagged leaves and yard waste at the curb and the DPW will pickup.

Winter months the DPW responsibilities are snow removal from November through April. They keep 18.93 miles of village major and local streets free of snow using two (3) dump trucks w/ sander and plow, two (2) end loaders, one (1) skid steer, two (2) pickups with plows, JD Tractor w/snowblower. They keep the main sidewalks of Main St., Broad St., and Baraga Ave. free of snow using a pickup with plow or the tractor snowblower.

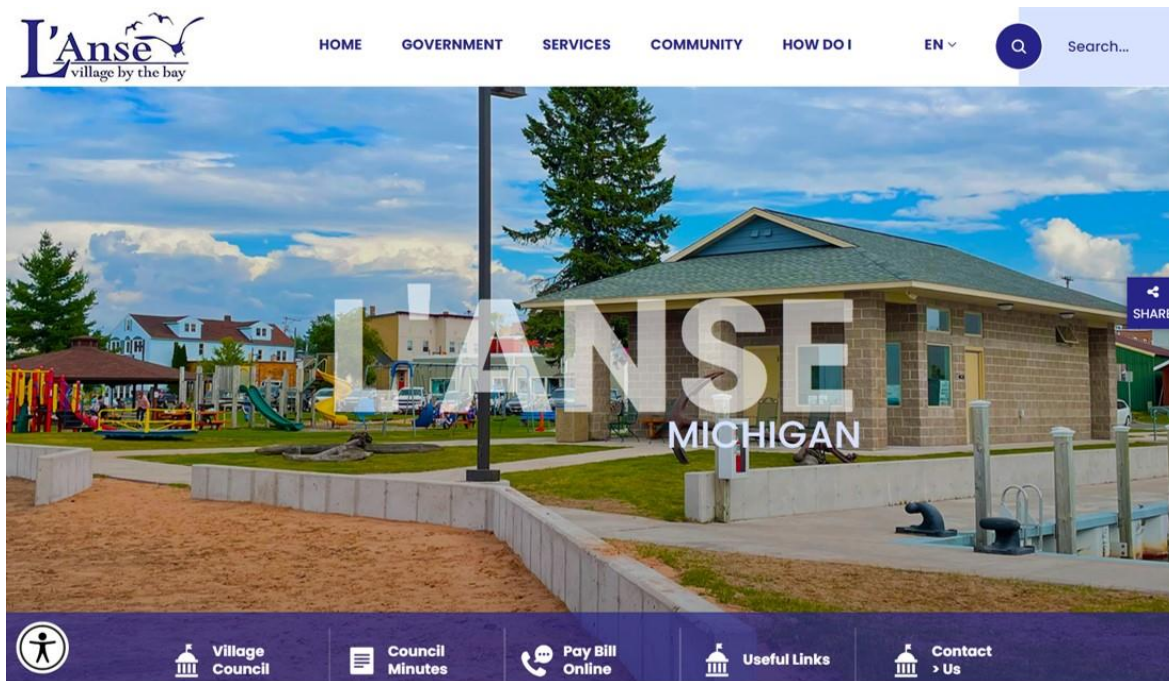
### CHRISTMAS TREE COLLECTION

Christmas trees can be placed at the curbside, for tree collection service.

### Village of L'Anse New Website

The old website was getting out dated so it was time to get a new one. We went live on March 21, 2023. You can get all the information you need about the village on this new site.

[villageoflanse.org](http://villageoflanse.org)



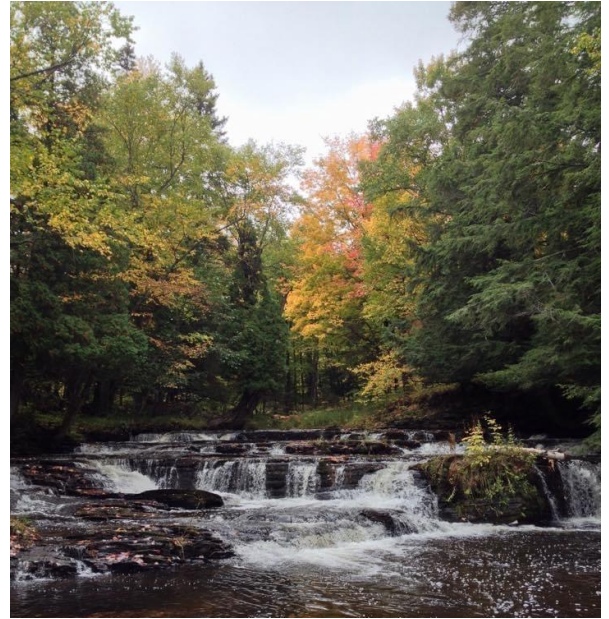


The Falls River's mouth offers a nature trail curving south along the river reaching a series of waterfalls (upper, lower, and middle falls) where you can observe the shelves of slate and sandstone.

About a mile south of L'Anse there is the Powerhouse Falls. Power House Falls is located on the Falls River. The river is about 40 wide here and drops 15 feet. The falls is named for the old power house that stands next to it. There is a small park at the falls with no



restroom. A pleasant trail follows the river about a mile downstream. The falls themselves are up behind the powerhouse, a peeling concrete block building.



**An Army Corp of Engineer Project was done on the Linden Creek in 2004. This project was 100% funded.**

**A Downtown Streetscape Project was completed in 2006.**

FLOOD CONTROL: \$3 million-plus (U.S. Army Corps of Engineers funded entire project)

STREETSCAPE COST: \$1.2 million (including \$690,000 in grants from MDOT and MEDC/CDBG)

A major flood catastrophe on Mother's Day in 2002 in the Village of L'Anse downtown ultimately led to an "astounding" downtown renewal program that is transforming a dilapidated core area into one that is attracting entrepreneurs and giving new life to a tired retail area. A portion of Main Street in L'Anse was under more than 2 feet of water during the 2002 rain event. Although village officials and citizens had been talking about a new streetscape for their downtown before the flood, all involved were hesitant to construct improvements that might then be damaged. Action to correct the

flooding became the lynch-pin of the downtown renewal. To control flooding the village had to get an easement from a private property owner, who refused. Although eminent domain could have been used, it would have been time consuming and costly. The village and the Downtown Development Authority decided to take a risk and purchase the downtown property for \$400,000. Even though the DDA and the village split the cost, coming up with \$200,000 was a lot for a village whose general fund expenditures totaled \$1.1 million that year. As the Army Corps addressed the flooding problems, the property was sold to a grocer who built a new \$2 million downtown store and created 22 new jobs. The new jobs created grant funding with MEDC's CDBG program for \$440,000. MDOT granted the village an additional \$250,000 for streetscaping. The L'Anse DDA provided the local match of \$450,000

through cash and bonding. To top off the renewal project, the village also decided to replace the storm sewer system as well as mill and resurface major downtown streets.

The **L'Anse Evergreen Cemetery** is a 31 acre parcel in Section 9, located off of Winter St. **Cora Reynolds Anderson** (1882-1950) the first woman elected to Michigan House of Representatives is buried in the cemetery. She served one term from 1925-1926.

In the **Village limits**, north of Eastern Avenue, is Indian Reservation which is part of the Keweenaw Bay Indian Community (KBIC) of the Lake Superior Band of Chippewa Indians L'Anse Reservation of Ojibwa.

**L'Anse is the county seat** of Baraga County. The Village is located within L'Anse Township. It is also home to the county's only hospital, Baraga County Memorial Hospital (critical access hospital); and a nursing home, Bayside Village.

**Baraga County Courthouse** is placed on the National Historic Register this building has been refurbished retaining century old grace and style and incorporating the need for modern offices and state of the art record storage and retrieval systems. Photographs of the county's scenic area are displayed in the courthouse. The building dates to 1891. It is located in downtown L'Anse.

L'Anse Township Hall dates to the turn of the century and contains a pictorial history of the people, events and places throughout the county. It is open during business hours and is located in downtown L'Anse.

The Village also has Industrial/Commercial sites available for lease or sale in the two (2) Industrial Parks; Dynamite Hill Rd. Industrial Park and LaFave Drive Industrial Park.

Within the Village limits there is a Biomass-fueled Electrical Generation plant (L'Anse Warden Electric Company/LWEC a subsidiary of Traxys North America LLC), which went into commercial operation in late 2009. LWEC converted the former J.H. Warden Generating Station which was a coal, oil and natural gas-fired station, into a biomass facility, which allows the plant to utilize one of Michigan's renewable resources. The fuels used to generate electricity include: Forest Products (woodchips and bark), papermill wood residues, railroad ties, and tire chips. In addition to providing renewable energy the plant utilized papermill waste from a nearby mill as part of its fuel input, and provides steam and electricity to a local manufacturer. The company employs about 25 people.

A manufacturing of ceiling tile and particle board plant (CertainTeed) is located in the village. The company employs 152-full-time salaried and hourly employees. The plant began in 1957, when Celotex purchased the former Ford Motor Company plant site, including a 176 acre plant site and 242,000 woodland acres. Ceiling tile manufacturing began in 1959. BPB purchased the operation from Celotex in 2000, followed by a 2005 purchase by Compagnie de Saint-Gobain SA, which own CertainTeed.

The two (2) plants (L'Anse Warden Electric and CertainTeed) share a number of resources. Excess steam from the power plant, for example, is channeled to CertainTeed for use in production of mineral fiber ceiling tiles. CertainTeed then provides scrap from its production process to L'Anse Warden Electric for fuel to burn.

A **Free Public Library** with a variety of books and technology and L'Anse Area School, a Class C school, kindergarten through 12<sup>th</sup> grade; resides within the village limits. The Village has residing a Private elementary/middle school, Sacred Heart School, kindergarten through 6<sup>th</sup> grade. There is also the L'Anse Baraga Community School and adult/alternative school.

**Baraga County Convention & Visitors Bureau** is a weekday information center with local history books, county maps, information for exploring secluded area waterfalls, beaches, mountaintops and other backroad adventures.

**Baragaland Senior Citizens Center**– Senior Services offered: homemaker aide, respite care, private duty, personal care, bus service, foot care, loan closet, non-emergency medical transportation, medication management, and recreation.

U.S. Hwy 41 runs through the southernmost portion of the village.

The Village is also served by the Wisconsin Central Railroad.



Picture of old Railroad Depot (torn down)

**Keweenaw Bay Ojibwa Community College (KBOCC)** is undergoing a number of changes in connection with the move of its main campus to the former Baraga County Memorial Hospital building in L'Anse. The college was also accredited by the North Central Association of Colleges and Schools in July 2013. KBOCC has undertaken an ambitious plan to utilize and renovate the new campus building.



General Statistical Data

Area – Village Limits: 2.346 square miles – 1,501.33 acres  
2.3 miles of shoreline  
Elevation: 607 feet  
Latitude: 46.8 degrees N, Longitude: 88.4 degrees W

Form of Government: General Law Village, chartered by the State of Michigan 1871

Fiscal Year: July 1 – June 30  
Population: 2020 census: 2,011  
Population Density: 736 people per sq mile  
Elevation: 620 feet  
Time Zone: Eastern  
Zip Code: 49946  
Area Code: 906

Number of Employees: Eighteen (18) Full-time (includes: Village Manager, Clerk, Treasurer, Police Chief, Police Officers, Water/Wastewater Operators, Water Leadman, Laborer, Wastewater Leadman, DPW Operators, Mechanic)  
Three (3) Part-time: Street Engineer, Cemetery Sexton, Cemetery Groundskeeper.

Fire Protection: Fire Chief, 20 Volunteer Firemen, 1 Fire Station, 2 Fire Fighting Vehicles, 2 Rescue Trucks, 1 Argo, 1 utility trailer.

Year 2023

Property Tax Parcels:	Number of <b>Real</b> Property Tax Parcels	1011
	Number of <b>Personal</b> Property Tax Parcels	108
	Number of <b>Exempt</b> Tax Parcels	154
	Number of <b>Leased Land</b> Tax Parcels	2
	Number of <b>IFT Real</b> Property Tax Parcels	2
	Number of <b>IFT Personal</b> Property Tax Parcels	0
	Number of County Land Bank Parcels	2
	Number of <b>DDA</b> Property Tax Parcels	183
	Taxable Value <b>Real</b> Property	\$ 43,718,828
	Taxable Value <b>Personal</b> Property	\$ 5,604,197
	Taxable Value <b>IFT Real Property</b>	\$ -0-
	Taxable Value <b>IFT Personal</b> Property	\$ -0-
	Base Value <b>DDA</b> Property	\$ 2,900,600
	Taxable Value <b>DDA</b> Property	\$ 7,232,034

Water Utility:

Customer Accounts:	
Residential/Commercial	892
Township	234
Gallons Treated:	64,175,920
Gallons Sold:	55,417,186
Revenue from Sales:	\$746,162.75
Source of Water Supply – Keweenaw Bay, Lake Superior	
Concrete Clearwell storage:	600,000 gals.

Steel Ground Reservoir:	200,000 gals.
Concrete Ground Reservoir:	200,000 gals.
Miles of Water Distribution line:	23.88 miles
Plant Rated Capacity:	1.77 MGD or 1230 GPM

<b>Wastewater/Sewer Utility:</b>	Customer Accounts:	
	Residential/Commercial	948
	Township	97
	Industrial	13
	Gallons Sold:	45,423,796
	Revenue from Sales:	\$887,366.14
	Miles of Wastewater line:	

<b>Electrical Utility:</b>	Customer Accounts:	
	Residential	973
	Commercial	157
	Industrial	16
	Security Lights	27
	KWs Sold:	26,401,279
	Revenues from Sales:	\$1,747,315.44

**Recreation:** Waterfront Park (6.5 acres)  
Third St. Park – Mac’s Field (.86 acres)

**Cemetery:** Evergreen Cemetery (31 acres)

### **L’Anse Village Council - Planning Commission - DDA**

Council Meetings are held in the Village Council Chambers 101 N. Main St., downtown L’Anse. The City Council meets at 6:00 p.m. the second and fourth Monday of each month. The phone number for the Village Offices is 524-6116.

The Planning Commission meets quarterly, January, April, July, October, Third Monday of the Month @ 4:30 p.m

The Downtown Development Association meets at 5:30 p.m. on the Second Tuesday of each month.

All meetings will be held in compliance with state statutes, including the Open Meetings Act, 1976 PA 267 as amended.

Each year a public notice stating the dates, times and places of the regular scheduled council meetings will be posted at the Village office.

Special Meetings: A special meeting shall be called by the clerk upon the written request of the Mayor/President or any three (3) Council Members on at least 24 hours written notice. Special meeting notices shall state the purpose of the meeting and posted 24 hours before the meeting at the village office. Written notice shall be given to each Council member and the Mayor/President. No official action shall be transacted at any special meeting of the council unless the item has been stated in the notice of the meeting.

**A Resolution to Establish Rules of Order for Village Council Meetings.**

WHEREAS, section 65.5 (1) of the General Law Village Act, Act 3 of 1895 provides that the Village Council may prescribe the rules of its own proceeding, and

WHEREAS, section 3.(5) of the Michigan Open Meetings Act provides that a person shall be permitted to address the Village Council under rules established and recorded by the Village Council, and

WHEREAS, the Village of L'Anse endeavors to adopt rules of order for the conduct of Village Council meetings which shall provide that citizens shall have a reasonable opportunity to be heard, and

WHEREAS, the Village Council desires to adopt Rules of Order for Village Council Meetings,

NOW, THEREFORE, BE IT RESOLVED THAT the Village Council, pursuant to section 65.5 (1) of the General Law Village Act, Act 3 of 1895 and section 3.(5) of the Michigan Open Meetings Act, hereby establishes the following Rules of Order for Village Council meetings:

1. Four (4) members of the Village Council shall constitute a quorum for the transaction of business. In the absence of a quorum, any number of members less than a quorum may adjourn any regular or special meeting to a later date.

\*\* Item 1 above may be redundant as it is already established \*\*

2. The Order of Business shall be

- a) Call to Order,
- b) Pledge of Allegiance,
- c) Roll Call,
- d) Approval of Minutes from Last Meeting,
- e) Approve Agenda
- f) Visitor Comment Pertaining to Agenda Items,
- g) Department Head Reports,
- h) Communications/Announcements,
- i) Information & Discussion,
- j) Old Business,
  
- k) New Business,
- l) Village Manager Communications,
- m) Council Member Comments,
- n) General Visitor Comments,
- o) Adjournment.

The Order of Business may be changed for any meeting by motion and majority vote of the City Council.

3. No Council member or other person shall speak until duly recognized by the President, and he or she shall immediately cease speaking if ruled out of order the President.

4. The vote on all ordinances and resolutions shall be by a "Yes" or "No" vote, and entered in the minutes of the meeting, except that when the vote is unanimous, it shall only be necessary to so state. Except in cases where a larger majority is required by law, no ordinance or resolution shall be adopted, nor shall any appointment be made, or any person removed from office, except by the affirmative vote of at least four members of the Council.

5. No business shall be transacted at any special meeting unless the same has been stated in the notice of the meeting.

6. No motion shall be discussed until it is seconded and restated by the President.

7. Citizens shall speak only at the times indicated on the agenda and only after being recognized by the President. Citizens shall give their name prior to speaking. Public comments shall be limited to five (5) minutes for each citizen, unless the time is extended by the President or by vote of the Council. A person who is speaking on behalf of a number of citizens may have his or her time extended by the President or by vote of the Council. Citizens shall address their comments to the Council, not to other citizens in the audience. A citizen shall immediately cease speaking if ruled out of order by the



President. Two or more violations of this Rule 7 or any other actions which disturb or disrupt the meeting shall constitute a breach of the peace of the meeting and shall subject the person or persons involved to being removed and/or excluded from the meeting.

8. Robert's Rules of Order shall apply to meetings of the Village Council except to the extent they are in conflict with these Rules of Order.

### **VILLAGE OF L'ANSE OFFICIALS**

- Robert LaFave – Village Manager
- Ronald Ervast – Village President
- Christopher Miller – Village Trustee
- Jason VanStraten – Village Trustee
- Leann Davis – Village Trustee
- Kristina Waara – Village Trustee
- Bill Menge – Village Trustee
- Ryan Perrigo – Village Trustee
- Amy Leaf – Village Clerk
- Janet Supanich – Village Treasurer
- Tracey Barrett – Financial Coordinator

### **PHONE NUMBERS**

- Village Office – 906-524-6116  
906-524-6117
- Village Office Fax – 906-524-6146

- Police Emergency – 911
- Police Dept. Office – 906-524-6150
- Police Dept. Fax – 906-524-6950

Wastewater Plant – 906-524-7293

- Water Plant – 906-524-5880
- Water Plant Fax – 906-524-5969
- WR Booster Station Dynamite Hill Rd. – 906-524-7320
- WR Booster Station Usimaki Rd. – 906-524-5893

Dept of Public Works/Garage – 906-524-7393

Fire – 911

**Village Logo - adopted: February 22, 2010**



**Village of L'Anse**

**2024-2025 Fiscal Year**

**Mileage/Meals Per Diem**

Mileage Rates used to calculate the costs of operating an automobile for business/work purposes will be the standard mileage rate issued by the Internal Revenue Service.

Mileage/per mile                      \$ .67¢/mile

Approval for all travel on local Village business must be approved by the Village Manager or Village Council for attendance and travel to workshops, seminars, or conferences. Employees using their personal vehicle for Village business will be reimbursed by above approved rates. Mileage must be documented on a travel/expense form and submitted to the Village Office for reimbursement. Traffic and/or parking fines will not be reimbursed.

Breakfast                                \$15.00

Lunch                                     \$17.00

Dinner                                    \$32.00

Per Diem/Day                          \$64.00

While traveling on Village business, employees will be reimbursed for actual expenses incurred for meals up to the above amounts. The rates for meals are set at the Federal Rate. Travel/expense form needs to filled out for reimbursement.

**Compensation While Traveling**

Employees who are on travel status will be compensated for time worked only. Time worked includes business related activities and may include transportation to and from the activities. Time worked does not include lunch breaks, entertainment, and overnight lodging. The Village Manager shall determine time worked based on the employee's travel/expense form.

**Other Charges**

Plat Books                                \$35.00

Collection Fee for Bad Check        \$35.00

Precious Metal & Gem Dealer Fee    \$50.00

**Electric Department**

**Electric Rates for Customers: (Ord. #283)**

**Meter Deposits**

Electric Service                        \$150.00

Electric/Water/Sewer Service        \$300.00

**Electric Rates for Customers: (Ord. #281)**

Residential Rate =                      20.00 plus \$0.1250/kwh  
Residential Rate (2<sup>nd</sup> meter) =        \$5.00 plus \$0.1250/kwh  
PCAC (Fuel Adjustment)                Calculated monthly per formula

Commercial Rate (Single Phase) =    \$20.00 plus \$0.1474/ kWh  
PCAC (Fuel Adjustment)                Calculated monthly per formula

PW Com'l Rate (Three Phase) = PCAC (Fuel Adjustment)	\$28.00 plus \$0.1474/ kWh Calculated monthly per formula
SP Small Power (50kw or greater less then 200 kw) = Demand Charge= Distribution Demand Charge = PCAC (Fuel Adjustment)	\$100.00 plus \$0.1054/kWh \$10.00/kW \$2.00/kw Calculated monthly per formula
LG Large Industrial Rate (200 kw or greater) = Demand Charge = Distribution Demand Charge = PCAC (Fuel Adjustment)	\$200.00 plus \$0.0957/kWh \$11.50kWh \$2.25/kWh Calculated monthly per formula
SL - Private Security Lighting 175 W Mercury Vapor 100 W or less LED PCAC (Fuel Adjustment)	\$12.40/month \$9.00/month Calculated monthly per formula

**Energy Innovations Collaborative Charge**

Residential Rate =	\$0.00117/kWh
Commercial Rate =	\$3.46 fixed charge per month

**Late payment charges**

Electric/Utility bills are due by the 15<sup>th</sup> of the month, after the 15<sup>th</sup> of the month a 5% late penalty charge is applied. Late payment charges are applied to remaining balance of thirty (30) days or more past due as of 1% finance charge per month (Ordinance #237). There is an additional fee of \$10.00 for the hanging of disconnection notices on electric and water customer's doors for nonpayment (per Ordinance #254).

Electricity Reconnect (Office Hours: 8:00 a.m.-3:30p.m.) \$35.00

Electricity Reconnect (after Office hours) \$75.00

Temporary Electric Service:

Small Service – Flat fee of \$50.00

Large Service – Based on the labor to install a transformer, salvage items that are returned to stock, plus the time and material needed to install and temporarily remove service.

**Application and request for service forms need to be filled out. (Page 18 ) Apply in person at: L'Anse Village Office – 101 N. Main St., L'Anse MI 49946**

**New Electric Service - Application and request for Electrical line extension, temporary service, moving or replacement of existing service forms need to be filled out. Preliminary estimate to be provided after application is filled out. (Page 44, 45, 46 ).**

“A Wisconsin Public Power Inc. (WPPI) Community”





**VILLAGE OF L'ANSE**  
**APPLICATION FOR UTILITY SERVICE**

SERVICE START DATE: \_\_\_\_\_

ADDRESS FOR SERVICE CONNECTION: \_\_\_\_\_

Your Name: \_\_\_\_\_ Spouse's Name: \_\_\_\_\_

Driver's License # \_\_\_\_\_ Last 4 of Social Sec. # \_\_\_\_\_

PHONE\* # \_\_\_\_\_ EMAIL \_\_\_\_\_

Former Address: \_\_\_\_\_

PLACE OF EMPLOYMENT\* \_\_\_\_\_ PHONE # \_\_\_\_\_

Landlords Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Would you like bills mailed to a different address? Yes \_\_\_\_\_ No \_\_\_\_\_

If so: Address: \_\_\_\_\_

Would you like to sign up for AUTOPAYMENT (ACH) YES \_\_\_\_\_ NO \_\_\_\_\_ (need to fill out form)

**RENTERS:**

**SECURITY DEPOSIT MUST BE PAID BEFORE LIGHTS CAN BE TRANSFERRED TO YOUR NAME.**

**Full water/sewer & electric \$300.00**

**Electric only \$150.00**

**Paid\$ \_\_\_\_\_**

I HEREBY CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**OFFICE USE:**

ACCOUNT # OF PROPERTY # \_\_\_\_\_

CUSTOMER # IF APPLICABLE # \_\_\_\_\_



101 N. MAIN ST. \* P.O. BOX 157 \* L'ANSE, MI 49946  
TEL (906)-524-6116 \* FAX (906)-524-6146

## DELINQUENT UTILITY BILL AGREEMENT

I, \_\_\_\_\_, the undersigned utility customer or responsible party for utility charges due to the Village of L'Anse acknowledge my indebtedness to the Village for delinquent utility charges which have arisen by reason of electric, water, and sewer utilities being delivered to the

Following address: \_\_\_\_\_.

Account # \_\_\_\_\_ Phone number: \_\_\_\_\_

I further acknowledge the absolute right of the Village of L'Anse, pursuant to Ordinance number 167 and 177, to immediately terminate utility service to the above address without further notice, upon my failure to comply with the payment arrangement provided below.

**I agree that I will pay my current monthly Utility Bill by the 15<sup>th</sup> of each month and**

**Also pay \$ \_\_\_\_\_ towards my past due utility bill on or every:**

**Date: \_\_\_\_\_.**

**If payment is late or past due bill isn't paid off by said date, utilities will be turned off without notice and payment in full must be made before utilities are restored.**

**I UNDERSTAND THAT MY FAILURE TO REMIT PAYMENT AS SET FORTH ABOVE SHALL CONSTITUTE A BREACH OF THIS AGREEMENT AND WILL RESULT IN TERMINATION OF UTILITY SERVICE WITHOUT ANY FURTHER NOTICE.**

Dated \_\_\_\_\_ Signed \_\_\_\_\_

Approved \_\_\_\_\_  
Village of L'Anse

*Village of L'Anse is an Equal Opportunity Provider & Employer*



Village of L'Anse  
101 N. Main Street  
P.O. Box 157  
L'Anse, MI 49946  
Phone: 906-524-6116  
Fax: 906-524-6146  
Email: manager@lansemi.org

Utility Bill Account No. \_\_\_\_\_

### Authorization for Direct Payment

I authorize Village Of L'Anse and the financial institution named below to initiate auto entries to my checking/savings account. This authority will remain in effect until I notify you in writing to cancel it in such time as to afford the financial institution a reasonable opportunity to act on it. I can stop payment of any entry by notifying the Village of L'Anse by the 10<sup>th</sup> of the month before my account is charged. If there is, insufficient funds available on the day of withdrawal a \$35.00 fee will be added to the utility bill.

\_\_\_\_\_  
Name of Financial Institution

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
(Name - Please Print)

\_\_\_\_\_  
(Address - Please Print)

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip code

\_\_\_\_\_  
Phone Number

**Account Number:** \_\_\_\_\_ CHECKING SAVINGS OR

*In the middle of your check / don't include the check number*

**Financial Institution Routing No.** \_\_\_\_\_

*On the bottom left of your check*

**Please attach a voided check if possible...**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

I authorize The Village of L'Anse at 101 N. Main St. L'Anse, MI 49946 to initiate the electronic entry monthly to my checking/savings/Creditcard account and have agreed to the terms listed above.

Back in 2020 with the help of WPPI, we were able to set up on our website [villageoflanse.org](http://villageoflanse.org) an online payment system called MyAccount where you can look at your bill, pay your bill or set up Automatic monthly withdrawal.

We are always happy to see you at the office, which is open from 8:00am-4:30pm daily if you would like to come in and pay in person.

In January 2022 WPPI created an App for the MyAccount. So now you can download this App to pay your Village of L'Anse Utility bill right from your phone.

## GET STARTED WITH MyACCOUNT

Now you have the ability to view your energy and water use and pay your bill using our online management tool. Setting up MyAccount is quick and easy. Follow the steps below and you will be ready to take control of managing your energy and water use.

### CREATE YOUR ACCOUNT

Go to: [myaccount.villageoflanse.org](http://myaccount.villageoflanse.org) and select "create an account". Be sure to use your correct account number and account name as they appear on your monthly utility bill.

### VIEW & PAY YOUR BILL

See your current and past billing history. Securely pay your bill using a credit card or bank account. Even easier, sign up for Auto Pay.

### MANAGE YOUR DATA

After you have successfully created your MyAccount account you will be able to spot trends, track your usage and even take part in energy-related alerts and challenges.



At the Village of L'Anse we join forces with other local not-for-profit utilities through WPPI Energy to share resources and lower costs.

[myaccount.villageoflanse.org](http://myaccount.villageoflanse.org)  
(906) 524-6116

Shared strength through WPPI Energy

## GO FARTHER WITH MYACCOUNT & THE MYMETER APP

Now you have the ability to view your energy and water use and pay your bill from your mobile device using the MyMeter app. Just like you already do with MyAccount, you can spot trends, track your usage and even receive energy-related alerts and challenges all from the MyMeter app. It includes easy bill pay too.

### DATA AND ALERTS ON YOUR PHONE

Access data across all of your devices and stay up-to-date even when you're out of town.

### TRACK AND COMPARE YOUR USAGE

Track your usage against local weather conditions and see how it compares to previous months and years.

### ONLINE BILL PAY

Securely pay your bill with a credit card or bank account. Even easier, sign up for Auto Pay.

### EASY SETUP

1. Go to your [Apple](#) or [Android](#) app store and search for MyMeter.
2. Install the app and then select L'Anse Electric Utility from the menu.
3. Enter your existing MyAccount login email address and password (or create a new account).



GET STARTED TODAY! VISIT [VILLAGEOFLANSE.COM](http://VILLAGEOFLANSE.COM)



At L'Anse Electric Utility, we join forces with other local not-for-profit utilities through WPPI Energy to share resources and lower costs.

[villageoflanse.com](http://villageoflanse.com) (906) 524-6116

Shared strength through WPPI Energy

### MyMeter App Social Media Content

#### INTRODUCING THE MyMeter MOBILE APP

Now you have the ability to view your energy and water use and pay your bill from your mobile device using the MyMeter app. Just like you already do with MyAccount.

To get started, just follow three easy steps:

1. Go to your [Apple](#) or [Google Android](#) app store and search for MyMeter.
2. Install the app and then select [Village of L'Anse Utility](#) from the menu.
3. Enter your existing MyAccount login email address and password (or create a new account).



### MyMeter App Website Content

#### Homepage article:

#### Introducing the MyMeter Mobile App

Now you have the ability to view your energy and water use and pay your bill from your mobile device using the MyMeter app. Just like you already do with MyAccount. [\[link to Mobil app webpage \(see below\)\]](#)

To get started, just follow three easy steps:

1. Go to your [Apple](#) or [Google Android](#) app store and search for MyMeter.
2. Install the app and then select [Village Of L'Anse Utility](#) from the menu.
3. Enter your existing MyAccount login email address and password (or create a new account).

#### Mobile app webpage:

#### Download the MyMeter Mobile app [insert MyMeter App Social Image]

Now you have the ability to view your energy and water use and pay your bill from your mobile device using the MyMeter app. Just like you already do with MyAccount, you can spot trends, track your usage and even receive energy-related alerts and challenges all from the MyMeter app. It includes easy bill pay too.

#### DATA AND ALERTS ON YOUR PHONE

Access data across all of your devices and stay up-to-date even when you're out of town.

#### TRACK AND COMPARE YOUR USAGE

Track your usage against local weather conditions and see how it compares to previous months and years.

#### ONLINE BILL PAY

Securely pay your bill with a credit card or bank account. Even easier, sign up for Auto Pay.

#### EASY SETUP

1. Go to your [Apple](#) or [Google Android](#) app store and search for MyMeter.
2. Install the app and then select Sturgeon Bay Utilities from the menu.
3. Enter your existing MyAccount login email address and password (or create a new account).



## **Sewer Department**

### **Sewer Rates for Customers: (Ord. #275)**

5/8"-3/4" line = \$40.00 flat rate (ready to serve)

1" line = \$100.00 flat rate

1/1/2" line = \$200.00 flat rate

2" line = \$320.00 flat rate

3" line = \$600.00 flat rate

4" line = \$1,120.00 flat rate

Additional \$6.25/1,000 gallons

(Gallons of usage are based off of water meter consumption)

### **Late payment charges**

Sewer/Utility bills are due by the 15<sup>th</sup> of the month, after the 15<sup>th</sup> of the month a 5% late penalty charge is applied. Late payment charges are applied to remaining balance of 30 days or past due as of 1% finance charge per month (Ordinance #237).

### **New Sewer Service**

Sewer Tap: 4" tap = \$275.00 plus Time and Cost of Materials

Sewer Tap: Over 4" tap = \$525.00 plus Time and Cost of Materials

**Application and request for service forms need to be filled out. (Page 18).**

**Application and request for Sewer line extension, temporary service, moving or replacement of existing service forms need to be filled out. Preliminary estimate to be provided after application is filled out. (Page 44,45,46).**

Charge for Sewer Camera \$50.00

### **Sewer Lab Testing Fees:**

CBOD - \$20.00

T.S.S. - \$15.00

Total Phosphorus - \$20.00

Ammonia - \$20.00

Fecal Coliform - \$20.00

P.H. - \$10.00

# **Water Department**

## **Water Rates for Customers: (Ord. #274)**

\$40.50 Flat Rate/2,500 gallons of water

Additional \$8.00/1,000 gallons

\$30.50 Flat Rate – Ready to Serve Charge (Vacant Buildings connected to water system)

## **Late payment charges**

Water/Utility bills are due by the 15<sup>th</sup> of the month, after the 15<sup>th</sup> of the month a 5% late penalty charge is applied. Late payment charges are applied to remaining balance of 30 days or past due as of 1% finance charge per month (Ordinance #237).

## **New Water Service**

Water Tap: ¾" – 1" tap = \$125.00 plus Time and Cost of Materials

Water Tap: 2" tap = \$175.00 plus Time and Cost of Materials

Water Tap: 4" and larger tap = \$225.00 plus Time and Cost of Materials

**Application and request for service forms need to be filled out. (Page 18)**

**Application and request for Water line extension, temporary service, moving or replacement of existing service forms need to be filled out. Preliminary estimate to be provided after application is filled out. (Page 44,45,46)**

Water Turned OFF No Charge

Water Turned Backed ON \$100.00

Replacement of Water Meter due to breakage = \$135.00 plus additional costs of needed supplies, if needed.

Water Meter Check Fee \$ 50.00

Purchase Summer Water Meter\*\* \$ 125.00

\*\*Summer water meters can be purchased at Village Office. Sewer charges are then credited for water that does not enter the sanitary sewer system.\*\*

Bacteriological Water Test \$25.00

## **Use of Village Fire Hydrants:**

Only a Village of L'Anse Water Licensed Employee can open a fire hydrant and place a water meter on it for a contractor to obtain water. Water will be billed at \$40.50 flat rate plus \$8.00 per 1,000 gallons.

### **Broken/Leaking Water Meter**

If water is leaking from your water meter or if the meter is broken or the box is damaged, please call the Water Department (906-524-6116). Water department crews will be dispatched to check and correct the problem. (Leak adjustment form page 27).

### **Broken Water Main**

The Water Department maintains all water mains in the street rights-of-way of the village. If a broken main is observed, water running from the ground or a paved surface or a leaking fire hydrant, please call the Water Department during business hours at 906-524-6116 and personnel will be dispatched to check the problem.

### **Customer Water Lines**

The Water Department maintains all water mains and services in the street rights-of-way up to the water shut -off. If pipes are broken on the customer's side of the water meter, the pipe must be repaired by the property owner or a plumber hired by the property owner. If there is an emergency requiring water to be cut off to stop damage, or if the water must be cut off to make a repair, please call the Utility Department during business hours at (906) 524-6116 and personnel will be dispatched to cut off the water.

### **What should I do if I turned on a faucet and the water coming out is discolored?**

Should you experience discolored water or your water appears to be cloudy, do not be alarmed. It is recommended you run your spigot for about five minutes or until the water is clear. Discoloration can also be caused by your hot water heater so you may need to flush your water heater by putting a hose on the heater drain, cutting the power off and then flushing water through your hot water heater until the water clears up. If the water does not clear, notify the Village of L'Anse Water Department (906) 524-6116.

### **Flushing Hydrants**

#### **Why are we flushing?**

Because water mains are sized to allow adequate and safe flows for fire protection, water typically is moving through the underground pipelines at less than 2 miles per hour. This slow movement can cause corrosion, like rust and mineral particles, to build up over time and accumulate along the pipe. This corrosion can cause the chlorine residual to degrade thus raising the possibility of a bacteriological problem. This buildup can restrict water flow in the pipes and contribute to corrosion and water color problems.

#### **Isn't Flushing a waste of water?**

No, Any overall increase in the amount of water used in flushing is a small price to pay in maintaining water quality and the integrity of our infrastructure.

#### **How will this affect me?**

Usually, you will not be aware that flushing is even taking place in your neighborhood. Flushing is generally conducted between the hours of 7 a.m. 4 p.m. Monday through Friday.

Select fire hydrants will be opened to flush the water pipes. It typically takes 30 minutes to an hour to flush each hydrant. While the hydrant(s) are being flushed, area businesses and residents may experience discolored water and a pressure drop. Your water service should not be interrupted. If you have no water pressure, Please notify the Village of L'Anse Water Department (906)524-6116. Additionally, you will notice wet streets or ditches in your area from the flushed mains.

#### **Our Implementation Plan ensures that:**

\*The flushing program shall help ensure that dead end and low usage mains are flushed periodically.

\*That drinking water standards are met.

\*That sediment and air removal is maintained.

\*That free chlorine residual is maintained.

\*That records including date time, location, persons responsible and length of flushing are maintained and available.

\*and that free chlorine residual will be measured and recorded on the end of dead end mains after flushing.

All records associated with the flushing program are maintained at the Village of L'Anse Water Department located at 616 Poplar St., L'Anse MI 49946.

Questions regarding the Village's flushing program may be directed to the Village of L'Anse Water Department (906) 524-5880 or (906) 524-6116.

### **LEAK ADJUSTMENT CRITERIA**

The Village of L'Anse offers adjustments for lost water to qualifying utility customers that meet the following criteria eligibility:

- Have a leak deemed undetectable by the homeowner
- Provide proof of the repair (receipts for any materials or services related to that repair)
- Must be part of the plumbing system

### **IMPORTANT:**

Please be aware that a large leak may result in a water bill that could total SEVERAL THOUSAND DOLLARS. Small leaks are typically less, but many small leaks are often a sign of a problem water line and indicate that larger and more expensive leaks are likely to happen in the future. If a service line is prone to future leaks, the best way to reduce the risk of a second leak is not to patch or "spot-fix" the break, but to replace the entire line. Each circumstance is unique; we strongly suggest that you contact your repair provider for professional advice given your particular circumstance.

### **LEAK ADJUSTMENT METHODOLOGY:**

The Village will provide an adjustment based on 2 meter reads, the one just prior to the discovery and repair of the leak and the one following. These reads will be compared to the average use from the same time for the last three years. The difference in usage will be credited to the account calculated at the billed rate less the Village cost per unit plus 10%. If a three year history is not available the Village will use an average based on occupancy or process the adjustment after actual usage can be determined.

If you wish to apply for a Leak Adjustment, please complete the form and return it to our office as soon as possible with the necessary receipts. No action can be taken to process your adjustment until the information on the completed application form is received. (Page 27)



## **HIGH WATER BILL? CHECK FOR LEAKS!**

**LEAKS:** Unseen or unfixed, they can drip hundreds, even thousands of gallons of water wastefully down the drain. If you have an unusually high water bill, you should check these places for leaks.



### **FAUCETS**

\*\*\*\*\*

Most leaks result from worn washers in household faucets and showerheads. These faucets, as well as seldom-used taps in the basement or storage rooms, should be checked periodically. Faucet leaks are usually caused by worn washers or "O" rings (for washerless faucets). Repairing faucet leaks is easy. All you have to do is turn off the water supply line to that faucet, replace the washer and turn on the line again. Any good do-it-yourself book will offer advice on this simple task. If you're not a do-it-yourselfer, have the work done by someone who knows how to do the job.

### **TOILETS**

\*\*\*\*\*

The toilet is one of the most common water wasters but its leaks tend to be less noticeable than faucet leaks. To determine if your toilet is leaking, look at the toilet bowl after the tank has stopped filling. If water is still running into the bowl, or if water can be heard running, your toilet is leaking. Although water may not be seen or heard running, your toilet may have a silent leak. To test for a silent leak, drop a little food coloring into the tank before you go to bed. **DO NOT FLUSH.** In the morning, if food coloring appears in the toilet bowl, your toilet has a silent leak. It is probably located in or around the plunger ball or flapper valve at the bottom of the tank. These leaks are easy to fix with parts from your hardware store.



Village of L'Anse  
101 N. Main Street  
P.O. Box 157  
L'Anse, MI 49946  
Phone: 906-524-6116  
Fax: 906-524-6146  
Email: manager@lansemi.org

## Leak Adjustment application

---

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Service Address: \_\_\_\_\_ L'Anse, MI 49946

Mailing address: \_\_\_\_\_

Daytime phone number: \_\_\_\_\_ Account Number: \_\_\_\_\_

Date you noticed leak: \_\_\_\_\_ Date Repaired: \_\_\_\_\_

Where was the leak located? (please indicate below)

Inside the house

Between the house and the water meter

Have you received a previous leak adjustment? Yes \_\_\_\_\_ No \_\_\_\_\_

**Please attach copies of all receipts and repair bill pertaining to this leak.**

Are you a tenant at this property? Yes \_\_\_\_\_ No \_\_\_\_\_

Landlord's Name: \_\_\_\_\_

Landlord's mailing address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Please describe how your leak was identified or provide any additional facts you think might be helpful below:

---

---

**By signing the request, I certify that I understand the terms and conditions of the leak adjustment policy.**

Customer signature \_\_\_\_\_

Printed name \_\_\_\_\_

## Waste Collection (Garbage)

### Garbage Rates for Customers: (Ord. #282)

Residential = \$16.00/month

Commercial = \$24.00/month for 4 yards

Additional \$6.25/yard

(1 yard equals approximately four (4) 35 lb. garbage bags)

- Residents must place their garbage in trash bags and placed at the end of their driveway. Trash bags must be tied and no heavier than 35 lbs.
- The Village of L'Anse contracts with Waste Management for the collection and disposal of garbage. Waste Management also offers recycling. Visit [their website](#) for details.

### Annual Spring Clean-up held the month of May (1<sup>st</sup> or 2<sup>nd</sup> week)

\$20.00 per pickup/trailer load

The Village of L'Anse will hold its annual spring cleanup in the month of May. You may bring material to the Village Garage, 616 Poplar St. where there will be a dumpster during the following times:

Monday	Noon to 6 p.m.*
Tuesday	8 a.m. to 6 p.m.*
Wednesday	8 a.m. to 6 p.m.*
Thursday	8 a.m. to 6 p.m.*
Friday	8a.m. to noon*

Please note when the dumpsters are full, collection will be discontinued for that day.

This is for Village of L'Anse residential garbage customers only and there will be a charge of \$20.00 per pickup or trailer load. You must purchase your coupon at the Village office; Cash will **not be** accepted at the Village Garage. This is for L'Anse Residential Garbage Customers only. Residents are required to haul their material to the dumpster.

Plugged in items, such as TV's, toasters, microwaves, etc have to go into a separate dumpster at the garage. **Not accepted:** refrigerators, freezers, air conditioners, tires, batteries, paint, liquids, propane tanks, yard waste, fluorescent lights, oil, household food waste, hazardous materials, and building demolition materials

## **Fire Department**

Fire Call/Jaws of Life	\$500.00
Volunteer Fireman – Retirement	\$4.00/month per years of service

## **Police Department**

Winter Parking Ticket	\$10.00
Handicap Parking Ticket	\$50.00
Accident Report/Incident Report	\$10.00

Additional pages @ \$ .30/page

## **Treasurer**

Village Tax Bills are mailed out by June 30, Collection of Tax Bills begins July 1. Taxes are to be paid in full by September 14. If paying tax bill by check, check must clear the Bank in order for tax bill to be considered paid. Penalties and Interest are calculated starting the 15th of September.

Tax Roll for Real Property Taxes is turned over to the Baraga County Treasurer on March 1<sup>st</sup> of the following tax year. Personal Property Taxes are retained by the Village for collection.

Village taxes include millage for general operating, cemetery, streets, Fire Hall Bond, and special assessment for Downtown Development Authority (DDA).

Eligible persons may apply for tax deferments. To qualify for the deferment a resident must meet one or more of the conditions as defined by the State Income Tax Act. Applications for Tax Deferments can be obtained from Treasurer's office.

Postmarks are honored when calculating penalties. Postmark acceptance NOT possible after February 28<sup>th</sup>.

Incorrect payments are RETURNED to the sender. Returning mail may cause sender to incur additional penalty.

If a receipt is required, provide a self-addressed stamped envelope.

Mortgage companies requesting tax bills must provide a listing in property number order, identifying the property address as the primary cross-reference and owner as secondary reference. Provide a total count of the properties requested along with a contact person's name and phone number. Enclose a self addressed stamped envelope that the requested bills will fit in. Lists must reach Treasurer's office by the end of May.

### **(Per Resolutions January 23, 2012)**

Administration Fee – Tax Bill	1% of base value
Penalty on Tax Bill	4% of base value plus admin. fee
after Sept. 14	
Interest on Tax Bill	1% of base value plus admin. fee
Per month after Sept. 14	

Within 45 days of buying or selling property a Property Transfer Affidavit and a Homestead Exemption Update or Affidavit must be submitted to the Village office. If a property is a homeowner's principal residence, there is a savings of 18 mills of taxes.

**Parks & Recreation** Front Street Park - Free of charge (use of Pavilion/Band Stand is on a first arrival basis)



Third Street Park (Mac's Field) Free of charge

The Fall of 2015, the Village received a \$15,000.00 grant from the Portage Health Foundation. This grant was used to replace the fencing at the Third St. Park (Mac's Field). This helped make the park a safe and pleasant place for children and families to enjoy for many years.

Meadowbrook Arena (Ice Rink) Free of charge

Ordinances 103, 136, 207 establish rules, regulations, and operations of Village Parks.



A new addition to our waterfront park was completed on 4/9/2021 by Rich Pethtel.

With his chainsaw he carved an Eagle out of fallen white pine tree from the storm we had in September of 2020





**Summer concerts** are held in the Waterfront Park Bandstand on Thursday evenings (7:00 p.m.) from mid-June through mid-September with free admission. Sponsored by the Downtown Development Authority

## L'Anse Waterfront Concert Schedule Thursday Nights at 7:00 p.m. 2024

- |         |   |
|---------|---|
| June 13 | UP Gumbo - Blues and Cajun                                  |
| June 20 | Keweenaw Brewgrass - Fun with bluegrass & western swing     |
| June 27 | Derrell Syria Project - Caribbean/Fun/Reggae                |
| July 4  | A Place to Land - Country, folk, bluegrass and Americana    |
| July 11 | Rolling Thunder - Traditional Country and more              |
| July 18 | Aura Jamboree Preview                                       |
| July 25 | Gordon Lightfoot Tribute                                    |
| Aug 1   | Lightning Ridge - Variety of classics                       |
| Aug 8   | Black Pearl - Smooth Jazz/Rock/Country                      |
| Aug 15  | One Voice - Singing your favorite hits                      |
| Aug 22  | Gypsy Soul Food - Cathy Bolton and Paul Smith               |
| Aug 29  | Chad Borgen & The Collective - A rock 'n' roll country band |
| Sept 5  | Uncle Pete's Red Hot Revue - A mixed bag of your favorites  |
| Sept 12 | The Knockabouts - Music from the Celtic World               |

Bad weather concerts will be at the  
L'Anse Area School Cafeteria - 201 N 4th St.

Presented to you by:

**L'Anse**  
village by the bay  
Downtown Development Authority

**Marina**  
**2024-2025 Fiscal Year**

**Village of L'Anse Marina**

The Michigan DNR requires the Village to charge these minimum rates, set by the Michigan State Waterways Commission. Started in 2020 we are asking Yearly Boat slip rentals to pay a \$25.00 deposit for the key to the gate to get into the slips. At the end of the season when the key is returned they will get their \$25.00 back.

Boat Slip Rates 2024 - Seasonal Rates      Slip Length: State Schedule A.

<u>In Feet</u>	<u>Price for Season</u>
20	\$ 700.00
21	\$ 735.00
22	\$ 770.00
23	\$ 805.00
24	\$ 840.00
25	\$ 875.00
26	\$ 910.00
27	\$ 945.00
28	\$ 980.00
29	\$ 1,015.00
30	\$ 1,050.00
31	\$ 1,085.00
32	\$ 1,120.00
33	\$ 1,155.00
34	\$ 1,190.00
35	\$ 1,225.00
36	\$ 1,260.00
37	\$ 1,295.00
38	\$ 1,330.00
39	\$ 1,365.00
40	\$ 1,400.00
41	\$ 1,435.00
42	\$ 1,470.00
43	\$ 1,505.00
44	\$ 1,540.00
45	\$ 1,575.00
46	\$ 1,610.00
47	\$ 1,645.00
48	\$ 1,680.00
49	\$ 1,715.00
50	\$ 1,750.00
51	\$ 1,785.00
52	\$ 1,820.00
53	\$ 1,855.00
54	\$ 1,890.00
55	\$ 1,925.00
56	\$ 1,960.00
57	\$ 1,995.00
58	\$ 2,030.00
59	\$ 2,065.00
60	\$ 2,100.00

60 ft or greater

\$35.00 per foot



**Transient Dock Fees:**

**Daily:**

- 24 or less foot      \$18.00
- 25 foot                \$19.00
- 26 foot                \$20.00
- 27 foot                \$21.00
- 28 foot                \$21.00
- 29 foot                \$22.00
- 30 foot                \$23.00
- 31 foot                \$24.00
- 32 foot                \$24.00



**Village Boat Launch Ramp:**

**Daily:                        \$ 5.00**

**Season Permit:            \$40.00**

There are five (5) transient dock slips and ten (10) seasonal dock slips to rent in the marina. The Village also has two (2) mooring buoys out in the bay. Amenities include electricity, water, pump-out, and fish cleaning station. Anglers can fish off the pier's end for salmon, steelhead, perch and most any kind of Great Lakes fish. For the best view of the bay, walk out to the end of the barrier-free pier. Marina is adjacent to L'Anse Village Waterfront Park where picnic and restroom facilities are available.

**Indian Country Sports** located on the corner of L'Anse's marina and Waterfront Park. In 1995 the owners completed a forty-four (44) foot white tower overlooking the lake. The tower is a lighthouse, which is a registered, Coast Guard approved lighthouse, Class II Private Aid to Navigation (Light #LL14763),



Photo Credit: Eugenio Callejas



- 1: PERMITTEE shall keep the well, dock and adjacent areas free of debris and litter.
- 2: The boat shall remain in seaworthy condition and not constitute a fire hazard or obstruction to navigation.
- 3: No swimming or diving will be permitted from the boats or docks at the Village of L'Anse Marina.
- 4: No fishing will be permitted on the Village of L'Anse Marina premises. Fishing is permitted from the PERMITTEE'S boat while it is docked.
- 5: PERMITTEE shall not store supplies, materials, accessories or debris upon any walkway and shall not construct thereon any lockers, chests, cabinets, steps, ramps, or other similar structures without the express written permission from the Harbor Master. No baby strollers or roller skates shall be permitted on the docks or adjacent areas.
- 6: All dogs shall remain on a leash and walked outside the fence.
- 7: Use of any open flame device, toxic chemicals or any other hazardous equipment or supplies in the docking or storage area is prohibited.
- 8: PERMITTEE shall not use the electrical outlets to operate equipment or machinery, unless written permission has been given by the Harbor Master.
- 9: No major repairs shall be made to the boat while in the slip.
- 10: PERMITTEE agrees not to place or store gasoline or fuel in the boat, or dockage, or storage except that contained in fuel tank(s) specifically designed to hold gasoline or fuel aboard the boat. PERMITTEE further agrees not to deliver or to permit others to deliver gasoline or other fuel into the tank of the boat from tanker trucks or by any other method of delivery while said boat is on the Village of L'Anse Marina premises. Fueling shall be permitted only at the fueling area.
- 11: Outside cooking of any type is prohibited on the docks, walkway and grass within the Village of L'Anse Marina area. Cooking is available in the Village of L'Anse Park adjacent to the Village of L'Anse Marina.
- 12: no refuse or polluting materials shall be thrown overboard or discharged. All garbage shall be put in plastic bags before depositing in the trash container.
- 13: Noise shall be held to a minimum. PERMITTEE shall use discretion in operating motors, generators, or accessories capable of producing loud noise so as to create a nuisance. Disorderly conduct by PERMITTEE or guest shall constitute cause for removal from the Village of L'Anse Marina premises, and/or immediate termination of their permit.
- 14: No advertising or soliciting shall be allowed on the Village of L'Anse Marina premises without express written permission from the Harbor Master.
- 15: No commercial activities shall be permitted without express written permission from the Village of L'Anse.
- 16: All boats shall be registered immediately with the Harbor Master or his representative.
- 17: Docking of boats shall be at the sole and exclusive direction of the Harbor Master according to the waiting list on file with the Village of L'Anse.
- 18: All fees shall be paid in advance. Failure to pay will result in a \$25.00 fine imposed by the Village of L'Anse Harbor Master or his representative.
- 19: No rafting shall be permitted on the Village of L'Anse Marina premises without express permission of the Harbor Master.
- 20: All boats shall operate at a slow no-wake speed in the harbor area.
- 21: No throwing sports shall be permitted on the Village of L'Anse Marina.
- 22: No bicycle or motor vehicles shall be permitted to be operated on the docks or sidewalks at the Village of L'Anse Marina.
- 23: No camping shall be permitted on the Village of L'Anse Marina premises. This includes motor homes.





Village of L'Anse Building Permit Agent is through the State of Michigan

Building Permit Application Michigan Department of Licensing and Regulatory Affairs Bureau of Construction Codes P.O. Box 30255, Lansing, MI 48909 Phone: 517-241-9313 [bccpermits@michigan.gov](mailto:bccpermits@michigan.gov) [www.michigan.gov/bcc](http://www.michigan.gov/bcc)

The Bureau of Construction Codes is responsible for code enforcement in units of government throughout the state which have no local inspection authority and for all state-owned buildings as well as school building construction where a local delegation of authority does not exist. Prior to applying for a permit, please review the Statewide Jurisdiction List for anything other than K-12 Educational Facilities. For K-12 Educational Facilities please review the Local School Construction Enforcement List. This information is updated regularly due to changes in the construction code enforcement authority as they may be conducted by either the state, county, or local unit of government. A permit application must be submitted to the appropriate enforcing agency based upon these lists. Permit applications should be sent to the address on the first page of this application. Questions regarding issued permits may be directed to [bccpermits@michigan.gov](mailto:bccpermits@michigan.gov) or 517-241-9313.



**Village of L'Anse  
Cemetery Rates  
2024-2025 Fiscal Year**

**VILLAGE RESIDENT FEE SCHEDULE\***

***INTERMENT/ BURIAL RATES (grave opening)***

Adult	\$350.00
Child (under 4' casket)	\$250.00
Cremation/Baby/Stillborn	\$250.00

**PREMIUM RATES (add on to above)**

Weekend (adult)	\$250.00
Weekend (child/cremation/baby/stillborn)	\$150.00
After Nov. 15 <sup>th</sup> add***	\$500.00

There will be no interments/burials on holidays.\*\*

**CEMETERY LOT/BURIAL RIGHT SPACE RATE**

One (1) Burial Space	\$150.00
Two (2) Burial Space	\$300.00
Three (3) Burial Space	\$450.00
Four (4) Burial Space	\$600.00

**VAULT STORAGE RATE**

\$50.00

***CEMETERY LOT/BURIAL RIGHT SPACE TRANSFER RATE***

Administrative Fee	\$50.00
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***DISINTERMENT RATE***

Same as interment/burial rates\*Resident is described, as a person whose main address is located in the Village of L'Anse or who moved into Bayside Village or Skilled Nursing Unit at the hospital in which they passed away.

## **NON-RESIDENT RATE SCHEDULE**

### ***INTERMENT/ BURIAL RATES (grave opening)***

Adult	\$450.00
Child (under 4' casket)	\$250.00
Cremation/Baby/Stillborn	\$250.00

### **PREMIUM RATES (add on to above)**

Weekend (adult)	\$300.00
Weekend (child/cremation/baby/stillborn)	\$200.00
After Nov. 15 <sup>th</sup> add***	\$600.00

There will be no interments/burials on holidays.\*\*

### ***CEMETERY LOT/BURIAL RIGHT SPACE RATES***

One (1) Burial Space	\$350.00
Two (2) Burial Space	\$700.00
Three (3) Burial Space	\$1050.00
Four (4) Burial Space	\$1400.00

### **VAULT STORAGE RATE**

\$100.00

### ***CEMETERY LOT/BURIAL RIGHT SPACE TRANSFER RATE***

Administrative Fee	\$50.00
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### ***DISINTERMENTS***

Same as interment/burial rates

\*\*Holidays: New Year's Day, Good Friday, Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve, and Christmas Day.

\*\*\*Village will make determination if burial is practicable, because of snow, winter weather, etc.

L'Anse Evergreen Cemetery is located in Section 9, Winter Street.

## REQUEST FOR STREET EXTENSION

Date: \_\_\_\_\_

Customer Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone #: \_\_\_\_\_

Billing Address: \_\_\_\_\_

\_\_\_\_\_

Project Site Address: \_\_\_\_\_

\_\_\_\_\_

Date Street is needed: \_\_\_\_\_

Street Type: (please circle)

MAJOR STREET

LOCAL STREET

Street Size: \_\_\_\_\_

Street Location: Draw a map of street location.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*Village of L'Anse is an Equal Opportunity Provider & Employer*

Note: Customer will be contacted with a quote of the street extension. The estimate amount must be paid in full prior to construction starting.

# QUOTE FOR STREET EXTENSION

(ONE FORM REQUIRED FOR EACH STREET REQUEST)

Date: \_\_\_\_\_

Customer Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone #: \_\_\_\_\_

Billing Address: \_\_\_\_\_

\_\_\_\_\_

Project Site Address: \_\_\_\_\_

Quoted by: \_\_\_\_\_

1. Materials itemized cost:

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2. Labor and Equipment – listing of tasks, estimated hours, and equipment needed to complete the project.

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3. Contracted Services itemized cost:

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Note: All costs must be paid in full prior to ordering materials and scheduling work.

*Village of L'Anse is an Equal Opportunity Provider & Employer*



L'Anse Village Platted Lot Division Application  
**L'Anse Village Zoning Administrator**  
**101 N. Main Street, P.O. Box 157**  
**L'Anse, MI 49946**  
**Phone: 906-524-6116**

You must answer all questions and include all attachments, **or this will be returned to you.** Bring or mail to the L'Anse Village Zoning Administrator at the above address.

Approval of a division of a platted lot is required before it is sold or transferred.

Approval of a lot division is not a determination that the resulting parcels comply with all other ordinances and/or regulations.

1. LOCATION of the lot to be split: Address: \_\_\_\_\_  
LOT TAX IDENTIFICATION NUMER: \_\_\_\_\_

2. PROPERTY OWNER INFORMATION:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Zip Code: \_\_\_\_\_

3. PROPOSED DIVISION (S) TO INCLUDE THE FOLLOWING:

Number of new Parcels \_\_\_\_\_

Has the lot in the recorded plat been divided into more than 4 parts?

Yes \_\_\_\_\_ No \_\_\_\_\_

Is the new lot accessible by way of an alley, street, road or through a neighboring lot to which is being attached?

Yes \_\_\_\_\_ No \_\_\_\_\_

Does each resulting lot meet the minimum width and area requirements provided for in applicable zoning ordinance, being the Village of L'Anse Zoning Ordinance #257.

Yes \_\_\_\_\_ No \_\_\_\_\_

4. ATTACHEMNTS – Attach a scale drawing of the proposed division of the Lot (a photocopy of the plat map may be used for this purpose). The drawing must be labeled to show each of the following: **(ALL ATTACHEMENTS MUST BE INCLUDED).**

1. current boundaries
2. the proposed division, dimensions of the proposed division(s), new legal description(s) for each new parcel

3. Attach existing and proposed road easement(s), right of way(s), new legal description(s) of the proposed new road or shared driveway.

4. Easements for public utilities

5. PROPOSED DIVISION ROADS: The division of the parcel provides access to an existing public road by:

\_\_\_ Each resulting parcel has frontage on an existing public road.

\_\_\_ A new public road, proposed name \_\_\_\_\_

\_\_\_ A new private road, proposed name \_\_\_\_\_

\_\_\_ A recorded easement (driveway).

A. Indication of approval or permit from Village Street Administrator for each road or easement.

**9. DEVELOPMENT SITES;**

Does any resulting parcel have or is any resulting parcel intended for building development

YES \_\_\_ NO \_\_\_

If yes, for each parcel attach the following;

\_\_\_ A. A soil evaluation or septic permit for each proposed parcel prepared by the W.U.P.D.H.D. Health Department, only required if not serviced by Village sanitary sewer.

\_\_\_ B. An evaluation indication of approval will occur or a well permit for potable water for each proposed parcel prepared by W.U.P.D.H.D. Health Department, only required if not serviced by Village Water system.

5. AFFIDAVIT and permission for municipal officials to enter the property for inspections:

I agree the statements made above are true, and if found not to be true this application and my approval will be void. Further, I agree to comply with the conditions and regulations provided with this platted lot division. Further, I agree to give permission for officials of the municipality to enter the property where this platted lot division is proposed for purposed of inspection.

**Property Owner's Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_

**For office use only** – Reviewer's action:

Signature: \_\_\_\_\_ Application Completed Date: \_\_\_\_\_

Approval Date: \_\_\_\_\_

Denial Date: \_\_\_\_\_ Reason for denial: \_\_\_\_\_ see attached



Village of L'Anse  
101 N. Main Street  
P.O. Box 157  
L'Anse, MI 49946  
Phone: 906-524-6116  
Fax: 906-524-6146  
Email: manager@lansemi.org

## REQUEST FOR WATER, SEWER OR ELECTRIC SERVICE

Date: \_\_\_\_\_

Customer Name: \_\_\_\_\_

Phone #: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Project Site Address: \_\_\_\_\_

Date Service is Needed: \_\_\_\_\_

Service Type:      Water      Sewer      Electric  
Circle One

Service Size: \_\_\_\_\_

Water or Sewer Tap Fees: \$250.00 plus time and material and equipment

Tap Fee and Estimate has to be paid prior to ordering materials and scheduling work.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_



Village of L'Anse  
101 N. Main Street  
P.O. Box 157  
L'Anse, MI 49946  
Phone: 906-524-6116  
Fax: 906-524-6146  
Email: manager@lansemi.org

QUOTE FOR WATER, SEWER OR ELECTRICAL SERVICE

Customer Name: \_\_\_\_\_

Project Site Address: \_\_\_\_\_

Quote by: \_\_\_\_\_

Water or Sewer

Size: \_\_\_\_\_ line

Tap Fee \$250.00

- Materials Itemized Cost:

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- Labor & Equipment – Man hours and Equipment needed to complete project.

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- Contracted Services If needed:

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## **NSF check policy**

We do not accept checks from customers who have had two or more non-sufficient funds (NSF) checks submitted within the most recent 12-month period. If a customer has had two NSF checks within a 12-month period, all accounts belonging to that customer will be ineligible to pay by check. Customers will be eligible to pay by check again after the first bill prints after 12 months have passed. The following restrictions exist for customers who have two or more NSF checks in a 12-month period:

- Customers must pay with cash, money order, or cashier's check from a bank or other financial institution.
- \$35.00 non-sufficient funds fee.
- Payments mailed to us will be rejected and returned to the customer.
- No type of personal check on the account, whether written by the customer of record or anyone else paying for the customer of record will be accepted.

## **Disconnection policy**

- Disconnection of utility services is a last resort.
- Utility bills not paid by their due date shall be considered delinquent. Late charges for delinquent bills shall be assessed as established by Ordinance 237.
- Customers who fail to pay their utility bill or make payment arrangements are subject to disconnection.
- Customers in collection action will receive a Disconnection Notice after the 15<sup>th</sup> of the month advising them that the account is past-due and urging payment or payment arrangements.
- If a delinquent utility bill is not paid by the 1<sup>st</sup> of the following month, a door-hanger disconnection notice shall be delivered to the service address and a charge will be assessed as established by Ordinance 254. (minimum 48 hours from delivery of notice)
- If utility service is discontinued, reconnection shall not be permitted until all past bills, penalties, and reconnection charges are paid.
- Rules for disconnection of utility services are modified during the winter months to protect the health and life of residential customers. Customers who have the ability to pay for service, but do not pay during the heating season, are not necessarily protected by winter disconnection rules.
- Service reconnections can be scheduled for the next business day after payment is received. Reconnection fees apply. Customers should call the Village Office, 906-524-6116, to schedule reconnection.

## **Renter policies**

- Property owner is billed when a rental unit is vacant.
- Renter is normally billed directly if the rental unit has a dedicated meter.
- When a renter vacates a unit, any unpaid balance is transferred to the renter's new account with us or the renter will be issued a final bill if the customer will no longer have an account.
- Owners and managers should notify us of renter/tenant changes.
- Property owners are responsible for any unpaid utility charges left from renters/tenants according to Ordinance #167
- Service also can be shut off in vacant units when human health or property is not threatened.

## **Cold weather disconnection rules**

We have rules for winter service disconnections that are set by the public service commissions of Michigan. These rules are designated to protect the health and life of residential customers who are having trouble paying their bills.



## **Utility Bills**

### **New Service**

Utility accounts shall be opened by filling out an Application for Utility Service Form. The application form and account shall clearly identify the party or entity responsible for payment of monthly utility bills.

All previous unpaid utility bills are to be paid in full before new service is started. Falsification of this information on the application shall be grounds for immediate disconnection of services to that account from the municipal utility.

The application form for services shall identify whether the applicant is a tenant or the owner of the premises being served. If the applicant is a tenant, the applicant shall identify by written name and address the premises owner and landlord.

Meter Deposit must be paid in full. Deposit is refunded when final bill is paid in full to the customer.

### **Monthly Billing Statements**

The electric and water meters are read once a month starting around the 15<sup>th</sup> of the month. It takes approximately 5 days to read the meters.

Utility bills are generated and mailed out to the customer's address as noted on the application for Utility Service form for collection for the 1<sup>st</sup> of the month following meter reading.

A separate account number shall be assigned to each customer of utility services.

Every customer having a utility service is billed monthly. Landlords are billed for periods of time between occupation of rental premises by different tenants.

The customer has 15 days to pay the utility bill before a 5% penalty is charged, and until the end of the month before it becomes due for disconnection. A finance charge of 1% is assessed after the 1<sup>st</sup> of the following month on any past due utility bill.

### **Discontinued Service**

A request to discontinue utility service must be made by the party whose name is on the account or the landlord, if renting. The request should be made at least 1 day in advance to the proposed date of discontinued service.

The meter(s) are read, and a final utility bill is generated at the end of the month.

The utility service is put back into the landlord's name if the service is a rental.

## **Payment and Collection of Delinquent Utility Accounts policy**

### **Payment obligations**

Customers are obligated to make on-time payments and keep payment information up to date. We are not responsible for late or missed payments due to inaccurate information on an account. To avoid a late payment charge, customers should mail payment at least 7 days before the due date shown on the bill. Customers paying in person should pay on or before the due date. Call us for an enrollment form, or stop by the Village Office.

### **Automatic Village Utility Payment Form**

Pay your utility bills automatically on the due date by ACH. Stop by and pick up a form (Page 20) and fill it out and send it to the Village of L'Anse PO Box 157, L'Anse, MI 49946. The Village will then automatically take the amount of your bill out of your checking/savings account on the due date. You will still receive your postcard bill every month showing you the amount due and informing you that it will be automatically deducted. If you have any questions, please call the Village office at 524-6116.

**Energy Assistance:** You may be eligible to receive funds to help pay your Utility bill. Please contact:

Dept of Human Services (DHS) 353-4700, 108 Main St., Baraga MI 49908  
KBIC General Assistance 353-8137, Baraga MI 49908  
St Vincent DePaul (Watershed) 524-7001, 14 S. Main St., L'Anse MI 49946  
Community Action Agency 353-6600 or 482-5528, 100 Hemlock St., Baraga MI 49908  
Salvation Army 486-8121, Ishpeming MI 49849

To ensure timely payments, customers should allow enough time for payment to post by the due date. If payment is not posted by the due date, or if for any reason an account is not in good standing, customers are fully responsible for all late fees and face possible service disconnection. If we are unable to complete a payment because of non-sufficient funds in an account, or if a payment was submitted with inadequate time to post to an account, late fees and service disconnection may result. We are under no obligation to inform customers if a payment is not completed because of non-sufficient funds. In this case, customers are responsible for making alternate payment arrangements to bring an account up to date. A Delinquent Utility Bill Agreement form (Page 20) will need to be filled out for late payments. Stop by the Village Office for a form and approval for late payments.

Customers with one or more late payments may be subject to the following action:

- A late payment charge every month until the balance is paid in full.
- \$35.00 non-sufficient funds fee.
- Inability to pay by personal check for a rolling 12-month period.
- Requirement to pay with cash, money order, or cashier's check from a bank or other financial institution.
- Inability to make a payment in Direct Payment (ACH) with checking or savings account for 12 months.

### **Collection of Delinquent Utility Accounts:**

- Unpaid charges (Utility bills) remaining shall be charged against the real property on which the service was rendered, and may be spread on the next regular Village ad valorem property tax roll and shall become a lien on the property. (Ordinance #238)
- The Village reserves the right to utilize small claims court for certain accounts on a case-by-case basis where applicable.
- The Village reserves the right to utilize a collection agency for certain accounts on a case-by-case basis where applicable.
- Charges and penalties shall cease to accrue once placed with small claims court, collection agency or ad valorem property tax roll.
- Unpaid delinquent accounts shall be maintained as a matter of record for an indefinite period for the purposes of collecting this account if a delinquent customer attempts to reestablish utility services from the Village of L'Anse in the future.

### **Late payment charges**

Utility bills are due by the 15<sup>th</sup> of the month, after the 15<sup>th</sup> of the month a 5% late penalty charge is applied. Late payment charges are applied to remaining balance of 30 days or past due as of 1% finance charge per month (Ordinance #237).

## Village of L'Anse

### Street, Water and Sewer Extension Policy

Any request for street, water or sewer extensions within the Village of L'Anse shall be handled as follows:

1. The person or developer requesting the extension shall be given an estimate for all materials required for the extension by the Village, materials shall meet Village specifications. Preliminary estimate will be provided after the request and application forms are filled out.
2. The developer shall be responsible for all material costs; an escrow account will be set up for the funds needed to purchase all materials before construction starts. This amount must be paid before construction starts.
3. The Village will install the street or utilities with it's labor and equipment, provided it can be placed in the Village work schedule, the developer shall be billed for actual labor and equipment cost.
4. Should the installation require an outside contractor or equipment, the person or company requesting the extension shall be responsible for the cost of the outside contractor or equipment along with the cost of materials.
5. The Street or utility extension shall be come property of the Village, and the developer shall provide any easements necessary.
6. The developer shall give the Village a commitment on the number of lots to be developed or connections made to the utility system.
7. Extensions **outside** the Village limits will be the total responsibility of the person or developer. The costs include all materials, labor, and installation.

## Village of L'Anse Sewer Blockage Policy

The purpose of the sewer blockage policy is to have the property owner be responsible for repairs and maintenance to the sewer system.

When a property owner is having sewer blockage problems they should call the Village Garage and have the Department of Public Works (DPW) check the main. (524-7393)

If the sewer main is running the Village may offer the property owner a sewer tape to unblock their sewer.

If the property owner cannot unplug their sewer they should call a plumber to have their sewer cleaned. The plumber should inform the DPW of the sewer being cleaned. The DPW can come then and have pictures taken with the sewer camera.

The Village will not be responsible for basement cleanup for sewer backup.

Refer to Sewer Ordinance 244-A:



## Electrical Line Policy

1. A preliminary estimate for any electrical line extension, temporary service, moving or replacement of existing service will be provided at any time at no cost to the customer; such estimate will not become binding on the Village.
2. \$85.00/hour plus cost of time and materials.
3. Payment in full for the work requested in (1) above will be made by the customer, in advance, to the Village, based on the estimate. Upon completion of the work, the estimate will be compared with the actual cost. Should the estimate be higher than the actual cost, the difference will be refunded to the customer, without interest. If the actual cost is greater than the estimate, the customer is responsible for the additional cost resulted from conditions which could not have been anticipated, controlled or discovered without undue expense. Payment for additional charges due to unforeseen circumstances can be made in two equal monthly installments without interest.
4. The customer will be responsible for providing all rights-of-way easements and permits as necessary for the Village to proceed with the required work. If the customer is unable to obtain the necessary easements or permits, or an alternate route is necessary, the Village reserves the right to revise the estimate and charge the customer according to the actual costs incurred.
5. Scheduling of construction shall be done as soon as reasonably possible following payment in full by the customer. If the date scheduled for commencement of construction is not satisfactory to the customer, a date mutually agreeable will be established.
6. Where additional costs are incurred by the Village at the request of the customer, the customer shall be required to pay for such costs.

## Village of L'Anse

### SIDEWALK POLICY

#### EXISTING SIDEWALKS

Should property owner request a sidewalk to be replaced bordering their property the owner shall be responsible for fifty percent (50%) of the replacement cost. This includes materials, labor and equipment cost.

Sidewalk replacement request to the Village is done before any work is done and approved by the Village Council.

Should the damage be done by the Village for such things as water and sewer line replacement, the Village will pay for the total cost.

#### NEW SIDEWALKS

Should a property owner request a new sidewalk to be installed, the property owner will be responsible for the total cost.

#### SCHEDULING

The Village of L'Anse shall schedule the work with its work force, and will have final say when the project will be constructed.

### Deposit of Snow, Ice, Slush on Roadway Policy

Obstruction of safety vision by removal or deposit of snow, ice, or slush.

“Safety vision” means an unobstructed line of sight enabling a driver to travel upon, enter, or exit a roadway in a safe manner.

(1) A person shall not remove, or cause to be removed, snow, ice, or slush onto or across a roadway or the shoulder of the roadway in a manner which obstructs the safety vision of the driver of a motor vehicle other than off-road vehicles.

(2) A person shall not deposit, or cause to be deposited, snow, ice, or slush onto or across a roadway or the shoulder of the roadway in a manner which obstructs the safety vision of the driver of a motor vehicle.

(3) A person shall not deposit, or cause to be deposited, snow, ice or slush on any roadway or highway.

#### PREPARING FOR WINTER

“STORE THE SNOW THAT FALLS ON YOUR PROPERTY ON THAT SAME PARCEL.”

Michigan State statute prohibits plowing snow across any public street.

You will also need to park all vehicles off the streets between 2:00am and

6:00am from November 1st through April 30th per the Winter Parking

Ban. Don't let your storage of snow or vehicles become a problem for

your neighbors or the public in general.

## Village of L'Anse

### GENERAL PUBLIC POLICY

#### **GENERAL PUBLIC POLICY**

It is hereby declared to be contrary to the public policy of the Village of L'Anse for any persons to be discriminated against in employment, housing, or participation in publicly funded programs because of race, religion, national origin, color, sex, marital status, age, or handicap.

#### **EMPLOYMENT**

The opportunity to obtain employment without discrimination because of race, religion, national origin, color, sex, marital status, age or handicap is hereby recognized and declared to be a civil right. Further, it shall be contrary to the public policy of the Village of L'Anse for any employer to discriminate in hire, promotion, tenure, terms or conditions of employment because of race, religion, national origin, color, sex, marital status, age, or handicap.

#### **HOUSING**

The opportunity to purchase, lease, sell, hold, use and convey housing without discrimination because of race, religion, national origin, color, sex marital status, age, or handicap is hereby recognized and declared to be civil right.

#### **PUBLIC FUNDED PROGRAMS**

The opportunity to participate in federal, state, and locally funded programs without discrimination because of race, religion, national origin, color, sex, marital status, age, or handicap his hereby recognized and declared to be a civil right.

### **Village of L'Anse ICE RINK POLICY**

The use of Meadowbrook Ice Arena is a privilege offered to the adult and youth of the community. Anyone found abusing this privilege by damaging property, fighting or causing a disturbance shall be asked to leave by either the person in charge at the Arena or other Village Officials.

Any person asked to leave the Arena because of improper conduct shall be banned from the Arena. The person banned shall have the right to meet with the Village Recreation Committee and L'Anse Hockey Association to be considered for re-admittance.

Number to call if help is needed to evict person causing disturbance. Dial 911, or call 524-6150.



## **Light Duty and Sick Leave Policy**

Village Employees that are injured on the job will be allowed to return to work on light duty or limited duty provided the employee has a medical release, and the Village has necessary tasks to perform.

Employees injured off the job will not be allowed to return to work light or limited duty, the employee will also have to provide medical release to return to full duty.

Employees that have three or more consecutive days off because of sickness or injury will provide the employer a return to work slip from their doctor before returning to work.

## **Village of L'Anse BID POLICY**

The Village of L'Anse shall advertise and seek competitive bids for any purchase or contract expected to exceed \$25,000.00. For purchases or contract under \$25,000.00 that the Village of L'Anse shall seek at least two (2) bids, advertising not being required.

This policy is adopted per requirements of Michigan Public Act 167 and 168 of 1993.

## **Village of L'Anse PURCHASING POLICY**

The Village Manager shall execute a purchase up to \$3,000.00. All purchases in excess of \$3,000.00 shall be approved by the Village Council prior to executing the purchase.

**Purchase Initiation:** The following information is required: date of proposed purchase, item to be purchased, department, reason for purchase, and price of purchase.

# VILLAGE OF L'ANSE NON-HARASSMENT POLICY

**Adopted: December 8, 2003**

## STATEMENT CONCERNING NON-DISCRIMINATION AND HARASSMENT

The Village of L`Anse is committed to a work environment in which all individuals are treated with respect and dignity. Each individual has the right to work in a professional atmosphere that promotes equal employment opportunities and prohibits discriminatory practices, including harassment. Therefore, the Village of L`Anse expects that all relationships among persons in the village will be business-like and free of bias, prejudice and harassment.

### **Equal Employment Opportunity**

It is the policy of Village of L`Anse to ensure equal employment opportunity without discrimination or harassment on the basis of race, color, religion, sex, sexual orientation, age, disability, marital status, citizenship or any other characteristic protected by law. The Village of L`Anse prohibits any such discrimination or harassment.

### **Prohibited Conduct**

Offensive conduct or harassment of a sexual nature, or based on race, color, religion, age, sex, national origin, disability, status as a veteran or any protected status is prohibited. This may include but is not limited to:

- Offensive physical actions, written or spoken, and graphic communication (for example, obscene hand or finger gestures or sexually explicit drawings).
- Any type of physical contact when the action is unwelcomed by recipient (for example, brushing up against someone in an offensive manner).
- Expectations, requests, demands or pressure for sexual favors.
- Slurs, jokes, posters, cartoons, and gestures that is offensive.

Any such offensive conduct will be considered a prohibited form of harassment when any of the following are true:

- There is a promise or implied promise of preferential treatment or negative consequence regarding employment decisions or status.
- Such conduct has the effect of creating an intimidating or hostile or offensive work environment, or unreasonably interferes with a person's work performance.
- A third party is offended by the sexual conduct or communication of others.

Harassment is considered a form of employee misconduct. Disciplinary action, up to and including termination, will be taken against any employee engaging in this type of behavior. Any supervisor or manager who has knowledge of such behavior yet takes no action to end it is also subject to disciplinary action.

### **Individuals and Conduct Covered**

This policy applies to all applicants and employees, whether related to conduct engaged in by fellow employees or someone not directly connected to the Village (e.g., an outside vendor, consultant or customer).

Harassment of our customers, clients or employees of our customers or clients, vendors, or suppliers by our employees is also strictly prohibited. Any such harassment will subject an employee to disciplinary action, up to and including immediate discharge.

Conduct prohibited by these policies is unacceptable in the workplace and in any work-related setting outside the workplace, such as during business trips, business meetings and business-related social events.

### **Confidentiality**

Confidentiality will be maintained throughout the investigatory process to the extent consistent with adequate investigation and appropriate corrective action.

### **Retaliation Is Also Prohibited**

The Village of L'Anse encourages reporting of all perceived incidents of discrimination or harassment. It is the policy of Village of L'Anse to investigate such reports. Village of L'Anse prohibits retaliation against any individual who reports discrimination or harassment or participates in an investigation of such report.

### **Reporting an Incident of Harassment, Discrimination or Retaliation (Complaint Procedure)**

If you feel that you are being harassed by another employee, you should immediately notify your supervisor. If you do not feel that the matter can be discussed with your supervisor, you should contact another supervisor or the Village Manager to discuss your complaint. You may be assured that you will not be penalized in any way for reporting a harassment problem.

All complaints of harassment which are reported to management will be investigated as promptly as possible and corrective action will be taken where warranted. The Village prohibits employees from hindering our own internal investigations and our internal complaint procedure.

Harassment of employees in connection with their work by non-employees may also be a violation of this policy. Any employee who experiences harassment by a non-employee, or who observes harassment of an employee by a non-employee should report such harassment to his or her supervisor, another supervisor or the Village Manager. Appropriate action will be taken against violation of this policy by any non-employee.

### **Investigation**

Any reported allegations of harassment, discrimination or retaliation will be investigated promptly. The investigation may include individual interviews with the parties involved and, where necessary, with individuals who may have observed the alleged conduct or may have other relevant knowledge.

Misconduct constituting harassment, discrimination or retaliation will be dealt with appropriately. Responsive action may include, for example, training, referral to counseling and/or disciplinary action such as warning, reprimand, withholding of a promotion, reassignment, temporary suspension without pay or termination, as The Village Manager believes appropriate under the circumstances.

If a party to a complaint does not agree with its resolution that party may appeal to Village Labor Committee or the full council.

False and malicious complaints of harassment, discrimination or retaliation as opposed to complaints which, even if erroneous, are made in good faith, may be the subject of appropriate disciplinary action.

### **Conclusion**

The Village of L`Anse has developed this policy to ensure that all its employees can work in an environment free from harassment, discrimination and retaliation. The Village will make every reasonable effort to ensure that all concerned are familiar with this policy and aware that any complaint in violation of such policy will be investigated and resolved appropriately.

Any employee who has any questions or concerns about these policies should talk with the Village Manager or a member of the Labor Committee.

## **Village of L`Anse Smoking Policy**

### **STATEMENT OF POLICY**

In compliance with Western U.P. District Health Department Clean Indoor Air Regulation, the Village of L`Anse properties shall be entirely smoke free, effective May 6, 2008.

Smoking is strictly prohibited within all enclosed areas and public spaces within Village properties. This includes common work areas, meeting rooms, private offices, hallways, break rooms, stairwells, restrooms, company vehicles and all other enclosed facilities. This policy applies to all employees, clients, contractors and visitors.

### **COMPLAINTS**

Persons observing a violation of this policy should bring it to the attention of their supervisor.

### **INVESTIGATIONS**

Supervisors receiving a complaint will investigate and take action to resolve the issue as soon as possible.

## **Policy: Village Tax Collection of Mail-In Payments – Over or Short Adjustments**

### **General Statement of Policy:**

In the course of receiving payments for Village Taxes there are times that an incorrect amount is delivered to the Village Treasurer's Office. This policy sets the value necessary for making adjustments and or returns.

### **Statute, State Guideline, Village Ordinance, or Separate Manual References: N/A**

### **Policy:**

Due to the hard and soft costs of postage and administration required for handling over and short adjustments, payments within Five Dollars (\$5.00) or less, over or under the amount due, will be accepted as payment in full. Payment amounts that exceed (either over or under) this Five Dollar (\$5.00) limit can be accepted as a partial payment if permitted, returned to sender for appropriate amount, or accepted and a refund returned to sender.

### **Archival Requirement:**

All adjustments are recorded in the system software and archived as long as the systems are maintained.

**Village of L'Anse**

**Leases & Contracts**

**2024-2025 Fiscal Year**

<u>Lessee</u>	<u>Lease/Contract Period</u>	<u>Fee</u>	<u>Billing Period</u>	<u>Expiration</u>
Collins Bros. Saw Mill Lot #8	6/13/2014-6/13/2025	\$200.00	yearly	6/13/2025
Collins Bros. Saw Mill Lot #9	1/25/2010-1/25/2025	\$350.00	yearly	1/25/2025
Jeff Mukka Lot #1	1/1/1995-1/1/2024	\$200.00	yearly	1/1/2040
Dale Borgen Lot #14	9/14/2006—9/14/2024	500.00	yearly	continual, paid yearly
William Ross Lot #13	10/28/2008-10/28/2024	\$500.00	yearly	10/28/2023
L'Anse Area Schools Garage rental	6/1/2019-5/31/2024	\$350.00	monthly	5/31/2020
Waste Management 5 yr. extension after 2016 Waste/Garbage Collection	1/1/2021-1/1/2026	\$8,001.70	monthly	adjusted 3% yearly
WPPI Energy Electric Distribution Maintenance	11/7/2019-11/7/2024	\$	monthly	11/7/2019-11/7/2023
Catherine Vanerp (Pat Tembruell)	9/1/2009--	\$10.00	yearly	continual, paid yearly

<u>Lessee</u>	<u>Lease/Contract Period</u>	<u>Fee</u>	<u>Billing Period</u>	<u>Expiration</u>
Aramark Uniform Services Uniforms Police, carpets, DPW	2/24/2015-2/24/2025			2/24/2026



# Village of L'Anse

## Community Solar Project

Back in 2018 the Village of L'Anse was awarded a \$45,000 Rural Development Grant leveraged to develop a 110.5-kilowatt Solar array project. The array program increase access to income qualified participants over a 25-year contract. Eligible participants received up to 10 solar panels per family-lowering their energy bills and growing their access to solar power.



Ribbon Cutting was done in October 2019 for the Solar Panels





**Agreements  
2024-2025 Fiscal Year**

<u>Name</u>	<u>Agreement Period</u>	<u>Agreement</u>	<u>Expiration</u>
L'Anse Township	7/1/2008--	Fire Service	continual
SEMCO Energy Gas Co. Franchise Agreement Lay, maintain, & operate gas main, pipes, and services in Village	3/23/2015-3/23/2045	Natural Gas	continual
Dept of Natural Resources Cooperative mutual aid Fire control	1/2009--	Fire Service	continual
USDA, Forest Service Cooperative Fire Protection	1/1/2011-1/31/201-	Fire Service	1/31/201-
Sayen's Business Equip. Kyocera TASKalfa2551ci Maintenance	7/18/2014-7/18/201-	Copier	7/18/201-
Charter Communications Two (2) Renewal terms of five (5) years each 3% increase yearly on April 1 in rent (started @ \$100.00/month)	4/1/2015-3/31/2020	land lease Dynamite Hill Rd.	3/31/2030

# Hazard Communication Program

## General

The following hazard communication program has been established for the Village of L'Anse. This program will be available for review by all employees.

## Hazard Determination

The Village of L'Anse will rely on material safety data sheets obtained from product suppliers to meet hazard determination requirements.

## Labeling

Leadman for the facility will be responsible for seeing that all containers entering the workplace are properly labeled.

All labels shall be checked for:

Identity of the material.

Appropriate hazard warning for the material.

Name and address of the responsible party. (Only if the container is received from the manufacturer, distributor, or importer.)

Each employee shall be responsible for ensuring that all portable containers used in their work area are labeled with the appropriate identity and hazard warning.

## Material Safety Data Sheets (MSDSs)

Facility Leadman will be responsible for compiling and maintaining the master MSDS file. The file will be kept in the facility office.

Additional copies of MSDSs for employee use are located at the Village Office.

MSDSs will be available for review to all employees during each work shift. Copies will be available upon request to the Village Manager.

Posters identifying the person responsible for maintaining MSDSs and where the MSDSs are located are posted at the time clock. Posters notifying employees when new or revised MSDSs are received will be located in the same location(s).

If a required MSDS is not received, the Facility Leadman shall contact the supplier, in writing, to request the MSDS. If an MSDS is not received after two such requests, the Village Manager shall contact the MIOSHA's Construction Safety and Health Division at (517) 322-1856 or General Industry Safety and Health Division (GISHD) at (517) 322-1831, for assistance in obtaining the MSDS.

## Employee Information and Training

Village Manager shall coordinate and maintain records of employee hazard communication training, including attendance rosters.

Before their initial work assignment, each new employee will attend a hazard communication training class. The class will provide the following information and training:

Information:

- X The requirements of the MIOSHA Hazard Communication Standard
- X All operations in their work area where hazardous chemicals are present
- X Location and availability of the written hazard communication program, the list of hazardous chemicals, and the MSDS

Training:

- X Methods and observations that can be used to detect the presence or release of hazardous chemicals in the work area
- X Physical and health hazards of the hazardous chemicals
- X Measures the employees should take to protect from these hazards
- X Details of the hazard communication program--including explanation of labeling system and MSDSs and how employees can obtain and use hazard information

The employee shall be informed that:

The employer is prohibited from discharging, or discriminating against, an employee who exercises his/her rights to obtain information regarding hazardous chemicals used in the workplace.

As an alternative to requesting an MSDS from the employer, the employee can seek assistance from the MIOSHA Construction Safety and Health Division, at (517) 322-1856, or the MIOSHA General Industry Safety and Health Division at (517) 322-1831, to obtain the desired MSDS. A sign or MIOSHA poster will be posted with the address and telephone number of the MIOSHA Divisions responsible for such requests.

Before any new physical or health hazard is introduced into the workplace, each employee who may be exposed to the substance will be given information in the same manner as during the hazard communication training class.

### **Hazardous Non-routine Tasks**

Occasionally, employees are required to perform non-routine tasks. Prior to starting work in such areas, each employee will be given information about the hazards of the area or procedure. This information will include:

Specific chemical hazards.

Protection/safety measures the employee can take to lessen risks of performing the task.

Measures the company has taken to eliminate or control the hazard, including:

air monitoring,

ventilation requirements,

use of respirators,

use of attendants to observe procedures, and

emergency procedures.

It is the policy of the Village of L'Anse that no employee will begin performance of a non-routine task without first receiving appropriate safety and health training.

Hazardous non-routine tasks we have at our facility include:

Cleaning primary, aeration and clarifier tanks at the Waste Water Treatment Plant.

Maintenance of sewage lift stations.

Maintenance of filter media beds and flocculation tanks.

### **Multi-Employer Worksites -- Informing Contractors**

If our company exposes any employee of another employer to any hazardous chemicals that we produce, use, or store, the following information will be supplied to that employer:

The hazardous chemicals they may encounter.

Measures their employees can take to control or eliminate exposure to the hazardous chemicals.

The container and pipe labeling system used on-site.

Where applicable MSDSs can be reviewed or obtained.

Periodically, our employees may potentially be exposed to hazardous chemicals brought on our site by another employer. When this occurs we will obtain from that employer information pertaining to the types of chemicals brought on-site, and measures that should be taken to control or eliminate exposure to the chemicals.

It is the responsibility of facility Leadman to ensure that such information is provided and/or obtained prior to any services being performed by the off-site employer. To ensure that this is done the facility Leadman or his designated representative will cover all necessary safety information with the staff involved.

### **Pipes and Piping Systems**

Information on the hazardous contents of pipes and piping systems will be identified by signs and labeling on the pipes.

### **List of Hazardous Chemicals**

A list of all hazardous chemicals used by the Village of L'Anse is attached to this document. Further information regarding any of these chemicals can be obtained by reviewing its respective MSDS.

### **Hazardous Chemical List**

Hazardous Chemical (same name as on container label and MSDS)

## Village of L'Anse Appointments 2024-2025

<u>Committee</u>	<u>Chair</u>	<u>Members</u>	<u>Alternate</u>
FINANCE	Davis	Menge, Waara	Ervast
LABOR	Davis	Miller, Menge	Perrigo
FIRE/POLICE	VanStraten	Miller, Davis	Waara
STREET/UTILITIES	Miller	Perrigo, VanStraten	Ervast
RECREATION & RESOURCE MANAGEMENT	Waara	Perrigo, Menge	Davis
MAYOR PRO-TEM	Leann Davis		
POLICE CHIEF	Chad Soli		
FIRE CHIEF	Cory Frisk		
STREET COMM. REP.	Doug Mills		
PLANNING COMM. REP.	Leann Davis		
AUDITORS	Fleury Singler & Company, Anderson Tackman & Company PLC		
NEWSPAPERS	L'Anse Sentinel , The Daily Mining Gazette		
DEPOSITORIES	Superior National Bank (SNB), Baraga County Federal Credit Union (BCFCU)		
TREASURER	Janet Supanich		
CLERK	Amy Leaf		
FINANCIAL COORDINATOR	Tracey Barrett		