



LANCASTER TOWNSHIP

BUTLER COUNTY, PA

Lancaster Township

January 19, 2026

Board of Supervisor's Meeting Summary

Chairman Kessler called the January 19, 2026, Board of Supervisors meeting to order at 6:01 PM.

Present:

- Greg Kessler: Chairman
- Rich Marcotte: Vice Chairman
- Mike Doban: Supervisor
- Mary Hess: Manager
- Shirley Stine: Administrator
- Barb Manski: Financial Secretary
- Michele Cromer: Solicitor
- Tom Thompson: Engineer
- Sylvia Wack: Zoning Officer

I. Pledge of Allegiance

- Chairman Kessler led the attendees in the Pledge of Allegiance.

II. Chairman Kessler announced there were executive sessions prior to tonight's BOS meeting. Referred to Solicitor Cromer.

1. Solicitor Cromer advised there were two executive sessions held on January 14, 2026, that addressed personnel matters.
2. Solicitor Cromer advised there was an executive session held on January 19, 2026, prior to tonight's BOS meeting that addressed pending litigation.

III. Visitors & Public Comment

1. Steve Pruskowski, 105 American School Rd., Harmony, PA
 - i. He disagreed with resolution that chain of command including supervisors should be allowed to speak to employees.
 - ii. Advised that township should not pay for Jim Miller's hotel stay at Hershey Hotel. Manager Hess clarified that Jim Miller made reservation for her room at



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Hershey Hotel during PSATS conference. Lancaster Twp did not pay for Jim Miller's room. Manager Hess offered to provide information to him if he would like to come into the office to discuss issue further.

- iii. Questioned why some of the information on the Right to now. Manager Hess advised it did not pertain to the requested information.

2. John Meyer-Declined to speak.
3. Darla Hanchar, Pat Stirling 415 Scott Ridge Rd./121 Red Brush Trail, Harmony, PA
 - i. Pat Stirling spoke against Resolution 26-02 Role of Twp Manager.
4. Jerry Stephenson, 553 Yellow Creek Rd., Harmony, PA
 - i. Provided testimony to Manager Hess's accomplishments as township manager.
5. Keith Summers-Declined to speak.
6. Randy Anno, 155 Stone Church Rd., Harmony, PA
 - i. Manager Hess's resignation will be a loss to the Lancaster Twp community. He wishes her the best.
7. Charles Scott, 103 Locust Alley, Harmony, PA
 - i. Voiced his concerns on Resolution 2026-02 and the language of the resolution. He would like the BOS to vote no.
8. Joe Plesniak, 165 Stone Church Rd., Harmony, PA
 - i. Thanked the road crew for doing a great job clearing the roads.
 - ii. Thanked Mary Hess for moving the township forward.
9. Tom Beach, 661 Scott Ridge Rd., Harmony, PA
 - i. Agreed with the majority of the residents on Resolution 2026-02.
 - ii. Questioned the permitting process. Driveway permit issued on 7/9/2024 was charged \$150 for installation of a new driveway. He felt that the charge should have been only \$75 as it was re-surfacing of an existing driveway.
10. John Perry, 1022 W. Lancaster Rd., Harmony, PA
 - i. Mr. Perry questioned Township Manager Mary Hess about a statement she made at a public meeting regarding his speaking to a developer regarding public utilities crossing his property. He state that those statements were false and he did not have any conversation with any developer regarding any public utilities coming through his property.
11. Mike Spiker-who is not a resident but a tax payor
 - i. Disappointed that his name and profession is listed on a non-Lancaster Township website without his permission. Supervisor Doban advised he removed Mike Spiker's name from the website.
12. Dave Benson-Declined to speak.
13. Tim McNulty, 135 McNulty Lane, Harmony, PA
 - i. Everyone should be thankful for living in Lancaster Township. It is a special place. We will get things done better if we all work together.
14. Scott Garing, 112 Middle Lane, Harmony, PA
 - i. He voiced his opinion regarding misinformation regarding Manager Hess. Expressed his thanks to Mary Hess and all that she had done for him.



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IV. Administrative Business

1. Supervisor Doban motion to approve the minutes of December 20, 2025 Meeting. and the January 5, 2026, Reorganization Meeting of the Board of Supervisors. Supervisor Doban advised that regarding John Vagias, he was a yes, not abstain at the January 5, 2026, meeting. Manager Hess advised we would correct. Vice Chairman Marcotte seconded the motion. Motion carried unanimously.
2. Vice Chairman Marcotte motioned to approve the bills to be paid from December 6, 2025, to January 9, 2026, totaling \$115,328.74. Supervisor Doban seconded the motion. There was no discussion. Motion carried unanimously. Supervisor Doban requested a more readable format.

V. Old Business

1. Supervisor Doban motioned to approve Resolution 2026-01, Resolution adopting the 2026 Wage Schedule as approved at the, December 15, 2025, Board of Supervisor's Meeting. Vice Chairman Marcotte seconded the motion. There was no discussion. Motion carried unanimously.

VI. New Business

1. Supervisor Doban motioned to table Resolution 2026-2 Resolution Confirming Role of Township Manager. Vice Chairman Marcotte seconded the motion. There was discussion though out tonight's meeting why approving this resolution would be tabled. Motion carried unanimously.
2. Supervisor Doban motioned to approve Resolution 2026-3 Resolution establishing Township Fee Schedule. Vice Chairman Marcotte seconded the motion. Supervisor Doban requested to receive future documents sooner. Motion carried unanimously.

VII. Other Business

1. Supervisor Doban motioned to accept the resignation of Township Manager Mary Hess to be effective January 30, 2026. Chairman Kessler seconded the motion. Vice Chairman Marcotte accepted Mary Hess's resignation with kind words and appreciation. Motion carried unanimously.
2. Supervisor Doban motioned to advertise the position of Township Manager. Vice Chairman Marcotte second the motion. There was no discussion. Motion carried unanimously.
3. Supervisor Doban motioned to approve Resolution 2026-4 Disposition of Tax Records for 2018. Vice Chairman Marcotte seconded the motion. There was no discussion. Motion carried unanimously.



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- Supervisor Doban motioned to approve Resolution 2026-5 Disposition of Township Records. Vice Chairman Marcotte seconded the motion. There was no discussion. Motion carried unanimously.

VIII. Additional Business

- Supervisor Doban motioned to amend the agenda to accept Sylvia Wack's resignation and to advertise for position of Zoning & Code Enforcement Officer. Chairman Kessler seconded the motion. There was no discussion. Motion carried unanimously.
- Supervisor Doban motioned to accept the resignation of Sylvia Wack, Zoning & Flood Plain Manager. Chairman Kessler seconded the motion. There was no discussion. Motion carried unanimously.
- Supervisor Doban motioned to advertise the position of Zoning and Code Enforcement Officer. Chairman Kessler seconded the motion. There was no discussion. Motion carried unanimously.

Planning, Land Use, and Zoning

Building Permits

- Permits issued in December 2025: 10

YTD: **115**

Reports

- Attorney-Solicitor Cromer had nothing to add
- Manager Hess:-Began audit. Sent 196 reports to auditors. Finishing up Liquid Fuels 965. Had multiple meetings with staff. Attended COG meeting. Applied for DCED Grant.
- Administrative: Completed 6 Right to Knows. Addressed Mr. Beach's concern regarding driveway permits. Completed two over posted weight permits
- Engineer: Tom Thomson. 4 subdivision plans have been submitted for review
- Police: Manager Hess read from a report prepared by OIC Cornell.
- Road Master: Manager Hess read from a report prepared by Road Master Spurr.
- Zoning: Zoning Officer Wack read from a prepared report.

Manager Hess advised that Lancaster Twp has expanded by 1200 people in the last several years. Developments of Arden Woods, Scenic Ridge and Lancaster Village were all approved with Mike Doban as Chairman of the Planning Commission and Denny Kerr, John Meyer and Ron Aiken on the board of supervisors. Wishing the new manager luck. Manager Hess also, thanked the residents for allowing her to serve as manager.

I. Adjournment for the January 19, 2026, Board of Supervisor's Meeting.

- Chairman Kessler motioned to adjourn the meeting at 7:07 pm.
- Supervisor Doban seconded the adjournment.
- Meeting adjourned at 7:07 pm.



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Meeting Procedures

The following rules of conduct apply for Lancaster Township Public Meetings as per Resolution 2023-01:

1. Residents and taxpayers of the Township can only speak during Board of Supervisors meetings under the following circumstances:
 - a. The individual has made a formal request to the Board of Supervisors to make a personal appearance before the Board;
 - Or,
 - b. During a public meeting under Public Comment period to address comments, questions, concerns, or support for a general item or items which are on the public meeting agenda or are of general interest or concern. Questions submitted 24 hours in advance of the meeting may be addressed by the BOS or Administration at this meeting, all other questions will be answered via email or phone, whichever the citizen prefers. Questions can be addressed to MANAGER@LANCASTER-TOWNSHIP.COM.
2. When the public comments portion of the public hearing is opened, the Chairman will first invite any individuals who have signed in for public comment to speak.
3. If you wish to speak to the Board of Supervisors, **YOU MUST SIGN IN**. The chairman will call your name when it is your turn to speak. Please proceed to the podium when you are called and state your name and address.
4. Please turn off (or place on silent) any pagers or cellular phones.
5. Please do not talk on phones or with another person in the audience during the meeting.
6. Please no public displays, such as clapping, cheering, or comments when another person is speaking.
7. While you may not agree with what an individual is saying to the Board of Supervisors, please treat everyone with courtesy and respect during the meeting.
8. In the interest of preserving time, speakers should limit repetitious comments and, where appropriate, acknowledge agreement with a previous speaker's comment or position.
9. Other than during public comment periods, members of the public should refrain from calling out and may only comment on issues being discussed during the meeting under the Public Comment Period.
10. **Each speaker recognized by the Board Chair will be given five (5) minutes to comment during the public comment period.**