

THE STATE OF TEXAS }  
COUNTY OF DAWSON }  
CITY OF LAMESA }

**MINUTES OF THE CITY COUNCIL REGULARLY SCHEDULED MEETING:  
November 21, 2023**

On this the 21st day of November 2023, at 5:30 P.M., there came on and was held a regularly called meeting of the City Council of the City of Lamesa, Dawson County, Texas. Notice of such meeting having been posted at the City Hall at 601 South First Street in the City of Lamesa, Texas in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551). The following items were listed on the notice and the following proceedings were had, viz.:

CALL TO ORDER: Mayor Stevens announced that the meeting was being held in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551), and that discussion and actions are limited to the agenda items as posted. A quorum being present as evidenced by the presence 5 City Council Members were present:

JOSH STEVENS	Mayor
VACANT	Council Member – District 1
FRED VERA	Council Member – District 2 (ABSENT)
GLORIA V. RODRIGUEZ	Council Member – District 3
DANNY JACOBS	Council Member - District 4 Mayor Pro Tem
BOBBY G. GONZALES	Council Member – District 5
RUDY SAUSEDA JR.	Council Member – District 6

City staff members present at the meeting:

JOE HINES	CITY MANAGER
BETTY CONDE	CITY SECRETARY ABSENT
RUSSELL CASSELBERRY	CITY ATTORNEY

Members of the press present at the meeting:

Mary Elizabeth

Members of the public present at the meeting:

Norma Garcia	Angie Hernandez	
Brian Beck	Mona Ferguson	
Josh Peterson	Ron Smith	Peter Gonzales



**ANNEXATION – (Billy D. Chapman):** Consider passing an Ordinance on second Reading annexing the described land in accordance with State Law, on proposed annexation by the City of Lamesa, Texas of the following described property to-wit.

That the land sought to be annexed and made part of the City of Lamesa, Dawson County, Texas, is located at 113 North 13<sup>th</sup> Street and described as follows:

A 0.388-acre tract of land located in Section 72, Block 35, T-6-N, Georgetown Ry. Co. Survey, Dawson County Texas, out of the Northwest part of that certain 1.63-acre tract Described in Instrument Recorded in Volume 407, Page 43, Deed Records of Dawson County, Texas, said 0.388-acre tract being more particularly described as follows:

BEGINNING at the Northwest corner of said 1.63-acre tract, for the Northwest corner of this tract;

THENCE N. 77° 32' 35" E., along the North line of said 1.63-acre tract, a distance of 222.55 feet to the most Northly-Northwest corner of that certain 0.692-acre tract described in instrument recorded in Volume 830, Page 601, Official Public Records of Dawson County, Texas and for the Northeast corner of this tract;

THENCE S. 12° 16' 30" E. 74.40 feet to a corner of said 0.692-acre tract and a corner of this tract;

THENCE S. 78° 03' 20" W. 52.10 feet to a corner of said 0.692-acre tract and a corner of this tract;

THENCE S. 10° 55' 35" East along a line of said 0.692 tract a distance of 3.80 feet to the North line of Lot 3, Block 1, corrected Plat of the Elwanda Heights Addition to the town of Lamesa, Dawson County Texas, as per Plat Recorded in Volume 1, Page 31, Plat Records Dawson County Texas for the Southeast corner of this tract;

THENCE 77° 39'30" W. along the North line of said Block 1, at 156.00 feet pass the Northwest corner of Lot 6 said Block 1, in all 165.75 feet to the West line of said 1.63, for the Southwest Corner of this tract;

THENCE N. 12° 33' 45" West along the west line of said 1.63-acre tract, a distance of 3.00 feet to a corner of said 1.63-acre tract and a corner of this tract;

THENCE N. 15° 49'30" West 74.54 feet to the PLACE OF BEGINNING.

That the use of said land is intended for use as an RV Park and that the petitioner requests that said land be annexed into the City of Lamesa as Zoning District M-2 in accordance with the provisions of Chapter 14 of the Code of Ordinances of the City of Lamesa, Texas.

Motion by Council Member Bobby Gonzales to pass an Ordinance on second reading annexing the following tract in accordance with State Law, on proposed annexation by the City of Lamesa, Texas. Motion seconded by Council Member Rudy Sauseda and upon being put to a vote the motion passed.

VOTING:                      "AYE" 5                      "NAY"                      "ABSTAIN"

**BUILDING CODE EFFECTIVENESS GRADING SCHEDULE RESULTS:** City council to hear a report on a completed analysis of the building code effectiveness grading schedule results. *(City Inspector)*

*Brian Beck provided the information regarding Building Code Effectiveness Grading Schedule Results, Council requested this information be brought back in a workshop..*

**PUBLIC HEARING ON FOR A SPECIFIC USE PERMIT:** Public hearing regarding a Specific Use Permit for the following property: Lot 1 Block 4 of the Blackburn Addition, in the City of Lamesa, Dawson County, Texas located at 2207 S. 2<sup>nd</sup> Street Lamesa, Texas 79331 for a manufactured home. *(Building Official)*

*The public hearing opened at 6:04pm*

*And closed at 6:08pm., no one spoke at the public hearing.*

**REQUEST FOR A SPECIFIC USE PERMIT:** City Council to consider approving an Ordinance on first reading approving a specific use permit for the following property: located at 2207 S. 2<sup>nd</sup> Street Lamesa, Texas 79331 for a manufactured home. *(Building Official)*

Motion by Council Member Bobby Gonzales approved an Ordinance on First reading approving a Specific Use Permit for the following property located at located at 2207 South 2nd Street Lamesa, Texas, for a manufactured home. Motion seconded by Council Member Danny Jacobs and upon being put to a vote the motion passed.

VOTING:                      "AYE" 5                      "NAY"                      "ABSTAIN"

**AN ORDINANCE AMENDING CHAPTER 12, ENTITLED "TRUCKS PROHIBITED ON CERTAIN STREETS" OF THE CODE OF ORDINANCES OF THE CITY OF LAMESA, TEXAS TO RESTRICT TRUCK TRAFFIC FROM CERTAIN STREETS:** City Council to consider passing an Ordinance on first reading amending Chapter 12, entitled "Trucks prohibited on Certain Streets" of the Code of Ordinances of the City of Lamesa, Texas. *(City Manager)*

Motion by Council Member Danny Jacobs to pass an Ordinance on first reading amending Chapter 12, entitled "Trucks prohibited on Certain Streets" of the Code of Ordinances of the City of Lamesa, Texas. Motion seconded by Council Member Gloria Rodriguez and upon being put to a vote the motion passed.

**VOTING:**                    "AYE" 5                    "NAY"                    "ABSTAIN"

**AN ORDINANCE GRANTING TO ONCOR ELECTRIC DELIVERY COMPANY LLC, ITS SUCCESSORS AND ASSIGNS, AN ELECTRIC POWER FRANCHISE TO USE THE PRESENT AND FUTURE STREETS, ALLEYS, HIGHWAYS, PUBLIC UTILITY EASEMENTS, PUBLIC WAYS AND PUBLIC PROPERTY OF THE CITY OF LAMESA, TEXAS, PROVIDING FOR COMPENSATION THEREFOR, PROVIDING FOR AN EFFECTIVE DATE AND A TERM OF SAID FRANCHISE, PROVIDING FOR WRITTEN ACCEPTANCE OF THIS FRANCHISE, PROVIDING FOR THE REPEAL OF ALL EXISTING FRANCHISE ORDINANCES TO ONCOR ELECTRIC DELIVERY COMPANY LLC, ITS PREDECESSORS AND ASSIGNS, AND FINDING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC:** City Council to consider passing an ordinance on first reading granting Oncor Electric Delivery Company LLC., approving a franchise agreement with Oncor Delivery Company LLC. (*City Manager*)

Motion by Council Member Bobby Gonzales to approve an Ordinance on first reading for the renewal of the Oncor Franchise Agreement and authorizing the Mayor to execute all necessary documents. Motion seconded by Council Member Gloria Rodriguez and upon being put to a vote the motion passed.

**VOTING:**                    "AYE" 5                    "NAY"                    "ABSTAIN"

**UTILITYSERVICE CO., INC. WATER TANK MAINTENACE CONTRACT FOR CONCRETE TANK:** City Council to consider approving a Water Tank Maintenance Contract for Concrete Tank between the City of Lamesa and Utility Service Co., Inc. (*City Manager*)

Motion by Council Member Bobby Gonzale to approve a Water Tank Maintenance Contract for Concrete Tank between the City of Lamesa and Utility Service Co., Inc. Motion seconded by Council Member Rudy Sauseda and upon being put to a vote the motion passed.

**VOTING:**                    "AYE" 5                    "NAY"                    "ABSTAIN"

**ENGAGEMENT AGREEMENT FOR GRANT WRITING REPRESENTATION:** City Council to consider approving an agreement between the City of Lamesa and Harper Doss Group, LLC to represent the city in grant-writing and application services. (*City Manager*)

Motion by Council Member Bobby Gonzales to approve an agreement between the City of Lamesa and Harper Doss Group, LLC to represent the city in grant-writing and application services. Motion seconded by Council Member Danny Jacobs and upon being put to a vote the motion passed.

**VOTING:** "AYE" 5 "NAY" "ABSTAIN"

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS, APPROVING THE SALE OF REAL PROPERTY LOCATED IN THE CITY OF LAMESA BY THE LAMESA ECONOMIC ALLIANCE PROJECT TO EARTHQUEST, INC.** City Council to consider approving the resolution of the sale of real property by the Lamesa Economic Alliance Project to EarthQuest, Inc. *(EDC Director)*

Motion by Council Member Bobby Gonzales to approve the sale of real property located in the City of Lamesa by the Lamesa Economic Alliance Project to EarthQuest, Inc. Motion seconded by Council Member Gloria Rodriguez and upon being put to a vote the motion passed.

**VOTING:** "AYE" 5 "NAY" "ABSTAIN"

**ADOPT FINANCIAL POLICY:** City Council to consider passing a resolution approving the City's Financial Policy for Fiscal Year 2023-2024. *(Finance Director)*

Motion by Council Member Rudy Sauseda to pass a resolution approving the City's Financial Policy for Fiscal Year 2023- 2024. Motion seconded by Council Member Danny Jacobs and upon being put to a vote the motion passed.

**VOTING:** "AYE" 5 "NAY" "ABSTAIN"

**BUDGET AMENDMENT IX:** City Council to consider amending Ordinance O-18-22 on second reading with respect to the budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023. *(This budget amendment covers one half of the cost to sewer repairs on South 2<sup>nd</sup> & Bryan reimbursed to the City by MH Civil Constructors on the Bryan Street Project.) City Manager & Finance Director)*

Motion by Council Member Rudy Sauseda to amend Ordinance O-18-22 on second reading with respect to the budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023. Motion seconded by Council Member Danny Jacobs and upon being put to a vote the motion passed.

**VOTING:** "AYE" 5 "NAY" "ABSTAIN"

**BUDGET AMENDMENT X:** City Council to consider amending Ordinance O-18-22 on second reading with respect to the budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023. *(This budget amendment is to recognize the receipt of insurance claim #PR000000146724 for the old Head Start Building.) City Manager & Finance Director)*

Motion by Council Member Rudy Sauseda to amend Ordinance O-18-22 on second reading with respect to the budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023. Motion seconded by Council Member Bobby Gonzales and upon being put to a vote the motion passed.

**VOTING:**                    "AYE" 5                    "NAY"                    "ABSTAIN"

**BUDGET AMENDMENT XI:** City Council to consider amending Ordinance O-18-22 on second reading with respect to the budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023. *(The Finance Department is requesting a Budget Amendment to move FY 2022-2023 Animal Control Services budget for Buildings & Structures forward to FY 2023-2024 for renovation of Animal Shelter Building. The renovation of the Animal Shelter did not begin in time to utilize the funds in FY 2022-2023.) City Manager & Finance Director*

Motion by Council Member Bobby Gonzales to amend Ordinance O-18-22 on second reading with respect to the budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023. Motion seconded by Council Member Danny Jacobs and upon being put to a vote the motion passed.

**VOTING:**                    "AYE" 5                    "NAY"                    "ABSTAIN"

**BUDGET AMENDMENT XII:** City Council to consider amending Ordinance O-18-22 on second reading with respect to the budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023. *(The Finance Department is requesting a Budget Amendment for the project fee of \$3,500.00 to Harper Doss Group, LLC. (Patrick Leahy Bulletproof Vest Grant)City Manager & Finance*

Motion by Council Member Rudy Sauseda to amend Ordinance O-18-22 on first reading with respect to the budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023. Motion seconded by Council Member Danny Jacobs and upon being put to a vote the motion passed.

**VOTING:**                    "AYE" 5                    "NAY"                    "ABSTAIN"

**CITY STAFF REPORTS:**

- a. **PARKS, STREETS, SANITATION/LANDFILL REPORT:** Director to report on the city's recent events. (*Parks and Street/Director*)
- b. **UTILITIES DIRECTOR REPORT:** Utilities Director to report on the city's recent events. (*Utilities Director*)
- c. **GOLF COURSE REPORT:** Golf Course Superintendent to report on conditions and events at the Golf Course

**FINANCIAL REPORT:** Finance Director to report on the city's finances. (*Finance Director*)

**CITY MANAGER REPORT:** City Manager to report on current activities and answer questions from the City Council. (*City Manager*)

- a. City Hall Closed for Thanksgiving – November 23 & 24, 2023(Closed Thursday and Friday)

**MAYORS REPORT:** Mayor to report on future plans and goals.

**DISCUSSION OF AN INTERLOCAL AGREEMENT TO FURNISH SOLID WASTE LANDFILL ACCESS, FIRE PROTECTION SERVICES AND COMMUNICATIONS AND JAIL SERVICES WITH DAWSON COUNTY, TEXAS.** City Council to discuss an Interlocal Agreement to furnish Solid Waste Landfill Access, Fire Protection Services and Communications and Jail Services with Dawson County, Texas. (*City Manager*)

**EXECUTIVE SESSION:** Council to consider convening into closed executive session regarding:

**Section 551.074 Texas Government Code:** personnel matters regarding to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

**Section 551.0725 Texas Government Code:** Commissioners Courts  
Commissioner court of a county may conduct a closed meeting to deliberate business and financial issues regarding to a contract being negotiated, before conducting the closed meeting

Motion by Council Member Gloria Rodriguez to enter into executive session. Motion seconded by Council Member Danny Jacobs and upon being put to a vote the motion passed.

**VOTING:**                      "AYE" 5                      "NAY"                      "ABSTAIN"

**RECONVENE INTO OPEN SESSION:** City Council to reconvene into open session to consider and discuss taking action.

No action taken



**ADJOURNMENT: *The next regularly scheduled meetings of the City Council of the City of Lamesa will be December 19, 2023 at 5:30 P.M.***

ATTEST:

  
Betty Conde  
City Secretary

APPROVED:

  
Josh Stevens  
Mayor