



# CITY COUNCIL AGENDA

NOTICE IS GIVEN THAT THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS, WILL MEET IN A REGULARLY SCHEDULED MEETING AT 5:30 P.M. ON MONDAY, JULY 19, 2021, 601 SOUTH FIRST STREET, FOR THE PURPOSE OF CONSIDERING AND TAKING OFFICIAL ACTION ON THE FOLLOWING ITEMS:

1. CALL TO ORDER:
2. INVOCATION:
3. RESOLUTION TO OPEN A BANK ACCOUNT FOR THE CITY OF LAMESA DISASTER RELIEF: City Council to approve a resolution to open a bank account for the City of Lamesa Disaster relief and designating the authorized signatories. The approved signatories on each account will include Wayne Chapman, Interim City Manager, Josh Stevens, Mayor, Josh Peterson, Police Chief and Betty Conde, City Secretary. *(Finance Director)*
4. LISD SCHOOL RESOURCE OFFICER SERVICE AGREEMENT: City Council to consider passing a resolution approving a Service Agreement for LISD School Resource Officer between the City of Lamesa and the Lamesa Independent School District. *(City Manager)*
5. BUDGET WORK SHOP: Council to meet with city staff to discuss and set priorities for the 2021 – 2022 operating budget.
  - a. General Fund Proposed Budget (Department Heads and City Manager)
  - b. Water/Wastewater Utility Fund Proposed Budget (Department Heads and City Manager)
  - c. Solid Waste Fund Proposed Budget (Department Heads and City Manager)
  - d. All Other Funds Proposed Budgets (Department Heads and City Manager)
  - e. Other Fees (Department Heads and City Manager)
  - f. Capital Needs (Department Heads and City Manager)
6. ADJOURNMENT: *The next regularly scheduled meetings of the City Council of the City of Lamesa will be Tuesday, July 20<sup>th</sup>, 2021 at 5:30 P.M.*

## REGULARLY CALLED MEETINGS FOR BUDGET

- July 20, 2021 (Tuesday) Regular Council Meeting
- July 21, 2021 (Wednesday) Budget Workshop
- August 3, 2021 (Tuesday) Regular Council Meeting – Present Certified Tax Roll, Effective Tax Rate, Rollback Rate and Set Proposed Tax Rate with **RECORD VOTE** and Set Public Hearing Dates
- August 17, 2021 (Tuesday) Regular Council Meeting

- **August 19, 2021 (Thursday) Regular Council Meeting** – Public Hearing on Budget and 1<sup>st</sup> Reading of Budget Ordinance with **RECORD VOTE** and 1<sup>st</sup> Public Hearing on Tax Rate
  - **August 24, 2021 (Tuesday) Regular Council Meeting** – 2<sup>nd</sup> Reading of Budget Ordinance with **RECORD VOTE**, 2nd Public Hearing on TaxRate
  - **August 31, 2021 (Tuesday) Regular Council Meeting** – Ratify Tax Rate
  - Reflected in the Budget, 1<sup>st</sup>
  - Reading of Ordinances for Tax Rate with **RECORD VOTE** (I&S, M&O and Total)
  - **September 7, 2021 (Tuesday) Regular Council Meeting** – 2<sup>nd</sup>
  - Reading of Ordinance for Tax Rate with **RECORD VOTE** (I&S, M&O and Total)
- September 14, 2021 (Tuesday) Regular Council Meeting to be cancelled**

**Note: Record vote requires a super majority of City Council to pass these specific ordinances. A super majority is 5 of 7.**

Open Meetings Information

**CLOSED MEETINGS**

The City Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

**PUBLIC PARTICIPATION**

The meeting will be held pursuant to the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items listed above. Persons desiring to address the City Council or express their opinion about a particular item on this agenda should notify the City Secretary before the meeting. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the City Secretary by the end of business hours on the Wednesday before the next meeting in order to be considered for inclusion on that agenda.

**MEETING ACCESSIBILITY**

Upon request, auxiliary aids and services will be provided to an individual with a disability in order to allow them to effectively participate in the city council meeting. Those requesting auxiliary aids or services should notify the contact person listed below at least twenty-four hours prior to the meeting by mail, telephone or RELAY Texas (1-800-735-2989)

**Contact: Betty Conde at 806-872-4322**

✉ 601 South First Street, Lamesa, Texas 79331

☎ Telephone - (806) 872-4322

📠 Fax - (806) 872-4338

**CERTIFICATION OF NOTICE**

I certify this agenda was posted at the City Hall, 601 South First Street, Lamesa, Texas at 4:45 p.m., July 16<sup>th</sup>, 2021, in accordance with Chapter 551.041 of the Government Code.

Betty Conde, City Secretary



# **City Council Agenda**

*City of Lamesa, Texas*

**DATE OF MEETING: JULY 19, 2021**

**AGENDA ITEMS: 1 & 2**

**CALL TO ORDER:** *Announcement by the Mayor.* "This meeting is being held in accordance with the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items as posted. Persons desiring to address the City Council or express their opinion about a particular item on this agenda should complete a request at this time. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the City Secretary in order to be considered for inclusion on the agenda of the next meeting. A quorum being present as evidenced by the presence of \_\_\_ members of the City Council, this meeting is hereby called to order."

The following members are present:

JOSH STEVENS	Mayor
MORGAN VERMILLION	Council Member – District 1
FRED VERA	Council Member – District 2 Mayor Pro-tem
GLORIA V. RODRIGUEZ	Council Member – District 3
DORE EVAN RODRIGUEZ	Council Member – District 4
BOBBY G. GONZALES	Council Member – District 5
DOUGLAS MORRIS	Council Member – District 6

City Staff members present at the meeting:

WAYNE CHAPMAN	Interim City Manager
BETTY CONDE	City Secretary
RUSSELL CASSELBERRY	City Attorney

Members of the press present at the meeting:

Members of the public present at the meeting:

**INVOCATION:**

**AND PLEDGE OF ALLEGIANCE.**



# City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: JULY 19, 2021

AGENDA ITEM: 3

SUBJECT: RESOLUTION TO OPEN A BANK ACCOUNT FOR THE CITY OF LAMESA DISASTER RELIEF  
PROCEEDING: Action  
SUBMITTED BY: City Staff  
EXHIBITS: Resolution

### SUMMARY STATEMENT

City Council to approve a resolution to open a bank account for the City of Lamesa Disaster relief and designating the authorized signatories. The approved signatories on each account will include Wayne Chapman, Interim City Manager, Josh Stevens, Mayor, Josh Peterson, Police Chief and Betty Conde, City Secretary. (*Finance Director*)

### COUNCIL ACTION

DISCUSSION \_\_\_\_\_

Motion by Council Member \_\_\_\_\_ to approve resolution to open a bank account for the City of Lamesa Disaster relief and designating the authorized signatories. Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

VOTING: "AYE" \_\_\_\_\_ "NAY" \_\_\_\_\_ "ABSTAIN" \_\_\_\_\_

### CITY MANAGER'S MEMORANDUM

Recommend approval.

**RESOLUTION NO.**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS,  
DESIGNATING AUTHORIZED SIGNATORIES FOR DISASTER RELIEF**

**WHEREAS**, City Council to approve a resolution designating authorized signatories.

**WHEREAS**, it is necessary to appoint signatories to execute contractual document and financial documents, and;

**WHEREAS**, an original signed copy of the resolution authorizing named individuals as *Depository/Authorized Signatories* is to be submitted to Lamesa National Bank

**WHEREAS**, the City of Lamesa, Texas acknowledges that in the event that an authorized signatory of the City changes (elections, illness, resignations, etc.),

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS, AS FOLLOWS:**

The listed designees be authorized to execute documents include: Interim City Manager Wayne Chapman, Josh Stevens, Mayor, Josh Peterson, Chief of Police, Wayne Chapman, Finance Director, and Betty Conde, City Secretary

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS on July 19, 2021**

\_\_\_\_\_  
Josh Stevens, Mayor

Attest:

\_\_\_\_\_  
Betty Conde, City Secretary

**Depository/Authorized Signatories Designation Form**

The individuals listed below are designated by resolution as authorized signatories for contractual and financial documents.

Josh Stevens	Wayne Chapman
(Name)	(Name)
Mayor	Interim City Manager
(Title)	(Title)
(Signature)	(Signature)

In addition to the individuals listed above, the individuals listed below are designated by resolution as authorized signatories. At least two (2) signatories required).

Wayne Chapman	Betty Conde
(Name)	(Name)
City Manager	City Secretary
(Title)	(Title)
(Signature)	(Signature)
(Name)	Josh Peterson
(Title)	Chief of Police
(Signature)	(Signature)

# ***City Council Agenda***

***City of Lamesa, Texas***

**DATE OF MEETING: JULY 19, 2021**

**AGENDA ITEM: 4**

**SUBJECT: LISD SCHOOL RESOURCE OFFICER SERVICE AGREEMENT**  
**PROCEEDING: Resolution**  
**SUBMITTED BY: City staff**  
**AUTHORITY:**

## **SUMMARY STATEMENT**

City Council to consider passing a resolution approving a Service Agreement for LISD School Resource Officer between the City of Lamesa and the Lamesa Independent School District. (City Manager)

## **COUNCIL ACTION**

**DISCUSSION** \_\_\_\_\_

Motion by Council Member \_\_\_\_\_ to pass a resolution to approve a Service Agreement for LISD School Resource Officer between the City of Lamesa and the Lamesa Independent School District. Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

**VOTING:** "AYE" \_\_\_\_\_ "NAY" \_\_\_\_\_ "ABSTAIN" \_\_\_\_\_

## **CITY MANAGER'S MEMORANDUM**

**Recommend approval.**



THE STATE OF TEXAS        }}  
  
COUNTY OF DAWSON        }}

**RESOLUTION NO. R**  
**SCHOOL SECURITY**  
**SERVICE AGREEMENT**

**KNOW ALL MEN BY THESE PRESENTS:**

**THAT THIS IS EVIDENCE IN WRITING** of an agreement this day entered into by and between the CITY OF LAMESA, a municipal corporation organized and existing under and by virtue of the laws of the State of Texas, hereinafter called City, and the LAMESA INDEPENDENT SCHOOL DISTRICT, a political subdivision of the State of Texas, hereinafter called School District.

**WITNESSETH:**

**WHEREAS**, the School District in cooperation with the City join together in this agreement to provide a safe orderly environment free from the temptation and threat of drugs and violence; and

**WHEREAS**, the School District seeks assistance from law enforcement authorities to monitor and prevent unlawful drugs and drug related activity; and

**WHEREAS**, the School District recognizes the value of the presence of uniformed officers at each campus; and

**WHEREAS**, Section 21.308(a) of the Education Code provides that the governing board of any school district may employ security personnel for use in any school within its district when the board in its discretion determines that the personnel are necessary; and

**WHEREAS**, the School District and the City would like to employ the services of a full-time officer for said purposes; and

**WHEREAS**, it is in the best interest of the public health and welfare of the people of the respective jurisdiction to have such security services available in the schools of this community.

**NOW, THEREFORE**, the City and School District, acting herein by and through their respective governing bodies, agree as follows:

1.

As used in this agreement:

- (a) "Police department" shall be the police department of the City of Lamesa, Texas.
- (b) "Peace officer" shall be a commissioned police officer of the Lamesa Police Department but employed by the Lamesa Independent School District to be assigned as a Student Resource Officer.
- (c) "Security services" shall be specified security services performed by the police department of the City on behalf of the School District.

2.

The city agrees to commissioned a peace officer to perform such duties as are allowed by a school district peace officer under Section 21.483 of the Education Code; to perform administrative and law enforcement duties for the school district as determined by the board of trustees; and to protect the safety and welfare of any person in the jurisdiction of the peace officer and the property, both real and personal, of the school district.

3.

The City agrees to make available to the School District said peace officer on the terms and conditions hereinafter set out:

- (a) the peace officer will be and shall remain an employee of the School District, and shall work under the direction of the Police Department while performing the duties involving criminal matters under this agreement;
- (b) selection of the peace officer to provide said security services will be by mutual consent of the School District and the City. The peace officer will meet the employment standards of the City, the State certification standards for peace officer, and any additional professional, educational or certification standards as may be required by the School District;
- (c) the peace officer will abide by the School District's and the Police Department's rules and regulations;
- (d) the peace officer will attend staff development education and training programs and activities as deemed necessary by the School District and the City subject to other limitations contained in this agreement;
- (e) the peace officer will be responsible for presenting educational programs on drug education when requested by the School District;
- (f) the peace officer will visit all campuses of the School District on a regular basis;
- (g) the peace officer shall inform the Lamesa Police Department of any criminal activity and/or investigations that occur in the School District. The peace officer will enter call sheets and reports into the Police Department records management system during the course of his daily duties
- (h) it is understood that the peace officer has the powers, privileges, and immunities of a peace officer; and that said officer may enforce all laws, including municipal ordinances and state laws; and may, in accordance with Chapter 52.01(a), Family Code, take a juvenile into custody;
- (i) the peace officer may provide assistance to the Police Department or to another law enforcement agency if requested by the Police Department or other law enforcement agency; and
- (j) the City Manager of the City and the Superintendent of the School District may enter into a memorandum of understanding that outlines reasonable communication and coordination efforts to effect the provision of such services provided in this agreement; and it is understood that said memorandum shall be incorporated by reference as part of this agreement.

4.

The term of this agreement shall commence on **July 23, 2021**, or upon approval of this agreement by both parties and selection of the designated officer, and shall automatically terminate at 12 midnight on **July 22, 2022**, with no further notice to either party hereto required.

5.

The School District agrees to pay to the City the sum of **\$5,500.00** upon execution of this agreement to assist in the cost of, and to allow access to the Student Resource Officer to, the records management system used by the Lamesa Police Department.

6.

It is expressly understood and agreed by and between the parties hereto that the security services hereinabove provided shall not include the provision of additional peace officers for security services at events sponsored or conducted by the School District. Such security services requiring additional personnel shall be provided at a compensation rate set by the City.

7.

It is agreed that the School District and the City each shall maintain liability insurance that will cover any claim, cause of action, or suit for damage to the maximum limits under the Texas Tort Claims Act as it now exists and as it may be amended from time to time.

8.

It is expressly understood and agreed by and between the parties hereto that the operation of the City's Police Department, its equipment and personnel, and the manner of its operation shall at all times be under the discretion of the City.

9.

It is specifically understood that any dispute over technical or policy issues relating to the terms of this agreement that may occur during the term of this agreement, shall be resolved by mutual consent of the City Manager of the City and the Superintendent of the School District. Any such resolution shall be committed to written form, distributed to the City Council of the City and the School Board of the School District, and included as an attachment to this agreement.

10.

Notwithstanding any other provision herein regarding the term of this agreement, either party hereto shall have the right to terminate this agreement upon thirty (30) days written notice to the other party. In the event of such termination, neither party hereto shall have any further obligation hereunder.

11.

It is specifically understood that in the event that any section, subsection, sentence, clause or phrase of this agreement is, for any reason, held to be invalid, such holding shall not affect the validity of the remaining portions of this agreement.

12.

The provisions of the agreement are to be cumulative and all other contracts, agreements, or parts of contracts or agreements, whether written or oral, governing or regulating the same subject matter as that covered herein are hereby expressly repealed.

13.

This agreement contains the entire agreement. There are no other agreements, oral or written, and the terms of this agreement can be amended only by written agreement signed and ratified by both parties or as otherwise provided herein.

ATTEST:

THE CITY OF LAMESA, TEXAS

\_\_\_\_\_  
City Secretary

\_\_\_\_\_  
Mayor

LAMESA INDEPENDENT SCHOOL DISTRICT

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
President

# ***City Council Agenda***

*City of Lamesa, Texas*

**DATE OF MEETING: JULY 19, 2021**

**AGENDA ITEM:5**

**Subject:** BUDGET WORK SHOP  
**Proceeding:** Discussion and setting of priorities, no final action to be taken  
**Submitted by:** City Staff

## **SUMMARY STATEMENT**

Council to meet with city staff to discuss and set priorities for the 2021 – 2022 operating budget.

- a. General Fund Proposed Budget (Department Heads and City Manager)
- b. Water/Wastewater Utility Fund Proposed Budget (Department Heads and City Manager)
- c. Solid Waste Fund Proposed Budget (Department Heads and City Manager)
- d. All Other Funds Proposed Budgets (Department Heads and City Manager)
- e. Other Fees (Department Heads and City Manager)
- f. Capital Needs (Department Heads and City Manager)

## **COUNCIL ACTION**

Discussion and setting of priorities only; no final action to be taken.

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## **CITY MANAGER'S MEMORANDUM**

The City Council and Staff will conduct a work session on the proposed City Budget for the Oct. 2021-2022 fiscal year. No action is required on this matter at this time.

# **City Council Agenda**

*City of Lamesa, Texas*

**DATE OF MEETING: JULY 19, 2021**

**AGENDA ITEM:6**

**ADJOURNMENT:** *The next regularly scheduled meetings of the City Council of the City of Lamesa will be July 20<sup>th</sup>, 2021 at 5:30 P.M.*

## **REGULARLY CALLED MEETINGS**

- **July 20, 2021 (Tuesday) Regular Council Meeting- Budget Workshop**
- **July 21, 2021 (Wednesday) Regular Council Meeting –**
- **August 3, 2021 (Tuesday) Regular Council Meeting –** Present Certified Tax Roll, Effective Tax Rate, Rollback Rate and Set Proposed Tax Rate with **RECORD VOTE** and Set Public Hearing Dates
- **August 17, 2021 (Tuesday) Regular Council Meeting**
- **August 19, 2021 (Thursday) Regular Council Meeting –** Public Hearing on Budget and 1<sup>st</sup> Reading of Budget Ordinance with **RECORD VOTE** and 1<sup>st</sup>
  - Public Hearing on Tax Rate
- **August 24, 2021 (Tuesday) Regular Council Meeting –** 2<sup>nd</sup> Reading of Budget Ordinance with **RECORD VOTE**, 2nd Public Hearing on Tax Rate
- **August 31, 2021 (Tuesday) Regular Council Meeting –** Ratify Tax Rate
  - Reflected in the Budget, 1<sup>st</sup>
  - Reading of Ordinances for Tax Rate with **RECORD VOTE** (I&S, M&O and Total)
- **September 7, 2021 (Tuesday) Regular Council Meeting –** 2<sup>nd</sup>
  - Reading of Ordinance for Tax Rate with **RECORD VOTE** (I&S, M&O and Total)
- **September 14, 2021 (Tuesday) Regular Council Meeting to be cancelled.**