



CITY COUNCIL AGENDA

NOTICE IS GIVEN THAT THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS, WILL MEET IN A REGULARLY SCHEDULED MEETING AT 5:30 P.M. ON THURSDAY, AUGUST 20, 2020, 601 SOUTH FIRST STREET, FOR THE PURPOSE OF CONSIDERING AND TAKING OFFICIAL ACTION ON THE FOLLOWING ITEMS:

1. **CALL TO ORDER:**
2. **INVOCATION:**
3. **TML INSURANCE RECOVERY:** City Council to approve TML Insurance Recovery to fix water dept overhead door. *(City Manager & Finance Director)*
4. **BUDGET AMENDMEN# IX:** Consider amending Ordinance O-17-19 on first reading with respect to October 1, 2019. *(City Manager & Finance Director)*
5. **REINVESTMENT ZONE:** Consider passing an Ordinance on second reading designating a geographic area within the City of Lamesa, Dawson County, Texas, as a Reinvestment Zone pursuant to Chapter 312 of the Texas Tax Code; adopting provisions related thereto and providing severability. *(City Manager)*
6. **REQUEST FOR ZONE CHANGE:** City Council to consider approving an Ordinance on second reading approving Zone change for the following property:

CASE NO. P&Z 20-6: To consider the petition of JIM NORRIS FOR NORTHRIDGE UNITED METHODIST CHURCH 2612 LUBBOCK HWY, LAMESA, TEXAS 79331

A 0.56 acre tract of land out of Block 1, Amended First Northridge Addition to the Town of Lamesa, Dawson County, Texas, as per Plat recorded in Volume 2, Page 44, of the Plat Records of Dawson County, Texas, and out of Block 6, of the Northridge Addition to the Town of Lamesa, Dawson County, Texas, as per Plat recorded in Volume 2, Page 55, of the Plat Records of Dawson County, Texas, said 0.56 acre tract being more particularly described as follows:

BEGINNING at a ½" iron rod with cap marked "NEWTON SURVEYING" set in the Westerly right-of-way line of U.S. Highway 87 and in the East line of said Block 6, for the Northeast corner of this tract;

THENCE S.26°48'57"W., at 17.0 feet pass the Southeast corner of said Block 6 and the Northeast corner of said Block 1, in all 150.0 feet to a ½" iron rod with cap marked "NEWTON SURVEYIN" set for the Southeast corner of that certain tract of land described in deed to the Trustees of Northridge United Methodist Church recorded in Volume 309, Page 143, or the Deed Records of Dawson County, Texas, and for the Southeast corner of this tract;

THENCE N.56°56'53"W., along the South line of said Church tract, 180.0 feet to a ½" iron rod with cap marked "NEWTON SURVEYING" set for the Southwest corner of this tract;

HENCE N.26°27'08"E., at 47.8 feet pass the North line of said Block 1 and the South line of said Block 6, in all 120.0 feet to a ½" iron rod with cap marked "NEWTON SURVEYING" set for the Northwest corner of this tract;

THENCE S.66°30'45"E. 180.0 feet to the PLACE OF BEGINNING;

located at 2612 LUBBOCK HWY, LAMESA 79331 applicant is requesting a zone change from zoning district R-1 to zoning district C-1 for Commercial Use. *(Building Official)*

7. REQUEST FOR ZONE CHANGE: City Council to consider approving an Ordinance on second reading approving Zone change for the following property:

CASE NO. P&Z 20-7: To consider the petition of KEITH CARROWAY FOR ABCI (ALLEN BUTLER CONSTRUCTION) 2416 120TH STREET, LUBBOCK, TEXAS 79423

Lots 18 through 24, inclusive, Block 7, of the Gaines Addition to the Town of Lamesa, Dawson County, Texas;

located at 1006 N. 2ND STREET, LAMESA 79331 district R-2 to zoning C-1 to install temporary mobile trailers for TxDOT and ABCI Companies to use for their office space and park equipment. *(Building Official)*

8. LETTER OF ENGAGEMENT FOR AUDIT SERVICES FOR FY 2020-2021: City Council to consider approving the letter of engagement for Audit Services with Bolinger, Segars, Gilbert & Moss, L.L.P. for Fiscal Year 2020 / 2021. *(Finance Director)*.

9. EXECUTIVE SESSION: Consider convening into closed Executive Session with the City Council of the City of Lamesa, Texas for the following:

SEC. 551.072. DELIBERATION REGARDING REAL PROPERTY; CLOSED MEETING. A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

- Dawson County Library

10. ADJOURNMENT: *The next regularly scheduled meetings of the City Council of the City of Lamesa will be August 25, 2020 at 5:30 P.M.*

UPCOMING MEETINGS

- August 25, 2020 (Tuesday) Regular Council Meeting – 1st Reading of Budget Ordinance with **Record Vote**, 1st Public Hearing on Tax Rate,
- September 1, 2020 (Tuesday) Regular Council Meeting – Ratify Tax Rate Reflected in the Budget, 1st Reading of Ordinances for Tax Rate with **Record Vote** (I&S, M&O and Total)
- September 8, 2020 (Tuesday) Regular Council Meeting – 2nd Reading of Ordinance for Tax Rate with **Record Vote** (I&S, M&O and Total)
- September 15, 2020 (Tuesday) Regular Council Meeting to be canceled

① ① **Open Meetings Information** ① ①

CLOSED MEETINGS

The City Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

PUBLIC PARTICIPATION

🗣️ The meeting will be held pursuant to the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items listed above. Persons desiring to address the City Council or express their opinion about a particular item on this agenda should notify the City Secretary before the meeting. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the City Secretary by the end of business hours on the Wednesday before the next meeting in order to be considered for inclusion on that agenda.

MEETING ACCESSIBILITY

Upon request, auxiliary aids and services will be provided to an individual with a disability in order to allow them to effectively participate in the city council meeting. Those requesting auxiliary aids or services should notify the contact person listed below at least twenty-four hours prior to the meeting by mail, telephone or RELAY Texas (1-800-735-2989)

Contact: Betty Conde at 806-872-4322

✉ 601 South First Street, Lamesa, Texas 79331

☎ **Telephone - (806) 872-4322**

📠 **Fax - (806) 872-4338**

CERTIFICATION OF NOTICE



I certify this agenda was posted at the City Hall, 601 South First Street, Lamesa, Texas at **4:45 p.m., August 14th, 2020** in accordance with Chapter 551.041 of the Government Code.

Betty Conde, City Secretary

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 20, 2020

AGENDA ITEMS: 1 & 2

1. **CALL TO ORDER:** *Announcement by the Mayor.* "This meeting is being held in accordance with the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items as posted. Persons desiring to address the City Council or express their opinion about a particular item on this agenda should complete a request at this time. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the City Secretary in order to be considered for inclusion on the agenda of the next meeting. A quorum being present as evidenced by the presence of ____ members of the City Council, this meeting is hereby called to order."

The following members are present:

JOSH STEVENS	Mayor
BRANT STEWART	Council Member – District 1
MARIE A. BRISENO	Council Member – District 2
LUCIANO REYES	Council Member – District 3
DORE EVAN RODRIGUEZ	Council Member – District 4/Mayor Pro-tem
BOBBY G. GONZALES	Council Member – District 5
DOUGLAS MORRIS	Council Member – District 6

City Staff members present at the meeting:

SEAN OVEREYNDER	City Manager
BETTY CONDE	City Secretary
RUSSELL CASSELBERRY	City Attorney

Members of the press present at the meeting:

Members of the public present at the meeting:

2. **INVOCATION:**
AND PLEDGE OF ALLEGIANCE.



City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 20, 2020

AGENDA ITEM: 3

SUBJECT: TML INSURANCE RECOVERY
PROCEEDING: Action
SUBMITTED BY: City Staff
EXHIBITS:

SUMMARY STATEMENT

City Council to approve TML Insurance Recovery to fix water dept overhead door.

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to approve TML Insurance Recovery to fix water dept overhead door. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.



WORKERS' COMPENSATION • PROPERTY • LIABILITY

*reimburse
account
5112401
Dionicio did a p.o.
for this*

July 10, 2020

Irma Ramirez
City of Lamesa
601 S 1st St
Lamesa, TX 79331-6247

RE: TMLIRP Fund Member: City of Lamesa
Date of Loss: June 23, 2020
TMLIRP Claim No: PR0000000124825

Dear Irma Ramirez:

Attached please find TMLIRP's check in the amount of \$10,486.78. This amount represents the final payment under the Replacement Cost Coverage on this loss.

Should you have any questions or concerns, please feel free to contact me @ 512-491-2466.

Sincerely,

A handwritten signature in cursive script that reads "Patti Tabor".

Patti Tabor
Senior Claims Specialist
Texas Municipal League Intergovernmental Risk Pool

Encls: TMLIRP Check, Check Support

TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL

P.O. Box 149194 • Austin, Texas 78714-9194 • www.tmlirp.org

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 20, 2020

AGENDA ITEM: 4

SUBJECT: BUDGET AMENDMENT IX
EXHIBITS: Ordinance First Reading
PROCEEDING: Action
SUBMITTED BY: City Staff

SUMMARY STATEMENT

Consider amending Ordinance O-17-19 on second reading with respect to October 1, 2019.

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to consider amending Ordinance No.O-17-19 on second reading with respect to October 1, 2019. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

ORDINANCE NO. O-

**AN ORDINANCE OF THE CITY OF LAMESA, TEXAS, AMENDING
ORDINANCE NO. 0-17-19 TO APPROPRIATE FUNDS IN THE CITY
OF LAMESA BUDGET FOR FISCAL YEAR 2019-2020.**

On the 20th day of August, 2020, there came on and was held at the City Hall of the City of Lamesa, Texas, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act (Government Code, Chapter 551). There being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to-wit:

WHEREAS, the City Council desires to amend Ordinance No. 0-17-19 to make certain revisions to the 2019-2020 Budget of the City of Lamesa to authorize and appropriate funds as listed below; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

SECTION 1. That the City of Lamesa 2019-2020 Budget contained in Ordinance No. 0-17-19 be, and same is hereby, amended to change the amount appropriated by the following:

	<u>Revenues</u>	<u>Expenditures</u>
Utility Fund (2)	\$ 10,486.78	\$ 10486.78

SECTION 2. Effective date: That this Ordinance shall become effective as of this September 4th, 2020.

SECTION 3. The City Secretary is hereby authorized and directed to cause publication of this Ordinance as provided by law.

Upon being put to a vote, the foregoing ordinance was Passed, on First Reading on August 20th, 2020 by a majority vote with amendment; and on August 25th, 2020, there was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas held pursuant to the provisions of the Texas Open Meetings Act (Government. Code, Chapter 551); there being a quorum present and acting throughout the meeting, the foregoing ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, and upon being put to a vote, the foregoing ordinance was Passed on Second Reading by a majority vote and ordered to be spread upon the minutes of the City Council of the City of Lamesa, Texas and recorded in the ordinance book thereafter.

ATTEST

Betty Conde
City Secretary

APPROVED:

Josh Stevens Mayor

CITY OF LAMESA BUDGET AMENDMENT 9 FOR 2019/2020

UTILITY FUND (2)

This budget amendment reflects TML Insurance Recovery (Water Dept-Overhead Door). This budget amendment totals\$

Increase Revenues (02- 41212) Misc. Revenue	\$10486.78
Increase Expenditures (02-5112-401) Buildings & Structures	\$10486.78

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 20, 2020

AGENDA ITEM: 5

SUBJECT: REINVESTMENT ZONE:
PROCEEDING: Approval
SUBMITTED BY: City Staff
EXHIBITS: Ordinance, Second Reading
AUTHORITY: City Charter, City Code, Texas Government Code

SUMMARY STATEMENT

Consider passing an ordinance on second reading designating a geographic area within the City of Lamesa, Dawson County, Texas, as a Reinvestment Zone pursuant to Chapter 312 of the Texas Tax Code; adopting provisions related thereto and providing for severability.

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to consider approving an Ordinance on second reading approving. a designated area within the City of Lamesa, Dawson County, Texas as a Reinvestment Zone. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

ORDINANCE NO. _____

AN ORDINANCE DESIGNATING A GEOGRAPHIC AREA WITHIN THE CITY OF LAMESA, DAWSON COUNTY, TEXAS, AS A REINVESTMENT ZONE PURSUANT TO CHAPTER 312 OF THE TEXAS TAX CODE; ADOPTING PROVISIONS RELATED THERETO; AND PROVIDING FOR SEVERABILITY

On the this 4th day of August, 2020, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act, and there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for consideration and action of the meeting, to-wit:

Whereas, pursuant to Chapter 312 of the Texas Tax Code, the City of Lamesa, Texas, may designate a geographic area within the City as a reinvestment zone if the area satisfies the requirements of certain provisions of the Act; and

Whereas, the City of Lamesa wishes to designate that property located in the City of Lamesa, Dawson County, Texas, described on Exhibit A and having the boundaries as shown on the map in Exhibit B, both attached to this Ordinance, as a Reinvestment Zone under the City of Lamesa Economic Development Policy & Guidelines Tax Abatement and Chapter 380 Agreements, having determined that the designation will contribute to the retention or expansion of primary employment and will attract major investment in the zone that will benefit the zone and will contribute to the economic development of the City of Lamesa;

Whereas, the City finds that designating this area as a reinvestment zone would contribute to the retention or expansion of primary employment or would attract major investment in the zone that would benefit the property included in the zone and would contribute to the economic development of the city;

Whereas, the City find that the improvements sought are feasible and practical and would benefit the land included in the zone and the municipality after a tax agreement expires; and

Whereas, the City of Lamesa declares eligible for property tax abatement all eligible property for residential and retail/commercial/office uses located in the Reinvestment Zone as authorized by the City of Lamesa Economic Development Policy & Guidelines Tax Abatement and Chapter 380 Agreements and Chapter 312 of the Texas Tax Code.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

Section 1. That the ordinance shall be known as a Reinvestment Zone Ordinance of the City of Lamesa, Texas; and shall designate such zone as the "Vista Park Reinvestment Zone."

Section 2. That the City of Lamesa hereby designates that property located in the City of Lamesa, Dawson County, Texas, described on Exhibit A and having the boundaries as shown on the map on Exhibit B, both attached to this Ordinance, as a Reinvestment Zone under the City of Lamesa Economic Development Policy & Guidelines Tax Abatement and Chapter 380 Agreements and Chapter 312 of the Texas Tax Code.

Section 3. That the City of Lamesa hereby declares eligible for property tax abatement all eligible property for residential and retail/commercial/office uses, now or thereafter located in the Reinvestment Zone as authorized by the City of Lamesa Economic Development Policy & Guidelines Tax Abatement and Chapter 380 Agreements and Chapter 312 of the Texas Tax Code.

Section 4. Severability. If any provision, section, subsection, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances, is for any reason held to be unconstitutional, void or invalid, the validity of the remaining provisions of this Ordinance or their application to other persons or set of circumstances shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof or regulations connected herein shall become inoperative or fail by reason of any unconstitutionality, voidness or invalidity of any portion hereof, and all provisions of this Ordinance are declared severable for that purpose.

Section 5. That this ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such cases provide.

Upon being put to a vote, the foregoing ordinance was Passed, on First Reading on the 4th day of August, 2020, by a majority vote; and then on the ____ day of _____, 2020, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act, and there being a quorum present and acting throughout the meeting, the foregoing ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, and upon being put to a vote, the foregoing ordinance was Passed on Second and Final Reading and Adopted this ____ day of _____, 2020, by a majority vote and ordered to be spread upon the minutes of the City Council of the City of Lamesa, Texas and recorded in the ordinance book thereafter.

ATTEST:

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 18, 2020

AGENDA ITEM: 6

SUBJECT: **REQUEST FOR ZONE CHANGE**
PROCEEDING: Approval
SUBMITTED BY: City Staff
EXHIBITS: Ordinance, Second Reading
AUTHORITY: City Charter, City Code, Texas Government Code

SUMMARY STATEMENT

City Council to consider approving an Ordinance on Second reading approving zone change for the following property:

CASE NO. P&Z 20-6: To consider the petition of JIM NORRIS FOR NORTHRIDGE UNITED METHODIST CHURCH 2612 LUBBOCK HWY, LAMESA, TEXAS 79331

A 0.56 acre tract of land out of Block 1, Amended First Northridge Addition to the Town of Lamesa, Dawson County, Texas, as per Plat recorded in Volume 2, Page 44, of the Plat Records of Dawson County, Texas, and out of Block 6, of the Northridge Addition to the Town of Lamesa, Dawson County, Texas, as per Plat recorded in Volume 2, Page 55, of the Plat Records of Dawson County, Texas, said 0.56 acre tract being more particularly described as follows:

BEGINNING at a ½" iron rod with cap marked "NEWTON SURVEYING" set in the Westerly right-of-way line of U.S. Highway 87 and in the East line of said Block 6, for the Northeast corner of this tract;

THENCE S.26°48'57"W., at 17.0 feet pass the Southeast corner of said Block 6 and the Northeast corner of said Block 1, in all 150.0 feet to a ½" iron rod with cap marked "NEWTON SURVEYIN" set for the Southeast corner of that certain tract of land described in deed to the Trustees of Northridge United Methodist Church recorded in Volume 309, Page 143, or the Deed Records of Dawson County, Texas, and for the Southeast corner of this tract;

THENCE N.56°56'53"W., along the South line of said Church tract, 180.0 feet to a ½" iron rod with cap marked "NEWTON SURVEYING" set for the Southwest corner of this tract;

THENCE N.26°27'08"E., at 47.8 feet pass the North line of said Block 1 and the South line of said Block 6, in all 120.0 feet to a ½" iron rod with cap marked "NEWTON SURVEYING" set for the Northwest corner of this tract;

THENCE S.66°30'45"E. 180.0 feet to the PLACE OF BEGINNING;

located at 2612 LUBBOCK HWY, LAMESA 79331 applicant is requesting a zone change from zoning district R-1 to zoning district C-1 for Commercial Use. *(Building Official)*

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to consider approving an Ordinance on second reading approving zone change for the following property located at 2612 Lubbock Hwy. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A ZONE CHANGE FOR A 0.56 ACRE OF LAND OUT OF BLOCK ONE (1), AMENDED FIRST NORTHRIDGE ADDITION AND BLOCK SIX (6) OF THE NORTHRIDGE ADDITION TO THE TOWN OF LAMESA, DAWSON COUNTY, TEXAS, FROM DISTRICT R-1 TO DISTRICT C-1 UPON RECOMMENDATION OF THE PLANNING AND ZONING COMMISSION.

On the 4th day of August, 2020, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act, and there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to wit:

WHEREAS, the Code of Ordinances of the City of Lamesa provides that the zoning districts of the City may be changed upon application and upon recommendation of the Planning and Zoning Commission of the City; and

WHEREAS, an application has been made to change the zoning of the following described property located in Lamesa, Texas, from a District R1- to a District C-1, to-wit:

A 0.56 acre tract of land out of Block 1, Amended First Northridge Addition to the Town of Lamesa, Dawson County, Texas, as per Plat recorded in Volume 2, Page 44, of the Plat Records of Dawson County, Texas, and out of Block 6, of the Northridge Addition to the Town of Lamesa, Dawson County, Texas, as per Plat recorded in Volume 2, Page 55, of the Plat Records of Dawson County, Texas, said 0.56 acre tract being more particularly described as follows:

BEGINNING at a ½" iron rod with cap marked "NEWTON SURVEYING" set in the Westerly right-of-way line of U.S. Highway 87 and in the East line of said Block 6, for the Northeast corner of this tract;

THENCE S.26°48'57"W., at 17.0 feet pass the Southeast corner of said Block 6 and the Northeast corner of said Block 1, in all 150.0 feet to a ½" iron rod with cap marked "NEWTON SURVEYIN" set for the Southeast corner of that certain tract of land described in deed to the Trustees of Northridge United Methodist Church recorded in Volume 309, Page 143, or the Deed Records of Dawson County, Texas, and for the Southeast corner of this tract;

THENCE N.56°56'53"W., along the South line of said Church tract, 180.0 feet to a ½" iron rod with cap marked "NEWTON SURVEYING" set for the Southwest corner of this tract;

THENCE N.26°27'08"E., at 47.8 feet pass the North line of said Block 1 and the South line of said Block 6, in all 120.0 feet to a ½" iron rod with cap marked "NEWTON SURVEYING" set for the Northwest corner of this tract;

THENCE S.66°30'45"E. 180.0 feet to the PLACE OF BEGINNING;

WHEREAS, said property is located within the city limits of the City of Lamesa, Texas, and is within a district zoned as R-1 (Residential); and

WHEREAS, the Planning and Zoning Commission of the City of Lamesa, Texas, after hearing such application and the arguments for and against the same, has voted to recommend to the City Council of the City of Lamesa, Texas, that such request for a change in the zoning of such property be granted; and

WHEREAS, a public hearing, where all interested persons were provided an opportunity to be heard on the proposed zone change, was held at City Hall, 601 South First Street, in the City of Lamesa, Texas, on August 4, 2020, which date is not less than fifteen days prior to the publication of a notice of such hearing in the Lamesa Press-Reporter, a newspaper of general circulation in the City of Lamesa, Texas;

WHEREAS, after such hearing, the City Council of the City of Lamesa, Texas, finds that the recommendation of the Planning and Zoning Commission of the City of Lamesa, Texas, should be accepted and the request for such zone change be granted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

SECTION ONE: That the request to change the zoning of the following described property located at 2612 Lubbock Hwy, Lamesa, Texas, from a District R-1 to a District C-1, to-wit:

A 0.56 acre tract of land out of Block 1, Amended First Northridge Addition to the Town of Lamesa, Dawson County, Texas, as per Plat recorded in Volume 2, Page 44, of the Plat Records of Dawson County, Texas, and out of Block 6, of the Northridge Addition to the Town of Lamesa, Dawson County, Texas, as per Plat recorded in Volume 2, Page 55, of the Plat Records of Dawson County, Texas, said 0.56 acre tract being more particularly described as follows:

BEGINNING at a ½" iron rod with cap marked "NEWTON SURVEYING" set in the Westerly right-of-way line of U.S. Highway 87 and in the East line of said Block 6, for the Northeast corner of this tract;

THENCE S.26°48'57"W., at 17.0 feet pass the Southeast corner of said Block 6 and the Northeast corner of said Block 1, in all 150.0 feet to a ½" iron rod with cap marked "NEWTON SURVEYIN" set for the Southeast corner of that certain tract of land described in deed to the Trustees of Northridge United Methodist Church recorded in Volume 309, Page 143, or the Deed Records of Dawson County, Texas, and for the Southeast corner of this tract;

THENCE N.56°56'53"W., along the South line of said Church tract, 180.0 feet to a ½" iron rod with cap marked "NEWTON SURVEYING" set for the Southwest corner of this tract;

THENCE N.26°27'08"E., at 47.8 feet pass the North line of said Block 1 and the South line of said Block 6, in all 120.0 feet to a ½" iron rod with cap marked "NEWTON SURVEYING" set for the Northwest corner of this tract;

THENCE S.66°30'45"E. 180.0 feet to the PLACE OF BEGINNING;

be, and the same is hereby, **Granted**.

SECTION TWO: The provisions of this ordinance are to be cumulative and shall constitute an amendment to the zoning ordinance of the City of Lamesa, Texas, only as it applies to the hereinabove described property.

SECTION THREE: The City Secretary is hereby authorized and directed to publish the descriptive caption of this ordinance in the manner and for the length of time prescribed by applicable state law and the City Charter.

Upon being put to a vote, the foregoing ordinance was Passed, on First Reading on the 4th day of August, 2020; and

Upon being put to a vote, the foregoing ordinance was Passed, on Second Reading on the 20th day of August, 2020.

ATTEST:

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor



CITY OF LAMESA

601 SOUTH 1ST STREET LAMESA, TEXAS 79331 TEL. 806-872-2124 FAX 806-872-4338

NOTICE PUBLIC HEARING CITY COUNCIL OF THE CITY OF LAMESA, TEXAS

NOTICE is hereby given to all interested persons that the City Council of the City of Lamesa, Texas will hold a public hearing on AUGUST 4, 2020 at 5:30 P.M. in the City Hall, 601 South First Street, Lamesa, Texas.

AT WHICH TIME AND PLACE all interested persons will be given an opportunity to be heard after which hearing the City Council will make a determination in the following cases:

CASE NUMBER P & Z 20-6: To consider the petition of JIM NORRIS FOR NORTHRIDGE UNITED METHODIST CHURCH to change the zone of the following property:

.56 ACRES OF BLOCK 1 OF THE NORTHRIDGE ADDITION TO THE City of Lamesa,
Dawson County, Texas

located at 2612 LUBBOCK HWY from zoning district R-1 to zoning district C-1 for use
as FOR COMMERCIAL USE.

FOR THE CITY OF LAMESA:

APPLICATION FOR ZONE CHANGE

Date: 5-18-20

CASE NO. PZ: 20-6

City Planning & Zoning Commission
Michael Lopez, City of Lamesa Building Official
601 South First Street
Lamesa, Texas 79331

Council Members:

You are respectfully requested to recommend to the City Council of the City of Lamesa that the hereinafter described tracts of land be changed by ordinance from the existing zoning district to zoning districts indicated as follows:

Lot _____, Block Block 1 & 6, Addition Northridge Addition
Address Sec legal description on Survey
From _____ District to _____ District

Present use of property: None

Desired use to be made of property: Commercial (C-2)

Are there deed restrictions pertaining to intended use of property?

____ Yes No X

Signature Jan Nani For Northridge United Methodist Church

Address 2612 Lubbock Hwy.

Lamesa TX 79331

City, State Zip

806-759-9061

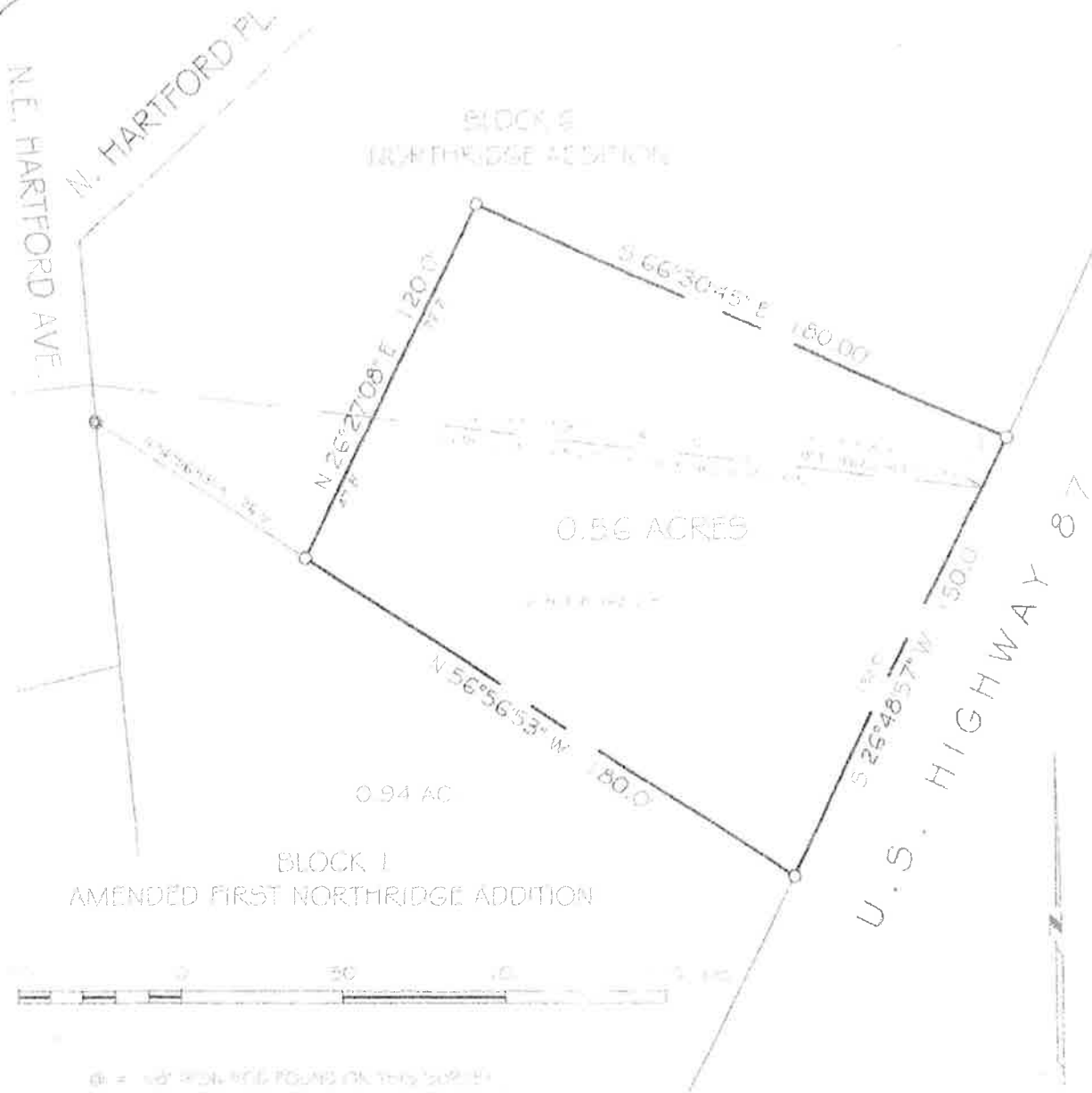
Telephone Number

Date received: 5/18/2020 By A. Arcoy

Note: A fee of **\$50.00**, to publish and mail all notices, is filed with this application.

Effective August 1, 2014 a legal deed for the property listed above must accompany this application.

***Completed Application must be submitted by the 20th of the month to be placed on the following month's P&Z Agenda**



DEED RECORD

TO HAVE AND TO HOLD unto the said County of San Diego, California, for and in behalf of the said County, the following described land, to-wit:

That certain lot or lots of land, more particularly described as follows, to-wit:

Block 1, Amended First Northridge Addition, containing 0.56 acres, more or less, situated in the County of San Diego, State of California, and being the same as shown on the map or maps attached hereto and on file in the office of the County Clerk of said County.

TO HAVE AND TO HOLD unto the said County of San Diego, California, for and in behalf of the said County, the following described land, to-wit:

Block 1, Amended First Northridge Addition, containing 0.94 acres, more or less, situated in the County of San Diego, State of California, and being the same as shown on the map or maps attached hereto and on file in the office of the County Clerk of said County.

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TO HAVE AND TO HOLD unto the said County of San Diego, California, for and in behalf of the said County, the following described land, to-wit:

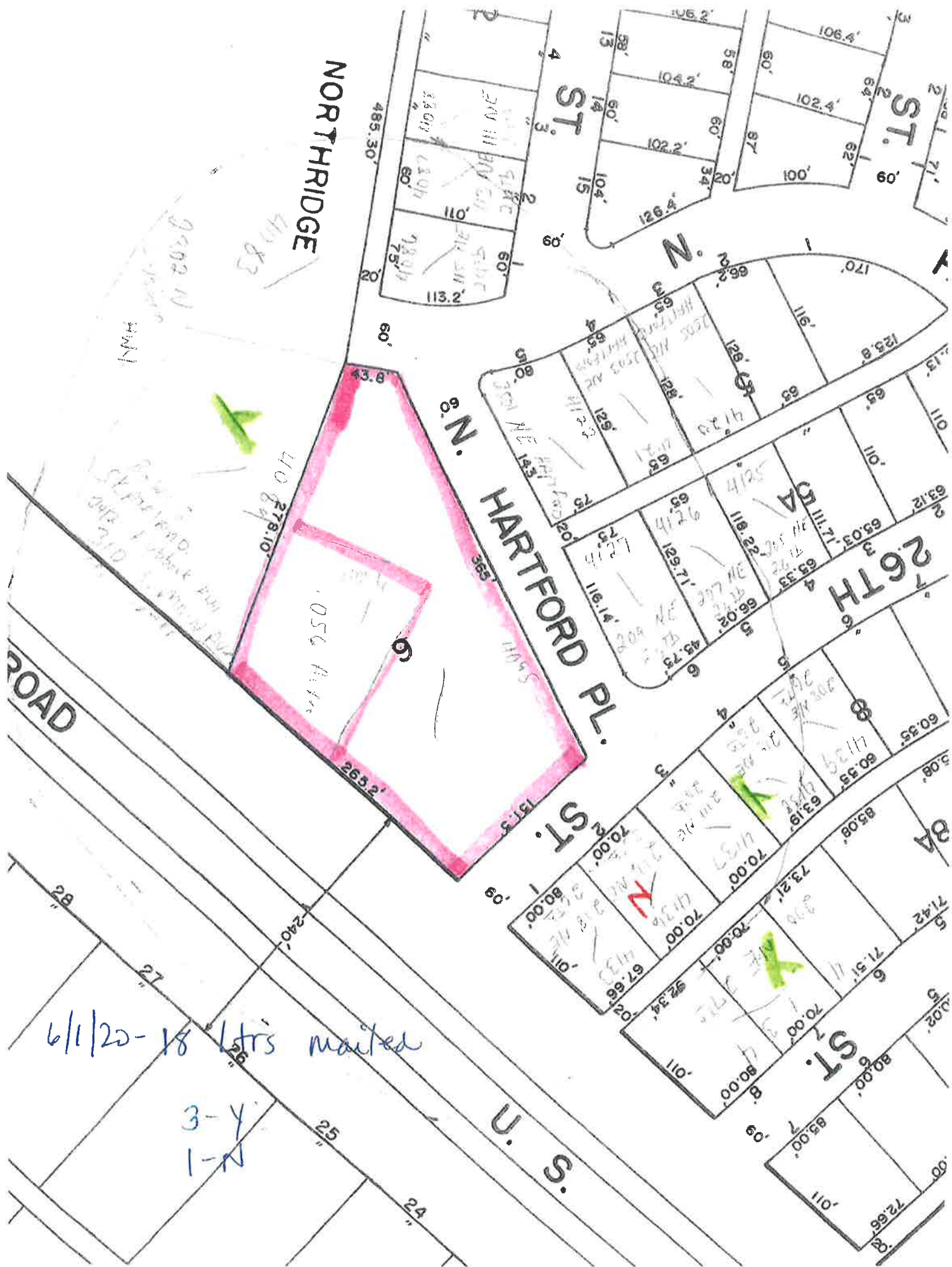
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Block 1, Amended First Northridge Addition, containing 0.56 acres, more or less, situated in the County of San Diego, State of California, and being the same as shown on the map or maps attached hereto and on file in the office of the County Clerk of said County.

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Block 1, Amended First Northridge Addition, containing 0.56 acres, more or less, situated in the County of San Diego, State of California, and being the same as shown on the map or maps attached hereto and on file in the office of the County Clerk of said County.





32°45'23.74" N 101°56'43.32" W

17

© 2020 Google

27

Lubbock Hwy

NE 25th St

NE 24th St

NE 25th St

1995

Planning & Zoning Commission Minutes

City of Lamesa, Texas

DATE OF MEETING: JUNE 25, 2020

AGENDA ITEM: 3

**SUBJECT: PZ 20-6: JIM NORRIS FOR NORTHRIDGE UNITED
METHODIST CHURCH**
PROCEEDING: Approval or Denial
SUBMITTED BY: City Staff

SUMMARY STATEMENT

Approval of Minutes listed are considered to be routine by the Planning and Zoning Commission will be enacted by one motion. There will be no separate discussion of these items unless a Commission Member so requests, in which the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

APPLICANT IS REQUESTING A ZONE CHANGE from zoning district R-1 to zoning district C-1 for COMMERCIAL USE.

PLANNING AND ZONING COMMISSION ACTION

Discussion: 18 LETTERS MAILED, 3 RETURNED IN FAVOR OF, 1 OPPOSED. THE BOARD AGREED THAT IT WOULD BE IN THE BEST INTEREST TO APPROVE THIS REQUEST DUE TO IT WOULD PUT THIS PARTICULAR PIECE OF PROPERTY BACK ON THE TAX ROLL AND WOULD BE GOOD FOR THE CITY. THEY QUESTIONED IF THE TRAFFIC FLOW WOULD CREATE PROBLEMS COMING FROM HARTFORD. MR. NORRIS STATED THAT HE HAS TRIED TO CLOSE IT OFF SO THAT THERE ISN'T ANY TRAFFIC PASSING THROUGH THE PARKING LOT. THE BOARD ALSO STATED THAT GOING FORWARD THAT THERE WOULD BE A RESTRICTION WITH THE BUYER THAT THEY MUST INSTALL A FENCE TO PREVENT TRAFFIC COMING OUT TO HARTFORD.

Motion by Planning and Zoning Commissioner **RICHARD LEONARD** to approve Item 3. Motion seconded by Planning and Zoning Commissioner **BOB HENDERSON** and upon being put to a vote the motion **PASSED.**

VOTING: "AYE" 5 "NAY" 1 "ABSTAIN" 0

Planning & Zoning Commission Minutes

City of Lamesa, Texas

DATE OF MEETING: JUNE 25, 2020

AGENDA ITEM: 3

**SUBJECT: PZ 20-6: JIM NORRIS FOR NORTHRIDGE UNITED
METHODIST CHURCH**
PROCEEDING: Approval or Denial
SUBMITTED BY: City Staff

SUMMARY STATEMENT

Approval of Minutes listed are considered to be routine by the Planning and Zoning Commission will be enacted by one motion. There will be no separate discussion of these items unless a Commission Member so requests, in which the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

APPLICANT IS REQUESTING A ZONE CHANGE from zoning district R-1 to zoning district C-1 for COMMERCIAL USE.

PLANNING AND ZONING COMMISSION ACTION

Discussion: 18 LETTERS MAILED, 3 RETURNED IN FAVOR OF, 1 OPPOSED. THE BOARD AGREED THAT IT WOULD BE IN THE BEST INTEREST TO APPROVE THIS REQUEST DUE TO IT WOULD PUT THIS PARTICULAR PIECE OF PROPERTY BACK ON THE TAX ROLL AND WOULD BE GOOD FOR THE CITY. THEY QUESTIONED IF THE TRAFFIC FLOW WOULD CREATE PROBLEMS COMING FROM HARTFORD. MR. NORRIS STATED THAT HE HAS TRIED TO CLOSE IT OFF SO THAT THERE ISN'T ANY TRAFFIC PASSING THROUGH THE PARKING LOT. THE BOARD ALSO STATED THAT GOING FORWARD THAT THERE WOULD BE A RESTRICTION WITH THE BUYER THAT THEY MUST INSTALL A FENCE TO PREVENT TRAFFIC COMING OUT TO HARTFORD.

Motion by Planning and Zoning Commissioner **RICHARD LEONARD** to approve Item 3. Motion seconded by Planning and Zoning Commissioner **BOB HENDERSON** and upon being put to a vote the motion **PASSED.**

VOTING: "AYE" 5 "NAY" 1 "ABSTAIN" 0

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 18, 2020

AGENDA ITEM: 7

SUBJECT: **REQUEST FOR ZONE CHANGE**
PROCEEDING: Approval
SUBMITTED BY: City Staff
EXHIBITS: Ordinance, Second Reading
AUTHORITY: City Charter, City Code, Texas Government Code

SUMMARY STATEMENT

City Council to consider approving an Ordinance on Second reading approving zone change for the following property:

CASE NO. P&Z 20-7: To consider the petition of KEITH CARROWAY FOR ABCI (ALLEN BUTLER CONSTRUCTION) 2416 120TH STREET, LUBBOCK, TEXAS 79423

Lots 18 through 24, inclusive, Block 7, of the Gaines Addition to the Town of Lamesa, Dawson County, Texas, and

located at 1006 N. 2ND STREET, LAMESA 79331 district R-2 to zoning C-1 to install temporary mobile trailers for TxDOT and ABCI Companies to use for their office space and park equipment. *(Building Official)*

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to consider approving an Ordinance on second reading approving zone change for the following property located at 1006 N. 2ND Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A ZONE CHANGE FOR LOTS 18 THROUGH 24, INCLUSIVE, BLOCK 7 OF THE GAINES ADDITION TO THE TOWN OF LAMESA, DAWSON COUNTY, TEXAS, FROM DISTRICT R-2 TO DISTRICT C-1 UPON RECOMMENDATION OF THE PLANNING AND ZONING COMMISSION.

On the 4th day of August, 2020, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act, and there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to wit:

WHEREAS, the Code of Ordinances of the City of Lamesa provides that the zoning districts of the City may be changed upon application and upon recommendation of the Planning and Zoning Commission of the City; and

WHEREAS, an application has been made to change the zoning of the following described property located in Lamesa, Texas, from a District R-2 to a District C-1, to-wit:

Lots 18 through 24, inclusive, Block 7, of the Gaines Addition to the Town of Lamesa, Dawson County, Texas, and

WHEREAS, said property is located within the city limits of the City of Lamesa, Texas, and is within a district zoned as R-2 (Residential); and

WHEREAS, the Planning and Zoning Commission of the City of Lamesa, Texas, after hearing such application and the arguments for and against the same, has voted to recommend to the City Council of the City of Lamesa, Texas, that such request for a change in the zoning of such property be granted; and

WHEREAS, a public hearing, where all interested persons were provided an opportunity to be heard on the proposed zone change, was held at City Hall, 601 South First Street, in the City of Lamesa, Texas, on August 4, 2020, which date is not less than fifteen days prior to the publication of a notice of such hearing in the Lamesa Press-Reporter, a newspaper of general circulation in the City of Lamesa, Texas;

WHEREAS, after such hearing, the City Council of the City of Lamesa, Texas, finds that the recommendation of the Planning and Zoning Commission of the City of Lamesa, Texas, should be accepted and the request for such zone change be granted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

SECTION ONE: That the request to change the zoning of the following described property located at 1006 N. 2nd Street, Lamesa, Texas, from a District R-2 to a District C-1, to-wit:

Lots 18 through 24, inclusive, Block 7, of the Gaines Addition to the Town of Lamesa, Dawson County, Texas;

be, and the same is hereby, **Granted.**

SECTION TWO: The provisions of this ordinance are to be cumulative and shall constitute an amendment to the zoning ordinance of the City of Lamesa, Texas, only as it applies to the hereinabove described property.

SECTION THREE: The City Secretary is hereby authorized and directed to publish the descriptive caption of this ordinance in the manner and for the length of time prescribed by applicable state law and the City Charter.

Upon being put to a vote, the foregoing ordinance was Passed, on First Reading on the 4th day of August, 2020; and

Upon being put to a vote, the foregoing ordinance was Passed, on Second Reading on the 20th day of August, 2020.

ATTEST:

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor

APPLICATION FOR ZONE CHANGE

Date: 6/3/2020

CASE NO. P2 20-7

City Planning & Zoning Commission
Michael Lopez, City of Lamesa Building Official
601 South First Street
Lamesa, Texas 79331

Council Members:

You are respectfully requested to recommend to the City Council of the City of Lamesa that the hereinafter described tracts of land be changed by ordinance from the existing zoning district to zoning districts indicated as follows:

Lot 18-24, Block 7, Addition Gaines
Address 1006 N. 2nd
From R-D District to C-1 District

Present use of property: VACANT lot

Desired use to be made of property: to install mobile trailers for
(2) Tractor and for ABC-I (1) of chain link fence for
a temporary office space and parking equipment.

Are there deed restrictions pertaining to intended use of property?

 Yes

No ✓

[Signature]
Signature Allen Butler Construction

2416 120th St.
Address

Lubbock TX 79423
City, State Zip

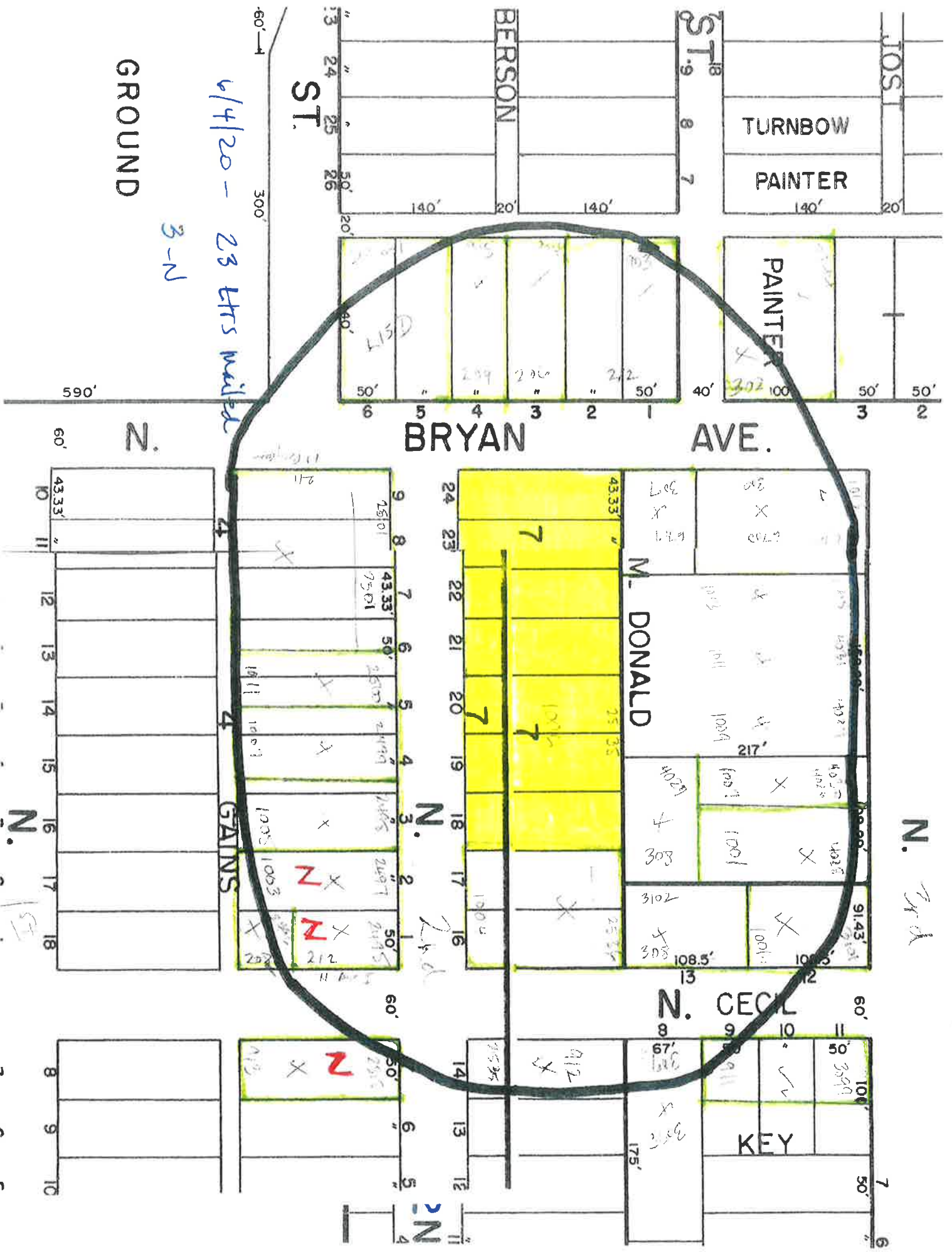
806-441-4769
Telephone Number

Date received: June 3, 2020 By John Rodriguez

Note: A fee of \$50.00, to publish and mail all notices, is filed with this application.

Effective August 1, 2014 a legal deed for the property listed above must accompany this application.





GROUND

6/4/20 - 23 Ltrs mailed

3-N

N. 3rd

TURNBOW
PAINTER

PAINTER

BRYAN AVE.

N. DONALD

N. CECL

GAINS

KEY

ST.

N.

N.



CITY OF LAMESA

801 SOUTH 1ST STREET LAMESA, TEXAS 79331 TEL. 806-872-2124 FAX 806-872-4338

CITY OF LAMESA ZONE CHANGE STAFF REVIEW AND ACKNOWLEDGEMENT

TO: ALL DEPARTMENTS

Please complete this form and return it to the Michael Lopez, Building Official.

The following zone change has been requested:

LEGAL DESCRIPTION: LOTS 18-24 BLOCK 7 OF THE GAINES ADDITION TO the City of Lamesa, Dawson County, Texas

ADDRESS OF PROPERTY: 1006 N. 2ND STREET, LAMESA, TEXAS

NAME OF OWNER: KEITH CARROWAY FOR ABCI (ALLEN BUTLER CONSTRUCTION), 2416 120TH STREET, LUBBOCK, TEXAS 79423

PRESENT ZONE: R-2

PRESENT LAND USE: VACANT LOTS

PROPOSED ZONE: C-1

PROPOSED LAND USE: TO INSTALL TEMPORARY MOBILE TRAILERS FOR TX DOT AND ABCI COMPANIES TO USE FOR THEIR OFFICE SPACE AND PARK EQUIPMENT

DATE OF PLANNING AND ZONING COMMISSION HEARING: JUNE 25, 2020

I have reviewed the requested change and pursuant usage with respect to the comprehensive plan, availability of parking, and compatibility with the surrounding neighborhood and have the following comments:

DATE RETURNED _____

SIGNED: _____

TITLE: _____

Planning & Zoning Commission Minutes

City of Lamesa, Texas

DATE OF MEETING: JUNE 25, 2020

AGENDA ITEM: 4

SUBJECT: PZ 20-7: KEITH CARROWAY FOR ABCI (ALLEN BUTLER CONSTRUCTION)
PROCEEDING: Approval or Denial
SUBMITTED BY: City Staff

SUMMARY STATEMENT

Approval of Minutes listed are considered to be routine by the Planning and Zoning Commission will be enacted by one motion. There will be no separate discussion of these items unless a Commission Member so requests, in which the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

APPLICANT IS REQUESTING A ZONE CHANGE from zoning district R-2 to zoning district C-1 TO INSTALL TEMPORARY MOBILE TRAILERS FOR TX DOT AND ABCI COMPANIES TO USE FOR THEIR OFFICE SPACE AND EQUIPMENT.

PLANNING AND ZONING COMMISSION ACTION

Discussion: 23 LETTERS MAILED, 3 IN OPPOSITION. MR. CARROWAY WITH ABCI STATED THAT THEY DO ANTICIPATE PUTTING A 6' CHAIN LINK FENCE IS TO BE INSTALLED, WILL BE COMPLETELY SECURED AND UNDER A SECURITY SYSTEM. IT WAS NOTED THAT THREE BOARD MEMBERS HAVE A CONFLICT OF INTEREST AND WOULDN'T BE ABLE TO VOTE DUE TO THEY ARE MEMBERS OR THEIR SPOUSES ARE MEMBERS ON THE BOARD OF THE CHRISTIAN WOMENS JOB CORPS. WITH THAT SAID, MR. HENDERSON STATED THAT THEY WOULD HAVE TO PASS THIS ONTO THE COUNCIL TO MAKE A DECISION HE REFERRED MR. CARROWAY TO IDA FOR MORE INFORMATION.

Motion by Planning and Zoning Commissioner Richard Leonard to approve Item 4. Motion seconded by Planning and Zoning Commissioner Kim Bairrington and upon being put to a vote the motion **tabled for council.**

VOTING: "AYE" 6 "NAY" 0 "ABSTAIN" 0

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 20, 2020

AGENDA ITEM: 8

SUBJECT: LETTER OF ENGAGEMENT FOR AUDIT SERVICES FOR
FY 2020-2021
PROCEEDING: Action
SUBMITTED BY: City Staff
EXHIBITS: Letter of Engagement

SUMMARY STATEMENT

City Council to consider approving the letter of engagement for Audit Services with Bolinger, Segars, Gilbert & Moss, L.L.P. for Fiscal Year 2020 / 2021. (*Finance Director*)

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to approve the letter of engagement for Audit Services with Bolinger, Segars, Moss, L.L.P. for Fiscal Year 2020/2021. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

BOLINGER, SEGARS, GILBERT & MOSS, L.L.P.

CERTIFIED PUBLIC ACCOUNTANTS

PHONE: (806) 747-3806

FAX: (806) 747-3815

8215 NASHVILLE AVENUE

LUBBOCK, TEXAS 79423-1954

**CLIENT
COPY**

July 27, 2020

City Council
City of Lamesa, Texas
601 South First Street
Lamesa, Texas 79331

We are pleased to confirm our understanding of the services we are to provide City of Lamesa, Texas for the year ended September 30, 2020. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of City of Lamesa, Texas as of and for the year ended September 30, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of Lamesa, Texas' basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Lamesa, Texas' RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Schedule of Changes in the Plan's Net Pension Liability and Related Ratios – TMRS
- 2) Schedule of Employer Contributions – TMRS
- 3) Notes to the Required Supplementary Information – TMRS
- 4) Schedule of Changes in the Plan's Net Pension Liability and Related Ratios – TESRS
- 5) Schedule of Employer Contributions – TESRS
- 6) Notes to the Required Supplementary Information – TESRS
- 7) Budgetary Comparison Schedule – General Fund
- 8) Notes to the Required Supplementary Information

We have also been engaged to report on supplementary information other than RSI that accompanies City of Lamesa, Texas' financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

- 1) Combining Balance Sheet – Non-Major Governmental Funds

- 2) Combining Statement of Revenues, Expenditures, and Changes In Fund Balances – Non-Major Governmental Funds
- 3) Supplementary Financial Data Schedule - Balance Sheet
- 4) Supplementary Financial Data Schedule - Revenue and Expense
- 5) Statement of Net Position – Wastewater
- 6) Statement of Revenues, Expenses, and Changes in Fund Net Position – Wastewater
- 7) Statement of Cash Flows - Wastewater

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of City of Lamesa, Texas' and other procedures we consider necessary to enable us to express such opinions. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, and noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The reports on internal control and compliance will each include a paragraph that states that the purpose of the report is solely to describe the scope of testing of internal control over financial reporting and compliance, and the result of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance, and that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering internal control over financial reporting and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that City of Lamesa, Texas is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to

detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste and abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Lamesa, Texas' compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes to the financial statements of the City of Lamesa, Texas in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to [include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the

supplementary information is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

The audit documentation for this engagement is the property of Bolinger, Segars, Gilbert & Moss, L.L.P. and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Bolinger, Segars, Gilbert & Moss, L.L.P. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

David Copeland is the engagement partner and is responsible for supervising the engagement and signing the reports, and whom any complaints or disputes should be directed.

We estimate that our fee for these services will be \$25,000, including travel and other out-of-pocket costs such as report reproduction, word processing, postage, travel, copies, telephone, etc. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

You agree that you will obtain our consent prior to reproducing our report for any reason.


We will comply with our professional ethics as defined by the American Institute of Certified Public Accountants. Compliance with professional ethics includes compliance with independence requirements as defined by auditing standards generally accepted in the United States of America.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our most recent peer review report accompanies this letter.

We appreciate the opportunity to be of service to City of Lamesa, Texas and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

BOLINGER, SEGARS, GILBERT & MOSS, L.L.P.

By: 

David Copeland, Partner

RESPONSE:

This letter correctly sets forth the understanding of City of Lamesa, Texas.

By: _____

Title: _____

Date: _____



CPAs • Tax • Audit & Accounting

Report on the Firm's System of Quality Control

To the Owners of Bolinger, Segars, Gilbert & Moss, LLP
And the Peer Review Committee of the Texas Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Bolinger, Segars, Gilbert & Moss, LLP (the firm) in effect for the year ended May 31, 2017. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; Audits of employee benefit plans, and Audits performed under FDICIA,

As part of our review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Bolinger, Segars, Gilbert & Moss, LLP in effect for the year ended May 31, 2017, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Bolinger, Segars, Gilbert & Moss, LLP has received a peer review rating of *pass*.

BUMGARDNER, MORRISON & COMPANY, LLP

April 24, 2018

Bumgardner, Morrison & Company, LLP
Certified Public Accountants

Members: American Institute of Certified Public Accountants
Texas Society of Certified Public Accountants
AICPA Private Companies Practice Section
AICPA Employee Benefit Plan Audit Quality Center
AICPA Government Audit Quality Center

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Victoria, Texas 77903-3750
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Fax: 361.578.0880
Website: BMCcpa.com

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 4, 2020

AGENDA ITEM: 9

SUBJECT: EXECUTIVE SESSION-
PROCEEDING: Closed Session
SUBMITTED BY: City Council
EXHIBITS:
AUTHORITY: Texas Open Meetings Act Chapter 551, Government Code

SUMMARY STATEMENT

Consider convening into closed Executive Session with the City Council of the City of Lamesa, Texas for the following:

SEC. 551.072. DELIBERATION REGARDING REAL PROPERTY; CLOSED
purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

- Dawson County Library

COUNCIL ACTION

DISCUSSION: _____

Motion by Council Member _____ to convene in closed executive session in accordance with the provisions of the Texas Open Meetings to discuss and consider personnel matters. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

**CERTIFIED AGENDA: EXECUTIVE SESSION OF
THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS**

On this day, August 20, 2020, at a regular meeting of the City Council of the City of Lamesa, Texas the Council adjourned into a closed executive session; notice of said session having been given by a notice posted at the City Hall, 601 South First Street at least seventy-two hours in advance.

A. ANNOUNCEMENT BY PRESIDING OFFICER:

"The City Council will begin its executive session on August 20, 2020, at _____ P.M."

The subject matter of each executive session deliberation is as follows:

SEC. 551.072. DELIBERATION REGARDING REAL PROPERTY; CLOSED purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Dawson County Library

RECORD OF ACTION TAKEN: _____

B. ANNOUNCEMENT BY PRESIDING OFFICER:

"The City Council has completed its executive session on August 20, 2020 at _____ P.M."

C. CERTIFICATION:

I hereby certify that this agenda of an executive session of the City Council of the City of Lamesa, Texas is a true and correct record of the proceedings pursuant Texas Open Meetings Act (Chapter 551, Government Code).

WITNESS my hand this _____, 2020.

Josh Stevens Mayor

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 20, 2020

AGENDA ITEM: 10

ADJOURNMENT: Announcement by the Mayor - "The next regularly scheduled meeting of the City Council of the City of Lamesa will be **August 25TH, 2020** at 5:30 P.M."

Upcoming Meetings

- **August 25, 2020 (Tuesday) Regular Council Meeting – 1st Reading of Budget Ordinance with **Record Vote**, 1st Public Hearing on Tax Rate,**
- **September 1, 2020 (Tuesday) Regular Council Meeting – Ratify Tax Rate Reflected in the Budget, 1st Reading of Ordinances for Tax Rate with **Record Vote** (I&S, M&O and Total)**

September 8, 2020 (Tuesday) Regular Council Meeting – 2nd Reading of MEETING.

A governmental body may conduct a closed meeting to deliberate the

- **Ordinance for Tax Rate with **Record Vote** (I&S, M&O and Total)**
- **September 15, 2020 (Tuesday) Regular Council Meeting to be canceled**