



CITY COUNCIL AGENDA

NOTICE IS GIVEN THAT THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS, WILL MEET IN A REGULARLY SCHEDULED MEETING AT 5:30 P.M. ON TUESDAY, APRIL 21, 2020, 601 SOUTH FIRST STREET, FOR THE PURPOSE OF CONSIDERING AND TAKING OFFICIAL ACTION ON THE FOLLOWING ITEMS:

1. **CALL TO ORDER:**
2. **INVOCATION:**
3. **CONSENT AGENDA:** All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.
 - a. **APPROVAL OF THE MINUTES:** Approval of the minutes of the city council regular meeting held on March 17, 2020 and Special called meetings on March the 23rd, 24th, 26th, 31st and April 7th.
 - b. **BILLS FOR MARCH 2020:** Approval of the bills paid by the City of Lamesa for the month of March, 2020.
4. **APPOINTMENT – CITY MANAGER:** City Council to Consider taking action regarding the appointment of City Manager. *(City Council)*
5. **RESOLUTION DESIGNATING AUTHORIZED SIGNATORIES:** City Council to approve a resolution designating authorized signatories. The approved signatories on each account will include: _____, City Manager, Josh Stevens, Mayor, Dale Alwan, Police Chief and Betty Conde, City Secretary. *(Finance Director)*
6. **CALL FOR BIDS- NORTH LIFT STATION IMPROVEMENTS PROJECT:** Consider calling and advertising for bids for the City of Lamesa North Lift Station Improvements project. Project includes a new lift station at the north site complete with pumps, structures and pipeline re-routing. *(City Manager)*
7. **WASTE WATER TREATMENT PLANT IMPROVEMENTS:** City Council to approve an Engineering Services Contract with Parkhill, Smith and Cooper for Wastewater Treatment Plant repairs. The project also includes maintenance improvements to a flow measuring station at the WWTP. Lastly, the project includes electrical improvements to the main lift station panel. *(City Manager)*
8. **LEASE PROPOSAL FROM RESOUND NETWORKS:** City Council to consider taking action on a lease agreement between the City of Lamesa and Resound Networks, LLC. *(City Manager)*
9. **PERSONNEL POLICY MANUAL** City Council to consider passing a resolution to amend the personnel policy of the City of Lamesa. *(Personnel Director)*
10. **BUDGET AMENDMENT IV:** Consider amending Ordinance O-17-19 on second reading with respect to October 1, 2019. *(City Manager & Finance Director)*

11. APPROVAL OF CITY'S WATER CONSERVATION PLAN AND DROUGHT CONTINGENCY

PLAN: Consider passing an ordinance on second reading approving revisions to the Water Conservation Plan and Drought Contingency Plan; establishing criteria for the initiation and termination of drought response stages; establishing restrictions on certain water uses; establishing penalties for the violation of and provisions for enforcement of these restrictions; and establishing procedures for granting variances as required by Section 11.1272 of the Water Code of the State of Texas. *(Director of Utilities)*

12. REQUEST FOR SPECIFIC USE PERMIT: City Council to consider approving an Ordinance on Second reading approving specific use permit for the following property:

CASE NO. P&Z 20-3: To consider the petition of ISMAEL MORENO 610 N. CANYON to change the zone of the following property:

LOTS 1 BLK 9 OF THE LYNSEY ADDITION in the City of Lamesa, Dawson County, Texas

located at 610 N. CANYON, LAMESA, TX 79331 APPLICANT IS REQUESTING A SPECIFIC USE PERMIT TO PLACE A 28X56 MARVEL MANUFACTURED HOME AS HIS PRIMARY RESIDENCE. *(Building Official)*

13. A RESOLUTION OF THE CITY OF LAMESA, TEXAS FINDING THAT ONCOR ELECTRIC DELIVERY COMPANY LLC'S APPLICATION FOR APPROVAL TO AMEND ITS DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED, AUTHORIZING PARTICIPATION WITH ONCOR CITIES STEERING COMMITTEE, AUTHORIZING THE HIRING OF LEGAL COUNSEL AND CONSULTING SERVICES, FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY, FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW, REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL:

City Council to deny passing a resolution of the City of Lamesa, Texas finding that Oncor Electric Delivery Company LLC's application for approval to amend its distribution cost recovery factor pursuant to 16 Tex. Admin. Code Section 25.243 to increase distribution rates within the city should be denied; finding that the City's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the Company and Legal Counsel. *(City Manager)*

14. CITY STAFF REPORTS:

- a. **POLICE CHIEF REPORT:** Police Chief to report on the city's recent events.
- b. **FIRE CHIEF REPORT:** Fire Chief to report on the city's recent events.
- c. **UTILITIES DIRECTOR REPORT:** Utilities Director to report on the city's recent events.

15. INVESTMENT REPORT: Finance Director to report on the city's investments for the second quarter of FY 2019-2020.

16. FINANCIAL REPORT: Finance Director to report on the city's finances.

17. CITY MANAGER REPORT: City Manager to report on current activities and answer questions from the City Council.

CLOSED MEETINGS

The City Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

PUBLIC PARTICIPATION

The meeting will be held pursuant to the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items listed above. Persons desiring to address the City Council or express their opinion about a particular item on this agenda should notify the City Secretary before the meeting. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the City Secretary by the end of business hours on the Wednesday before the next meeting in order to be considered for inclusion on that agenda.

MEETING ACCESSIBILITY

Upon request, auxiliary aids and services will be provided to an individual with a disability in order to allow them to effectively participate in the city council meeting. Those requesting auxiliary aids or services should notify the contact person listed below at least twenty-four hours prior to the meeting by mail, telephone or RELAY Texas (1-800-735-2989)

Contact: Betty Conde at 806-872-4322

✉ 601 South First Street, Lamesa, Texas 79331

☎ Telephone - (806) 872-4322

☎ Fax - (806) 872-4338

CERTIFICATION OF NOTICE

I certify this agenda was posted at the City Hall, 601 South First Street, Lamesa, Texas at 4:45 p.m., April 17th, 2020, in accordance with Chapter 551.041 of the Government Code.



Betty Conde City Secretary

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: APRIL 21, 2020

AGENDA ITEMS: 1 & 2

- CALL TO ORDER:** *Announcement by the Mayor.* "This meeting is being held in accordance with the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items as posted. Persons desiring to address the City Council or express their opinion about a particular item on this agenda should complete a request at this time. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the City Secretary in order to be considered for inclusion on the agenda of the next meeting. A quorum being present as evidenced by the presence of ___ members of the City Council, this meeting is hereby called to order."

The following members are present:

JOSH STEVENS	Mayor
BRANT STEWART	Council Member – District 1
MARIE A. BRISENO	Council Member – District 2
RICK MORENO	Council Member – District 3
DORE EVAN RODRIQUEZ	Council Member - District 4
BOBBY G. GONZALES	Council Member – District 5
DOUG MORRIS	Council Member – District 6 Mayor/Pro-tem

City Staff members present at the meeting:

SEAN OVEREYENDER	Interim City Manager
BETTY CONDE	City Secretary
RUSSELL CASSELBERRY	Attorney

Members of the press present at the meeting:

Members of the public present at the meeting:

- INVOCATION:
AND PLEDGE OF ALLEGIANCE.**



City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: APRIL 21, 2020

AGENDA ITEM: 3

SUBJECT: CONSENT AGENDA ITEMS
PROCEEDING: Approval
SUBMITTED BY: City Staff

SUMMARY STATEMENT

All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

- a. **APPROVAL OF THE MINUTES:** Approval of the minutes of the city council regular meeting held on March 17, 2020 and Special called meetings on March the 23rd, 24th, 26th, 31st and April 7th.
- b. **BILLS FOR MARCH 2020:** Approval of the bills paid by the City of Lamesa for the month of March, 2020.

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to approve Item 3a & b. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

These items are considered non-controversial but do require formal council approval. If a council member objects to a consent item, it is removed from the list and separate action is taken on the item(s). If a council member questions a consent item, but not so strongly as to require that it be removed from the list, his/her "no" vote or abstention can be entered in the minutes when the consent vote is taken. **Recommend approval.**

THE STATE OF TEXAS }
COUNTY OF DAWSON }
CITY OF LAMESA }

MINUTES OF THE CITY COUNCIL REGULARLY CALLED MEETING:

MARCH 17, 2020

On this the 18th day of February 2020, at 5:30 P.M., there came on and was held a regularly called meeting of the City Council of the City of Lamesa, Dawson County, Texas. Notice of such meeting having been posted at the City Hall at 601 South First Street in the City of Lamesa, Texas in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551). The following items were listed on the notice and the following proceedings were had, viz.:

CALL TO ORDER: Mayor Stevens announced that the meeting was being held in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551), and that discussion and actions are limited to the agenda items as posted. A quorum being present as evidenced by the presence 5 City Council Members were present:

JOSH STEVENS	Mayor
BRANT STEWART	Council Member – District 1
MARIE. BRISENO	Council Member – District 2
RICK MORENO	Council Member – District 3 ABSENT
DORE EVAN RODRIQUEZ	Council Member - District 4
BOBBY G. GONZALES	Council Member – District 5
DOUG MORRIS	Council Member – District 6/MAYOR PRO-TEM ABSENT

City staff members present at the meeting:

SEAN OVEREYNDER	INTERIM CITY MANAGER
BETTY CONDE	CITY SECRETARY
RUSSELL CASSELBERRY	CITY ATTORNEY

Members of the press present at the meeting:

Aaron Torres

Members of the public present at the meeting:

INVOCATION: Bobby Gonzales

CONSENT AGENDA: All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

- a. **APPROVAL OF THE MINUTES:** Approval of the minutes of the council meeting held on February 18, 2020.
- b. **BILLS FOR FEBRUARY 2020:** Approval of the bills paid by the City of Lamesa for the month of February, 2020.

Motion by Council Member Gonzales to approve items 3a and b. Motion seconded by Council Member Briseno and upon being put to a vote the motion passed.

VOTING: "AYE" 5 "NAY" "ABSTAIN"

PROCLAMATION: Child Abuse Awareness and Prevention Month, April.

RESOLUTION CHANGING THE NAME OF "THE COURTYARD" LOCATED AT THE CORNER OF NORTH 1ST STREET AND AUSTIN AVENUE TO "THE MEMORIAL COURTYARD" IN RECOGNITION OF MEN AND WOMEN WHO HAVE SHAPED THE FUTURE OF THE CITY OF LAMESA: City Council to consider passing a resolution to change the name of "The Courtyard" located at the corner of North 1st Street and Austin Avenue to "The Memorial Courtyard" in recognition of men and women who have owned businesses that shaped the future of the City of Lamesa

Motion by Council Member Gonzales to approve a resolution to change the name of "The Courtyard" located at the corner of North 1st Street and Austin Avenue to "The Memorial Courtyard" in recognition of men and women who have owned businesses that shaped the future of the City of Lamesa. Motion seconded by Council Member Stewart and upon being put to a vote the motion passed.

VOTING: "AYE" 5 "NAY" "ABSTAIN"

GENERAL ELECTION: Consider passing an ordinance on First reading declaring the unopposed candidates for the 2020 City of Lamesa General Election, to be held on May 2, 2020. Council Member District 3, Luciano Reyes, Council Member District 6 Douglas Morris elected to office. *(City Secretary)*

Motion by Council Member Stewart to pass a resolution declaring the unopposed candidates for the 2020 City of Lamesa General Election, to be held on May 2, 2020. Council Member District 3, Luciano Reyes, Council Member District 6 Douglas Morris

elected to office. Motion seconded by Council Member Rodriguez and upon being put to a vote the motion passed.

VOTING: "AYE" 5 "NAY" "ABSTAIN"

APPOINTMENTS OF 2020 GENERAL ELECTION OFFICIALS: Consider passing resolution appointing a presiding judge and alternate judge for the 2020 City General Election and a presiding judge for the Early Voting Ballot Board; clerks for early balloting; and to provide for compensation of services for the 2020 City Elections to be held on May 2, 2020.

Motion by Council Member Rodriguez to pass a resolution appointing a presiding judge and alternate judge for the 2020 City General Elections. Motion seconded by Council Member Gonzales and upon being put to a vote the motion passed.

VOTING: "AYE" 5 "NAY" "ABSTAIN"

TEXAS INCREMENT FINANCING PROPOSAL: City Council to consider approving of Texas Increment Proposal from Jimmy Hammons TIF Attorney. *(EDC Director)*

Motion by Council Member Gonzales to approve Tax Increment Financing Proposal. Motion seconded by Council Member Stewart and upon being put to a vote the motion passed.

VOTING: "AYE" 5 "NAY" "ABSTAIN"

BUDGET AMANDMENT III: Consider amending Ordinance O-17-19 on second reading with respect to October 1, 2019. *(City Manager & Finance Director)*

Motion by Council Member Rodriguez to consider amending Ordinance O-17-19 on second reading with respect to October 1, 2019. Motion seconded by Council Member Stewart and upon being put to a vote the motion passed.

VOTING: "AYE" 5 "NAY" "ABSTAIN"

BUDGET AMENDMENT IV: Consider amending Ordinance O-17-19 on first reading with respect to October 1, 2019. *(City Manager & Finance Director)*

Motion by Council Member Stewart to consider amending Ordinance O-17-19 on first reading with respect to October 1, 2019. Motion seconded by Council Member Rodriguez and upon being put to a vote the motion passed.

VOTING: "AYE" 5 "NAY" "ABSTAIN"

APPROVAL OF CITY'S WATER CONSERVATION PLAN AND DROUGHT CONTINGENCY PLAN: Consider passing an ordinance on First reading approving revisions to the Water Conservation Plan and Drought Contingency Plan; establishing criteria for the initiation and termination of drought response stages; establishing restrictions on certain water uses; establishing penalties for the violation of and provisions for enforcement of these restrictions; and establishing procedures for granting variances as required by Section 11.1272 of the Water Code of the State of Texas. (*Director of Utilities*)

Motion by Council Member Gonzales to pass the ordinance on First reading approving revisions of City's Water Conservation Plan and Drought Contingency plan. Motion seconded by Council Member Stewart and upon being put to a vote the motion passed.

VOTING: "AYE" 5 "NAY" "ABSTAIN"

ONCOR ELECTRIC DELIVERY- 2020 MEMBERSHIP ASSESSEMENT: Consider passing a Resolution authorizing continued participation with the Steering Committee of Cities served by Oncor; and authorizing the payment of seven cents per capita to the Steering Committee to fund regulatory and legal proceedings and activities related to Oncor Electric Delivery Company, LLC.

Motion by Council Member Stewart to pass resolution authorizing continued participation with steering committee of cities served by Oncor; and authorizing the payment of 7 cents per capita to the Steering Committee to fund regulatory and legal proceedings and activities related to Oncor Electirc Delivery Company, LLC. Motion seconded by Council Member Gonzales and upon being put to a vote the motion passed.

VOTING: "AYE" 5 "NAY" "ABSTAIN"

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS, AUTHORIZING THE CONVEYANCE OF VARIOUS PARCELS OF REAL PROPERTY HELD IN TRUST BY THE CITY OF LAMESA AND AUTHORIZING THE MAYOR OF THE CITY TO EXECUTE TAX DEEDS AND TO TAKE SUCH ACTIONS REQUIRED TO EFFECT THE CONVEYANCE OF SUCH REAL PROPERTY: City Council to consider passing a Resolution authorizing the conveyance of various parcels of real property held in trust by the City of Lamesa and authorizing the Mayor of the City to execute tax deeds and to take such actions required to effect the conveyance of such real property.

NUISANCE PROPERTY REMOVAL OR DEMOLITION: Consider passing a resolution finding the structure located on the above property to be uninhabitable, deteriorated, dangerous, and a substandard structure, which constitutes a public nuisance within the terms of the Substandard Building Ordinance of the City of Lamesa and ordering the removal or demolition of such substandard structure. *(City Manager & City Inspector)*

LEGAL DESCRIPTION: ARBITRARY LOT THREE (3) IN BLOCK THREE (3), OF THE HOLLIS ADDITION TO THE TOWN OF LAMESA, DAWSON COUNTY, TEXAS

SITUS: 105 S. BOSTON, LAMESA, TX 79331
PARCEL ID: 2871

Motion by Council Member Rodriquez to consider passing a resolution finding the structure located on the above property to be uninhabitable, deteriorated, dangerous, and a substandard structure which constitutes a public nuisance within the terms of the Substandard Building Ordinance of the City of Lamesa and ordering the removal or demolition of such substandard structure. Motion seconded by Council Member Stewart and upon being put to a vote the motion passed.

VOTING: "AYE" 5 "NAY" "ABSTAIN"

PUBLIC HEARING - NUISANCE PROPERTY REMOVAL OR DEMOLITION: Public hearing to determine whether buildings located at the following location:

LEGAL DESCRIPTION: LOT ONE (1), BLOCK SIX (6), SECOND MORNING OF LAMESA, DAWSON COUNTY, TEXAS

512 N HARTFORD
PARCEL ID: 3946

are vacant and dangerous and constitute a public nuisance within the terms of the Building Ordinance of the City of Lamesa; and if such buildings are found to be so dilapidated, damaged or decayed as to be beyond repair, to consider passing resolution ordering the demolition of said buildings. *(City Inspector)*

The public hearing opened @6:30 and closed @6:31pm no one spoke.

NUISANCE PROPERTY REMOVAL OR DEMOLITION: Consider passing a resolution finding the structure located on the above property to be uninhabitable, deteriorated, dangerous, and a substandard structure, which constitutes a public nuisance within the terms of the Substandard Building Ordinance of the City of Lamesa and ordering the removal or demolition of such substandard structure. *(City Inspector)*

LEGAL DESCRIPTION: LOT ONE (1), BLOCK SIX (6), SECOND MORNING OF LAMESA, DAWSON COUNTY, TEXAS

512 N HARTFORD
PARCEL ID: 3946

Motion by Council Member Stewart to consider passing a resolution finding the structure located on the above property to be uninhabitable, deteriorated, dangerous, and a substandard structure which constitutes a public nuisance within the terms of the Substandard Building Ordinance of the City of Lamesa and ordering the removal or demolition of such substandard structure. Motion seconded by Council Member Rodriquez and upon being put to a vote the motion passed.

VOTING: "AYE" 5 "NAY" "ABSTAIN"

CITY STAFF REPORTS:

- a. **UTILITIES DIRECTOR REPORT:** Utilities Director to report on the city's recent events.

FINANCIAL REPORT: Finance Director to report on the city's finances.

CITY MANAGER REPORT: City Manager to report on current activities and answer questions from the City Council.

MAYORS REPORT: Mayor to report on current activities and to answer questions from City Council.

Mayor covered Declaration of Disaster

EXECUTIVE SESSION: Convene into closed executive session to discuss the City Manager position (Section 551.074 Texas Government Code).

Sec. 551.074, Texas Government Code: "Personnel Matters; CLOSED MEETING. (a) This chapter does not require a governmental body to conduct an open meeting: (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee."

Canvass applications for City Manager

Motion seconded by Council Member Gonzales to convene into closed executive session to discuss the City Manager position (Sec. 551.074 Texas Government Code). Motion seconded by Stewart and upon being put to a vote the motion passed.

VOTING: "AYE" 5 "NAY" "ABSTAIN"

ADJOURNMENT: *The next regularly scheduled meetings of the City Council of the City of Lamesa will be March 17, 2020 at 5:30 P.M.*

ATTEST:

Betty Conde
City Secretary

APPROVED:

Josh Stevens
Mayor

THE STATE OF TEXAS }
COUNTY OF DAWSON }
CITY OF LAMESA }

MINUTES OF THE CITY COUNCIL SPECIAL CALLED MEETING:

MARCH 23, 2020

On this the 23rd day of February 2020, at 5:30 P.M., there came on and was held a special called meeting of the City Council of the City of Lamesa, Dawson County, Texas. Notice of such meeting having been posted at the City Hall at 601 South First Street in the City of Lamesa, Texas in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551). The following items were listed on the notice and the following proceedings were had, viz.:

CALL TO ORDER: Mayor Stevens announced that the meeting was being held in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551), and that discussion and actions are limited to the agenda items as posted. A quorum being present as evidenced by the presence 4 City Council Members were present:

JOSH STEVENS	Mayor
BRANT STEWART	Council Member – District 1
MARIE. BRISENO	Council Member – District 2
RICK MORENO	Council Member – District 3 ABSENT
DORE EVAN RODRIQUEZ	Council Member - District 4 ABSENT
BOBBY G. GONZALES	Council Member – District 5
DOUG MORRIS	Council Member – District 6/MAYOR PRO-TEM ABSENT

City staff members present at the meeting:

SEAN OVEREYNDER	INTERIM CITY MANAGER
BETTY CONDE	CITY SECRETARY
RUSSELL CASSELBERRY	CITY ATTORNEY

Members of the press present at the meeting:

RUSSEL SKILES

Members of the public present at the meeting:

INVOCATION: Bobby Gonzales

RESOLUTION - DECLARATION OF DISASTER-CONFIRMING AND CONTINUING THE MAYOR'S DECLARATION OF DISASTER: City Council to approve a resolution confirming and continuing the Mayor's Declaration of Disaster.

Motion by Council Member Gonzales to approve a resolution confirming and continuing declaration of disaster. Motion seconded by Council Member Briseno and upon being put to a vote the motion passed.

VOTING: "AYE" 4 "NAY" "ABSTAIN"

ADJOURNMENT: *The next scheduled special called meeting of the City Council of the City of Lamesa will be March 24, 2020 at 5:00 P.M.*

ATTEST:

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor

THE STATE OF TEXAS }
COUNTY OF DAWSON }
CITY OF LAMESA }

**MINUTES OF THE CITY COUNCIL SPECIAL CALLED MEETING:
MARCH 24, 2020**

On this the 24th day of March 2020, at 5:00 P.M., there came on and was held a special called meeting of the City Council of the City of Lamesa, Dawson County, Texas. Notice of such meeting having been posted at the City Hall at 601 South First Street in the City of Lamesa, Texas in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551). The following items were listed on the notice and the following proceedings were had, viz.:

CALL TO ORDER: Mayor Stevens announced that the meeting was being held in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551), and that discussion and actions are limited to the agenda items as posted. A quorum being present as evidenced by the presence 4 City Council Members were present:

JOSH STEVENS	Mayor
BRANT STEWART	Council Member – District 1 ABSENT
MARIE. BRISENO	Council Member – District 2
RICK MORENO	Council Member – District 3 ABSENT
DORE EVAN RODRIQUEZ	Council Member - District 4
BOBBY G. GONZALES	Council Member – District 5 Arrived @5:30
DOUG MORRIS	Council Member – District 6/MAYOR PRO-TEM ABSENT

City staff members present at the meeting:

SEAN OVEREYNDER	INTERIM CITY MANAGER
BETTY CONDE	CITY SECRETARY
RUSSELL CASSELBERRY	CITY ATTORNEY

Members of the press present at the meeting:

No Press.

Members of the public present at the meeting:

Mayor and Council members only.

RESOLUTION - DECLARATION OF DISASTER-CONFIRMING AND CONTINUING THE MAYOR'S DECLARATION OF DISASTER: City Council to approve a resolution confirming and continuing the Mayor's Declaration of Disaster.

Motion by Council Member Morris to approve a resolution confirming and continuing declaration of disaster. Motion seconded by Council Member Rodriguez and upon being put to a vote the motion passed.

VOTING: "AYE" 4 "NAY" "ABSTAIN"

ADJOURNMENT: *The next scheduled special called meeting of the City Council of the City of Lamesa will be March 26, 2020 at 5:00 P.M.*

ATTEST:

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor

THE STATE OF TEXAS }
COUNTY OF DAWSON }
CITY OF LAMESA }

**MINUTES OF THE CITY COUNCIL SPECIAL CALLED MEETING:
MARCH 26, 2020**

On this the 26th day of March 2020, at 5:00 P.M., there came on and was held a special called meeting of the City Council of the City of Lamesa, Dawson County, Texas. Notice of such meeting having been posted at the City Hall at 601 South First Street in the City of Lamesa, Texas in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551). The following items were listed on the notice and the following proceedings were had, viz.:

CALL TO ORDER: Mayor Stevens announced that the meeting was being held in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551), and that discussion and actions are limited to the agenda items as posted. A quorum being present as evidenced by the presence 6 City Council Members were present:

JOSH STEVENS	Mayor
BRANT STEWART	Council Member – District 1
MARIE. BRISENO	Council Member – District 2 Absent
RICK MORENO	Council Member – District 3
DORE EVAN RODRIQUEZ	Council Member - District 4
BOBBY G. GONZALES	Council Member – District 5
DOUG MORRIS	Council Member – District 6/MAYOR PRO-TEM

City staff members present at the meeting:

SEAN OVEREYNDER	INTERIM CITY MANAGER
BETTY CONDE	CITY SECRETARY
RUSSELL CASSELBERRY	CITY ATTORNEY

Members of the press present at the meeting:

No Press.

Members of the public present at the meeting:

Mayor and Council members only.

EXECUTIVE SESSION: Council to consider convening into closed executive session regarding Deliberation Regarding Personnel Matters with the provisions of the Texas Open Meetings Act (Chapter 551.074, Texas Government Code). No action will be taken in closed session. The Council will reconvene into open session after the completion of the executive session.

Sec. 551.074, Texas Government Code: "Personnel Matters; CLOSED MEETING. (a) This chapter does not require a governmental body to conduct an open meeting: (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee."

- City Manager Interviews

Motion by Council Member Morris to convene in closed executive session in accordance with the provisions of the Texas Open Meetings to discuss and consider personnel matters. Motion seconded by Council Member Gonzales and upon being put to a vote the motion passed.

VOTING: "AYE" 6 "NAY" "ABSTAIN"

RECONVENE INTO OPEN SESSION: City Council to reconvene into open session to consider and discuss taking action regarding City Manager position.

No action taken

ADJOURNMENT: *The next regular meeting of the City Council of the City of Lamesa will be April 21, 2020 at 5:30 P.M.*

ATTEST:

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor

THE STATE OF TEXAS }{

COUNTY OF DAWSON }{

CITY OF LAMESA }{

MINUTES OF THE CITY COUNCIL SPECIAL CALLED MEETING:

MARCH 31, 2020

On this the 31st day of March 2020, at 5:30 P.M., there came on and was held a special called meeting of the City Council of the City of Lamesa, Dawson County, Texas. Notice of such meeting having been posted at the City Hall at 601 South First Street in the City of Lamesa, Texas in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551). The following items were listed on the notice and the following proceedings were had, viz.:

CALL TO ORDER: Mayor Stevens announced that the meeting was being held in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551), and that discussion and actions are limited to the agenda items as posted. A quorum being present as evidenced by the presence 6 City Council Members were present:

JOSH STEVENS	Mayor
BRANT STEWART	Council Member – District 1
MARIE. BRISENO	Council Member – District 2 Absent
RICK MORENO	Council Member – District 3
DORE EVAN RODRIQUEZ	Council Member - District 4
BOBBY G. GONZALES	Council Member – District 5
DOUG MORRIS	Council Member – District 6/MAYOR PRO-TEM

City staff members present at the meeting:

No Staff

Members of the press present at the meeting:

No Press.

Members of the public present at the meeting:

Mayor and Council members only.

RESOLUTION DECLARATION OF DISASTER-CONFIRMING AND CONTINUING THE MAYOR'S SECOND DECLARATION OF DISASTER: City Council to approve a resolution confirming and continuing the Mayor's Second Declaration of Disaster.

Motion by Council Member Gonzales to approve a resolution confirming and continuing the mayor's second declaration of disaster. Motion seconded by Council Member Stewart and upon being put to a vote the motion passed.

VOTING: "AYE" 6 "NAY" "ABSTAIN"

ORDER TO POSTPONE THE MAY 2, 2020 ELECTION TO NOVEMBER 3, 2020 UNIFORM ELECTION DATE: City Council to approve moving the May 2, 2020 General Election to the next uniform election date, occurring on November 3,2020.

Motion by Council Member Rodriquez to. approve moving the May 2, 2020 General Election to the next uniform election date, occurring on November 3,2020. Motion seconded by Council Member Briseno and upon being put to a vote the motion passed.

VOTING: "AYE" 6 "NAY" "ABSTAIN"

Motion by Council Member Stewart made the motion to convene in closed executive session in accordance with the provisions of the Texas Open Meetings to discuss and consider personnel matters. Motion seconded by Council Member Gonzales and upon being put to a vote the motion passed.

VOTING: "AYE" 6 "NAY" "ABSTAIN"

Executive Session begin @5:45p.m. and completed its executive session @6:12p.m.

SESSION: Council to consider convening into closed executive session regarding Deliberation Regarding Personnel Matters with the provisions of the Texas Open Meetings Act (Chapter 551.074, Texas Government Code). No action will be taken in closed session. The Council will reconvene into open session after the completion of the executive session.

Sec. 551.074, Texas Government Code: "Personnel Matters; CLOSED MEETING. (a) This chapter does not require a governmental body to conduct an open meeting: (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee."

- City Manager

ADJOURNMENT: *The next regular meeting of the City Council of the City of Lamesa will be April 21, 2020 at 5:30 P.M.*

ATTEST:

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor

THE STATE OF TEXAS }
COUNTY OF DAWSON }
CITY OF LAMESA }

MINUTES OF THE CITY COUNCIL SPECIAL CALLED MEETING:

April 7, 2020

On this the 7th day of April 2020, at 5:30 P.M., there came on and was held a special called meeting of the City Council of the City of Lamesa, Dawson County, Texas. Notice of such meeting having been posted at the City Hall at 601 South First Street in the City of Lamesa, Texas in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551). The following items were listed on the notice and the following proceedings were had, viz.:

CALL TO ORDER: Mayor Stevens announced that the meeting was being held in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551), and that discussion and actions are limited to the agenda items as posted. A quorum being present as evidenced by the presence of 7 City Council Members were present:

JOSH STEVENS	Mayor
BRANT STEWART	Council Member – District 1
MARIE. BRISENO	Council Member – District 2
RICK MORENO	Council Member – District 3
DORE EVAN RODRIQUEZ	Council Member - District 4
BOBBY G. GONZALES	Council Member – District 5
DOUG MORRIS	Council Member – District 6/MAYOR PRO-TEM

City staff members present at the meeting:

SEAN OVEREYNDER	Interim City Manager
BETTY CONDE	City Secretary
RUSSELL CASSELBERRY	City Attorney

Members of the press present at the meeting:

Russel Skiles

Members of the public present at the meeting:

Dionicio Garza

APPOINTMENT -CITY MANAGER: City Council to Consider taking action regarding the appointment of City Manager.

Passed on agenda item #2

UPDATE ON CHINABERRY APARTMENTS: City Council to hear update on Chinaberry Apartments. (*Sean Overeynder EDC Director*)

EXECUTIVE SESSION - PERSONNEL: Council to consider convening into closed executive session regarding Deliberation Regarding Personnel Matters with the provisions of the Texas Open Meetings Act (Chapter 551.074, Texas Government Code). No action will be taken in closed session. The Council will reconvene into open session after the completion of the executive session.

Sec. 551.074, Texas Government Code: "Personnel Matters; CLOSED MEETING. (a) This chapter does not require a governmental body to conduct an open meeting: (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee."

Assistant City Manager

Motion by Council Member Morris to convene in closed executive session in accordance with the provisions of the Texas Open Meetings to discuss and consider personnel matters. Motion seconded by Council Member Gonzales and upon being put to a vote the motion passed.

VOTING: "AYE" 7 "NAY" "ABSTAIN"

ADJOURNMENT: *The next regular meeting of the City Council of the City of Lamesa will be April 21, 2020 at 5:30 P.M.*

ATTEST:

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====
1001			CASH IN BANK							
3/02/20	3/02	A25556	CHK: 201705	16672	DAWSON CO. LIBRARY	1611			630,00CR	630,00CR
3/02/20	3/02	A25557	CHK: 201706	16672	HENRY NORRIS AGENCY,. IN	3190			1,041,66CR	1,671,66CR
3/02/20	3/02	A25558	CHK: 201707	16672	SOUTH PLAINS PUBLIC HEAL	3730			2,455,22CR	4,126,88CR
3/02/20	3/02	A25559	CHK: 201708	16672	VOLUNTEER FIRE DEPARTMEN	4090			400,00CR	4,526,88CR
3/02/20	3/02	A25560	CHK: 201709	16672	DUYCK LARRY	5777			200,00CR	4,726,88CR
3/02/20	3/02	A25561	CHK: 201710	16672	DALE ALWAN	5983			200,00CR	4,926,88CR
3/02/20	3/02	A25562	CHK: 201711	16672	JASON WILEY	6025			200,00CR	5,126,88CR
3/02/20	3/02	A25563	CHK: 201712	16672	DARREL WILLIAMS	6171			200,00CR	5,326,88CR
3/02/20	3/02	A25564	CHK: 201713	16672	STEVE ALEXANDER	6356			200,00CR	5,526,88CR
3/02/20	3/02	A25565	CHK: 201714	16672	JEROMY DAWSON	6457			200,00CR	5,726,88CR
3/02/20	3/02	A25566	CHK: 201715	16672	ASHTIN SUFIENTES	6564			200,00CR	5,926,88CR
3/02/20	3/02	A25567	CHK: 201716	16672	SANTOS TORRES	6755			200,00CR	6,126,88CR
3/02/20	3/02	A25568	CHK: 201717	16672	JULIO ESPINOSA	6825			200,00CR	6,326,88CR
3/03/20	3/03	A25588	CHK: 201727	16681	LEATHERWOOD PLUMBING	2683			303,70CR	6,630,58CR
3/03/20	3/03	A25589	CHK: 201728	16681	LYNTEGAR ELECTRIC COOPER	2728			81,30CR	6,711,88CR
3/03/20	3/03	A25590	CHK: 201729	16681	STANDARD INSURANCE CO	3782			1,087,16CR	7,799,04CR
3/03/20	3/03	A25591	CHK: 201730	16681	TML-IEBP	3843			43,295,27CR	51,094,31CR
3/03/20	3/03	A25592	CHK: 201731	16681	WHITE'S 7 TIL 11	4185			50,97CR	51,145,28CR
3/03/20	3/03	A25593	CHK: 201732	16681	LOWE'S	4970			574,47CR	51,719,75CR
3/03/20	3/03	A25594	CHK: 201733	16681	MANDRY TECHNOLOGY SOLUTI	5160			9,188,49CR	60,908,24CR
3/03/20	3/03	A25595	CHK: 201734	16681	THYSSENKRUPP ELEVATOR CO	5638			958,23CR	61,866,47CR
3/03/20	3/03	A25596	CHK: 201735	16681	FRANKLIN & SON, INC.	5840			1,313,64CR	63,180,11CR
3/03/20	3/03	A25597	CHK: 201736	16681	DE LAGE LANDEN PUBLIC FI	6511			2,305,92CR	65,486,03CR
3/03/20	3/03	A25598	CHK: 201737	16681	SEMINOLE BUTANE CO., INC	6539			450,00CR	65,936,03CR
3/03/20	3/03	A25599	CHK: 201738	16681	BLUE 360 MEDIA	6639			130,00CR	66,066,03CR
3/03/20	3/03	A25600	CHK: 201739	16681	KUBOTA TRACTOR CORP	6643			1,328,38CR	67,394,41CR
3/03/20	3/03	A25601	CHK: 201740	16681	AQUAPLATES, INC	6709			278,50CR	67,672,91CR
3/03/20	3/03	A25602	CHK: 201741	16681	ALPHA OMEGA RESOURCES, I	6768			1,646,78CR	69,319,69CR
3/03/20	3/03	A25603	CHK: 201742	16673	CONSOLIDATED SPECIAL FUN	1517			12,900,00CR	82,219,69CR
3/03/20	3/03	A25604	CHK: 201743	16673	GARZA, DIONICIO JR	1969			24,07CR	82,243,76CR
3/03/20	3/03	A25605	CHK: 201744	16673	GIBBS PRINTING	2030			399,90CR	82,643,66CR
3/03/20	3/03	A25606	CHK: 201745	16673	LAMESA BEARING, INC.	2480			60,29CR	82,703,95CR
3/03/20	3/03	A25607	CHK: 201746	16673	LAMESA MAILING & PACKING	2588			60,35CR	82,764,30CR
3/03/20	3/03	A25608	CHK: 201747	16673	SOUTH PLAINS COMMUNICATI	3729			1,869,50CR	84,633,80CR
3/03/20	3/03	A25609	CHK: 201748	16673	WINDSTREAM COMMUNICATION	4460			695,71CR	85,329,51CR
3/03/20	3/03	A25610	CHK: 201749	16673	FRANKLIN & SON, INC.	5840			78,36CR	85,407,87CR
3/03/20	3/03	A25611	CHK: 201750	16673	TCF EQUIPMENT FINANCE	6448			668,68CR	86,076,55CR
3/03/20	3/03	A25612	CHK: 201751	16673	ONSOLVE, LLC	6586			11,000,00CR	97,076,55CR
3/03/20	3/03	A25613	CHK: 201752	16673	NORMAN GARZA	6729			1,300,00CR	98,376,55CR
3/03/20	3/03	A25614	CHK: 000000	16674	INTERNAL REVENUE SERVICE	5832			30,568,36CR	128,944,91CR
3/03/20	3/03	A25615	CHK: 201718	16674	CAPROCK FEDERAL CREDIT U	1390			23,269,85CR	152,214,76CR
3/03/20	3/03	A25616	CHK: 201719	16674	PAYROLL FUND	3270			74,246,16CR	226,460,92CR
3/03/20	3/03	A25617	CHK: 201720	16674	TX CHILD SUPPORT SDU	5634			211,38CR	226,672,30CR

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT=====BALANCE=====

1001 CASH IN BANK * (CONTINUED) *

3/03/20	3/03	A25618	CHK: 201721	16674	TX CHILD SUPPORT SDU	5829		115.38CR	226,787.68CR
3/03/20	3/03	A25619	CHK: 201722	16674	TX CHILD SUPPORT SDU	5882		276.92CR	227,064.60CR
3/03/20	3/03	A25620	CHK: 201723	16674	JAE FITNESS	6023		207.91CR	227,272.51CR
3/03/20	3/03	A25621	CHK: 201724	16674	TX CHILD SUPPORT SDU	6680		196.15CR	227,468.66CR
3/03/20	3/03	A25622	CHK: 201725	16674	TX CHILD SUPPORT SDU	6704		212.77CR	227,681.43CR
3/03/20	3/03	A25623	CHK: 201726	16674	TEXAS CHILD SUPPORT DISB	6794		216.92CR	227,898.35CR
3/03/20	3/03	U28794	CHECK 201753	20046	REFUND: NEW LIFE IN CHRIST			4.39CR	227,902.74CR
3/03/20	3/03	U28794	CHECK 201754	20046	REFUND: IGLESIAS, ADELITA B			33.28CR	227,936.02CR
3/03/20	3/03	U28794	CHECK 201755	20046	REFUND: ACOSTA, MARTHA			89.43CR	228,025.45CR
3/03/20	3/03	U28794	CHECK 201756	20046	REFUND: PIERCE, CHARLIZE			68.32CR	228,093.77CR
3/03/20	3/03	A25640	CHK: 201757	16689	DPC INDUSTRIES INC	1570		1,324.07CR	229,417.84CR
3/03/20	3/03	A25641	CHK: 201758	16689	PAYTON PLUMBING INC	3286		3,457.85CR	232,875.69CR
3/03/20	3/03	A25642	CHK: 201759	16689	WATERMASTER IRRIGATION	4129		238.82CR	233,114.51CR
3/03/20	3/03	A25643	CHK: 201760	16689	MANDRY TECHNOLOGY SOLUTI	5160		1,170.88CR	234,285.39CR
3/03/20	3/03	A25644	CHK: 201761	16689	FRANKLIN & SON, INC.	5840		78.45CR	234,363.84CR
3/03/20	3/03	A25645	CHK: 201762	16689	JOHN DEERE FINANCIAL	5861		105.36CR	234,469.20CR
3/03/20	3/03	A25646	CHK: 201763	16689	TWILIGHT ELECTRIC	5884		502.04CR	234,971.24CR
3/03/20	3/03	A25647	CHK: 201764	16689	DE LAGE LANDEN PUBLIC FI	6511		7,316.61CR	242,287.85CR
3/03/20	3/03	A25648	CHK: 201765	16689	GRIFFIN OIL	6716		897.91CR	243,185.76CR
3/03/20	3/03	A25649	CHK: 201766	16689	TIFCO INDUSTRIES, INC.	6783		135.64CR	243,321.40CR
3/03/20	3/03	A25650	CHK: 201767	16689	HARRELL'S LLC	6793		1,804.08CR	245,125.48CR
3/04/20	3/07	B65061	Deposit 000001	10348	METER POSTAGE		JEH 026244	500.00CR	245,625.48CR
3/05/20	3/05	A25749	CHK: 201768	16695	LAMESA NATIONAL BANK	2630		1,356.25CR	246,981.73CR
3/05/20	3/05	A25750	CHK: 201769	16695	ROBERT RAMIREZ	5370		210.00CR	247,191.73CR
3/05/20	3/05	A25751	CHK: 201770	16695	JOE RODRIGUEZ	5986		210.00CR	247,401.73CR
3/05/20	3/05	A25853	CHK: 201771	16701	ADVANCED ANALYSIS, INC	1022		523.00CR	247,924.73CR
3/05/20	3/05	A25854	CHK: 201772	16701	FERL GILES LLC dba BIG C	1226		96.00CR	248,020.73CR
3/05/20	3/05	A25855	CHK: 201773	16701	GT DISTRIBUTORS INC	1963		89.36CR	248,110.09CR
3/05/20	3/05	A25856	CHK: 201774	16701	R & B BEARING & HYDRAULI	3431		731.68CR	248,841.77CR
3/05/20	3/05	A25857	CHK: 201775	16701	SKTR, INC.	5798		98.50CR	248,940.27CR
3/05/20	3/05	A25858	CHK: 201776	16701	ADVANCED AUTO REPAIR	6075		933.16CR	249,873.43CR
3/11/20	3/11	A25937	CHK: 201859	16725	3W ENERGY SERVICES, INC.	6842		58.00CR	249,931.43CR
3/11/20	3/11	A25938	CHK: 201803	16696	ADVANCED ANALYSIS, INC	1022		403.00CR	250,334.43CR
3/11/20	3/11	A25939	CHK: 201804	16696	AUTOMOTIVE TECHNOLOGY	1139		477.50CR	250,811.93CR
3/11/20	3/11	A25940	CHK: 201805	16696	BROCK VETERINARY CLINIC,	1302		466.00CR	251,277.93CR
3/11/20	3/11	A25941	CHK: 201806	16696	BRUCKNER'S TRUCK SALES,	1340		429.48CR	251,707.41CR
3/11/20	3/11	A25942	CHK: 201807	16696	CANADIAN RIVER MUNICIPAL	1385		67,955.99CR	319,663.40CR
3/11/20	3/11	A25943	CHK: 201808	16696	CERTIFIED LABORATORIES	1455		277.65CR	319,941.05CR
3/11/20	3/11	A25944	CHK: 201809	16696	CITY OF LUBBOCK	1470		77,010.83CR	396,951.88CR
3/11/20	3/11	A25945	CHK: 201810	16696	CLAIBORNE'S THRIFTWAY	1480		665.15CR	397,617.03CR
3/11/20	3/11	A25946	CHK: 201811	16696	DAVIS FURNITURE COMPANY	1600		691.51CR	398,308.54CR
3/11/20	3/11	A25948	CHK: 201813	16696	GEBO'S DISTRIBUTING CO.,	2000		791.08CR	399,099.62CR
3/11/20	3/11	A25950	CHK: 201815	16696	HIGGINBOTHAM'S GENERAL O	2180		3,813.02CR	402,912.64CR
3/11/20	3/11	A25953	CHK: 201818	16696	HELENA AGRI-ENTERPRISES,	2260		130.80CR	403,043.44CR
3/11/20	3/11	A25954	CHK: 201819	16696	LAMESA PRESS REPORTER, I	2590		572.62CR	403,616.06CR
3/11/20	3/11	A25955	CHK: 201820	16696	LAMESA TIRE & BATTERY. I	2645		554.45CR	404,170.51CR
3/11/20	3/11	A25956	CHK: 201821	16696	LUBBOCK GRADER BLADE, IN	2706		135.00CR	404,305.51CR

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====
1001			CASH IN BANK							
										* (CONTINUED) *
3/11/20	3/11	A26009	CHK: 201792	16714	ADVANCED AUTO REPAIR	6075			174,56CR	469,527,50CR
3/11/20	3/11	A26010	CHK: 201793	16714	RELIANT ENERGY	6316			37,032,46CR	506,559,96CR
3/11/20	3/11	A26013	CHK: 201796	16714	MARIO ORTIZ	6636			22,35CR	506,582,31CR
3/11/20	3/11	A26014	CHK: 201797	16714	CLARITIVE COMMUNICATIONS	6654			4,774,73CR	511,357,04CR
3/11/20	3/11	A26016	CHK: 201799	16714	RUBEN VALDEZ	6663			100,32CR	511,457,36CR
3/11/20	3/11	A26017	CHK: 201800	16714	LISA'S SWEET DESIGNS	6676			140,00CR	511,597,36CR
3/11/20	3/11	A26018	CHK: 201801	16714	FRANK GONZALES	6856			37,62CR	511,634,98CR
3/11/20	3/11	A26019	CHK: 201802	16714	JESSICA RAMON	6857			14,90CR	511,649,88CR
3/17/20	3/17	A26024	CHK: 201892	16731	ACOSTA DRILLING, INC.	5956			4,206,00CR	515,855,88CR
3/17/20	3/17	A26025	CHK: 201893	16731	JACKSONCO SUPPLY LLC	6082			386,00CR	516,241,88CR
3/17/20	3/17	A26026	CHK: 201894	16731	GSP MARKETING, INC	6854			1,057,40CR	517,299,28CR
3/17/20	3/17	A26027	CHK: 201870	16730	STACEY JARRETT	1			133,33CR	517,432,61CR
3/17/20	3/17	A26028	CHK: 201871	16730	DPC INDUSTRIES INC	1570			260,00CR	517,692,61CR
3/17/20	3/17	A26029	CHK: 201872	16730	TYLER TECHNOLOGIES, INC.	2310			150,05CR	517,842,66CR
3/17/20	3/17	A26030	CHK: 201873	16730	LAMESA ECONOMIC DEVELOPM	2555			20,789,51CR	538,632,17CR
3/17/20	3/17	A26031	CHK: 201874	16730	TUHS-C-DEPT OF PSYCHIATR	3962			448,00CR	539,080,17CR
3/17/20	3/17	A26032	CHK: 201875	16730	WINDSTREAM COMMUNICATION	4460			67,63CR	539,147,80CR
3/17/20	3/17	A26033	CHK: 201876	16730	EQUIPMENT SUPPLY CO. INC	5225			203,75CR	539,351,55CR
3/17/20	3/17	A26034	CHK: 201877	16730	ELECTION SYSTEMS & SOFTW	5628			39,75CR	539,391,30CR
3/17/20	3/17	A26035	CHK: 201878	16730	FIREPROGRAMS	5733			946,00CR	540,337,30CR
3/17/20	3/17	A26036	CHK: 201879	16730	LAMESA ECONOMIC ALLIANCE	5942			20,789,51CR	561,126,81CR
3/17/20	3/17	A26037	CHK: 201880	16730	VERIZON WIRELESS	5969			2,209,71CR	563,336,52CR
3/17/20	3/17	A26039	CHK: 201882	16730	ADVANCED AUTO REPAIR	6075			113,22CR	563,449,74CR
3/17/20	3/17	A26040	CHK: 201883	16730	SIERRA SPRINGS	6114			195,37CR	563,645,11CR
3/17/20	3/17	A26041	CHK: 201884	16730	TCF EQUIPMENT FINANCE	6448			1,602,93CR	565,248,04CR
3/17/20	3/17	A26042	CHK: 201885	16730	BETTY MONGER	6492			160,00CR	565,408,04CR
3/17/20	3/17	A26043	CHK: 201886	16730	KANDACE SCOTT	6498			150,00CR	565,558,04CR
3/17/20	3/17	A26044	CHK: 201887	16730	BETTY CONDE	6542			71,34CR	565,629,38CR
3/17/20	3/17	A26045	CHK: 201888	16730	SOUTH PLAINS CHAPTER OF	6546			20,00CR	565,649,38CR
3/17/20	3/17	A26046	CHK: 201889	16730	TEXAS COMMUNITIES GROUP	6603			841,80CR	566,491,18CR
3/17/20	3/17	A26047	CHK: 201890	16730	FRANK GONZALES	6856			102,45CR	566,593,63CR
3/17/20	3/17	A26048	CHK: 201891	16730	SEAN OVEREYNDER	6861			1,038,24CR	567,631,87CR
3/17/20	3/17	A26049	CHK: 201860	16732	LAMESA CHAMBER OF COMMER	1457			3,270,00CR	570,901,87CR
3/17/20	3/17	A26050	CHK: 000000	16733	INTERNAL REVENUE SERVICE	5832			30,029,67CR	600,931,54CR
3/17/20	3/17	A26051	CHK: 201861	16733	CAPROCK FEDERAL CREDIT U	1390			23,690,94CR	624,622,48CR
3/17/20	3/17	A26052	CHK: 201862	16733	PAYROLL FUND	3270			72,440,87CR	697,063,35CR
3/17/20	3/17	A26053	CHK: 201863	16733	TX CHILD SUPPORT SDU	5634			211,38CR	697,274,73CR
3/17/20	3/17	A26054	CHK: 201864	16733	TX CHILD SUPPORT SDU	5829			115,38CR	697,390,11CR
3/17/20	3/17	A26055	CHK: 201865	16733	TX CHILD SUPPORT SDU	5882			276,92CR	697,667,03CR
3/17/20	3/17	A26056	CHK: 201866	16733	JAE FITNESS	6023			207,91CR	697,874,94CR
3/17/20	3/17	A26057	CHK: 201867	16733	TX CHILD SUPPORT SDU	6680			196,15CR	698,071,09CR
3/17/20	3/17	A26058	CHK: 201868	16733	TX CHILD SUPPORT SDU	6704			212,77CR	698,283,86CR
3/17/20	3/17	A26059	CHK: 201869	16733	TEXAS CHILD SUPPORT DISB	6794			216,92CR	698,500,78CR
3/18/20	3/18	A26072	CHK: 201895	16738	MELISSA LANDEIN	1			719,60CR	699,220,38CR
3/18/20	3/18	A26073	CHK: 201896	16738	STEVEN MCKAY	1			619,55CR	699,839,93CR
3/18/20	3/18	A26074	CHK: 201897	16738	HENRY ARRENDONDO	1			468,90CR	700,308,83CR
3/18/20	3/18	A26075	CHK: 201898	16738	CONSOLIDATED SPECIAL FUN	1517			600,000,00CR	1,300,308,83CR

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====
1001			CASH IN BANK							
* (CONTINUED) *										
3/18/20	3/18	A26076	CHK: 201899	16738	UNIFIRST HOLDINGS, INC	4079			44.16CR	1,300,352.99CR
3/18/20	3/18	A26077	CHK: 201900	16738	CLS SEWER EQUIPMENT CO.,	5922			1,775.91CR	1,302,128.90CR
3/18/20	3/18	A26078	CHK: 201901	16738	SYLVIA I ORTIZ DAWSON CO	6133			15.00CR	1,302,143.90CR
3/18/20	3/18	A26079	CHK: 201902	16738	MARTINEZ AUTO SERVICE	6710			75.00CR	1,302,218.90CR
3/18/20	3/18	A26080	CHK: 201903	16738	BEST REFRIGERATION	6860			358.00CR	1,302,576.90CR
3/23/20	3/24	U28852	CHECK 201970	20092	REFUND: ENRIQUEZ, RUBEN				54.50CR	1,302,631.40CR
3/24/20	3/24	A26097	CHK: 201966	16741	BENCHMARK SUPPLY CO., INC.	5250			6,991.02CR	1,309,622.42CR
3/24/20	3/24	A26099	CHK: 201968	16741	HURRICANE OFFICE FURNITU	6273			1,300.00CR	1,310,922.42CR
3/24/20	3/24	A26100	CHK: 201969	16741	ALPHA OMEGA RESOURCES, I	6768			24,427.21CR	1,335,349.63CR
3/24/20	3/24	A26101	CHK: 201904	16744	LAMESA ROTARY	1			400.00CR	1,335,749.63CR
3/24/20	3/24	A26102	CHK: 201905	16744	FENN FOODS, INC	1			200.00CR	1,335,949.63CR
3/24/20	3/24	A26103	CHK: 201906	16744	MANDRY TECHNOLOGY	1			300.00CR	1,336,249.63CR
3/24/20	3/24	A26104	CHK: 201907	16744	ADVANCED AUTO REPAIR	1			100.00CR	1,336,349.63CR
3/24/20	3/24	A26105	CHK: 201908	16744	FIRST UNITED METHODIST C	1			300.00CR	1,336,649.63CR
3/24/20	3/24	A26106	CHK: 201909	16744	ROSE PLUMBING	1			200.00CR	1,336,849.63CR
3/24/20	3/24	A26107	CHK: 201910	16744	LAMESA BEARING, INC.	1			200.00CR	1,337,049.63CR
3/24/20	3/24	A26108	CHK: 201911	16744	BRANON FUNERAL HOME	1			100.00CR	1,337,149.63CR
3/24/20	3/24	A26109	CHK: 201912	16744	SOUTH PLAINS ABSTRACT	1			300.00CR	1,337,449.63CR
3/24/20	3/24	A26110	CHK: 201913	16744	SIMON RESENDEZ	1			75.00CR	1,337,524.63CR
3/24/20	3/24	A26111	CHK: 201914	16744	SUSANA GONZALEZ	1			75.00CR	1,337,599.63CR
3/24/20	3/24	A26112	CHK: 201915	16744	ERASMO SOLIS	1			75.00CR	1,337,674.63CR
3/24/20	3/24	A26113	CHK: 201916	16744	ALFREDO CASTILLO	1			75.00CR	1,337,749.63CR
3/24/20	3/24	A26114	CHK: 201917	16744	DOROTHY HUNTER	1			75.00CR	1,337,824.63CR
3/24/20	3/24	A26115	CHK: 201918	16744	KNIGHTS OF COLUMBUS	1			75.00CR	1,337,899.63CR
3/24/20	3/24	A26116	CHK: 201919	16744	JOE L. MARTINEZ	1			150.00CR	1,338,049.63CR
3/24/20	3/24	A26117	CHK: 201920	16744	LIZ MORENO	1			75.00CR	1,338,124.63CR
3/24/20	3/24	A26118	CHK: 201921	16744	JOHN GARCIA	1			75.00CR	1,338,199.63CR
3/24/20	3/24	A26119	CHK: 201922	16744	JENNIFER HOUCK	1			75.00CR	1,338,274.63CR
3/24/20	3/24	A26120	CHK: 201923	16744	ELENA AGUAYO	1			50.00CR	1,338,324.63CR
3/24/20	3/24	A26121	CHK: 201924	16744	REBECCA CASTILLO	1			75.00CR	1,338,399.63CR
3/24/20	3/24	A26122	CHK: 201925	16744	PHILIP STATEN	1			50.00CR	1,338,449.63CR
3/24/20	3/24	A26123	CHK: 201926	16744	CAITLIN SMITH	1			50.00CR	1,338,499.63CR
3/24/20	3/24	A26124	CHK: 201927	16744	UNITED SUPERMARKET	1			200.00CR	1,338,699.63CR
3/24/20	3/24	A26125	CHK: 201928	16744	RACHEL DUNN	1			75.00CR	1,338,774.63CR
3/24/20	3/24	A26126	CHK: 201929	16744	SOFIA CERNA	1			75.00CR	1,338,849.63CR
3/24/20	3/24	A26127	CHK: 201930	16744	LUCINDA CORTEZ	1			150.00CR	1,338,999.63CR
3/24/20	3/24	A26128	CHK: 201931	16744	HARRY HULSEY	1			150.00CR	1,339,149.63CR
3/24/20	3/24	A26129	CHK: 201932	16744	NEWBERRY LEONARD	1			200.00CR	1,339,349.63CR
3/24/20	3/24	A26130	CHK: 201933	16744	DQ SCDQ, INC	1			200.00CR	1,339,549.63CR
3/24/20	3/24	A26131	CHK: 201934	16744	HENRY NORRIS AGENCY	1			200.00CR	1,339,749.63CR
3/24/20	3/24	A26132	CHK: 201935	16744	K-BOBS STEAKHOUSE	1			100.00CR	1,339,849.63CR
3/24/20	3/24	A26133	CHK: 201936	16744	VICTOR ENRIQUEZ	1			300.00CR	1,340,149.63CR
3/24/20	3/24	A26134	CHK: 201937	16744	CYNTHIA ENRIQUEZ	1			150.00CR	1,340,299.63CR
3/24/20	3/24	A26135	CHK: 201938	16744	NORMA GARCIA	1			150.00CR	1,340,449.63CR
3/24/20	3/24	A26136	CHK: 201939	16744	FRANCES GUAJARDO	1			150.00CR	1,340,599.63CR
3/24/20	3/24	A26137	CHK: 201940	16744	SOUTHER CROP INSURANCE	1			350.00CR	1,340,949.63CR
3/24/20	3/24	A26138	CHK: 201941	16744	REBECCA CAMPBELL	1			50.00CR	1,340,999.63CR

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	NOTE	AMOUNT	BALANCE
1001			CASH IN BANK							
* (CONTINUED) *										
3/24/20	3/24	A26139	CHK: 201942	16744	MAXINE YBARRA				150.00CR	1,341,149.63CR
3/24/20	3/24	A26140	CHK: 201943	16744	ASHLEY MARMOLEJO				150.00CR	1,341,299.63CR
3/24/20	3/24	A26141	CHK: 201944	16744	LISA SOTO				150.00CR	1,341,449.63CR
3/24/20	3/24	A26142	CHK: 201945	16744	LAMESA BOYS & GIRLS CLUB				300.00CR	1,341,749.63CR
3/24/20	3/24	A26143	CHK: 201946	16744	GABRIELLE REYNA				50.00CR	1,341,799.63CR
3/24/20	3/24	A26144	CHK: 201947	16744	SEBASTIAN IGLESIAS				150.00CR	1,341,949.63CR
3/24/20	3/24	A26145	CHK: 201948	16744	MARIANNA BERGARA				150.00CR	1,342,099.63CR
3/24/20	3/24	A26146	CHK: 201949	16744	CINDY SMITH				150.00CR	1,342,249.63CR
3/24/20	3/24	A26147	CHK: 201950	16744	MARY GARZA				150.00CR	1,342,399.63CR
3/24/20	3/24	A26148	CHK: 201951	16744	IRMA SANCHEZ				150.00CR	1,342,549.63CR
3/24/20	3/24	A26149	CHK: 201952	16744	ATMOS ENERGY CORPORATION	1730			281.51CR	1,342,831.14CR
3/24/20	3/24	A26150	CHK: 201953	16744	TYLER TECHNOLOGIES, INC.	2310			1,291.77CR	1,344,122.91CR
3/24/20	3/24	A26151	CHK: 201954	16744	PARKHILL, SMITH & COOPER,	3263			271.02CR	1,344,393.93CR
3/24/20	3/24	A26152	CHK: 201955	16744	WINDSTREAM COMMUNICATION	4460			177.36CR	1,344,571.29CR
3/24/20	3/24	A26153	CHK: 201956	16744	R CERVANTES BODY SHOP	5040			194.05CR	1,344,765.34CR
3/24/20	3/24	A26154	CHK: 201957	16744	DS SERVICES OF AMERICA,	5275			135.72CR	1,344,901.06CR
3/24/20	3/24	A26155	CHK: 201958	16744	SPAG	5597			125.00CR	1,345,026.06CR
3/24/20	3/24	A26156	CHK: 201959	16744	MANUEL VASQUEZ	6057			79.44CR	1,345,105.50CR
3/24/20	3/24	A26157	CHK: 201960	16744	SYLVIA I ORTIZ DAWSON CO	6133			30.00CR	1,345,135.50CR
3/24/20	3/24	A26158	CHK: 201961	16744	CANON FINANCIAL SERVICES	6580			566.00CR	1,345,701.50CR
3/24/20	3/24	A26159	CHK: 201962	16744	NATIONAL UNITED	6616			47,034.33CR	1,392,735.83CR
3/24/20	3/24	A26160	CHK: 201963	16744	UMC PHYSICIANS	6661			87.00CR	1,392,822.83CR
3/24/20	3/24	A26161	CHK: 201964	16744	RUBEN SALINAS	6743			925.00CR	1,393,747.83CR
3/24/20	3/24	A26162	CHK: 201965	16744	TIFCO INDUSTRIES, INC.	6783			143.57CR	1,393,891.40CR
3/31/20	3/31	A26195	CHK: 201974	16752	AFLAC INSURANCE	1020			4,889.10CR	1,398,780.50CR
3/31/20	3/31	A26196	CHK: 201975	16752	CAPROCK FEDERAL CREDIT U	1390			115.44CR	1,398,895.94CR
3/31/20	3/31	A26197	CHK: 201976	16752	DACO	1580			3,810.00CR	1,402,705.94CR
3/31/20	3/31	A26198	CHK: 201977	16752	TEXAS MUNICIPAL RETIREME	3973			31,150.26CR	1,433,856.20CR
3/31/20	3/31	A26204	CHK: 201983	16752	MY BOOT STORE, INC	5710			25.00CR	1,433,881.20CR
3/31/20	3/31	A26205	CHK: 201984	16752	LEGAL SHIELD	5900			429.86CR	1,434,311.06CR
3/31/20	3/31	A26206	CHK: 201985	16752	NEW YORK LIFE	5921			271.92CR	1,434,582.98CR
3/31/20	3/31	A26207	CHK: 201986	16752	GUARDIAN-APPLETON	6141			540.41CR	1,435,123.39CR
3/31/20	3/31	A26208	CHK: 202010	16761	LONGLEY DIESEL & EQUIPME	6039			1,493.80CR	1,436,617.19CR
3/31/20	3/31	A26209	CHK: 202011	16761	BLADES GROUP LLC	6808			3,720.00CR	1,440,337.19CR
3/31/20	3/31	A26210	CHK: 201987	16751	SARA CONTRERAS				350.00CR	1,440,687.19CR
3/31/20	3/31	A26211	CHK: 201988	16751	STACY FRENCH				200.00CR	1,440,887.19CR
3/31/20	3/31	A26212	CHK: 201989	16751	HOWARD COLLEGE				200.00CR	1,441,087.19CR
3/31/20	3/31	A26213	CHK: 201990	16751	JESSICA RUIZ				150.00CR	1,441,237.19CR
3/31/20	3/31	A26214	CHK: 201991	16751	JESSICA RUIZ				150.00CR	1,441,387.19CR
3/31/20	3/31	A26215	CHK: 201992	16751	DACO	1580			746.98CR	1,442,134.17CR
3/31/20	3/31	A26216	CHK: 201993	16751	ATMOS ENERGY CORPORATION	1730			2,086.37CR	1,444,220.54CR
3/31/20	3/31	A26217	CHK: 201994	16751	NTS COMMUNICATIONS, INC	3135			761.72CR	1,444,982.26CR
3/31/20	3/31	A26218	CHK: 201995	16751	SOUTH PLAINS COMMUNICATI	3729			1,500.50CR	1,446,482.76CR
3/31/20	3/31	A26219	CHK: 201996	16751	UNIFIRST HOLDINGS, INC	4079			37.16CR	1,446,519.92CR
3/31/20	3/31	A26220	CHK: 201997	16751	WINDSTREAM COMMUNICATION	4460			593.28CR	1,447,113.20CR
3/31/20	3/31	A26221	CHK: 201998	16751	OGEDA, ERNEST	5617			675.10CR	1,447,788.30CR
3/31/20	3/31	A26222	CHK: 201999	16751	DUYCK LARRY	5777			1,116.05CR	1,448,904.35CR

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

1001 CASH IN BANK * (CONTINUED) *

3/31/20	3/31	A26223	CHK: 202000	16751	NORTHLAND COMMUNICATIONS	5800		83.57CR	1,448,987.92CR
3/31/20	3/31	A26224	CHK: 202001	16751	JAE FITNESS	6023		225.00CR	1,449,212.92CR
3/31/20	3/31	A26225	CHK: 202002	16751	ADVANCED AUTO REPAIR	6075		188.13CR	1,449,401.05CR
3/31/20	3/31	A26226	CHK: 202003	16751	WTG FUELS, INC.	6220		14,376.88CR	1,463,777.93CR
3/31/20	3/31	A26228	CHK: 202005	16751	DAVIS CHIROPRACTIC	6300		235.00CR	1,464,012.93CR
3/31/20	3/31	A26229	CHK: 202006	16751	JEROMY DAWSON	6457		40.00CR	1,464,052.93CR
3/31/20	3/31	A26230	CHK: 202007	16751	DE LAGE LANDEN PUBLIC FI	6511		1,152.96CR	1,465,205.89CR
3/31/20	3/31	A26231	CHK: 202008	16751	NORMAN GARZA	6729		1,300.00CR	1,466,505.89CR
3/31/20	3/31	A26232	CHK: 202009	16751	SEAN OVEREYNDER	6861		1,038.24CR	1,467,544.13CR
3/31/20	3/31	A26233	CHK: 201971	16757	FULBRIGHT & CASSELBERRY	2090		2,210.20CR	1,469,754.33CR
3/31/20	3/31	A26234	CHK: 201972	16757	PAYROLL FUND	3270		459.00CR	1,470,213.33CR
3/31/20	3/31	A26235	CHK: 201973	16757	SENIOR CITIZENS	3675		3,750.00CR	1,473,963.33CR
3/31/20	3/31	A26236	CHK: 000000	16754	INTERNAL REVENUE SERVICE	5832		109.12CR	1,474,072.45CR
3/31/20	3/31	A26237	CHK: 000000	16763	INTERNAL REVENUE SERVICE	5832		36,208.12CR	1,510,280.57CR
3/31/20	3/31	A26238	CHK: 202012	16763	CAPROCK FEDERAL CREDIT U	1390		23,447.40CR	1,533,727.97CR
3/31/20	3/31	A26239	CHK: 202013	16763	PAYROLL FUND	3270		83,412.14CR	1,617,140.11CR
3/31/20	3/31	A26240	CHK: 202014	16763	TX CHILD SUPPORT SDU	5634		211.38CR	1,617,351.49CR
3/31/20	3/31	A26241	CHK: 202015	16763	TX CHILD SUPPORT SDU	5829		115.38CR	1,617,466.87CR
3/31/20	3/31	A26242	CHK: 202016	16763	TX CHILD SUPPORT SDU	5882		276.92CR	1,617,743.79CR
3/31/20	3/31	A26243	CHK: 202017	16763	JAE FITNESS	6023		207.91CR	1,617,951.70CR
3/31/20	3/31	A26244	CHK: 202018	16763	TX CHILD SUPPORT SDU	6680		196.15CR	1,618,147.85CR
3/31/20	3/31	A26245	CHK: 202019	16763	TX CHILD SUPPORT SDU	6704		212.77CR	1,618,360.62CR
3/31/20	3/31	A26246	CHK: 202020	16763	TEXAS CHILD SUPPORT DISB	6794		216.92CR	1,618,577.54CR
3/31/20	4/09	B65403	Misc 000004	10391	SALES & USE TAX - ACH DEBIT	JE# 026367		10,604.98CR	1,629,182.52CR
3/31/20	4/14	B65459	Misc 000005	10398	STATE TEXAS FPFC PENSION	JE# 026386		22,800.00CR	1,651,982.52CR
3/31/20	4/15	B65463	Misc 000007	10399	COURT TSF TO STATE AGENCY	JE# 026387		4,991.65CR	1,656,974.17CR
3/31/20	4/16	B65467	Deposit 000034	10400	TO RECORD DUE TO/FROM	JE# 026389		241.76CR	1,657,215.93CR
3/31/20	4/16	B65467	Deposit 000034	10400	TO RECORD DUE TO/FROM	JE# 026389		226.42CR	1,657,442.35CR
3/31/20	4/16	B65467	Deposit 000034	10400	TO RECORD DUE TO/FROM	JE# 026389		189.32CR	1,657,631.67CR
3/31/20	4/16	B65467	Deposit 000034	10400	TO RECORD DUE TO/FROM	JE# 026389		3.78CR	1,657,635.45CR
			=====	MARCH ACTIVITY	DB:	0.00	CR:	1,657,635.45CR	1,657,635.45CR

SELECTION CRITERIA

FISCAL YEAR: Oct-2019 / Sep-2020
FUND: Include: 01
PERIOD TO USE: Mar-2020 THRU Mar-2020
TRANSACTIONS: CREDIT

ACCOUNT SELECTION

ACCOUNT RANGE: 1001 THRU 1001
DEPARTMENT RANGE: - THRU -
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: NO
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: NO
PRINT PROJECTS: NO
PRINT MONTHLY TOTALS: YES
PRINT GRAND TOTALS: NO
PRINT: INVOICE #
PAGE BREAK BY: NONE

*** END OF REPORT ***

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: APRIL 21, 2020

AGENDA ITEM: 4

Subject: APPOINTMENT -CITY MANAGER

Proceeding: Action

Submitted by: City Manager

Authority: State Law; Chapters 26.041, Texas Governmental Code

SUMMARY STATEMENT

City Council to Consider taking action regarding the appointment of City Manager.

Motion by Council Member _____ to approve _____ as the City Manager. Motion seconded by Council Member _____ and upon being put to a vote the motion passed.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: APRIL 21, 2020

AGENDA ITEM: 5

Subject: **RESOLUTION DESIGNATING AUTHORIZED SIGNATORIES**
Proceeding: Action
Submitted by: City Staff
Authority: State Law; Chapters 26.041, Texas Governmental Code

SUMMARY STATEMENT

City Council to approve a resolution designating authorized signatories. The approved signatories on each account will include: _____, City Manager, Josh Stevens, Mayor, Dale Alwan, Police Chief and Betty Conde, City Secretary.

Motion by Council Member _____ to approve resolution designating authorized signatories. The approved signatories on each account will include: _____, City Manager, Josh Stevens, Mayor, Dale Alwan, Police Chief and Betty Conde, City Secretary. Motion seconded by Council Member _____ and upon being put to a vote the motion passed.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

RESOLUTION NO. R-

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS,
DESIGNATING AUTHORIZED SIGNATORIES**

WHEREAS, City Council to approve a resolution designating authorized signatories.

WHEREAS, it is necessary to appoint signatories to execute contractual document and financial documents, and;

WHEREAS, an original signed copy of the resolution authorizing named individuals as *Depository/Authorized Signatories* is to be submitted to Lamesa National Bank

WHEREAS, the City of Lamesa, Texas acknowledges that in the event that an authorized signatory of the City changes (elections, illness, resignations, etc.),

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS, AS FOLLOWS:

The listed designees be authorized to execute documents include: _____, City Manager, Josh Stevens, Mayor, Dale Alwan, Police Chief and Betty Conde, City Secretary

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS on April 21, 2020

Josh Stevens, Mayor

Attest:

Betty Conde, City Secretary

Depository/Authorized Signatories Designation Form

The individuals listed below are designated by resolution as authorized signatories for contractual and financial documents.

Josh Stevens	
(Name)	(Name)
Mayor	
(Title)	(Title)
(Signature)	(Signature)

In addition to the individuals listed above, the individuals listed below are designated by resolution as authorized signatories. At least two (2) signatories required).

	Betty Conde
(Name)	(Name)
City Manager	City Secretary
(Title)	(Title)
(Signature)	(Signature)

Josh Stevens	Dale Alwan
(Name)	(Name)
Mayor	Chief of Police
(Title)	(Title)
(Signature)	(Signature)

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: APRIL 21, 2020

AGENDA ITEM: 6

SUBJECT: CALL FOR BIDS- NORTH LIFT STATION IMPROVEMENTS PROJECT
PROCEEDING: Approve specifications and call for proposals
SUBMITTED BY: City Staff
EXHIBITS: Specifications

SUMMARY STATEMENT

Consider calling and advertising for bids for the City of Lamesa North Lift Station Improvements project. Project includes a new lift station at the north site complete with pumps, structures and pipeline re-routing.

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to approve calling and advertising for bids for the City of Lamesa North Lift Station Improvements project. Project includes a new lift station at the north site complete with pumps, structures and pipeline re-routing. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: APRIL 21, 2020

AGENDA ITEM: 7

SUBJECT: WASTEWATER TREATMENT PLANT IMPROVEMENTS
PROCEEDING: Action
SUBMITTED BY: City Staff
EXHIBITS: Contract

SUMMARY STATEMENT

City Council to approve an Engineering Services Contract with Parkhill, Smith and Cooper for Wastewater Treatment Plant repairs. The project also includes maintenance improvements to a flow measuring station at the WWTP. Lastly, the project includes electrical improvements to the main lift station panel.

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to approve an Engineering Services Contract with Parkhill, Smith and Cooper for Wastewater Treatment Plant repairs. The project also includes maintenance improvements to a flow measuring station at the WWTP. Lastly, the project includes electrical improvements to the main lift station panel. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

City Council Agenda
City of Lamesa, Texas

DATE OF MEETING: APRIL 21, 2020

AGENDA ITEM: 8

SUBJECT: LEASE PROPOSAL FROM RESOUND NETWORKS

PROCEEDING: Approval
SUBMITTED BY: City Staff
EXHIBITS:

SUMMARY STATEMENT

City Council to consider approving a lease proposal from Resound Networks.

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to approve a lease proposal from Resound Networks. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

Betty Conde

From: Sean Overeynder
Sent: Thursday, April 16, 2020 4:34 PM
To: Betty Conde
Subject: FW: REQUEST FOR SPACE
Attachments: LamesaNorth_Final.pptx; COI_LamesaTx_Certificate.pdf; CITY OF LAMESA SITE LEASE AGREEMENT ~ SELF SUPPORTING TOWER.pdf; CITY OF LAMESA ~ WATER TOWER SITE LEASE AGREEMENT.pdf

Please reach out to her and let her know what the info is for GoToMeeting

From: Belinda Waldrip <belinda@resoundnetworks.com>
Sent: Thursday, April 16, 2020 4:13 PM
To: Sean Overeynder <sovereinder@ci.lamesa.tx.us>
Cc: Bryan Waldrip <bryan@resoundnetworks.com>; Chadd Giles <chadd@resoundnetworks.com>
Subject: REQUEST FOR SPACE

Hello Sean,
Resound Networks is requesting space on the City of Lamesa Water Tower and/or North Tower we have selected. We would like to enter into a monthly lease or trade for internet services agreement for the space which will allow additional internet coverage for your community.

We are attaching a presentation outlining our request to be viewed at the City Council Meeting, Tuesday, April 21.

Bryan and Chadd will be available to answer questions. Please advise if we should expect an invite for a Zoom meeting or how we could join the group remotely.

Also attached are our standard agreements and a Certificate of Insurance for your review and consideration.

Resound will appreciate the opportunity to work with the City of Lamesa.

Thank you,



Belinda Waldrip

Compliance Administrator

PO Box 1741

Pampa, TX 79066

O: 800-806-1719

C: 806-886-3050

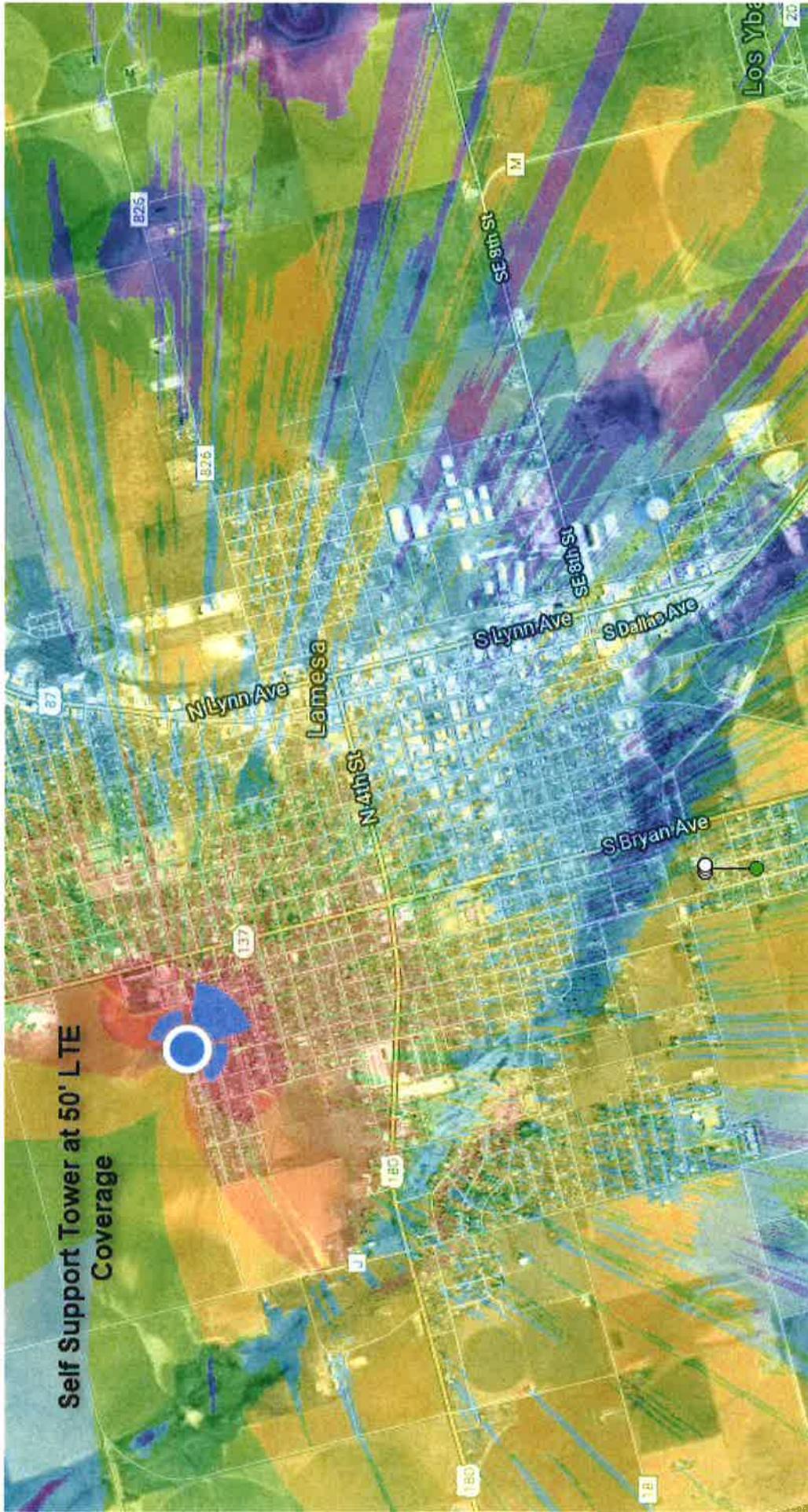


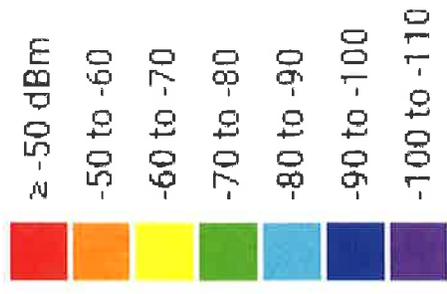
resound
Networks

Resound Networks

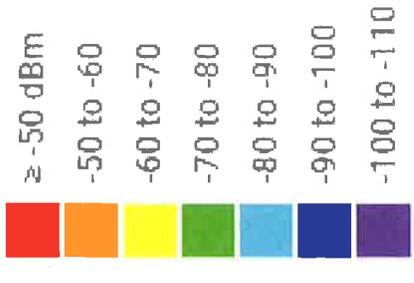
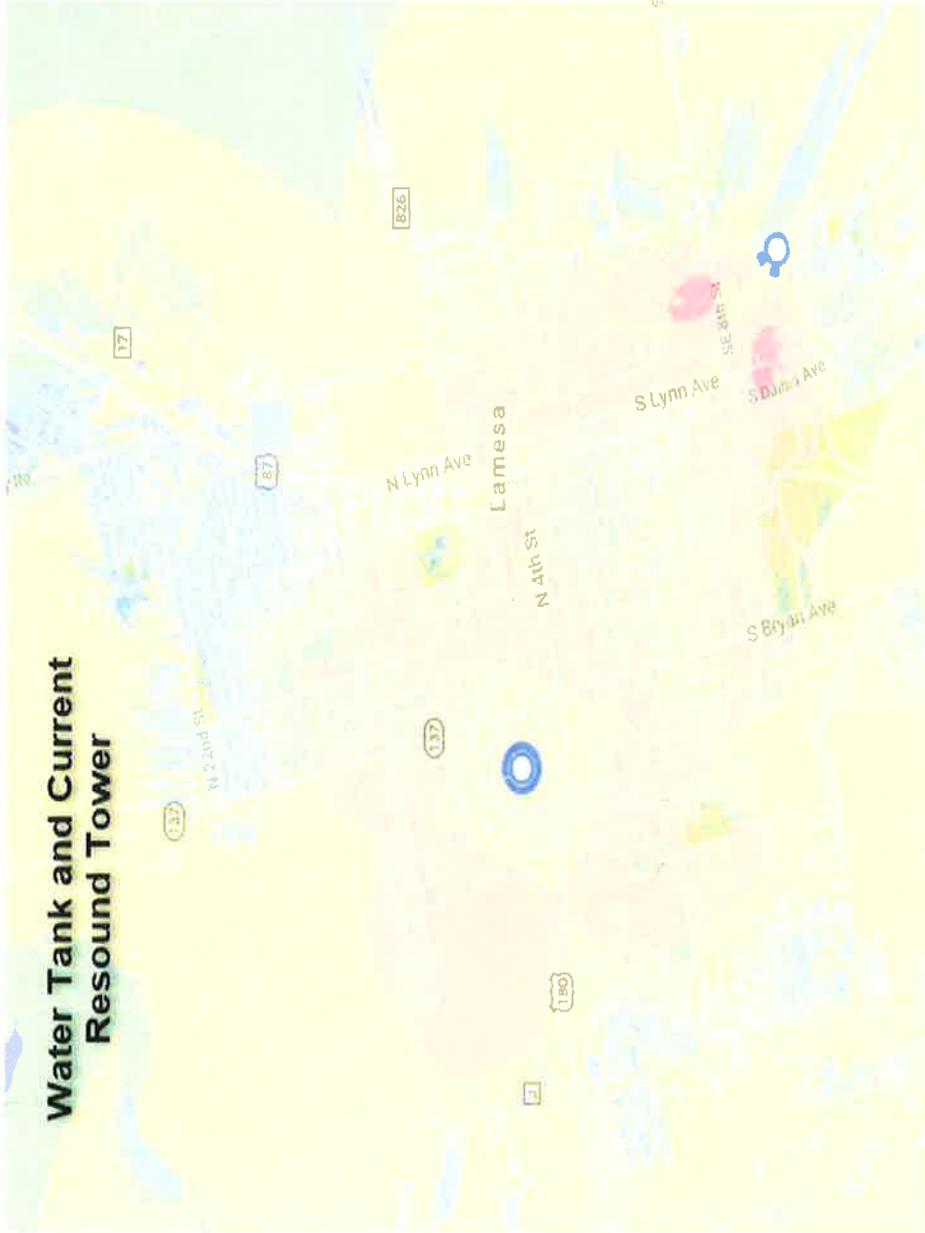
North Lamesa Tower

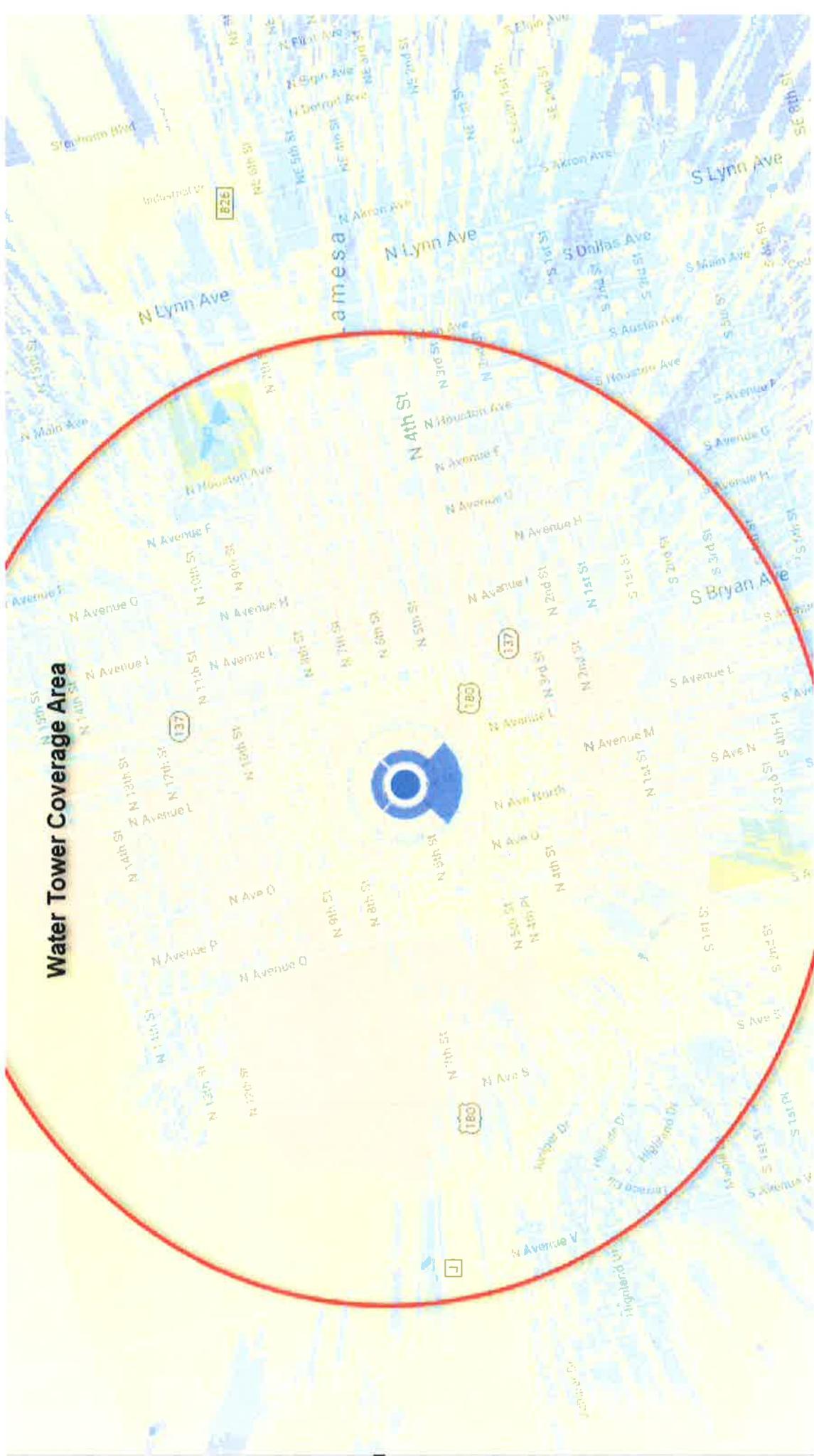
Self Support Tower at 50' LTE Coverage





Water Tank and Current Resound Tower





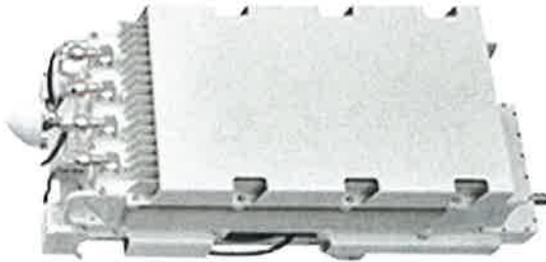
Water Tower Coverage Area



ANTENNA



LTE RADIO





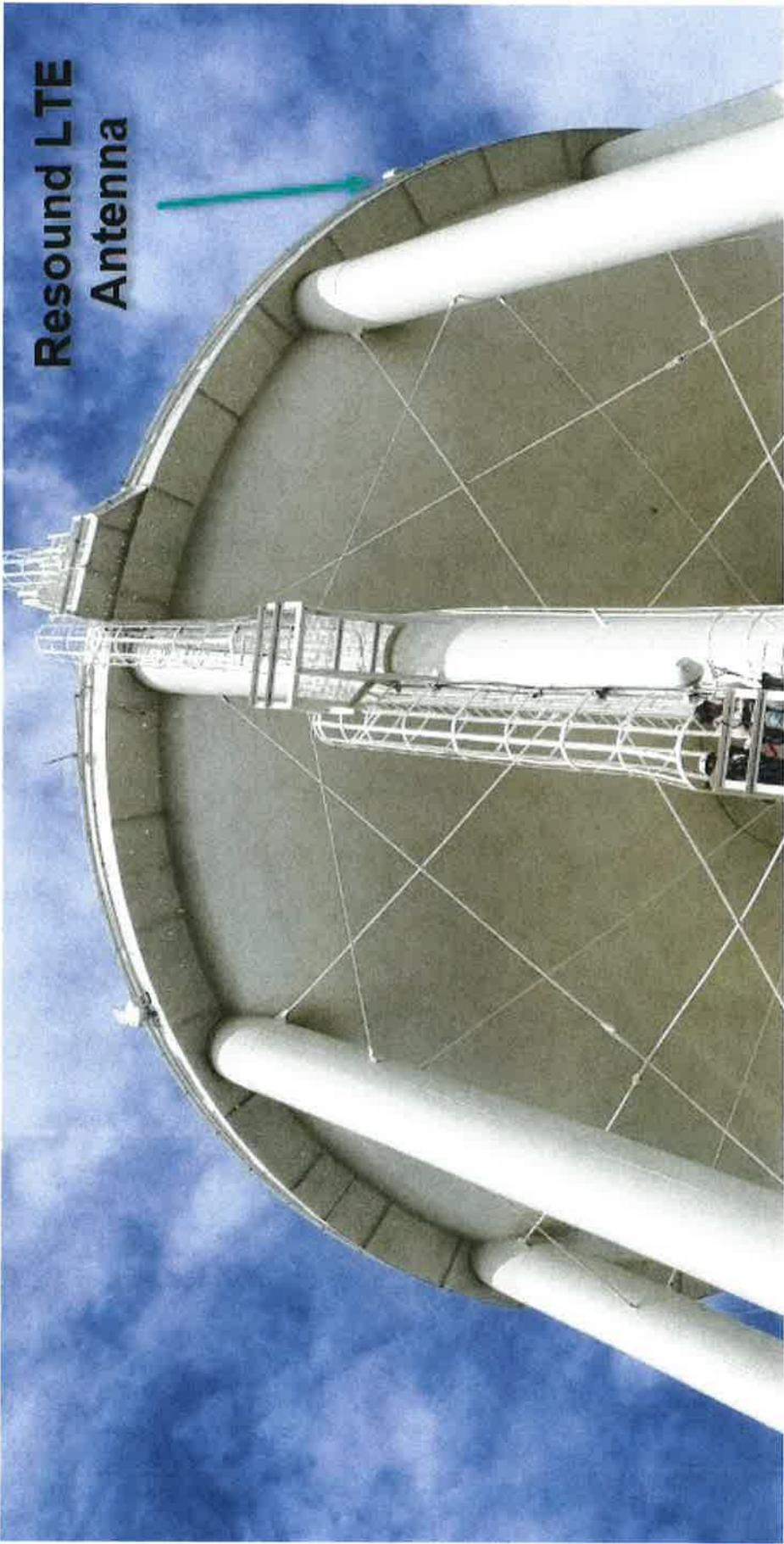
AW3023

TECHNICAL SPECIFICATION

Mechanical Specifications

Dimensions	mm (in)	750 (29.5) x 280 (11) x 85 (3.3) - (L x W x H)
Packing Size (LxWxD)	mm (in)	823(32.4) x 340(13.3) x 178(7)
Net Weight (antenna)	kg (lb)	4.3 (9.4)
Net Weight (mount)	kg (lb)	1.5 (3.4)
Shipping Weight	kg (lb)	5.8 (12.8)
Connector Type (Female)	-	N Type
Connector Quantity	-	4
Connector Position	-	Bottom
Windload Frontal (at Rated Wind Speed: 150km/h)	N (lbf)	220 (50)
Windload Lateral (at Rated Wind Speed: 150km/h)	N (lbf)	80 (18)
Survival Wind Speed	km/h (mph)	200 (125)
Radome Material	-	UV-Stabilised PVC
Radome Colour	RAL	7035
Product Compliance Environmental	-	RoHS
Lightning Protection	-	DC Grounded
Cold Temperature Survival	°C (°F)	-40 (-40)
Hot Temperature Survival	°C (°F)	70 (158)

**Resound LTE
Antenna**



Team Resound!



resound
Networks



TOWER SITE LEASE AGREEMENT

This Site Lease Agreement, hereinafter called "Lease", made and entered into on the 1 day of June 2020, by and between City of Lamesa, hereinafter called "Lessor", and RESOUND NETWORKS, LLC, a TEXAS Limited Liability Company, hereinafter called "Lessee", jointly and together called the "Parties".

WITNESSETH:

WHEREAS, Lessor owns the real property located at _____ Lat:32 44' 35.30 N Long 101 58' 8.29 W and consisting of a plot of land hereinafter called the "Premises"; and Lessee owns a Self-supporting Tower to be erected per structural standards based on soil testing and tower manufacturer engineering; compliant with FAA Aeronautical Study 2019-ASW-6978-OE, and installed on Premises.

WHEREAS, Lessee desires to maintain tower with wireless communication equipment on the premises for the purpose of providing wireless internet services to the community; and

WHEREAS, Lessor desires to lease Premises on the terms and conditions hereinafter set forth;

NOW, THEREFORE, it is agreed by and between the Parties hereto as follows:

1. **TERM.** Lessor hereby leases to Lessee, and Lessee hereby rents from Lessor, a portion of the Premises. The term of this Lease shall commence on June 1, 2020 and shall terminate on May 31, 2025. Upon expiration of this original term, this Lease shall automatically renew for 4 additional period of 5 years on the same terms as this lease unless lessee gives written notice of the intent to not renew no later than 90 days prior to the end of the original term or any renewal term.
2. **COMPENSATION.** Lessor shall provide "Premises" to LESSEE at _____ dollars monthly. This compensation allows RESOUND NETWORKS LLC to erect and install tower at location listed as the "Premises".
3. **QUIET ENJOYMENT.** Lessor warrants that it is the owner of the Premises and has full right and authority to enter into this Lease. Lessor covenants that, for and during the term of this Lease and any renewals thereof, it will not cause or allow anything to be done which will impair Lessee's leasehold interest and rights hereunder. Lessor shall defend the Lessee in the enjoyment and peaceful possession of the Premises during the term of the Lease.
4. **PREMISES & USE.** Lessee at Lessee's expense shall, in the conduct of its business on the Tower, comply with and carry out all applicable laws, ordinances, regulations and orders of public authority respecting the structure.
5. **CONDITION OF PREMISES.** Lessee's entry into possession of the Premises shall be deemed its acceptance of the Premises in order, condition and repair. Upon termination of this lease, whether by lapse of time or otherwise, Lessee shall immediately yield up possession, and surrender same to Lessor, with the leased Premises in good state of repair and condition.
6. **UTILITIES.** Lessee shall provide power to site.

7. **REPAIR AND MAINTENANCE.** Lessee shall, at its expense, to build a fence around tower and maintain grounds within the fenced area of leased Premises in a clean, neat, sanitary order and in good condition and repair.
8. **ACCESS.** Lessee and its duly authorized agents shall have access to the Premises seven days a week on a twenty-four hour a day basis.
9. **TERMINATION.** In the event that the Lessee no longer desires to maintain the tower communications equipment at this site it shall have the right to cease use of equipment space upon 60-days' written notice to Lessor. It is expressly written that Lessee will remove equipment placed by Lessee unless other written arrangements have been made.
10. **Liens.** Lessee agrees and covenants that it will not cause or suffer the creation of any mechanic's liens, or other liens, for any labor performed or materials furnished for or on behalf of Lessee, Lessee shall promptly remove the same at its own expense.
11. **ALTERATIONS.** Lessee shall not make any alterations to the leased Premises, or any part thereof, without the consent of the Lessee first had and obtained other than those indicated in the Lease and required for Lessee's intended use of the Premises for Tower installation.
12. **DESTRUCTION OF PREMISES.** In the event that the leased Premises shall be rendered unfit to a material extent for use by Lessee due to fire, earthquake, flood, windstorm, tornado, ice storm or other casualty, this Lease shall remain in effect until such damage is repaired.
13. **ASSIGNMENT.** Lessee shall have the right to assign this Lease. Upon assignment of this Lease and such assignee's written assumption of the obligations to be performed on the part of Lessee with respect to the leased Premises, the Lessee's liability hereunder shall cease and terminate.
14. **INSURANCE.** Lessee shall procure and keep in force, at all times, during the term of this Lease, at its expense, general liability insurance in an amount not less than \$1,000,000. At Lessor's request, Lessor shall be named as an insured party for the location described above. At Lessor's request, Lessee shall furnish Lessor with certificate, issued by the insurance carrier evidencing such insurance. Lessee shall timely notify Lessor in the event of any cancellation or change in coverage of such insurance affecting the interest of the Lessor.
15. **Remedies**
In case the Lessor shall fail or neglect to keep and perform any of the covenants or agreements of Lessor contained in this Lease, the Lessee, in addition to all other remedies now or thereafter afforded or provided by law, may at its election, perform such covenant and agreement on behalf of the Lessor or make good any such default. Any amount or amounts which the Lessee shall advance in such event shall be replaced by the Lessor to the Lessee on demand, together with interest thereon at the legal rate from the date of such demand,

In case of any default by the Lessee, Lessor shall provide written notice by certified mail to Lessee and Lessee shall have sixty days (60) from the date of the mailing of such notice to cure such default. In the event the default is not cured in a timely fashion, Lessor, at its election may terminate the Lease with notice to Lessee in writing. Lessor may in the alternative pursue Lessee for any amount in default and may pursue these or any remedies available at Law.

In the event either party is required to enforce any of the provisions of this Lease by legal process or otherwise, the prevailing party shall in addition to the amounts due under the Lease be entitled to recover its costs and reasonable attorney's fees.

16. **NOTICES.** Any notice required herein shall be sent by certified or registered mail. Notice to the Lessee shall be addressed to:
Resound Networks, LLC
Attn: Bryan Waldrip
P. O. Box 1741
Pampa, Texas 79066-1741

And notice to the Lessor shall be addressed to:

City of Lamesa
601 S 1st Street
Lamesa, Tx 79331

Upon notice to the other party, either party may change the address to which notice to it is to be sent. Notice shall be deemed to have been given when properly mailed.

17. **WAIVER.** No waiver by Lessor of any breach or default by Lessee in the performance of any of the provision, agreements or covenants hereunder shall be construed as a waiver of such provision, agreement or covenant or of any other or subsequent breach thereof.
18. **REAL PROPERTY TAXES.** Lessee shall pay when due all real property taxes and special assessments levied on any and all tower and equipment attachments made by Lessee on the Premises during all terms of this Lease.
19. **MODIFICATION.** Parties agree that this Lease contains the entire agreement between them and shall not be modified in any manner, except by an Addendum to this Lease signed by the Parties.
20. **BINDING.** The terms of this Lease shall become binding upon the successors, administrators, executors, heirs and assigns of the Parties hereto.
21. **COUNTERPART SIGNATURES.** This agreement may be executed in counterpart documents. The execution of this document and transmittal of same via fax or copy shall bind the executing party and shall be as fully enforceable as would the original.

22. **SEVERABILITY.** If any portion of this Lease shall be held to be invalid or unenforceable for any reason, the remaining provisions shall be valid and enforceable. If a court finds that any provision of this Lease is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, such provision shall be deemed to be written, construed, and enforced as so limited.
23. **GOVERNING LAW.** The laws of Texas shall govern this Agreement without giving effect to applicable conflict of law provisions. The courts located in Texas alone have jurisdiction over all disputes arising out of or related to this or otherwise between Lessor and Lessee, and waives Lessor's rights to removal or consent to removal. The event any litigation or other proceeding is brought by either Party in connection with this Agreement, the prevailing Party in such litigation or other proceeding shall be entitled to recover from the other Party all costs, attorney's fees and other expenses incurred by such prevailing Party in such litigation.
24. **NON-INTERFERENCE.** Lessor will not grant, after the date of this Lease, a lease, license, or any other right to any third party for use of the Premises if such use may in any way adversely affect or interfere with Lessee's Tower or equipment, the operations of Lessee or the rights of Lessee under this Lease.
25. **RIGHTS UPON SALE.** Should the Lessor, at any time during the term of this Lease or any renewal term of this Lease, decide (i) to sell or transfer all or any part of the Premises to a purchaser other than Lessee, or (ii) to grant to a third party by easement or other legal instrument any interest in that portion of the Property occupied by Lessee, or a larger portion thereof, for the purpose of operating and maintaining communications facilities or the management thereof, such sale or grant of an easement or interest therein shall be under and subject to this agreement any such purchaser or transferee shall recognize Lessee's rights hereunder under the terms of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Lease Agreement as of the day and year first above written.

LESSOR: _____ : (City of Lamesa)

State of Texas, County of _____, Subscribed and sworn before me a Notary Public

this _____ day of _____, 2020, by _____

My commission expires _____

NOTARY

LESSEE: _____ for **Resound Networks, LLC**

State of Texas, County of _____ Subscribed and sworn before me a Notary Public this _____ day
of _____, 2020, by _____, who is personally
known to me.

My commission expires _____

NOTARY

City Council Agenda
City of Lamesa, Texas

DATE OF MEETING: APRIL 21, 2020

AGENDA ITEM: 9

SUBJECT: PERSONNEL POLICY MANUAL
PROCEEDING: Approval
SUBMITTED BY: City Staff
EXHIBITS: Resolution

SUMMARY STATEMENT

City Council to consider passing a resolution amending the personnel policy of the City of Lamesa.

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to amend the personnel policy of the City of Lamesa. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS,
AMENDING THE PERSONNEL POLICY OF THE CITY OF LAMESA.**

On this the 21st day of April, 2020 there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act, and there being a quorum present and acting throughout the meeting, the following resolution was formally submitted by motion and duly seconded for consideration and action of the meeting, to-wit:

WHEREAS, the City Council of the City of Lamesa desires to amend the Personnel Policy of the City of Lamesa with respect to certain changes to the policy; and

WHEREAS, the City Council of the City of Lamesa finds that it is necessary and in the best interest of the City of Lamesa to pass this resolution effecting such amendment;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

That the Personnel Policy of the City of Lamesa shall be amended to read as follows:

4:10 Emergency Events, Section 4:10;
7:01.04(F)- Americans With Disabilities Act;
7:01.04 (G) - Families First Coronavirus Response Act (FFCRA or ACT);
7:12 Emergency Event Leave Policy; Section 7:12

Amendments contained in "Exhibit A" attached to this resolution and that all changes so enacted shall become effective immediately upon passage of said resolution and that all employees of the City of Lamesa shall be governed by said amendments from this date forward.

Upon being put to a vote, the foregoing resolution was, passed, approved and adopted this 21st day of April, 2020, by a majority vote of the City Council and ordered to be spread upon the minutes of the City Council of the City of Lamesa, Texas, and recorded in the Resolution Book thereafter.

ATTEST:

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor



CITY OF LAMESA, TEXAS PERSONNEL POLICY MANUAL EFFECTIVE APRIL 21, 2020

4:10 EMERGENCY EVENT TELECOMMUTING POLICY

PURPOSE

This policy defines the City's use of telecommuting and establishes guidelines and rules for telecommuting when it is a viable work arrangement. Telecommuting is intended to create flexible conditions that will help employees accomplish their work effectively without disruption to City services especially leading up to, during and/or immediately after emergency events. Telecommuting may be appropriate for some employees and jobs but not for others. Telecommuting is not an entitlement, it is not a companywide benefit, and it in no way changes the terms and conditions of employment with the City of Lamesa.

BACKGROUND

In the event of a wide scale emergency, and when authorized by the City Manager or an authorized designee, the City of Lamesa realizes a need to develop a formal process to implement telecommuting to preserve the environment and for the safety and wellbeing of our employees and citizens of the community.

DEFINITIONS

- **Telecommuting** – An arrangement in which an employee performs regular work at an alternative work site for a specified portion of the work week for a limited and specified period. Occasional work off-site, including work while traveling on City of Lamesa business, does not constitute telecommuting and does not require the formal arrangement specified in this policy.
- **Telecommuter** – An employee who has an approved telecommuting work arrangement agreement on file and working from approved alternate work site.
- **Alternate Work Site** – An employee will establish an appropriate work site within their home for work purposes. The City of Lamesa will not be responsible for the costs associated with the initial setup of the employee's home office such as remodeling, furniture, high speed internet services, etc.

SCOPE

Certain requirements for all telecommuting arrangements are set forth in this policy and are intended to ensure that such arrangements comply with all applicable laws, as well as to prevent losses and claims. Aside from these requirements, and with the caveat that careful consideration must be given to the issues presented in this policy, the intent is to allow telecommuting arrangements as an alternative to working at the employee's normal

worksite in the event that there is a wide scale catastrophic event, in order to maintain the City's essential services.

A telecommuting arrangement is not an entitlement and in no way changes the terms and conditions of employment with the City of Lamesa. Telecommuting is not a formal, universal employee benefit or a condition of employment, but rather a temporary alternate method of meeting the needs of both the City and the employee. The City of Lamesa considers telecommuting to be a viable work arrangement in certain cases where job characteristics are best suited to such an arrangement.

The duties, responsibilities, and conditions of employment remain the same as if the employee were working at the normal work site. The employee will continue to comply with City of Lamesa policies and procedures while working at the alternate work site.

The employee understands that telecommuting is a mutually agreed upon work alternative between the City and the employee and the employee will be required to complete a Telecommuting Work Arrangement Agreement. The City, with or without cause, can revoke or modify the employee's participation as a telecommuter at any time.

Telecommuting by one employee should not negatively affect the workload or productivity of others either by shifting burdens or creating delays and additional steps in the work flow. Telecommuting will not affect an employee's compensation, benefits, work status or work responsibilities. A telecommuting arrangement shall not result in any additional cost to the City of Lamesa.

PROCEDURES & RESPONSIBILITIES

Emergency Event

In the event of a wide scale emergency that could impact our community, the City Manager, or an authorized designee, can declare the City in an emergency event status and activate the ability to utilize this policy. All employees must be ready to assist in managing the crisis and will be considered essential for the continuity of governmental operations.

ELIGIBILITY

Before entering into any telecommuting agreement, the Employee and Director, with the assistance of the Personnel Director, will evaluate the suitability of such an arrangement, reviewing the following areas:

- **Employee suitability.** The employee and manager will assess the needs and work habits of the employee, compared to traits customarily recognized as appropriate for successful telecommuters.
- **Job responsibilities.** The employee and manager will discuss the job responsibilities and determine if the job is appropriate for a telecommuting arrangement.
- **Equipment needs, workspace design considerations and scheduling issues.** The employee and manager will review the physical workspace needs and the appropriate location for the telework.

An appropriate level of communication between the telecommuting employee and supervisor will be agreed upon as part of the discussion process and will be at a level consistent with employees working at the office or in a manner and frequency that is appropriate for the job and the individuals involved. Once all details are agreed to and formalized in the Telecommuting Work Arrangement Agreement, the employee, Department Director, Personnel Director, and the City Manager must approve and sign the form.

EQUIPMENT

On a case-by-case basis, the City will determine, with information supplied by the employee and the supervisor, the appropriate equipment needs (including hardware, software, modems, phone and data lines and other office equipment) for each telecommuting arrangement. The Purchasing Agent, Finance Director and Information Technology Service will serve as resources in this matter. Equipment supplied by the City will be maintained by the City. Equipment supplied by the employee, if deemed appropriate by the City, will be maintained by the employee. The City accepts no responsibility for damage or repairs to employee-owned equipment. The City reserves the right to make determinations as to appropriate equipment, subject to change at any time. Equipment supplied by the City is to be used for business purposes only. The telecommuter must sign an inventory of all City property received and agree to take appropriate action to protect the items from damage or theft. Upon termination of employment or at the end of the telecommuting arrangement or need, all City of Lamesa property will be returned to the City of Lamesa, unless other arrangements have been made.

The City will supply the employee with appropriate office supplies (pens, paper, etc.) as deemed necessary and will also reimburse the employee for business-related expenses, such as phone calls and shipping costs, that are reasonably incurred in carrying out the employee's job.

The employee will establish an appropriate work environment within their home for work purposes. The City will not be responsible for costs associated with the setup of the employee's home office, such as remodeling, furniture or lighting, nor for repairs or modifications to the home office space.

SECURITY

Consistent with the City's expectations of information security for employees working at the office, telecommuting employees will be expected to ensure the protection of proprietary City information accessible from their home office. Steps may include the use of locked file cabinets and desks, regular password maintenance, and any other measures appropriate for the job and the environment.

SAFETY

Employees are expected to maintain their home workspace in a safe manner, free from safety hazards. Injuries sustained by the employee in a home office location and in conjunction with his or her regular work duties are normally covered by the City's workers' compensation policy. Telecommuting employees are responsible for notifying the

employer of such injuries immediately. The employee is liable for any injuries sustained by visitors to his or her home worksite.

Telecommuting is not designed to be a replacement for appropriate child care. Although an individual employee's schedule may be modified to accommodate child care needs, the focus of the arrangement must remain on job performance and meeting organizational demands. Prospective telecommuters are encouraged to discuss expectations of telecommuting with family members prior to entering an agreement.

TIME WORKED

Telecommuting employees who are not exempt from the overtime requirements of the Fair Labor Standards Act will be required to accurately record all hours worked using the City's time-keeping system. Hours worked in excess of those scheduled per day and per workweek require the advance approval of the Telecommuter's Supervisor. Failure to comply with this requirement may result in the immediate termination of the Telecommuting Work Arrangement Agreement and the employee.

AD HOC ARRANGEMENTS

Temporary, short-term telecommuting arrangements may be approved for circumstances such as inclement weather, special projects or business travel.

Other informal, short-term arrangements may be made for employees on family or medical leave to the extent practical for the employee and the City and with the consent of the employee's health care provider, if appropriate.

All informal telecommuting arrangements are made on a case-by-case basis, focusing first on the business needs of the City.

All of these arrangements are approved by the respective Department Director and City Manager or an authorized designee on an as-needed basis only, with no expectation of ongoing continuance.

ACCOUNTABILITY

Employees who are found to be in violation of any part of this policy may be subject to disciplinary action as outlined in the City of Lamesa Personnel Policies Manual.

ENFORCEMENT

All Director's will be responsible for the enforcement of this policy.

EMPLOYEE ACKNOWLEDGEMENT & SIGNATURES

I have read and been provided with a copy of this policy and will comply with the contents of this policy.

EMPLOYEE SIGNATURE: _____ DATE: _____

DEPARTMENT DIRECTOR
SIGNATURE: _____ DATE: _____

PERSONNEL DIRECTOR
SIGNATURE: _____ DATE: _____

CITY MANAGER
SIGNATURE: _____ DATE: _____



CITY OF LAMESA, TEXAS
PERSONNEL POLICY MANUAL
EFFECTIVE APRIL 21, 2020

7:01.04 (F) AMERICANS WITH DISABILITIES ACT

To ensure compliance with the Americans with Disabilities Act and Americans with Disabilities Act as Amended (ADAAA), the City offers equal employment opportunity to qualified individuals and strictly prohibits discrimination against qualified individuals on the basis of disability.

The City will provide reasonable accommodation to the known physical or mental impairments of an otherwise qualified individual with a disability if such reasonable accommodation will enable the individual to perform the essential functions of the position at issue. The City's obligation under this policy is limited to providing reasonable accommodations that will not result in undue hardship to the City.

Any employee seeking a reasonable accommodation for a disability that affects the employee's ability to perform the essential functions of the position shall make a written application on a form provided by Personnel Director.

Employees who have a complaint involving potential violations of the Americans with Disabilities Act or ADAAA, including but not limited to harassment, discrimination, or failure to provide a reasonable accommodation, must immediately contact the immediate Supervisor, Personnel Director, the City Manager or designee.

EMPLOYEE ACKNOWLEDGEMENT & SIGNATURES

I have read and been provided with a copy of this policy and will comply with the contents of this policy.

EMPLOYEE SIGNATURE: _____ DATE: _____

SUPERVISOR SIGNATURE: _____ DATE: _____

DEPARTMENT DIRECTOR
SIGNATURE: _____ DATE: _____



CITY OF LAMESA, TEXAS PERSONNEL POLICY MANUAL EFFECTIVE APRIL 21, 2020

7:01.04 (G) FAMILIES FIRST CORONAVIRUS RESPONSE ACT (FFCRA OR Act)

PURPOSE

On April 1, 2020, the U.S. Department of Labor announced new action regarding how American workers and employers will benefit from the protections and relief offered by the Emergency Paid Sick Leave Act and Emergency Family and Medical Leave Expansion Act, both part of the Families First Coronavirus Response Act (FFCRA).

The Department's Wage and Hour Division administers the paid leave portions of the FFCRA

The Department is promulgating regulations to implement public health emergency leave under Title I of the Family and Medical Leave Act (FMLA) and emergency paid sick leave and expanded family and medical leave to assist working families facing public health emergencies arising out of the COVID-19 global pandemic. The leave provisions are created by a time-limited statutory authority established under the Families First Coronavirus Response Act (FFCRA or Act) and are set to expire on December 31, 2020. The temporary rule is effective from April 1, 2020 through December 31, 2020.

ELIGIBLE EMPLOYEES

In general, certain public sector employers, are eligible for up to two weeks of fully or partially paid sick leave for COVID-19 related reason (see below). Employees who have been employed for at least 30 days prior to their leave request may be eligible for up to an additional 10 weeks of partially paid expanded family and medical leave for reason #5 below.

QUALIFYING REASONS FOR LEAVE RELATED TO COVID-19

An employee is entitled to take leave related to COVID-19 if the employee is unable to work, including unable to **TELEWORK**, because the employee:

1. Is subject to a Federal, State or local quarantine or isolation order related to COVID-19;
2. Has been advised by a health care provider to self-quarantine related to COVID-19;

3. Is experiencing COVID-19 symptoms and is seeking a medical diagnosis (attention);
4. Is caring for an individual subject to an order described in (1) or self-quarantine as described in (2) (the employee or someone the employee is caring for is subject to a government quarantine order or has been advised by a health care provider to self-quarantine related to COVID-19;)
5. Is caring for his or her child whose school or place of care is closed (or child care provider is unavailable) due to COVID-19 related reasons; or
6. Is experiencing any other substantially-similar condition specified by the U.S. Department of Health and Human Services

In this temporary rule, the Department:

Provides direction for administration of the Emergency Paid Sick Leave Act (EPSLA), which requires that certain employers provide up to 80 hours of paid sick leave to employees who need to take leave from work for certain specified reasons related to COVID-19. These reasons may include the following:

PAID LEAVE ENTITLEMENTS

Generally, employers covered under the Act must provide employees:

Up to two weeks (80 hours, or a part-time employee’s two-week equivalent) of paid sick leave based on the light of their regular rate of pay, or the applicable state or Federal minimum wage, paid at:

- 100% for qualifying reasons #1-3 below, up to \$511 daily and \$5,110 total;
- 2/3 for qualifying reasons #4 and 6 below, up to \$200 daily and \$2,000 total; and
- Up to 10 weeks more of paid sick leave and expanded family and medical leave paid at 2/3 for qualifying reason #5 below for up to \$200 daily and \$12,000 total.

A part-time employee is eligible for leave for a number of hours that the employee is normally scheduled to work over that period.

Prohibitions: Employers may not discharge, discipline, or otherwise discriminate against any employee who takes paid sick leave under the FFCRA and files a complaint or institutes a proceeding under or related to the FFCRA.

EMPLOYEE SIGNATURE: _____ DATE: _____

PERSONNEL DIRECTOR
SIGNATURE: _____ DATE: _____



CITY OF LAMESA, TEXAS PERSONNEL POLICIES MANUAL EFFECTIVE APRIL 21, 2020

7:12 EMERGENCY EVENT LEAVE POLICY

PURPOSE

The purpose of this policy is to provide guidance and instruction to employees on how to manage time away from work if a leave of absence is needed during a declared emergency event.

BACKGROUND

In the event of a wide scale emergency, and when authorized by the City Manager or an authorized designee, the City of Lamesa must balance a variety of objectives when determining how best to ensure the continuity of operations and reduce the impact on the workplace. In the event an emergency rises to the level that results in school dismissals, child care program closures, quarantine, and the like, it will permit an employee appropriate time away from work to provide care for their children, themselves and/or other immediate family members in a manner that allows for the continuity of the required City operations and service delivery.

DEFINITIONS

- **FMLA (Family Medical Leave Act)** – As authorized by Policy 7:01.04 of the City of Lamesa Personnel Policies Manual, a leave designation that applies to qualified employees experiencing serious health conditions themselves or by their immediate family members and which runs concurrently with other types of leave, such as sick leave, vacation leave, and worker's compensation, as well as leave without pay.
- **Leave of Absence** – As authorized by Policy 7.01.01 and 7.01.02 of the City of Lamesa Personnel Policies Manual, a leave designation that applies to situations not covered by FMLA and which runs concurrently with other types of leave, such as sick leave, vacation leave, and worker's compensation, as well as leave without pay.
- **Telecommuting** – An arrangement in which an employee performs regular work at an alternative work site for a specified portion of the work week for a limited and specified period. Occasional work off-site, including work while traveling on City of Lamesa business, does not constitute telecommuting.

SCOPE

This policy will take immediate effect when an emergency or a potential emergency is eminent and is declared, as such, by the City Manager or authorized designee. This policy will remain in effect until the City determines that the emergency or potential emergency is no longer a threat to the City or its employees. No part of this policy will be effective to the extent it conflicts with State or Federal law.

PROCEDURES & RESPONSIBILITIES

If an emergency is declared by the City Manager or authorized designee, employees may be forced to evacuate from their worksite and perform work from home, while others may need to take sick or vacation leave to recuperate from illness or assist with caring for immediate family members. It is important that all employees understand the various pay and leave flexibilities that may be utilized during an emergency crisis and to enable employees to stay home either for their safety or when ill, to care for an ill family member and/or dependent, or to care for children in the event their children's schools or childcare programs close, or dismiss as a result of the emergency. Employees required to stay home to take care of a child where the school or day care has closed, but there is no illness, will not qualify for the use of sick leave accruals under the current policy. Therefore, in the event of an emergency, the City reserves the right to adjust its leave policies, as well as may allow eligible employees to realize an appropriate negative sick leave balance as outlined below.

1. Before an employee shall be allowed to enter into a negative sick leave balance, they shall have exhausted all other applicable accrual balances such as vacation and sick time.
2. Eligible employees will be permitted to accrue **up to 40 hours** of negative sick leave in the event a local emergency is declared by the City Manager or authorized designee.
3. To be eligible, the employee must be a full-time employee, exempt or non-exempt, who works a minimum of forty (40) hours per week on a regular basis and has exhausted all other accrued leave balances.
4. This negative sick leave balance will be considered a salary advance and require the employee to reimburse the City through future accruals, or by cash payment in the event of separation prior to full reimbursement.
5. If the leave qualifies as FMLA-protected leave, the City will require the employee to use paid sick leave, vacation leave, and other accruals pursuant to the FMLA policy in the Employee Policy Manual.
6. If an employee's employment is terminated prior to satisfying the negative sick accrual, a deduction shall be made from the employee's final check to the extent allowed by law to cover the value remaining that was advanced to the employee or the employee shall make a cash payment to the City for the balance remaining. **The employee's acknowledgement of this policy will serve as evidence of receipt of this policy and shall serve as permission for the City to make said deduction, without the need for a separate agreement.**

During an emergency, the City may suspend return to work and fitness for duty policies that require a doctor's note or certification from a health care provider before employees may return to work.

In the event of a wide scale emergency or pandemic, where the employee is not ill, the employee may not take leave, or refuse to work, simply to avoid possible exposure to a causative agent in the workplace. Employees who may have a disability that creates an increased risk associated with the emergency are encouraged to notify HR in order to seek an accommodation under the City's disability policy.

Any employee who fails to follow the requirements of this policy and/or falsifies any information or documentation related to their own or another's potentially life-threatening, contagious illness will be subject to disciplinary action in accordance with City policy up to and including termination.

If the need arises, employees who hold positions that are suitable for telecommuting may enter into a Telecommuting Work Arrangement Agreement, per the City of Lamesa's Emergency Telecommuting Policy.

ACCOUNTABILITY

Employees who are found to be in violation of any part of this policy may be subject to disciplinary action as outlined in the City of Lamesa Personnel Policies Manual.

ENFORCEMENT

All Director's will be responsible for the enforcement of this policy.

EMPLOYEE ACKNOWLEDGEMENT & SIGNATURES

I have read and been provided with a copy of this policy and will comply with the contents of this policy.

EMPLOYEE SIGNATURE: _____ DATE: _____

DEPARTMENT DIRECTOR
SIGNATURE: _____ DATE: _____

PERSONNEL DIRECTOR
SIGNATURE : _____ DATE : _____

CITY MANAGER
SIGNATURE: _____ DATE: _____

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: APRIL 21, 2020

AGENDA ITEM: 10

SUBJECT: BUDGET AMENDMENT IV

PROCEEDING: Approval
SUBMITTED BY: City Staff
EXHIBITS: Ordinance, Second Reading

SUMMARY STATEMENT

Consider amending Ordinance O-17-19 on second reading with respect to October 1, 2019. *(City Manager & Finance Director)*

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to consider amending Ordinance O-17-19 on second reading with respect to October 1, 2019. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

ORDINANCE NO.

**AN ORDINANCE OF THE CITY OF LAMESA, TEXAS, AMENDING
ORDINANCE NO. 0-17-19 TO APPROPRIATE FUNDS IN THE CITY
OF LAMESA BUDGET FOR FISCAL YEAR 2019-2020.**

On the 17th day of March, 2020, there came on and was held at the City Hall of the City of Lamesa, Texas, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act (Government Code, Chapter 551). There being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to-wit:

WHEREAS, the City Council desires to amend Ordinance No. 0-17-19 to make certain revisions to the 2019-2020 Budget of the City of Lamesa to authorize and appropriate funds as listed below; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

SECTION 1. That the City of Lamesa 2019-2020 Budget contained in Ordinance No. 0-17-19 be, and same is hereby, amended to change the amount appropriated by the following:

	<u>Revenues</u>	<u>Expenditures</u>
General Fund (1)	\$ 26,661.00	\$ 26,661.00

SECTION 2. Effective date: That this Ordinance shall become effective as of this May 1st, 2020.

SECTION 3. The City Secretary is hereby authorized and directed to cause publication of this Ordinance as provided by law.

Upon being put to a vote, the foregoing ordinance was Passed, on First Reading on March 17th, 2020 by a majority vote with amendment; and on April 21st, 2020, there was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas held pursuant to the provisions of the Texas Open Meetings Act (Government. Code, Chapter 551); there being a quorum present and acting throughout the meeting, the foregoing ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, and upon being put to a vote, the foregoing ordinance was Passed on Second Reading by a majority vote and ordered to be spread upon the minutes of the City Council of the City of Lamesa, Texas and recorded in the ordinance book thereafter.

ATTEST

Betty Conde
City Secretary

APPROVED:

Josh Stevens
Mayor

CITY OF LAMESA BUDGET AMENDMENT 4 FOR 2019/2020

GENERAL FUND (1)

This budget amendment reflects the proceeds from the sale of trust properties through the Texas Communities Group. This budget amendment totals\$

Increase Revenues (01- 40904) Misc. Revenue	\$26,661.00
Increase Expenditures (01-5081- 204) Minor Tools and Equipment	\$ 2,000.00
Increase Expenditures (01-5081-603) Special Services	\$24,661.00

Texas Communities Group LLC
P.O. Box 792
Lubbock, TX 79408



February 28, 2020

Dawson County Appraisal District
PO Box 797
Lamesa, TX 9331-0797

RE: Bid money for disbursement of Resale Properties

Dear Tax Office:

Enclosed within please find Six (6) money orders/cashier's checks in the amount of \$26,661.10 to be applied to the following properties. 4 properties have been sold via "bid" and the money should be distributed to the City of Lamesa as follows:

- **R4769 bid amount of \$18,500.00 from Tommy Jason Barrera.**
- **R1960 bid amount of \$700.00 from Geneva Lopez.**
- **R3926 bid amount of \$1,100.00 from Dora Perales.**
- **R1790 bid amount of \$6,361.10 from Marisol R Ortiz.**

Sincerely,

TEXAS COMMUNITIES GROUP, LLC


Molly Flores
molly@texascg.com
806.839.2724

cc: City of Lamesa

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: APRIL 21, 2020

AGENDA ITEM:11

SUBJECT: APPROVAL OF CITY'S WATER CONSERVATION PLAN AND DROUGHT CONTINGENCY PLAN
PROCEEDING: Ordinance Second reading
SUBMITTED BY: City Staff
EXHIBITS: Proposed Ordinance
AUTHORITY: State Law; Water Code, Section 11.1272(b)

SUMMARY STATEMENT

Consider passing an ordinance on Second reading approving revisions to the Water Conservation Plan and Drought Contingency Plan; establishing criteria for the initiation and termination of drought response stages; establishing restrictions on certain water uses; establishing penalties for the violation of and provisions for enforcement of these restrictions; and establishing procedures for granting variances as required by Section 11.1272 of the Water Code of the State of Texas. (*Director of Utilities*)

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to pass the ordinance on Second reading approving revisions of City's Water Conservation Plan and Drought Contingency plan. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

ORDINANCE NO

AN ORDINANCE OF THE CITY OF LAMESA, TEXAS AMENDING CHAPTER 13, ENTITLED "UTILITIES", ARTICLE 13.04 WATER SUPPLY EMERGENCY MANAGEMENT AND ARTICLE 13.05 "CROSS CONNECTIONS OF THE CODE OF ORDINANCES OF THE CITY OF LAMESA, TEXAS ADOPTING A DROUGHT CONTINGENCY PLAN; ESTABLISHING CRITERIA FOR THE INITIATION AND TERMINATION OF DROUGHT RESPONSE STAGES; ESTABLISHING RESTRICTIONS ON CERTAIN WATER USES; ESTABLISHING PENALTIES FOR THE VIOLATION OF ANY PROVISIONS FOR ENFORCEMENT OF THESE RESTRICTIONS; ESTABLISHING PROCEDURES FOR GRANTING VARIANCES; AND PROVIDING SEVERABILITY AND AN EFFECTIVE DATE.

On the 17th day of March, 2020, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551) there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to wit:

WHEREAS, the City of Lamesa, Texas recognizes that the amount of water available to the City and its water utility customers is limited and subject to depletion during periods of extended drought;

WHEREAS, the city recognizes that natural limitations due to drought conditions and other acts of God cannot guarantee an uninterrupted water supply for all purposes;

WHEREAS, Section 11.1272 of the Texas Water Code and applicable rules of the Texas Natural Resource Conservation Commission require all public water supply systems in Texas to prepare a drought contingency plan; and

WHEREAS, opportunity for the public to provide input into the preparation of the Plan was provided by the City of Lamesa by means of a public hearing held on March 17th 2020. The public was informed about the preparation of the plan and provided opportunities for input.

WHEREAS, as authorized under law, and in the best interests of the citizens of the city of Lamesa, Texas, the City Council deems it expedient and necessary to establish certain rules and policies for the orderly and efficient management of limited water supplies during drought and other water supply emergencies;

NOW, THEREFORE, BE IT ORDAINED BY the City Council of the City of Lamesa:

SECTION 1. That Chapter 13, entitled "Utilities", Article 13.04 Water Supply Emergency Management of the Code of Ordinances of the City of Lamesa, Texas is hereby amended in its entirety to read as follows:

CHAPTER 13. UTILITIES

ARTICLE 13.04 WATER SUPPLY EMERGENCY MANAGEMENT

DIVISION 1. GENERALLY

Secs. 13.04.001-13.04.030 Reserved

DIVISION 2. Drought Contingency Plan

Part 1. Generally

Sec. 13.04.031 Policy; purpose and intent; scope

Declaration of policy. In order to conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation, and fire protection, and to protect and preserve public health, welfare, and safety and minimize the adverse impacts of water supply shortage or other water supply emergency conditions, the City of Lamesa hereby adopts the following regulations and restrictions on the delivery and consumption of water.

Purpose and intent. Water uses regulated or prohibited under this Water Supply Emergency Management Ordinance are considered to be non-essential and continuation of such uses during times of water shortage or other emergency water supply condition are deemed to constitute a waste of water which subjects the offender(s) to penalties as defined in Section 72.138 of this Subchapter.

Drought Contingency Plan. This Subchapter shall serve as the Drought Contingency Plan as required under the provisions of Section 11.1272 of the Water Code of the State of Texas.

Public Involvement. Opportunity for the public to provide input into the preparation of the Plan was provided by the City of Lamesa by means of public hearing prior to the meeting.

Public Education. The City of Lamesa will periodically provide the public with information about the Plan, including information about the conditions under which each stage of the Plan is to be initiated or terminated and the drought response measures to be implemented in each stage. The information will be provided by means of press release or utility bill inserts.

Coordination with Regional Water Planning Groups. The service area of the City of Lamesa is located within the Llano Estacado Planning Group (Region "O") and Canadian River Municipal Water Authority. The City Secretary is hereby authorized and directed to provide a copy of the plan to same.

References

State Law: Texas Water Code, Section 11.1272; Drought contingency plans for certain applicants and water rights holders.

Sec. 13.04.032. Authority of mayor and city manager

(a) **Officers designated.** The following officer of the City of Lamesa shall have the authority to initiate or terminate drought or other water supply emergency response measures as described in this Subchapter:

(1) the mayor, acting under authority granted as emergency management director in Section 81.023(a) of the Code of Ordinances of the City of Lamesa; or

- (2) the city manager acting under the authority granted as emergency management coordinator in Section 81.023(b).
- (b) Implementation authorized. These officers are hereby authorized and directed to implement the applicable provisions of this Subchapter upon determination that such implementation is necessary to protect public health, safety and welfare.

References:

City Code of Ordinances: § 81.023; authority of mayor and emergency management coordinator to declare an emergency.

Sec. 13.04.033. Applicability

The provisions of this Subchapter shall apply to all persons, customers, and property utilizing water provided by the City of Lamesa. The terms "person" and "customer" as used in the Subchapter include individuals, corporations, partnerships, associations, and all other legal entities.

Sec. 13.04.034. Definitions

For the purposes of this Subchapter, the following definitions shall apply:

Aesthetic water use: water use for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.

Commercial and institutional water use: water use which is integral to the operations of commercial and non-profit establishments and governmental entities such as retail establishments, hotels and motels, restaurants, and office buildings.

Conservation: those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.

Customer: any person, company, or organization using water supplied by the City of Lamesa.

Domestic water use: water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.

Even number address: street addresses, box number or rural postal route numbers ending in 0, 2, 4, 6, or 8 and locations without addresses.

Industrial water use: the use of water in processes designed to convert materials of lower value into forms having greater usability and value.

Landscape irrigation use: water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks, and rights-of-way and medians.

Non-essential water use: water uses that are not essential nor required for the protection of public, health, safety, and welfare, including:

- (1) irrigation of landscape areas, including parks, athletic fields, and golf courses, except otherwise provided under this Plan;
- (2) use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle;
- (3) use of water to wash down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- (4) use of water to wash down buildings or structures for purposes other than immediate fire protection;
- (5) flushing gutters or permitting water to run or accumulate in any gutter or street;
- (6) use of water to fill, refill, or add to any indoor or outdoor swimming pools or jacuzzi-type pools.
- (7) Use of water in a fountain or pond for aesthetic or scenic purposes except where necessary to support aquatic life;
- (8) Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
- (9) Use of water from hydrants for construction purposes or any other purposes other than fire-fighting.

Odd numbered address: street addresses, box number, or rural postal route numbers ending in 1, 3, 5, 7, or 9.

Secs. 13.04.035-13.04.060 Reserved

Part II. Drought and Emergency Contingency Stages and Procedures

Sec. 13.04.061 Water Emergency Contingency Stage Implementation.

- (a) Responsibility. The Director of Utilities or his/her designee, shall monitor water supply and/or demand stage of this Subchapter. Public notification of the initiation or termination of drought response stages shall be by means of publication conditions on a daily basis and shall determine when conditions warrant initiation or termination of each in the official newspaper of the City, local radio and through the Cable Television local organization channel.
- (b) Triggering criteria. The triggering criteria described below are based on analysis of the vulnerability of the water source under drought of record conditions and any identifiable limitations of production and/or delivery systems.

Stage 1 - Mild Water Shortage Conditions

- (a) Requirements for initiation. Customers shall be requested to comply with the requirements and restrictions on certain non-essential water uses provided in Section 72.134(9) when the water supply available is less than eighty percent (80%) of flow capabilities, or when the Director of Utilities determines that a "mild shortage condition" exists.
- (b) Requirements for termination. Stage 1 may be rescinded when all of the conditions listed as triggering events have ceased to exist as determined by the Director of Utilities.

Stage 2 - Moderate Water Shortage Conditions

- (a) Goal: Achieve a twenty-five percent (25%) reduction in daily water demand.
- (b) Requirements for initiation. Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses provided in Section 72.134(9) when the water supply available is less than seventy five percent (75%) of flow capabilities, or when the Director of Utilities determines that a "moderate water condition" exists based on:
- (c) Water Use Restrictions: Under threat of penalty for violation, the following water use restrictions shall apply to all persons:
 - (i) Irrigation of landscape areas with hose-end sprinklers or automatic irrigation system shall be limited to even numbered days for customers with a street address ending in an even number (0,2,4,6,8), and odd number days for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9). Irrigation of landscape areas is limited to the hours of 12:00 midnight until 10:00 a.m. and between 8:00 p.m. and 12:00 midnight. However, irrigation of landscaped areas is permitted at any time if it is by means of hand-held hose a faucet filled bucket or watering can of five (5) gallons or less, or drip irrigation system.
 - (ii) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rises. Vehicle washing may be done at any time on the immediate premises of a commercial car wash or commercial service station. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public is contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.
 - (iii) Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or Jacuzzi-type pools is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight.
 - (iv) Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a re-circulation system.
 - (v) Use of water from hydrants shall be limited to fire-fighting, related activities, or other activities necessary to maintain public health, safety, and welfare, except that use of water from designated fire hydrants for construction purposes may be allowed under special permit from the City of Lamesa
 - (vi) The following uses of water are defined as non-essential and are prohibited:
 - a. wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
 - b. use of water to wash down buildings or structures for purposes other than immediate fire protection
 - c. flushing gutters or permitting water to run or accumulate in any gutter or street; and
 - d. failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).
- (d) Requirements for termination- Stage 2 may be rescinded when all of the conditions listed as triggering events have ceased to exist as determined by the Director of Utilities upon termination of Stage 2, Stage 1 becomes operative.

Stage 3 - Severe Water Shortage Conditions

(a) Requirements for initiation- Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses for stage 3 of this plan when the water supply is less than 65% of flow capabilities or when the Director of Utilities determines that a "severe water crisis condition" exists based on:

- (i) an analysis of water supply availability under drought of record conditions may indicate that there is an immediate risk of water supply shortage; or
- (ii) that there exists severe facility capacity limitations; or
- (iii) emergency conditions such as supply source contamination exists.

(b) Requirements for termination - Stage 3 may be rescinded when all of the conditions listed as triggering events have ceased to exist as determined by the Director of Utilities upon termination of Stage 3, Stage 2 becomes operative.

Stage 4- CRITICAL Water Shortage Conditions

Requirements for initiation - Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses for Stage 4 of this Plan when the water supply is less than 50% of flow capabilities or when the Director of Utilities determines that a critical water condition exists.

Requirements for termination - Stage 4 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist or as determined by the Director of Utilities.

Stage 5 -EMERGENCY Water Shortage Conditions

Requirement for initiation - Customers shall be required to comply with the requirements and restrictions for Stage 5 of this Plan when the Director of Utilities or his/her designee, determines that a water supply emergency exists based on

- (i) Major water line breaks, or pump or system failures occur, which cause unprecedented loss of capability to provide water service; or
- (ii) Natural or man-made contamination of the water supply source(s).

Requirements for termination - Stage 5 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist or as determined by the Director of Utilities.

Stage 6 - WATER ALLOCATION

Requirements for initiation. Customers shall be required to comply with the water allocation plan prescribed in Section 72.134(9) of this Plan and comply with the requirements and restrictions for Stage 5 of the plan when:

Water Rationing. In that the water shortage conditions threaten public health, safety, and welfare, the Director of Utilities is hereby authorized to ration water according to the following water allocation plan:

- (i) Single-Family Residential Customers

The allocation to residential water customers residing in a single-family dwelling shall be as follows:

Persons per Household	Gallons per Month
1 or 2	6,000
3 or 4	7,000
5 or 6	8,000
7 or 8	9,000
9 or 10	10,000
11 or more	12,000

"Household: means the residential premises served by the customer's "Persons per household" includes only those persons currently physically residing at the premises and expected to reside there for the entire billing period. It shall be assumed that a particular customer's household is comprised of two (2) persons unless the customer notifies the City of Lamesa of a greater number of persons per household on a form prescribed by the Director of Utilities. The Director of Utilities shall give his/her best effort to see that such forms are mailed, otherwise provided, or made available to every residential customer. If, however, a customer does not receive such a form, it shall be the customer's responsibility to go to the City of Lamesa offices to complete and sign the form claiming more than two (2) persons per household. New customers may claim more persons per household at the time of applying for water service on the form prescribed by the Director of Utilities.

When the number of persons per household increases so as to place the customer in a different allocation category, the customer may notify the City of Lamesa on such form and the change will be implemented in the next practicable billing period. If the number of persons in a household is reduced, the customer shall notify the City of Lamesa in writing within two (2) days. In prescribing the method for claiming more than two (2) persons per household, the City Secretary shall adopt methods to insure the accuracy of the claim. Any person who knowingly, recklessly, or with criminal negligence falsely reports the number of persons in a household fails to timely notify the City of Lamesa of a reduction in the number of persons in a household shall be fined not less than

\$25.00 Residential water customers shall pay the following surcharge:

- \$10.00 for the first 1,000 gallons over allocation.
- \$25.00 for the second 1,000 gallons over allocation.
- \$75.00 for the third 1,000 gallons over allocation.
- \$100.00 for each additional 1,000 gallons over allocation.

Surcharges shall be cumulative.

Commercial Customers

A monthly water usage allocation shall be established by the Director of Utilities, or his/her designee, for each nonresidential commercial customer other than the industrial customer who uses water for processing purposes. The non-residential customer's allocation shall be approximately 75% of the customer's usage for corresponding month's billing period for the previous 12 months. If the customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no history exists. Provided, however, a customer, whose monthly usage is less than 1000 gallons, shall be allocated 750 gallons.

The Director of Utilities shall give his/her best effort to see that notice of each non-residential customer's allocation is mailed to such [customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the city to determine the allocation. Upon request of the customer or at the initiative of the director of utilities, the allocation may be reduced or increased if the designated period does not accurately reflect the customer's normal water usage,

one nonresidential customer agrees to transfer part of its allocation to another nonresidential customer, or other objective evidence demonstrates that the designated allocation is inaccurate under present conditions. A customer may appeal an allocation established hereunder to the mayor and city council. Nonresidential commercial customers shall pay the following surcharges:

\$20.00 per thousand gallons for first 1,000 gallons over allocation.

\$50.00 per thousand gallons for second 1,000 gallons over allocation.

\$150.00 per thousand gallons for third 1,000 gallons over allocation.

\$200.00 per thousand gallons for each additional 1,000 gallons over allocation.

The surcharges shall be cumulative.

Requirement for termination - Water allocation may be rescinded when all of the conditions listed as triggering events have ceased to exist or determined by the Director of Utilities.

Sec. 13.04.062 Drought Response Stages

The Director of Utilities or his/her designee, shall monitor water supply and/or demand conditions on a daily basis and, in accordance with the triggering criteria set forth in Section 13.04.061 of this Plan, shall determine that a mild, moderate, severe, critical emergency or water shortage condition exists and shall implement the following actions upon publication of notice in a newspaper of general circulation.

(1) Stage 1 - Mild Water Shortage Condition

Goal: Achieve a voluntary reduction in total water use.

Supply Management Measures: Measures, if any, to be implemented to manage limited water supplies and/or reduce water demand may include reduced or discontinued flushing of water mains, activation and use of an alternative supply source(s); and use of reclaimed for non-potable purposes.

Voluntary Water Use restrictions:

- I Water customers are requested to voluntarily limit the irrigation of landscaped areas to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6, or 8), and Saturdays and Wednesday s for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9), and to irrigate landscapes only between the hours of 6:00 am. and 10:00 a.m. and 8:00 p.m. to midnight on designated watering days.
- II All operation of the City of Lamesa adhere to water use restrictions prescribed for Stage 2.
- III Water customers are requested to practice water conservation and to minimize or discontinue water use for non-essential purposes.

(2) Stage 2- MODERATE Water Shortage Conditions

Goal: Achieve a 25% percent reduction in daily water demand, etc.).

Supply Management Measures: Measures, if any, to be implemented to manage limited water supplies and/or reduce water demand may include reduced or discontinued flushing of water mains, activation and use of an alternative supply source(s); reduced or discontinued irrigation of public landscaped areas, and use of reclaimed water for non-potable purposes.

Water Use Restrictions for Demand Reduction: Under the Threat of penalty for violation, the following water use restrictions shall apply to all persons:

- (i) Irrigation of landscape areas with hose-end sprinklers or automatic irrigation system shall be limited to even numbered days for customers with a street address ending in an even number (0,2,4,6,8), and odd number days for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9). Irrigation of landscape areas is limited to the hours of 12:00 midnight until 10:00 a.m. and between 8:00 p.m. and 12:00 midnight. However, irrigation of landscaped areas is permitted at any time if it is by means of hand-held hose a faucet filled bucket or watering can of five (5) gallons or less, or drip irrigation system.
- (ii) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight. Such washing, when allowed, shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rises. Vehicle washing may be done at any time on the immediate premises of a commercial car wash or commercial service station. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public is contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.
- (iii) Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or Jacuzzi-type pools is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight.
- (iv) Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a re-circulation system.
- (v) Use of water from hydrants shall be limited to fire-fighting, related activities, or other activities necessary to maintain public health, safety, and welfare, except that use of water from designated fire hydrants for construction purposes may be allowed under special permit from the City of Lamesa
- (vi) Use of water for the irrigation of golf course greens, tees, and fairways is prohibited except on designated watering days between the hours 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight. However, if the golf course utilizes a water source other than that provided by the City of Lamesa, the facility shall not be subject to these regulations.
- (vii) All restaurants are prohibited from serving water to patrons except upon request of the patron.
- (viii) The following uses of water are defined as non-essential and are prohibited:

- (a) wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- (b) use of water to wash down buildings or structures for purposes other than immediate fire protection
- (c) flushing gutters or permitting water to run or accumulate in any gutter or street; and
- (d) failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).

(3) Stage 3 - - SEVERE Water Shortage Conditions

Goal: Achieve a 35% percent reduction in daily water demand.

Water Use Restrictions for Demand Reduction: All requirements of Stage 2 shall remain in effect during Stage 3 except:

- (I) Irrigation of landscaped areas shall be limited to designate watering days between the hours of 6:00 a.m. and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets, drip irrigation or permanently installed automatic sprinkler system only. The use of hose-end sprinklers is prohibited at all times.
- (II) The watering of golf course tees is prohibited unless the golf course utilizes a water source other than that provided by the City of Lamesa.
- (III) The use of water for construction purposes from designated fire hydrants under special permit is to be discontinued.

Stage 4 - CRITICAL Water Shortage Conditions

Goal: Achieve a 50% percent reduction in daily water demand.

Water Use Restrictions for Demand Reduction: All requirements of Stage 2 and 3 shall remain in effect during Stage 4 except:

- (i) Irrigation of landscaped areas shall be limited to designated watering days between the hours of 6:00 a.m. and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets, or drip irrigation only. The use of hose-end sprinklers or permanently installed automatic sprinkler systems are prohibited at all times.
- (ii) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle not occurring on the premises of a commercial car wash and commercial service stations and not in the immediate interest of public health, safety, and welfare is prohibited. Further, such vehicle washing at commercial car washes and commercial service stations shall occur only between the hours of 6:00 a.m. and 10:00 a.m. and between 6:00 p.m. and 10:00 p.m.
- (iii) No application for new, additional, expanded, or increased-in-size water service connections, meters, service lines, pipeline extensions, mains, or water service facility of any kind shall be approved, and time limits for approval of such applications are

hereby suspended for such time as this drought response stage or a higher-numbered stage shall be in effect.

Stage 5 -EMERGENCY Water Shortage Conditions

Goal: Achieve a 75% percent reduction in daily water demand.

Water Use Restrictions for Demand Reduction: All requirements of Stage 2, 3 and 4 shall remain in effect during Stage 5 except:

- (i) Irrigation of landscaped areas is absolutely prohibited.
- (ii) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is absolutely prohibited.

Stage 6-WATERALLOCATION

In the event that water shortage conditions threaten public health, safety, welfare, and the Director of Utilities is hereby authorized to allocate water according to the following water allocation plan:

Single-Family Residential Customers

- (i) The allocation to residential water customers residing in a single-family dwelling shall be as follows:

Persons per Household	Gallons per Month
1 or 2	6,000
3 or 4	7,000
5 or 6	8,000
7 or 8	9,000
9 or 10	10,000
11 or more	12,000

- (ii) "Household" means the residential premises served by the customer's meter. "Persons per household" includes only those persons currently physically residing at the premises and expected to reside there for the entire billing period. It shall be assumed that a particular customer's household is comprised of two (2) persons unless the customer notifies the City of Lamesa of a greater number of persons per household on a form prescribed by the Director of Utilities. The Director of Utilities shall give his/her best effort to see that such forms are mailed, otherwise provided, or made available to every residential customer. If, however, a customer does not receive such a form, it shall be the customer's responsibility to go to the Director of Utilities office to complete and sign the form claiming more than two (2) persons per household. New customers may claim more persons per household at the time of applying for water service on the form prescribed by the Director of Utilities. When the number of persons per household increases so as to place the customer in a different allocation category, the customer may notify the Director of Utilities on such form and the change will be implemented in the next practicable billing period. If the number of persons in a household is reduced, the customer shall notify the Director of Utilities in writing

within two (2) days. In prescribing the method of claiming more than two (2) persons per household, the Director of Utilities shall adopt methods to insure the accuracy of the claim. Any person who knowingly, recklessly, or with criminal negligence falsely reports the number of persons in a household or fails to timely notify the City of Lamesa, Director of Finance of a reduction in the number of persons in a household shall be fined not less than \$100.00 and not more than \$500.00.

(iii) Residential water customers shall pay the following surcharge:

\$ 10.00 for the first 1,000 gallons over allocation.

\$ 25.00 for the second 1,000 gallons over allocation.

\$ 75.00 for the third 1,000 gallons over allocation.

\$100.00 for each additional 1,000 gallons over allocation.

Surcharges shall be cumulative.

Commercial Customers

A monthly water allocation shall be established by the Director of Utilities, or his/her designee, for each non-residential commercial customer other than an industrial customer who uses water for processing purposes. The non-residential customer's allocation shall be approximately 75% percent of the customer's usage for corresponding month's billing period for the previous 12 months. If the customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any month period for which no history exists. Provided, however, a customer whose monthly usage is less than 1000 gallons, shall be allocated 750 gallons. The Director of Utilities shall give his/her best effort to see that notice of each non-residential customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the Director of Utilities to determine the allocation. Upon request of the customer or at the initiative of the Director of Utilities, the allocation may be reduced or increased if, (1) the designated period does not accurately reflect the customer's normal water usage, (2) one nonresidential customer agrees to transfer part of its allocation to another nonresidential customer, or (3) other objective evidence demonstrates that the designated allocation is inaccurate under present conditions. A customer may appeal an allocation established hereunder to the Mayor or City Manager. Nonresidential commercial customers shall pay the following surcharges:

(i) \$ 20.00 per thousand gallons for the first 1,000 gallons over allocation.

(ii) \$ 50.00 per thousand gallons for the second 1,000 gallons over allocation.

(iii) \$150.00 per thousand gallons for the third 1,000 gallons over allocation.

(iv) \$200.00 per thousand gallons for each additional 1,000 gallons over allocation.

Surcharges shall be cumulative.

Industrial Customers

A monthly water allocation shall be established by the Director of Finance, or his/her designee, for each industrial customer, which uses water for processing purposes. The industrial customer's allocation shall be approximately 90% percent of the customer's water usage baseline. Ninety (90) days after the initial imposition of the allocation for industrial customers, the industrial customer's allocation shall be further reduced to 80% percent of the customer's water usage baseline. The

industrial customer's water baseline will be computed on the average water use for the 12-month period ending prior to the date of implementation of Stage 2 of the Plan. If the industrial water customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no billing history exists. The Director of Finance shall give his/her best effort to see that notice of each industrial customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the Director of Finance to determine the allocation, and the allocation shall be fully effective notwithstanding the lack of receipt of written notice. Upon request of the customer or at the initiative of the Director of Utilities, the allocation may be reduced or increased, (1) if the designated period does not accurately reflect the customer's normal water use because the customer had shut down a major processing unit for repair or overhaul during the period, (2) the customer has added or is in the process of adding significant additional processing capacity, (3) the customer has previously implemented significant permanent water conservation measures such that the ability to further reduce water use is limited, (4) the customer agrees to transfer part of its allocation to another industrial customer, or (5) if other objectives evidence demonstrates that the designated allocation is inaccurate under present conditions. A customer may appeal an allocation established hereunder to the Director of Finance. Industrial customers shall pay the following surcharges:

Surcharges shall be cumulative.

- (i) \$ 20.00 per thousand gallons for the first 1,000 gallons over allocation.
- (ii) \$ 50.00 per thousand gallons for the second 1,000 gallons over allocation.
- (iii) \$150.00 per thousand gallons for the third 1,000 gallons over allocation.
- (iv) \$200.00 per thousand gallons for each additional 1,000 gallons over allocation.

The surcharges shall be cumulative. As used herein, "black rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

Part III. ENFORCEMENT AND VARIANCES

Sec. 13.04.063 - 13.04.090 Reserved

Sec. 13.04.091 Enforcement

- (a) No person shall knowingly or intentionally allow the use of water from the City of Lamesa for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this Subchapter, or in an amount in excess of that permitted by the drought response stage in effect at the time pursuant to action taken by City Manager or his/her designee, in accordance with provisions of this Subchapter.
- (b) Any person who violates this Plan is guilty of a misdemeanor and, upon conviction shall be punished by a fine of not less than one hundred dollars (\$100.00) and not more than five hundred dollars (500.00). Each day that one or more of the provisions in this Plan is violated shall constitute a separate offense. If a person is convicted of three or more distinct violations of this Plan, the Director of Finance shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a re-connection charge, hereby established at one hundred and fifty dollars (\$150.00), and any other costs incurred by the City of Lamesa in discontinuing service. In addition, suitable assurance must be given to the Director of Finance that

the same action shall not be repeated while the Plan is in effect. Compliance with this plan may also be sought through injunctive relief in the direct court.

- (c) Any person, including a person classified as a water customer of the City of Lamesa, in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation. Parents shall be presumed to be responsible for violations of their minor children and proof that a violation, committed by a child occurred on property within the parents' control shall constitute a rebuttable presumption that the parent committed the violation, but any such parent may be excused if he/she proves that he/she had previously directed the child not to use the water as it was used in violation of this Plan and that the parent could not have reasonably known of the violation.
- (a) Any police officer, or any other law enforcement employee of the City of Lamesa, may issue a citation to a person he/she reasonably believes to be in violation of this Ordinance. The citation shall be prepared in duplicate and shall contain the name and address of the alleged violator, if known, the offense charged, and shall direct him/her to appear in the municipal court on the date shown on the citation for which the date shall not be less than 3 days nor more than 5 days from the date the citation was issued. The alleged violator shall be served a copy of the citation. Service of the citation shall be complete upon delivery of the citation to the alleged violator, to an agent or employee of the violator, or to a person over 14 years of age who is a member of the violator's immediate family or is a resident of the violator's residence. The alleged violator shall appear in the municipal court to enter a plea of guilty or not guilty for the violation of this Subchapter. If the alleged violator fails to appear in the municipal court, a warrant for his/her arrest may be issued. A summons to appear may be issued in lieu of an arrest warrant. These cases shall be expedited and given preferential setting in the municipal court before all other cases.

Sec. 13.04.092. Variances

The City Manager or his/her designee, may, in writing, grant temporary variance for existing water uses otherwise prohibited under this Subchapter if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one or more of the following conditions are met:

- (1) Compliance with the Subchapter cannot be technically accomplished during the duration of the water supply shortage or other condition for which the Plan is in effect.

- (2) Alternative methods can be implemented which will achieve the same level of reduction in water use.

Persons requesting an exemption from the provisions of this Subchapter shall file a petition for variance with the City Manager within 5 days after the particular drought response stage has been invoked. All petitions for variances shall be reviewed by the City Manager, or his/her designee, and shall include the following:

- (1) Name and address of the petitioner(s).
- (2) Purpose of water use.
- (3) Specific provision(s) of the Subchapter from which the petitioner is requesting relief.
- (4) Detailed statement as to how the specific provisions of the Subchapter adversely affects the petitioner or what damage or harm will occur to the petitioner or others if petitioner complies with the Subchapter.
- (5) Description of the relief requested.
- (6) Period of time for which the variance is sought.
- (7) Alternative water use restrictions or other measures the petitioner is taking or proposes to take to meet the intent of this Subchapter and the compliance date.
- (8) Other pertinent information.

Variances granted by the City of Lamesa shall be subject to the following conditions, unless waived or modified by the City Manager or his/her designee:

- (1) Variances granted shall include a timetable for compliance.
- (2) Variances granted shall expire when the provisions of this Subchapter are no longer in effect, unless the petitioner has failed to meet specified requirements.

No variance shall be retroactive or otherwise justify any violation of this Subchapter occurring prior to the issuance of the variance.

Secs. 13.04.093-13.04.120 Reserved

- (a) The city owns, operates and manages the public water supply system. The city council approves all operating expenditures and improvements annually. Operations personnel take care of the day-to-day management and operational requirements.
- (b) The city waterworks system serves approximately 5,150 connections. The majority of these connections are within the city limits. However, a few of the customers live outside the corporate limits of the city. The waterworks system covers approximately 4.426 square miles.
- (c) Over the past several years the city has experienced very moderate growth. However, the city's water works system has not been exceeded in its available capacity to supply the customers' demand. Purchased supply through the Canadian River Municipal Water Authority, along with groundwater capacity has served the city and its citizens quite well.
- (d) Wastewater is currently treated to primary standards and applied to agricultural land as irrigation water.
- (e) In the South Plains of Texas, wastewater is often disposed on land as irrigation water to conserve the groundwater sources in the area. The area, being heavily agricultural, relies on irrigation water to provide crop production. The South Plains Underground Water District has provided research and assistance to the farmers in the district to show them efficient water use techniques to conserve the underground water resources. Both supply, pumping and application techniques have been instituted and the Ogallala aquifer has seen saturated thicknesses increase over recent years due to the improved conservation techniques.
- (f) The city is aware of the need to conserve water and has been instrumental in providing water use reduction methods within the city. The city, in implementing this plan, will, in effect, increase the life of their existing groundwater supply and increase the treatment capacity of their wastewater treatment facility.
- (g) The city has set a goal of per capita water use reduction of 5%. This shall be an annual goal for the city. The peak water use occurs in the summer when people are irrigating crops and watering yards and gardens. An educational program shall be initiated to show how to achieve the results of irrigation without wasting the water being applied.

Sec. 13.04.122 Public involvement

The city holds regular council meetings on the third Tuesday of every month at 5:30 p.m. These meetings are open to the public and the public is encouraged to attend and participate in the city's government process. Persons are encouraged to present concerns and comments to the council at these meetings, to help the councilmembers in their decision making process. In addition, the city is a member of the Canadian River Municipal Water Authority which holds regular board meetings.

Sec. 13.04.123 Conservation goals

The water conservation plan outlined has the overall objective of reducing water consumption in the city service area. It has the added advantage of reducing the amount of wastewater needing treatment and disposal. Although regional planning for the water supply is an important aspect of water conservation planning, it also focuses on measures that specifically reduce the amount of water used and, ultimately, on the amount of wastewater produced. Such measures will have the effect of extending the time until additional water and wastewater treatment capacity must be

provided. The city has set a goal of per capita water usage reduction of 5% as an annual goal.

Sec. 13.04.124 Water conservation plan

(a) Education and information. The city shall adopt a two-phase education and information program. The program will be a two-year design that will emphasize the educational and informational aspects within the first year. During the second year, annual reminders will be given to the public, school children and civic groups. The city will provide water conservation materials to inform the system users of the ways to conserve water. The following are methods for informing the system users:

(1) First year program.

(A) Educational materials will be provided to all users of the system at city hall when their monthly water bill is paid. In addition, the city will have one (1) mail out of material during the first-year program. The mail out will be a fact sheet about the adoption of the water conservation plan.

(B) Newspaper releases shall be published in the local newspaper of general circulation in the city as part of the first-year plan. Two (2) news releases each year shall be published to inform the public of the water conservation plan in the city. If emergency conditions occur and/or supply problems are encountered, these news releases shall be published immediately and the public will be informed of the situation.

(C) Other water conservation activities such as water education programs in the school will be promoted by the city. In addition, the city will provide speakers, information, handouts and other materials as needed to promote the water conservation within the city and surrounding area. Tips for water conservation shall be printed on the monthly water bills at least two (2) times per year.

(D) All new connections shall be provided with information on water conservation methods and water saving devices for the home.

(E) Contracts with other political subdivisions.

(i) Should the opportunity ever present itself for the city to provide water under contractual agreement to another political subdivision, the accepting subdivision shall adopt this water conservation plan prior to receiving any water. Otherwise, the accepting political subdivision shall already have in effect a plan of their own that has been approved by the state water development board.

(ii) The city shall include similar provisions for any existing contracts in effect at the time of the writing and for acceptance of this plan. Currently, the city has no contracts with other political subdivisions.

(F) Water conservation literature. Information concerning water conservation literature is available from the state water development board. Included in the literature are subject areas of agricultural and municipal conservation as well as state water resources and planning literature and audio-visual materials. This pre-printed information will be the basis for public education and is available from the following agency:

Texas Water Development Board

P.O. Box 13231, Capitol Station Austin,

Texas 78711-3231

(2) Second and subsequent years activities; long-term public information.

(A) During the second and subsequent years, the city shall include information on the customer's utility bill reminding the users of the need for conserving water at least three (3) times per year. During the year, the city shall have available to all metered customers information informing them of the status of the water conservation activities and the current status of the efforts exhibited by the users for the most previous past six(6) months.

(B) Water conservation material shall be made available to schools, secondary and elementary, for the children to take home. Public speakers shall be made available to various organizations to promote water conservation.

(C) As previously stated, newspaper articles shall appear at least twice per year informing the public of the water conservation plan in the city.

(b) Plumbing codes. The city has adopted a plumbing code which has several provisions pertaining to water conservation. This code is strictly enforced by the inspection and water department.

(c) Retrofit program. Customers in existing buildings, which do not have water saving devices, should be encouraged to replace their old plumbing fixtures. The informational material provided to them will help acquaint them with the types of devices and the advantages of installing them in their buildings. The city will encourage local plumbing suppliers to stock water saving devices for new and retrofit installations.

(d) Water rate structures. The city is exploring a water rate schedule that encourages water conservation practices. Currently the rate structure has a base rate for 1st 1,000 gallons used and a step rate per thousand gallons charge for all water used over the 2nd 1,000 gallons. A 3rd step rate charge per thousand gallons is calculated for all water used after 3,000 gallons. The rate structure shall be adjusted as the requirements for operating the system and capital improvement costs increase. Monthly bills are prepared from meter readings in the system and the excess rate is calculated based on the amount of water metered.

(e) Meters. The current water system meters approximately 100% of the water used. Operations personnel are equipped to test all meters that appear to be excessively high or low based on the previous months' readings. Incorporated into the water conservation plan, is a case-by-case meter testing system. The City of Lamesa recently completed an AMR meter change out program of all city accounts, with options to convert to a fixed based system. All production meters are tested and calibrated annually.

(f) Water conservation landscaping. In order to reduce the demands placed on the water system by landscape and garden watering, the city, through its information and education program, will encourage customers and local landscaping companies to utilize water saving practices during installation of landscaping and gardens for residential and commercial institutions.

(g) Leak detection and repair. The current system has a leak detection program which will be maintained. The program includes the following:

- (1) Monthly water use is recorded and previous months are compared to the existing readings to confirm excessively high increases or decreases from the previous month. Monitoring of elevated tanks and ground storage tanks which would indicate a major break in the distribution system.
- (2) Visual inspection of wells, ground storage tanks, and water meters by operations personnel, to watch for situations that would indicate leaks in the system.
- (3) An adequate maintenance staff available for repair of leaks.

(h) Recycling and reuse. The city currently reuses their wastewater as irrigation water on agricultural land adjacent to the wastewater treatment plant. With the construction of our new activated sludge treatment plant, the city has the option of irrigating public parks and golf courses with the treated effluent, as well as stream discharge.

Sec. 13.04.125 Implementation and enforcement

The water conservation plan will be enforced by the following methods:

- (1) Service taps will not be allowed for customers who do not meet the requirements of the water conservation plumbing fixtures. An inspector for the city will be responsible for verifying that the new customer complies with the plumbing ordinance.
- (2) The informational material provided to customers will show the cost saving advantages to those who retrofit their buildings with water saving fixture.
- (3) The city inspector will not approve new construction unless it has met the proposed plumbing code.
- (4) The water and wastewater superintendent shall assume the role of inspector and the city inspector shall be in charge of enforcement of the plan.

Sec. 13.04.126 Conservation plan monitoring

Consumption data and status of water conservation will be reviewed annually.

Sec. 13.04.127 Public information suggestions

Suggestion on ways to save water which may be included in public information are listed below:

- (1) Bathroom.
 - (A) Take a shower instead of filling the tub and taking a bath. Showers usually use less water than tub baths.
 - (B) Install a low-flow showerhead which restricts the quantity of flow at 60 psi to no more than 3.0 gallons per minute.

(C) Do not use hot water when cold will do. Water and energy can be saved by washing hands with soap and cold water; hot water should only be added when hands are especially dirty.

(D) Reduce the level of the water being used in a bathtub by one or two inches if a shower is not available.

(E) Turn water off when brushing teeth until it is time to rinse.

(F) Do not let the water run when washing hands. Instead, scrub and then turn back on again to rinse. A cut-off valve may also be installed on the faucet.

(G) Shampoo hair in the shower. Shampooing in the shower takes only a little more water than is used to shampoo hair during a bath and much less than shampooing and bathing separately.

(H) Hold hot water in the basin when shaving instead of letting the faucet continue to run.

(I) Test toilets for leaks. To test for a leak, a few drops of food coloring can be added to the water in the tank. The toilet should not be flushed. The customer can then watch to see if the coloring appears in the bowl within a few minutes. If it does, the fixture needs adjustment or repair.

(J) Use a toilet tank displacement device. A one-gallon plastic milk bottle can be filled with stones or with water, recapped, and placed in the toilet tank. This will reduce the amount of water in the tank but still provides enough for flushing. (Bricks which some people use for this purpose are not recommended since they crumble eventually and could damage the working mechanism, necessitating a call to the plumber). Displacement devices should never be used with new low-volume flush toilets. Install a new low-volume flush toilet that uses 3.5 gallons or less per flush when building a new home or remodeling a bathroom.

(K) Install faucet aerators to reduce water consumption.

(L) Never use the toilet to dispose of cleansing tissues, cigarette butts, or other trash. This can waste a great deal of water and also places an unnecessary load on sewage treatment plant or septic tank.

(2) Kitchen.

(A) Use a pan of water (or place a stopper in the sink) for rinsing pots and pans and cooking implements when cooking rather than turning on the water faucet each time a rinse is needed.

(B) Never run the dishwasher without a full load. In addition to saving water, expensive detergent will last longer and a significant energy saving will appear on the utility bill.

(C) Use the sink disposal sparingly, and never use it for just a few scraps.

(D) Keep a container of drinking water in the refrigerator. Running water from the tap until it is cool is wasteful. Better still, both water and energy can be saved by keeping cold water in a picnic jug on a kitchen counter to avoid opening the refrigerator door frequently.

(E) Use a small pan of cold water when cleaning vegetables rather than letting the faucet run.

(F) Use only a little water in the pot and put a lid on it for cooking most food. Not only does this method save water, but food is more nutritious since vitamins and minerals are not poured down the drain with the extra cooking water.

(G) Use a pan of water for rinsing when handwashing dishes rather than running a faucet.

(H) Always keep water conservation in mind, and think of other ways to save in the kitchen. Small kitchen savings from not making too much coffee or letting ice cubes melt in a sink can add up in a year's time.

(3) Laundry.

(A) Wash only a full load when using an automatic washing machine (32 to 59 gallons are required per load).

(B) Use the lowest water level setting on the washing machine for light loads whenever possible.

(C) Use cold water as often as possible to save energy and to conserve the hot water for uses which cold water cannot serve. (This is also better for clothing made of today's synthetic fabrics).

(4) For appliances and plumbing.

(A) Check water requirements of various models and brands when considering purchasing any new appliance that uses water. Some use less water than others.

(B) Check all water line connections and faucets for leaks. If the cost of water is \$1.00 per 1,000 gallons, one could be paying a large bill for water that simply goes down the drain because of leakage. A slow drip can waste as much as 170 gallons of water each day, or 5,000 gallons per month, and can add as much as \$15.00 per month to the water bill.

(C) Learn to replace faucet washers so that drips can be corrected promptly. It is easy to do, costs very little, and can represent a substantial amount saved in plumbing and water bills.

(D) Check for water leakage that the customer may be entirely unaware of, such as a leak between the water meter and the house. To check, all indoor and outdoor faucets should be turned off, and the water meter should be checked. If it continues to run or tum, a leak probably exists and needs to be located.

(E) Insulate all hot water pipes to avoid the delays (and wasted water) experienced while waiting for the water to "run hot."

(F) Be sure the hot water heater thermostat is not set too high. Extremely hot settings waste water and energy because the water often has to be cooled with cold water before it can be used.

(G) Use a moisture meter to determine when house plants need water. More plants die from over-watering than from being on the dry side.

(5) Out-of-door use.

(A) Water lawns early in the morning during the hotter summer months. Much of the water used on the lawn can simply evaporate between the sprinkler and the grass.

(B) Use a sprinkler that produces large drops of water, rather than a fine mist, to avoid evaporation.

(C) Turn soaker hoses so the holes are on the bottom to avoid evaporation.

(D) Water slowly for better absorption, and never water in high winds.

(E) Forget about watering the streets or walks or driveways. They will never grow a thing.

(F) Condition the soil with compost before planting grass or flower beds so that water will soak in rather than run off.

(G) Fertilize lawns at least twice a year for root stimulation. Grass with a good root system makes better use of less water.

(H) Learn to know when grass needs watering. If it has turned a dull gray-green or if footprints remain visible, it is time to water.

(I) Do not water too frequently. Too much water can overload the soil so that air cannot get to the roots and can encourage plant diseases.

(J) Do not over-water. Soil can absorb only so much moisture and the rest simply runs off. A timer will help, and either a kitchen timer or an alarm clock will do. An inch and one-half of water applied once a week will keep most Texas grasses alive and healthy.

(K) Operate automatic sprinkler systems only when the demand on the town's water supply is lowest. Set the system to operate between four and six a.m.

(L) Do not scalp lawns when mowing during hot weather. Taller grass holds moisture better. Rather, grass should be cut fairly often so that only 1/2 to 3/4 inch is trimmed off. A better-looking lawn will result.

(M) Use water can or hand water with the hose in small areas of the lawn that need more frequent watering (those near walks or driveways or in especially hot, sunny spots.)

(N) Learn what types of grass, shrubbery, and plants do best in the area and in which parts of the lawn, and then plant accordingly. If one has a heavily shaded yard, no amount of water will make roses bloom. In West Texas, attractive arrangements of plants that are adapted to arid or semi-arid climates should be chosen.

(O) Consider decorating areas of the lawn with rocks, gravel, wood chips, or other materials now available that require no water at all.

(P) Do not "sweep" walks and driveways with the hose. Use a broom or rake instead.

(Q) Use a bucket of soapy water and use the hose only for rinsing when washing the car.

Sec. 13.04.128 Public utility profile

The utility profile and other documentation pertaining to the water conservation plan shall be kept on file in the office of the city secretary. (Ordinance adopting Code)

SECTION 2 That Chapter 13 entitled "Utilities", Article 13.05.005 Customer Classifications of the Code of Ordinances of the City of Lamesa, Texas is hereby amended in its entirety to read as follows

Sec. 13.05.005 Customer classifications

(a) Commercial connections.

- (i) An RPZ
 - (ii) shall be the minimum protection for all new or existing commercial connections which utilize the city's potable water supply unless approved by the water superintendent.
- (2) Additional assemblies may be required at point-of-use according to the degree of hazard as the city deems it necessary.

(b) Fire hydrant connection. An approved RPZ shall be the minimum protection for fire hydrant water meters which are being used for a temporary water supply during any construction or other uses which would pose a potential hazard to the public water supply.

- (i) It is the responsibility of all persons engaging in the use and rental of a fire hydrant water meter to abide by the conditions of this article. All fire hydrant water meter rentals shall meet the current requirements as provided for by the city.
- (2) Only city fire hydrant water meters with approved backflow prevention assemblies are allowed to be used within the city's boundaries.
- (3) Deposit fee for fire hydrant water meter with backflow prevention assembly. The deposit fee for fire hydrant water meters with backflow assemblies shall be \$1,000.00 (one thousand dollars).
- (4) All nonapproved fire hydrant meters which are found to be in use in the city will be confiscated and enforcement action taken against the responsible party.
- (5) Before use of a fire hydrant water meter an inspection of the connection shall be performed by the city.

(c) Fire suppression systems. All new or existing fire lines which utilize the city's potable water supply shall have installed an approved backflow prevention assemblies according to the degree of hazard. An approved DC or RPZ shall be the minimum protection for fire sprinkler systems.

- (i) It is the responsibility of all property owners and persons in charge of any premises to abide by the conditions of this article. In the event of any changes to the plumbing system, it is the responsibility of the property owners to notify the city. All costs associated with the purchase, installation, testing and repair of a DC or RPZ assembly is the responsibility of the property owner and persons in charge of any premises.

(2) All assemblies required on fire line suppression systems shall abide by the rules and regulations found in this article, with the exception that all testing on fire line suppression systems shall be completed by a licensed and registered fire line tester.

(d) Irrigation systems. All commercial irrigation systems and irrigation systems that contain mechanical injection stations shall be required to have RPZs. Residential irrigation systems shall be required to have a minimum of DC.

13-103

Supp. No. 3

(e) Mobile units. The connection of a mobile unit to any potable water system is prohibited unless such connection is protected by an air gap or an RPZ. Prior approval and annual testing of any backflow prevention assembly shall be provided to the city before connection to any potable water system.

(f) Multiple connection. Any premises requiring multiple service connections for adequacy of supply and/or fire protection will be required to install a backflow assembly on all service lines to the premises. The type of assembly will be determined by the degree of hazard in the event of an interconnection between services.

(g) Recreational vehicles.

(1) An HBVB shall be the minimum protection for all new or existing RV connections which utilize the city's potable supply.

(2) All connections to a public or private line shall be a nontoxic supply line

(h) Residential service connections. Any person who owns or controls any residential property which has been determined to have an actual or potential cross connection shall be required to eliminate the actual or potential cross connection and may be required to have an approved backflow assembly installed in accordance with this article.

(i) Grounds to disconnect. Any cross-connection control assembly that is not tested annually by a qualified tester with the results of the test provided to the city shall be ground to disconnect water service to an assembly.

(Ordinance O -02-13 adopted 1/22/13)

13-104

Supp. No. 3

Secs. 13.04.093-13.04.120 Reserved

SECTION 3. Severability. It is hereby declared to be the intention of the City Council of the City of Lamesa, Texas that the section, paragraphs, sentences, clauses, and phrases of this Ordinance are severable and, if any phrase, clause, sentences, paragraphs, or section of this Plan shall be declared unconstitutional by the valid judgment of decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Plan, since the same would not have been enacted by the City Council of the City of Lamesa, Texas without the incorporation into the Plan of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 4. Effective Date. That this Ordinance adopted hereby, shall become effective May 1, 2020

SECTION 6. Public Education. The City of Lamesa will periodically provide the public with information about the Plan, including information about the conditions under which each stage of the Plan is to be initiated or terminated and the drought response measures to be implemented in each stage. This information will be provided by means of press releases and /or utility bill inserts.

SECTION 7. Coordination with Regional Water Planning Groups. The service area of the City of Lamesa is located within the Llano Estacada Regional Water Planning Group ("Region "O") and the Canadian River Municipal Water Authority. The City Secretary is hereby authorized and directed to provide a copy of this Plan to same.

SECTION 8. Publication. That the City Secretary is hereby authorized and directed to cause publication of the descriptive caption of the Ordinance as an alternative method of publication as provided by law.

Upon being put to a vote, the foregoing ordinance was Passed, on First Reading on the 17th day of March, 2020 by a majority vote; and then on the 21st day of April, 2020, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas held pursuant to the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). There being a quorum present and acting throughout the meeting, the foregoing ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, and upon being put to a vote, the foregoing ordinance was Passed on Second and Final Reading and Adopted this 21st day of April, 2020 by a majority vote and ordered to be spread upon the minutes of the City Council of the City of Lamesa, Texas and recorded in the ordinance book thereafter.

ATTEST:

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: APRIL 21, 2020

AGENDA ITEM: 12

11SUBJECT: REQUEST FOR SPECIFIC USE PERMIT
PROCEEDING: Approval
SUBMITTED BY: City Staff
EXHIBITS: Ordinance, Second Reading
AUTHORITY: City Charter, City Code, Texas Government Code

SUMMARY STATEMENT

City Council to consider approving an Ordinance on Second reading approving specific use permit for the following property:

CASE NO. P&Z 20-3: To consider the petition of ISMAEL MORENO 610 N. CANYON to change the zone of the following property:

LOTS 1 BLK 9 OF THE LINDSEY ADDITION in the City of Lamesa, Dawson County, Texas

located at 610 N. CANYON, LAMESA, TX 79331 APPLICANT IS REQUESTING A SPECIFIC USE PERMIT TO PLACE A 28X56 MARVEL MANUFACTURED HOME AS HIS PRIMARY RESIDENCE. *(Building Official)*

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to consider approving an Ordinance on second reading approving specific use permit. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

ORDINANCE NO.

AN ORDINANCE GRANTING A SPECIFIC USE PERMIT TO ALLOW PLACEMENT OF A MANUFACTURED HOME ON LOT 1 BLOCK 9 OF THE LINDSEY ADDITION THE TOWN OF LAMESA, DAWSON COUNTY, TEXAS, LOCATED AT 610 NORTH CANYON, LAMESA, TEXAS, UPON RECOMMENDATION OF THE PLANNING AND ZONING COMMISSION.

On the this 17th day of March, 2020, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act, and there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for consideration and action at the meeting, to wit:

WHEREAS, the Code of Ordinances of the City of Lamesa provides that specific use permits may be granted for the use of property not otherwise allowed in certain zoning districts of the City upon application of the property owner and upon recommendation of the Planning and Zoning Commission of the City; and

WHEREAS, an application has been made for a specific use permit to allow placement of a manufactured home on the following described property, to-wit:

Lot 1 Block 9 of the Lindsey Addition to the Town of Lamesa, Dawson County, Texas; and

WHEREAS, said property is located within the city limits of the City of Lamesa, Texas, located at 610 North Canyon and is located within a R-1 District (Single-family residential); and

WHEREAS, the Planning and Zoning Commission of the City of Lamesa, Texas, after hearing such application and the arguments for and against the same, has voted to recommend to the City Council of the City of Lamesa, Texas, that such request for a specific use permit for the placement of a 28x56 Marvel manufactured home on such property be granted; and

WHEREAS, a public hearing where all interested persons were provided with an opportunity to be heard on the request for a specific use permit was held at City Hall, 601 South First Street, in the City of Lamesa, Texas, on March 17, 2020, which date is not less than fifteen days prior to the publication of a notice of such hearing in the Lamesa Press-Reporter, a newspaper of general circulation in the City of Lamesa, Texas; and

WHEREAS, after such hearing, the City Council of the City of Lamesa, Texas, finds that the use for which such specific use permit is sought will not be injurious to the neighborhood or otherwise detrimental to the public interest and welfare and will be in harmony with the general purpose of the Zoning Ordinances of the City of Lamesa, Texas, and that the recommendation of the Planning and Zoning Commission of the City of Lamesa, Texas, should be accepted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

SECTION ONE: The request for a specific use permit to allow the placement of a 28x56 Marvel manufactured home on the following described property located at 610 North Canyon, Lamesa, Texas, to-wit:

Lot 1, Block 9, of the Lindsey Addition to the Town of Lamesa, Dawson County, Texas,

be, and is hereby, **GRANTED.**

SECTION TWO: The provisions of this ordinance are to be cumulative and shall constitute an amendment to the zoning ordinances of the City of Lamesa, Texas, only as it applies to the hereinabove described property.

SECTION THREE: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of Lamesa, Texas, hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION FOUR: The City Secretary is hereby authorized and directed to publish the descriptive caption of this ordinance in the manner and for the length of time prescribed by Article IV, Section 24 of the City Charter and state law.

Upon being put to a vote, the foregoing ordinance was Passed, on First Reading on the 17th day of March, 2020; and

Upon being put to a vote, the foregoing ordinance was Passed, on Second Reading on the 21st day of April, 2020.

ATTEST:

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor

APPLICATION FOR SPECIFIC USE PERMIT

Date: 12/17/19

Case No. 20-3

City Planning & Zoning Commission
City of Lamesa
601 South First Street
Lamesa, Texas 79331

Committee/Commission Members:

You are respectfully requested to recommend to the City Council of the City of Lamesa that the hereinafter described tracts of land be changed by ordinance from the existing zoning district to zoning districts indicated as follows:

Lot 1, Block 9, Addition Lindsey
Address 610 N Canyon

Present use of property: _____

Desired use to be made of property?: To set a trailer house 28x56 Marvel
manufactured home - specific use permit - as his primary
residence.

Are there deed restrictions pertaining to intended use of property?

_____ Yes

No

Daniel Moore
Signature

806 535 2236
Telephone Number

610 N. Canyon
Address

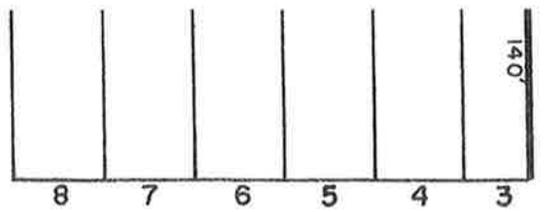
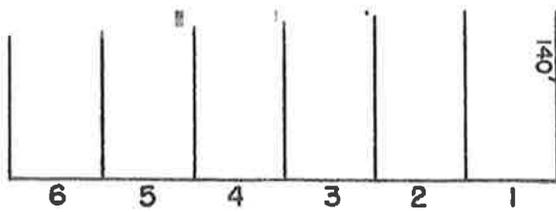
Lamesa TX 79331
City, State Zip

Date received: December 17, 2019 By Jda Rodriguez

Note: A fee of \$50.00, to publish and mail all notices, is filed with this application process.

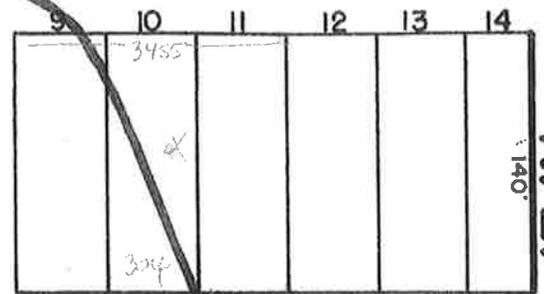
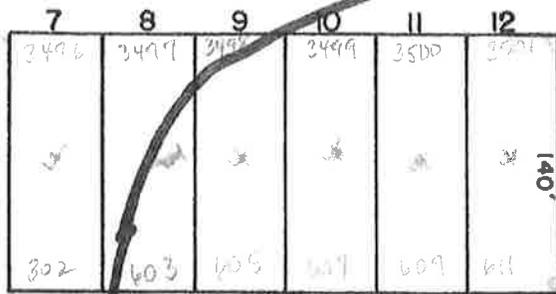
Effective August 1, 2014 a legal deed for the property listed above must accompany this application.

Your meeting will be on: 1/23/2020, (Thursday) ~~2019~~ at 4:00 pm at City Hall.
Someone on your behalf must attend in order for the case to be reviewed.



AVE.

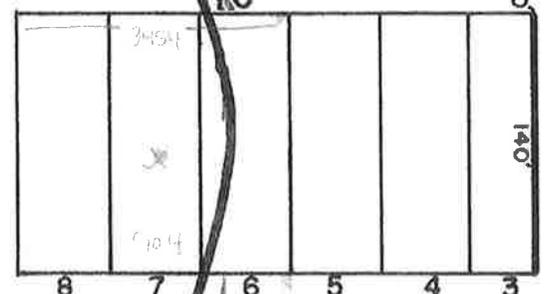
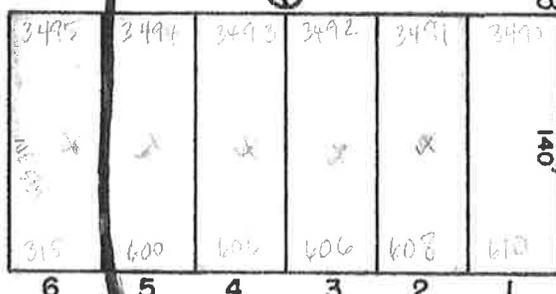
BOSTON



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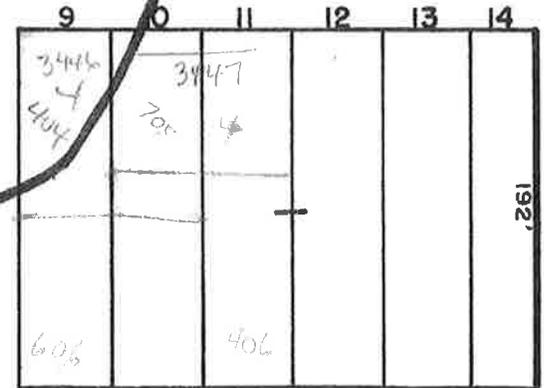
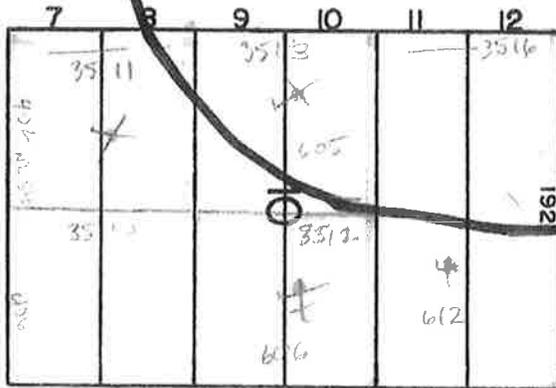
INDSEY N.E.

N.E.



AVE.

CANYON



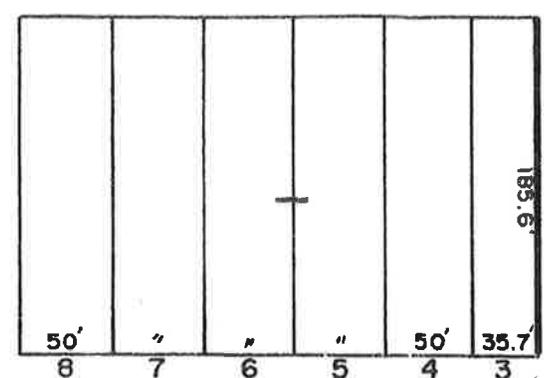
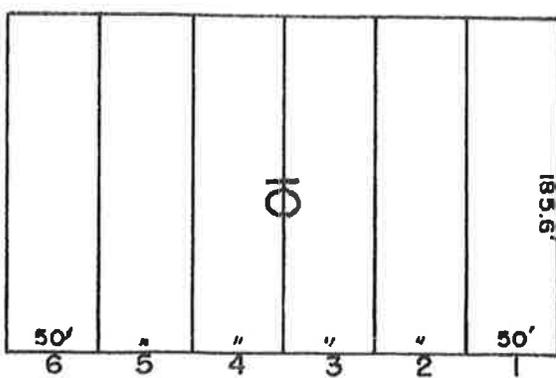
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ADDITION 6TH

AVE.

DETROIT

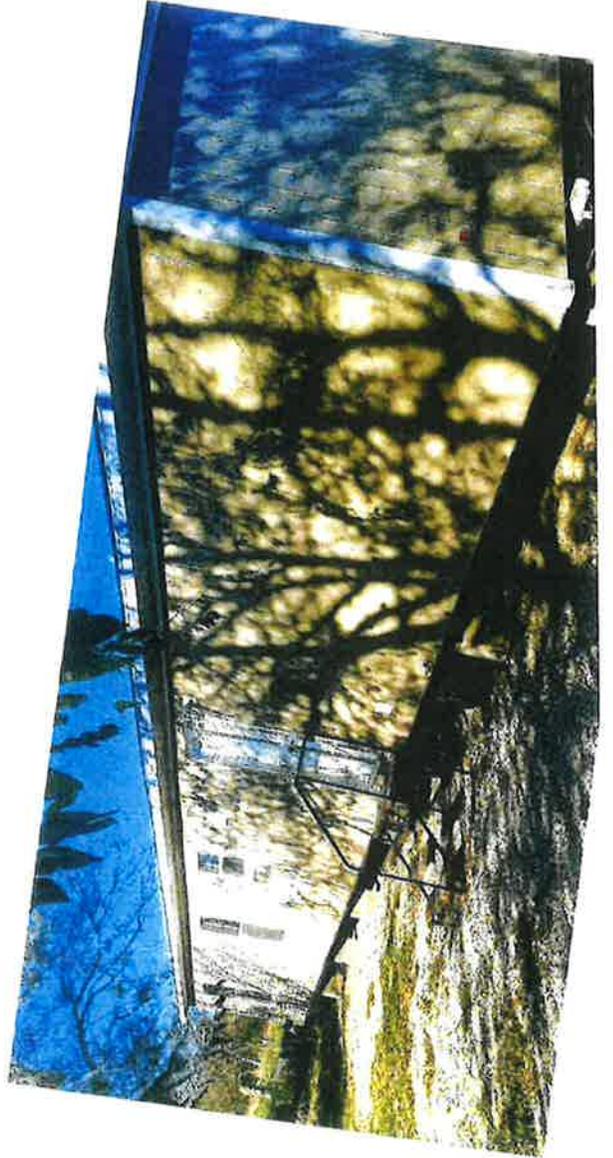
AVE.

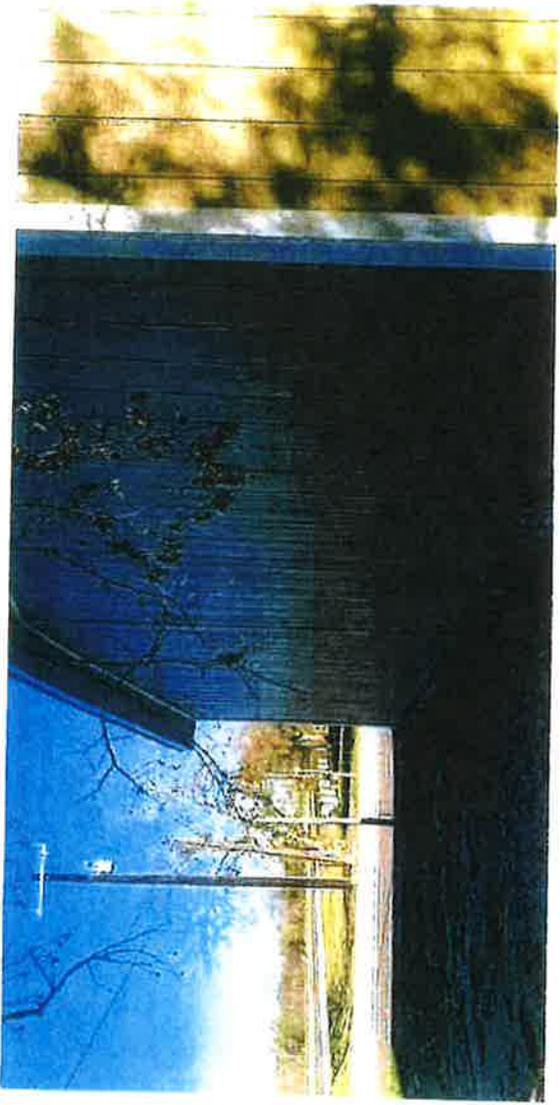


N.

ELGIN

7TH







CITY OF LAMESA

601 SOUTH 1ST STREET LAMESA, TEXAS 79331 TEL. 806-872-2124 FAX 806-872-4338

**NOTICE
PUBLIC HEARING
CITY OF LAMESA, TEXAS
PLANNING AND ZONING COMMISSION**

NOTICE is hereby given to all interested persons that the Planning and Zoning Commission of the City of Lamesa, Texas will hold a public hearing on FEBRUARY 27, 2020, at 4:00 PM in the City Hall, 601 South First Street, Lamesa, Texas.

AT WHICH TIME AND PLACE all interested persons will be given an opportunity to be heard after which hearing the Planning and Zoning Commission will make a determination in the following case:

**LOT 1 BLK 9 OF THE LINDSEY ADDITION in the City of
Lamesa, Dawson County, Texas**

That ISMAEL MORENO, 610 N. CANYON requested that the zoning district of the property described above, located at 610 N. CANYON, LAMESA, TX 79331. Applicant is REQUESTING A SPECIFIC USE PERMIT TO PLACE A 28X56 MARVEL MANUFACTURED HOME AS HIS PRIMARY RESIDENCE.

You are hereby invited to attend such public hearing and voice any comments you may have regarding such proposed zone change. If for any reason you are unable to attend the public hearing, you may return this form to Michael Lopez, Building Official, City of Lamesa, 601 South First Street, Lamesa, Texas 79331 with your comments as stated below, and your wishes will be made known to the members of the Planning and Zoning Commission.



City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: APRIL 21, 2020

AGENDA ITEM: 13

SUBJECT: A RESOLUTION OF THE CITY OF LAMESA, TEXAS FINDING THAT ONCOR ELECTRIC DELIVERY COMPANY LLC'S APPLICATION FOR APPROVAL TO AMEND ITS DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED, AUTHORIZING PARTICIPATION WITH ONCOR CITIES STEERING COMMITTEE, AUTHORIZING THE HIRING OF LEGAL COUNSEL AND CONSULTING SERVICES, FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY , FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW, REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL

PROCEEDING: Resolution

SUBMITTED BY: City Staff

SUMMARY STATEMENT

City Council to deny passing a resolution of the City of Lamesa, Texas finding that Oncor Electric Delivery Company LLC's application for approval to amend its distribution cost recovery factor pursuant to 16 Tex. Admin. Code Section 25.243 to increase distribution rates within the city should be denied; finding that the City's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the Company and Legal Counsel.

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to deny a resolution of the City of Lamesa, Texas finding that Oncor Electric Deliver Company LLC's application for approval to amend its Distribution Cost Recovery Factor pursuant to 16 Tex. Admin Code §25.243 to increase distribution rates within the city should be denied. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF LAMESA, TEXAS FINDING THAT ONCOR ELECTRIC DELIVERY COMPANY LLC'S APPLICATION FOR APPROVAL TO AMEND ITS DISTRIBUTION COST RECOVERY FACTOR TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; AUTHORIZING PARTICIPATION WITH ONCOR CITIES STEERING COMMITTEE; AUTHORIZING THE HIRING OF LEGAL COUNSEL AND CONSULTING SERVICES; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of Lamesa, Texas ("City") is an electric utility customer of Oncor Electric Delivery Company LLC ("Oncor" or "Company"), and a regulatory authority with an interest in the rates and charges of Oncor; and

WHEREAS, the Oncor Cities Steering Committee ("OCSC") is a coalition of similarly situated cities served by Oncor that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in Oncor's service area in matters before the Public Utility Commission ("Commission") and the courts; and

WHEREAS, on or about April 3, 2020, Oncor filed with the Commission an Application to Amend its Distribution Cost Recovery Factor ("DCRF"), Commission Docket No. 50734, seeking to increase distribution rates by \$75.9 million annually (an approximately \$0.88 increase to the average residential customer's bill); and

WHEREAS, the City of Lamesa will cooperate with OCSC in coordinating their review of Oncor's DCRF filing with designated attorneys and consultants, prepare a common response, negotiate with the Company, and direct any necessary litigation, to resolve issues in the Company's filing; and

WHEREAS, all electric utility customers residing in the City will be impacted by this ratemaking proceeding if it is granted; and

WHEREAS, working with the OCSC to review the rates charged by Oncor allows members to accomplish more collectively than each city could do acting alone; and

WHEREAS, OCSC's members and attorneys recommend that members deny Oncor's DCRF.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

SECTION 1. That the City is authorized to participate with OCSC in Commission Docket No. 50734.

SECTION 2. That, subject to the right to terminate employment at any time, the City of Lamesa hereby authorizes the hiring of the law firm of Lloyd Gosselink Rochelle & Townsend, P.C. and consultants to negotiate with the Company, make recommendations to the City regarding reasonable rates, and to direct any necessary administrative proceedings or court litigation associated with an appeal Oncor's DCRF application.

SECTION 3. That the rates proposed by Oncor to be recovered through its DCRF charged to customers located within the City limits, are hereby found to be unreasonable and shall be denied.

SECTION 4. That the Company shall continue to charge its existing rates to customers within the City.

SECTION 5. That the City's reasonable rate case expenses shall be reimbursed in full by Oncor within 30 days of the adoption of this Resolution.

SECTION 6. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 7. That a copy of this Resolution shall be sent to Tab Urbantke, Attorney for Oncor, at Hunton Andrews Kurth LLP, 1445 Ross Avenue, Suite 3700, Dallas, Texas 75202, and to Thomas Brocato, General Counsel to OCSC, at Lloyd Gosselink Rochelle & Townsend, P.C., P.O. Box 1725, Austin, TX 78767-1725, or tbrocato@lglawfirm.com.

PASSED AND APPROVED this 21st day of April, 2020.

Mayor

ATTEST:

City Secretary

APPROVED AS TO FORM:

City Attorney

Mr. Brocato's Direct Line: (512) 322-5857
Email: tbrocato@lglawfirm.com

MEMORANDUM

TO: Steering Committee of Cities Served by Oncor ("OCSC")
FROM: Thomas Brocato
Patrick Dinnin
DATE: April 7, 2020
RE: Oncor – Distribution Cost Recovery Factor ("DCRF") filing

CONFIDENTIAL/ATTORNEY-CLIENT COMMUNICATION
CITY ACTION REQUIRED NO LATER THAN JUNE 2, 2020

On April 3, 2020, Oncor Electric Delivery Company LLC ("Oncor" or "Company") filed an Application for Approval to Amend its Distribution Cost Recovery Factor ("DCRF") in Public Utility Commission of Texas ("Commission") Docket No. 50734. In the filing, the Company is seeking an increase in distribution revenues of \$75,889,531. This equals an approximately \$0.88 increase to the average residential customer's bill. This is Oncor's third DCRF filing under a law adopted in 2011 allowing electric utilities to file limited issue, limited review cases.

OCSC has engaged the services of a consultant, Mr. Karl Nalepa, to review the Company's filing. Mr. Nalepa will review the filing and identify adjustments that should be made to the Company's request. We are recommending that cities retaining original jurisdiction deny the requested relief.

The Commission's rules allow cities 60 days to act on this application. That deadline is June 2, 2020. **Accordingly, we request that each city retaining original jurisdiction schedule the draft resolution attached to this memorandum for consideration at their next council meeting.**

If you have any concerns or question please do not hesitate to contact me at (512) 322-5857, tbrocato@lglawfirm.com or Patrick Dinnin at 512-322-5848, pdinnin@lglawfirm.com. We appreciate your continued support.

MODEL STAFF REPORT REGARDING ONCOR'S APPLICATION TO AMEND ITS DISTRIBUTION COST RECOVERY FACTOR

The City is an electric utility customer of Oncor Electric Delivery Company LLC (“Oncor” or “Company”). The Oncor Cities Steering Committee (“OCSC”) is a coalition of similarly situated cities served by Oncor that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in Oncor’s service area in matters before the Public Utility Commission (“PUC” or “Commission”) and the courts.

On April 3, 2020, Oncor filed an Application to Amend its Distribution Cost Recovery Factor (“DCRF”) with each of the cities retaining original jurisdiction and with the Commission in Docket No. 50734. In the filing, the Company sought to increase distribution rates by \$75.9 million annually (an approximately \$0.88 increase to the average residential customer’s bill).

The resolution authorizes the City to join with OCSC to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

Purpose of the Resolution:

The purpose of the Resolution is to deny the DCRF amendment proposed by Oncor.

Explanation of “Be It Ordained” Sections:

1. This section authorizes the city to participate with OCSC as a party in the Company’s DCRF filing in PUC Docket No. 50734.
2. This section authorizes the hiring of Lloyd Gosselink and consultants to review the filing, negotiate with the Company, and make recommendations to the City regarding reasonable rates. It also authorizes OCSC to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the Commission.
3. This paragraph finds that the Company’s application is unreasonable and should be denied.
4. This section states that the Company’s current rates shall not be changed.
5. The Company will reimburse OCSC for its reasonable rate case expenses. Legal counsel and consultants approved by OCSC will submit monthly invoices that will be forwarded to Oncor for reimbursement.
6. This section merely recites that the resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.

7. This section provides Oncor and counsel for OCSC will be notified of the City's action by sending a copy of the approved and signed resolution to counsel.

ONCOR CITIES THAT HAVE CEDED ORIGINAL JURISDICTION

Abbott	Crowley	Jewett
Alma	Cumby	Jolly
Alvarado	Cushing	Josephine
Alvord	Dawson	Joshua
Angus	Dean	Justin
Anna	Dorchester	Kaufman
Annetta North	Dublin	Keene
Annetta South	Ector	Kemp
Annona	Edgecliff Village	Kerens
Appleby	Edgewood	Knollwood
Argyle	Edom	Krum
Athens	Elgin	Ladonia
Aurora	Elkhart	Lake Bridgeport
Bangs	Emhouse	Lake Dallas
Barry	Enchanted Oaks	Lakeside City
Bartlett	Eureka	Latexo
Bellevue	Eustace	Lavon
Blanket	Everman	Leona
Blooming Grove	Forney	Leroy
Boyd	Frost	Lindsay
Brownsboro	Garrett	Lipan
Buckholts	Gholson	Lorena
Buffalo	Godley	Lovelady
Burke	Golinda	Lowry Crossing
Bynum	Goodlow	Lucas
Caddo Mills	Gorman	Mabank
Cameron	Grandfalls	Malakoff
Campbell	Grandview	Malone
Caney City	Granger	Marquez
Canton	Grapeland	McGregor
Carbon	Gun Barrel City	Melissa
Centerville	Gunter	Mertens
Chico	Hebron	Milano
Chireno	Hewitt	Mildred
Clarksville	Hickory Creek	Milford
Cockrell Hill	Hideaway	Millsap
Collinsville	Holland	Mobile City
Comanche	Honey Grove	Moody
Como	Hubbard	Morgan's Point Resort
Cool	Hudson	Mount Calm
Corinth	Huntington	Murchison
Corsicana	Hutto	Mustang
Crandall	Italy	Nacogdoches
Crockett	Itasca	Navarro

ONCOR CITIES THAT HAVE CEDED ORIGINAL JURISDICTION

Nevada	Streetman
New Chapel Hill	Taylor
New Fairview	Terrell
Newark	Thorndale
Neylandville	Thorntonville
Northlake	Thrall
Oak Grove	Tira
Oak Leaf	Tool
Oak Valley	Trinidad
Oakwood	Valley View
Oglesby	Van Alstyne
Ovilla	Venus
Payne Springs	Weir
Pecan Gap	Wells
Pecan Hill	West
Penelope	Westbrook
Pflugerville	Wickett
Pleasant Valley	Wills Point
Ponder	Windom
Post Oak Bend	Wolfe City
Powell	Yantis
Poynor	Zavalla
Princeton	
Pyote	
Quinlan	
Ranger	
Reno - Lamar County	
Reno - Parker County	
Retreat	
Rhome	
Rice	
Richland	
Rockdale	
Rogers	
Rosser	
Roxton	
Royse City	
Runaway Bay	
Sadler	
Savoy	
Shady Shores	
Southmayd	
Springtown	
St. Paul	

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: APRIL 21, 2020

AGENDA ITEM: 14

SUBJECT: CITY STAFF REPORTS

SUBMITTED BY: City Staff

EXHIBITS:

SUMMARY STATEMENT

- a. **POLICE CHIEF REPORT:** Police Chief to report on the city's recent events.
- b. **FIRE CHIEF REPORT:** Fire Chief to report on the city's recent events
- c. **UTILITIES DIRECTOR REPORT:** Utilities Director to report on the city's recent events.

COUNCIL ACTION

No City Council action required.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: APRIL 21, 2020

AGENDA ITEM: 15

SUBJECT: INVESTMENT REPORT
SUBMITTED BY: Finance Director
EXHIBITS: Report

SUMMARY STATEMENT

Finance Director to report on the city's investments for the second quarter of FY 2019-2020.

COUNCIL ACTION

No City Council action required.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: APRIL 21, 2020

AGENDA ITEM: 16

SUBJECT: FINANCIAL REPORT
SUBMITTED BY: Finance Director
EXHIBITS: Report

SUMMARY STATEMENT

Finance Director to report on the city's finances.

COUNCIL ACTION

No City Council action required.



City of Lamesa Financial Statement Summary As of: March 31st, 2020

	Current Month-to-Date	Year-to-Date
General Fund (1)		
Revenues	\$ 244,530.75	\$ 3,318,955.18
Expenditures	\$ 464,255.86	\$ 2,304,179.85
Revenues Over/(Under) Expenditures	<u>\$ (219,725.11)</u>	<u>\$ 1,014,775.33</u>
Water Fund (2)		
Revenues	\$ 297,276.48	\$ 1,857,361.72
Expenditures	\$ 215,039.72	\$ 1,800,151.80
Revenues Over/(Under) Expenditures	<u>\$ 82,236.76</u>	<u>\$ 57,209.92</u>
Solid Waste Fund (3)		
Revenues	\$ 154,055.39	\$ 951,447.96
Expenditures	\$ 176,604.37	\$ 922,243.06
Revenues Over/(Under) Expenditures	<u>\$ (22,548.98)</u>	<u>\$ 29,204.90</u>
Golf Course Fund (18)		
Revenues	\$ 11,773.75	\$ 150,667.49
Expenditures	\$ 18,275.15	\$ 114,715.73
Revenues Over/(Under) Expenditures	<u>\$ (6,501.40)</u>	<u>\$ 35,951.76</u>
Wastewater & Collection (20)		
Revenues	\$ 125,856.39	\$ 738,317.31
Expenditures	\$ 35,520.42	\$ 364,055.09
Revenues Over/(Under) Expenditures	<u>\$ 90,335.97</u>	<u>\$ 374,262.22</u>
All Funds		
Revenues	\$ 833,492.76	\$ 7,016,749.66
Expenditures	\$ 909,695.52	\$ 5,505,345.53
Revenues Over/(Under) Expenditures	<u>\$ (76,202.76)</u>	<u>\$ 1,511,404.13</u>

01 -GENERAL FUND
 FINANCIAL SUMMARY

50.00% OF YEAR COMP.

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY						
01-TAXES		3,502,974.00	209,106.04	2,660,823.31	75.96	842,150.69
02-FRANCHISES AND STREET		459,500.00	3,186.27	207,998.64	45.27	251,501.36
03-PERMITS, LICENSES AND		32,400.00	1,422.55	16,406.58	50.64	15,993.42
04-FINES		48,000.00	5,049.35	31,260.07	65.13	16,739.93
05-RECREATIONAL AND RENTA		43,500.00	(818.49)	21,127.02	48.57	22,372.98
06-OTHER GOVERNMENTAL AGE		305,494.00	(2,600.00)	91,171.00	29.84	214,323.00
07-TRANSFERS		0.00	0.00	0.00	0.00	0.00
08-CHARGES FOR CURRENT SE		18,200.00	120.00	2,166.70	11.90	16,033.30
09-MISCELLANEOUS REVENUES		175,035.00	29,065.03	288,001.86	164.54	(112,966.86)
19-SOURCE (CHG TO 49XXX)		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		4,585,103.00	244,530.75	3,318,955.18	72.39	1,266,147.82

EXPENDITURE SUMMARY

GENERAL ADMIN SERVICES		231,090.00	36,918.86	118,111.77	51.11	112,978.23
FINANCIAL SERVICES		97,881.00	3,946.14	48,846.22	49.90	49,034.78
PERSONNEL/RISK MGT SERV		63,899.00	9,250.32	37,726.26	59.04	26,172.74
COMMUNITY DEVELOPMENT SER		1,050.00	121.36	487.26	46.41	562.74
HOUSING ASSISTANCE SERV		13,836.00	7,050.11	3,745.93	27.07	10,090.07
CITY COUNCIL		54,933.00	3,099.51	26,322.79	47.92	28,610.21
CITY HALL		135,155.00	6,691.11	81,885.64	60.59	53,269.36
INTERGOVERNMENTAL		46,690.00	4,186.41	40,775.84	87.33	5,914.16
MUNICIPAL COURT		146,680.00	12,142.28	63,197.45	43.09	83,482.55
VEHICLE REPAIR SERVICES		37,548.00	2,116.50	17,089.95	45.51	20,458.05
VEHICLE PREVENTIVE MNT		394.00	74.19	581.77	147.66	(187.77)
FIRE SERVICES		759,377.00	63,219.58	337,003.08	44.38	422,373.92
VOLUNTEER FIRE SERVICES		137,749.00	24,802.00	37,210.57	27.01	100,538.43
PD - GEN'L ADMIN SERV		222,539.00	17,559.33	86,690.98	38.96	135,848.02
COMMUNICATIONS SERVICES		303,909.00	23,567.76	107,968.50	35.53	195,940.50
GEN'L LAW ENFORCEMENT SER		1,092,550.00	91,916.82	477,232.75	43.68	615,317.25
CRIMINAL INVESTIGATIONS		185,016.00	14,231.33	76,077.91	41.12	108,938.09
JUVENILE SERVICES		0.00	0.00	0.00	0.00	0.00
ANIMAL CONTROL SERVICE		53,007.00	2,876.15	13,923.28	26.27	39,083.72
EMERGENCY MANAGEMENT SERV		20,600.00	11,286.63	12,595.77	61.14	8,004.23
NARCOTICS INTERDICTION		0.00	0.00	0.00	0.00	0.00
STREET MAINTENANCE SERV		364,161.00	35,649.66	313,846.15	86.18	50,314.85
STREET CONST/SEAL COAT		117,205.00	0.00	5,305.00	4.53	111,900.00
STREET CLEANING SERVICES		0.00	(1,058.14)	(2,190.31)	0.00	2,190.31
TRAFFIC SERVICES		168,261.00	23,663.34	71,096.84	42.25	97,164.16
INSPECTION SERVICES		197,661.00	20,449.41	98,266.83	49.71	99,394.17
PARK MAINTENANCE SERVICES		335,093.00	24,895.40	135,619.36	40.47	199,473.64
PARK IRRIGATION SERVICES		0.00	4,245.87	531.29	0.00	(531.29)
COMMUNITY BUILDING SERV		50,950.00	7,548.89	31,546.39	61.92	19,403.61
RECREATIONAL FACILITIES		270,465.00	12,674.55	56,994.01	21.07	213,470.99

CITY OF LAMESA
 FINANCIAL STATEMENT
 AS OF: MARCH 31ST, 2020

01 -GENERAL FUND
 FINANCIAL SUMMARY

50.00% OF YEAR COMP.

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
	SWIMMING POOL SERVICES	<u>80,341.00</u>	<u>1,130.49</u>	<u>5,690.57</u>	<u>7.08</u>	<u>74,650.43</u>
	TOTAL EXPENDITURES	5,188,040.00	464,255.86	2,304,179.85	44.41	2,883,860.15
	REVENUES OVER/(UNDER) EXPENDITURES	<u>(602,937.00)</u>	<u>(219,725.11)</u>	<u>1,014,775.33</u>	<u>168.31-</u>	<u>(1,617,712.33)</u>
	OTHER SOURCES (USES)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	<u>(602,937.00)</u>	<u>(219,725.11)</u>	<u>1,014,775.33</u>	<u>168.31-</u>	<u>(1,617,712.33)</u>

CITY OF LAMESA
 FINANCIAL STATEMENT
 AS OF: MARCH 31ST, 2020

02 -WATER & WASTEWATER ENTER.
 FINANCIAL SUMMARY

50.00% OF YEAR COMP.

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY						
	11-OPERATING REVENUES	3,951,433.00	297,276.48	1,829,252.10	46.29	2,122,180.90
	12-NON-OPERATING REVENUES	<u>195,423.00</u>	<u>0.00</u>	<u>28,109.62</u>	<u>14.38</u>	<u>167,313.38</u>
	TOTAL REVENUES	4,146,856.00	297,276.48	1,857,361.72	44.79	2,289,494.28
EXPENDITURE SUMMARY						
	WATER PRODUCTION SERVICES	2,008,273.00	85,626.39	751,327.44	37.41	1,256,945.56
	WATER DIST/WASTEWATER SER	1,876,549.00	73,021.11	738,575.01	39.36	1,137,973.99
	WASTEWATER TREATMENT SERV	0.00	18,577.19	75,862.95	0.00	(75,862.95)
	ENGINEERING SERVICES	95,770.00	5,957.92	29,419.69	30.72	66,350.31
	TECHNICAL SERVICES	82,010.00	5,468.79	29,498.60	35.97	52,511.40
	UTILITY BILLING/COLLECT	383,508.00	26,388.32	175,468.11	45.75	208,039.89
	INSPECTION SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL EXPENDITURES	4,446,110.00	215,039.72	1,800,151.80	40.49	2,645,958.20
	REVENUES OVER/(UNDER) EXPENDITURES	(299,254.00)	82,236.76	57,209.92	19.12-	(356,463.92)
	OTHER SOURCES (USES)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(299,254.00)	82,236.76	57,209.92	19.12-	(356,463.92)

CITY OF LAMESA
 FINANCIAL STATEMENT
 AS OF: MARCH 31ST, 2020

03 -SOLID WASTE ENTERPRISE
 FINANCIAL SUMMARY

50.00% OF YEAR COMP.

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY						
	05-RECREATIONAL AND RENTA	0.00	0.00	0.00	0.00	0.00
	21-OPERATING REVENUES	1,829,262.00	148,610.39	909,486.77	49.72	919,775.23
	22-NON-OPERATING REVENUES	<u>82,500.00</u>	<u>5,445.00</u>	<u>41,961.19</u>	<u>50.86</u>	<u>40,538.81</u>
	TOTAL REVENUES	1,911,762.00	154,055.39	951,447.96	49.77	960,314.04
EXPENDITURE SUMMARY						
	SOLID WASTE COLLECTION SV	1,086,452.00	140,306.41	509,251.60	46.87	577,200.40
	SANITARY LANDFILL SERVICE	922,380.00	27,061.27	348,274.66	37.76	574,105.34
	SPECIALIZED COLLECTION SV	150,406.00	5,333.95	31,348.09	20.84	119,057.91
	ENVIRONMENTAL HEALTH SERV	<u>101,889.00</u>	<u>3,902.74</u>	<u>33,368.71</u>	<u>32.75</u>	<u>68,520.29</u>
	TOTAL EXPENDITURES	2,261,127.00	176,604.37	922,243.06	40.79	1,338,883.94
	REVENUES OVER/(UNDER) EXPENDITURES	(349,365.00)	(22,548.98)	29,204.90	8.36-	(378,569.90)
	OTHER SOURCES (USES)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(349,365.00)	(22,548.98)	29,204.90	8.36-	(378,569.90)

CITY OF LAMESA
 FINANCIAL STATEMENT
 AS OF: MARCH 31ST, 2020

18 -MUNICIPAL GOLF COURSE
 FINANCIAL SUMMARY

50.00% OF YEAR COMP.

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
	09-MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00
	31-FEES AND DUES	<u>217,100.00</u>	<u>11,773.75</u>	<u>150,667.49</u>	<u>69.40</u>	<u>66,432.51</u>
	TOTAL REVENUES	217,100.00	11,773.75	150,667.49	69.40	66,432.51
<u>EXPENDITURE SUMMARY</u>						
	MUNICIPAL GOLF COURSE	<u>217,481.00</u>	<u>18,275.15</u>	<u>114,715.73</u>	<u>52.75</u>	<u>102,765.27</u>
	TOTAL EXPENDITURES	217,481.00	18,275.15	114,715.73	52.75	102,765.27
	REVENUES OVER/(UNDER) EXPENDITURES	<u>(381.00)</u>	<u>(6,501.40)</u>	<u>35,951.76</u>	<u>436.16-</u>	<u>(36,332.76)</u>
	REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	<u>(381.00)</u>	<u>(6,501.40)</u>	<u>35,951.76</u>	<u>436.16-</u>	<u>(36,332.76)</u>

CITY OF LAMESA
 FINANCIAL STATEMENT
 AS OF: MARCH 31ST, 2020

20 -WASTEWATER FUND
 FINANCIAL SUMMARY

50.00% OF YEAR COMP.

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>						
41-	OTHER FINANCING	<u>1,483,147.00</u>	<u>125,856.39</u>	<u>738,317.31</u>	<u>49.78</u>	<u>744,829.69</u>
	TOTAL REVENUES	1,483,147.00	125,856.39	738,317.31	49.78	744,829.69
<u>EXPENDITURE SUMMARY</u>						
	WASTEWATER	<u>1,126,957.00</u>	<u>35,520.42</u>	<u>364,055.09</u>	<u>32.30</u>	<u>762,901.91</u>
	TOTAL EXPENDITURES	1,126,957.00	35,520.42	364,055.09	32.30	762,901.91
	REVENUES OVER/(UNDER) EXPENDITURES	<u>356,190.00</u>	<u>90,335.97</u>	<u>374,262.22</u>	<u>105.07</u>	<u>(18,072.22)</u>
	OTHER SOURCES (USES)	<u>0.00</u>	<u>(488.73)</u>	<u>(3,337.16)</u>	<u>0.00</u>	<u>3,337.16</u>
	REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	<u>356,190.00</u>	<u>89,847.24</u>	<u>370,925.06</u>	<u>104.14</u>	<u>(14,735.06)</u>



City of Lamesa
Balance Sheet Summary
As of : March 31st, 2020

General Fund (1)

Assets	\$	5,310,446.51
Liabilities	\$	986,256.25

Water Fund (2)

Assets	\$	16,311,979.13
Liabilities	\$	11,942,745.73

Solid Waste Fund (3)

Assets	\$	4,413,695.56
Liabilities	\$	1,841,665.81

Golf Course Fund (18)

Assets	\$	168,504.03
Liabilities	\$	246,640.82

Wastewater & Collection (20)

Assets	\$	1,132,238.79
Liabilities	\$	750,071.23

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
01-1001	CASH IN BANK	1,930,629.14
01-1002	PETTY CASH	0.00
01-1003	RETURNED CHECKS	3,168.41
01-1004	TAXES RECEIVABLE-DELIQUENT	217,891.64
01-1005	TAXES RECEIVABLE CURRENT	74,644.74
01-1006	PROV. FOR UNCOLLECT TAXES	(175,502.12)
01-1007	MISC ACCT. RECEIVABLE	2,088.35
01-1008	PROV. UNCOLLEC. ACCT/REC	(184.11)
01-1009	PAVING LEIN RECEIVABLE	629,900.15
01-1010	UNCOLLECTABLE PAVING LEIN	(502,291.25)
01-1011	A/R LUBBOCK TASK FORCE	(1,886.02)
01-1012	A/R TNRCC	0.00
01-1013	OFFICE SUPPLIES INVENTORY	7,297.87
01-1014	DUE FROM DAWSON COUNTY	0.40
01-1015	CASH IN BANK - PAYROLL	0.00
01-1016	DUE FROM DEBT SERVICE	0.00
01-1017	FUEL TAX C.D.	0.00
01-1018	DUE TO/FROM 1997 TAN	0.00
01-1019	DUE TO/FROM SOLID WASTE FUND	0.00
01-1020	DUE FROM INVESTMENT FUND	2,449,795.84
01-1021	CAPITAL EQUIPMENT RESERVE	0.00
01-1022	BUILDING & COMPUTER RESERVE	0.00
01-1023	DUE FROM FIRE DEPT. GRANTS	0.00
01-1024	DUE FROM JUSTICE GRANT	0.00
01-1025	DUE TO/ FROM STATE AGENCY	0.00
01-1026	DUE FROM OTHER GOVERNMENTS	0.00
01-1027	DUE TO/FROM CAPITAL PROJECT	0.00
01-1028	SALES TAX RECEIVABLE	7,172.84
01-1029	DUE TO/FROM DEBT SERVICE	0.00
01-1030	DUE FROM MOTEL TAX FUND	0.00
01-1031	DUE TO/FROM SPECIAL REV. FUND	0.00
01-1032	DUE FROM INVESTMENT-CIVIC CTR.	0.00
01-1033	ACCOUNTS RECEIVABLE	0.00
01-1034	SALES TAX REC./TX COMPTROLLER	382,828.94
01-1035	DUE FROM IMS FLEX ACCT.	6,919.54
01-1036	FRANCHISE TAX RECEIVABLE	80,806.95
01-1037	DUE FROM WASTEWATER	0.00
01-1040	TAN I&S RESERVE	0.00
01-1044	CIP - F PARK LIGHT PROJECT	0.25
01-1045	CITY OF LAMESA - CFS FESTIVAL	4,869.11
01-1046	CRIME LINE	2,682.90
01-1047	PD SEIZURE FUND	11,635.57
01-1050	DUE TO/FROM RISK MGMT & SAFE	0.00
01-1055	DUE FROM INVESTMENT FUND	0.00
01-1056	DUE FROM TEXstar POOL	151,026.51
01-1060	DUE FROM ECONOMIC DEVELO	39,957.87
01-1061	DUE FROM BUILDING SECURITY	0.00
01-1062	DUE FROM PEG FUND	0.00
01-1063	DUE FROM POLICE DONATION FUND	0.00

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-1064	DUE FROM TECHNOLOGY FUND	0.00
01-1065	DUE FROM ECONOMIC DEV./AUDITOR	(13,792.01)
01-1066	DUE FROM S.W.A.T FUND	0.00
01-1067	DUE FOR TRUANCY FUND	0.00
01-1068	DUE FROM MUNICIPAL JURY FUND	0.00
01-1070	DUE FROM FORFEITED TRUST	0.00
01-1071	DUE FROM WWF-LAND PURCHASE	0.00
01-1072	DUE TO/FROM GOLF COURSE	0.00
01-1080	D.A.R.E.	0.00
01-1085	DUE FROM HOUSING AUTHORITY	0.00
01-1090	XFER FOR RETIREMENT/C.O.'	0.00
01-1095	DUE FROM LEAP	<u>785.00</u>
		<u>5,310,446.51</u>

TOTAL ASSETS

5,310,446.51

LIABILITIES

01-2013	PAVING LIEN REFUND PAYABLE	0.00
01-2014	SALES TAX PAYABLE	0.00
01-2015	VOUCHERS PAYABLE	529,472.01
01-2016	COMMUNITY BLDG.DEPOSITS	18,910.50
01-2017	REFUND OF CASH DEPOSITS	591.00
01-2018	WAGES PAYABLE	0.00
01-2019	GROUP INSURANCE PAYABLE	0.00
01-2020	WITHHOLDING TAX PAYABLE	0.00
01-2021	SOCIAL SECURITY PAYABLE	0.00
01-2022	T.M.R.S. PAYABLE	0.00
01-2023	AUTO ALLOWANCE PAYABLE	0.00
01-2024	BONDS	0.00
01-2025	DEDUCTIONS PAYABLE	0.00
01-2026	WORKERS COMPENSATION	(25.00)
01-2027	AIRPORT	0.00
01-2028	OPTIONAL LIFE PAYABLE	0.00
01-2029	DUE TO SWMF	0.00
01-2030	GOVERNOR'S TAX PAYABLE	0.00
01-2031	TRANS.FOR RET.BONDS	0.00
01-2032	DUE TO STATE AGENCY	0.00
01-2033	C.D.B.G.	0.00
01-2034	DUE TO LAMESA HOUSING	0.00
01-2035	TRANS. FROM DEVELOP. FUND	0.00
01-2036	TEEN COURT ADMIN FEE	420.00
01-2037	DUE TO RISK MGT & SAFETY	0.00
01-2038	DUE TO/FROM WATER FUND	0.00
01-2039	WARRANTS PAYABLE	0.00
01-2040	UNITED FUND	130.00
01-2041	SALES TX DUE TO LEDC -TX COMPT	63,804.82
01-2042	DUE TO LEAP -SALES TAX	63,804.82
01-2043	TMRS EMPLOYEE BACK PAY	886.49
01-2044	FLEX SPENDING ACCT. (FSA)	(5,427.49)
01-2045	PROV. FOR COMP.ABSENCES	(0.13)

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-2048	1992 C O DEBT-PRINCIPAL	0.00
01-2049	1992 C.O. DEBT	0.00
01-2050	ICMA-RC PAYABLE	0.00
01-2051	COURT BONDS PAYABLE	0.00
01-2052	COURT BUILDING SECURITY FUND	0.00
01-2053	COURT TECHNOLOGY FEE	0.00
01-2054	MVBA COLLECTIONS	514.75
01-2055	TAN I&S PRINCIPAL	0.00
01-2056	TAN I&S INTEREST	0.00
01-2057	NORTHLAND PEG FEES	0.00
01-2058	NTS PEG FEES	0.00
01-2070	GROUP INS. PRE-TAX	(12,037.12)
01-2075	EMPLOYEE REIMB. SICK LEAVE	0.00
01-2080	DEFERRED REVENUE-PAVING	0.00
01-2081	DEFERRED REVENUE-TAXES	117,034.28
01-2082	DEFERRED REVENUE-MISC. POLICE	(0.14)
01-2083	DEFERRED REVENUE REVITAL GRANT	0.00
01-2084	DEFERRED REVENUE- CIVIC CENTER	0.00
01-2085	AFLAC PRE-TAX	1,436.97
01-2086	DEFERRED REV.-POLICE DONATIONS	0.00
01-2087	DEFERRED REV.-COURTHOUSE PROJ.	0.00
01-2088	DEFERRED REVENUE-SWAT DONATION	0.00
01-2089	DEFERRED REVENUE/FIRE PROTECTI	0.00
01-2090	AFLAC POST TAX	636.94
01-2091	DEFERRED REV.-L.I.S.D. BUYMONE	1,286.50
01-2092	AIR MED CARE	185.00
01-2094	NEW YORK LIFE INS. PAYABLE	0.00
01-2095	VISION INS. PAYABLE	325.68
01-2096	EMPLOYEE LEGAL SERV. PAYABLE	181.30
01-2097	WORK BOOTS PAYABLE	(1,545.66)
01-2098	DEFERRED REV. - SPORTS COMPLEX	127,608.90
01-2099	JAE FITNESS PAYABLE	(745.03)
01-2150	ACCRUED PAYABLES	0.00
01-2160	ACCRUED PAYROLL LIABILITY	78,806.86
01-2999	PROFIT & LOSS	0.00
	TOTAL LIABILITIES	<u>986,256.25</u>
EQUITY		
=====		
01-3001	FUND BALANCE	3,309,414.93
01-3002	RESERVE-CAPITAL EQUIPMENT	0.00
01-3003	RESERVE-BUILDING & COMPUTER	0.00
01-3010	C.O. INTEREST	0.00
01-3011	C.O. PRINCIPAL	0.00
01-3012	TAN INTEREST	0.00
01-3013	TAN PRINCIPAL	0.00
01-3014	OTHER PRINCIPAL	0.00
01-3015	OTHER INTEREST	0.00
	TOTAL BEGINNING EQUITY	<u>3,309,414.93</u>

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
	TOTAL REVENUE	3,318,955.18
	TOTAL EXPENSES	<u>2,304,179.85</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,014,775.33
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>4,324,190.26</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	<u>5,310,446.51</u>

02 -WATER & WASTEWATER ENTER.

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
02-1001	CASH IN BANK	775,248.17
02-1002	CASH IN DRAWER	0.00
02-1003	DUE FROM INVESTMENTS/WATER DEP	30,647.64
02-1004	CAPITAL EQUIPMENT RESERVE	689,414.33
02-1005	W.S.G. CHGS. RECEIVABLE	140,019.60
02-10051	REFUNDS PAYABLE	1,521.70
02-10052	UTILITY A/R SUSPENSE	0.00
02-10053	UNAPPLIED US REVENUE	(21,862.06)
02-10054	US GL RECON REPORT	0.00
02-10059	UNBILLED REVENUE RECEIVABLE	0.00
02-1006	PROV.FOR UNCOLLECT. ACCTS	(45,898.76)
02-1007	INVENTORY SUPPLIES	177,155.25
02-1008	WW. TRMT PLNT .RES.INVESTMENTS	95,289.81
02-1009	UTILITY SYSTEM IMPROV RESERVE	0.00
02-1010	UNAMORTIZED TAN ISSUE COSTS	0.00
02-1011	AMORT.OF DISC. & PREMIUMS	0.00
02-1012	WATER SYSTEM LAND	33,460.47
02-1013	WATER RIGHTS PURCHASED	6,680,247.00
02-1014	WALKS, DRIVES & FENCES	10,292,588.09
02-1015	BUILDINGS	160,263.00
02-1016	WELLS & WELL HOUSES	0.00
02-1017	BOOSTER STAT. AND STORAGE	0.00
02-1018	WATER LINES,VALVES & FITT	0.00
02-1019	WATER TAPS AND METERS	6,816,494.00
02-1020	AUTOMOTIVE & MISC.EQUIP.	2,281,884.71
02-1021	FIRE HYDRANTS	0.00
02-1022	WATER SYST. DEPRECIATION	(12,615,688.00)
02-1023	SEWER SYSTEM-LAND & LAGOO	95,540.50
02-1024	SEWAGE LIFT STATIONS	0.00
02-1025	DISPOSAL PLANT	0.00
02-1026	SEWER LINES	0.00
02-1027	SEWER SYS. DEPRECIATION	0.00
02-1028	DUE TO/FROM SOLID WASTE	0.00
02-1029	ELECTRICAL INVENTORY	0.00
02-1030	WW LIFTSTATION/LUBBOCK HWY.	497.41
02-1031	ACCOUNTS REC. - TRRA	0.00
02-1032	06 TAN ISSUANCE COSTS	13,561.24
02-1033	06 TAN AMORTIZATION	39,036.00
02-1034	DUE TO FROM WATER FUND	0.00
02-1035	DUE FROM TCDP GRANT	0.00
02-1036	DUE FROM INV. FUND-TX NOTE 06	18,862.00
02-1037	DUE TO INV. - WELLS &TOWER	406,859.82
02-1039	WATER TREATMENT PLANT	0.00
02-1040	WW TRMT PLANT RES.	0.00
02-1041	USDA WATER IMPROVEMENT GRNT.	0.00
02-1050	CASH IN BANK-TRMT PLANT	0.00
02-1060	CIP - NEW WATER WELL PROJECT	(0.71)
02-1065	CIP - LUBBOCK HWY LIFTSTATION	0.16
02-1070	CIP - ELEVATED STORAGE TANK	0.24

02 -WATER & WASTEWATER ENTER.

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
02-1075	CIP - WATER MAIN IMP, HWY 87	(0.48)
02-1076	CIP - USDA WATER IMP. PROJECT	0.00
02-1080	NET PENSION ASSET (LIABILITY)	218,055.00
02-1081	DEFERRED OUTFLOW-PENSION CONTR	25,535.00
02-1082	DEFERRED OUTFLOW-PENSION INV E	3,248.00
02-1083	L.E.D.C. PRISON TOWER REC.	<u>0.00</u>
		<u>16,311,979.13</u>
TOTAL ASSETS		16,311,979.13

LIABILITIES

02-2010	DUE TO LAMESA EDC	0.00
02-2013		0.00
02-2025	REVENUE RECOVERY LIABILITY	(236.77)
02-2026	REVENUE RECOVERY FEES	3,304.45
02-2027	UNDEPOSITED METER DEPOSIT	0.00
02-2028	WATER DEPOSITS	269,739.98
02-2029	T.M.R.S. PAYABLE	0.00
02-2030	F.I.C.A. PAYABLE	0.00
02-2031	VOUCHERS PAYABLE	0.00
02-2032	BONDS PAYABLE-PRISON	0.00
02-2033	CONTRIBUTED BY DEVELOPERS	255,845.00
02-2034	CONTRIBUTED BY U.S. GOV'T	236,875.39
02-2035	RES.RETIRE.OF BONDS & INT	0.00
02-2036	EARNED SURPLUS INVESTED	0.00
02-2037	EARNED SURPLUS UNAPPROPR.	0.00
02-2038	INT. ON B.F. INVESTMENT	0.00
02-2039	TRANS. FOR RET. OF BONDS	0.00
02-2040	OPERATING TRANSFER	0.00
02-2041	BOND INTEREST EXPENSE	0.00
02-2042	HANDLING FEES	0.00
02-2043	CAPITAL PROJECT FUNDS	440,420.21
02-2045	PROV.COMPENSATED ABSENCES	41,251.02
02-2046	DUE TO/FROM GENERAL FUND	0.00
02-2047	DUE TO SOLID WASTE	0.00
02-2048	DUE TO RISK MGT & SAFETY	0.00
02-2049	1992 C.O. DEBT NON CURRENT	0.00
02-2050	NOTE PAYABLE- 2006 TAX NOTES	0.00
02-2051	NOTE PAYABLE-CAT FINANCE	0.00
02-2052	LEASE PAYABLE-AAIG(NON-CURRENT	1,511,529.07
02-2053	NOTES PAYABLE-WSB (NONCURREN).	(0.40)
02-2054	BONDS PAYABLE - USDA	4,248,000.00
02-2055	CONTRIBUTED CAPITAL-TCDP	864,400.00
02-2056	CONTRIBUTED CAPITAL-TDCJ	133,567.10
02-2057	DUE TO G/F - LAND PURCHASE	0.00
02-2058	DUE TO SWMF - LAND PURCHASE	75,000.00
02-2059	DUE TO CAP. PROJ.-LAND PURCHAS	0.00
02-2060	AFLAC PRE-TAX	0.00
02-2061	DUE TO/FROM GOLF COURSE FUND	0.00
02-2070	GROUP INS. PRE-TAX	0.00

02 -WATER & WASTEWATER ENTER.

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
02-2085	AFLAC PRE-TAX	0.00
02-2090	AFLAC POST TAX	0.00
02-2095	VISION INS. PAYABLE	0.42
02-2160	ACCRUED PAYROLL LIABILITY	27,642.79
02-2900	CURRENT PORTION 91 C.O.'S	0.00
02-2901	CURRENT PORTION - USDA	0.00
02-2902	CURRENT PORTION-2006 TAN	0.00
02-2903	CURRENT PORTION-CAT FINANCE	0.00
02-2904	LEASE PAYABLE-AAIG (CURRENT)	128,887.00
02-2905	NOTES PAYABLE-WSB (CURRENT)	(0.33)
02-2906	NOTES PAYABLE-SOUTH PLAINS COM	0.00
02-2909	TAX NOTE 2013 - ST	0.00
02-2910	TAX NOTE 2013 L-T	106,000.00
02-2911	CURRENT PORTION COMP ABSE	2,272.80
02-2912	TAX NOTE 2013-A L-T	152,000.00
02-2913	TAX NOTE 2013A - S-T	3,000.00
02-2914	TAX NOTE 2014 L-T	0.00
02-2915	TAX NOTE 2014 S-T	32,695.00
02-2916	TAX NOTE 2019 - LT	0.00
02-2920	DEFERRED REV-LIFTSTATION PROJ.	0.00
02-2925	CONJ. USE SERIES 2011-NONCURRE	1,256,574.00
02-2926	CONJ USE SERIES 2011-CURRENT	82,209.00
02-2927	REFUNDING 2010 - NON CURRENT	14,336.00
02-2928	REFUNDING SERIES 2010-CURRENT	26,382.00
02-2929	RECLAMATION 2010 - NON CURRENT	0.00
02-2930	RECLAMATION 2010 - CURRENT	0.00
02-2931	GROUNDWATER 2009-NON CURRENT	246,227.00
02-2932	GROUNDWATER 2009 - CURRENT	0.00
02-2933	GROUNDWATER 2008 - NONCURRENT	0.00
02-2934	GROUNDWATER 2009 - CURRENT	0.00
02-2935	GROUNDWATER 2005-NONCURRENT	0.00
02-2936	GROUNDWATER 2005 - CURRENT	0.00
02-2937	GROUNDWATER 2012-NONCURRENT	840,136.00
02-2938	GROUNDWATER 2012-CURRENT	28,402.00
02-2939	2014 BOND (2005) ST	86,724.00
02-2940	2014 BOND (2005) LT	36,866.00
02-2941	2014 PREMIUM (2005)	9,079.00
02-2942	2014 BOND (2006) ST	52,015.00
02-2943	2014 BOND (2006) LT	475,447.00
02-2944	2014 PREMIUM (2006)	73,088.00
02-2945	2017 BACKHOE LOADER LT	54,139.00
02-2946	2017 BACKHOE LOADER ST	16,938.00
02-2950	DEFERRED OUTFLOW-PENSION	111,991.00
02-2999	PROFIT & LOSS	0.00
	TOTAL LIABILITIES	<u>11,942,745.73</u>

02 -WATER & WASTEWATER ENTER.

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<u>EQUITY</u>		
=====		
02-3001	FUND BALANCE	4,312,023.48
02-3002	RESERVE-UTILITY SYSTEM IMPROV	0.00
02-3010	C.O. INTEREST	0.00
02-3012	TAN INTEREST	<u>0.00</u>
	TOTAL BEGINNING EQUITY	4,312,023.48
	TOTAL REVENUE	1,857,361.72
	TOTAL EXPENSES	<u>1,800,151.80</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	57,209.92
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>4,369,233.40</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	<u>16,311,979.13</u>

03 -SOLID WASTE ENTERPRISE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		

03-1001	CASH IN BANK	1,067,636.64
03-1002	CASH IN BANK - DEBT SERVICE	0.00
03-1003	CASH IN BANK - CAPITAL RESERVE	0.00
03-1004	DUE FROM GENERAL FUND	0.00
03-1005	DUE FROM WASTEWATER	0.00
03-10059	UNBILLED REVENUE RECEIVABLE	104,635.65
03-1006	DUE FROM WWF- LAND PURCHASE	75,000.00
03-1007	DUE FROM INVESTMENTS-DEBT SERV	0.00
03-1008	DUE FROM INV.-CAPITAL RESERVE	123,451.34
03-1010	UNAMORTIZED TAN ISSUE COSTS	0.00
03-1011	GARBAGE CHG. RECEIVABLE	96,435.49
03-1012	UNCOLLECTIBLE GARB.CHGS.	(34,563.37)
03-1013	GRANT PROCEEDS RECEIVABLE	0.00
03-1014	LAND	143,957.00
03-1015	BUILDINGS	2,386,652.61
03-1019	AUTOMOTIVE & MISC.EQUIP.	5,772,620.35
03-1020	DUE FROM INVESTMENT FUND	0.00
03-1021	CAPITAL EQUIPMENT RESERVE	47,430.79
03-1022	POST CLOSURE RESERVE	646,006.51
03-1023	ENVIROMENTAL OPER CENTER RES	0.00
03-1024	RESERVE FOR TAN I&S	0.00
03-1027	05 TAN ISSUANCE COSTS	0.00
03-1028	ACCUM. AMORT-ISSUANCE COSTS	(0.27)
03-1030	CIP - NEW LANDFILL CELL #4	(0.45)
03-1050	ACCUMULATED DEPRECIATION	(6,156,442.73)
03-1080	NET PENSION ASSET (LIABILITY)	124,449.00
03-1081	DEFERRED OUTFLOW-PENSION CONTR	14,573.00
03-1082	DEFERRED OUTFLOW-PENSION INV	<u>1,854.00</u>
		<u>4,413,695.56</u>
TOTAL ASSETS		4,413,695.56

LIABILITIES		

03-2010	DUE TO/FROM GENERAL FUND	0.00
03-2013		0.00
03-2020	DUE TO/FROM WASTE WATER	0.00
03-2021	POSTCLOSURE RESERVE	0.00
03-2022	DUE TO RISK MGT & SAFETY	0.00
03-2030	CONTRIBUTED CAPITAL - SCALE	41,191.00
03-2040	TAN INTEREST EXPENSE	0.00
03-2041	BOND INTEREST EXPENSE	0.00
03-2042	LOSS ON EQUIPMENT	0.00
03-2044	CUR.PROV FOR COMP.ABSENCE	4,700.74
03-2045	PROV-COMPENSATED ABSENCE	20,789.84
03-2049	1992 C.O. DEBT NON-CURRENT	0.00
03-2050	N/P - CATEPILLAR (DOZER)	(0.25)
03-2051	EST.LIAB.LANDFILL CLOSURE	548,301.66
03-2052	OUTSOURCE LEASE-MAD VAC S-T	0.00

03 -SOLID WASTE ENTERPRISE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
03-2053	CATEPILLAR LEASE - S-T	0.15
03-2054	2005 TAX NOTE -CURRENT PORTION	0.00
03-2055	N/P CATERPILLAR (BULLDOZER)	0.31
03-2056	TAN I&S INTEREST	0.00
03-2060	AFLAC PRE-TAX	0.00
03-2065	N/P KSB - GARBAGE TRUCK	0.00
03-2070	GROUP INS. PRE-TAX	0.00
03-2085	AFLAC PRE-TAX	0.00
03-2090	AFLAC POST TAX	0.00
03-2095	VISION INS. PAYABLE	0.00
03-2096	N/P-CATERPILLAR 930H - LT	0.00
03-2097	N/P - CATERPILLAR 930H - ST	0.00
03-2098	N/P CATERPILLAR (BACKHOE) ST	0.00
03-2160	ACCRUED PAYROLL LIABILITY	19,583.22
03-2165	N/P MACK TRUCK W/ SIDELOAD -LT	132,035.00
03-2166	N/P MACK TRUCK W/ SIDELOAD -ST	41,153.00
03-2901	CURRENT PORTION 92 C.O.'S	0.00
03-2902	CURRENT PORTION-1997 TAN	0.00
03-2903	OUTSOURCE LEASE- MAD VAC L-T	0.00
03-2904	CATEPILLAR LEASE - L-T	0.00
03-2905	2005 TAX NOTE (LT)	0.00
03-2906	ST-CATERPILLAR LOADER 2015	11,427.00
03-2907	LT - CATERPILLAR LOADER 2015	101,113.00
03-2908	ST-CATERPILLAR BULL DOZER 2015	40,520.00
03-2909	LT-CATERPILLAR BULL DOZER 2015	41,634.00
03-2910	TAX NOTE 2012 - LT	7,999.99
03-2911	TAX NOTE 2012 - ST	0.00
03-2912	2016 MACK DUMP TRUCK - LT	45,513.00
03-2913	2016 MACK DUMP TRUCK - ST	44,190.00
03-2914	TAX NOTE 2019 - LT	677,598.77
03-2950	DEFERRED INFLOW-PENSION	63,916.00
	TOTAL LIABILITIES	<u>1,841,665.81</u>
EQUITY		
=====		
03-3001	FUND BALANCE	2,435,596.67
03-3002	INVESTMENT IN PROPERTY	0.00
03-3003	UNRESERVED FUND BALANCE	0.00
03-3004	POSTCLOSURE RESERVE	107,228.18
03-3005	RESERVE ENVIROMENTAL OPER CNTR	0.00
03-3010	C.O. INTEREST	0.00
03-3012	TAN INTEREST	0.00
	TOTAL BEGINNING EQUITY	<u>2,542,824.85</u>
TOTAL REVENUE		951,447.96
TOTAL EXPENSES		<u>922,243.06</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		29,204.90
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>2,572,029.75</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>4,413,695.56</u>
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18 -MUNICIPAL GOLF COURSE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
18-1001	CASH	(107,871.12)
18-1002	MEMORIAL FUND	1,021.36
18-1005	GOLF FEES RECEIVABLE	43,380.95
18-1006	ALLOWANCE FOR BAD DEBTS	(30,326.00)
18-1020	LAND IMPROVEMENTS	79,362.32
18-1021	EQUIPMENT	326,363.08
18-1022	DEPRECIATION	(204,510.83)
18-1023	BUILDINGS & IMPROVEMENTS	25,634.27
18-1028	SALES TAX RECEIVABLE	0.00
18-1030	DUE TO/FROM WATER FUND	0.00
18-1080	NET PENSION ASSET (LIABILITY)	31,317.00
18-1081	DEFERRED OUTFLOW-PENSION CONTR	3,667.00
18-1082	DEFERRED OUTFLOW-PENSION INV.	<u>466.00</u>
		<u>168,504.03</u>
TOTAL ASSETS		168,504.03
LIABILITIES		
18-2010	DUE TO/FROM GENERAL FUND	0.00
18-2013	NOTES PAYABLE-OUTSORCE/CURR.	0.00
18-2014	SALES TAX PAYABLE	0.00
18-2015	NOTE PAYABLE-WELL FARGO-CURREN	0.00
18-2016	DUE TO RISK MGMT.	96,624.00
18-2017	NOTES PAYABLE	0.00
18-2018	NOTES PAYABLE - OUTSOURCE	0.00
18-2044	COMP. ABSENCES - CURRENT	2,762.21
18-2045	COMP. ABSENCES - LONG TERM	10,489.11
18-2160	ACCRUED PAYROLL LIABILITY	3,365.50
18-2902	RANGE BALL SERVER -ST PORTION	0.00
18-2903	PNC GOLF CAR LEASE - LT	61,497.00
18-2904	PNC GOLF CAR LEASE - ST	11,027.00
18-2906	RANGE BALL SERVER- LT PORTION	12,216.00
18-2907	TORO MOWER LT	32,576.00
18-2950	DEFERRED INFLOW-PENSION	<u>16,084.00</u>
TOTAL LIABILITIES		<u>246,640.82</u>
EQUITY		
18-3001	FUND BALANCE	(114,088.55)
TOTAL BEGINNING EQUITY		(114,088.55)
TOTAL REVENUE		150,667.49
TOTAL EXPENSES		<u>114,715.73</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		35,951.76
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(78,136.79)
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		168,504.03

20 -WASTEWATER FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
20-1001	CASH	1,015,431.46	
20-1010	SEWER CHARGES RECEIVABLE	60,840.12	
20-1020	DUE FROM INVESTMENT FUND	0.00	
20-1025	SEWER PLANT/LIFT STATIONS	<u>55,967.21</u>	
			<u>1,132,238.79</u>
TOTAL ASSETS			<u>1,132,238.79</u>
LIABILITIES			
20-2010	DUE TO GENERAL FUND	0.00	
20-2020	DUE FROM WASTEWATER FUND	0.00	
20-2916	TAX NOTE 2019 - L-T	<u>750,071.23</u>	
TOTAL LIABILITIES			<u>750,071.23</u>
EQUITY			
20-3001	FUND BALANCE	(<u>808.48</u>)	
TOTAL BEGINNING EQUITY		(808.48)	
TOTAL REVENUE		750,368.29	
TOTAL EXPENSES		<u>367,392.25</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		382,976.04	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>382,167.56</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>1,132,238.79</u>

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: APRIL 21, 2020

AGENDA ITEM: 17

SUBJECT: CITY MANAGER REPORT

SUBMITTED BY: City Manager

SUMMARY STATEMENT

City Manager to report on current activities and answer questions from the City Council.

COUNCIL ACTION

No City Council action required.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: APRIL 21, 2020

AGENDA ITEM: 18

SUBJECT: MAYOR'S REPORT

SUBMITTED BY: Mayor

SUMMARY STATEMENT

Mayor to report on future events.

COUNCIL ACTION

No City Council action required.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: APRIL 21, 2020

AGENDA ITEM: 19

ADJOURNMENT: *Announcement by the Mayor* – “The next regular meeting of the City Council of the City of Lamesa, Texas will be held at 5:30 p.m., on **Tuesday, May 19, 2020** at City Hall, 601 South First Street. Persons desiring to present business to the City Council at that meeting are directed to submit a request in writing to the City Secretary by **Wednesday, May 13, 2020**, in order to be included on the agenda. There being no other business, the meeting is hereby adjourned.”