

### CITY COUNCIL AGENDA

NOTICE IS GIVEN THAT THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS, WILL MEET IN A REGULARLY SCHEDULED MEETING AT 5:30 P.M. ON TUESDAY, AUGUST 27, 2019, 601 SOUTH FIRST STREET, FOR THE PURPOSE OF CONSIDERING AND TAKING OFFICIAL ACTION ON THE FOLLOWING ITEMS:

- 1. CALL TO ORDER:
- 2. INVOCATION:
- 3. FISCAL YEAR OCTOBER 2019-2020 BUDGET ADOPTION: Consider passing an ordinance on Second reading with record vote in accordance with State Law (Local Government Code, Chapter 102, Section 102.007) providing funds for the Fiscal Year beginning October 1, 2019, and ending September 30, 2020, by approving the budget for said period and appropriating and setting aside the necessary funds out of the General Fund, Water/Wastewater, Solid Waste funds for the maintenance and operation of the various departments and for various activities and improvements to the City. (City Manager)

THIS BUDGET WILL RAISE LESS REVENUE FROM PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$ -2,456, WHICH IS A -0.10% PERCENT DECREASE FROM LAST YEAR'S BUDGET. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS \$14.

- **4. CONSIDERATION FOR AMENDING UTILITY BILLS FOR DAWSON COUNTY AG FARM BARN:** City Council to consider amending Dawson County utility bills for Dawson County Ag Farm Barn for July 15, 2019 August 15, 2019 and August 16, 2019 September 15, 2019.
- **5. CITY MANAGER REPORT:** City Manager to report on current activities and answer questions from the City Council.
- 6. MAYORS REPORT: Mayor to report on future plans and goals.
- 7. ADJOURNMENT: The next regularly scheduled meetings of the City Council of the City of Lamesa will be September 3, 2019 at 5:30 P.M.
  - Sept. 3, 2019 City Council Meeting -
    - Ratify Proposed Tax Increase Reflected in the FY 2019/2020 Adopted Budget with record vote.
    - 1st Reading to Adopt Tax Ordinances (M&O, I&S, Combined Tax Rate) with record vote.
  - Sept. 10, 2019 City Council Meeting -
  - Sept. 17, 2019 City Council Meeting to be cancelled.

## Upcoming Meetings

- Sept. 3, 2019 City Council Meeting -
  - Ratify Proposed Tax Increase Reflected in the FY 2019/2020 Adopted Budget with record vote.
  - 1st Reading to Adopt Tax Ordinances (M&O, I&S, Combined Tax Rate) with record vote.
- Sept. 10, 2019 City Council Meeting -
  - 2<sup>nd</sup> Reading to Adopt Tax Ordinances (M&O, I&S, Combined Tax Rate) with record vote.
  - Authorize Warrants for FY 2019/2020
- Sept. 17, 2019 City Council Meeting to be cancelled.

#### CLOSED MEETINGS

The City Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by <u>Texas Government Code</u> Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

#### PUBLIC PARTICIPATION

The meeting will be held pursuant to the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items listed above. Persons desiring to address the City Council or express their opinion about a particular item on this agenda should notify the City Secretary before the meeting. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the City Secretary by the end of business hours on the Wednesday before the next meeting in order to be considered for inclusion on that agenda.

#### MEETING ACCESSIBILITY

Upon request, auxiliary aids and services will be provided to an individual with a disability in order to allow them to effectively participate in the city council meeting. Those requesting auxiliary aids or services should notify the contact person listed below at least twenty-four hours prior to the meeting by mail, telephone or RELAY Texas (1-800-735-2989)

#### Contact: Betty Conde at 806-872-4322

- **Telephone** (806) 872-4322
- **Fax** (806) 872-4338

#### CERTIFICATION OF NOTICE



I certify this amended agenda was posted at the City Hall, 601 South First Street, Lamesa, Texas at **4:45 p.m., August 23**<sup>rd</sup>, **2019** in accordance with Chapter 551.041 of the Government Code.

Betty Conde, City Secretary

DATE OF MEETING: AUGUST 27, 2019 AGENDA ITEMS: 1 & 2

1. CALL TO ORDER: Announcement by the Mayor. "This meeting is being held in accordance with the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items as posted. Persons desiring to address the City Council or express their opinion about a particular item on this agenda should complete a request at this time. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the City Secretary in order to be considered for inclusion on the agenda of the next meeting. A quorum being present as evidenced by the presence of \_\_\_\_ members of the City Council, this meeting is hereby called to order."

The following members are present:

JOSH STEVENS Mayor

BRANT STEWART Mayor Pro-tem/Council Member – District 1

MARIE A. BRISENO
RICK MORENO
DORE EVAN RODRIGUEZ
BOBBY G. GONZALES

Council Member – District 2
Council Member – District 4
Council Member – District 5

DOUGLAS MORRIS Council Member – District 6/Mayor Pro-tem

City Staff members present at the meeting:

SHAWNA D. BURKHART City Manager
BETTY CONDE City Secretary
RUSSELL CASSELBERRY Attorney

Members of the press present at the meeting:

Members of the public present at the meeting:

2. INVOCATION:

AND PLEDGE OF ALLEGIANCE.



DATE OF MEETING: AUGUST 27, 2019 AGENDA ITEM: 3

SUBJECT:

FISCAL YEAR OCTOBER 2019-2020 BUDGET - ADOPTION

PROCEEDING:

Ordinance; Second reading

SUBMITTED BY:

City Staff

**EXHIBITS**:

Ordinance

**AUTHORITY**:

State Law; Local Government Code, Chapter 102, Section 102.007

#### **SUMMARY STATEMENT**

Consider passing an ordinance on Second reading with <u>record vote</u> in accordance with State Law (Local Government Code, Chapter 102, Section 102.007) providing funds for the Fiscal Year beginning October 1, 2019, and ending September 30, 2020, by approving the budget for said period and appropriating and setting aside the necessary funds out of the General Fund, Water/Wastewater, Solid Waste funds for the maintenance and operation of the various departments and for various activities and improvements to the City.

THIS BUDGET WILL RAISE LESS REVENUE FROM PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$ -2,456, WHICH IS A -0.10% PERCENT DECREASE FROM LAST YEAR'S BUDGET. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS \$14.

#### **COUNCIL ACTION**

DISCUSSION:	
Motion by Council Member	to adopt on Second reading the Proposed 2019-
2020 Annual Budget, including the followi	ng statement (to be read aloud):

THIS BUDGET WILL RAISE LESS REVENUE FROM PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$ -2,456, WHICH IS A -0.10% PERCENT DECREASE FROM LAST YEAR'S BUDGET. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS \$14.

Motion seconded by Council I				otion
VOTING Josh Stevens Brant Stewart Marie A. Briseno RICK MORENO DORE EVAN RODRIQUEZ BOBBY G. GONZALES Doug Morris	"AYE"	"NAY"	"ABSTAIN"	
CITY MANAGER'S MEMORANDUM Recommend approval.				

#### ORDINANCE NO: O-

AN ORDINANCE ADOPTING AND APPROVING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020 AND MAKING APPROPRIATIONS FOR EACH DEPARTMENT, PROJECT, AND ACCOUNT; APPROVING REVISED BUDGET FIGURES FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2018; PROVIDING FOR NECESSARY TRANSFERS OF FUNDS BETWEEN ACCOUNTS AND DEPARTMENTS, IF REQUIRED; AND PROVIDING A SAVINGS CLAUSE.

On the this 22<sup>rd</sup> day of August, 2019, there came on and was held at the regular called meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act, and there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to wit:

**WHEREAS**, a budget for the Fiscal Year beginning October 1, 2019, and ending September 30, 2020, has been prepared by the City Manager; and

**WHEREAS**, the City Manager, on July 31, 2019, filed a proposed budget with the City Secretary for the Fiscal Year beginning October 1, 2019; and

**WHEREAS**, the City Secretary did post notice that said proposed budget had been filed and was available for public inspection; and

**WHEREAS**, the City Council did not hold two public hearings regarding the proposed property ad valorem tax rate at \$0.83406 due to it being equivalent to the effective tax rate and not exceeding the effective tax rate.

WHEREAS, On August 22<sup>rd</sup>, 2019, the City Council held a public hearing and adopted the 2019-2020 Budget Ordinance on 1<sup>st</sup> reading for the upcoming Fiscal Year. On August 27<sup>th</sup>, 2019, City Council will consider passing the Budget Ordinance on 2<sup>nd</sup> and final reading. It is determined the proposed budget for Fiscal Year 2019-2020 to be appropriate and correct in all respects and that all requirements of the law have been satisfied; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Lamesa:

**SECTION 1.** Subject to the applicable provisions of the State Law and the City Charter, the budget for the Fiscal Year beginning October 1, 2019, and ending September 30, 2020, as filed and submitted by the City Manager, and adjusted by the City Council, containing estimates of resources and revenues for the year from all of the various sources provided by the city, and the projects, operations, activities and purchases proposed to be undertaken during the year, together with the estimated costs thereof, and estimated amounts of all other proposed expenditures, is hereby approved and adopted.

- **SECTION 2.** (A) There is hereby appropriated from the funds indicated and for such purposes and other expenditures proposed in such budget, not to exceed for all such purposes for any department, the total amount of the estimated costs of the projects, operations, activities, purchases and other expenditures proposed for such department; and
- (B) The City Manager is hereby authorized to approve the transfer of allocated amounts between classifications, departments, and unappropriated surpluses if such transfers do not significantly change the work program contemplated in the approved budget.
- SECTION 3. THE BUDGET WILL RAISE LESS REVENUE FROM PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$-2,456, WHICH IS A -0.10 PERCENT DECREASE FROM LAST YEAR'S BUDGET. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS \$14.
- **SECTION 4.** The amounts set out under the headings "Revised or Estimated 2019-2020" shall be, and are hereby, authorized and approved as revised budget amounts for the Fiscal Year ending on September 30, 2019.

**SECTION 5.** Increases in fees and rates to be amended as follows: That Section §13.03.216 Water rates and charges is hereby amended as follows:

- (a) Rate schedule.
  - (1) The minimum rate for water, which shall be charged to all customers, except as otherwise provided, shall be \$42.70 per month effective October 1, 2019.
  - (2) Next two thousand gallons (each 1,000) shall be \$3.25.
  - (3) Each 1,000 gallons above three thousand shall be \$3.90.
  - (4) Increase of 10% on consumption rates related to the prison.
  - (5) Bulk Water Rate: \$15 per one thousand gallons (each 1,000).

That Section §13.03.217 Wastewater service rates and charges to be amended as follows:

(a) Minimum rate. The minimum rate for wastewater service, which shall be charged all customers, except as otherwise provided, shall be: (1) residential: \$26.00; and (2) commercial: \$34.50; per month effective October 1, 2019.

That Section §1.08.006 Park Fees is hereby amended as follows:

#### (d) Fees for Park Rentals and Deposits

#### (1) Forrest Park Community Center:

#### (A) Small Room (34' x 60')

Holds 88 people. 10 tables/8 chairs per table and 2 head tables with 4 chairs each.

Refundable Deposit \$150.00, 4 hour rental \$150.00, All day rental \$300.00.

#### (B) Large Room (46' x 60')

Holds 150-175 people. 20 tables/8 chairs per table and 2 head tables with 4 chairs each.

Refundable Deposit \$200.00, 4 hour rental \$200.00, All day rental \$400.00.

#### (C) Entire Building (80' x 60')

Capacity: 313. Holds 252 people. 30 tables/8 chairs per table and 3 head tables with 4 chairs per table.

Refundable Deposit \$350.00, 4 hour rental \$350.00, All day rental \$700.00

#### (D) Kitchen

Refundable Deposit \$100.00, 4 hour rental \$100.00, All day rental \$200.00.

#### (E) Non-Profits, Churches, Taxing Entities and Benefit Events

Refundable Deposit \$100.00, 4 hour rental \$100.00, All day rental \$200.00.

#### (F) Additional Information

On rentals, the customer has 1 hour to set up before the event starts. Each additional hour needed for the rental is \$50.00 per hour for the building and \$25.00 hour for the kitchen. There is a \$10.00 per hour per employee fee to set up any additional tables.

#### (2) Pioneer Park Building:

(A) Refundable Deposit \$50.00, All day rental \$100.00.15 tables/4chairs per table. Seats 60.No Alcohol/No Dancing

(B) Non-Profits, Churches, Taxing Entities and Benefit Events
Refundable Deposit \$25.00, All day rental \$25.00.

#### (3) Lamesa Court Yard "Park on Square"

#### Dances allowed / No Alcohol.

(A) Private weddings, parties, festivals, etc.

Refundable Deposit \$50.00, All day rental \$150.00. Includes one Porta-Toilet unit.

Dances, events.

Refundable Deposit \$100.00, All day rental \$300.00. Includes one Porta-Toilet unit.

(B) Non-Profits, Churches, Taxing Entities and Benefit Events
Refundable Deposit \$25.00, All day rental \$25.00.

#### (4) City Plaza

#### Dances allowed / No Alcohol.

(A) Private weddings, parties, festivals, etc.
Refundable Deposit \$75.00, All day rental \$125.00. Includes one Porta-Toilet unit.

Dances, events.

Refundable Deposit \$75.00, All day rental \$300.00. Includes one Porta-Toilet unit.

(B) Non-Profits, Churches, Taxing Entities and Benefit Events
Refundable Deposit \$25.00, All day rental \$25.00.

#### (5) Boys & Girls Club Pavilion Rental

#### No Dances allowed / No Alcohol.

- (A) Private weddings, parties, festivals, etc.

  Refundable Deposit \$75.00, All day rental \$125.00. Includes one Porta-Toilet unit.
- (B) Non-Profits, Churches, Taxing Entities and Benefit Events
  Refundable Deposit \$25.00, All day rental \$25.00.

Refundable deposits will be returned within 7 days if the facility was found clean at the end of the rental. The City retains the right not to refund deposits if the facility is found to be not clean at the end of the rental.

#### (6) RV Parking

(A) Guests may stay four (4) nights free of charge per month. Whether consecutive or not, after fourth (4<sup>th</sup>) night \$20.00 charge per night. Must be a tourist. Can not exceed more than 10 consecutive days.

#### (7) **Porta-Toilets**

- (A) Deposit \$50.00, Rental 50.00, per single unit per rental.
- (B) Non-Profits, Churches, Taxing Entities and Benefit Events
  Refundable Deposit \$25.00, Rental \$25.00 per single unit per rental.

#### (8) **Dumpsters**

- (A) Rental \$25.00
- (B) Non-Profits, Churches, Taxing Entities and Benefit Events
  Rental \$25.00.

That Section §1.08.006 Park Fees is hereby amended as follows:

- (c) Fees for use of adult softball field
  - (3) Non-Profits, Churches, Taxing Entities and Benefit Events
    Refundable Deposit \$25.00, Rental \$25.00.

Refundable deposits will be returned within 7 days if the facility was found clean at the end of the rental. The City retains the right not to refund deposits if the facility is found to be not clean at the end of the rental.

**SECTION 6**. The Investment Plan for the City has been reviewed and is approved for the Fiscal Year beginning October 1, 2019, and ending September 30, 2020.

**SECTION 7**. That should any section, paragraph, sentence, clause, phrase or word of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of this ordinance shall not be affected thereby.

**SECTION 8**. All ordinances and resolutions, or parts of ordinances and resolutions, in conflict with this Ordinance are hereby repealed, and are no longer in force or effect.

**SECTION 9**. This ordinance shall become effective upon adoption of its second and final reading by the City Council of the City of Lamesa, Texas and the effective date of the ordinance and all rates and appropriations contained herein shall be October 1, 2019.

Upon being put to a vote, the foregoing ordinance was Passed, on Second Reading on the 27<sup>th</sup> day of August, 2019, by a majority vote.

ATTEST;	APPROVED:		
Betty Conde	Josh Stevens		
City Secretary	Mayor		

DATE OF MEETING: AUGUST 27, 2019

AGENDA ITEM: 4

SUBJECT:

CONSIDERATION FOR AMENDING UTILITY BILLS FOR

**DAWSON COUNTY AG FARM BARN:** 

SUBMITTED BY:

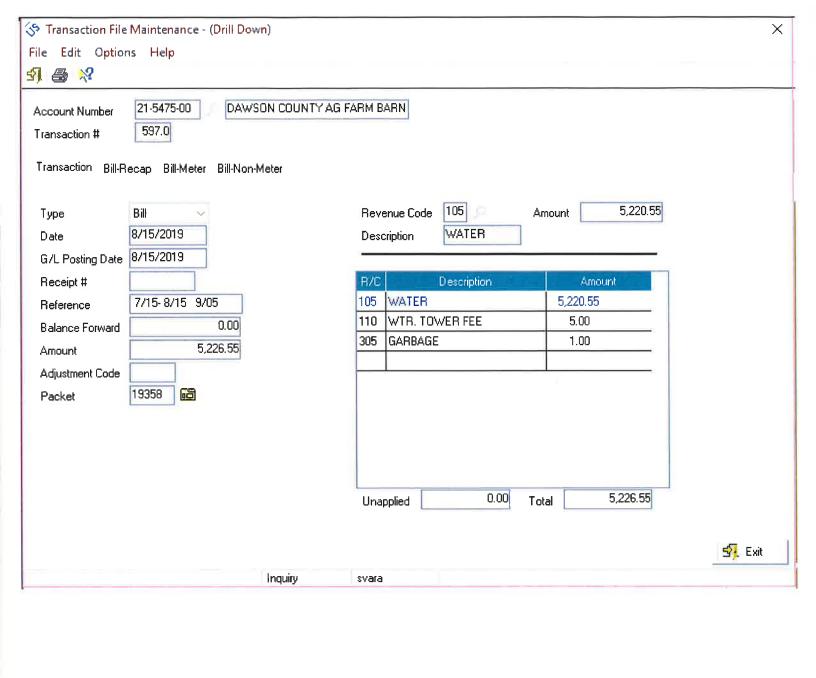
City Manager

#### **SUMMARY STATEMENT**

City Council to consider amending Dawson County utility bills for Dawson County Ag Farm Barn for July 15, 2019 – August 15, 2019 and August 16, 2019 – September 15, 2019.

#### **COUNCIL ACTION**

DISCUSSION:		
Motion by Council Member	to	. Motion seconded by
Council Member	and upon being put to a vote the motion	

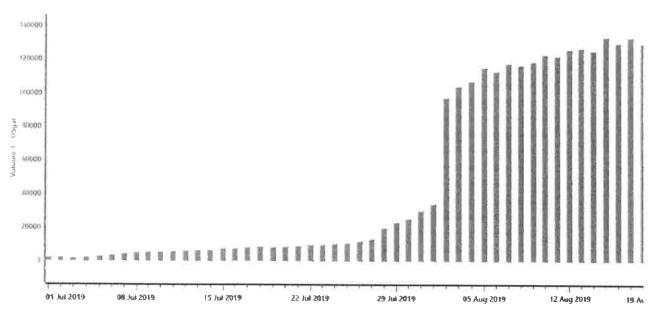


#### Log report

Period: Monday, July 1, 2019 - Monday, August 19, 2019

Customer: DAWSON COUNTY AG FARM BARN OIL MILL RD

Customer number: 21-5475-0001001 Serial number: 68753211



#### Log registers:

Reading time	Volume 1(USgal) - Consumption
18.08.2019	128923
17.08.2019	132486
16.08.2019	129276
15.08.2019	132903
14.08.2019	124793
13.08.2019	126278
12.08.2019	125394
11.08.2019	121477
10.08.2019	122414
09.08.2019	118231
08.08.2019	115949
07.08.2019	117212
06.08.2019	112447
05.08.2019	114586
04.08.2019	106428
03,08.2019	103337
02.08.2019	96490
01.08.2019	33019
31.07.2019	29120
30.07.2019	24600
29.07.2019	22455
28.07.2019	19219
27.07.2019	12718
26.07.2019	11017

25.07.2019	10182
24.07.2019	9846
23.07.2019	8963
22.07.2019	9113
21.07.2019	8154
20.07.2019	7942
19.07.2019	7617
18.07.2019	7738
17.07.2019	7324
16.07.2019	6789
<b>15.07</b> .2019	6633
14.07.2019	5987
13.07.2019	5841
12.07.2019	5504
11.07.2019	5264
10.07.2019	4952
09.07.2019	4824
08.07.2019	4269
<b>07</b> .07.2019	3591
06.07.2019	2857
05.07.2019	1989
04.07.2019	1561
03.07.2019	1526
02.07.2019	1552
01.07.2019	1334

JOB DATE: 8/19/2019 9:34 AM
JOB CODE: RC -RE-CHECK AFTER BILLING
GROUP: 511-2
STAFF: ARLENE

SERVICE ORDER #: 060575

JOB ACTION: MISC

ISSUED BY: SV

REQUESTED BY: DAWSON COUNTY AG FAR

LOCATION:

OIL MILL RD

ACCT NO#:

21-5475-00 DAWSON COUNTY AG FARM BARN

SERVICE		to to the state	LAST READ	READING 3841	NEW METER #	SET READING
ORDER NOTES		MONTH READ AUG 1505 JULY 1460 JUNE 1454	ING CONS -3102 159 -1505 45 -1460 6	17	ALSO RUN A	A LEAK REPORT
COMPLETION	NOTES:	OVERREAD: BILLED S/B CREDIT	READI	NG CORRECT:	:	
SUPERVISOR	NOTES:	meter off	Saw Z e Maybe	guys wi Teak,	ith School	ol working
COMPLETION DA	TE:	46-19-19				
WORKED BY:		AIS				
APPROVED BY:						

DATE OF MEETING: AUGUST 27, 2019 AGENDA ITEM: 5

SUBJECT:

**CITY MANAGER REPORT** 

SUBMITTED BY:

City Manager

#### **SUMMARY STATEMENT**

City Manager to report on current activities and answer questions from the City Council.

#### **COUNCIL ACTION**

No City Council action required.

DATE OF MEETING: AUGUST 27, 2019 AGENDA ITEM: 6

SUBJECT:

**MAYOR'S REPORT** 

SUBMITTED BY:

Mayor

#### **SUMMARY STATEMENT**

Mayor to report on future goals and events.

**COUNCIL ACTION** 

No City Council action required.

DATE OF MEETING: AUGUST 27, 2019 AGENDA ITEM: 7

**ADJOURNMENT:** Announcement by the Mayor - "The next regularly scheduled meeting of the City Council of the City of Lamesa will be **SEPTEMBER 3<sup>rd</sup>**, **2019** at 5:30 P.M."

### Upcoming Meetings

- Sept. 3, 2019 City Council Meeting -
  - Ratify Proposed Tax Increase Reflected in the FY 2019/2020 Adopted Budget with record vote.
  - 1st Reading to Adopt Tax Ordinances (M&O, I&S, Combined Tax Rate) with record vote.
- Sept. 10, 2019 City Council Meeting -
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