

THE STATE OF TEXAS }  
COUNTY OF DAWSON }  
CITY OF LAMESA }

**MINUTES OF THE CITY COUNCIL REGULARLY CALLED MEETING:**

**August 7, 2018**

On this the 17<sup>th</sup> day of July, 2018 at 5:30 P.M., there came on and was held a regularly called meeting of the City Council of the City of Lamesa, Dawson County, Texas. Notice of such meeting having been posted at the City Hall at 601 South First Street in the City of Lamesa, Texas in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551). The following items were listed on the notice and the following proceedings were had, viz.:

CALL TO ORDER: Mayor Stevens announced that the meeting was being held in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551), and that discussion and actions are limited to the agenda items as posted. A quorum being present as evidenced by the presence 6 City Council Members were present:

JOSH STEVENS	MAYOR
BRANT STEWART	COUNCIL MEMBER-DISTRICT 1(MAYOR PRO-TEM)
(ABSENT)MARIE BRISENO	COUNCIL MEMBER – DISTRICT 2
RICK MORENO	COUNCIL MEMBER – DISTRICT 3
JASON MORENO	COUNCIL MEMBER – DISTRICT 4
BOBBY G. GONZALES	COUNCIL MEMBER – DISTRICT 5
DOUG MORRIS	COUNCIL DISTRICT 6

City staff members present at the meeting:

SHAWNA D. BURKHART	CITY MANAGER
BETTY CONDE	CITY SECRETARY
RUSSELL CASSELBERRY	CITY ATTORNEY

Members of the press present at the meeting:

Herrel Hallmark

Members of the public present at the meeting:

Roxanne Cox	Robert Ramirez	Wayne Chapman
Cindy Sweet	Irma Ramirez	Leticia Dimas
Larry Duyck	Mike Lopez	Terri Stahl
Levi Roberts		

INVOCATION: Bobby G. Gonzales

**CONSENT AGENDA:** All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

**a) APPROVAL OF THE MINUTES:** Approval of the minutes of the council meetings held on July 16, 2018 and July 17, 2018.

Motion by Council Member Morris approved Item 3a. Motion seconded by Council Member Gonzales and upon being put to a vote the motion passed.

VOTING:                    "AYE" 6                    "NAY"                    "ABSTAIN"

**PROCLAMATION FOR "NATIONAL HEALTH WEEK" – SOUTH PLAINS RURAL HEALTH SERVICE:** City Council to issue a proclamation declaring August 12-18<sup>th</sup>, 2017 as "National Health Week."

**TEXAS SHORT TERM ASSET RESERVE PROGRAM (TEXSTAR):** City Council to consider approving the increase from \$200,000 to \$500,000 in investments in the Texas Short Term Asset Reserve Program.

Motion by Council Member Stewart to approve the increase from \$200,000 to \$500,000 in investments in the Texas Short Term Asset Reserve Program. Motion seconded by Council Member Morris and upon being put to a vote the motion passed.

VOTING:                    "AYE" 6                    "NAY"                    "ABSTAIN"

**EMPLOYEE ASSISTANCE PROGRAM (EAP) AGREEMENT WITH TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER:** City Council to consider approving an agreement with Texas Tech University Health Sciences Center to provide an Employee Assistance Program (EAP) to benefit City employees and volunteer firefighters.

Motion by Council Member Gonzales to approve an agreement with Texas Tech University Health Sciences Center to provide an Employee Assistance Program (EAP) to benefit City employees and volunteer firefighters. This is a renewal of an existing contract. Motion seconded by Council Member Stewart and upon being put to a vote the motion passed.

VOTING:                    "AYE" 6                    "NAY"                    "ABSTAIN"

**REQUEST FOR PROPOSALS/QUALIFICATIONS FOR BOND COUNSEL (USDA GRANT):**

Motion by Council Member Morris to. Requests for Qualification for Bond Counsel for the USDA Grant for opening and consideration of on the August 28<sup>th</sup>, 2018 Motion seconded by Council Member Stewart and upon being put to a vote the motion passed.

**VOTING:**                    "AYE" 6                    "NAY"                    "ABSTAIN"

**USDA GRANT RESOLUTION FOR COMMUNITY FACILITIES GRANT:** Consider passing a resolution authorizing the City of Lamesa to apply for Communities Facilities grant assistance under the Rules and Regulations of Rural Utilities Service, a department of U.S.D.A.

Motion by Council Member Gonzales passing a resolution authorizing the City of Lamesa to apply for Communities Facilities grant assistance under the Rules and Regulations of Rural Utilities Service, a department of U.S.D.A. Motion seconded by Council Member Jason Moreno and upon being put to a vote the motion passed.

**VOTING:**                    "AYE" 6                    "NAY"                    "ABSTAIN"

**REPAIR / REPLACEMENT OF CITY HALL DUCT WORK:** City Council to discuss and/or take action to select City Council's desired method of repairing or replacing the duct work at City Hall.

Motion by Council Member Morris to award the repair of City Hall duct work to Armstrong, Plumbing, Air and Electric(without the \$3250.00 for the Testing Adjusting and Balancing) Motion seconded by Council Member Stewart and upon being put to a vote the motion passed.

**VOTING:**                    "AYE" 6                    "NAY"                    "ABSTAIN"

**BUDGET AMENDMENT #5:** City Council to consider amending Ordinance O-20-17 on Second reading with respect to October 1, 2017 fiscal year budget.

Motion by Council Member Gonzales to consider amending Ordinance No.O-20-17 on Second reading with respect to October 1, 2017 fiscal year budget. Motion seconded by Council Member Jason Moreno and upon being put to a vote the motion passed.

**VOTING:**                    "AYE" 6                    "NAY"                    "ABSTAIN"

**BUDGET AMENDMENT #6:** City Council to consider amending Ordinance O-20-17 on First reading with respect to October 1, 2017 fiscal year budget.)

Motion by Council Member Morris to consider amending Ordinance No.O-20-17 on First reading with respect to October 1, 2017 fiscal year budget. Motion seconded by Council Member Gonzales and upon being put to a vote the motion passed.

**VOTING:**                    "AYE" 6                    "NAY"                    "ABSTAIN"

**AWARD CONTRACT TO REPAIR CITY FACILITIES ROOFS TO PRIME SOURCE CONSTRUCTION:** City Council to award repairs to City facilities roofs to Prime Source Construction. Paid by TML proceeds from a hail event dated Sept 16, 2016. The City is utilizing the TIPS State-approved co-op purchasing contract award through TEA (similar to Buyboard). (*City Manager & Scott Franklin, 4T Partnership/TML Partnership*)

Motion by Council Member Gonzales to. award repairs to City facilities roofs to Prime Source Construction. Paid by TML proceeds from a hail event dated Sept 16, 2016. The City is utilizing the TIPS State-approved co-op purchasing contract award through TEA (similar to Buyboard). Motion seconded by Council Member Stewart and upon being put to a vote the motion passed.

**VOTING:**                    "AYE" 6                    "NAY"                    "ABSTAIN"

**AWARD CONTRACT TO REPLACE CITY HALL ROOF TO PRIME SOURCE CONSTRUCTION:** City Council to award the replacement to City facilities roofs to Prime Source Construction. Paid by TML proceeds from a hail event dated Sept 16, 2016. The City is utilizing the TIPS State-approved co-op purchasing contract award through TEA (similar to Buyboard). The City Hall roof repair is paid for through savings achieved by 4T Partnership's assistance in bidding out all roof repairs. (*City Manager & Scott Franklin, 4T Partnership/TML Partnership*)

Motion by Council Member Morris to award the replacement to City facilities roofs to Prime Source Construction. Paid by TML proceeds from a hail event dated Sept 16, 2016. The City is utilizing the TIPS State-approved co-op purchasing contract award through TEA (similar to Buyboard). The City Hall roof repair is paid for through savings achieved by 4T Partnership's assistance in bidding out all roof repairs. Motion seconded by Council Member Gonzales and upon being put to a vote the motion passed.

**VOTING:**                    "AYE" 6                    "NAY"                    "ABSTAIN"



**CREATION OF BANK ACCOUNT FOR USDA GRANT FOR WATER INFRASTRUCTURE:** City Council to approve a resolution to open a bank account for the USDA Water Infrastructure Grant and designating the authorized signatories. The bank account will be a construction account. The approved signatories on each account will include: Shawna Burkhart, City Manager, Josh Stevens, Mayor, Brant Stewart, Mayor Pro-Tem, Dale Alwan, Police Chief and Betty Conde, City Secretary.

Motion by Council Member Morris to approve a resolution to open a bank account for the USDA Water Infrastructure Grant and designating the authorized signatories. The bank account will be a construction account. The approved signatories on each account will include: Shawna Burkhart, City Manager, Josh Stevens, Mayor, Brant Stewart, Mayor Pro-Tem, Dale Alwan, Police Chief and Betty Conde, City Secretary Motion seconded by Council Member Gonzales and upon being put to a vote the motion passed.

**VOTING:**                    "AYE" 6                    "NAY"                    "ABSTAIN"

**CREATION OF BANK ACCOUNT FOR USDA COMMUNITY FACILITIES GRANT:** City Council to approve a resolution to open a bank account for the USDA Communities Facilities (CF) Grant and designating the authorized signatories for the account. The bank account will be a CF Grant account (deposits and transfers only). The approved signatories on each account will include: Shawna Burkhart, City Manager, Josh Stevens, Mayor, Brant Stewart, Mayor Pro-Tem, Dale Alwan, Police Chief and Betty Conde, City Secretary (*City Manager and Finance Director*)

Motion by Council Member Gonzales to approve a resolution to open a bank account for the USDA Communities Facilities (CF) Grant and designating the authorized signatories for the account. The bank account will be a CF Grant account (deposits and transfers only). The approved signatories on each account will include: Shawna Burkhart, City Manager, Josh Stevens, Mayor, Brant Stewart, Mayor Pro-Tem, Dale Alwan, Police Chief and Betty Conde, City Secretary. Motion seconded by Council Member Stewart and upon being put to a vote the motion passed.

**VOTING:**                    "AYE" 6                    "NAY"                    "ABSTAIN"

**RESENTATION TO GOVERNING BODY OF THE CITY'S 2018 CERTIFIED APPRAISAL ROLL, EFFECTIVE TAX RATE AND ROLLBACK TAX RATE CALCULATIONS:** City Manager to present to City Council the City's 2018 Certified Appraisal Roll, the Effective Tax Rate and the Rollback Tax Rate Calculations as certified by the Dawson County Central Appraisal District, Chief Appraiser Norma Brock.

**AD VALOREM TAX RATE – 2018:** City Council to discuss and set the proposed tax rate, consider voting to holding two (2) public hearings on a proposal to increase the total tax revenues of the City of Lamesa from properties on the tax roll and **take a record vote** on the following dates:

- Proposed 1<sup>st</sup> Public Hearing: Tuesday, August 21<sup>st</sup>, 2018, 5:30 p.m. at City Hall, 601 S. 1<sup>ST</sup> Street, Lamesa, TX.
- Proposed 2<sup>nd</sup> Public Hearing – Tuesday, August 28<sup>th</sup>, 2018, 5:30 p.m. at City Hall, 601 S. 1<sup>ST</sup> Street, Lamesa, TX.

Motion by Council Member Jason Moreno to set the proposed tax rate at 0.830000 and hold two (2) public hearings on a proposal to increase the total tax revenues of the City of Lamesa from properties on the tax roll on **August 21, 2018** at 5:30 p.m. and on **August 28, 2018** at 5:30 p.m. Motion seconded by Council Member Rick Moreno and upon being put to a vote the motion passed.

**(VOTE BY SHOW OF HAND)**



VOTING	“AYE”	“NAY”	“ABSTAIN”
Josh Stevens	√	_____	_____
Brant Stewart	√	_____	_____
Marie Briseno	_____	_____	_____
Rick Moreno	√	_____	_____
Jason Moreno	√	_____	_____
Bobby G. Gonzales	√	_____	_____
Doug Morris	_____	√	_____

**FY 201/2019 BUDGET DISCUSSION / WORKSHOP:** Council to meet with city staff to discuss and make changes to the 2018 – 2019 Proposed Operating Budget.

- General Fund Proposed Budget (*Department Heads and City Manager*)
- Water/Wastewater Utility Fund Proposed Budget (*Department Heads and City Manager*)
- Solid Waste Fund Proposed Budget (*Department Heads and City Manager*)
- All Other Funds Proposed Budgets (*Department Heads and City Manager*)
- Other Fees (*Department Heads and City Manager*)
- Capital Needs (*Department Heads and City Manager*)

**DEPT REPORT:** Dept reported on current activities and answer questions from the City Council.

- MS Crude and Cactus Bike Ride Update.

**CITY MANAGER REPORT:** City Manager to report on current activities and answer questions from the City Council.

**MAYORS REPORT:** Mayor to report on future plans and goals.

**ADJOURNMENT:** *The next regularly scheduled meetings of the City Council of the City of Lamesa will be August 9<sup>th</sup>, 2018 at 5:30 P. M.*

## ***Upcoming Meetings***

- **August 9, 2018 (Thursday)** Regularly Scheduled Meeting/Budget Meeting
- **August 21, 2018 (Tuesday)**-Regularly Scheduled Meeting
- **August 28, 2018 City Council Meeting –**
  - LEDC/LEAP Budget Presentation and Adoption
  - 2<sup>nd</sup> Reading of Budget Ordinance
  - 2<sup>nd</sup> Public Hearing on Proposed Tax Rate
- **Sept. 4, 2018 City Council Meeting -**
  - Ratify Proposed Tax Increase Reflected In the FY 2017/2018 Adopted Budget with record vote.
  - 1<sup>st</sup> Reading to Adopt Tax Ordinances (M&O, I&S, Combined Tax Rate) with record vote.
- **Sept. 11, 2018 City Council Meeting -**
  - 2<sup>nd</sup> Reading to Adopt Tax Ordinances (M&O, I&S, Combined Tax Rate) with record vote.
  - Authorize Warrants for FY 2018/2019
- **Sept. 18, 2018 City Council Meeting -**

Pursuant to the provisions of the Texas Open Meetings Act, the City Council certifies that the items above are a full record of the subject matter of each deliberation and indicates each vote, order, decision or other action taken by the City Council of the City of Lamesa, Texas at the meeting held on the date indicated above. Ratified and approved at the regularly called meeting of the City Council of the City of Lamesa, Texas held on August 7, 2018.

ATTEST:

APPROVED:

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Betty Conde

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Josh Stevens



City Secretary

Mayor