



CITY COUNCIL AGENDA

NOTICE IS GIVEN THAT THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS, WILL MEET IN A REGULARLY SCHEDULED MEETING AT 5:30 P.M. ON TUESDAY, AUGUST 7, 2018, 601 SOUTH FIRST STREET, FOR THE PURPOSE OF CONSIDERING AND TAKING OFFICIAL ACTION ON THE FOLLOWING ITEMS:

1) **CALL TO ORDER:**

2) **INVOCATION:**

3) **CONSENT AGENDA:** All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

APPROVAL OF THE MINUTES: Approval of the minutes of the council meetings held on July 16th, 2018 and July 17th, 2018.

4) **PROCLAMATION FOR "NATIONAL HEALTH WEEK" – SOUTH PLAINS RURAL HEALTH SERVICE:** City Council to issue a proclamation declaring August 12-18th, 2018 as "National Health Week." (*City Manager*)

5) **TEXAS SHORT TERM ASSET RESERVE PROGRAM (TEXSTAR):** City Council to consider approving the increase from \$200,000 to \$500,000 in investments in the Texas Short Term Asset Reserve Program. (*City Manager and Finance Director*)

6) **EMPLOYEE ASSISTANCE PROGRAM (EAP) AGREEMENT WITH TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER:** City Council to consider approving an agreement with Texas Tech University Health Sciences Center to provide an Employee Assistance Program (EAP) to benefit City employees and volunteer firefighters. (*Human Resources Director*)

7) **REQUEST FOR PROPOSALS/QUALIFICATIONS FOR BOND COUNSEL (USDA GRANT):** City Council to consider requesting submittals of Requests for Qualification for Bond Counsel for the USDA Grant. Opening of submittals and award will be August 28th, 2018. (*City Manager*)

8) **USDA GRANT RESOLUTION FOR COMMUNITY FACILITIES GRANT:** Consider passing a resolution authorizing the City of Lamesa to apply for Communities Facilities grant assistance under the Rules and Regulations of Rural Utilities Service, a department of U.S.D.A. (*City Manager*)

9) **REPAIR / REPLACEMENT OF CITY HALL DUCT WORK:** City Council to consider taking action to award the repair of City Hall duct work to Armstrong Plumbing, Air and Electric. (*City Manager*)

10) **BUDGET AMENDMENT #5:** City Council to consider amending Ordinance O-20-17 on Second reading with respect to October 1, 2017 fiscal year budget. (*City Manager & Finance Director*)

11) **BUDGET AMENDMENT #6:** City Council to consider amending Ordinance O-20-17 on First reading with respect to October 1, 2017 fiscal year budget. (*City Manager & Finance Director*)

- 12)AWARD CONTRACT TO REPAIR CITY FACILITIES ROOFS TO PRIME SOURCE CONSTRUCTION:** City Council to award repairs to City facilities roofs to Prime Source Construction. Paid by TML proceeds from a hail event dated Sept 16, 2016. The City is utilizing the TIPS State-approved co-op purchasing contract award through TEA (similar to Buyboard). *(City Manager & Scott Franklin, 4T Partnership/TML Partnership)*
- 13)AWARD CONTRACT TO REPLACE CITY HALL ROOF TO PRIME SOURCE CONSTRUCTION:** City Council to award the replacement to City facilities roofs to Prime Source Construction. Paid by TML proceeds from a hail event dated Sept 16, 2016. The City is utilizing the TIPS State-approved co-op purchasing contract award through TEA (similar to Buyboard). The City Hall roof repair is paid for through savings achieved by 4T Partnership's assistance in bidding out all roof repairs. *(City Manager & Scott Franklin, 4T Partnership/TML Partnership)*
- 14)EMERGENCY ACTION ITEM - CONTRACTING REPAIRS FOR WASTEWATER TREATMENT PLANT CLARIFIER:** City Council to consider approving the City Manager to execute a contract with L. Howard Construction for \$36,203.00 to repair the Wastewater Treatment Plant clarifier. This is being performed within the current FY 2017/2018 budget. Contract has two component parts which include: \$15,000 for scum trough and \$21,000 for rebuilding baffles/bracing. Parkhill Smith and Cooper contacted four contractors to bid on the project, but only one responded. *(City Manager)*
- 15)AMEND WATER ORDINANCE – TAPPING CHARGES FOR INSTALLATION OF WATER METER:** City Council to approve an Ordinance amending certain sections of Chapter 13, entitled "Utilities", Article 13.03 entitled "Water and Wastewater Services" and Section 13.03.228 entitled "Tapping Charges for Installation of Water Meter" of the Code of Ordinances of the City of Lamesa, Texas; Providing for a severability clause; Providing for repeal of conflicting provisions, and providing for publication and effective date.*(City Manager & Utilities Director)*
- 16)CREATION OF BANK ACCOUNT FOR USDA GRANT FOR WATER INFRASTRUCTURE:** City Council to approve a resolution to open a bank account for the USDA Water Infrastructure Grant and designating the authorized signatories. The bank account will be a construction account. The approved signatories on each account will include: Shawna Burkhart, City Manager, Josh Stevens, Mayor, Dale Alwan, Police Chief and Betty Conde, City Secretary *(City Manager and Finance Director)*
- 17)CREATION OF BANK ACCOUNT FOR USDA COMMUNITY FACILITIES GRANT:** City Council to approve a resolution to open a bank account for the USDA Communities Facilities (CF) Grant and designating the authorized signatories for the account. The bank account will be a CF Grant account (deposits and transfers only). The approved signatories on each account will include: Shawna Burkhart, City Manager, Josh Stevens, Mayor, Dale Alwan, Police Chief and Betty Conde, City Secretary *(City Manager and Finance Director)*
- 18)PRESENTATION TO GOVERNING BODY OF THE CITY'S 2018 CERTIFIED APPRAISAL ROLL, EFFECTIVE TAX RATE AND ROLLBACK TAX RATE CALCULATIONS:** City Manager to present to City Council the City's 2018 Certified Appraisal Roll, the Effective Tax Rate and the Rollback Tax Rate Calculations as certified by the Dawson County Central Appraisal District, Chief Appraiser Norma Brock. *(City Manager)*
- 19)AD VALOREM TAX RATE – 2018:** City Council to discuss and set the proposed tax rate, consider voting to holding two (2) public hearings on a proposal to increase the total tax revenues of the City of Lamesa from properties on the tax roll and take a record vote on the following dates:

- Proposed 1st Public Hearing: Tuesday, August 21st, 2018, 5:30 p.m. at City Hall, 601 S. 1ST Street, Lamesa, TX.
- Proposed 2nd Public Hearing – Tuesday, August 28th, 2018, 5:30 p.m. at City Hall, 601 S. 1ST Street, Lamesa, TX.

20)FY 2018/2019 BUDGET DISCUSSION / WORKSHOP: Council to meet with city staff to discuss and make changes to the 2018 – 2019 Proposed Operating Budget.

- General Fund Proposed Budget (*Department Heads and City Manager*)
- Water/Wastewater Utility Fund Proposed Budget (*Department Heads and City Manager*)
- Solid Waste Fund Proposed Budget (*Department Heads and City Manager*)
- All Other Funds Proposed Budgets (*Department Heads and City Manager*)
- Other Fees (*Department Heads and City Manager*)
- Capital Needs (*Department Heads and City Manager*)

21)DEPT REPORT: Dept to report on current activities and answer questions from the City Council.

- MS Crude and Cactus Bike Ride Update.

22)CITY MANAGER REPORT: City Manager to report on current activities and answer questions from the City Council.

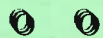
23)MAYORS REPORT: Mayor to report on future plans and goals.

24)ADJOURNMENT: *The next regularly scheduled meetings of the City Council of the City of Lamesa will be August 9th, 2018 at 5:30 P. M.*

UPCOMING MEETINGS

- **August 9th, 2018 (Thursday) – Regular City Council Meeting**
 - Budget Workshop
- **August 21st, 2018 (Tuesday) – Regular City Council Meeting**
 - Public Hearing on Budget
 - 1st Reading of Budget Ordinance with Record Vote (requires super Quorum (a minimum of 5/7) on Record Vote)
 - 1st Public Hearing on the Proposed Tax Rate.
- **August 28, 2018 (Tuesday) – Regular City Council Meeting**
 - LEDC/LEAP Budget Presentation and Adoption
 - 2nd Reading of Budget Ordinance w Record Vote
 - 2nd Public Hearing on Proposed Tax Rate
- **Sept. 4, 2018 (Tuesday) – Regular City Council Meeting**
 - Ratify Proposed Tax Increase Reflected in the FY 2018/2019 Adopted Budget with Record Vote
 - 1st Reading to Adopt Tax Ordinances (M&O, I&S, Combined Tax Rate) with record vote.
- **Sept. 11, 2018 (Tuesday) Regular City Council Meeting –**
 - 2nd Reading to Adopt Tax Ordinances (M&O, I&S, Combined Tax Rate) with record vote.

Authorize Warrants for FY 2018/2019
- **Sept. 18, 2018 City Council Meeting -Regular City Council Meeting**




Open Meetings Information



CLOSED MEETINGS

The City Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

PUBLIC PARTICIPATION

 The meeting will be held pursuant to the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items listed above. Persons desiring to address the City Council or express their opinion about a particular item on this agenda should notify the City Secretary before the meeting. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the City Secretary by the end of business hours on the Wednesday before the next meeting in order to be considered for inclusion on that agenda.

MEETING ACCESSIBILITY

Upon request, auxiliary aids and services will be provided to an individual with a disability in order to allow them to effectively participate in the city council meeting. Those requesting auxiliary aids or services should notify the contact person listed below at least twenty-four hours prior to the meeting by mail, telephone or RELAY Texas (1-800-735-2989)

Contact: Betty Conde at 806-872-4322

✉ 601 South First Street, Lamesa, Texas 79331

☎ **Telephone - (806) 872-4322**

📠 **Fax - (806) 872-4338**

CERTIFICATION OF NOTICE



I certify this agenda was posted at the City Hall, 601 South First Street, Lamesa, Texas at **4:45 p.m., August 3rd, 2018**, in accordance with Chapter 551.041 of the Government Code.

Betty Conde, City Secretary

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEMS: 1 & 2

1. **CALL TO ORDER:** *Announcement by the Mayor.* "This meeting is being held in accordance with the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items as posted. Persons desiring to address the City Council or express their opinion about a particular item on this agenda should complete a request at this time. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the City Secretary in order to be considered for inclusion on the agenda of the next meeting. A quorum being present as evidenced by the presence of ____ members of the City Council, this meeting is hereby called to order."

The following members are present:

JOSH STEVENS	Mayor
BRANT STEWART	Mayor Pro-tem Council Member – District 1
MARIE A. BRISENO	Council Member – District 2
RICK MORENO	Council Member – District 3
JASON MORENO	Council Member – District 4
BOBBY G. GONZALES	Council Member – District 5
DOUGLAS MORRIS	Council Member – District 6

City Staff members present at the meeting:

SHAWNA BURKHART	CITY MANAGER
BETTY CONDE	CITY SECRETARY
RUSSELL CASSELBERRY	CITY ATTORNEY

Members of the press present at the meeting:

Members of the public present at the meeting:

2. **INVOCATION:**
AND PLEDGE OF ALLEGIANCE.



City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 3

SUBJECT: **CONSENT AGENDA ITEMS**
PROCEEDING: Approval
SUBMITTED BY: City Staff

SUMMARY STATEMENT

All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

- a. **APPROVAL OF THE MINUTES:** Approval of the minutes of the council meetings held on July 16th, 2018 and July 17th, 2018.

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to approve Item 3a. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

These items are considered non-controversial but do require formal council approval. If a council member objects to a consent item, it is removed from the list and separate action is taken on the item(s). If a council member questions a consent item, but not so strongly as to require that it be removed from the list, his/her "no" vote or abstention can be entered in the minutes when the consent vote is taken. **Recommend approval.**

THE STATE OF TEXAS }
COUNTY OF DAWSON }
CITY OF LAMESA }

MINUTES OF THE CITY COUNCIL REGULARLY CALLED MEETING:

JULY 16, 2018

On this the 16th day of July, 2018 at 5:30 P.M., there came on and was held a regularly called meeting of the City Council of the City of Lamesa, Dawson County, Texas. Notice of such meeting having been posted at the City Hall at 601 South First Street in the City of Lamesa, Texas in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551). The following items were listed on the notice and the following proceedings were had, viz.:

CALL TO ORDER: Mayor Stevens announced that the meeting was being held in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551), and that discussion and actions are limited to the agenda items as posted. A quorum being present as evidenced by the presence 4⁺ City Council Members were present:

	JOSH STEVENS	MAYOR
	BRANT STEWART	MAYOR/PRO-TEM-COUNCIL MEMBER
		DISTRICT 1
	MARIE BRISENO	COUNCIL MEMBER – DISTRICT 2
	RICK MORENO	COUNCIL MEMBER– DISTRICT 3
	JASON MORENO	COUNCIL MEMBER – DISTRICT
ARRIVED @ 6:45	BOBBY G. GONZALES	COUNCIL MEMBER – DISTRICT 5
	DOUG MORRIS	COUNCIL DISTRICT 6

City staff members present at the meeting:

SHAWNA D. BURKHART	CITY MANAGER
BETTY CONDE	CITY SECRETARY
RUSSELL CASSELBERRY	CITY ATTORNEY

Members of the press present at the meeting:

Herrel Hallmark

Members of the public present at the meeting:

Mike Lopez	Leticia Dimas	Dale Alwan
Robert Ramirez	Larry Duyck	Dinicio Garza Jr
Irma Ramirez	Wayne Chapman	Zach Rogers

INVOCATION: Doug Morris

CONSENT AGENDA: All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

- a) **APPROVAL OF THE MINUTES:** Approval of the minutes of the council meetings held on June 19, 2018 and June 25, 2018.
- b) **BILLS FOR JUNE 2018:** Approval of the bills paid by the City of Lamesa for the month of June, 2018.

Motion by Council Member Briseno approved Item 3a & b. Motion seconded by Council Member Morris and upon being put to a vote the motion passed.

VOTING: "AYE" 4 "NAY" "ABSTAIN"

THYSSENKRUPP ELEVATOR CORPORATION TO GIVE UPDATE ON NEEDED REPAIRS TO CITY HALL ELEVATOR: Hear presentation from Thyssenkrupp Elevator Corporation regarding needed repairs to the City Hall Elevator.

LISD SCHOOL RESOURCE OFFICER SERVICE AGREEMENT: Consider passing a resolution approving a Service Agreement for LISD School Resource Officer between the City of Lamesa and the Lamesa Independent School District.

Motion by Council Member Morris passed a resolution to approve a Service Agreement for LISD School Resource Officer between the City of Lamesa and the Lamesa Independent School District. Motion seconded by Council Member Jason Moreno and upon being put to a vote the motion passed.

VOTING: "AYE" 4 "NAY" "ABSTAIN"

Res. No. R- 8-18 Ord. Book 12 Page 359

BUDGET AMENDMENT #4: City Council to consider amending Ordinance O-20-17 on Second reading with respect to October 1, 2017 fiscal year budget.

Motion by Council Member Jason Moreno to consider amending Ordinance No.O-20-17 on Second reading with respect to October 1, 2017 fiscal year budget. Motion seconded by Council Member Morris and upon being put to a vote the motion passed.

VOTING: "AYE" 4 "NAY" "ABSTAIN"

Ord No. O-8-18 Ord. Book 12 Page 357

Motion by Council Member Morris to consider amending Ordinance No.O-20-17 on First reading with respect to October 1, 2017 fiscal year budget. Motion seconded by Council Member Briseno and upon being put to a vote the motion passed.

REPAIR / REPLACEMENT OF CITY HALL DUCT WORK: City Council to discuss and/or take action to select City Council's desired method of repairing or replacing the duct work at City Hall.

ALL FOR BID – GENERAL CONTRACTOR FOR HAIL DAMAGE REPAIR ON CITY HALL ROOF: City Council to consider call for bids for repair of City Hall roof. Paid through savings related to TML proceeds from a hail event dated Sept 16, 2016.

RULES AND REGULATION CHANGES FOR LAMESA MUNICIPAL GOLF COURSE:
Consider passing approving amendments to the Rules and Regulations of the Lamesa Municipal Golf Course, as recommended by the Municipal Golf Course Advisory Board.

VOTING: "AYE" 4 "NAY" "ABSTAIN"

TML ANNUAL CONFERENCE: City Council to discuss and approve the attendance for City Officials for the 2018 TML annual conference on October 10-12, 2018 at the Fort Worth Convention Center (funding for 3 or 4 available).

Motion by Council Member Morris designated Thursday, August 9, 2018 as regularly scheduled meeting. Motion seconded by Council Member Jason Moreno and upon being put to a vote the motion passed.

VOTING: "AYE" 4 "NAY" "ABSTAIN"

INVESTMENT REPORT: Finance Director to reported on the city's investments for the third quarter of FY 2017-2018.

FINANCIAL REPORT: Finance Director to reported on the city's finances.

CITY MANAGER REPORT: City Manager reported on current activities and answer questions from the City Council.

MAYORS REPORT: Mayor reported on future plans and goals.

BUDGET WORK SESSION I: Council to meet with city staff to discuss and set priorities for the 2018 – 2019 operating budget.

- c) General Fund Proposed Budget (Department Heads and City Manager)
- d) Water/Wastewater Utility Fund Proposed Budget (Department Heads and City Manager)
- e) Solid Waste Fund Proposed Budget (Department Heads and City Manager)
- f) All Other Funds Proposed Budgets (Department Heads and City Manager)
- g) Other Fees (Department Heads and City Manager)
- h) Capital Needs (Department Heads and City Manager)

ADJOURNMENT: *The next regularly scheduled meetings of the City Council of the City of Lamesa will be July 17th, 2018 at 5:30 P.M.*

- **July 17th, 2018 (Tuesday) –**
 - *Budget Workshop*
- ***For Additional Budget Meetings See Attached Budget Calendar***

Pursuant to the provisions of the Texas Open Meetings Act, the City Council certifies that the items above are a full record of the subject matter of each deliberation and indicates each vote, order, decision or other action taken by the City Council of the City of Lamesa, Texas at the meeting held on the date indicated above. Ratified and approved at the regularly called meeting of the City Council of the City of Lamesa, Texas held on June 19, 2018.

ATTEST:

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor

THE STATE OF TEXAS }
COUNTY OF DAWSON }
CITY OF LAMESA }

MINUTES OF THE CITY COUNCIL REGULARLY CALLED MEETING:

JULY 17, 2018

On this the 17th day of July, 2018 at 5:30 P.M., there came on and was held a regularly called meeting of the City Council of the City of Lamesa, Dawson County, Texas. Notice of such meeting having been posted at the City Hall at 601 South First Street in the City of Lamesa, Texas in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551). The following items were listed on the notice and the following proceedings were had, viz.:

CALL TO ORDER: Mayor Stevens announced that the meeting was being held in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551), and that discussion and actions are limited to the agenda items as posted. A quorum being present as evidenced by the presence 5 City Council Members were present:

JOSH STEVENS	MAYOR
BRANT STEWART	MAYOR/PRO-TEM COUNCIL MEMBER-DISTRICT 1
MARIE BRISENO	COUNCIL MEMBER – DISTRICT 2
RICK MORENO	COUNCIL MEMBER – DISTRICT 3
ARRIVED @6:10 JASON MORENO	COUNCIL MEMBER – DISTRICT 4
BOBBY G. GONZALES	COUNCIL MEMBER – DISTRICT 5
DOUG MORRIS	COUNCIL DISTRICT 6

City staff members present at the meeting:

SHAWNA D. BURKHART	CITY MANAGER
BETTY CONDE	CITY SECRETARY
RUSSELL CASSELBERRY	CITY ATTORNEY

Members of the press present at the meeting:

Herrel Hallmark

Members of the public present at the meeting:

Sandy Trevino	Robert Ramirez	Dale Alwan
Dionicio Garza Jr.	Sharon Youngblood	
Wayne Chapman	Larry Duyck	
Gweyn Aldridge	Leticia Dimas	
Mike Lopez	Cris Norris	

BUDGET AMENDMENT #5: City Council to consider amending Ordinance O-20-17 on Second reading with respect to October 1, 2017 fiscal year budget.

Moved to August 7, 2018 (No action was taken).

BUDGET WORK SESSION II: Council to meet with city staff to discuss and set priorities for the 2018 – 2019 operating budget.

- a) Henry Norris – Health Insurance Discussion
- b) General Fund Proposed Budget (Department Heads and City Manager)
- c) Water/Wastewater Utility Fund Proposed Budget (Department Heads and City Manager)
- d) Solid Waste Fund Proposed Budget (Department Heads and City Manager)
- e) All Other Funds Proposed Budgets (Department Heads and City Manager)
- f) Other Fees (Department Heads and City Manager)
- g) Capital Needs (Department Heads and City Manager)

ADJOURNMENT: *The next regularly scheduled meetings of the City Council of the City of Lamesa will be August 7th, 2018 at 5:30 P.M.*

- **August 7 2018 (Tuesday) –**
 - *Present Certified Tax Roll – Appraised Values for 2018, Effective Tax Rate and Rollback Tax Rate*
 - *Set Proposed Ad Valorem Tax Rate with Record Vote and Set Two Public Hearings.*
 - *August 21st, 2018 (Tuesday) – Proposed Date for 1st Public Hearing*
 - *August 28th, 2018 (Tuesday) – Proposed Date for 2nd Public Hearing*
- **August 9, 2018 (Thursday) – Regularly Scheduled Meeting**
- **August 21st, 2018 (Tuesday)**
- **August 28th, 2018 (Tuesday)**
- **September 4th, 2018 (Tuesday)**
- **September 11th, 2018 (Tuesday)**
- **September 18th, 2018 (Tuesday)**

Pursuant to the provisions of the Texas Open Meetings Act, the City Council certifies that the items above are a full record of the subject matter of each deliberation and indicates each vote, order, decision or other action taken by the City Council of the City of Lamesa, Texas at the meeting held on the date indicated above. Ratified and approved at the regularly called meeting of the City Council of the City of Lamesa, Texas held on July 17, 2018.

ATTEST:

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 4

SUBJECT: PROCLAMATION FOR "NATIONAL HEALTH WEEK" – SOUTH PLAINS RURAL HEALTH SERVICE

SUBMITTED BY: City Staff

SUMMARY STATEMENT

The proclamation is requested by Community Health Centers. Community Health Centers have provided high-quality, affordable, comprehensive primary and preventative health care in our nation's underserved communities, delivering value to and having a significant impact on, America's health care system. Health Centers reduce overall costs of care by managing chronic conditions and keeping patients out of costlier health care settings, like hospital emergency rooms. Because of the outstanding contributions to countless communities they have helped, the week of August 12-18, 2018 shall be "National Health Center Week" in the City of Lamesa. (*City Manager*)

COUNCIL ACTION

No City Council action required.

National Health Center Week, 2018

A Proclamation

Whereas: For over 50 years, Community Health Centers have provided high-quality, affordable, comprehensive primary and preventive health care in our nation's underserved communities, delivering value to, and having a significant impact on America's health care system.

Whereas: As the country's largest primary care network, Health Centers are the health care home for 27 million Americans in over 10,000 communities across the nation. One in every twelve people in the United States gets their care in a community health center.

Whereas: Every day, Health Centers develop new approaches to integrating a wide range of services beyond primary care, including oral health, vision, behavioral health, and pharmacy services, to meet the needs and challenges of their communities.

Whereas: Health Centers are locally owned and operated small businesses that serve as critical economic engines, helping to power local economies by generating \$45.6 billion in economic impact in some of the country's most economically deprived communities.

Whereas: Health Centers nationally employ more than 200,000 people, including physicians, nurse practitioners, physician assistants, and certified nurse midwives who work as part of multi-disciplinary clinical teams designed to treat the whole patient.

Whereas: Health Centers reduce overall costs of care by helping manage patients chronic conditions, which keeps them out of costlier health care settings like hospital emergency rooms.

Whereas: National Health Center Week offers the opportunity to recognize America's nearly 1,400 health center organizations with over 10,400 service delivery sites, their dedicated staff, board members, patients and all those responsible for their continued success and growth since the first health centers opened their doors more than 50 years ago.

Whereas: During National Health Center Week, we celebrate the legacy of America's Health Centers, and their vital role in shaping the past, present, and future of America's health care system.

NOW, THEREFORE, I, _____, Mayor of the City of Lamesa, Texas, do hereby proclaim August 12-18, 2018, as:

National Health Center Week

in Lamesa, Texas, and I encourage all citizens to recognize the ways in which Health Centers are empowering healthier communities by delivering high-quality, cost effective health care.

GIVEN UNDER MY HAND

and seal of the City of Lamesa,
this ____th day of August, 2018

Mayor

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 5

SUBJECT: TEXAS SHORT TERM ASSET RESERVE PROGRAM
(TEXSTAR)

PROCEEDING: Action

SUBMITTED BY: City Staff

SUMMARY STATEMENT

City Council to consider approving the increase from \$200,000 to \$500,000 in investments in the Texas Short Term Asset Reserve Program. *(City Manager and Finance Director)*

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to approve the increase from \$200,000 to \$500,000 in investments in the Texas Short Term Asset Reserve Program. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 6

**SUBJECT: EMPLOYEE ASSISTANCE PROGRAM (EAP) AGREEMENT
WITH TEXAS TECH UNIVERSITY HEALTH SCIENCES
CENTER**

PROCEEDING: Action

SUBMITTED BY: Irma Ramirez, Personnel Director

EXHIBITS: Texas Tech University Health Sciences Center - EAP Contract

SUMMARY STATEMENT

Consider approving an agreement with Texas Tech University Health Sciences Center to provide an Employee Assistance Program (EAP) to benefit City employees and volunteer firefighters. This is a renewal of an existing contract. *(Human Resources Director)*

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to approve an agreement with Texas Tech University Health Sciences Center to provide an Employee Assistance Program (EAP) to benefit City employees and volunteer firefighters. This is a renewal of an existing contract. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

PROFESSIONAL SERVICES AGREEMENT**Services (Non-Medical) Provided by TTUHSC**

THIS PROFESSIONAL SERVICES AGREEMENT, (Agreement), is made and entered into by and between TEXAS TECH UNIVERSITY HEALTH SCIENCES CENTER (TTUHSC), a public institution of higher education in the State of Texas, on behalf of its School of Medicine, Department of Psychiatry, Lubbock campus, and CITY OF LAMESA (Other Party).

Both TTUHSC and Other Party are also referred to herein as "Party," or collectively as "Parties."

WITNESSETH:

WHEREAS, Other Party desires to obtain certain professional services; and

WHEREAS, TTUHSC represents that it employs professionals with the necessary qualifications and knowledge who will be assigned to perform the services;

NOW THEREFORE, for the consideration herein expressed, TTUHSC and Other Party hereby agree as follows.

**ARTICLE I
RESPONSIBILITIES**

A. TTUHSC will provide the following services (Services):

1. Initial assessment, short term counseling, and referral interviews up to a maximum of eight (8) sessions per covered individual per contract year (September – August). Any immediate family member of the covered individual is also eligible for these services, within the maximum of eight (8) sessions. Immediate family member is defined as spouse, child, parents, siblings, or any other dependent living in the same household with the covered individual. These services will be provided at the EAP offices (1A300) in the Texas Tech University Health Sciences Center and will be available on the days when TTUHSC is open (i.e., excludes weekends and holidays). Should a covered individual seek and obtain treatment and/or counseling beyond the maximum of eight (8) sessions from any other source recommended by TTUHSC, Other Party is responsible to inform the individual that it is his/her responsibility to pay all costs for additional treatment and/or counseling.
2. A 24-hour crisis line which can be utilized by any covered individual or an immediate family member of a covered individual.
3. Intervention and crisis counseling, including critical incident stress de-briefing sessions, when requested by the Other Party. These services will be provided in a timely manner as often as needed at the location agreed upon by TTUHSC and the Other Party.
4. Orientations regarding the assistance and services available to covered individuals, when requested by the Other Party. These services will be provided at the location agreed upon by TTUHSC and the Other Party.
5. Wellness presentations (e.g., stress management, effective communication, and healthy relationships), when requested by the Other Party. These presentations will be provided at the time and location agreed upon by TTUHSC and the Other Party.

6. Supervisor training on the role of supervisors within the Employee Assistance Program (i.e., formal and informal supervisor referrals to EAP), when requested by the Other Party. These trainings will take place at the time and location agreed upon by TTUHSC and the Other Party.
 7. Consultations with supervisors, managers, and administrators, when requested by the Other Party.
 8. Quarterly and annual utilization reports for management review. To protect the confidentiality of employees and their dependents who receive assistance through the EAP, TTUHSC will not include names and other information in the utilization reports that may identify specific individuals who have used the services.
- B. Other Party will:
1. Designate someone to work with EAP management (i.e., EAP Director and/or a designee of the Director) to publicize EAP services, plan health promotion activities, and evaluate services.

ARTICLE II COMPENSATION

- A. Other Party agrees to pay TTUHSC \$22.40 per covered individual per 12-month period. This rate shall be based on the total number of individuals covered by this Agreement, which is 83 as of date of execution of this agreement. The total payment for this number of individuals for the 12-month period is \$1,859.20.
- B. TTUHSC will invoice quarterly (\$464.80 each installment). Payment shall be remitted within 30 days of invoice date.

ARTICLE III TERM AND TERMINATION

- A. The term of this Agreement shall commence on September 1, 2018, and terminate on August 31, 2019.
- B. Either Party may terminate this Agreement at any time, with or without cause, by giving the other Party thirty (30) days written notice. This Agreement may be terminated immediately by TTUHSC upon written notice to Other Party for nonpayment.
- C. Either Party may terminate this Agreement by written notice to the other Party, and may regard the other Party as in default of this Agreement, if the other Party becomes insolvent, makes a general assignment for the benefit of creditors, suffers or permits the appointment of a receiver for its business or assets, becomes subject to any proceeding under any bankruptcy or insolvency laws, whether domestic or foreign, or has wound up or liquidated, voluntarily or otherwise.
- D. Neither Party hereto shall be liable for delays to perform due to causes beyond its reasonable control including, but not limited to, acts of God, strikes, epidemics, wars, riots, flood, fire, sabotage, or any other circumstances of like character. In the event of such delay, the period of service hereunder shall be extended for a period equal to the time lost by reasons of delay, and services omitted (or portions thereof) shall be performed during such extension.

- E. In the event this Agreement is terminated in accordance with this Article, then within thirty (30) days after the effective date of such termination, TTUHSC shall submit TTUHSC's termination statement for Services rendered to the date of termination, and Other Party shall pay TTUHSC for such Services within thirty (30) days of receipt of TTUHSC's termination statement.
- F. The termination or expiration of this Agreement shall not relieve either Party of any obligation pursuant to this Agreement which arose on or before the date of termination.

ARTICLE IV INSURANCE

- A. TTUHSC state employees are subject to Texas Civil Practice and Remedies Code, Chapter 104, State Liability for Conduct of Public Servants, under which state employees acting and the course and scope of their employment are entitled to protection from the state with limits as set forth in §104.003.
- B. Other Party shall maintain, during the term of this Agreement and any extensions thereof, professional and general liability insurance, evidence of which shall be available upon request, and shall immediately notify TTUHSC of any changes to or events affecting the status of the insurance.

ARTICLE V COMPLIANCE

- A. The Parties acknowledge that each is subject to applicable federal and state laws and regulations, and policies and requirements of various accrediting organizations. Accordingly, each Party will enforce compliance with all applicable laws, regulations, and requirements, and will make available such information and records as may be reasonably requested in writing by the other Party to facilitate its compliance, except for records which are confidential and privileged by law. Each Party shall have or designate a Compliance Officer with whom compliance issues shall be coordinated.
- B. Other Party represents and warrants that neither Other Party or any employees or agents who provide items or Services under this Agreement are excluded, suspended or debarred from participation in any federal or state health care program or federally funded contracts. TTUHSC may conduct searches of Other Party's name against various federal and state sanction and exclusion databases, including, but not limited to the HHS OIG List of Excluded Individuals/Entities (LEIE), the GSA Excluded Parties List System (EPLS) and the Texas HHSC Exclusion List. Other Party agrees to immediately inform TTUHSC as soon as it is aware that it or any of its employees, agents or contractors providing items or services under the Agreement are subject to the imposition of any such sanctions or exclusion. This Agreement shall be subject to immediate termination by TTUHSC in the event Other Party, or any of its employees, agents or contractors, is listed on any federal or state sanction/exclusion list as being subject to sanctions or exclusion.

ARTICLE VI GENERAL PROVISIONS

- A. Independent Contractor. Nothing in this Agreement is intended nor shall be construed to create an employer/employee relationship between the contracting Parties. The sole interest and responsibility of the Parties is to ensure that the services covered by this Agreement shall be performed and rendered in a competent, efficient, and satisfactory manner.

- B. Severability. If any term or provision of this Agreement is held to be invalid for any reason, the invalidity of that section shall not affect the validity of any other section of this Agreement provided that any invalid provisions are not material to the overall purpose and operation of this Agreement. The remaining provisions of this Agreement shall remain in full force and shall in no way be affected, impaired, or invalidated.
- C. Notices. All notices, requests and communications required or permitted hereunder shall be in writing and shall be sufficiently given and deemed to have been received upon personal delivery or delivery by overnight courier or, if mailed, upon the first to occur of actual receipt or seventy-two (72) hours after being placed in the United States mail, postage prepaid, registered or certified mail, receipt requested, addressed to the Parties at the addresses set forth below:

If to TTUHSC: Texas Tech University Health Sciences Center
Employee Assistance Program
Department of Psychiatry
3601 4th Street – STOP 8119
Lubbock, TX 79430-8119

If to Other Party: City of Lamesa
Attn: Irma Ramirez, Personnel Director
601 South 1st Street
Lamesa, TX 79331

Notice of a change in address of one of the Parties shall be given in writing to the other Party as provided above, but shall be effective only upon actual receipt.

- D. Binding Effect; No Third Party Beneficiary. This Agreement shall be binding upon and inure to the benefit of the Parties hereto, their successors and permitted assigns. Nothing in this Agreement is intended, nor shall be deemed, to confer any benefits on any third party, including, without limitation any patients of the Other Party, nor shall such person or entity have any right to seek, enforce or recover any right or remedy with respect hereto.
- E. Entire Agreement. This Agreement contains the entire agreement of the Parties concerning the subject matter described herein and there are no other promises or conditions in any other agreement whether oral or written concerning the subject matter described herein. This Agreement supersedes any prior written or oral agreements between the Parties concerning the subject matter described herein.
- F. Amendment. This Agreement and each of its provisions shall be binding upon the Parties and may not be waived, modified, amended or altered except by in writing signed by the Parties.
- G. Assignment. Neither Party may assign this Agreement, in whole or in part, without the prior written consent of the other Party.
- H. Governing Law; Venue. This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Texas. Venue will be in accordance with the Texas Civil Practices and Remedies Code and any amendments thereto.
- I. Use of Name. Neither Party to this Agreement shall use the name or indicia of the other Party, nor of any of a Party's employees, in any manner of publicity, advertising, or news releases without prior written approval of the other Party.

- J. Warranty of Authority. The person(s) executing this Agreement on behalf of the Parties, or representing themselves as executing this Agreement on behalf of a Party, warrant and guarantee that each has been duly authorized by the appropriate Party to execute this Agreement on behalf of the Party and to validly and legally bind the Party to all of its terms, performances, and provisions.

ARTICLE VIII
E-SIGNATURES

This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original as against any party whose signature appears thereon, but all of which together shall constitute but one and the same instrument. Signatures to this Agreement transmitted by facsimile, by electronic mail in “portable document format” (“pdf”), or by any other electronic means which preserves the original graphic and pictorial appearance of the Agreement, shall have the same effect as physical delivery of the paper document bearing the original signature.

[Signature page follows.]

IN WITNESS WHEREOF, the undersigned Parties bind themselves to the faithful performance of this Agreement.

TEXAS TECH UNIVERSITY
HEALTH SCIENCES CENTER

CITY OF LAMESA

Signature

Penny Harkey

Printed Name

Vice President and Chief Financial Officer

Title

Date

Signature

Printed Name

Title

Date

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 7

SUBJECT: REQUEST FOR PROPOSALS/QUALIFICATIONS FOR BOND
COUNSEL (USDA GRANT)

PROCEEDING: Action

SUBMITTED BY: City staff

EXHIBITS:

SUMMARY STATEMENT

City Council to consider requesting submittals of Requests for Qualification for Bond Counsel for the USDA Grant. Opening of submittals and award will be August 28th, 2018. *(City Manager)*

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ requesting submittals of Requests for Qualification for Bond Counsel for the USDA Grant. Opening of submittals and award will be August 28th, 2018) Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

**BOND COUNSEL
REQUEST FOR PROPOSALS
AND
STATEMENTS OF QUALIFICATIONS**

To provide assistance with possible loan and to provide objective legal opinion with respect to the validity of authorizing and issuing evidences of indebtedness (the “Obligations”) by the City of Lamesa, Texas (the “City”) for various capital financings and provide assistance with possible loan or grant funding through the United States Department of Agriculture Rural Development and Rural Utilities Service (“USDA”).

A. INTENT OF PROPOSAL

The City is soliciting Request for Proposals (RFP) and Statement of Qualifications from interested qualified professionals to provide the following: assist in obtaining loan and to provide legal opinion with respect to assessing the viability of authorizing and issuing evidences of indebtedness by the City for capital financing or refinancing; preparation of resolution, indenture or ordinance authorizing and securing the Obligations (the “Ordinance”) and other authorizing documents as necessary. The City reserves the right to accept or reject any or all proposals for any reason it finds to be in the best interest of the City.

B. SCOPE OF SERVICES:

The services to be provided by the Bond Counsel shall include the following duties, as necessary:

- Assist in preparing legal documents in connection with the financing program.
- Render an objective legal opinion with respect to assessing the viability of authorizing and issuing evidences of indebtedness.
- Examine applicable law.
- Prepare the Ordinance and other authorizing documents.
- Consult with the parties to the transaction prior to the issuance of the Obligations.
- Secure USDA and Texas Attorney General approval of the Obligations and the registration of the Obligations by the Comptroller of Public Accounts of the State of Texas.
- Review certified proceedings.
- Undertake such additional duties as deemed necessary to render the opinion with respect to each Obligations issue.

C. STATEMENT OF QUALIFICATIONS

The Proposer shall provide a description of the history and background of the firm, identification of the services currently being provided to municipalities in Texas and other information relevant to the provision of Bond Counsel Services.

1. General information about the firm.

A. Name, address, and telephone number of the firm.

- B. History of the firm.
- C. List names and titles of officers of the firm who will be directly responsible for Bond Counsel services.
- D. Information pertaining to the firm's compliance with licensing and other requirements.

2. References.

List of three (3) references to those listed in #1 above.

- 3. Identify personnel to be assigned responsibility for administering the account (provide resume and location for the individual representatives that the firm will assign to the account).
- 4. List the experience of the individuals assigned to the account with financings with USDA.
- 5. Additional services - describe any other service or experience of the firm, which you deem beneficial in acting as Bond Counsel to the City.
- 6. Attach a copy of bond counsel services contract proposed by your firm without fee information.

D. RECEIPT OF PROPOSALS

If your firm is interested in being considered as Bond Counsel for the City, proposals must be received no later than 2:00 PM (local time) on 27th day, August, 2018 at the office of the City. 1 copy of the proposal must be sealed and clearly marked on the face of the shipping material "BOND COUNSEL RFP." The proposal should be sent to:

Shawna Burkhart
City Manager
Lamesa City Hall
601 S. 1st Street
Lamesa, Texas 79331

E. SELECTION CRITERIA

The following criteria will be used as a basis for the selection of the Bond Counsel:

- **EXPERIENCE OF PERSONNEL** **25 POINTS**
To assess the background and experience of the personnel in working with Texas Public Finance Entities.
 - **TEAM MEMBERS** **25 POINTS**
To identify the personnel the firm proposes to commit on a day-to-day basis and evaluate the specific qualifications of these individuals.
 - **REFERENCES** **25 POINTS**
To demonstrate client satisfaction and the candidate's familiarity with municipal issues.
 - **USDA FINANCING PROGRAMS** **25 POINTS**
To provide a preference to firms with experience using the USDA financing programs.
- TOTAL** **100 POINTS**

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 8`

SUBJECT: USDA GRANT RESOLUTION FOR COMMUNITY FACILITIES GRANT

PROCEEDING: Resolution
SUBMITTED BY: City staff
AUTHORITY:

SUMMARY STATEMENT

Consider passing a resolution authorizing the City of Lamesa to apply for Communities Facilities grant assistance under the Rules and Regulations of Rural Utilities Service, a department of U.S.D.A.

DISCUSSION _____

Motion by Council Member _____ passing a resolution authorizing the City of Lamesa to apply for Communities Facilities grant assistance under the Rules and Regulations of Rural Utilities Service, a department of U.S.D.A. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

RESOLUTION R-_____

RESOLUTION FOR A USDA GRANT AUTHORIZING THE CITY OF LAMESA TO APPLY FOR GRANT ASSISTANCE UNDER THE RULES AND REGULATIONS OF RURAL UTILITIES SERVICE, A DEPARTMENT OF USDA

WHEREAS, the City of LAMESA deems it necessary and proper to apply for grant assistance under the Rules and Regulations of Rural Housing Service, a department of the United States Department of Agriculture.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lamesa that JOSH STEVENS, Mayor for the City of LAMESA, as the Signatory Agent of the Applicant, is hereby authorized and directed to sign the acceptance of the grant agreement, when made, and any other documents required to complete the project on behalf of the above-named Applicant.

PASSED, APPROVED, AND ADOPTED this 7th day of August, 2018.

ATTEST:

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 9

SUBJECT: REPAIR / REPLACEMENT OF CITY HALL DUCT WORK

PROCEEDING: Action

SUBMITTED BY: City Staff

SUMMARY STATEMENT

City Council to consider taking action to award the repair of City Hall duct work to Armstrong Plumbing, Air and Electric. (*City Manager*)

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to award the repair of City Hall duct work to Armstrong, Plumbing, Air and Electric. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

PROPOSAL BID
ARMSTRONG PLUMBING – AIR – ELECTRIC
MECHANICAL CONTRACTORS

P.O. BOX 3430
LUBBOCK, TEXAS 79452

PHONE (806) 747-4217
FAX (806) 763-4328

Lamesa City Hall
601 South 1st Street
Lamesa, Texas 79331

Date April 12, 2018

Location 601 South 1st Street

Attention: Shawna Burkhardt

Architect N/A

Ductwork Repairs

We propose to furnish and install material and labor necessary to perform the repairs to the existing ductwork that has come apart. We will repair and seal ductwork so that it will properly move the air as originally designed. We will also add supports and properly hang the ductwork to prevent future damage.

Base Bid Proposal (Sales Tax Excluded) \$ 20,130.00

The Testing, Adjusting and Balancing (TAB) of the air being delivered to the different areas was not included in the repair proposal. We recommend that this be done to help assist with the comfort of the employees and visitors to your offices. If you would like for us to do this work, please add \$3,250.00.

Exclusions:

Sales Tax	Patching & Painting
Roofing Work	Electrical Wiring (Power or Control)
Fire Protection	Work on existing HVAC Units
Structural Steel	Certified Testing, Adjusting & Balancing

Thank you for the opportunity to bid this project for you. You can accept this proposal by signing one copy and returning it to our office. Please give me a call if you have any questions.

Quote is firm for 30 days.

Accepted: _____

Date: _____

By: _____

Title: _____

Yours truly,

ARMSTRONG PLUMBING – AIR – ELECTRIC

By: Chris H. Carpenter

Chris H. Carpenter

Title: President

TACL A000335C

TPL M-17317

TECL 32611

710 EAST 40TH STREET - LUBBOCK, TEXAS 79404

www.armstrongservices.com

Regulated by: The Texas Department of Licensing and Regulation, P.O. Box 12157 - Austin, Texas 78711, (800) 803-9202, (512) 463-6599; www.tdlr.texas.gov
The Texas State Board of Plumbing Examiners, P.O. Box 4200 - Austin, Texas 78765-4200, (800) 854-6584, (512) 963-5200

PAYTON PLUMBING
1005 N 7TH
LAMESA, TX 79331
806-872-3333

APRIL 11, 2018
REPAIRING DUCT WORK IN CITY HALL

CONTRACT INCLUDES FOLLOWING:

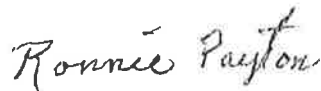
REMOVING EXISTING DUCT BOARD ABOVE CEILING THAT HAS SEPERATED AND REPAIRING OR REPLACING WITH NEW DUCT BOARD. DUCT WILL BE HUNG INSIDE METAL HANGERS LIKE THE ONES IN BASEMENT. (NOT BY WIRES)

REMOVE AND REPLACE SUPPLY GRILLS THIS BID IS FOR THE DUCT THAT WE CAN SEE NOW. THERE MAY BE SOME THAT WE FIND WHEN THE CEILING IS REMOVED, IF SO WE WILL NOT DO ANYTHING UNTIL IT IS APPROVED. WE WANT TO DO ALL WE CAN TO AVOID FUTURE PROBLEMS.

OUR BID IS \$ 12,210.00

JORDAN ADDISON WILL SUBMIT HIS BIT TO CITY.

THANK YOU!

A handwritten signature in cursive script that reads "Ronnie Payton".

RONNIE PAYTON

Proposal

PROPOSAL NO.

2

SHEET NO.

2

DATE

6-19-2018

PROPOSAL SUBMITTED TO:

WORK TO BE PERFORMED AT:

NAME Lamesa City Hall	ADDRESS 601 S 1st St
ADDRESS 601 S 1st St	DATE OF PLANS
PHONE NO. 872-2124	ARCHITECT

We hereby propose to furnish the materials and perform the labor necessary for the completion of

Tear out sheetrock in ceiling approx
80' x 5' side wall 80' x 2' for plumbers
to repair duct work. Reinstall sheetrock
on ceiling & side wall, tape flat texture side wall
& acoustic on ceiling prime & paint all walls
& Floor will be masked off & draped to keep
Floor & walls clean.

Total material & labor \$546.00
Proposal may change if metal studs
need to be replaced

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of

Dollars (\$) with payments to be made as follows.

money for material to begin job
payment when complete

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully
submitted

Per

Note — this proposal may be withdrawn by us if not accepted within days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature

Date

Signature

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 10

SUBJECT: BUDGET AMENDMENT #5
PROCEEDING: Ordinance, 2nd Reading
SUBMITTED BY: City Staff

SUMMARY STATEMENT

City Council to consider amending Ordinance O-20-17 on Second reading with respect to October 1, 2017 fiscal year budget. *(City Manager & Finance Director)*

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to consider amending Ordinance No.O-20-17 on Second reading with respect to October 1, 2017 fiscal year budget. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

ORDINANCE NO. O-9-18

**AN ORDINANCE OF THE CITY OF LAMESA, TEXAS, AMENDING
ORDINANCE NO. 0-20-17 TO APPROPRIATE FUNDS IN THE CITY
OF LAMESA BUDGET FOR FISCAL YEAR 2017-2018.**

On the 16th day of July, 2018, there came on and was held at the City Hall of the City of Lamesa, Texas, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act (Government Code, Chapter 551). There being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to-wit:

WHEREAS, the City Council desires to amend Ordinance No. 0-20-17 to make certain revisions to the 2017-2018 Budget of the City of Lamesa to authorize and appropriate funds as listed below; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

SECTION 1. That the City of Lamesa 2017-2018 Budget contained in Ordinance No. 0-20-17 be, and same is hereby, amended to change the amount appropriated by the following:

	<u>Revenues</u>	<u>Expenditures</u>
General Fund (1)	\$ 40,637.34	\$ 40,637.34
Utility Fund (2)	\$ 13,636.70	\$ 13,636.70
Special Revenue Fund (17)	\$ 41,096.91	\$ 41,096.91

SECTION 2. Effective date: That this Ordinance shall become effective as of this July 27, 2018.

SECTION 3. The City Secretary is hereby authorized and directed to cause publication of this Ordinance as provided by law.

Upon being put to a vote, the foregoing ordinance was Passed, on First Reading on July 16th, 2018 by a majority vote; and on July 17th, 2018, there was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas held pursuant to the provisions of the Texas Open Meetings Act (Government Code, Chapter 551); there being a quorum present and acting throughout the meeting, the foregoing ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, and upon being put to a vote, the foregoing ordinance was Passed on Second Reading by a majority vote and ordered to be spread upon the minutes of the City Council of the City of Lamesa, Texas and recorded in the ordinance book thereafter.

ATTEST:

Betty Conde
City Secretary

APPROVED:

Josh Stevens
Mayor

CITY OF LAMESA
BUDGET AMENDMENT 2018-05 FOR FY 2017/2018
GENERAL FUND (1)

This budget amendment reflects a repairs and/or replacement of duct work at City Hall

Increase Revenues – (Fund Balance)	\$20,000.00
------------------------------------	-------------

Increase Expenditures – (01-5022-401 or 01-5022-931), based on the decision to repair or replace the duct work.	\$20,000.00
-----------------------------------------------------------------------------------------------------------------	-------------

This budget amendment reflects additional Internet cabling and network infrastructure for North Fire Station and Central Fire Station to complete the Technology Project that began in 2017.

Increase Revenues – (Fund Balance)	\$20,637.34
------------------------------------	-------------

Increase Expenditures – (01-5051-957) – Communications	\$20,637.34
--------------------------------------------------------	-------------

UTILITY FUND (2)

This budget amendment reflects a partial reimbursement from TxDOT for the engineering expense required by Parkhill Smith and Cooper for the repair of the effluent wastewater line that was damaged by TxDOT's contractor in the construction of SH 349.

Increase Revenues – (02-41207) – Misc. Revenues	\$13,636.70
-------------------------------------------------	-------------

Increase Expenditures – (02-5113-605) – Effluent Water Disposal	\$13,636.70
-----------------------------------------------------------------	-------------

SPECIAL REVENUE FUND (17)

This budget amendment reflects receipt of 2017 TxDOT Ramp Grant funds to be used for general airport maintenance.

Increase Revenues – (17-40500) – TX DOT Ramp Grant	\$41,096.91
----------------------------------------------------	-------------

Increase Expenditures – (17-5411-900) – Ramp Grant Expenditures	\$41,096.91
-----------------------------------------------------------------	-------------



Additional ShoreTel licenses for Fire Dept.

Quote Date: July 30, 2018
Quote Expires: August 29, 2018

Manufacturer	Description	Qty	Price Ea	Item Total
	Summary			\$1,895.25
Shoretel	Extension License	8	184.79	1,478.32
	SIP Device License	6	27.86	167.16
	Partner Support (3 Year, No Phones)	1	249.77	249.77
MTS	Professional Services			\$0.00
MTS	Travel Expense & Mileage			\$0.00
MTS	Install and configure additional applications -as needed - billed hourly.			
Shipping				0.00
Hardware & Software Products				\$1,895.25
Services & Travel Expense				\$0.00
Tax				\$0.00
Total Project				\$1,895.25

Mandry Technology Solutions
4521 98th
Lubbock, TX 79424

Confidential

TEL: 806 791-3661
FAX: 806 687-8304
www.mandrytechnology.com



Additional ShoreTel licenses for Fire Dept.

Quote Date: July 30, 2018
Quote Expires: August 29, 2018

***This is a fixed quote. ***

All work will be done during normal business hours.

After hours work will be billed at time and a half.

Additional work not specified in this quote will be billed hourly.

*** Meal and Lodging will be billed separately if required***

50% Down Payment due upon signing for orders of \$20,000.00 or more.

25% Progress Payment due upon equipment arrival at MTS

Final Payment due upon project acceptance

Customer

Mandry Technology Solutions

Signature

Mandry Design Desk

Printed Name and Title

Date

Mandry Technology Solutions
4521 98th
Lubbock, TX 79424

Confidential

TEL: 806 791-3661
FAX: 806 687-8304
www.mandrytechnology.com

Shawna Burkhart

From: Sean Flinchbaugh <sflinchbaugh@mandrytechnology.com>
Sent: Monday, July 30, 2018 5:14 PM
To: Shawna Burkhart
Subject: Additional licenses

Shawna,
I'm on the road tomorrow almost all day, but call me on my cell and I can explain this to you. I understand it now. 806-746-2303

You had a few extra licenses in reserve but with Central and North, we are short. ON the initial quote back in 2017, there were 60 licenses purchased with the phone system.

License Requirements

SAVERESETCANCEL

Name
Keyed Licenses:
ShoreTel System License (Small Business Edition)
ShoreTel Additional Site License
▲ ShoreTel Extension License
ShoreTel Mailbox License
ShoreTel SoftPhone License
ShoreTel Additional Language License
ShoreTel Mobile Access License
▲ ShoreTel SIP Phone License
ShoreTel SIP Trunk License

2 hunt groups (central and north fire)

2 analog horns – Central

2 Analog horns – North

1 extra horn at Central

1 extra phone at North Bathroom

1 conference line

7 phones at central

2 extra at PD

3 phones at North

....

Sean Flinchbaugh

CIO Services

4521 98th St. Lubbock, TX 79424

Phone: 806.791.3661

www.mandrytechnology.com





Network infrastructure for North Fire Station

Quote Date: June 18, 2018
Quote Expires: July 18, 2018

Manufacturer	Description	Qty	Price Ea	Item Total
Hardware Summary			\$5,968.61	
Cisco	Business Class Firewall	1	829.03	829.03
	3 year SmartNet Warranty	1	408.00	408.00
	12 Port Business Class Network Switch	1	1,646.34	1,646.34
	3 year SmartNet Warranty	1	452.57	452.57
	12 Port Business Class Network Switch	1	1,646.34	1,646.34
	3 year SmartNet Warranty	1	452.57	452.57
	Rack Mount Kit	2	15.70	31.40
APC	1U Rack Mount UPS	1	193.36	193.36
Xirrus	Wireless Access Point	2	138.90	277.80
	License Standard Cloud Radio	4	0.00	0.00
	License Easy-Pass Radio Count	4	0.00	0.00
	Application Control License	4	7.80	31.20
	Easy-Pass Guest Wireless 3 year subscription	144	0.79	113.76
	Easy-Pass 3 Year subscription	144	0.34	48.96
MTS	Professional Services		\$3,240.00	
MTS	Travel Expense & Mileage		\$0.00	
MTS	Install and configure additional applications -as needed - billed hourly.			
Shipping				70.00
Hardware & Software Products				\$6,201.33
Services & Travel Expense				\$3,240.00
Tax				\$0.00
Total Project				\$9,441.33

Mandry Technology Solutions
4521 98th
Lubbock, TX 79424

Confidential

TEL: 806 791-3661
FAX: 806 687-8304
www.mandrytechnology.com



Network infrastructure for North Fire Station

Quote Date: June 18, 2018
Quote Expires: July 18, 2018

***This is a fixed quote. ***

All work will be done during normal business hours.

After hours work will be billed at time and a half.

Additional work not specified in this quote will be billed hourly.

Meal and Lodging will be billed separately if required

50% Down Payment due upon signing for orders of \$20,000.00 or more.

25% Progress Payment due upon equipment arrival at MTS

Final Payment due upon project acceptance

Customer

Mandry Technology Solutions

Shawna D Burkhart
Signature

Mandry Design Desk

Shawna D Burkhart
Printed Name and Title

6/20/18
Date

Mandry Technology Solutions
4521 98th
Lubbock, TX 79424

Confidential

TEL: 806 791-3661
FAX: 806 687-8304
www.mandrytechnology.com

Shawna Burkhart

From: Byron <byron@lubbockcomputercabling.com>
Sent: Wednesday, July 11, 2018 3:04 PM
To: Shawna Burkhart
Subject: North & Central Fire Stations network wiring

North Fire Station total..\$5,074.28
Central Fire Station total \$4,226.48

Byron Hines
Lubbock Computer Cabling Service, Inc.
806.763.1605 ext. 302

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUUST 7, 2018

AGENDA ITEM: 11

SUBJECT: BUDGET AMENDMENT #6
PROCEEDING: Ordinance, 1st Reading
SUBMITTED BY: City Staff

SUMMARY STATEMENT

City Council to consider amending Ordinance O-20-17 on First reading with respect to October 1, 2017 fiscal year budget. *(City Manager & Finance Director)*

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to consider amending Ordinance No.O-20-17 on First reading with respect to October 1, 2017 fiscal year budget. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF LAMESA, TEXAS, AMENDING
ORDINANCE NO. 0-20-17 TO APPROPRIATE FUNDS IN THE CITY
OF LAMESA BUDGET FOR FISCAL YEAR 2017-2018.**

On the 7th day of June, 2018, there came on and was held at the City Hall of the City of Lamesa, Texas, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act (Government Code, Chapter 551). There being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to-wit:

WHEREAS, the City Council desires to amend Ordinance No. 0-20-17 to make certain revisions to the 2017-2018 Budget of the City of Lamesa to authorize and appropriate funds as listed below; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

SECTION 1. That the City of Lamesa 2017-2018 Budget contained in Ordinance No. 0-20-17 be, and same is hereby, amended to change the amount appropriated by the following:

	<u>Revenues</u>	<u>Expenditures</u>
Special Revenue Fund (17)	\$ 9,895.60	\$ 9,895.60

SECTION 2. Effective date: That this Ordinance shall become effective as of this August 31, 2018.

SECTION 3. The City Secretary is hereby authorized and directed to cause publication of this Ordinance as provided by law.

Upon being put to a vote, the foregoing ordinance was Passed, on First Reading on August 7th, 2018 by a majority vote; and on August 21st, 2018, there was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, upon the minutes of the City Council of the City of Lamesa, Texas and recorded in the ordinance book thereafter.

ATTEST:

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor

CITY OF LAMESA
BUDGET AMENDMENT 2018-06 FOR FY 2017/2018

SPECIAL REVENUE FUND (17)

This budget amendment reflects receipt of \$9,895.60 from the Weaver Foundation to the Fire Department for the purchase of 220 Jacob Kits to be placed in 4 LISD campuses and 3 Dawson County School campuses.

Increase Revenues – (17-40546) – Weaver Grant	\$9,895.60
-----------------------------------------------	------------

Increase Expenditures – (17-5411-969) – Weaver Grant Expenditures	\$9,895.60
-------------------------------------------------------------------	------------

Central Fire Station # 1
307 North 1st
Lamesa, Texas 79331
806-872-4352



North Fire Station # 2
1711 North Bryan Ave.
Lamesa, Texas 79331
806-872-4351

4/12/2018

Weaver Foundation
C/O Elwood Freeman

RE: Jacob Kit

Dear Mr. Freeman:

The Lamesa Fire Department is asking for financial assistance from the Weaver Foundation to purchase approximately 220 Jacob Kits to be placed in four(4) LISD Campuses and three(3) Dawson County School Campuses. In leu of recent school shootings these kits are a necessity for classrooms to be able to treat any wounded children or faculty in an event of an emergency, including shootings and natural disasters. The cost of these Jacob Kits are \$44.98 each which would be a total of \$9,895.60. We are asking the Foundation for help to acquire these kits for our schools. Once we receive these kits it will be our responsibility to place and educate our teachers and staff in the use of these kits. We appreciate your consideration on this matter. If you have any questions please direct them to Levi Roberts at the Fire Station 806-872-4352 or 806-786-7379.

Sincerley,

Levi Roberts

Lamesa Fire Rescue

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 12

SUBJECT: AWARD CONTRACT TO REPAIR CITY FACILITIES ROOFS TO PRIME SOURCE CONSTRUCTION

PROCEEDING: Action
SUBMITTED BY: City Staff

SUMMARY STATEMENT

City Council to award repairs to City facilities roofs to Prime Source Construction. Paid by TML proceeds from a hail event dated Sept 16, 2016. The City is utilizing the TIPS State-approved co-op purchasing contract award through TEA (similar to Buyboard). (*City Manager & Scott Franklin, 4T Partnership/TML Partnership*)

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to. award repairs to City facilities roofs to Prime Source Construction. Paid by TML proceeds from a hail event dated Sept 16, 2016. The City is utilizing the TIPS State-approved co-op purchasing contract award through TEA (similar to Buyboard). Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

PRIME SOURCE CONSTRUCTION

147 Ranchway Dr. Burleson, TX 76028 817-426-5000 FAX 817-426-5007

May 15, 2018

Attn. Irma Ramirez
City of Lamesa
601 S 1st St.
Lamesa, TX 79331



ROOFING PROPOSAL

We are pleased to submit this proposal for making the below listed repairs on multiple buildings for the City of Lamesa. This proposal includes both labor and materials for the roofing repairs listed below that are jobsite specific.

WORK INCLUDES

ID # 6 - Daycare Center @ SE 14th and Detroit

1. Remove and dispose of damaged shingles.
2. Install new shingles to match existing (desert tan).
3. Properly dispose of all repair related debris.

Total Price - \$ 1,950.00

ID # 7 – Fire Station – 307 North 1st Street

1. No repairs necessary as they were made by others prior to site visit.

Total Price - \$ 0.00

ID# 20 – Pump Station Bldg – 1500 North 1st Street

1. Prepare existing roof surface to receive new roof coating.
2. Apply white Elastomeric coating over roof surface and around penetrations per manufacturer requirements.
3. Clean up and properly dispose of repair related debris.

Total Price - \$ 1,400.00

ID # 81 – Chlorine Building – 1500 North 1st Street

1. Remove and dispose of damaged corrugated roof panels.
2. Install 2 new corrugated roof panels and 1 piece of rake trim that is missing.
3. Clean up and properly dispose of repair related debris.

Total Price - **\$ 350.00**

EXCLUSIONS

1. Any structural deficiencies and/or conditions.
2. Plumbing, electrical and mechanical work.
3. Permits, testing and submittals.
4. Work not specified in line items 1-3.

ACCEPTANCE

If accepted the district will need to simply issue a Purchase Order to Prime Source Construction, Inc. by Fax 817-426-5007 or email Admin@PrimeSourceConstruction.com using the districts normal procedure. Be sure to include "TIPS PURCHASE" somewhere on the purchase order AND e-mail a copy to TIPSPO@TIPS-USA.com.

Should you have any questions or concerns please contact our office at the number listed above or the TIPS Hotline at 866-839-8477.

Respectfully Submitted,
Brad Doty
Prime Source Construction, Inc.

CITY OF LAMESA															
	TML ID	LAMESA PO	FACILITY	REMAIN	S.F.	TIPS CONTRACT	CITY PENDING	TMLIRP Statement of Loss	DSIFFERENCE	OVER/UNDER					
DIFERRED PROJECTS															
	#9	TIPS	806 South Main- Garage	GARAGE	DIFERRED			8313.00	DIFERRED		\$ 29,345.67		DIFERRED TO CITY HALL		
	#45		1008 South Dallas-Storage A	x	\$ 12,784.13			2755.00	R&R Corregated MTL	DIFERRED	\$ 12,784.13		PENDING		
	#44		312 South Austin AVE-Storage	x	\$ 10,095.51			2125.00	R&R METAL RFG	DIFERRED	\$ 10,095.51		PENDING		
	#7		FIRE-307 N. 1st STREET	x	\$ 115.60				R&R COPING-10'	DIFERRED	\$ 115.60		PENDING		
COMPLETED															
COMPLETE	#2	TIPS-1012314	Pump BLDG / Fence Gates	1402 FM827	x			468.00	ROOF COATING	\$ 1,581.18		\$ 1,642.40	\$ (61.22)	UNDER	
COMPLETE	#10	TIPS-1012314	Shop Office (Parks	805 S AVE F	x			3360.00		\$ 11,165.73		\$ 11,594.92	\$ (429.19)	UNDER	
COMPLETE	#18	TIPS-1012314	Water Dept	Wharehouse	x			6300.00		\$ 21,674.44		\$ 22,511.76	\$ (837.32)	UNDER	
COMPLETE	#80	TIPS-1012314	Storage BLDG	1500 N. 14th	x			238.00	ROOF COATING-METAL	\$ 758.10		\$ 788.36	\$ (30.26)	UNDER	
COMPLETE	#82	TIPS-1012314	Generator 200k & Shelter	1500 N. 14th	x			280.00	ROOF COATING	\$ 920.55		\$ 945.34	\$ (24.79)	UNDER	
COMPLETE	#17	TIPS-1012314	810 South Main- Vehical Shop	Vehical Shop	x			4992.00		\$ 29,537.10		\$ 26,440.60	\$ 3,096.50	OVER	
COMPLETE	#8	TIPS-1012314	1709 Bryan AVE	FIRE STATION	x			4400.00		\$ 23,984.48		\$ 21,472.07	\$ 2,512.41	OVER	
COMPLETE	#53	TIPS-1012314	201 South Avenue S Pro Shop	PRO SHOP	x			2236.00		\$ 13,491.27		\$ 12,079.51	\$ 1,411.76	OVER	
COMPLETE	#48	TIPS-1012314	Landfill-Equipment Storage	EQUIP. STORAGE	x			1866.00	R&R METAL	\$ 10,271.46		\$ 9,194.86	\$ 1,076.60	OVER	
COMPLETE	#15	TIPS-1012314	Building @ Sewer Plant	1802 S. Court C	x			855.45		\$ 5,490.53		\$ 4,919.25	\$ 571.28	OVER	
COMPLETE	#28	TIPS-1012314	Lift Station/PumpControls		x					\$ 2,891.62		\$ 2,588.09	\$ 303.53	OVER	
COMPLETE	#49	TIPS-1012314	Animal Control Bldg.	S. COURT C-TREETMENT	x				R&R METAL	\$ 3,033.54		\$ 2,718.50	\$ 315.04	OVER	
PENDING									SCOPE	PENDING TIPS	TIPS VERIFIED				
	#3		CITY HALL			TIPS #4			RECOVER		\$ -			PENDING	
	#11		Municipal Court/Fence/Gate	308 s. 1st	x	TIPS #3					\$ -	\$ 3,752.64		PENDING	
	#81	x	1500 N. 14th CHLORINE BLDG	CHLORINE BLDG	x	TIPS #3	94.07		R&R METAL		\$ 350.00	\$ 529.97		PENDING	
	#6	x	DAY CARE-SE 14th/Detroit	SE 14th/Detroit	x			807.64	REPLACE ROOF		INCLUDED	INCLUDED		PENDING	
				ROOF-1 Class D				667.79	REPLACE ROOF		INCLUDED	INCLUDED		PENDING	
				CLASSROOM 7/8				2571.24	R&R SHINGLES		INCLUDED	INCLUDED		PENDING	
				CLASSROOM 4				1381.02	R&R SHINGLES		INCLUDED	INCLUDED		PENDING	
					x	TIPS #3	TOTAL TML ID#6				\$ 1,950.00	\$ 1,431.06			
	#47		1008 S. DALLAS AVE-STORAGE C	STORAGE C	x	TIPS #3			R&R METAL			\$ 5,310.30		PENDING	
	#20	x	Water Plant-1500 N. 14th	Water Plant BLDG	x	TIPS #3	875.00				\$ 1,400.00	\$ 4,740.37		PENDING	
												\$ (2,500.00)			
CITY OF LAMESA	STATEMENT OF LOSS	\$ 182,500.91	STATEMENT OF LOSS	PENDING						\$ 124,800.00	\$ 3,700.00	\$ 182,500.91			
CITY OF LAMESA	COMPLETE	\$ 124,800.00	TIPS CONTRACT #1 & #2							CITY YTD	CITY PENDING	STATEMENT OF LOSS			
BALANCE		\$ 57,700.91										TOTAL			
CITY OF LAMESA	PENDING	\$ 3,700.00	TIPS CONTRACT #3												
BALANCE		\$ 54,000.91													
CITY HALL			TIPS #4												
FINAL BALANCE															

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 13

SUBJECT: AWARD CONTRACT TO REPLACE CITY HALL ROOF TO PRIME SOURCE CONSTRUCTION
PROCEEDING: Action
SUBMITTED BY: City Staff
EXHIBITS: Project Summary

SUMMARY STATEMENT

City Council to award the replacement to City facilities roofs to Prime Source Construction. Paid by TML proceeds from a hail event dated Sept 16, 2016. The City is utilizing the TIPS State-approved co-op purchasing contract award through TEA (similar to Buyboard). The City Hall roof repair is paid for through savings achieved by 4T Partnership's assistance in bidding out all roof repairs. *(City Manager & Scott Franklin, 4T Partnership/TML Partnership)*

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to award the replacement to City facilities roofs to Prime Source Construction. Paid by TML proceeds from a hail event dated Sept 16, 2016. The City is utilizing the TIPS State-approved co-op purchasing contract award through TEA (similar to Buyboard). The City Hall roof repair is paid for through savings achieved by 4T Partnership's assistance in bidding out all roof repairs. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 14

**SUBJECT: EMERGENCY ACTION ITEM - CONTRACTING REPAIRS FOR
WASTEWATER TREATMENT PLANT CLARIFIER**

PROCEEDING: Action
SUBMITTED BY: City Staff

SUMMARY STATEMENT

City Council to consider approving the City Manager to execute a contract with L. Howard Construction for \$36,203.00 to repair the Wastewater Treatment Plant clarifier. This is being performed within the current FY 2017/2018 budget. Contract has two component parts which include: \$15,000 for scum trough and \$21,000 for rebuilding baffles/bracing. Parkhill Smith and Cooper contacted four contractors to bid on the project, but only one responded. *(City Manager)*

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to consider approving the City Manager to execute a contract with L. Howard Construction for \$36,203.00 to repair the Wastewater Treatment Plant clarifier. This is being performed within the current FY 2017/2018 budget. Contract has two component parts which include: \$15,000 for scum trough and \$21,000 for rebuilding baffles/bracing. Parkhill Smith and Cooper contacted four contractors to bid on the project, but only one responded. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

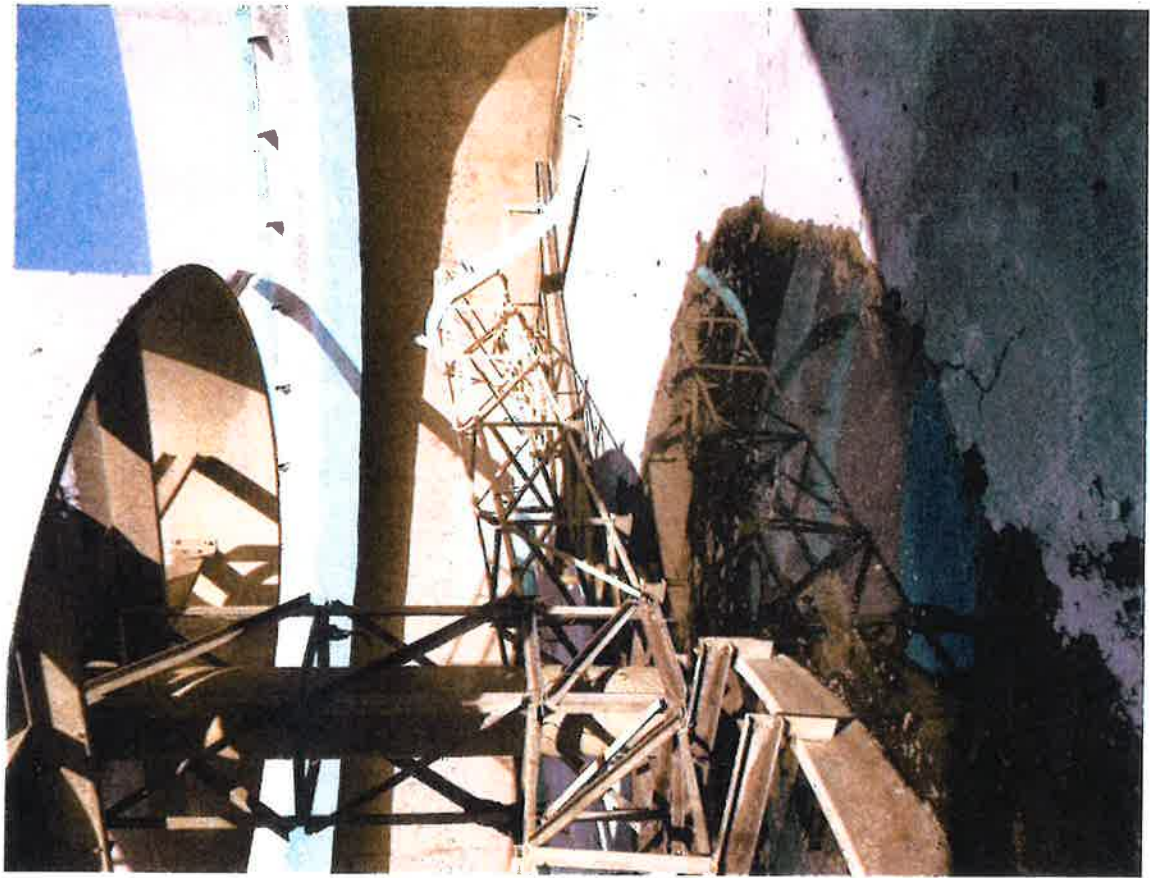
Recommend approval.

Wastewater Clarifier Issue

July 16, 2018

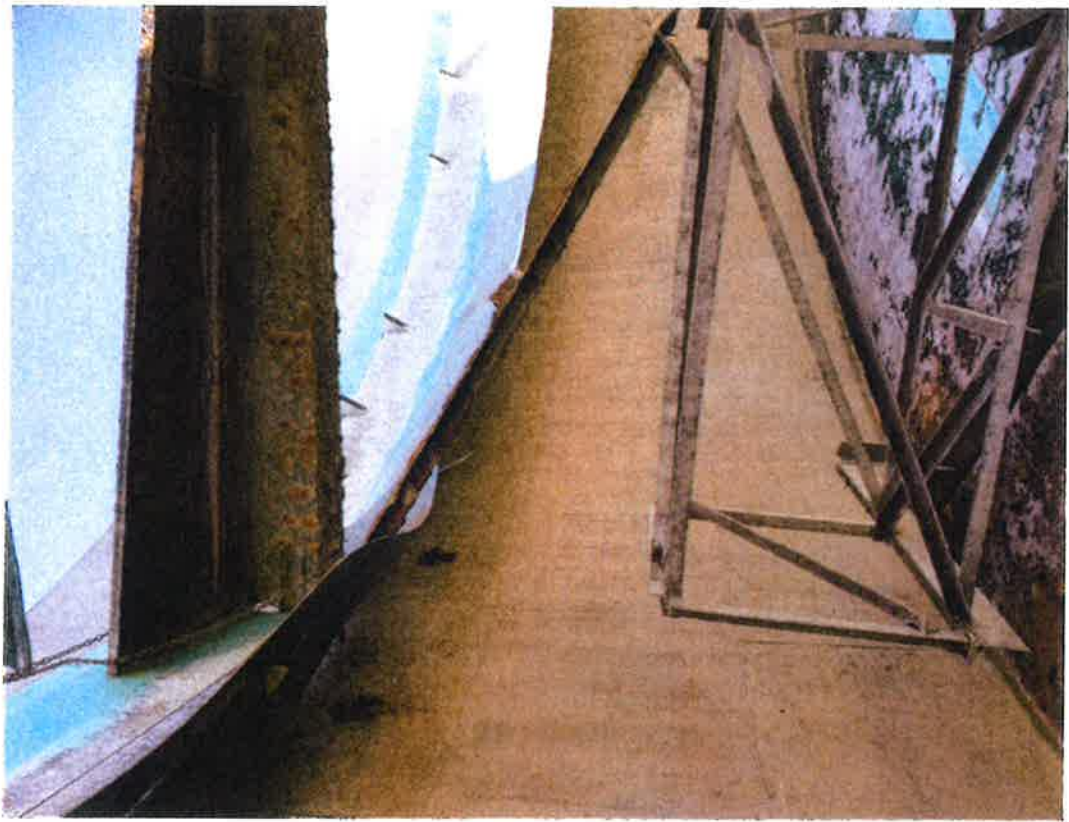


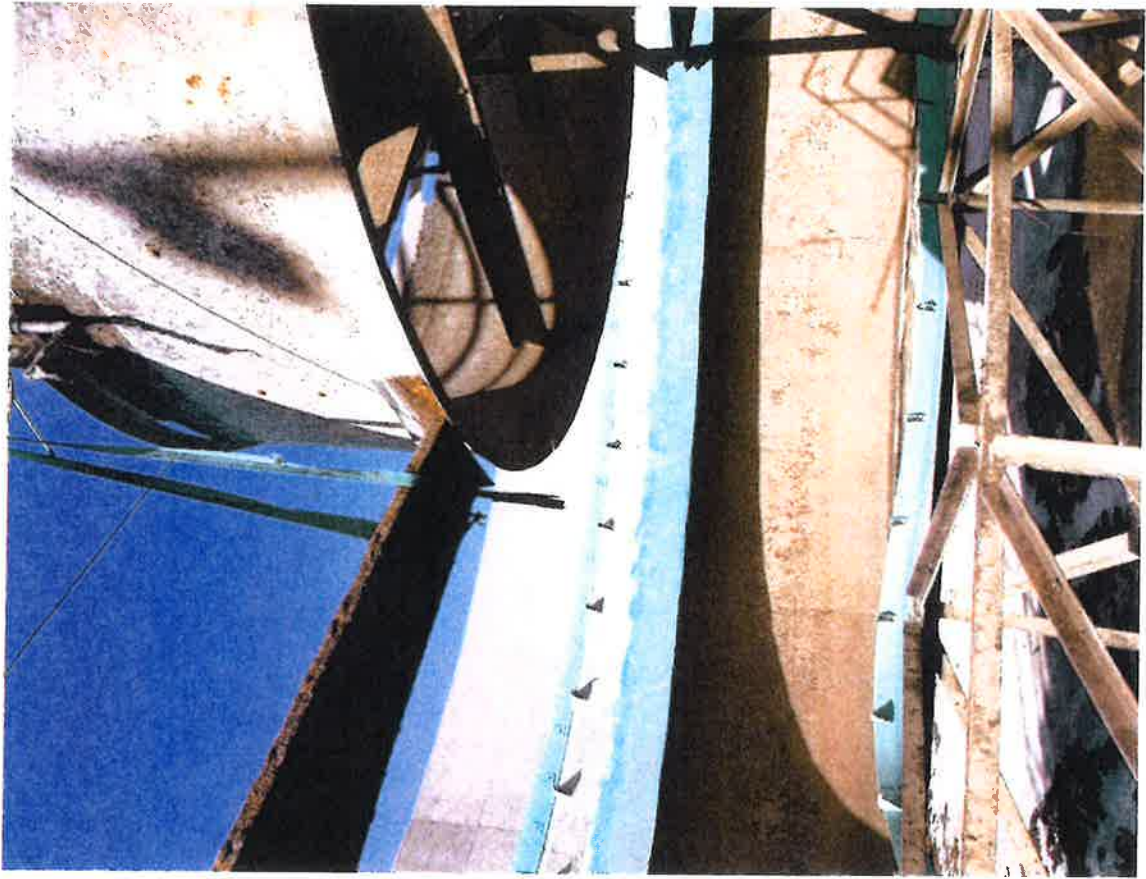














City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 15

**SUBJECT: AMEND WATER ORDINANCE - TAPPING CHARGES FOR
INSTALLATION OF WATER METER**

PROCEEDING: Ordinance 1st Reading
SUBMITTED BY: City Staff

SUMMARY STATEMENT

Council to approve an Ordinance amending certain sections of Chapter 13, entitled "Utilities", Article 13.03 entitled "Water and Wastewater Services" and Section 13.03.228 entitled "Tapping Charges for Installation of Water Meter" of the Code of Ordinances of the City of Lamesa, Texas; Providing for a severability clause; Providing for repeal of conflicting provisions, and providing for publication and effective date. (*City Manager & Utilities Director*)

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to approve an Ordinance amending certain sections of Chapter 13, entitled "Utilities", Article 13.03 entitled "Water and Wastewater Services" and Section 13.03.228 entitled "Tapping Charges for Installation of Water Meter" of the Code of Ordinances of the City of Lamesa, Texas; Providing for a severability clause; Providing for repeal of conflicting provisions, and providing for publication and effective date. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

ORDINANCE NO.: _____

AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 13, ENTITLED "UTILITIES", ARTICLE 13.03 ENTITLED "WATER AND WASTEWATER SERVICES AND SECTION 13.03.228 ENTITLED "TAPPING CHARGES FOR INSTALLATION OF WATER METER" OF THE CODE OF ORDINANCES OF THE CITY OF LAMESA, TEXAS; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS, AND PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.

On the 7th day of August, 2018, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act (Texas Government Code, Chapter 551) there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to wit:

WHEREAS, City of Lamesa, Dawson County, Texas has authority under Article IV, Section 23 of the City Charter directing the codification and maintenance of a code of ordinances for the city; and

WHEREAS, the City Council of the City of Lamesa has caused its ordinances of a general and permanent nature to be compiled and revised and the same are embodied in a compilation and revision thereof known as the "Code of Ordinances of the City of Lamesa, Texas;" and

WHEREAS, substantial revisions to Chapter 13, Article 13.03 entitled "Water and Wastewater Services, Section 13.03.228 "Tapping Charges for Installation of Water Meter" of said Code of Ordinances are proposed to be embodied in a compilation and revision thereof known as the "Code of Ordinances of the City of Lamesa, Texas,"

NOW, THEREFORE, BE IT ORDAINED BY the City Council of the City of Lamesa, Texas:

SECTION 1. That Section 13.03.228 (a) of Chapter 13 entitled "Tapping Charges for Installation of Water Meter", of the Code Ordinances of the City of Lamesa, Texas, be, and same is hereby, amended to read as follows:

Section 13.03.228 Tapping charges for installation of water meter

- (a) The following charges shall be assessed and collected from the customer for the installation of a water meter:

Type of Service	Fee
Standard Service: One inch (1") tap; one inch (1") poly service, ¾ x 5/8 meter	\$700.00
Standard service with one inch (1") meter	\$800.00
One and one-half inch (1 ½") tap, service and meter	\$1,000.00
Utility Director will assess charges a 2" tap or greater based on labor and supplies.	

- (b) Services and taps two inch (2") and larger shall be charged on the actual documented costs required for installation of the meter.

(c) Said fees are exclusive of any charges pertaining to pavement cuts in streets or alleys. These charges shall, if applicable, be in addition to the tapping and meter fees at rates to be established by the city manager. October 1, 2008.

Section 3. Other Sections of Chapters Remain in Effect: That all Sections of Chapter 13 entitled "Utilities" of the Code of Ordinances of the City of Lamesa, Texas, except those Sections of said Chapters specifically amended in this ordinance, shall remain in effect as they now appear in the Code of Ordinances of the City of Lamesa, Texas.

Section 4. Effective date: That this Ordinance shall become effective August 31, 2018.

Section 5. Severability. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Lamesa, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of to be invalid or unconstitutional, whether there be one or more parts.

SECTION 6. Publication. That the City Secretary is hereby authorized and directed to cause publication of the descriptive caption of the Ordinance as an alternative method of publication as provided by law.

Upon being put to a vote, the foregoing ordinance was Passed, on First Reading on the 7th day of August, 2018, by a majority vote; and then on the 21st day of August, 2018, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas held pursuant to the provisions of the Texas Open Meetings Act (Texas Government Code, Chapter 551) there being a quorum present and acting throughout the meeting, the foregoing ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, and upon being put to a vote, the foregoing ordinance was Passed on Second and Final Reading and Adopted this 21st day of August, 2018, by a majority vote and ordered to be spread upon the minutes of the City Council of the City of Lamesa, Texas and recorded in the ordinance book thereafter.

ATTEST:

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 16

**SUBJECT: CREATION OF BANK ACCOUNT FOR USDA GRANT FOR
WATER INFRASTRUCTURE**

PROCEEDING:

SUBMITTED BY: City Staff

SUMMARY STATEMENT

City Council to approved the opening of one bank account for the USDA Water Infrastructure Grant and designating the authorized signatories. The first bank account will be a construction account. The approved signatories on each account will include: Shawna Burkhart, City Manager, Josh Stevens, Mayor, Dale Alwan, Police Chief and Betty Conde, City Secretary (*City Manager and Finance Director*)

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to approve the opening of one bank account for the USDA Water Infrastructure Grant and designating the authorized signatories. The first bank account will be a construction account. The approved signatories on each account will include: Shawna Burkhart, City Manager, Josh Stevens, Mayor, Dale Alwan, Police Chief and Betty Conde, City Secretary. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 16

**SUBJECT: CREATION OF BANK ACCOUNT FOR USDA GRANT FOR
WATER INFRASTRUCTURE**
PROCEEDING: Resolution
SUBMITTED BY: City Staff

SUMMARY STATEMENT

City Council to approve a resolution to open a bank account for the USDA Water Infrastructure Grant and designating the authorized signatories. The bank account will be a construction account. The approved signatories on each account will include: Shawna Burkhart, City Manager, Josh Stevens, Mayor, Dale Alwan, Police Chief and Betty Conde, City Secretary (*City Manager and Finance Director*)

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to approve a resolution to open a bank account for the USDA Water Infrastructure Grant and designating the authorized signatories. The bank account will be a construction account. The approved signatories on each account will include: Shawna Burkhart, City Manager, Josh Stevens, Mayor, Dale Alwan, Police Chief and Betty Conde, City Secretary Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

RESOLUTION NO. _____

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE USDA RURAL UTILITIES SERVICE (RUS) WATER INFRASTRUCTURE GRANT, CONTRACT NUMBER CFDA – 10.760.

WHEREAS, the City of Lamesa, Texas has received a 2018 USDA Rural Utilities Service (RUS) Grant award to provide water improvements, and;

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents for requesting funds from USDA Rural Utilities Service, and;

WHEREAS, an original signed copy of the resolution authorizing named individuals as *Depository/Authorized Signatories* is to be submitted to USDA Rural Utilities Service;

WHEREAS, the City of Lamesa, Texas acknowledges that in the event that an authorized signatory of the City changes (elections, illness, resignations, etc.), the City must provide USDA RUS with the following:

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and
- a revised *USDA RUS Depository/ Authorized Signatories Designation Form*.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS, AS FOLLOWS:

The Mayor and Mayor Pro-Tem be authorized to execute contractual and financial documents between the USDA Rural Utilities Service and the City of Lamesa for the 2018 Water Infrastructure Grant Program.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS on AUGUST 7, 2018

Josh Stevens, Mayor

Attest:

Betty Conde, City Secretary

Depository/Authorized Signatories Designation Form

Grant Recipient City of Lamesa

USDA RUS Contract No. CFDA – 10.760

The individuals listed below are designated by resolution as authorized signatories for contractual and financial documents.

Josh Stevens	Brant Stewart
(Name)	(Name)
Mayor	Mayor Pro-tem
(Title)	(Title)
(Signature)	(Signature)

In addition to the individuals listed above, the individuals listed below are designated by resolution as authorized signatories for the “*USDA Construction*” bank account. At least two (2) signatories required).

Shawna Burkhart	Betty Conde
(Name)	(Name)
City Manager	City Secretary
(Title)	(Title)
(Signature)	(Signature)

Josh Stevens	Dale Alwan
(Name)	(Name)
Mayor	Chief of Police
(Title)	(Title)
(Signature)	(Signature)

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 17

SUBJECT: CREATION OF BANK ACCOUNT FOR USDA COMMUNITY FACILITIES GRANT
PROCEEDING: Resolution
SUBMITTED BY: City Staff

SUMMARY STATEMENT

City Council to approve a resolution to open a bank account for the USDA Communities Facilities (CF) Grant and designating the authorized signatories for the account. The bank account will be a CF Grant account (deposits and transfers only). The approved signatories on each account will include: Shawna Burkhart, City Manager, Josh Stevens, Mayor, Dale Alwan, Police Chief and Betty Conde, City Secretary (*City Manager and Finance Director*)

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to approve a resolution to open a bank account for the USDA Communities Facilities (CF) Grant and designating the authorized signatories for the account. The bank account will be a CF Grant account (deposits and transfers only). The approved signatories on each account will include: Shawna Burkhart, City Manager, Josh Stevens, Mayor, Dale Alwan, Police Chief and Betty Conde, City Secretary. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

RESOLUTION NO. _____

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE USDA RURAL DEVELOPMENT FOR KITCHEN EQUIPMENT AND KITCHEN IMPROVEMENTS GRANT.

WHEREAS, the City of Lamesa, Texas has received a 2018 USDA Rural Development Grant award to purchase kitchen equipment and kitchen improvements, and;

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents for requesting funds from USDA Rural Development, and;

WHEREAS, an original signed copy of the resolution authorizing named individuals as *Depository/Authorized Signatories* is to be submitted to USDA Rural Development;

WHEREAS, the City of Lamesa, Texas acknowledges that in the event that an authorized signatory of the City changes (elections, illness, resignations, etc.), the City must provide USDA Rural Development with the following:

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and
- a revised *USDA RUS Depository/ Authorized Signatories Designation Form*.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS, AS FOLLOWS:

The Mayor and Mayor Pro-Tem be authorized to execute contractual and financial documents between the USDA Rural Development and the City of Lamesa for the 2018 Kitchen Equipment and Kitchen Improvements Grant Program.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS on AUGUST 7, 2018

Josh Stevens, Mayor

Attest:

Betty Conde, City Secretary

Depository/Authorized Signatories Designation Form

Grant Recipient City of Lamesa

USDA RUS Contract No. CFDA – 10.760

The individuals listed below are designated by resolution as authorized signatories for contractual and financial documents.

Josh Stevens	Brant Stewart
(Name)	(Name)
Mayor	Mayor Pro-tem
(Title)	(Title)
(Signature)	(Signature)

In addition to the individuals listed above, the individuals listed below are designated by resolution as authorized signatories for the “*USDA Construction*” bank account. At least two (2) signatories required).

Shawna Burkhart	Betty Conde
(Name)	(Name)
City Manager	City Secretary
(Title)	(Title)
(Signature)	(Signature)
Josh Stevens	Dale Alwan
(Name)	(Name)
Mayor	Chief of Police
(Title)	(Title)
(Signature)	(Signature)

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 18

SUBJECT: **PRESENTATION TO GOVERNING BODY OF THE CITY'S 2018
CERTIFIED APPRAISAL ROLL, EFFECTIVE TAX RATE AND
ROLLBACK TAX RATE CALCULATIONS**

PROCEEDING: Approval

SUBMITTED BY: City Staff

EXHIBITS: Certification of 2018 Appraisal Roll for the City of Lamesa

AUTHORITY: *City Charter – Article V, Taxes and Taxation*
State Law; Property Tax Code, Sec.26.04

SUMMARY STATEMENT

City Manager to present to City Council the City's 2018 Certified Appraisal Roll, the Effective Tax Rate and the Rollback Tax Rate Calculations as certified by the Dawson County Central Appraisal District, Chief Appraiser Norma Brock. *(City Manager)*

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 19

Subject: AD VALOREM TAX RATE – 2018
Proceeding: Set Proposed Tax Rate & Vote to Hold Two (2) Public Hearings
Submitted by: City Staff
Authority: City Charter – Article V, Taxes and Taxation
State Law; Property Tax Code, Sec.26.06

SUMMARY STATEMENT

City council discuss and set the proposed tax rate and consider voting to hold two (2) public hearings on a proposal to increase the total tax revenues of the City of Lamesa from properties on the tax roll.
(by record vote)

COUNCIL ACTION

Discussion: _____

Motion by Council Member _____ to set the proposed tax rate at _____ and hold two (2) public hearings on a proposal to increase the total tax revenues of the City of Lamesa from properties on the tax roll on **August 21, 2018** at 5:30 p.m. and on **August 28, 2018** at 5:30 p.m.
Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

(VOTE BY SHOW OF HAND)



VOTING

“AYE”

“NAY”

“ABSTAIN”

Josh Stevens

Brant Stewart

Marie Briseno

Rick Moreno

Jason Moreno

Bobby G. Gonzales

Doug Morris

CITY MANAGER’S MEMORANDUM

Under Property Tax Code, it requires two public hearings if the proposed tax rate exceeds the effective tax rate, I recommend the following dates for our two public hearings; August 21, 2018 at 5:30 p.m. for 1st public hearing and 2nd public hearing on August 28, 2018 at 5:30 p.m. To adopt the tax rate, 1st reading of the tax ordinance will be September 4, 2018 and second reading will be on September 11, 2018. The tax rate must be officially adopted by September 22, 2018.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 20

Subject: **FY 2018/2019 BUDGET DISCUSSION /WORKSHOP**
Proceeding: Discussion and setting of priorities, no final action to be taken
Submitted by: City Staff

SUMMARY STATEMENT

Council to meet with city staff to discuss and make changes to the 2018-2019 Proposed Operating Budget.

- a. General Fund Proposed Budget (*Department Heads and City Manager*)
- b. Water/Wastewater Utility Fund Proposed Budget (*Department Heads and City Manager*)
- c. Solid Waste Fund Proposed Budget (*Department Heads and City Manager*)
- d. All Other Funds Proposed Budgets (*Department Heads and City Manager*)
- e. Other Fees (*Department Heads and City Manager*)
- f. Capital Needs (*Department Heads and City Manager*)

COUNCIL ACTION

Discussion and setting of priorities only; no final action to be taken.

CITY MANAGER'S MEMORANDUM

The City Council and Staff will conduct a work session on the proposed City Budget for the Oct. 2018-2019 fiscal year. No action is required on this matter at this time.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 21

SUBJECT: DEPT REPORT
SUBMITTED BY: City Manager

SUMMARY STATEMENT

Dept to report on current activities and answer questions from the City Council.

- a) MS Crude and Cactus Bike Ride Update.

COUNCIL ACTION

No City Council action required.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 22

SUBJECT: CITY MANAGER REPORT
SUBMITTED BY: City Manager

SUMMARY STATEMENT

City Manager to report on current activities and answer questions from the City Council.

COUNCIL ACTION

No City Council action required.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 23

SUBJECT: MAYOR'S REPORT
SUBMITTED BY: Mayor

SUMMARY STATEMENT

Mayor to report on future plans and goals.

COUNCIL ACTION

No City Council action required.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: AUGUST 7, 2018

AGENDA ITEM: 24

ADJOURNMENT: Announcement by the Mayor - "The next regularly scheduled meeting of the City Council of the City of Lamesa will be **August 9th, 2018** at 5:30 P.M."

Upcoming Meetings

- ***August 9, 2018 (Thursday) Regularly Scheduled Meeting/Budget Meeting***
- ***August 21, 2018 (Tuesday)-Regularly Scheduled Meeting***
- **August 28, 2018 City Council Meeting –**
 - LEDC/LEAP Budget Presentation and Adoption
 - 2nd Reading of Budget Ordinance
 - 2nd Public Hearing on Proposed Tax Rate
- **Sept. 4, 2018 City Council Meeting -**
 - Ratify Proposed Tax Increase Reflected in the FY 2017/2018 Adopted Budget with record vote.
 - 1st Reading to Adopt Tax Ordinances (M&O, I&S, Combined Tax Rate) with record vote.
- **Sept. 11, 2018 City Council Meeting -**
 - 2nd Reading to Adopt Tax Ordinances (M&O, I&S, Combined Tax Rate) with record vote.
 - Authorize Warrants for FY 2018/2019
- **Sept. 18, 2018 City Council Meeting -**