



# CITY COUNCIL AGENDA

NOTICE IS GIVEN THAT THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS, WILL MEET IN A REGULARLY SCHEDULED MEETING AT 5:30 P.M. ON TUESDAY, AUGUST 28, 2018, 601 SOUTH FIRST STREET, FOR THE PURPOSE OF CONSIDERING AND TAKING OFFICIAL ACTION ON THE FOLLOWING ITEMS:

**1. CALL TO ORDER:**

**2. INVOCATION:**

- 3. CONSENT AGENDA:** All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

**a. APPROVAL OF THE MINUTES:** Approval of the minutes of the council meetings held on August 23<sup>rd</sup> 2018

- 4. OPEN BIDS FOR BOND COUNSEL (USDA):** City Council to open bids for Qualifications of Bond Counsel for the USDA Grant and submit to city staff for review and recommendation. *(City Manager)*

- 5. USDA GRANT LOAN RESOLUTION.** City Council to consider authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its water service facility to serve an area lawfully within its jurisdiction to serve whereas, it is necessary for the City of Lamesa. *(City Manager)*

- 6. REQUEST FOR ZONE CHANGE;** City Council to consider approving an Ordinance on Second and final reading approving a zone change for the following property:

BLOCK1 1-8, BLOCK 2 LOTS 1-18, IN THE MEEKS SUBDIVISION ALSO BLOCK 3 LOTS 1-8 IN THE DAVIS SUBDIVISION the City of Lamesa, Dawson County, Texas

The hearing is to consider recommendation of the Planning and Zoning Commission in CASE NO. PZ 18-9, that the CITY OF LAMESA 601 S. 1<sup>ST</sup> requested that the zoning district of the property described above, located at MEEKS AND DAVIS SUBDIVISION, be changed from R-1 to M-1 for use as MOBILE HOME DISTRICT. *(Building Official)*

- 7. BUDGET AMENDMENT #7:** City Council to consider amending Ordinance O-20-17 on Second reading with respect to October 1, 2017 fiscal year budget. *(City Manager & Finance Director)*

- 8. APPROVAL OF FY 2018/2019 LEDC/LEAP BUDGET:** City Council to consider approving FY 2018/2019 LEDC and LEAP annual budgets. *(Bryan Nowlin, LEDC/LEAP Board Member)*

9. **FISCAL YEAR OCTOBER 2018-2019 BUDGET - ADOPTION:** Consider passing an ordinance on Second reading with record vote in accordance with State Law (Local Government Code, Chapter 102, Section 102.007) providing funds for the Fiscal Year beginning October 1, 2018, and ending September 30, 2019, by approving the budget for said period and appropriating and setting aside the necessary funds out of the General Fund, Water/Wastewater, Solid Waste funds for the maintenance and operation of the various departments and for various activities and improvements to the City. (City Manager)

**THIS BUDGET WILL RAISE MORE REVENUE FROM PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$162,469, WHICH IS A 7.34% PERCENT INCREASE FROM LAST YEAR'S BUDGET. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS \$0.**

10. **2<sup>nd</sup> PUBLIC HEARING - AD VALOREM TAX RATE – FY 2018/2019:** 2nd Public Hearing on a proposed property tax rate of \$ .830000 for 2018. This tax rate will raise \$2,377,134 which is \$118,708 more than taxes imposed last year. (City Manager)

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.47% PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$11.36 {Section 26.05(b)1(A&B) OF THE PROPERTY TAX CODE}.**

11. **CITY MANAGER REPORT:** City Manager to report on current activities and answer questions from the City Council.

12. **MAYORS REPORT:** Mayor to report on future plans and goals.

**13. EXECUTIVE SESSION:** City Council to consider convening into executive session under:

**Sec. 551.072. DELIBERATION REGARDING REAL PROPERTY; CLOSED MEETING.** A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

**Sec. 551.074. PERSONNEL MATTERS; CLOSED MEETING.** (a) This chapter does not require a governmental body to conduct an open meeting:

(1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

1. Fire Chief
2. City Manager
3. City Attorney

**RECONVENE IN OPEN SESSION:**

**14. AUTHORIZE CITY ATTORNEY TO NEGOTIATE EASEMENTS FOR USDA WATER GRANT:**

City Council to authorize the City Attorney to negotiate easements for the USDA Water Grant for the ground storage tank and the new City wellfield line requiring City Council approval.  
(City Manager and City Attorney)

**15. AUTHORIZE COST OF LIVING ADJUSTMENT FOR DESIGNATED PERSONNEL:** City Council to consider authorizing a cost of living adjustment for designated personnel.

**16. ADJOURNMENT:** *The next regularly scheduled meetings of the City Council of the City of Lamesa will be September 4, 2018 at 5:30 P.M.*




## ***Upcoming Meetings***

- **Sept. 4 2018 City Council Meeting -**
  - Ratify Proposed Tax Increase Reflected In the FY 2018/2019 Adopted Budget with record vote.
  - 1<sup>st</sup> Reading to Adopt Tax Ordinances (M&O, I&S, Combined Tax Rate) with record vote.
- **Sept. 11, 2018 City Council Meeting -**
  - 2<sup>nd</sup> Reading to Adopt Tax Ordinances (M&O, I&S, Combined Tax Rate) with record vote.
  - Authorize Warrants for FY 2018/2019
- **Sept. 18, 2018 City Council Meeting -**

## CLOSED MEETINGS

The City Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

## PUBLIC PARTICIPATION

 The meeting will be held pursuant to the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items listed above. Persons desiring to address the City Council or express their opinion about a particular item on this agenda should notify the City Secretary before the meeting. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the City Secretary by the end of business hours on the Wednesday before the next meeting in order to be considered for inclusion on that agenda.

## MEETING ACCESSIBILITY

Upon request, auxiliary aids and services will be provided to an individual with a disability in order to allow them to effectively participate in the city council meeting. Those requesting auxiliary aids or services should notify the contact person listed below at least twenty-four hours prior to the meeting by mail, telephone or RELAY Texas (1-800-735-2989)

**Contact: Betty Conde at 806-872-4322**

✉ 601 South First Street, Lamesa, Texas 79331

☎ **Telephone - (806) 872-4322**

☎ **Fax - (806) 872-4338**

## CERTIFICATION OF NOTICE



I certify this agenda was posted at the City Hall, 601 South First Street, Lamesa, Texas at **4:45 p.m., August 24<sup>th</sup>, 2018** in accordance with Chapter 551.041 of the Government Code.

Betty Conde, City Secretary



**Open Meetings Information**



# ***City Council Agenda***

## ***City of Lamesa, Texas***

**DATE OF MEETING: AUGUST 28, 2018**

**AGENDA ITEMS: 1 & 2**

1. **CALL TO ORDER:** *Announcement by the Mayor.* "This meeting is being held in accordance with the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items as posted. Persons desiring to address the City Council or express their opinion about a particular item on this agenda should complete a request at this time. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the City Secretary in order to be considered for inclusion on the agenda of the next meeting. A quorum being present as evidenced by the presence of \_\_\_\_ members of the City Council, this meeting is hereby called to order."

The following members are present:

JOSH STEVENS	Mayor
BRANT STEWART	Mayor Pro-tem/Council Member – District 1
MARIE A. BRISENO	Council Member – District 2
RICK MORENO	Council Member – District 3
JASON MORENO	Council Member – District 4
BOBBY G. GONZALES	Council Member – District 5
DOUGLAS MORRIS	Council Member – District 6

City Staff members present at the meeting:

SHAWNA D. BURKHART	City Manager
BETTY CONDE	City Secretary
RUSSELL CASSELBERRY	Attorney

Members of the press present at the meeting:

Members of the public present at the meeting:

2. **INVOCATION:**  
**AND PLEDGE OF ALLEGIANCE.**



# **City Council Agenda**

## **City of Lamesa, Texas**

**DATE OF MEETING: AUGUST 28, 2018**

**AGENDA ITEM: 3**

SUBJECT: **CONSENT AGENDA ITEMS**  
PROCEEDING: Approval  
SUBMITTED BY: City Staff

### **SUMMARY STATEMENT**

All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

- a. **APPROVAL OF THE MINUTES:** Approval of the minutes of the council meetings held on August 23<sup>rd</sup>, 2018.

### **COUNCIL ACTION**

**DISCUSSION** \_\_\_\_\_

Motion by Council Member \_\_\_\_\_ to approve Item 3a. Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

**VOTING:** "AYE" \_\_\_\_\_ "NAY" \_\_\_\_\_ "ABSTAIN" \_\_\_\_\_

### **CITY MANAGER'S MEMORANDUM**

These items are considered non-controversial but do require formal council approval. If a council member objects to a consent item, it is removed from the list and separate action is taken on the item(s). If a council member questions a consent item, but not so strongly as to require that it be removed from the list, his/her "no" vote or abstention can be entered in the minutes when the consent vote is taken. **Recommend approval.**

THE STATE OF TEXAS }  
COUNTY OF DAWSON }  
CITY OF LAMESA }

**MINUTES OF THE CITY COUNCIL REGULARLY CALLED MEETING:**

**August 23, 2018**

On this the 23<sup>rd</sup> day of August, 2018 at 5:30 P.M., there came on and was held a regularly called meeting of the City Council of the City of Lamesa, Dawson County, Texas. Notice of such meeting having been posted at the City Hall at 601 South First Street in the City of Lamesa, Texas in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551). The following items were listed on the notice and the following proceedings were had, viz.:

**CALL TO ORDER:** Mayor Stevens announced that the meeting was being held in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551), and that discussion and actions are limited to the agenda items as posted. A quorum being present as evidenced by the presence 6~~4~~ City Council Members were present:

JOSH STEVENS	MAYOR
BRANT STEWART	COUNCIL MEMBER-DISTRICT 1
(ABSENT)MARIE BRISENO	MAYOR PROTEM
RICK MORENO	COUNCIL MEMBER – DISTRICT 2
JASONMORENO	COUNCIL MEMBER– DISTRICT 3
BOBBY G. GONZALES	COUNCIL MEMBER – DISTRICT 4
DOUG MORRIS	COUNCIL MEMBER – DISTRICT 5
	COUNCIL DISTRICT 6

**City staff members present at the meeting:**

SHAWNA D. BURKHART	CITY MANAGER
BETTY CONDE	CITY SECRETARY
RUSSELL CASSELBERRY	CITY ATTORNEY

**Members of the press present at the meeting:**  
Russell Skiles

**Members of the public present at the meeting:**

Oressa Moreno	Chris Moreno	Tele Gonzales
Dionicio Garza	Wayne Chapman	Mike Lopez
Robert Ramirez	Irma Ramirez	Dale Alwan

**INVOCATION:** Bobby Gonzales



**CONSENT AGENDA:** All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

a) **APPROVAL OF THE MINUTES:** Approval of the minutes of the council meetings held on August 7, 2018, August 9, 2018 and August 16, 2018.

b) **BILLS FOR JULY 2018:** Approval of the bills paid by the City of Lamesa for the month of July, 2018.

Motion by Council Member Stewart to approve Item 3a and b. Motion seconded by Council Member Gonzales and upon being put to a vote the motion passed.

VOTING:                      "AYE" 6                      "NAY"                      "ABSTAIN"

**REQUEST FOR 5K COLOR RUN IN FORREST PARK:** City Council to consider approving a 5K Color Run in Forrest Park on September 22, 2018.

Motion by Council Member Gonzales to approve a 5K Color Run in Forrest Park on September 22, 2018. Motion seconded by Council Member Morris and upon being put to a vote the motion passed.

VOTING:                      "AYE" 6                      "NAY"                      "ABSTAIN"

**REQUEST TO PAINT BACKBOARDS, FREE THROW LINES AND 3 POINT ARCHES AT BASKETBALL COURTS AT N. 22<sup>ND</sup> PARK:** City Council to consider approving Family Harvest Church to paint backboards, free throw lines and 3point arches at basketball courts at N. 22<sup>nd</sup> Park.

Motion by Council Member Stewart to consider approving Family Harvest Church to paint backboards, free throw lines and 3-point arches at basketball courts at N. 22<sup>nd</sup> Park. Motion seconded by Council Member Jason Moreno and upon being put to a vote the motion passed.

VOTING:                      "AYE" 6                      "NAY"                      "ABSTAIN"

**BUDGET AMENDMENT #6:** City Council to consider amending Ordinance O-20-17 on Second reading with respect to October 1, 2017 fiscal year budget.

Motion by Council Member Gonzales to consider amending Ordinance No.O-20-17 on Second reading with respect to October 1, 2017 fiscal year budget. Motion seconded by Council Member Stewart and upon being put to a vote the motion passed.

VOTING: "AYE" 6 "NAY" "ABSTAIN"

**BUDGET AMENDMENT #7:** City Council to consider amending Ordinance O-20-17 on First reading with respect to October 1, 2017 fiscal year budget.

Motion by Council Member Gonzales to consider amending Ordinance No.O-20-17 on First reading with respect to October 1, 2017 fiscal year budget. Motion seconded by Council Member Morris and upon being put to a vote the motion passed.

VOTING: "AYE" 6 "NAY" "ABSTAIN"

**ACCEPT USDA COMMUNITIES FACILITIES GRANT AWARD:** City Council to consider approving the acceptance of the USDA Communities Facilities Grant and authorizing the City's match of \$40,500.

Motion by Council Member Gonzales to approve the acceptance of the USDA Communities Facilities Grant and authorizing the City's match of \$40,500. Motion seconded by Council Member Stewart and upon being put to a vote the motion passed.

VOTING: "AYE" 6 "NAY" "ABSTAIN"

**ACCEPT USDA WATER GRANT AWARD:** City Council to consider approving the acceptance of the USDA Water Loan (\$7,035,000) and Grant (\$5,515,000), project totaling \$12,550,000 to the City of Lamesa. (This action does not obligate the City until financing documentation has been executed).

Motion by Council Member Morris to approve the acceptance of the USDA Water Loan (\$7,035,000) and Grant (\$5,515,000), project totaling \$12,550,000 to the City of Lamesa. Motion seconded by Council Member Stewart and upon being put to a vote the motion passed.

VOTING: "AYE" 6 "NAY" "ABSTAIN"

**AMEND WATER ORDINANCE – TAPPING CHARGES FOR INSTALLATION OF WATER METER:** City Council to approve an Ordinance on Second reading amending certain sections of Chapter 13, entitled “Utilities”, Article 13.03 entitled “Water and Wastewater Services” and Section 13.03.228 entitled “Tapping Charges for Installation of Water Meter” of the Code of Ordinances of the City of Lamesa, Texas; Providing for a severability clause; Providing for repeal of conflicting provisions, and providing for publication and effective date.

Motion by Council Member Morris to approve an Ordinance amending certain sections of Chapter 13, entitled “Utilities”, Article 13.03 entitled “Water and Wastewater Services” and Section 13.03.228 entitled “Tapping Charges for Installation of Water Meter” of the Code of Ordinances of the City of Lamesa, Texas; Providing for a severability clause; Providing for repeal of conflicting provisions, and providing for publication and effective date. Motion seconded by Council Member Stewart and upon being put to a vote the motion passed.

**VOTING:**                      "AYE" 6                      "NAY"                      "ABSTAIN"

**PUBLIC HEARING ON REQUEST FOR ZONE CHANGE:** Public hearing regarding a zone change for the following property:

BLOCK 1 1-8, BLOCK 2 LOTS 1-18, IN THE MEEKS SUBDIVISION ALSO  
BLOCK 3 LOTS 1-8 IN THE DAVIS SUBDIVISION the City of Lamesa,  
Dawson County, Texas

The hearing is to consider recommendation of the Planning and Zoning Commission in CASE NO. PZ 18-9, that the CITY OF LAMESA 601 S. 1<sup>ST</sup> requested that the zoning district of the property described above, located at MEEKS AND DAVIS SUBDIVISION, be changed from R-1 to M-1 for use as MOBILE HOME DISTRICT. *(Building Official)*

#### **PUBLIC HEARING**

The Mayor will ask if anyone wishes to speak regarding the request for changing the zoning designation from Zoning District R-1 to M-1 for use as MOBILE HOME DISTRICT.

The following persons spoke:

Oressa Moreno                      Tele Gonzales

\_\_\_\_\_

\_\_\_\_\_

The public hearing started at 5:56 p.m. and ended at 6:08 p.m.

**REQUEST FOR ZONE CHANGE:** City Council to consider approving an Ordinance on first reading approving a zone change for the following property:

BLOCK1 1-8, BLOCK 2 LOTS 1-18, IN THE MEEKS SUBDIVISION ALSO  
BLOCK 3 LOTS 1-8 IN THE DAVIS SUBDIVISION the City of Lamesa,  
Dawson County, Texas

Motion by Council Member Stewart to pass an Ordinance on first reading to change the zoning designation of the following described property from R-1 to M-1 for use as MOBILE HOME DISTRICT located at MEEKS AND DAVIS SUBDIVISION, Lamesa, Texas upon recommendation of the Planning and Zoning Commission to-wit:

BLOCK1 1-8, BLOCK 2 LOTS 1-18, IN THE MEEKS  
SUBDIVISION ALSO BLOCK 3 LOTS 1-8 IN THE DAVIS  
SUBDIVISION the City of Lamesa, Dawson County, Texas

Motion seconded by Council Member Jason Moreno and upon being put to a vote the motion passed.

**VOTING:**

"AYE" 6

"NAY"

"ABSTAIN"

**PUBLIC HEARING - FISCAL YEAR 2018-2019 ANNUAL BUDGET:** Convene a public hearing, in accordance with State Law (Local Government Code, Chapter 102, Section 102.006), to hear a report from the City Manager and to hear comments from the public regarding the proposed Annual Budget for Fiscal Year 2018-2019 beginning on October 1, 2018 and ending September 30, 2019. *(City Manager)*

***THIS BUDGET WILL RAISE MORE REVENUE FROM PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$162,469, WHICH IS A 7.34% PERCENT INCREASE FROM LAST YEAR'S BUDGET. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS \$0.***



## 1<sup>st</sup> PUBLIC HEARING

Following the report from the City Manager, the Mayor will ask if anyone wishes to speak regarding the proposed Annual Budget for Fiscal Year 2018-2019.

The following persons spoke:

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The public hearing started at 6:37 p.m. and closed at 6:50 p.m. (No comments from public)

**FISCAL YEAR OCTOBER 2018-2019 BUDGET - ADOPTION:** Consider passing an ordinance on first reading with record vote in accordance with State Law (Local Government Code, Chapter 102, Section 102.007) providing funds for the Fiscal Year beginning October 1, 2018, and ending September 30, 2019, by approving the budget for said period and appropriating and setting aside the necessary funds out of the General Fund, Water/Wastewater, Solid Waste funds for the maintenance and operation of the various departments and for various activities and improvements to the City.

***THIS BUDGET WILL RAISE MORE REVENUE FROM PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$162,469, WHICH IS A 7.34% PERCENT INCREASE FROM LAST YEAR'S BUDGET. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS \$0.***

Motion by Council Member Stewart to adopt on first reading the proposed 2018-2019 Annual Budget, including the following statement (to be read aloud):

**THIS BUDGET WILL RAISE MORE REVENUE FROM PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$162,469, WHICH IS A 7.34% PERCENT INCREASE FROM LAST YEAR'S BUDGET. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS \$0.**

Motion seconded by Council Member Jason Moreno and upon being put to a vote the motion passed.

**RECORD VOTE REQUIRED: VOTE BY SHOW OF HANDS**

VOTING	"AYE"	"NAY"	"ABSTAIN"
Josh Stevens	<u>√</u>	_____	_____
Brant Stewart	<u>√</u>	_____	_____
Marie A. Briseno	_____	_____	_____
Rick Moreno	<u>√</u>	_____	_____
Jason Moreno	<u>√</u>	_____	_____
Bobby Gonzales	<u>√</u>	_____	_____
Doug Morris	_____	<u>√</u>	_____

**1<sup>ST</sup> PUBLIC HEARING - AD VALOREM TAX RATE – FY 2018/2019:** 1<sup>ST</sup> Public Hearing on a proposed property tax rate of \$.830000 for 2018. This tax rate will raise \$2,377,134 which is \$118,708 more than taxes imposed last year. (City Manager)

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.47% PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$11.36 {Section 26.05(b)1(A&B) OF THE PROPERTY TAX CODE}.**

## 1<sup>st</sup> PUBLIC HEARING

Following the report from the City Manager, the Mayor will ask if anyone wishes to speak regarding the Proposed Property Tax Rate for 2018.

The following persons spoke:

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Public hearing started at 6:50 and closed at 6:55p.m. (No comments from the public)  
Following the public comments the Mayor will close the public hearing.

### **CITY STAFF REPORTS:**

- c) **PARKS, STREETS, SANITATION/LANDFILL REPORT:** Director to report on the city's recent events.
- d) **UTILITIES DIRECTOR REPORT:** Utilities Director to report on the city's recent events.

**FINANCIAL REPORT:** Finance Director to report on the city's finances.

**CITY MANAGER REPORT:** City Manager to report on current activities and answer questions from the City Council.

**MAYORS REPORT:** Mayor to report on future plans and goals.

**ADJOURNMENT:** *The next regularly scheduled meetings of the City Council of the City of Lamesa will be August 28, 2018 at 5:30 P.M.*

## ***Upcoming Meetings***

- **August 28, 2018 City Council Meeting –**  
LEDC/LEAP Budget Presentation and Adoption  
2<sup>nd</sup> Reading of Budget Ordinance  
2<sup>nd</sup> Public Hearing on Proposed Tax Rate
- **Sept. 4, 2018 City Council Meeting -**
  - Ratify Proposed Tax Increase Reflected In the FY 2017/2018 Adopted Budget with record vote.
  - 1<sup>st</sup> Reading to Adopt Tax Ordinances (M&O, I&S, Combined Tax Rate) with record vote.
- **Sept. 11, 2018 City Council Meeting -**
  - 2<sup>nd</sup> Reading to Adopt Tax Ordinances (M&O, I&S, Combined Tax Rate) with record vote.
  - Authorize Warrants for FY 2018/2019
- **Sept. 18, 2018 City Council Meeting -**

Pursuant to the provisions of the Texas Open Meetings Act, the City Council certifies that the items above are a full record of the subject matter of each deliberation and indicates each vote, order, decision or other action taken by the City Council of the City of Lamesa, Texas at the meeting held on the date indicated above. Ratified and approved at the regularly called meeting of the City Council of the City of Lamesa, Texas held on August 16, 2018.

ATTEST:

APPROVED:

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Betty Conde  
City Secretary

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Josh Stevens  
Mayor



# ***City Council Agenda***

## ***City of Lamesa, Texas***

**DATE OF MEETING: AUGUST 28, 2018**

**AGENDA ITEM: 4**

SUBJECT: **OPEN BIDS FOR BOND COUNSEL (USDA):**  
PROCEEDING: Approval  
SUBMITTED BY: City Staff

### **SUMMARY STATEMENT**

City Council to open bids for Qualifications of Bond Counsel for the USDA Grant and submit to city staff for review and recommendation. *(City Manager)*

### **COUNCIL ACTION**

**DISCUSSION** \_\_\_\_\_

Motion by Council Member \_\_\_\_\_ to open bids for Qualifications of Bond Counsel for the USDA Grant and submit to city staff for review and recommendation. Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

**VOTING:** "AYE" \_\_\_\_\_ "NAY" \_\_\_\_\_ "ABSTAIN" \_\_\_\_\_

### **CITY MANAGER'S MEMORANDUM**

**Recommend approval.**

# ***City Council Agenda***

## ***City of Lamesa, Texas***

**DATE OF MEETING: AUGUST 28, 2018**

**AGENDA ITEM: 5**

SUBJECT: **USDA GRANT LOAN RESOLUTION.**  
PROCEEDING: Approval  
SUBMITTED BY: City Staff

### **SUMMARY STATEMENT**

City Council to consider authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its water service facility to serve an area lawfully within its jurisdiction to serve whereas, it is necessary for the City of Lamesa. *(City Manager)*

### **COUNCIL ACTION**

**DISCUSSION** \_\_\_\_\_

Motion by Council Member \_\_\_\_\_ authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its water service facility to serve an area lawfully within its jurisdiction to serve whereas, it is necessary for the City of Lamesa. Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

**VOTING:** "AYE" \_\_\_\_\_ "NAY" \_\_\_\_\_ "ABSTAIN" \_\_\_\_\_

### **CITY MANAGER'S MEMORANDUM**

**Recommend approval.**

**LOAN RESOLUTION**  
(Public Bodies)A RESOLUTION OF THE City CouncilOF THE City of Lamesa

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

water service

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the City of Lamesa

(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

Seven Million Thirty-Five Thousand & 00/100pursuant to the provisions of Texas state statutes; and**WHEREAS**, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:**NOW THEREFORE**, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal ly permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0572-0121. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*

11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.
15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
17. To accept a grant in an amount not to exceed \$ 5,515,000.00

under the terms offered by the Government; that the Mayor

and \_\_\_\_\_ of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

The vote was: Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

IN WITNESS WHEREOF, the City Council \_\_\_\_\_ of the

City of Lamesa \_\_\_\_\_ has duly adopted this resolution and caused it

to be executed by the officers below in duplicate on this \_\_\_\_\_, \_\_\_\_\_ day of \_\_\_\_\_

(SEAL)

By Josh Stevens

Attest: Title Mayor

\_\_\_\_\_  
Title \_\_\_\_\_



# **City Council Agenda**

## **City of Lamesa, Texas**

**DATE OF MEETING: AUGUST 23, 2018**

**AGENDA ITEM: 6**

SUBJECT: **REQUEST FOR ZONE CHANGE:**  
PROCEEDING: Approval  
SUBMITTED BY: City Staff  
EXHIBITS: Ordinance, Second Reading  
AUTHORITY: City Charter, City Code, Texas Government Code

### **SUMMARY STATEMENT**

City Council to consider approving an Ordinance on Second and final reading approving a zone change for the following property:

**BLOCK1 1-8, BLOCK 2 LOTS 1-18, IN THE MEEKS SUBDIVISION ALSO BLOCK 3 LOTS 1-8 IN THE DAVIS SUBDIVISION the City of Lamesa, Dawson County, Texas**

The hearing is to consider recommendation of the Planning and Zoning Commission in CASE **NO. PZ 18-9**, that the CITY OF LAMESA 601 S. 1<sup>ST</sup> requested that the zoning district of the property described above, located at MEEKS AND DAVIS SUBDIVISION, be changed from R-1 to M-1 for use as MOBILE HOME DISTRICT. *(Building Official)*

### **COUNCIL ACTION**

**DISCUSSION** \_\_\_\_\_

Motion by Council Member \_\_\_\_\_ to pass an Ordinance on second reading to change the zoning designation of the following described property from R-1 to M-1 for use as MOBILE HOME DISTRICT located at MEEKS AND DAVIS SUBDIVISION, Lamesa, Texas upon recommendation of the Planning and Zoning Commission to-wit:

**BLOCK1 1-8, BLOCK 2 LOTS 1-18, IN THE MEEKS SUBDIVISION  
ALSO BLOCK 3 LOTS 1-8 IN THE DAVIS SUBDIVISION the City of  
Lamesa, Dawson County, Texas**

Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

**VOTING:** "AYE" \_\_\_\_\_ "NAY" \_\_\_\_\_ "ABSTAIN" \_\_\_\_\_

### **CITY MANAGER'S MEMORANDUM**

**Recommend approval.**



# Untitled Map

Write a description for your map.

Legend  
♦♦♦  
Untitled Path

P-2 18.9



Google Earth





# CITY OF LAMESA

601 SOUTH 1ST STREET LAMESA, TEXAS 79331 TEL. 806-872-2124 FAX 806-872-4338

## CITY OF LAMESA, TEXAS PLANNING AND ZONING COMMISSION NOTICE TO PROPERTY OWNERS

**NOTICE** is hereby given to all interested persons that the Planning and Zoning Commission of the City of Lamesa, Texas will hold a public hearing on JUNE 28, 2018, at 4:00 P.M. in the City Hall, 601 South First Street, Lamesa, Texas.

**AT WHICH TIME** the Planning and Zoning Commission will consider a change in zoning district for the following described property, such property being within 200 feet of property listed by the tax office as belonging to you:

**BLOCK 1 1-8, BLOCK 2 LOTS 1-18, IN THE MEEKS  
SUBDIVISION ALSO BLOCK 3 LOTS 1-8 IN THE DAVIS  
SUBDIVISION the City of Lamesa, Dawson County,  
Texas**

That CITY OF LAMESA 601 S. 1ST requested that the zoning district of the property described above, located at MEEKS AND DAVIS SUBDIVISION, be changed from R-1 to M-1 for use as MOBILE HOME DISTRICT.

You are hereby invited to attend such public hearing and voice any comments you may have regarding such proposed zone change. If for any reason you are unable to attend the public hearing, you may return this form to the Mike Lopez, Building Official, City of Lamesa, 601 South First Street, Lamesa, Texas 79331 with your comments as stated below, and your wishes will be made known to the members of the Planning and Zoning Commission.

### REPLY

I am (in favor) (opposed to) the zone changes as requested by Case Number: P&Z 18-9 My reason and comments are as follows:

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**NAME:**  
**ADDRESS:**



# **PLANNING & ZONING COMMISSION AGENDA**

**NOTICE IS GIVEN THAT THE PLANNING and ZONING COMMISSION OF THE CITY OF LAMESA, TEXAS, WILL MEET IN A REGULAR SCHEDULED MEETING AT 4:00 P.M. ON THURSDAY, JUNE 28, 2018, 601 SOUTH FIRST STREET, LAMESA, TEXAS. FOR THE PURPOSE OF CONSIDERING AND TAKING OFFICIAL ACTION ON THE FOLLOWING ITEMS:**

**THIS NOTICE IS POSTED PURSUANT TO V.A.T.C.S., GOVERNMENT CODE; 551.043.**

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- 1. CALL TO ORDER:**
- 2. APPROVAL OF THE MINUTES:** No previous meeting.
- 3. P & Z 18-7:** 913 N 2ND STREET IRMA ACEVEDO: APPLICANT IS REQUESTING A SPECIFIC USE PERMIT TO PLACE A MASSAGE THERAPY HOME BASED BUSINESS WHICH THE RESIDENCE IS CURRENTLY IN A R-2 ZONING DISTRICT
- 4. P & Z 18-9:** That CITY OF LAMESA 601 S. 1ST requested that the zoning district of the property described above, located at MEEKS AND DAVIS SUBDIVISION, be changed from R-1 to M-1 for use as MOBILE HOME DISTRICT.
- 4. ADJOURNMENT:** *The next regularly scheduled meetings of the Planning and Zoning Commission will be July 26, 2018 at 4:00 P.M.*

I certify this agenda was posted at the City Hall, 601 South First Street, Lamesa, Texas at 3:00 p.m., on **June 11, 2018** in accordance with Chapter 551.041 of the Government Code.

Mike Lopez, Building Official

**\*NOTE: THE PLANNING and ZONING COMMISSION RESERVES THE RIGHT TO ADJOURN INTO A CLOSED MEETING AT ANY TIME REGARDING ANY ITEM ON THE AGENDA FOR WHICH IT IS LEGALLY PERMISSIBLE UNDER THE TEXAS OPEN MEETINGS ACT PURSUANT TO LGC 551.071.**



# ***Planning & Zoning Commission Minutes***

***City of Lamesa, Texas***

**DATE OF MEETING: JUNE 28, 2018**

**AGENDA ITEMS: 1**

1. **CALL TO ORDER:** "This meeting is being held in accordance with the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items as posted. Persons desiring to address the Planning and Zoning Commission or express their opinion about a particular item on this agenda should complete a request at this time. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to Mike Lopez of the Inspections Department in order to be considered for inclusion on the agenda of the next meeting. A quorum being present as evidenced by the presence of 4 members of the Planning and Zoning Commission, this meeting is hereby called to order."

The following members are present:

<b>JINKIN ORTIZ</b>	<b>MEMBER - present</b>
<b>RAY STEPHENS</b>	<b>MEMBER - present</b>
<b>RICHARD LEONARD</b>	<b>MEMBER - present</b>
<b>BOB HENDERSON</b>	<b>MEMBER - present</b>
<b>KIM BAIRRINGTON</b>	<b>MEMBER - present</b>
<b>SCOTT SEYMOUR</b>	<b>MEMBER</b>
<b>SAM ADAMS</b>	<b>MEMBER - present</b>
<b>JOHN HEGI</b>	<b>ALTERNATE MEMBER - present</b>

City Staff members present at the meeting:

Mike Lopez, Building Official

Iris Cardoza, Department Secretary

# ***Planning & Zoning Commission Minutes***

***City of Lamesa, Texas***

**DATE OF MEETING: JUNE 28, 2018**

**AGENDA ITEM: 2**

SUBJECT: **NO PREVIOUS MEETING**  
PROCEEDING: Approval or Denial  
SUBMITTED BY: City Staff

NO PREVIOUS P&Z MEETING

## **ZONING BOARD OF ADJUSTMENT ACTION**

Discussion: \_\_\_\_\_  
\_\_\_\_\_

Motion by ZBA Member \_\_\_\_\_ to approve item 2. Motion seconded by ZBA Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

**VOTING:** "AYE" \_\_\_\_\_ "NAY" \_\_\_\_\_ "ABSTAIN" \_\_\_\_\_

# ***Planning & Zoning Commission Minutes***

## ***City of Lamesa, Texas***

**DATE OF MEETING: JUNE 28, 2018**

**AGENDA ITEM: 3**

SUBJECT: P & Z 18-7: 913 N 2ND STREET IRMA ACEVEDO  
PROCEEDING: Approval or Denial  
SUBMITTED BY: City Staff

### **SUMMARY STATEMENT**

APPLICANT IS REQUESTING A SPECIFIC USE PERMIT TO PLACE A MASSAGE THERAPY HOME BASED BUSINESS WHICH THE RESIDENCE IS CURRENTLY IN A R-2 ZONING DISTRICT

### **ZONING BOARD OF ADJUSTMENT ACTION**

Discussion: Members asked if the old business was at applicant's mothers house and now was moving to her own property. She responded yes. Due to personal matters she wanted it in her own property. Members asked how many letters had been sent and how many responded. Members took into consideration if parking was available and if she had a appointments available to the customers. How many persons did she schedule per appointment in which she answered that it was only one client per appointment.

Motion by Planning and Zoning Commissioner Richard Leonard to approve Item 3. Motion seconded by Planning and Zoning Commissioner Sam Adams and upon being put to a vote the motion Pass.

**VOTING:** "AYE" 7 "NAY" 0 "ABSTAIN"

# ***Planning & Zoning Commission Minutes***

## ***City of Lamesa, Texas***

**DATE OF MEETING: JUNE 28, 2018**

**AGENDA ITEM: 4**

SUBJECT: **P & Z 18-9:** To consider the petition of CITY OF LAMESA 601 S. 1ST to change the zone of the following property.  
PROCEEDING: Approval or Denial  
SUBMITTED BY: City Staff

### **SUMMARY STATEMENT**

That CITY OF LAMESA 601 S. 1ST requested that the zoning district of the property described above, located at MEEKS AND DAVIS SUBDIVISION, be changed from R-1 to M-1 for use as MOBILE HOME DISTRICT.

### **ZONING BOARD OF ADJUSTMENT ACTION**

Discussion: Board members deliberated on what was the norm, zoning vs. Special use permit. The city manager then responded that the norm was to first rezone. Once it was rezoned it would eliminate the process of having to apply for special use permit.

Motion by Planning and Zoning Commissioner Richard Leonard to approve Item 3. Motion seconded by Planning and Zoning Commissioner Bob Henderson and upon being put to a vote the motion Pass.

**VOTING:** "AYE" 7 "NAY" 0 "ABSTAIN"

# ***Planning & Zoning Commission Minutes***

## ***City of Lamesa, Texas***

**DATE OF MEETING: JUNE 28, 2018**

**AGENDA ITEM: 4**

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**ADJOURNMENT:** "The next regular meeting of the Planning and Zoning Commission of the City of Lamesa, Texas will be held at 4:00 p.m., on **Thursday, July 26, 2018** at City Hall, 601 South First Street. Persons desiring to present business to the City Council at that meeting are directed to submit a request in writing to the Inspections Department by **Wednesday, July 11, 2018**, in order to be included on the agenda. There being no other business, the meeting is hereby adjourned."

# **City Council Agenda**

*City of Lamesa, Texas*

**DATE OF MEETING: AUUST 28, 2018**

**AGENDA ITEM: 7**

**SUBJECT:** BUDGET AMENDMENT #7  
**PROCEEDING:** Ordinance, 2<sup>nd</sup> Reading  
**SUBMITTED BY:** City Staff

## **SUMMARY STATEMENT**

City Council to consider amending Ordinance O-20-17 on Second reading with respect to October 1, 2017 fiscal year budget. *(City Manager & Finance Director)*

## **COUNCIL ACTION**

**DISCUSSION** \_\_\_\_\_

Motion by Council Member \_\_\_\_\_ to consider amending Ordinance No. O-20-17 on Second reading with respect to October 1, 2017 fiscal year budget. Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

**VOTING:** "AYE" \_\_\_\_\_ "NAY" \_\_\_\_\_ "ABSTAIN" \_\_\_\_\_

## **CITY MANAGER'S MEMORANDUM**

**Recommend approval.**



**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF LAMESA, TEXAS, AMENDING  
ORDINANCE NO. 0-20-17 TO APPROPRIATE FUNDS IN THE CITY  
OF LAMESA BUDGET FOR FISCAL YEAR 2017-2018.**

On the 23<sup>rd</sup> day of August, 2018, there came on and was held at the City Hall of the City of Lamesa, Texas, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act (Government Code, Chapter 551). There being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to-wit:

**WHEREAS**, the City Council desires to amend Ordinance No. 0-20-17 to make certain revisions to the 2017-2018 Budget of the City of Lamesa to authorize and appropriate funds as listed below; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:**

**SECTION 1.** That the City of Lamesa 2017-2018 Budget contained in Ordinance No. 0-20-17 be, and same is hereby, amended to change the amount appropriated by the following:

	<u>Revenues</u>	<u>Expenditures</u>
Hotel Motel Occupancy Tax Fund (12)	\$ 40,500.00	\$ 40,500.00

**SECTION 2.** Effective date: That this Ordinance shall become effective as of this September 7, 2018.

**SECTION 3.** The City Secretary is hereby authorized and directed to cause publication of this Ordinance as provided by law.

Upon being put to a vote, the foregoing ordinance was Passed, on First Reading on August 23<sup>rd</sup>, 2018 by a majority vote; and on August 28<sup>th</sup>, 2018, there was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, upon the minutes of the City Council of the City of Lamesa, Texas and recorded in the ordinance book thereafter.

ATTEST:

APPROVED:

\_\_\_\_\_  
Betty Conde  
City Secretary

\_\_\_\_\_  
Josh Stevens  
Mayor

**CITY OF LAMESA**  
**BUDGET AMENDMENT 2018-07 FOR FY 2017/2018**

**HOTEL MOTEL OCCUPANCY TAX FUND (12)**

This budget amendment reflects the use of \$40,500 of Hotel Motel Occupancy Tax Funds as a USDA Community Facilities Grant match for the remodeling of the kitchen at the Forrest Park Community Center

Increase Expenditures – (12 – Transfer Out to USDA CF Special Revenue Account)	\$40,500.00
Increase Revenue – (17 – USDA CF Grant / HOT)	\$40,500.00
Increase Expenditures – (17 – 5411956) – USDA CF Grant / HOT	\$40,500.00

# **City Council Agenda**

*City of Lamesa, Texas*

**DATE OF MEETING: AUGUST 28, 2018**

**AGENDA ITEM: 8**

**SUBJECT: APPROVAL OF FY 2018/2019 LEDC/LEAP BUDGET**  
**PROCEEDING: LEDC & LEAP Budget Approval for FY 2018-2019**  
**SUBMITTED BY: City Staff**

## **SUMMARY STATEMENT**

City Council to consider approving FY 2018/2019 LEDC and LEAP annual budgets. *(Bryan Nowlin, LEDC/LEAP Board Member)*

## **COUNCIL ACTION**

**DISCUSSION:** \_\_\_\_\_

Motion by Council Member \_\_\_\_\_ to approve FY 2018/2019 LEDC and LEAP annual budgets. Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

**VOTING:** "AYE" \_\_\_\_\_ "NAY" \_\_\_\_\_ "ABSTAIN" \_\_\_\_\_

## **CITY MANAGER'S MEMORANDUM**

**Recommend approval.**

LAMESA ECONOMIC DEVELOPMENT CORPORATION					
OPERATING AND ECONOMIC DEVELOPMENT BUDGET FOR FISCAL YEAR OCTOBER 1, 2018 TO SEPTEMBER 30, 2019					
		APPROVED BUDGET FY 17-18	Y-T-D ACTUAL 2018-06-30	Percent Used	APPROVED
Code	Budget Item				
<b>REVENUES</b>					
40101	Sales Tax	220,000	203,345	92%	250,000
40501	Interest Income (LNB)	19,000	13,065	69%	17,500
40503	Int. Income (Tx Mfg)	1,000	0		0
40504	Rent (Boll Weevil Eradication)	0	0		0
40510	Farm Lease Cash Lease	200	350	175%	350
40511	Universal Oil Service - Lot Lease	0	0		0
40507	Administrative Services (Type B)	6,000	0		6,000
40904	MISCELLANEOUS REVENUES	5,000	2,023	40%	5,000
40908	Solar farm lease	47,900	48,779	102%	49,750
	Sale of Property	0	0	N/A	
<b>TOTAL REVENUES</b>		<b>299,100</b>	<b>267,562</b>	<b>89%</b>	<b>328,600</b>
<b>EXPENDITURES</b>					
<b>1-PERSONNEL SERVICES</b>					
5611101	Salaries	73,955	55,251	75%	86,600
5611102	Longevity	144	81	56%	144
5611104	Vacation	3,662	2,894	79%	3,600
5611105	Sick Leave	1,583	5,293	334%	1,800
5611107	Social Security	6,069	4,821	79%	7,038
5611108	Retirement	4,000	2,858	71%	6,400
5611109	Worker's Comp	360	0		360
5611110	Unemployment Tax	550	162	29%	550
5611111	Insurance	8,640	6,480	75%	8,640
<b>100 TOTAL</b>		<b>98,963</b>	<b>77,840</b>	<b>79%</b>	<b>115,132</b>
<b>2-SUPPLIES AND MATERIALS</b>					
5611201	Office Supplies	1,800	361	20%	1,800
5611204	Minor Tools & Instruments	900	103	11%	900
5611207	Food/Meeting Supplies	1,200	866	72%	1,200
5611209	Miscellaneous Services	1,000	329	33%	1,800
5611210	Computer Supplies	2,400	158	7%	3,600
<b>200 TOTAL</b>		<b>7,300</b>	<b>1,817</b>	<b>25%</b>	<b>9,300</b>
<b>4 - BUILDING MAINTENANCE</b>					
5611400	Property Maintenance	1,500	1,260	84%	1,800
5611401	Boll Weevil Building	2,000	0		1,200

5611402	Austin St. Downtown	1,500	0		600
5611404	Chamber of Commerce	1,000	0		0
<b>400</b>	<b>TOTAL</b>	<b>6,000</b>	<b>1,260</b>	21%	<b>3,600</b>
<b>5-MAINTENANCE OF EQUIPMENT</b>					
5611501	Website	500	65	13%	500
<b>500</b>	<b>TOTAL</b>	<b>500</b>	<b>65</b>	13%	<b>500</b>
<b>6-MISCELLANEOUS SERVICES</b>					
5611601	Telephone	1,200	541	45%	1,000
5611602	Insurance and Bonds	1,800	0		1,800
5611603	Special Services: Audit=7,500, LACC=8,040, Legal=12,000,	33,000	33,009	100%	30,000
5611604	Travel	8,000	4,859	61%	6,000
5611605	Schools and Training	4,500	2,911	65%	3,000
5611606	Promotional Images Ad \$10,000/Trade & Industry Ad \$5,000/Promotion Materials \$10,000/ = \$25,000	36,000	8,953	25%	25,000
5611609	Legal Notices	1,000	0		1,000
5611610	Rent and Lease of Property (C.C.)	6,000	4,500	75%	6,000
5611611	TDCJ Incentive/water-sewer		0		0
5611612	Employee Reimb't (Auto)	4,320	0		6,000
5611616	Administrative Services (City)	8,640	6,300	73%	8,640
5611617	Tax Payments	0	0		0
5611620	Christmas Bonus	100	88	88%	100
<b>600</b>	<b>TOTAL</b>	<b>104,560</b>	<b>61,161</b>	58%	<b>88,540</b>
<b>7-SUNDRY CHARGES</b>					
5611701	Dues: (REAP, P to P, Highgrd., TEDC, MOTRAN, W.T. WIND, Class4 Wind)	6,000	9,034	151%	10,000
5611703	Claims & Damages	0	0		
5611706	Property Taxes	500	57	11%	0
<b>700</b>	<b>TOTAL</b>	<b>6,500</b>	<b>9,091</b>	140%	<b>10,000</b>
<b>8- INCENTIVE PROGRAMS</b>					
5611800	Incentive Programs	50,000	29,885	60%	50,000
5611810	Grants	150,000	124,467	83%	150,000
5611820	Loans	0	0		0
5611830	Façade Improvement	0	0		0
		200,000	154,352	77%	200,000
<b>9 - CAPITAL OUTLAY</b>					

5611910	Land Purchase	40,000	0	0%	50,000
5611920	N. 4th Street Property	0	0	0%	0
5611930	MPTX Project	0	0	0%	0
5611951	Furniture, Fixtures & Office	1,000	0	0%	1,000
<b>900</b>	<b>TOTAL</b>	<b>41,000</b>	<b>0</b>	<b>0%</b>	<b>51,000</b>
		OCT 14-SEPT 15			
<b>GRAND TOTAL REVENUE</b>		<b>299,100</b>	<b>267,562</b>		<b>328,600</b>
<b>Allocated Reserve</b>		<b>165,723</b>	<b>0</b>		<b>149,472</b>
<b>TOTAL FUNDS AVAILABLE</b>		<b>464,823</b>	<b>267,562</b>		<b>478,072</b>
<b>GRAND TOTAL EXPENDITURES</b>		<b>464,823</b>	<b>305,586</b>		<b>478,072</b>
<b>REVENUES OVER/UNDER EXPENSES</b>		<b>0</b>	<b>(38,024)</b>	<b>0</b>	<b>0</b>



LAMESA ECONOMIC ALLIANCE PROJECT					
OPERATING AND ECONOMIC DEVELOPMENT BUDGET FOR FISCAL YEAR OCTOBER 1, 2018 TO SEPTEMBER 30, 2019					
		APPROVED BUDGET	Y-T-D ACTUAL	Percent Used	APPROVED
Code	Budget Item	FY 2018	2018-06-30		
<b>REVENUES</b>					
40101	Sales Tax	220,000	203,345	92%	250,000
40501	Interest Income (LNB)	6,000	5,274	88%	6,000
40904	MISCELLANEOUS REVENUES	0	0		0
<b>TOTAL REVENUES</b>		<b>226,000</b>	<b>208,619</b>	<b>92%</b>	<b>256,000</b>
<b>OPERATIONS</b>					
<b>EXPENDITURES</b>					
<b>1 - PERSONNEL SERVICES</b>		<b>0</b>		-	
<b>100 TOTAL</b>		<b>0</b>		-	
<b>2 - SUPPLIES AND MATERIALS</b>					
5811201	Office Supplies	0	0		0
5811204	Minor Tools & Instruments	0	0		0
5811207	Food/Meeting Supplies	0	0		0
5811209	Miscellaneous Services	0	0		0
5811210	Computer Supplies	0	0		0
<b>200 TOTAL</b>		<b>0</b>	<b>0</b>		<b>0</b>
<b>4 - MAINTENANCE BUILDING MAINTENANCE</b>			0		
5811404	Chamber of Commerce	0	0		0
<b>400 TOTAL</b>		<b>0</b>	<b>0</b>		<b>0</b>
<b>5 - MAINTENANCE AND EQUIPMENT</b>					
5811601	Website	0	0		0
<b>500 TOTAL</b>		<b>0</b>	<b>0</b>		<b>0</b>
<b>6 - MISCELLANEOUS SERVICES</b>					
5811601	Telephone	0	0		300
5811602	Insurance and Bonds	0	0		120
5811603	Special Services: (Audit = 5,000, LEDC = 6,000)	5,000	5,000	100%	11,000
5811604	Travel	0	0		0
5811605	Schools and Training	0	0		0
5811606	Promotional	2,500	0		2,500
5811609	Legal Notices	300	50	17%	300
5811610	Rent and Lease of Property (C	0	0		0
5811616	Administrative Services (City)	0	0		0
5811617	Tax Payments	6,000	0		
<b>600 TOTAL</b>		<b>13,800</b>	<b>5,050</b>	<b>37%</b>	<b>14,220</b>

<b>OPERATIONS</b>					
<b>TOTAL EXPENDITURES - OPERATIONS</b>		<b>13,800</b>	<b>5,050</b>	<b>37%</b>	<b>14,220</b>
<b>ECONOMIC DEVELOPMENT</b>					
<b>7 - SUNDRY CHARGES</b>					
5811701 Dues		0	0		0
(P to P, Highgrd., TEDC,)					
5811703 Claims & Damages		0	0		0
<b>700 TOTAL</b>		<b>0</b>	<b>0</b>		<b>0</b>
<b>8 - INCENTIVE PROGRAMS</b>					
5811800 Incentive programs		50,000	8,000	16%	50,000
5811810 Grants		157,073	0		150,000
5811820 Loans		50,000	0		
5811830 Façade Improvement		50,000	15,243	30%	50,000
5811840 Demolition		40,000	52	0%	40,000
<b>800 TOTAL</b>		<b>347,073</b>	<b>23,295</b>	<b>7%</b>	<b>290,000</b>
<b>9- CAPITAL OUTLAY</b>					
5811910 Land Purchase		0	0		0
5811951 Furniture, Fixtures & Office		1,000	0		1,000
<b>900 TOTAL</b>		<b>1,000</b>	<b>0</b>		<b>1,000</b>
<b>GRAND TOTAL REVENUE</b>		<b>226,000</b>	<b>208,619</b>		<b>256,000</b>
<b>Allocated Reserve</b>		<b>135,873</b>	<b>0</b>		<b>49,220</b>
<b>TOTAL FUNDS AVAILABLE</b>		<b>361,873</b>	<b>208,619</b>		<b>305,220</b>
<b>GRAND TOTAL EXPENDITURES</b>		<b>361,873</b>	<b>28,345</b>		<b>305,220</b>
<b>REVENUES OVER/UNDER EXPENSES</b>		<b>0</b>	<b>180,275</b>		<b>0</b>

# **City Council Agenda**

## **City of Lamesa, Texas**

**DATE OF MEETING: AUGUST 28, 2018**

**AGENDA ITEM: 9**

**SUBJECT: FISCAL YEAR OCTOBER 2018-2019 BUDGET - ADOPTION**  
**PROCEEDING: Ordinance; Second reading**  
**SUBMITTED BY: City Staff**  
**EXHIBITS: Ordinance**  
**AUTHORITY: State Law; Local Government Code, Chapter 102, Section 102.007**

### **SUMMARY STATEMENT**

Consider passing an ordinance on Second reading with record vote in accordance with State Law (Local Government Code, Chapter 102, Section 102.007) providing funds for the Fiscal Year beginning October 1, 2018, and ending September 30, 2019, by approving the budget for said period and appropriating and setting aside the necessary funds out of the General Fund, Water/Wastewater, Solid Waste funds for the maintenance and operation of the various departments and for various activities and improvements to the City.

**THIS BUDGET WILL RAISE MORE REVENUE FROM PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$162,469, WHICH IS A 7.34% PERCENT INCREASE FROM LAST YEAR'S BUDGET. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS \$0.**

### **COUNCIL ACTION**

**DISCUSSION:** \_\_\_\_\_

Motion by Council Member \_\_\_\_\_ to adopt on Second reading the Proposed 2018-2019 Annual Budget, including the following statement (to be read aloud):

**THIS BUDGET WILL RAISE MORE REVENUE FROM PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$162,469, WHICH IS A 7.34% PERCENT INCREASE FROM LAST YEAR'S BUDGET. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS \$0.**

Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion  
\_\_\_\_\_.

**RECORD VOTE REQUIRED: VOTE BY SHOW OF HANDS**

VOTING	"AYE"	"NAY"	"ABSTAIN"
Josh Stevens	_____	_____	_____
Brant Stewart	_____	_____	_____
Marie A. Briseno	_____	_____	_____
RICK MORENO	_____	_____	_____
JASON MORENO	_____	_____	_____
BOBBY G. GONZALES	_____	_____	_____
Doug Morris	_____	_____	_____

**CITY MANAGER'S MEMORANDUM**

**Recommend approval.**

**ORDINANCE NO: \_\_\_\_\_**

**AN ORDINANCE ADOPTING AND APPROVING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019 AND MAKING APPROPRIATIONS FOR EACH DEPARTMENT, PROJECT, AND ACCOUNT; APPROVING REVISED BUDGET FIGURES FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2018; PROVIDING FOR NECESSARY TRANSFERS OF FUNDS BETWEEN ACCOUNTS AND DEPARTMENTS, IF REQUIRED; AND PROVIDING A SAVINGS CLAUSE.**

On the this 23<sup>rd</sup> day of August, 2018, there came on and was held at the regular called meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act, and there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to wit:

**WHEREAS**, a budget for the Fiscal Year beginning October 1, 2018, and ending September 30, 2019, has been prepared by the City Manager; and

**WHEREAS**, the City Manager, on August 03, 2018, filed a proposed budget with the City Secretary for the Fiscal Year beginning October 1, 2018; and

**WHEREAS**, the City Secretary did post notice that said proposed budget had been filed and was available for public inspection; and

**WHEREAS**, the City Council did hold two public hearing on August 23<sup>rd</sup>, 2018, and August 28<sup>th</sup>, 2018, regarding the proposed property ad valorem tax rate at \$0.83000.

**WHEREAS**, On August 23<sup>rd</sup>, 2018, the City Council held a public hearing and adopted the 2018-19 Budget Ordinance on 1<sup>st</sup> reading for the upcoming Fiscal Year. On August 28<sup>th</sup>, 2018, City Council will consider passing the Budget Ordinance on 2<sup>nd</sup> and final reading. It is determined the proposed budget for Fiscal Year 2018-2019 to be appropriate and correct in all respects and that all requirements of the law have been satisfied; and

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Lamesa:

**SECTION 1.** Subject to the applicable provisions of the State Law and the City Charter, the budget for the Fiscal Year beginning October 1, 2018, and ending September 30, 2019, as filed and submitted by the City Manager, and adjusted by the City Council, containing estimates of resources and revenues for the year from all of the various sources provided by the city, and the projects, operations, activities and purchases proposed to be undertaken during the year, together with the estimated costs thereof, and estimated amounts of all other proposed expenditures, is hereby approved and adopted.



**SECTION 2.** (A) There is hereby appropriated from the funds indicated and for such purposes and other expenditures proposed in such budget, not to exceed for all such purposes for any department, the total amount of the estimated costs of the projects, operations, activities, purchases and other expenditures proposed for such department; and

(B) The City Manager is hereby authorized to approve the transfer of allocated amounts between classifications, departments, and unappropriated surpluses if such transfers do not significantly change the work program contemplated in the approved budget.

**SECTION 3.** THE BUDGET WILL RAISE MORE REVENUE FROM PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$162,469 WHICH IS A 7.34 PERCENT INCREASE FROM LAST YEAR'S BUDGET. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS \$0.

**SECTION 4.** The amounts set out under the headings "Revised or Estimated 2017-2018" shall be, and are hereby, authorized and approved as revised budget amounts for the Fiscal Year ending on September 30, 2018.

**SECTION 5.** The Investment Plan for the City has been reviewed and is approved for the Fiscal Year beginning October 1, 2018, and ending September 30, 2019.

**SECTION 6.** That should any section, paragraph, sentence, clause, phrase or word of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of this ordinance shall not be affected thereby.

**SECTION 7.** All ordinances and resolutions, or parts of ordinances and resolutions, in conflict with this Ordinance are hereby repealed, and are no longer in force or effect.

**SECTION 8.** This ordinance shall become effective upon adoption of its second and final reading by the City Council of the City of Lamesa, Texas and the effective date of the ordinance and all rates and appropriations contained herein shall be October 1, 2018.

Upon being put to a vote, the foregoing ordinance was Passed, on Second Reading on the 28<sup>th</sup> day of August, 2018, by a majority vote.

ATTEST:

APPROVED:

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Betty Conde  
City Secretary

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Josh Stevens  
Mayor



# **City Council Agenda**

*City of Lamesa, Texas*

**DATE OF MEETING: AUGUST 28, 2018**

**AGENDA ITEM: 10**

**SUBJECT:** 2<sup>nd</sup> PUBLIC HEARING - AD VALOREM TAX RATE – 2018/2019  
**PROCEEDING:** 2<sup>nd</sup> Public Hearing  
**SUBMITTED BY:** City Staff  
**EXHIBITS:**  
**AUTHORITY:** City Charter – Article V, Taxes and Taxation  
State Law; Property Tax Code, Sec.26.05 and 31.05

## **SUMMARY STATEMENT**

2<sup>nd</sup> Public Hearing on a proposed property tax rate of \$.830000 for 2018. This tax rate will raise \$2,377,134 which is \$118,708 more than taxes imposed last year. (City Manager)

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.47% PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$11.36 {Section 26.05(b)1(A&B) OF THE PROPERTY TAX CODE}.**

## **2<sup>nd</sup> PUBLIC HEARING**

Following the report from the City Manager, the Mayor will ask if anyone wishes to speak regarding the Proposed Property Tax Rate for 2018.

The following persons spoke:

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Following the public comments the Mayor will close the public hearing.

# ***City Council Agenda***

## ***City of Lamesa, Texas***

**DATE OF MEETING: AUGUST 28, 2018**

**AGENDA ITEM: 11**

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**SUBJECT: CITY MANAGER REPORT**  
**SUBMITTED BY: City Manager**

### **SUMMARY STATEMENT**

City Manager to report on current activities and answer questions from the City Council.

### **COUNCIL ACTION**

No City Council action required.

# ***City Council Agenda***

## ***City of Lamesa, Texas***

**DATE OF MEETING: AUGUST 28, 2018**

**AGENDA ITEM: 12**

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**SUBJECT: MAYOR'S REPORT**  
**SUBMITTED BY: Mayor**

### **SUMMARY STATEMENT**

Mayor to report on future goals and events.

### **COUNCIL ACTION**

No City Council action required.

# **City Council Agenda**

*City of Lamesa, Texas*

**DATE OF MEETING: August 28, 2018**

**AGENDA ITEM: 13**

**SUBJECT: EXECUTIVE SESSION**  
**SUBMITTED BY: City Manager**

## **SUMMARY STATEMENT**

City Council to consider convening into executive session under:

**Sec. 551.072. DELIBERATION REGARDING REAL PROPERTY; CLOSED MEETING.** A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

**Sec. 551.074. PERSONNEL MATTERS; CLOSED MEETING.** (a) This chapter does not require a governmental body to conduct an open meeting:

(1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

1. Fire Chief
2. City Manager
3. City Attorney

## **COUNCIL ACTION**

**DISCUSSION:** \_\_\_\_\_

Motion by Council Member \_\_\_\_\_ to convene in closed executive session in accordance with the provisions of the Texas Open Meetings to discuss and consider personnel matters. Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

**VOTING:** "AYE" \_\_\_\_\_ "NAY" \_\_\_\_\_ "ABSTAIN" \_\_\_\_\_

**CERTIFIED AGENDA: EXECUTIVE SESSION OF  
THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS**

On this 28<sup>th</sup> day of August, 2018, at a special meeting of the City Council of the City of Lamesa, Texas the Council adjourned into a closed executive session; notice of said session having been given by a notice posted at the City Hall, 601 South First Street at least seventy-two hours in advance.

**A. ANNOUNCEMENT BY PRESIDING OFFICER:**

"The City Council will begin its executive session on August 28, 2018, at \_\_\_\_\_ P.M."

The subject matter of each executive session deliberation is as follows:

Consider meeting in closed executive session to discuss Deliberation regarding real property; Section 551.072. Texas Government Code)

Consider meeting in closed executive session to discuss personnel matters. (Section 551.074 Texas Government Code)

1. Fire Chief
2. City Manager
3. City Attorney

**B. ANNOUNCEMENT BY PRESIDING OFFICER:**

"The City Council has completed its executive session on August 28, 2018 at \_\_\_\_\_ P.M."

**C. CERTIFICATION:**

I hereby certify that this agenda of an executive session of the City Council of the City of Lamesa, Texas is a true and correct record of the proceedings pursuant Texas Open Meetings Act (Chapter 551, Government Code).

WITNESS my hand this August 28, 2018.

\_\_\_\_\_

# ***City Council Agenda***

***City of Lamesa, Texas***

**DATE OF MEETING: AUUST 28, 2018**

**AGENDA ITEM: 14**

**SUBJECT:                    AUTHORIZE CITY ATTORNEY TO NEGOTIATE EASEMENTS  
FOR USDA WATER GRANT:**

**PROCEEDING:**

**SUBMITTED BY:        City Staff**

## **SUMMARY STATEMENT**

City Council to authorize the City Attorney to negotiate easements for the USDA Water Grant for the ground storage tank and the new City wellfield line requiring City Council approval. *(City Manager and City Attorney)*

## **COUNCIL ACTION**

**DISCUSSION** \_\_\_\_\_

Motion by Council Member \_\_\_\_\_ to consider authorizing the City Attorney to negotiate easements for the USDA Water Grant for the ground storage tank and the new City wellfield line requiring City Council approval. Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

**VOTING:**            "AYE" \_\_\_\_\_            "NAY" \_\_\_\_\_            "ABSTAIN" \_\_\_\_\_

## **CITY MANAGER'S MEMORANDUM**

**Recommend approval.**



# ***City Council Agenda***

***City of Lamesa, Texas***

**DATE OF MEETING: AUUST 28, 2018**

**AGENDA ITEM: 15**

**SUBJECT:            AUTHORIZE   COST   OF   LIVING   ADJUSTMENT   FOR  
DESIGNATED PERSONNEL**

**PROCEEDING:**

**SUBMITTED BY:    City Staff**

## **SUMMARY STATEMENT**

City Council to consider authorizing a cost of living adjustment for designated personnel.

## **COUNCIL ACTION**

**DISCUSSION** \_\_\_\_\_

Motion by Council Member \_\_\_\_\_ to consider authorizing a cost of living adjustment for designated personnel. Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

**VOTING:**            "AYE" \_\_\_\_\_            "NAY" \_\_\_\_\_            "ABSTAIN" \_\_\_\_\_

## **CITY MANAGER'S MEMORANDUM**

**Recommend approval.**

# ***City Council Agenda***

## ***City of Lamesa, Texas***

**DATE OF MEETING: AUGUST 28, 2018**

**AGENDA ITEM: 16**

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**ADJOURNMENT:** Announcement by the Mayor - "The next regularly scheduled meeting of the City Council of the City of Lamesa will be **SEPTEMBER 4<sup>TH</sup>, 2018** at 5:30 P.M."

### ***Upcoming Meetings***

- **Sept. 4, 2018 City Council Meeting -**
  - Ratify Proposed Tax Increase Reflected In the FY 2018/2019 Adopted Budget with record vote.
  - 1<sup>st</sup> Reading to Adopt Tax Ordinances (M&O, I&S, Combined Tax Rate) with record vote.
- **Sept. 11, 2018 City Council Meeting -**
  - 2<sup>nd</sup> Reading to Adopt Tax Ordinances (M&O, I&S, Combined Tax Rate) with record vote.
  - Authorize Warrants for FY 2018/2019
- **Sept. 18, 2018 City Council Meeting -**