



CITY COUNCIL AGENDA

NOTICE IS GIVEN THAT THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS, WILL MEET IN A REGULARLY SCHEDULED MEETING AT 5:30 P.M. ON TUESDAY, JULY 17, 2018, 601 SOUTH FIRST STREET, FOR THE PURPOSE OF CONSIDERING AND TAKING OFFICIAL ACTION ON THE FOLLOWING ITEMS:

1. CALL TO ORDER:

2. INVOCATION:

3. **BUDGET AMENDMENT #5:** City Council to consider amending Ordinance O-20-17 on Second reading with respect to October 1, 2017 fiscal year budget. (*City Manager & Finance Director*)

4. **BUDGET WORK SESSION II:** Council to meet with city staff to discuss and set priorities for the 2018 – 2019 operating budget.

- a. Henry Norris – Health Insurance Discussion
- b. General Fund Proposed Budget (Department Heads and City Manager)
- c. Water/Wastewater Utility Fund Proposed Budget (Department Heads and City Manager)
- d. Solid Waste Fund Proposed Budget (Department Heads and City Manager)
- e. All Other Funds Proposed Budgets (Department Heads and City Manager)
- f. Other Fees (Department Heads and City Manager)
- g. Capital Needs (Department Heads and City Manager)

5. **ADJOURNMENT:** *The next regularly scheduled meetings of the City Council of the City of Lamesa will be Tuesday, August 7th, 2018 and Thursday, August 9, 2018 at 5:30 P.M.*

- **August 7 2018 (Tuesday) –**
 - *Present Certified Tax Roll – Appraised Values for 2018, Effective Tax Rate and Rollback Tax Rate*
 - *Set Proposed Ad Valorem Tax Rate with Record Vote and Set Two Public Hearings.*
 - *August 21st, 2018 (Tuesday) – Proposed Date for 1st Public Hearing*
 - *August 28th, 2018 (Tuesday) – Proposed Date for 2nd Public Hearing*
- **August 9, 2018 (Thursday) – Regularly Scheduled Meeting**

Open Meetings Information

CLOSED MEETINGS

The City Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

PUBLIC PARTICIPATION

The meeting will be held pursuant to the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items listed above. Persons desiring to address the City Council or express their opinion about a particular item on this agenda should notify the City Secretary before the meeting. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the City Secretary by the end of business hours on the Wednesday before the next meeting in order to be considered for inclusion on that agenda.

MEETING ACCESSIBILITY

Upon request, auxiliary aids and services will be provided to an individual with a disability in order to allow them to effectively participate in the city council meeting. Those requesting auxiliary aids or services should notify the contact person listed below at least twenty-four hours prior to the meeting by mail, telephone or RELAY Texas (1-800-735-2989)

Contact: Betty Conde at 806-872-4322

601 South First Street, Lamesa, Texas 79331

Telephone - (806) 872-4322

Fax - (806) 872-4338

CERTIFICATION OF NOTICE



I certify this agenda was posted at the City Hall, 601 South First Street, Lamesa, Texas at 4:45 p.m., July 13th, 2018, in accordance with Chapter 551.041 of the Government Code.

Shawna D. Burkhart, City Manager

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: JULY 17, 2018

AGENDA ITEMS: 1 & 2

1. **CALL TO ORDER:** *Announcement by the Mayor.* "This meeting is being held in accordance with the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items as posted. Persons desiring to address the City Council or express their opinion about a particular item on this agenda should complete a request at this time. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the City Secretary in order to be considered for inclusion on the agenda of the next meeting. A quorum being present as evidenced by the presence of ___ members of the City Council, this meeting is hereby called to order."

The following members are present:

JOSH STEVENS	Mayor
BRANT STEWART	Mayor Pro-tem Council Member – District 1
MARIE A. BRISENO	Council Member – District 2
RICK MORENO	Council Member – District 3
JASON MORENO	Council Member – District 4
BOBBY G. GONZALES	Council Member – District 5
DOUGLAS MORRIS	Council Member – District 6

City Staff members present at the meeting:

SHAWNA D. BURKHART	City Manager
BETTY CONDE	City Secretary
RUSSELL CASSELBERRY	City Attorney

Members of the press present at the meeting:

Members of the public present at the meeting:

2. **INVOCATION:
AND PLEDGE OF ALLEGIANCE.**



City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: JULY 17, 2018

AGENDA ITEM: 3

SUBJECT: BUDGET AMENDMENT #5
PROCEEDING: Ordinance, 2nd Reading
SUBMITTED BY: City Staff

SUMMARY STATEMENT

City Council to consider amending Ordinance O-20-17 on Second reading with respect to October 1, 2017 fiscal year budget. (City Manager & Finance Director)

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to consider amending Ordinance No.O-20-17 on Second reading with respect to October 1, 2017 fiscal year budget. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

CITY OF LAMESA
BUDGET AMENDMENT 2018-05 FOR FY 2017/2018
GENERAL FUND (1)

This budget amendment reflects a repairs and/or replacement of duct work at City Hall

Increase Revenues – (Fund Balance) \$20,000.00

Increase Expenditures – (01-5022-401 or 01-5022-931), based on the decision to repair or replace the duct work. \$20,000.00

This budget amendment reflects additional Internet cabling and network infrastructure for North Fire Station and Central Fire Station to complete the Technology Project that began in 2017.

Increase Revenues – (Fund Balance) \$18,742.09

Increase Expenditures – (01-5051-957) – Communications \$18,742.09

UTILITY FUND (2)

This budget amendment reflects a partial reimbursement from TxDOT for the engineering expense required by Parkhill Smith and Cooper for the repair of the effluent wastewater line that was damaged by TxDOT's contractor in the construction of SH 349.

Increase Revenues – (02-41207) – Misc. Revenues \$13,636.70

Increase Expenditures – (02-5113-605) – Effluent Water Disposal \$13,636.70

SPECIAL REVENUE FUND (17)

This budget amendment reflects receipt of 2017 TxDOT Ramp Grant funds to be used for general airport maintenance.

Increase Revenues – (17-40500) – TX DOT Ramp Grant \$41,096.91

Increase Expenditures – (17-5411-900) – Ramp Grant Expenditures \$41,096.91

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF LAMESA, TEXAS, AMENDING
ORDINANCE NO. 0-20-17 TO APPROPRIATE FUNDS IN THE CITY
OF LAMESA BUDGET FOR FISCAL YEAR 2017-2018.**

On the 16th day of July, 2018, there came on and was held at the City Hall of the City of Lamesa, Texas, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act (Government Code, Chapter 551). There being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to-wit:

WHEREAS, the City Council desires to amend Ordinance No. 0-20-17 to make certain revisions to the 2017-2018 Budget of the City of Lamesa to authorize and appropriate funds as listed below; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

SECTION 1. That the City of Lamesa 2017-2018 Budget contained in Ordinance No. 0-20-17 be, and same is hereby, amended to change the amount appropriated by the following:

	<u>Revenues</u>	<u>Expenditures</u>
General Fund (1)	\$ 38,742.09	\$ 38,742.09
Utility Fund (2)	\$ 13,636.70	\$ 13,636.70
Special Revenue Fund (17)	\$ 41,096.91	\$ 41,096.91

SECTION 2. Effective date: That this Ordinance shall become effective as of this July 27, 2018.

SECTION 3. The City Secretary is hereby authorized and directed to cause publication of this Ordinance as provided by law.

Upon being put to a vote, the foregoing ordinance was Passed, on First Reading on July 16th, 2018 by a majority vote; and on July 17th, 2018, there was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas held pursuant to the provisions of the Texas Open Meetings Act (Government Code, Chapter 551); there being a quorum present and acting throughout the meeting, the foregoing ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, and upon being put to a vote, the foregoing ordinance was Passed on Second Reading by a majority vote and ordered to be spread upon the minutes of the City Council of the City of Lamesa, Texas and recorded in the ordinance book thereafter.

ATTEST:

Betty Conde
City Secretary

APPROVED:

Josh Stevens
Mayor

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: JULY 17, 2018

AGENDA ITEM:4

Subject: BUDGET WORK SESSION II
Proceeding: Discussion and setting of priorities, no final action to be taken
Submitted by: City Staff

SUMMARY STATEMENT

Council to meet with city staff to discuss and set priorities for the 2018-2019 operating budget.

- a. Henry Norris – Health Insurance Discussion
- b. General Fund Proposed Budget (Department Heads and City Manager)
- c. Water/Wastewater Utility Fund Proposed Budget (Department Heads and City Manager)
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- f. Other Fees (Department Heads and City Manager)
- g. Capital Needs (Department Heads and City Manager)

COUNCIL ACTION

Discussion and setting of priorities only; no final action to be taken.

CITY MANAGER'S MEMORANDUM

The City Council and Staff will conduct a work session on the proposed City Budget for the Oct. 2018-2019 fiscal year. No action is required on this matter at this time.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: JULY 17, 2018

AGENDA ITEM: 5

ADJOURNMENT: *The next regularly scheduled meetings of the City Council of the City of Lamesa will be August 7th, 2018 at 5:30 P.M.*

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