



CITY COUNCIL AGENDA

NOTICE IS GIVEN THAT THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS, WILL MEET IN A REGULARLY SCHEDULED MEETING AT 5:30 P.M. ON TUESDAY, OCTOBER 17, 2017, 601 SOUTH FIRST STREET, FOR THE PURPOSE OF CONSIDERING AND TAKING OFFICIAL ACTION ON THE FOLLOWING ITEMS:

1. CALL TO ORDER:

2. INVOCATION:

3. CONSENT AGENDA: All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning the consent agenda items is available for public review.

- a. **APPROVAL OF THE MINUTES:** Approval of the minutes of the council meeting held on September 19, 2017.
- b. **BILLS FOR SEPTEMBER 2017:** Approval of the bills paid by the City of Lamesa for the month of September 2017.
- c. **ACCEPT RESIGNATION OF MR. DAVE BHAKTA AS A BOARD MEMBER OF LEAP:** City Council to accept resignation of Mr. Dave Bhakta as a board member of Lamesa Economic Alliance Project Board.

4. LEDC/LEAP QUARTERLY REPORT: City Council to hear from Nathan Tafoya regarding LEDC/LEAP Quarterly Report. *(LEDC/LEAP Director)*

5. APPOINTMENT TO LAMESA ECONOMIC ALLIANCE PROJECT (LEAP): Consider appointing Lee Casas to the Lamesa Economic Alliance Project (LEAP), to fill the unexpired two (2) year term ending on December 2017. *(Mr. Bhakta's term expires December 2017. Mr. Casas has agreed to serve.) (LEDC/LEAP Director)*

6. REQUEST BY DAWSON COUNTY HOSPITAL DISTRICT TO UTILIZE CITY HALL AS A POLLING LOCATION FOR PRECINCT 1 FOR THE PROPERTY TAX ROLLBACK ELECTION ON DECEMBER 16th, 2017: Consider approving request by Dawson County Hospital District to utilize City Hall as a polling location for Precinct 1 for the Property Tax Rollback Election scheduled for December 16th, 2017 *(City Manager)*

- 7. CONTRACT WITH TEXAS COMMUNITIES GROUP FOR ASSISTANCE WITH TRUST PROPERTIES AND ABANDONED PROPERTIES (PAID BY LEDC):** Consider approving a one-year contract with Texas Communities Group for assistance with trust properties and abandoned properties (paid by LEDC). *(LEDC/LEAP Director and City Manager)*
- 8. CONTRACT WITH TEXAS COMMUNITIES GROUP FOR CODE ENFORCEMENT SUPPORT:** Consider approving a contract with Texas Communities Group for Code Enforcement support. *(City Manager)*
- 9. APPROVAL OF CITY CONSTRUCTION OF SEWER CONNECTION FOR LEDC PROJECT:** City Council to consider approving construction of sewer connection by the City for LEDC Fresenius Project (manpower only). *(Utilities Director)*
- 10. DONATION OF OLD POLICE VEHICLE EQUIPMENT TO LISD:** City Council to consider donating an old light bar and siren to LISD. *(City Manager)*
- 11. REVIEW AND DISCUSS POLICY CHANGES REGARDING BEER AND WINE CONSUMPTION AT FORREST PARK COMMUNITY CENTER:** City Council to review and discuss policy changes to Section 8.01.002 "Possession or Consumption of Alcoholic Beverages on City Property" and Ordinance O-7-12. *(City Manager)*
- 12. DISCUSSION OF RENTAL OF FORREST PARK COMMUNITY CENTER FOR GAMING PURPOSES:** City Council to discuss development of a policy related to rental of Forrest Park Community Center for gaming purposes. *(City Manager and City Attorney)*
- 13. REQUEST BY KNIGHTS OF COLUMBUS FOR CHRISTMAS CHARITABLE BINGO EVENT:** City Council to consider request by the Knights of Columbus to hold a Christmas Charitable Bingo Event on December 16th, 2017 at Forrest Park Community Center. *(City Manager)*
- 14. ADOPT FINANCIAL POLICY:** City Council to consider passing a resolution approving the City's Financial Policy for Fiscal Year 2017-2018. *(Finance Director)*
- 15. BUDGET AMENDMENT I – COMMITTED FUND BALANCE FOR PRIOR YEAR PROJECTS:** City Council to consider amending Ordinance O-20-17 on first reading with respect to October 1, 2017 fiscal year budget. *(City Manager & Finance Director)*

- 16. REQUEST FOR ZONE CHANGE – 807 S. 5TH STREET:** City Council to consider approving an Ordinance on second and final reading granting a specific use permit.

LOT 4 AND EAST ONE-HALF(E/2) OF LOT 5 BLOCK 10 OF THE LEE ADDITION TO THE CITY OF LAMESA, DAWSON COUNTY, TX

granting a Specific Use Permit to allow placement of a 2017 manufactured home on such property located at 807 S. 5th Street, Lamesa, Texas upon recommendation of the Planning and Zoning Commission. *(City Inspector)*

- 17. PUBLIC HEARING ON REQUEST FOR SPECIFIC USE PERMIT 409 N. 14TH STREET:** Public hearing to consider the petition of Sherry Whitley, 409 N. 14TH Street, regarding a zone change the following property:

EAST 45' OF LOT 15 AND WEST 55' OF LOT 16 LOCK 6 OF THE OAKLAND PLACE ADDITION OF THE CITY OF LAMESA, DAWSON COUNTY, TEXAS

located at 409 N. 14TH Street from Zoning District R-1 to Zoning District R-1 for Single Family Residential with a Specific Use permit for and Elder Care facility. *(City Inspector)*

- 18. REQUEST FOR ZONE CHANGE – 409 N. 14TH STREET:** City Council to consider approving an Ordinance on First reading granting a specific use permit.

EAST 45' OF LOT 15 AND WEST 55' OF LOT 16 LOCK 6 OF THE OAKLAND PLACE ADDITION OF THE CITY OF LAMESA, DAWSON COUNTY, TEXAS

granting a Specific Use Permit for Elder Care facility such property located at 409 N. 14th Street, Lamesa, Texas upon recommendation of the Planning and Zoning Commission. *(City Inspector)*

- 19. PUBLIC HEARING ON REQUEST FOR SPECIFIC USE PERMIT 1306 S. DETROIT AVE:** Public hearing to consider the petition of Ishaad Walee, 501 SE 12TH Street, regarding a zone change for the following property:

LOT 1 BLOCK 8 OF THE HOLLIS ADDITION TO THE CITY OF LAMESA, DAWSON COUNTY, TEXAS

located at 501 SE 12TH Street, Lamesa, Texas from Zoning District R-1 Single Family Residential to Zoning District R-1 Single Family Residential for use as granting a Specific Use permit to place a 2014 (28' W X 68' L) doublewide Beautiful Home as his primary residence. *(City Inspector)*

20.REQUEST FOR ZONE CHANGE – 501 SE 12TH STREET: City Council to consider approving an Ordinance on first reading granting a specific use permit.

LOT 1 BLOCK 8 OF THE HOLLIS ADDITION TO THE CITY OF LAMESA,
DAWSON COUNTY, TEXAS

located at 501 SE 12TH Street, Lamesa, Texas from Zoning District R-1 Single Family Residential to Zoning District R-1 Single Family Residential for use as granting a Specific Use permit to place a 2014 (28' W X 68' L) doublewide Beautiful Home as his primary residence. *(City Inspector)*

21.ORDINANCE AMENDING CHAPTER 12, DIVISION 3 STOP INTERSECTIONS, SECTION 12.03.082(2) OF THE CODE OF ORDINANCES TO PROVIDE FOR ADDITIONAL STOP SIGNS: City Council to consider amending Chapter 12, Division 3 Stop Intersections, Section 12.03.082(2) of the Code of Ordinances to provide for additional stop signs at S. 7th Street and Austin Avenue.

22.DISCUSSION OF ENFORCEMENT EFFORTS TO ELIMINATE DRUGS WITHIN THE CITY LIMITS: City Council to discuss on-going enforcement efforts to eliminate drugs within the corporate city limits of Lamesa by the City's Police Department. *(Police Chief)*

23.FINANCIAL REPORT: Finance Director to report on the city's finances.

24.INVESTMENT REPORT: Finance Director to report on City's investments through the 4th quarter of FY 2016/2017.

25.CITY STAFF REPORTS:

- a. **POLICE CHIEF REPORT:** Police Chief to report on the city's recent events:
- b. **FIRE CHIEF REPORT:** Fire Chief to report on the city's recent events:
- c. **UTILITIES DIRECTOR REPORT:** Utilities Director to report on the city's recent events:

26.CITY MANAGER REPORT: City Manager to report on current activities.


27.MAYORS REPORT: Mayor to report on future plans and goals.

28.ADJOURNMENT: *The next regularly scheduled meetings of the City Council of the City of Lamesa will be November 21, 2017 at 5:30 P.M.*

CLOSED MEETINGS

The City Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

PUBLIC PARTICIPATION

 The meeting will be held pursuant to the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items listed above. Persons desiring to address the City Council or express their opinion about a particular item on this agenda should notify the City Secretary before the meeting. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the City Secretary by the end of business hours on the Wednesday before the next meeting in order to be considered for inclusion on that agenda.

MEETING ACCESSIBILITY

Upon request, auxiliary aids and services will be provided to an individual with a disability in order to allow them to effectively participate in the city council meeting. Those requesting auxiliary aids or services should notify the contact person listed below at least twenty-four hours prior to the meeting by mail, telephone or RELAY Texas (1-800-735-2989)

Contact: Betty Conde at 806-872-4322

✉ 601 South First Street, Lamesa, Texas 79331

☎ **Telephone - (806) 872-4322**

📠 **Fax - (806) 872-4338**

CERTIFICATION OF NOTICE



I certify this agenda was posted at the City Hall, 601 South First Street, Lamesa, Texas at 4:45 p.m., **October 13th, 2017** in accordance with Chapter 551.041 of the Government Code.

Betty Conde, City Secretary

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEMS: 1 & 2

1. **CALL TO ORDER:** *Announcement by the Mayor.* "This meeting is being held in accordance with the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items as posted. Persons desiring to address the City Council or express their opinion about a particular item on this agenda should complete a request at this time. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the City Secretary in order to be considered for inclusion on the agenda of the next meeting. A quorum being present as evidenced by the presence of ____ members of the City Council, this meeting is hereby called to order."

The following members are present:

JOSH STEVENS	Mayor
BRANT STEWART	Council Member – District 1
MARIE A. BRISENO	Council Member – District 2
RICK MORENO	Council Member – District 3
BOBBY G. GONZALES	Council Member - District 4
FRED VERA	Council Member – District 5
DOUGLAS MORRIS	Mayor Pro-tem/Council Member – District 6

City Staff members present at the meeting:

SHAWNA D. BURKHART	City Manager
BETTY CONDE	City Secretary
RUSSELL CASSELBERRY	Attorney

Members of the press present at the meeting:

Members of the public present at the meeting:

2. **INVOCATION:**
AND PLEDGE OF ALLEGIANCE.



City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 3

SUBJECT: **CONSENT AGENDA ITEMS**
PROCEEDING: Approval
SUBMITTED BY: City Staff

SUMMARY STATEMENT

All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

- a. **APPROVAL OF THE MINUTES:** Approval of the minutes of the council meeting held on September 19, 2017,
- b. **BILLS FOR SEPTEMBER 2017:** Approval of the bills paid by the City of Lamesa for the month of September 2017.
- c. **ACCEPT RESIGNATION OF MR. DAVE BHAKTA AS A BOARD MEMBER OF LEAP:** City Council to accept resignation of Mr Dave Bhakta as a board member of Lamesa Economic Alliance Project Board.

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to approve Item 3a, b and c. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

These items are considered to be non-controversial, but do require formal council approval. If a council member objects to a consent item, it is removed from the list and separate action is taken on the item(s). If a council member questions a consent item, but not so strongly as to require that it be removed from the list, his/her no vote or abstention can be entered in the minutes when the consent vote is taken. **Recommend approval.**

THE STATE OF TEXAS }
COUNTY OF DAWSON }
CITY OF LAMESA }

MINUTES OF THE CITY COUNCIL REGULARLY CALLED MEETING:

September 19, 2017

On this the 19th day of September, 2017, at 5:30 P.M., there came on and was held a regularly called meeting of the City Council of the City of Lamesa, Dawson County, Texas. Notice of such meeting having been posted at the City Hall at 601 South First Street in the City of Lamesa, Texas in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551). The following items were listed on the notice and the following proceedings were had, viz.:

CALL TO ORDER: Mayor Stevens announced that the meeting was being held in accordance with the provisions of the Texas Open Meetings Act (Texas Govt. Code, Chapter 551), and that discussion and actions are limited to the agenda items as posted. A quorum being present as evidenced by the presence 5 the Council Members were present:

ABSENT	JOSH STEVENS MARIE BRIENO BRANT STEWART BOBBY G. GONZALES	MAYOR COUNCIL MEMBER – DISTRICT 2 COUNCIL MEMBER – DISTRICT 1 COUNCILMEMBER–MAYOR PROTEM DISTRICT 4
LATE (5:43)	RICK MORENO FRED VERA DOUG MORRIS	COUNCIL MEMBER – DISTRICT 3 COUNCIL MEMBER – DISTRICT 5 COUNCIL DISTRICT 6

City staff members present at the meeting:

SHAWNA D. BURKHART	CITY MANAGER
BETTY CONDE	CITY SECRETARY
RUSSELL CASSELBERRY	CITY ATTORNEY

Members of the public present at the meeting:

Sylvie Dimas	Victor Dimas	Mike Lopez
Sandy Trevenio	Larry Duyck	Terri Stahl
Leticia Dimas	Dionicio Garza Jr.	Herrel Hallmark

Invocation by Doug Morris.

CONSENT AGENDA: All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

- a. **APPROVAL OF THE MINUTES:** Approval of the minutes of the council meetings held on September 5th, 2017.
- b. **BILLS FOR AUGUST 2017:** Approval of the bills paid by the City of Lamesa for the month of August 2017.

Motion by Council Member Vera to approve Item 3a and b. Motion seconded by Council Member Stewart and upon being put to a vote the motion passed.

VOTING: "AYE" 5 "NAY" 0 "ABSTAIN"

AD VALOREM TAX RATE – 2017 (DEBT SERVICE TAX RATE): Consider establishing an ad valorem tax rate for Fiscal Year 2017-2018 by passing on Second reading an ordinance establishing the ad valorem tax rate which will raise the amount of revenue required to pay Debt Service at a rate of \$0.030918 per hundred dollar assessed valuation for Fiscal Year beginning October 1, 2017 and ending September 30, 2018.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 1.42 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-9.59 {Section 26.05(b)1(A&B) OF THE PROPERTY TAX CODE}.

Motion by Council Member Gonzales must be stated as;

"I MOVE THAT THE CITY ESTABLISH THE AD VALOREM TAX RATE WHICH WILL RAISE THE AMOUNT OF REVENUE REQUIRED TO PAY DEBT SERVICE AT A RATE OF \$0.030918 PER HUNDRED DOLLARS ASSESSED VALUATION FOR FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018."

Motion seconded by Council Member Morris and upon being put to a vote the motion passed.

RECORD VOTE REQUIRED: VOTE BY SHOW OF HANDS

VOTING	"AYE"	"NAY"	"ABSTAIN"
Josh Stevens	√	0	0

Brant Stewart	√	0	0
Marie A. Briseno	Absent	0	0
Rick Moreno	Absent	0	0
Bobby Gonzales	√	0	0
Fred Vera	√	0	0
Douglas Morris	√	0	0

Ord No. O-21-17

Ord. Book 12

Page 281

AD VALOREM TAX RATE – 2017 (MAINTENANCE AND OPERATION TAX RATE):

Consider establishing an ad valorem tax rate for Fiscal Year 2017-2018 by passing on Second reading an ordinance establishing the ad valorem tax rate which will raise the amount of revenue needed to fund Maintenance and Operation expenditures at a rate of **\$0.786603** for Fiscal Year beginning October 1, 2017 and ending September 30, 2018.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 1.42 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-9.59 {Section 26.05(b)1(A&B) OF THE PROPERTY TAX CODE}.

Motion by Council Member Morris must be stated as; **"I MOVE THAT THE CITY ESTABLISH THE AD VALOREM TAX RATE WHICH WILL RAISE THE AMOUNT OF REVENUE REQUIRED TO FUND MAINTENANCE AND OPERATION EXPENDITURES AT A RATE OF \$0.786603 PER HUNDRED DOLLARS ASSESSED VALUATION FOR FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE."** Motion seconded by Council Member Gonzales and upon being put to a vote the motion passed.

RECORD VOTE REQUIRED: VOTE BY SHOW OF HANDS

VOTING	"AYE"	"NAY"	"ABSTAIN"
Josh Stevens	√	0	0
Brant Stewart	√	0	0
Marie A. Briseno	Absent	0	0
Rick Moreno	Absent	0	0
Bobby Gonzales	√	0	0
Fred Vera	√	0	0
Douglas Morris	√	0	0

Ord No. O-22-17

Ord. Book 12

Page 283

AD VALOREM TAX RATE – 2017: Consider establishing an ad valorem tax rate for Fiscal Year 2017-2018 by passing on Second reading an ordinance establishing the ad valorem tax rate of \$0.817521 per hundred dollar assessed valuation for the Fiscal Year beginning October 1, 2017 and ending September 30, 2018, and adopting the provisions of Section 31.05 of the State Property Tax Code to provide for discounts under certain conditions.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 1.42 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-9.59 {Section 26.05(b)1(A&B) OF THE PROPERTY TAX CODE}.

Motion by Council Member Stewart must be stated as; **"I MOVE THAT THE PROPERTY TAX RATE BE INCREASED BY THE ADOPTION OF A TAX RATE OF \$0.817521, WHICH IS EFFECTIVELY A 1.44 PERCENT INCREASE IN THE TAX RATE. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 1.42 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-9.59."**

Motion seconded by Council Member Morris and upon being put to a vote the motion passed.

RECORD VOTE REQUIRED: VOTE BY SHOW OF HANDS

VOTING	"AYE"	"NAY"	"ABSTAIN"
Josh Stevens	√	0	0
Brant Stewart	√	0	0
Marie A. Briseno	Absent	0	0
Rick Moreno	√	0	0
Bobby Gonzales	√	0	0
Fred Vera	√	0	0
Douglas Morris	√	0	0

Rick Moreno arrived at 5:43 and was present to vote on this Agenda Item.

AUTHORIZE WARRANTS - GENERAL OPERATIONS: Consider passing resolution authorizing the issuance of interest bearing warrants, payable from the anticipated collections of the current fiscal year, not to exceed five hundred thousand dollars (\$500,000.00), to be used where funds are necessary and needed to meet current expenses of the city for the current fiscal year.

Motion by Council Member Gonzales to pass a resolution authorizing the issuance of interest bearing warrants, payable from the anticipated collections of the current fiscal year, not to exceed five hundred thousand dollars (\$500,000.00), to be used where funds are necessary and needed to meet current expenses of the city for the current fiscal year. Motion seconded by Council Member Stewart and upon being put to a vote the motion passed.

VOTING:	"AYE" 6	"NAY" 0	"ABSTAIN" 0
Res No. R-27-17	Ord. Book 12		Page 287

PUBLIC HEARING ON REQUEST FOR ZONE CHANGE – 807 S. 5TH STREET: Public hearing to consider the petition of Javier Solis, regarding a zone change for the following property:

LOT 4 AND EAST ONE-HALF (E/2) OF LOT 5 BLOCK 10 OF THE LEE ADDITION TO THE CITY OF LAMESA, DAWSON COUNTY, TEXAS.

from District R-1 (Single-family Residential) to District R-1, but granting a Specific Use Permit to allow placement of a manufactured home on such property located at 807 S. 5th Street, Lamesa, Texas upon recommendation of the Planning and Zoning Commission.

The Mayor asked if anyone wishes to speak regarding the request for changing the zoning designation from District R-1 (Single-family Residential) to District R-1, but granting a Specific Use Permit to allow placement of a manufactured home on such property located at 807 S. 5th Street, Lamesa, Texas upon recommendation of the Planning and Zoning Commission.

The following persons spoke:

Mike Lopez commented that Javier Solis could not be present due to an emergency.

REQUEST FOR ZONE CHANGE – 807 S. 5TH STREET: City Council to consider approving an Ordinance on first reading denying a zone change for

LOT 4 AND EAST ONE-HALF (E/2) OF LOT 5 BLOCK 10 OF THE LEE ADDITION
TO THE CITY OF LAMESA, DAWSON COUNTY, TEXAS.

from District R-1 (Single-family Residential) to District R-1, but granting a Specific Use Permit to allow placement of a manufactured home on such property located at 807 S. 5th Street, Lamesa, Texas upon recommendation of the Planning and Zoning Commission.

Motion by Council Member Gonzales to consider passing an Ordinance on first reading denying a zone change for

LOT 4 AND EAST ONE-HALF (E/2) OF LOT 5 BLOCK 10 OF THE LEE ADDITION
TO THE CITY OF LAMESA, DAWSON COUNTY, TEXAS.

from District R-1 (Single-family Residential) to District R-1, but granting a Specific Use Permit to allow placement of a manufactured home on such property located at 807 S. 5th Street, Lamesa, Texas upon recommendation of the Planning and Zoning Commission. Motion seconded by Council Member Stewart and upon being put to a vote the motion passed.

VOTING: "AYE" 6 "NAY" 0 "ABSTAIN" 0

DISCUSSION OF ENFORCEMENT EFFORTS TO ELIMINATE DRUGS WITHIN THE CITY LIMITS:

The Mayor announced this Agenda item will be on October 2, 2017.

UTILITIES DIRECTOR REPORT: Utilities Director to report on the city's recent events.

Dionicio Garza Jr. covered several topics:

FINANCIAL REPORT: Finance Director to report on the city's finances.

CITY MANAGER REPORT: City Manager to report on current activities and answer questions from City Council.

MAYORS REPORT: Mayor to report on future plans and goals.

ADJOURNMENT: *The next regularly scheduled meetings of the City Council of the City of Lamesa will be October 17, 2017 at 5:30 P.M.*

Pursuant to the provisions of the Texas Open Meetings Act, the City Council certifies that the items above are a full record of the subject matter of each deliberation and indicates each vote, order, decision or other action taken by the City Council of the City of Lamesa, Texas at the meeting held on the date indicated above. Ratified and approved at the regularly called meeting of the City Council of the City of Lamesa, Texas held on October 17, 2017.

ATTEST:

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor

10-13-2017 7:04 AM

D E T A I L L I S T I N G

PAGE: 1

FUND : 01 -GENERAL FUND

PERIOD TO USE: Sep-2017 THRU Sep-2017

DEPT : N/A

ACCOUNTS: 1001 THRU 1001

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====
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1001			CASH IN BANK							
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B E G I N N I N G B A L A N C E

9/01/17	9/01	A05021	CHK: 193411	13488	DAWSON CO. LIBRARY	1611			630.00CR	630.00CR
9/01/17	9/01	A05022	CHK: 193412	13488	HENRY NORRIS AGENCY, . IN	3190			1,041.66CR	1,671.66CR
9/01/17	9/01	A05023	CHK: 193413	13488	SOUTH PLAINS PUBLIC HEAL	3730			2,455.22CR	4,126.88CR
9/01/17	9/01	A05024	CHK: 193414	13488	VOLUNTEER FIRE DEPARTMEN	4090			400.00CR	4,526.88CR
9/01/17	9/01	A05025	CHK: 193415	13488	DUYCK LARRY	5777			200.00CR	4,726.88CR
9/01/17	9/01	A05026	CHK: 193416	13488	DALE ALWAN	5983			200.00CR	4,926.88CR
9/01/17	9/01	A05027	CHK: 193417	13488	BOB THOMAS	5984			200.00CR	5,126.88CR
9/01/17	9/01	A05028	CHK: 193418	13488	JASON WILEY	6025			200.00CR	5,326.88CR
9/01/17	9/01	A05029	CHK: 193419	13488	ISAAC LISCANO	6107			200.00CR	5,526.88CR
9/01/17	9/01	A05030	CHK: 193420	13488	MICKEY FLANAGAN	6333			200.00CR	5,726.88CR
9/01/17	9/01	A05031	CHK: 193421	13488	CORBIN SAENZ	6350			200.00CR	5,926.88CR
9/01/17	9/01	A05032	CHK: 193422	13488	STEVE ALEXANDER	6356			200.00CR	6,126.88CR
9/01/17	9/01	A05033	CHK: 193423	13488	JUAN DIAZ	6357			200.00CR	6,326.88CR
9/01/17	9/01	A05034	CHK: 193424	13488	JEROMY DAWSON	6457			200.00CR	6,526.88CR
9/05/17	9/05	A05038	CHK: 000000	13490	INTERNAL REVENUE SERVICE	5832			33,549.89CR	40,076.77CR
9/05/17	9/05	A05039	CHK: 193425	13490	CAPROCK FEDERAL CREDIT U	1390			18,413.16CR	58,489.93CR
9/05/17	9/05	A05040	CHK: 193426	13490	PAYROLL FUND	3270			67,242.32CR	125,732.25CR
9/05/17	9/05	A05041	CHK: 193427	13490	TX CHILD SUPPORT SDU	5634			211.38CR	125,943.63CR
9/05/17	9/05	A05042	CHK: 193428	13490	TEXAS CHILD SUPPORT DISB	5811			184.62CR	126,128.25CR
9/05/17	9/05	A05043	CHK: 193429	13490	TX CHILD SUPPORT SDU	5829			115.38CR	126,243.63CR
9/05/17	9/05	A05044	CHK: 193430	13490	TEXAS CHILD SUPPORT DISB	5859			500.90CR	126,744.53CR
9/05/17	9/05	A05045	CHK: 193431	13490	TX CHILD SUPPORT SDU	5882			276.92CR	127,021.45CR
9/05/17	9/05	A05046	CHK: 193432	13490	JAE FITNESS	6023			101.74CR	127,123.19CR
9/05/17	9/05	A05047	CHK: 193433	13490	TG	6222			113.12CR	127,236.31CR
9/05/17	9/05	A05048	CHK: 193434	13490	TEXAS CHILD SUPPORT DISB	6451			222.00CR	127,458.31CR
9/05/17	9/05	A05049	CHK: 193435	13490	TEXAS CHILD SUPPORT DISB	6501			372.12CR	127,830.43CR
9/05/17	9/05	A05260	CHK: 193436	13495	SHANNON KINGSTON	1			50.00CR	127,880.43CR
9/05/17	9/05	A05261	CHK: 193437	13495	CHEM-TECH SERVICES	1			200.00CR	128,080.43CR
9/05/17	9/05	A05262	CHK: 193438	13495	GARZA, DIONICIO JR	1969			34.83CR	128,115.26CR
9/05/17	9/05	A05263	CHK: 193439	13495	BOBBY G GONZALES	2070			273.65CR	128,388.91CR
9/05/17	9/05	A05264	CHK: 193440	13495	LAMESA NATIONAL BANK	2630			152,276.25CR	280,665.16CR
9/05/17	9/05	A05265	CHK: 193441	13495	ERNESTO ENRIQUEZ	6532			200.00CR	280,865.16CR
9/05/17	9/05	A05266	CHK: 193442	13495	MARK DAILY	6533			200.00CR	281,065.16CR
9/06/17	9/06	A05330	CHK: 193490	13511	MARIA T ORTIZ	1			50.00CR	281,115.16CR
9/06/17	9/06	A05331	CHK: 193491	13511	GOVERNMENT FINANCE OFFIC	5095			80.00CR	281,195.16CR
9/06/17	9/06	A05332	CHK: 193443	13500	CROP PRODUCTION SERVICES	1018			837.52CR	282,032.68CR
9/06/17	9/06	A05333	CHK: 193444	13500	AUTOMOTIVE TECHNOLOGY	1139			425.00CR	282,457.68CR
9/06/17	9/06	A05334	CHK: 193445	13500	BEE EQUIPMENT SALES	1200			841.96CR	283,299.64CR
9/06/17	9/06	A05335	CHK: 193446	13500	BROCK VETERINARY CLINIC,	1302			421.66CR	283,721.30CR
9/06/17	9/06	A05336	CHK: 193447	13500	RON L. COHORN PH D	1490			750.00CR	284,471.30CR
9/06/17	9/06	A05337	CHK: 193448	13500	DPC INDUSTRIES INC	1570			1,930.88CR	286,402.18CR
9/06/17	9/06	A05338	CHK: 193449	13500	DACO	1580			12,267.27CR	298,669.45CR
9/06/17	9/06	A05340	CHK: 193451	13500	FARMERS MACHINE SHOP	1800			350.00CR	299,019.45CR

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1001			CASH IN BANK		* (CONTINUED) *					
9/06/17	9/06	A05341	CHK: 193452	13500	HART INTERCIVIC	2160			302,20CR	299,321.65CR
9/06/17	9/06	A05342	CHK: 193453	13500	TYLER TECHNOLOGIES, INC.	2310			2,354,42CR	301,676.07CR
9/06/17	9/06	A05343	CHK: 193454	13500	LAMESA PRESS REPORTER	2590			301,20CR	301,977.27CR
9/06/17	9/06	A05344	CHK: 193455	13500	LYNTEGAR ELECTRIC COOPER	2728			245,20CR	302,222.47CR
9/06/17	9/06	A05345	CHK: 193456	13500	PAYTON PLUMBING INC	3286			779,79CR	303,002.26CR
9/06/17	9/06	A05346	CHK: 193457	13500	ROSE PLUMBING & SEPTIC	3560			29,12CR	303,031.38CR
9/06/17	9/06	A05347	CHK: 193458	13500	S & C OIL COMPANY, INC.	3575			242,78CR	303,274.16CR
9/06/17	9/06	A05348	CHK: 193459	13500	K W SHARP INC	3703			1,662,50CR	304,936.66CR
9/06/17	9/06	A05349	CHK: 193460	13500	WHITE'S 7 TIL 11	4185			140,50CR	305,077.16CR
9/06/17	9/06	A05350	CHK: 193461	13500	WINDSTREAM COMMUNICATION	4460			1,812,11CR	306,889.27CR
9/06/17	9/06	A05352	CHK: 193463	13500	SALAZAR JANITORIAL SERVI	4610			900,00CR	307,789.27CR
9/06/17	9/06	A05353	CHK: 193464	13500	B & E IMPLEMENT	4955			410,99CR	308,200.26CR
9/06/17	9/06	A05354	CHK: 193465	13500	CREATIVE INKS	5035			667,00CR	308,867.26CR
9/06/17	9/06	A05355	CHK: 193466	13500	LUBBOCK TRUCK SALES, INC	5085			47,08CR	308,914.34CR
9/06/17	9/06	A05356	CHK: 193467	13500	USABLUBOOK	5100			1,064,20CR	309,978.54CR
9/06/17	9/06	A05357	CHK: 193468	13500	MANDRY TECHNOLOGY SOLUTI	5160			3,710,00CR	313,688.54CR
9/06/17	9/06	A05358	CHK: 193469	13500	SIRCHIE FINGER PRINT LAB	5310			185,00CR	313,873.54CR
9/06/17	9/06	A05359	CHK: 193470	13500	TEXASDATAVAULT	5607			1,725,00CR	315,598.54CR
9/06/17	9/06	A05360	CHK: 193471	13500	THYSSENKRUPP ELEVATOR CO	5638			869,81CR	316,468.35CR
9/06/17	9/06	A05361	CHK: 193472	13500	GREAT AMERICA FINANCIAL	5734			384,30CR	316,852.65CR
9/06/17	9/06	A05362	CHK: 193473	13500	DESIGNS IN THREAD	5782			202,00CR	317,054.65CR
9/06/17	9/06	A05363	CHK: 193474	13500	JOHN DEERE FINANCIAL	5861			585,55CR	317,640.20CR
9/06/17	9/06	A05364	CHK: 193475	13500	CITY OF ABILENE, TEXAS	5953			150,00CR	317,790.20CR
9/06/17	9/06	A05365	CHK: 193476	13500	PNC EQUIPMENT FINANCE,LL	5960			584,29CR	318,374.49CR
9/06/17	9/06	A05366	CHK: 193477	13500	NORTH CEDAR OUTLET	5974			228,68CR	318,603.17CR
9/06/17	9/06	A05367	CHK: 193478	13500	TRUCK TOWN	6069			149,14CR	318,752.31CR
9/06/17	9/06	A05368	CHK: 193479	13500	GOLDEN WEST INDUSTRIAL S	6124			136,80CR	318,889.11CR
9/06/17	9/06	A05369	CHK: 193480	13500	RED BUD SUPPLY INC.	6250			119,59CR	319,008.70CR
9/06/17	9/06	A05370	CHK: 193481	13500	GONZALES WELDING	6254			180,00CR	319,188.70CR
9/06/17	9/06	A05371	CHK: 193482	13500	JONES ENTERPRISES	6276			2,700,00CR	321,888.70CR
9/06/17	9/06	A05372	CHK: 193483	13500	DAVIS CHIROPRACTIC	6300			130,00CR	322,018.70CR
9/06/17	9/06	A05373	CHK: 193484	13500	RDS PLUMBING, LLC	6444			80,00CR	322,098.70CR
9/06/17	9/06	A05374	CHK: 193485	13500	APSCO ABILENE	6462			906,82CR	323,005.52CR
9/06/17	9/06	A05375	CHK: 193486	13500	KANDACE SCOTT	6498			150,00CR	323,155.52CR
9/06/17	9/06	A05376	CHK: 193487	13500	XENCO LABORATORIES	6521			332,00CR	323,487.52CR
9/06/17	9/06	A05377	CHK: 193488	13500	DASH MEDICAL GLOVES	6535			68,90CR	323,556.42CR
9/06/17	9/06	A05378	CHK: 193489	13500	MILLER UNIFORMS & EMBLEM	6536			175,82CR	323,732.24CR
9/06/17	9/13	B56506 Misc	000033	09094	METER POSTAGE		JE# 022772		500,00CR	324,232.24CR
9/08/17	9/08	A05439	CHK: 193492	13521	KAY LEE	1			150,00CR	324,382.24CR
9/08/17	9/08	A05440	CHK: 193493	13521	RAMIREZ, IRMA	5830			142,31CR	324,524.55CR
9/08/17	9/08	A05441	CHK: 193494	13519	ADVANCED ANALYSIS, INC	1022			175,00CR	324,699.55CR
9/08/17	9/08	A05442	CHK: 193495	13519	AUTOMATED CONTROLS	1140			286,81CR	324,986.36CR
9/08/17	9/08	A05443	CHK: 193496	13519	B & J WELDING SUPPLY	1180			157,65CR	325,144.01CR
9/08/17	9/08	A05444	CHK: 193497	13519	CAIN ELECTRICAL SUPPLY	1383			1,285,44CR	326,429.45CR
9/08/17	9/08	A05445	CHK: 193498	13519	CLAIBORNE'S THRIFTWAY	1480			582,64CR	327,012.09CR
9/08/17	9/08	A05446	CHK: 193499	13519	DAVIS FURNITURE COMPANY	1600			1,399,22CR	328,411.31CR
9/08/17	9/08	A05448	CHK: 193501	13519	GT DISTRIBUTORS INC	1963			2,876,90CR	331,288.21CR

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1001			CASH IN BANK					* (CONTINUED) *		
9/08/17	9/08	A05449	CHK: 193502	13519	GEBO'S DISTRIBUTING CO.,	2000			867.93CR	332,156.14CR
9/08/17	9/08	A05451	CHK: 193504	13519	GIBBS PRINTING	2030			30.17CR	332,186.31CR
9/08/17	9/08	A05452	CHK: 193505	13519	LAMESA BUTANE COMPANY	2500			103.21CR	332,289.52CR
9/08/17	9/08	A05453	CHK: 193506	13519	LAMESA PRESS REPORTER	2590			1,270.00CR	333,559.52CR
9/08/17	9/08	A05454	CHK: 193507	13519	LAMESA TIRE & BATTERY	2645			1,590.56CR	335,150.08CR
9/08/17	9/08	A05455	CHK: 193508	13519	SOUTH PLAINS COMMUNICATI	3729			948.00CR	336,098.08CR
9/08/17	9/08	A05456	CHK: 193509	13519	WATERMASTER IRRIGATION	4129			235.13CR	336,333.21CR
9/08/17	9/08	A05457	CHK: 193510	13519	WINDSTREAM COMMUNICATION	4460			61.03CR	336,394.24CR
9/08/17	9/08	A05458	CHK: 193511	13519	M & M EXTERMINATORS	4470			515.00CR	336,909.24CR
9/08/17	9/08	A05459	CHK: 193512	13519	AMERICAN EXPRESS	4880			2,429.67CR	339,338.91CR
9/08/17	9/08	A05461	CHK: 193514	13519	R CERVANTES BODY SHOP	5040			494.35CR	339,833.26CR
9/08/17	9/08	A05462	CHK: 193515	13519	STANDARD COFFEE SERVICE	5275			212.64CR	340,045.90CR
9/08/17	9/08	A05463	CHK: 193516	13519	O'REILLY AUTOMOTIVE, INC	5618			73.87CR	340,119.77CR
9/08/17	9/08	A05464	CHK: 193517	13519	PRINTING BY PAUL	5659			157.75CR	340,277.52CR
9/08/17	9/08	A05465	CHK: 193518	13519	NAPA AUTO PARTS	5833			1,591.41CR	341,868.93CR
9/08/17	9/08	A05468	CHK: 193521	13519	CLS SEWER EQUIPMENT CO.,	5922			420.23CR	342,289.16CR
9/08/17	9/08	A05469	CHK: 193522	13519	GONZALES WELDING	6254			420.00CR	342,709.16CR
9/08/17	9/08	A05470	CHK: 193523	13519	CAPROCK IRRIGATION LLC	6297			46.42CR	342,755.58CR
9/08/17	9/08	A05471	CHK: 193524	13519	RELIANT ENERGY	6316			35,307.73CR	378,063.31CR
9/08/17	9/08	A05473	CHK: 193526	13519	ADAMS PAINT CO.	6336			463.76CR	378,527.07CR
9/08/17	9/08	A05474	CHK: 193527	13519	TRACE ANALYSIS, INC. d/b	6521			372.00CR	378,899.07CR
9/08/17	9/08	A05475	CHK: 193528	13519	JAKE'S STEAMER	6534			149.00CR	379,048.07CR
9/12/17	9/12	A05521	CHK: 193560	13536	REYNALDO H TREVINO	1			50.00CR	379,098.07CR
9/12/17	9/12	A05522	CHK: 193561	13536	MATTHEW TANNER	1			275.00CR	379,373.07CR
9/12/17	9/12	A05523	CHK: 193562	13536	DALE ALWAN	1			50.00CR	379,423.07CR
9/12/17	9/12	A05524	CHK: 193563	13536	DUYCK LARRY	5777			184.00CR	379,607.07CR
9/12/17	9/12	A05525	CHK: 193564	13536	GONZALES WELDING	6254			420.00CR	380,027.07CR
9/12/17	9/12	A05526	CHK: 193565	13536	TCF EQUIPMENT FINANCE	6448			1,602.93CR	381,630.00CR
9/12/17	9/12	A05527	CHK: 193566	13536	JOE GOMEZ	6506			425.00CR	382,055.00CR
9/12/17	9/12	A05528	CHK: 193567	13536	DAVID LAWSON	6540			100.00CR	382,155.00CR
9/12/17	9/12	A05529	CHK: 193529	13539	ADVANCED ANALYSIS, INC	1022			30.00CR	382,185.00CR
9/12/17	9/12	A05530	CHK: 193530	13539	ALL-AMERICAN PUMP & MACH	1048			1,870.00CR	384,055.00CR
9/12/17	9/12	A05531	CHK: 193531	13539	CANADIAN RIVER MUNICIPAL	1385			89,064.18CR	473,119.18CR
9/12/17	9/12	A05532	CHK: 193532	13539	HIGGINBOTHAM'S GENERAL O	2180			926.06CR	474,045.24CR
9/12/17	9/12	A05534	CHK: 193534	13539	LAMESA BEARING, INC.	2480			359.28CR	474,404.52CR
9/12/17	9/12	A05535	CHK: 193535	13539	LAMESA PRESS REPORTER	2590			348.00CR	474,752.52CR
9/12/17	9/12	A05536	CHK: 193536	13539	LEATHERWOOD PLUMBING	2683			5,976.25CR	480,728.77CR
9/12/17	9/12	A05537	CHK: 193537	13539	MAYFIELD PAPER COMPANY	2957			1,246.66CR	481,975.43CR
9/12/17	9/12	A05538	CHK: 193538	13539	MORRISON SUPPLY CO	3085			193.00CR	482,168.43CR
9/12/17	9/12	A05539	CHK: 193539	13539	QUILL CORPORATION	3430			681.22CR	482,849.65CR
9/12/17	9/12	A05540	CHK: 193540	13539	TASCOSA OFFICE MACHINES	5115			3,156.05CR	486,005.70CR
9/12/17	9/12	A05542	CHK: 193542	13539	SPIKE DYKES	5651			487.67CR	486,493.37CR
9/12/17	9/12	A05543	CHK: 193543	13539	INTERSTATE ALL BATTERY C	5720			367.90CR	486,861.27CR
9/12/17	9/12	A05544	CHK: 193544	13539	ROADMASTER DIESEL SERVIC	5728			1,010.18CR	487,871.45CR
9/12/17	9/12	A05545	CHK: 193545	13539	GREAT AMERICA FINANCIAL	5734			167.00CR	488,038.45CR
9/12/17	9/12	A05546	CHK: 193546	13539	SKTR, INC.	5798			2,240.35CR	490,278.80CR
9/12/17	9/12	A05548	CHK: 193548	13539	NORTHLAND COMMUNICATIONS	5800			75.64CR	490,354.44CR

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9/12/17	9/12	A05549	CHK: 193549	13539	TWILIGHT ELECTRIC	5884			1,068.84CR	491,423.28CR
9/12/17	9/12	A05550	CHK: 193550	13539	VERIZON WIRELESS	5969			1,417.29CR	492,840.57CR
9/12/17	9/12	A05551	CHK: 193551	13539	NORTH CEDAR OUTLET	5974			113.76CR	492,954.33CR
9/12/17	9/12	A05552	CHK: 193552	13539	ABCO FIRE PROTECTION, IN	6160			300.00CR	493,254.33CR
9/12/17	9/12	A05553	CHK: 193553	13539	LION GROUP, INC.	6209			363.00CR	493,617.33CR
9/12/17	9/12	A05554	CHK: 193554	13539	SUMMIT TRUCK GROUP	6252			444.62CR	494,061.95CR
9/12/17	9/12	A05555	CHK: 193555	13539	GONZALES WELDING	6254			440.00CR	494,501.95CR
9/12/17	9/12	A05556	CHK: 193556	13539	DAVIS CHIROPRACTIC	6300			135.00CR	494,636.95CR
9/12/17	9/12	A05557	CHK: 193557	13539	INDUSTRIAL DISPOSAL SUPP	6371			1,216.67CR	495,853.62CR
9/12/17	9/12	A05558	CHK: 193558	13539	DUNINCK, INC.	6432			1,606.80CR	497,460.42CR
9/12/17	9/12	A05559	CHK: 193559	13539	TURF AND SOIL MANAGEMENT	6538			6,125.00CR	503,585.42CR
9/13/17	9/13	B56504	Deposit 000051	09093	TO RECLASSFY INSPECTION POSTAG	JE# 022770			1,061.67CR	504,647.09CR
9/14/17	9/14	A05589	CHK: 193573	13550	ADVANCED ANALYSIS, INC	1022			175.00CR	504,822.09CR
9/14/17	9/14	A05590	CHK: 193574	13550	CITY OF LUBBOCK	1470			19,945.57CR	524,767.66CR
9/14/17	9/14	A05591	CHK: 193575	13550	GT DISTRIBUTORS INC	1963			584.37CR	525,352.03CR
9/14/17	9/14	A05592	CHK: 193576	13550	LAMESA MAILING & PACKING	2588			78.00CR	525,430.03CR
9/14/17	9/14	A05593	CHK: 193577	13550	MEDICAL ARTS HOSPITAL	2971			1,562.00CR	526,992.03CR
9/14/17	9/14	A05594	CHK: 193578	13550	LOWE'S	4970			379.05CR	527,371.08CR
9/14/17	9/14	A05595	CHK: 193579	13550	AUTOZONE, INC.	5593			97.82CR	527,468.90CR
9/14/17	9/14	A05596	CHK: 193580	13550	ROADMASTER DIESEL SERVIC	5728			805.46CR	528,274.36CR
9/14/17	9/14	A05597	CHK: 193581	13550	FRANKLIN & SON, INC.	5840			1,510.39CR	529,784.75CR
9/14/17	9/14	A05598	CHK: 193582	13550	BEATTY TRUCKING AND TRAI	5852			495.00CR	530,279.75CR
9/14/17	9/14	A05599	CHK: 193583	13550	MUSIC BOX	5876			300.00CR	530,579.75CR
9/14/17	9/14	A05600	CHK: 193584	13550	PENGUIN MANAGEMENT, INC.	6226			1,548.00CR	532,127.75CR
9/14/17	9/14	A05601	CHK: 193585	13550	SMITH FANS INC,	6248			6,250.00CR	538,377.75CR
9/14/17	9/14	A05602	CHK: 193586	13550	TRACE ANALYSIS, INC. d/b	6521			708.00CR	539,085.75CR
9/14/17	9/14	A05603	CHK: 193587	13550	SOUTH PLAINS HEALTH DIST	6537			572.00CR	539,657.75CR
9/14/17	9/14	A05604	CHK: 193588	13546	ANNA VASQUEZ	1			50.00CR	539,707.75CR
9/14/17	9/14	A05605	CHK: 193569	13546	KNIGHTS OF COLUMBUS	5285			15,850.00CR	555,557.75CR
9/14/17	9/14	A05606	CHK: 193570	13546	LAMESA RECYCLING	5869			18.07CR	555,575.82CR
9/14/17	9/14	A05607	CHK: 193571	13546	BETTY CONDE	6542			107.41CR	555,683.23CR
9/14/17	9/14	A05608	CHK: 193572	13546	UNDERWOOD ATTORNEYS AT L	6543			1,225.50CR	556,908.73CR
9/15/17	9/15	A05609	CHK: 193589	13561	TEEX	3910			50.00CR	556,958.73CR
9/15/17	9/15	A05610	CHK: 193590	13561	ACOSTA DRILLING, INC. & S	5956			3,279.70CR	560,238.43CR
9/15/17	9/15	A05611	CHK: 193591	13561	MANUEL VASQUEZ	6057			420.00CR	560,658.43CR
9/15/17	9/15	A05612	CHK: 193588	13560	LAMESA CHAMBER OF COMMER	1457			3,270.00CR	563,928.43CR
9/18/17	9/19	A05619	CHK: 193592	13562	LAMESA ECONOMIC DEVELOPM	2555			19,432.70CR	583,361.13CR
9/18/17	9/19	A05620	CHK: 193593	13562	POSTMASTER	3390			1,500.00CR	584,861.13CR
9/18/17	9/19	A05621	CHK: 193594	13562	LAMESA ECONOMIC ALLIANCE	5942			19,432.70CR	604,293.83CR
9/18/17	9/19	A05622	CHK: 193595	13562	SYLVIA I ORTIZ DAWSON CO	6133			30.00CR	604,323.83CR
9/18/17	9/19	A05623	CHK: 193596	13562	AVEN HERNANDEZ	6456			460.00CR	604,783.83CR
9/18/17	9/19	A05624	CHK: 193597	13562	THE ALPHA GROUP	6544			595.00CR	605,378.83CR
9/19/17	9/19	A05625	CHK: 193609	13563	CITY OF LAMESA IMS HEALT	5155			50,000.00CR	655,378.83CR
9/19/17	9/19	A05626	CHK: 193610	13563	SOUTH PLAINS CHAPTER OF	6546			20.00CR	655,398.83CR
9/19/17	9/19	A05627	CHK: 000000	13564	INTERNAL REVENUE SERVICE	5832			32,853.45CR	688,252.28CR
9/19/17	9/19	A05628	CHK: 193598	13564	CAPROCK FEDERAL CREDIT U	1390			17,825.17CR	706,077.45CR
9/19/17	9/19	A05629	CHK: 193599	13564	PAYROLL FUND	3270			66,288.95CR	772,366.40CR

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PAGE: 5

FUND : 01 -GENERAL FUND

PERIOD TO USE: Sep-2017 THRU Sep-2017

DEPT : N/A

ACCOUNTS: 1001 THRU 1001

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====
1001			CASH IN BANK		* { CONTINUED } *					
9/19/17	9/19	A05630	CHK: 193600	13564	TX CHILD SUPPORT SDU	5634			211,38CR	772,577.78CR
9/19/17	9/19	A05631	CHK: 193601	13564	TEXAS CHILD SUPPORT DISB	5811			184,62CR	772,762.40CR
9/19/17	9/19	A05632	CHK: 193602	13564	TX CHILD SUPPORT SDU	5829			115,38CR	772,877.78CR
9/19/17	9/19	A05633	CHK: 193603	13564	TEXAS CHILD SUPPORT DISB	5859			500,90CR	773,378.68CR
9/19/17	9/19	A05634	CHK: 193604	13564	TX CHILD SUPPORT SDU	5882			276,92CR	773,655.60CR
9/19/17	9/19	A05635	CHK: 193605	13564	JAE FITNESS	6023			101,74CR	773,757.34CR
9/19/17	9/19	A05636	CHK: 193606	13564	TG	6222			113,12CR	773,870.46CR
9/19/17	9/19	A05637	CHK: 193607	13564	TEXAS CHILD SUPPORT DISB	6451			222,00CR	774,092.46CR
9/19/17	9/19	A05638	CHK: 193608	13564	TEXAS CHILD SUPPORT DISB	6501			372,12CR	774,464.58CR
9/20/17	9/20	A05640	CHK: 193611	13566	KNIGHTS OF COLUMBUS	1			275,00CR	774,739.58CR
9/20/17	9/20	A05641	CHK: 193612	13566	DE LAGE LANDEN PUBLIC FI	6511			2,305,92CR	777,045.50CR
9/20/17	9/20	A05642	CHK: 193613	13566	FREDDIE TREVINO	6547			2,200,00CR	779,245.50CR
9/22/17	9/22	A05644	CHK: 193614	13569	NORTHLAND COMMUNICATIONS	5800			161,28CR	779,406.78CR
9/22/17	9/22	A05645	CHK: 193615	13569	SIERRA SPRINGS	6114			339,18CR	779,745.96CR
9/22/17	9/22	A05646	CHK: 193616	13569	SHAWNA BURKHART	6184			40,45CR	779,786.41CR
9/22/17	9/28	B56664	Misc 000007	09123	METER POSTAGE		JE# 022852		500,00CR	780,286.41CR
9/25/17	9/25	A05647	CHK: 193645	13570	SANCHEZ TRUCKING	6136			596,38CR	780,882.79CR
9/25/17	9/25	A05648	CHK: 193630	13572	GARZA, DIONICIO JR	1969			116,87CR	780,999.66CR
9/25/17	9/25	A05649	CHK: 193631	13572	LAMESA PRESS REPORTER	2590			1,117,55CR	782,117.21CR
9/25/17	9/25	A05650	CHK: 193632	13572	NTS COMMUNICATIONS	3135			713,34CR	782,830.55CR
9/25/17	9/25	A05652	CHK: 193634	13572	ROCKY'S BURGERS	3780			28,42CR	782,858.97CR
9/25/17	9/25	A05653	CHK: 193635	13572	WALMART COMMUNITY/GEGRB	4110			179,62CR	783,038.59CR
9/25/17	9/25	A05654	CHK: 193636	13572	WINDSTREAM COMMUNICATION	4460			179,86CR	783,218.45CR
9/25/17	9/25	A05655	CHK: 193637	13572	R CERVANTES BODY SHOP	5040			148,33CR	783,366.78CR
9/25/17	9/25	A05656	CHK: 193638	13572	ROBERT RAMIREZ	5370			140,43CR	783,507.21CR
9/25/17	9/25	A05657	CHK: 193639	13572	DESIGNS IN THREAD	5782			195,00CR	783,702.21CR
9/25/17	9/25	A05658	CHK: 193640	13572	SANCHEZ, MARK	5805			14,47CR	783,716.68CR
9/25/17	9/25	A05659	CHK: 193641	13572	BEATTY TRUCKING AND TRAI	5852			140,00CR	783,856.68CR
9/25/17	9/25	A05660	CHK: 193642	13572	CITY OF ABILENE, TEXAS	5953			150,00CR	784,006.68CR
9/25/17	9/25	A05661	CHK: 193643	13572	THE POLICE AND SHERIFFS	6106			47,49CR	784,054.17CR
9/25/17	9/25	A05662	CHK: 193644	13572	DARREL WILLIAMS	6171			16,10CR	784,070.27CR
9/25/17	9/25	U26097	CHECK 193617	16841	REFUND: FLOWERS, BENNY				70,16CR	784,140.43CR
9/25/17	9/25	U26097	CHECK 193618	16841	REFUND: WANG, ZE				13,34CR	784,153.77CR
9/25/17	9/25	U26097	CHECK 193619	16841	REFUND: BUTLER, RUBY				100,00CR	784,253.77CR
9/25/17	9/25	U26097	CHECK 193620	16841	REFUND: CARRION, NOE D				25,89CR	784,279.66CR
9/25/17	9/25	U26097	CHECK 193621	16841	REFUND: RODRIGUEZ, ARIEL				34,94CR	784,314.60CR
9/25/17	9/25	U26097	CHECK 193622	16841	REFUND: RODRIGUEZ, ENRIQUEZ				29,79CR	784,344.39CR
9/25/17	9/25	U26097	CHECK 193623	16841	REFUND: PEBBLE HILL ASSOCIATES				9,52CR	784,353.91CR
9/25/17	9/25	U26097	CHECK 193624	16841	REFUND: DOLLAR, KAY				72,48CR	784,426.39CR
9/25/17	9/25	U26097	CHECK 193625	16841	REFUND: LOWE, WES				52,86CR	784,479.25CR
9/25/17	9/25	U26097	CHECK 193626	16841	REFUND: RAINES, JOE				2,85CR	784,482.10CR
9/25/17	9/25	U26097	CHECK 193627	16841	REFUND: THURMOND, BRECK				12,50CR	784,494.60CR
9/25/17	9/25	U26097	CHECK 193628	16841	REFUND: REYES CARREJO, ANGELIC				76,45CR	784,571.05CR
9/25/17	9/25	U26097	CHECK 193629	16841	REFUND: NERI, TITO				100,00CR	784,671.05CR
9/26/17	9/26	A05663	CHK: 193646	13573	SYLVIA I ORTIZ DAWSON CO	6133			22,00CR	784,693.05CR
9/26/17	9/26	A05664	CHK: 193647	13573	WTG FUELS, INC.	6220			16,316.76CR	801,009.81CR
9/26/17	9/26	A05667	CHK: 193649	13574	HATCHETT, MARIA	1017			2,800,00CR	803,809.81CR

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PAGE: 6

FUND : 01 -GENERAL FUND

PERIOD TO USE: Sep-2017 THRU Sep-2017

DEPT : N/A

ACCOUNTS: 1001 THRU 1001

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====
1001			CASH IN BANK							
* (CONTINUED) *										
9/26/17	9/26	A05668	CHK: 193650	13574	LONESTAR TRUCK GROUP	6541			7,083.00CR	810,892.81CR
9/26/17	9/26	A05669	CHK: 193651	13576	LONESTAR TRUCK GROUP	6541			7,083.00CR	817,975.81CR
9/27/17	9/27	A05672	CHK: 193652	13578	SEBASTIAN IGLESIAS	1			50.00CR	818,025.81CR
9/27/17	9/27	A05673	CHK: 193653	13578	ADVANCED ANALYSIS, INC	1022			165.00CR	818,190.81CR
9/27/17	9/27	A05674	CHK: 193654	13578	ATMOS ENERGY	1730			1,358.66CR	819,549.47CR
9/27/17	9/27	A05675	CHK: 193655	13578	LAMESA ECONOMIC DEVELOPM	2555			31,003.17CR	850,552.64CR
9/27/17	9/27	A05676	CHK: 193656	13578	SOUTH PLAINS PUBLIC HEAL	3730			572.00CR	851,124.64CR
9/27/17	9/27	A05677	CHK: 193657	13578	ROCKY'S BURGERS	3780			193.39CR	851,318.03CR
9/27/17	9/27	A05678	CHK: 193658	13578	GREAT AMERICA FINANCIAL	5734			384.30CR	851,702.33CR
9/27/17	9/27	A05679	CHK: 193659	13578	DIMAS, VICTOR	5749			99.20CR	851,801.53CR
9/27/17	9/27	A05680	CHK: 193660	13578	BIO-AQUATIC TESTING, INC	5770			1,020.00CR	852,821.53CR
9/27/17	9/27	A05681	CHK: 193661	13578	RAMIREZ, IRMA	5830			71.58CR	852,893.11CR
9/27/17	9/27	A05682	CHK: 193662	13578	PNC EQUIPMENT FINANCE,LL	5960			584.29CR	853,477.40CR
9/27/17	9/27	A05683	CHK: 193663	13578	GONZALES WELDING	6254			400.00CR	853,877.40CR
9/27/17	9/27	A05684	CHK: 193664	13578	DAVIS CHIROPRACTIC	6300			150.00CR	854,027.40CR
9/27/17	9/27	A05685	CHK: 193665	13578	WEST TEXAS GRAPHICS	6315			225.00CR	854,252.40CR
9/27/17	9/27	A05686	CHK: 193666	13578	DE LAGE LANDEN PUBLIC FI	6511			2,305.92CR	856,558.32CR
9/27/17	9/27	A05689	CHK: 193667	13579	APSCO ABILENE	6462			602.13CR	857,160.45CR
9/28/17	9/28	B56675	Deposit 000013	09126	HEALTH INS. TSF. - G/F		JE# 022858		27,636.92CR	884,797.37CR
9/28/17	9/28	B56680	Misc 000016	09126	LIABILITY TSF G/F TO RISK MGMT		JE# 022863		6,213.08CR	891,010.45CR
9/29/17	9/29	A05718	CHK: 000000	13584	INTERNAL REVENUE SERVICE	5832			129.12CR	891,139.57CR
9/29/17	9/29	B56689	Misc 000021	09128	WORKER COMP TSF TO RISK MGMT		JE# 022871		6,302.67CR	897,442.24CR
9/29/17	9/29	A05719	CHK: 193682	13591	FULBRIGHT & CASSELBERRY	2090			2,145.83CR	899,588.07CR
9/29/17	9/29	A05720	CHK: 193683	13591	PAYROLL FUND	3270			380.50CR	899,968.57CR
9/29/17	9/29	A05721	CHK: 193684	13591	SENIOR CITIZENS	3675			3,750.00CR	903,718.57CR
9/29/17	9/29	A05722	CHK: 193702	13594	J.BOWMAN	1			45.00CR	903,763.57CR
9/29/17	9/29	A05723	CHK: 193703	13594	LONESTAR TRUCK GROUP-WAC	6551			13,474.00CR	917,237.57CR
9/29/17	9/29	A05724	CHK: 193685	13592	DAWSON CO. LIBRARY	1611			630.00CR	917,867.57CR
9/29/17	9/29	A05725	CHK: 193686	13592	HENRY NORRIS AGENCY,. IN	3190			1,041.66CR	918,909.23CR
9/29/17	9/29	A05726	CHK: 193687	13592	SOUTH PLAINS PUBLIC HEAL	3730			2,455.22CR	921,364.45CR
9/29/17	9/29	A05727	CHK: 193688	13592	VOLUNTEER FIRE DEPARTMEN	4090			400.00CR	921,764.45CR
9/29/17	9/29	A05728	CHK: 193689	13592	DUYCK LARRY	5777			200.00CR	921,964.45CR
9/29/17	9/29	A05729	CHK: 193690	13592	DALE ALWAN	5983			200.00CR	922,164.45CR
9/29/17	9/29	A05730	CHK: 193691	13592	BOB THOMAS	5984			200.00CR	922,364.45CR
9/29/17	9/29	A05731	CHK: 193692	13592	JASON WILEY	6025			200.00CR	922,564.45CR
9/29/17	9/29	A05732	CHK: 193693	13592	MICKEY FLANAGAN	6333			200.00CR	922,764.45CR
9/29/17	9/29	A05733	CHK: 193694	13592	CORBIN SAENZ	6350			200.00CR	922,964.45CR
9/29/17	9/29	A05734	CHK: 193695	13592	STEVE ALEXANDER	6356			200.00CR	923,164.45CR
9/29/17	9/29	A05735	CHK: 193696	13592	JUAN DIAZ	6357			200.00CR	923,364.45CR
9/29/17	9/29	A05736	CHK: 193697	13592	JEROMY DAWSON	6457			200.00CR	923,564.45CR
9/29/17	9/29	A05737	CHK: 193698	13592	ERNESTO ENRIQUEZ	6532			200.00CR	923,764.45CR
9/29/17	9/29	A05738	CHK: 193699	13592	MARK DAILY	6533			200.00CR	923,964.45CR
9/29/17	9/29	A05739	CHK: 193700	13593	DAWSON COUNTY APPRAISAL	1605			15,348.20CR	939,312.65CR
9/29/17	9/29	A05740	CHK: 193701	13593	DAWSON CO. WELFARE ASSOC	1610			188.00CR	939,500.65CR
9/29/17	9/29	A05741	CHK: 193668	13590	AFLAC INSURANCE	1020			3,456.63CR	942,957.28CR
9/29/17	9/29	A05742	CHK: 193669	13590	CAPROCK FEDERAL CREDIT U	1390			173.94CR	943,131.22CR
9/29/17	9/29	A05743	CHK: 193670	13590	TEXAS MUNICIPAL RETIREME	3973			27,465.85CR	970,597.07CR

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FUND : 01 -GENERAL FUND

PERIOD TO USE: Sep-2017 THRU Sep-2017

DEPT : N/A

ACCOUNTS: 1001 THRU 1001

POST	DATE	TRAN #	REFERENCE	PACKET	=====DESCRIPTION=====	VEND	INV/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====
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1001 CASH IN BANK

* (CONTINUED) *

9/29/17	9/29	A05749	CHK: 193676	13590	SIMPLEXGRINNELL	5681			989.49CR	971,586.56CR
9/29/17	9/29	A05750	CHK: 193677	13590	MY BOOT STORE	5710			27.50CR	971,614.06CR
9/29/17	9/29	A05751	CHK: 193678	13590	LEGAL SHIELD	5900			585.80CR	972,199.86CR
9/29/17	9/29	A05752	CHK: 193679	13590	NEW YORK LIFE	5921			427.38CR	972,627.24CR
9/29/17	9/29	A05753	CHK: 193680	13590	GUARDIAN-APPLETON	6141			446.32CR	973,073.56CR
9/29/17	9/29	A05754	CHK: 193681	13590	CITY OF LAMESA FSA	6308			1,766.92CR	974,840.48CR
			=====		SEPTEMBER ACTIVITY DB:	0.00	CR:	974,840.48CR	974,840.48CR	

SELECTION CRITERIA

FISCAL YEAR: Oct-2016 / Sep-2017
FUND: Include: 01
PERIOD TO USE: Sep-2017 THRU Sep-2017
TRANSACTIONS: CREDIT

ACCOUNT SELECTION

ACCOUNT RANGE: 1001 THRU 1001
DEPARTMENT RANGE: - THRU -
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: NO
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: NO
PRINT PROJECTS: NO
PRINT MONTHLY TOTALS: YES
PRINT GRAND TOTALS: NO
PRINT: INVOICE #
PAGE BREAK BY: NONE

*** END OF REPORT ***

Shawna Burkhart

From: Nathan Tafoya <nathan@lamesadevelopment.org>
Sent: Monday, October 09, 2017 11:53 AM
To: Bob Henderson (bobh@pics.net); bridgette.krohn@gmail.com; Dave Bhakta; Jason Anzaldua; nowlin.bryan@gmail.com; Sammy Stevens (zanworks@aol.com); scott.leonard@lamesacpas.com
Cc: Shawna Burkhart
Subject: FW: Dave Bhakta (LEAP) Board Member Resignation

FYI.

Nathan Tafoya
Executive Director
LEDC/LEAP
www.lamesadevelopment.org
nathan@lamesadevelopment.org
m 806.414.6086
o 806.872.2207

From: Dave Bhakta [mailto:davebhakta74@gmail.com]
Sent: Monday, October 9, 2017 11:51 AM
To: Nathan Tafoya <nathan@lamesadevelopment.org>
Subject: Resignation

Dear Nathan

I am writing to inform you of my decision to resign my position on the Lamesa Economic Alliance Project board, effective immediately.

My other commitments have become too great for me to be able to fulfill the requirements of my position on the Board, and I feel it is best for me and the organization to make room for someone with the time and energy to devote to the position.

It has been a pleasure being a part of the LEAP board. I am proud of all we have accomplished and I have no doubt the board will continue these successes in the future.

If I can be of any assistance during the time it will take to fill the position, please don't hesitate to ask.

Best Regards,

Dave Bhakta

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 4

SUBJECT: LEDC/LEAP QUARTERLY REPORT
SUBMITTED BY: LEDC/LEAP Director
EXHIBITS: LEDC/LEAP Report

SUMMARY STATEMENT

City Council to hear from Nathan Tafoya regarding LEDC/LEAP Quarterly Report.
(LEDC/LEAP Director)

COUNCIL ACTION

No City Council action required.

CITY MANAGER'S MEMORANDUM

LEDC/LEAP Director will provide report at City Council meeting.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 5

**SUBJECT: APPOINTMENT TO LAMESA ECONOMIC ALLIANCE
PROJECT (LEAP)**

PROCEEDING: Action Item

SUBMITTED BY: LEDC/LEAP Director

SUMMARY STATEMENT

Consider appointing Lee Casas to the Lamesa Economic Alliance Project (LEAP), to fill the unexpired two (2) year term ending on December 2017. *(Mr. Bhakta's term expires December 2017. Mr. Casas has agreed to serve)*

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to consider appointing Lee Casas to the Lamesa Economic Alliance Project (LEAP) to fill the unexpired two (2) year term ending on December 2017. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 6

**SUBJECT: REQUEST BY DAWSON COUNTY HOSPITAL DISTRICT TO
UTILIZE CITY HALL AS A POLLING LOCATION FOR PRECINCT 1
FOR THE PROPERTY TAX ROLLBACK ELECTION ON
DECEMBER 16, 2017**

**PROCEEDING: Action Item
SUBMITTED BY: City Manager**

SUMMARY STATEMENT

Consider approving request by Dawson County Hospital District to utilize City Hall as a polling location for Precinct 1 for the Property Tax Rollback Election on December 16th, 2017

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to approve request by Dawson County Hospital District to utilize City Hall as a polling location for Precinct 1 for the Property Tax Rollback Election on December 16th, 2017. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 7

SUBJECT: CONTRACT WITH TEXAS COMMUNITIES GROUP FOR ASSISTANCE WITH TRUST PROPERTIES AND ABANDONED PROPERTIES

PROCEEDING: Action Item

SUBMITTED BY: City Staff

EXHIBITS: Contract with LEDC (City as recipient of services)

SUMMARY STATEMENT

Consider approving a one-year contract with Texas Communities Group for assistance with trust properties and abandoned properties .(LEDC/LEAP Director and City Manager)

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to consider approving a one-year contract with Texas Communities Group for assistance with trust properties and abandoned properties. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval

CONTRACT SERVICE AGREEMENT

THIS CONTRACT SERVICE AGREEMENT (“**Agreement**”) is entered into on the _____ day of _____, 2017 by and between the **LAMESA ECONOMIC DEVELOPMENT CORPORATION (“EDC”)** and **TEXAS COMMUNITIES GROUP, LLC**, a Texas limited liability company (“**Contractor**”).

EDC desires to retain Contractor to perform the services described in this Agreement, and Contractor is willing to perform such services in accordance with the terms set forth in this Agreement.

In consideration of the foregoing and the mutual promises contained herein, the parties agree as follows:

1. Engagement. EDC engages Contractor, an independent contractor, to perform services described on, and in accordance with, the attached Work Statement (the “**Services**”). Contractor shall perform the Services in a professional manner consistent with industry practice and in accordance with all applicable laws, rules and regulations. If the Services are modified from time to time or to the extent the Work Statement is incomplete, the parties will work together to modify the Work Statement. To the extent the terms of the Work Statement conflict with this Agreement, the terms of this Agreement shall govern.

2. Fees and Expenses. EDC shall pay Contractor the fees described in the Work Statement in accordance with the terms set forth therein. In addition to the fees set forth in the Work Statement, EDC shall promptly reimburse Contractor for all reasonable pre-approved travel and other pre-approved expenses incurred by Contractor in connection with the Services. These expenses will be considered pre-approved if EDC has notified Contractor of approval by any form of notice defined under section 13 of this Agreement. Contractor will provide reasonable receipts and other supporting documentation, for any out-of-pocket expenses incurred by Contractor. Contractor shall invoice EDC for all fees and expenses incurred under this Agreement, using Contractor’s own reporting form and methods, unless EDC otherwise requested by the EDC to use another reasonable form or method.

3. Term and Termination.

- (a) The Agreement, unless otherwise terminated as described in (b) below, will terminate upon expiration of the term set forth in the Work Statement.
- (b) Notwithstanding the foregoing, this Agreement may be terminated, upon 30 days prior written notice, by EDC or Contractor for any reason. Upon termination or expiration of this Agreement the EDC will be obligated to (i) pay all fees and expenses arising prior to termination of this Agreement; (ii) return to Contractor all of Contractor’s Materials (defined

in Section 5) and Confidential Information (defined in Section 7a); and
(iii) cease using the Contractor's software and website.

4. Relationship of the Parties. Contractor will perform Services under this Agreement as an independent contractor of EDC. Nothing contained in this Agreement shall be deemed or construed by the parties or by any third party to create the relationship of principal and agent, a fiduciary, or of partnership, joint venture or any other type of association between EDC and Contractor, it being expressly understood and agreed that neither the provisions contained in this Agreement nor any acts of the parties shall be deemed to create any relationship between EDC and Contractor other than as customer and service provider. No officer, employee, agent or independent contractor of either party will at any time be deemed an employee, representative, agent or contractor of the other party solely because of this Agreement. Contractor shall have no authority to enter into any contracts or commitments on EDC's behalf. EDC shall have no right of control over the manner in which the Services are performed, other than the right to establish reasonable policies and protocols applicable to such Services. Notwithstanding anything else contained herein to the contrary, Contractor shall at all times have the right to perform similar or identical services for any other party or parties and all Services performed in connection with this Agreement shall be non-exclusive.

5. Contractor's System.

Ownership and Limited License to Use Contractor's System. EDC acknowledges that Contractor has developed materials (both hard copy and electronic), a website and software for property development site selection and property development strategies, guidelines, procedures, and tactics for local government entities or other entities affiliated therewith (hereinafter referred to as "Contractor's System"). Contractor represents that all materials associated with Contractor's System (both hard copy and electronic), a website and software that incorporate Contractor's System (hereinafter referred to as "Contractor's Materials") are protected by U.S. copyright law. © Texas Communities Group, LLC. All rights reserved. EDC acknowledges that Contractor's System and Contractor's Materials and any goodwill associated therewith are Contractor's exclusive property and EDC, on behalf of itself, its employees, agents, officers, directors, representatives and successors, shall not, either during or after the term of this Agreement, utilize any of Contractor's System or Contractor's Materials except in accordance with the terms of this Agreement. During the term of this Agreement, Contractor grants EDC a limited, non-transferable, non-exclusive license to use the Contractor's System and Contractor's Materials for its internal purposes only. EDC shall not sub-license or otherwise transfer the Contractor's System or Contractor's Materials to any third-party. Furthermore, EDC, on behalf of itself, its employees, agents, officers, directors, representatives and successors, shall not compete with Contractor in any business incorporating Contractor's System or Contractor's Materials during the term of this Agreement and for a term of five (5) years after expiration of the term of this Agreement. To the extent permitted by law, EDC hereby indemnifies Contractor and agrees to reimburse Contractor for all costs, expenses and attorney's fees incurred by Contractor to require EDC, its employees, agents, officers, directors, representatives and

successors, to cease using Contractor's System or Contractor's Materials except as set forth in this Agreement. The provisions of this paragraph (with the exception of the limited license) shall survive the term of this Agreement.

6. Dispute Resolution. For any dispute arising between the parties, EDC and Contractor agree to first attempt to resolve such dispute informally between the chief executive officers of each respective party. If the parties are unable to resolve such dispute within thirty (30) days of first receiving notice of the dispute in accordance with Section 13, either party may exercise any right or remedy available to it by law, contract, equity or otherwise, including without limitation, specific performance, the right to terminate this Agreement without additional notice and/or the right to seek any and all forms of relief in a court of competent jurisdiction. The remedies set forth herein are cumulative and not exclusive, and may be exercised concurrently. To the extent of any conflict between this provision and another provision in, or related to, this document, this provision shall control.

7. Confidential Information.

(a) **Definition.** For purposes of this Agreement, "**Confidential Information**" shall mean (i) any and all non-public information owned, developed or possessed by EDC in written or electronic format, pertaining solely to the Services and marked as "Confidential" by the Contractor; and (ii) any and all information owned, developed or possessed by Contractor, including but not limited to Contractor's System and Contractor's Materials, whether in written or electronic format and marked as "Confidential". The party receiving the Confidential Information shall be referred to as the "Receiving Party" and the party disclosing the Confidential Information shall be referred to as the "Disclosing Party." Notwithstanding the foregoing, Confidential Information will not include information which: (i) Receiving Party can demonstrate was already in its possession prior to the Agreement; (ii) is or becomes generally available to the public through no fault of Receiving Party or its employees or agents; (iii) is developed by Receiving Party independently of any Confidential Information it receives from the Disclosing Party; (iv) is acquired by Receiving Party from a third party without violation of any duty of confidentiality to the Disclosing Party; or (v) is considered or defined as public, non-confidential information by applicable law.

(b) **Restrictions.** Receiving Party agrees to retain in confidence and to require its officers, employees, agents, subcontractors, and contractors (collectively, "**Representatives**") to retain in confidence, all Confidential Information, and Receiving Party shall not disclose to others (other than its Representatives solely for the purpose of performing Services under this Agreement, and only if such persons are subject to legally binding obligations of confidentiality as to the Confidential Information no less restrictive than those contained in this Agreement), any Confidential Information without the prior written consent of the Disclosing Party. Receiving Party and its Representatives will use the Confidential Information solely for the purpose of providing Services pursuant to this Agreement and not for any other purpose. Receiving Party agrees not to use any

Confidential Information for Receiving Party's own or any third party's benefit without the prior written approval of the Disclosing Party.

(c) **Ownership.** All Confidential Information disclosed hereunder shall remain the sole property of the Disclosing Party, and nothing contained herein shall be construed as giving Receiving Party any license or right to any Confidential Information except as otherwise set forth in this Agreement. Promptly upon the termination of this Agreement, for any reason, or at any time at the request of the Disclosing Party, Receiving Party will deliver to the Disclosing Party all property or materials within Receiving Party's or a Representative's possession or control which belong to the Disclosing Party or which contain or are based upon Confidential Information.

(d) **Disclosure Required by Law.** If Receiving Party (or any Representative) is required to disclose any Confidential Information pursuant to any applicable statute, regulation, order, subpoena or document discovery request, Receiving Party may do so, provided that prior written notice of such disclosure is furnished to the Disclosing Party as soon as practicable in order to afford the Disclosing Party an opportunity to seek a protective order. Notwithstanding anything herein to the contrary, the parties understand and acknowledge that EDC, the Confidential Information and this Agreement are subject to public information laws, including but not limited to Chapter 552 of the Texas Government Code, the Texas Public Information Act (the "Act"). To the extent that there is a conflict between any provision of the Act and this Agreement, the Act shall control. Additionally, EDC, by complying with the provisions of the Act, shall be deemed to be in compliance with this Section 7.

8. Injunctive Relief. It is hereby understood and agreed that damages may be an inadequate remedy in the event of a breach of this Agreement and that a breach may cause great and irreparable injury and damage to the non-breaching party. Accordingly, the non-breaching party shall be entitled, without waiving any additional rights or remedies otherwise available at law, equity or by statute, to injunctive and other equitable relief in the event of a breach or intended or threatened breach by a party of any of the covenants of this Agreement.

9. Indemnity. Contractor shall indemnify, release, and hold EDC the City of Lamesa and all elected officials, officers, agents, employees and independent contractors harmless, to the fullest extent permitted by law, from and against any and all suits, claims, demands, damages, costs, liabilities and expenses, of any character, type or description, including without limiting the generality of the foregoing all expenses of litigation, court costs, and attorneys' fees for bodily injury, death to any person, or property damage, received or sustained by any person, persons or property, as a result of, arising from, occasioned by or related to performance under this Agreement, Contractor's use or occupation of lands owned by the City of Lamesa, and/or any matter related to Contractor's activities, services, performances, operations or omissions conducted under this Agreement, including any acts of Contractor's employees or agents, except to the extent that such injuries, damages or costs are solely caused by the City of Lamesa's gross negligence or willful misconduct. This indemnity and release shall survive the

termination or expiration of this Agreement and nothing contained herein shall limit or extinguish this indemnity and release.

10. Governing Law. The activities contemplated by This Agreement are performable in Dawson County, Texas and shall be governed by the laws of the State of Texas, without regard to conflict of law provisions. Venue for any action brought pursuant to this Agreement, or any activity contemplated hereby, shall lie exclusively in Dawson County, Texas.

11. Entire Agreement. Together with the Work Statement, this constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior understandings and agreements between the parties and may not be modified, altered or amended except in writing and executed by both parties to this Agreement.

12. Remedies. If any action at law or in equity is necessary to enforce or interpret the terms of this agreement, the prevailing party will be entitled to reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which that party is entitled.

13. Notices. Any notice or written communication required or permitted to be given by either party hereunder shall be made by hand delivery, e-mail (with receipt acknowledged), facsimile transmission (promptly confirmed by another permitted method of delivery) or overnight delivery at the addresses specified below, or at such other addresses as the parties may specify in writing. Any such notice or written communication will be considered to have been received on the date of hand delivery, transmission by other means described above or the next business day after sent by overnight delivery service.

14. Severability. If any provision of this Agreement is declared invalid or unenforceable by a court of competent jurisdiction, then such provision shall be deemed automatically modified to conform with the requirements for validity and enforceability as declared at that time, and as so modified, shall be deemed a provision of this Agreement as though originally included herein.

15. Assignment. The Services to be performed by Contractor under this Agreement are personal and unique. The EDC or Contractor may not assign or sublicense this Agreement or any rights or obligations hereunder to any third-party without the written consent of the other party to this Agreement.

16. Non-Appropriation. All funds for payment by the EDC under this Agreement are subject to the availability of an annual appropriation for this purpose by the EDC. Unless terminated pursuant to other applicable termination provisions contained in this Agreement, in the event of non-appropriation of funds by the EDC or the City of Lamesa for the goods or services provided under this Agreement, the EDC will terminate this Agreement, without termination charge or other liability, on the last day of the then-current fiscal year or when the appropriation made for the then-current year for the goods or services covered by this Agreement is spent, whichever occurs first.

17. No Third-Party Beneficiaries. There is no third-party beneficiary to this Agreement and nothing contained in this Agreement shall be construed to provide any rights or benefits whatsoever to any party other than EDC and Contractor.

18. No Joint Venture. Nothing contained herein shall be construed to imply a joint venture, joint enterprise, partnership or principal – agent relationship between Contractor and EDC. The rights and obligations of the parties are to be governed strictly by this Agreement and it is not intended that there shall be any lending of credit by one party to the other or that either party shall be entitled to create any obligation binding on the other party not specifically provided for herein. Nothing herein shall be construed as a loan or pledge of credit or assets by EDC as prohibited by Article 3, Section 52 of the Texas Constitution or otherwise.

19. No Delegation of Authority. Nothing contained herein shall be construed to imply that any administrative, regulatory or legislative authority has been delegated by the EDC to Contractor. All statutory provisions, ordinance provisions or other regulatory provisions that require a decision or finding by the appropriate city official or governing body shall remain with such official or body and shall not rest with Contractor.

20. Compliance with Law. Contractor shall at all times observe and comply, at Contractor's sole expense, with all federal, state and local laws, ordinances and regulations, which in any manner affect the services provided under this Agreement and **shall indemnify and save the EDC and City of Lamesa harmless against any claim arising from the violation of any such law, ordinance or regulation by Contractor.**

21. Counterparts. This Agreement may be executed in separate counterparts, and all such counterparts will constitute one and the same instrument.

The parties have executed this Contract Service Agreement as of the date set forth above.

**LAMESA ECONOMIC DEVELOPMENT
CORPORATION**
123 Main
Lamesa, TX 79331

TEXAS COMMUNITIES GROUP, LLC,
a Texas limited liability company
10508 Fremont
Lubbock, Texas 79423

By: _____

By: _____

Danny Barrett, Manager

Printed: _____

Title: _____

WORK STATEMENT

to Contract Service Agreement dated ____ day of _____, 2017 between the Lamesa Economic Development Corporation "EDC" and Texas Communities Group, LLC (the "Agreement")

SERVICES. Contractor will perform the following services:

Contractor will work with EDC and City of Lamesa to identify, evaluate and create a plan for administration for addressing abandoned property, dilapidated structures, and property foreclosures within the taxing jurisdiction of the City of Lamesa, Texas and to create and refine property demolition, property management, and property development strategies and tactics necessary to support EDC's stated goals and objectives for economic development.

Contractor will educate and train EDC and City of Lamesa staff on utilizing Contractor's System.

Contractor will attend meetings and teleconferences with the EDC and the City of Lamesa and its representatives and other parties necessary as requested to achieve the mutual goals and objectives of Contractor and the EDC.

Contractor will advise the EDC and City of Lamesa regarding methods and materials used in property development plans and activities.

Contractor will coordinate activities through local governmental entities to determine efficient property development guidelines and recommendations.

TERM. Unless the Agreement is otherwise terminated, Contractor will perform the foregoing Services beginning on the ____ day of _____, 2017 and ending on the later of ____ day of _____, 2018 or a date when the Services are no longer needed as determined by the EDC.

FEES. EDC and Contractor hereby agree that EDC shall pay to Contractor, within thirty (30) days of the date of this Agreement, the sum of THREE THOUSAND, FIVE HUNDRED DOLLARS AND NO/100 DOLLARS (\$3,500.00) for services to be performed under this Agreement, per year, and such amount shall not be refundable to EDC in the event the EDC elects to terminate this Agreement. The parties further acknowledge that Contractor reserves the right to submit an invoice for payment to the EDC on a monthly basis with such terms for payment subject to this paragraph.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 8

SUBJECT: CONTRACT WITH TEXAS COMMUNITIES GROUP FOR CODE ENFORCEMENT SUPPORT

PROCEEDING: Action Item

SUBMITTED BY: City Staff

EXHIBITS: _____

SUMMARY STATEMENT

Consider approving contract with Texas Communities Group for Code Enforcement support. (City Manager)

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to consider approving contract with Texas Communities Group for Code Enforcement support. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval

AGREEMENT FOR CODES ENFORCEMENT SERVICES

THIS AGREEMENT FOR CODES ENFORCEMENT SERVICES (this "Agreement") is executed to be effective beginning ____ day of _____, 2017 and is entered into by and between the City of Lamesa, Texas (hereinafter called the "City") and Texas Communities Group, LLC, a Texas limited liability company (hereinafter called "TCG"). Each of the foregoing may be individually referred to herein as a "party" or collectively as the "parties".

WHEREAS, the City has determined that it would be in its best interest of the City to retain the services of TCG to conduct Codes Enforcement Services and all that such service encompasses as the City may request and for which TCG is qualified to perform; and

WHEREAS, TCG agrees to provide such Codes Enforcement Services to the City.

NOW, THEREOFRE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and affirmed by the parties, the City and TCG do hereby agree as follows:

1. ENGAGEMENT

The City shall retain TCG to provide Codes Enforcement Services to the City up to and including the maintenance and upkeep of current Ordinances, inspection of reported properties, notification of property owners, negotiation with property owners, and presentation to the City Council, any applicable City board and any appropriate courts to seek fines and/or abatement of structures and other such services the City may request and for which TCG is qualified to perform. Any employee of TCG that is assigned to perform services under this Agreement shall have obtained and maintain such licenses and certificates require to perform such services. Upon request, TCG shall provide City with copies of current licenses and certificates acquired and maintained. TCG agrees to perform Codes Enforcement Services under the terms of this Agreement. Notwithstanding anything else contained herein to the contrary, the parties hereby acknowledge and affirm that during the term of this Agreement, TCG shall perform services on behalf of the City and as an independent contractor.

2. TERM

The primary term of the contract shall be for a period of one year beginning on the ____ day of _____, 2017 and terminating on the ____ day of _____, 2018. The Agreement shall be automatically extended for consecutive and successive one-year terms, unless either party notifies the other, in writing, that they are terminating this Agreement. Upon receipt of termination, TCG will immediately cease all Codes Enforcement Services.

3. COMPENSATION

The City shall compensate TCG at the rate of \$75.00 per hour for work upon substandard structures and all the noticing and documentation requirements associated with such work. The City shall compensate TCG at the rate of \$50.00 per hour for junk vehicle sweeps, including all tagging, noticing, and coordination of vehicle removal. The City shall compensate TCG at the rate of \$25.00 per hour for weed inspections, including all noticing, documentation, and follow-up. The City will be invoiced monthly by TCG detailing all work performed and services provided to the City by TCG pursuant to this Agreement. The City shall remit the amount due on or before thirty (30) business days from receipt of the invoice.

4. EXPENSES

The City agrees to reimburse TCG for mileage at the rate of \$0.56 per mile for Codes Inspection Services and for appearances at hearings and/or attendance at Council Meetings, and/or arranged meetings with the City; City also agrees to reimburse TCG for all postage, both certified and regular, incurred during the notification process.

5. VALIDITY

If this Agreement or any portion thereof is held to be illegal or is found by legal counsel for any party as a potential violation of any law, rule or regulation, such provision shall be deemed modified to the extent necessary to render it valid and enforceable so long as the modification is reasonably within the intent of the parties as originally expressed or terminate this Agreement if modifications are not feasible.

6. AUTHORIZATION

The undersigned individuals hereby warrant and represent that the undersigned has authority to execute this Agreement on behalf of each party.

7. NON ASSIGNABLE

This Agreement may not be assigned by TCG or the City and this Agreement shall be binding upon the parties.

8. QUALITY SERVICES/INDEPENDENT CONTRACTOR

A. It is understood and agreed that TCG is to perform the services called for in this Agreement in a sound and professional manner and exercising the degree of care, skill and diligence in the performance of the services as is exercised by a building inspector under similar circumstances and TCG hereby represents and warrants to City that the services shall be so performed. If any of the activities of TCG, or omissions of the activities required under this Agreement, shall cause, in whole or in part, liability or loss on the part of City, it shall be deemed that TCG did not perform in accordance with the provisions of this section and shall be

in breach of this Agreement.

B. It is understood that TCG is and shall be considered at all times an independent contractor and nothing contained herein shall be construed as creating the relationship of employer and employee between City and TCG. During the performance of the services outlined in this Agreement, TCG and any employee or agent of TCG, will not be considered for any purpose, employees of City within the meaning or application of any federal, state or local law or regulation, including without limitation, laws, rules or regulations regarding or related to unemployment insurance, health insurance, old age benefits, workers compensation, labor, personal injury, or federal, state or local taxes.

9. RELEASE AND INDEMNIFICATION

TCG shall indemnify, release, and hold City and City's elected officials, officers, agents, employees and independent contractors harmless, to the fullest extent permitted by law, from and against any and all suits, claims, demands, damages, costs, liabilities and expenses, of any character, type or description, including without limiting the generality of the foregoing all expenses of litigation, court costs, and attorneys' fees for bodily injury, death to any person, or property damage, received or sustained by any person, persons or property, as a result of, arising from, occasioned by or related to performance under this Agreement, TCG's use or occupation of lands owned by City, and/or any matter related to TCG's activities, services, performances, operations or omissions conducted under this Agreement, including any acts of TCG's employees or agents, except to the extent that such injuries, damages or costs are the solely caused by City's gross negligence or willful misconduct. This indemnity and release shall survive the termination or expiration of this Agreement and nothing contained herein shall limit or extinguish this indemnity and release.

10. INSURANCE

TCG shall maintain, at its sole cost and expense through the life of this Agreement, the following insurance protection covering the activities contemplated by this Agreement, in form and substance satisfactory to City: (1) General Liability Insurance coverage coverage of Two Million and no/100 Dollars (\$2,000,000.00) combined single limit in the aggregate and per Occurrence; (2) Errors and Omissions coverage in the amount of One Million and no/100 Dollars (\$1,000,000.00); and (3) Worker's Compensation Insurance coverage for all employees employed by TCG with Employers Liability of Five Hundred Thousand and no/100 Dollars (\$500,000.00). All insurance shall be prepared and executed by the insurance company or its authorized agents, shall contain a waiver of subrogation in favor of the City of Lamesa and shall contain an endorsement naming the City of Lamesa as an additional insured.

11. COMPLY WITH LAWS

TCG shall at all times observe and comply, at TCG's sole expense, with all federal, state and local laws, ordinances and regulations, which in any manner affect the services provided under this Agreement, including any applicable licenses and certifications and shall indemnify and save City harmless against any claim arising from the violation of any such law, ordinance or regulation by TCG or the failure of TCG to maintain the appropriate certifications and/or licenses.

12. TCG'S DEFAULTS/CITY'S REMEDIES

In the event TCG shall default in the performance of any term or provision of this Agreement for any reason other than failure by City to perform hereunder, City may, if said default shall be continuing after five (5) days notice of such default is deemed received by TCG, exercise any right or remedy available to it by law, contract, equity or otherwise, including without limitation, specific performance, the right to terminate this Agreement without additional notice and/or the right to seek any and all forms of relief in a court of competent jurisdiction. The remedies set forth herein are cumulative and not exclusive, and may be exercised concurrently. To the extent of any conflict between this provision and another provision in, or related to, this document, this provision shall control.

13. NO THIRD-PARTY BENEFICIARY

There is no third-party beneficiary to this Agreement and nothing contained in this Agreement shall be construed to provide any rights or benefits whatsoever to any party other than City and TCG.

14. ASSIGNMENT/SUBCONTRACTORS

TCG may not assign or subcontract any part of the services under this Agreement, in whole or in part, without the written consent of such assignment by the City. In the event City consents to TCG utilizing a subcontractor, the use of such subcontractor in no way shall otherwise relieve or limit TCG's obligations or duties outlined in this Agreement, including without limitation the indemnity provisions, and TCG shall remain fully responsible for all actions and work conducted by any subcontractor utilized by TCG. This Agreement shall be binding upon the successors, permitted assigns and legal representatives of the respective parties hereto.

15. NO JOINT VENTURE

Nothing contained herein shall be construed to imply a joint venture, joint enterprise, partnership or principal – agent relationship between TCG and City. The rights and obligations of the parties are to be governed strictly by this Agreement and it is not intended that there shall be any lending of credit by one party to the other or that either party shall be entitled to create any obligation binding on the other party not specifically provided for herein. Nothing herein shall be construed as a loan or pledge of credit or assets by City as prohibited by Article 3, Section 52 of the Texas Constitution or otherwise.

16. NO DELEGATION OF AUTHORITY

Unless otherwise specified above, nothing contained herein shall be construed to imply that any administrative, regulatory or legislative authority has been delegated by the City to TCG. All statutory provisions, ordinance provisions or other regulatory provisions that require a final decision or finding by the appropriate city official or governing body shall remain with such official or body and shall not rest with TCG. Any delegation of authority by this Agreement may be revoked at any time by the chief administrative official of the City at any time at the sole and absolute discretion of the chief administrative official for the City.

17. TERMINATION

Any party may terminate the contract with or without cause upon written notice to the other party. Any and all non-disputed costs incurred prior to termination shall be pro-rated and paid within thirty (30) days of the date of termination.

18. GOVERNING LAW; ENTIRE AGREEMENT

This Agreement shall be governed by the laws of the State of Texas. All obligations of the parties created by this Agreement are performable in Dawson County, Texas. Venue for any action brought pursuant to this Agreement, or any activity contemplated hereby, shall lie exclusively in Dawson County, Texas. This Agreement supersedes all prior understandings and agreements between the parties and may not be amended orally. This Agreement constitutes the entire agreement between the parties with respect to the services and transactions contemplated herein.

19. NON-APPROPRIATION

All funds for payment by Lamesa under this Agreement are subject to the availability of an annual appropriation for this purpose by the City of Lamesa. Unless terminated pursuant to other applicable termination provisions contained in this Agreement, in the event of non-appropriation

of funds by the City Council of the City of Lamesa for the goods or services provided under this Agreement, the City will terminate this Agreement, without termination charge or other liability, on the last day of the then-current fiscal year or when the appropriation made for the then-current year for the goods or services covered by this Agreement is spent, whichever occurs first.

20. WAIVER

No waiver of any breach of this Agreement shall be held to be a waiver of any other or subsequent breach.

21. AUTHORITY

TCG represents and warrants to the City that it has taken all actions necessary to authorize the party executing this Agreement to bind, in all respects, TCG to all terms and provisions of this Agreement, and that such person possesses authority to execute this Agreement and bind TCG hereto.

This Agreement for Codes Enforcement Services is hereby signed and made effective as of the date first written above.

CITY OF LAMESA, TEXAS

Mayor

ATTEST:

City Secretary

TEXAS COMMUNITIES GROUP, LLC, a
Texas limited liability company

By: _____
DANNY BARRETT, Manager

WORK STATEMENT

to Contract Service Agreement dated ____ day of _____, 2017 between the City of Lamesa and Texas Communities Group, LLC (the "Agreement")

SERVICES. Contractor will perform the following services:

Contractor will work with CITY to provide Codes Enforcement Services to the City up to and including the maintenance and upkeep of current Ordinances, inspection of reported properties, notification of property owners, negotiation with property owners, and presentation to the City Council, any applicable City board and any appropriate courts to seek fines and/or abatement of structures and other such services the City may request and for which TCG is qualified to perform.

Contractor will attend meetings and teleconferences with the CITY and its representatives and other parties necessary as requested to achieve the mutual goals and objectives of Contractor and the CITY.

Contractor will advise CITY regarding methods and materials used in property development plans and activities.

Contractor will coordinate activities through local governmental entities to determine efficient property development guidelines and recommendations.

TERM. Unless the Agreement is otherwise terminated, Contractor will perform the foregoing Services for a one-year period beginning on the ____ day of _____, 2017 and ending on the later of ____ day of _____, 2018 or a date when the Services are no longer needed as determined by the CITY.

FEES. CITY and Contractor hereby agree that CITY shall pay to Contractor, within thirty (30) days of the date of this Agreement, the sum of \$25.00 per hour for services rendered for weed inspections including all noticing, documentation, and follow-up; \$50.00 per hour for junk vehicle sweeps including all tagging, noticing, and coordination of vehicle removal; \$75.00 per hour for substandard structures and the noticing and documentation requirements associated with such work. The parties further acknowledge that Contractor reserves the right to submit an invoice for payment to CITY on a monthly basis with such terms for payment subject to this paragraph.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 9

SUBJECT: APPROVAL OF CITY CONSTRUCTION OF SEWER CONNECTION FOR LEDC PROJECT
PROCEEDING: Action Item
SUBMITTED BY: Utilities Director

SUMMARY STATEMENT

City Council to consider approving construction of sewer connection by the City for LEDC Fresenius Project (manpower only). (Utilities Director).

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to approve construction of sewer connection by the City for LEDC Fresenius Project. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

(



CITY OF LAMESA

601 SOUTH 1ST STREET LAMESA, TEXAS 79331 TEL. 806-872-2124 FAX 806-872-4338

Material and Labor Quote Fresenius Center

Materials

2 -	4' Open bottom fiberglass manholes	\$ 1751.00
2 -	Manhole ring & lid sets	\$ 720.00
2 -	2" manhole grade rings	\$ 70.00
266' -	6" SDR-26 Sewer pipe	\$ 798.00
12 -	Bags of concrete mix	\$ 58.20
		\$ 3397.20

Street Repair

12 Cubic yards	4 sack cement	\$ 1700.00
6 Cubic yards	cold mix asphalt	<u>\$ 780.00</u>
		\$ 2480.00

<u>Labor (Base on 40 hrs)</u>	\$ 3747.60
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Total -----	\$ 9624.80
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City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 10

SUBJECT: **DONATION OF OLD POLICE VEHICLE EQUIPMENT TO LISD**
PROCEEDING: Action Item
SUBMITTED BY: City Manager

SUMMARY STATEMENT

City Council to consider donating an old light bar and siren to LISD (City Manager).

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to consider donating an old light bar and siren to LISD.

Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 11

**SUBJECT: REVIEW AND DISCUSS POLICY CHANGES REGARDING BEER
AND WINE CONSUMPTION AT FORREST PARK COMMUNITY
CENTER:**

PROCEEDING: Discussion

SUBMITTED BY: City Manager

EXHIBITS: Ordinance O-7-12

AUTHORITY: Code of Ordinance

SUMMARY STATEMENT

Review and discuss policy changes regarding Beer and Wine consumption at Forrest Park Community Center. (City Manager)

COUNCIL ACTION

DISCUSSION: _____

CITY MANAGER'S MEMORANDUM

City staff needs City Council to provide policy direction regarding desired policy changes of Beer and Wine consumption at Forrest Park Community Center.

ORDINANCE NO. O-07-12

AN ORDINANCE AMENDING SECTION 8.01.002 “POSSESSION OR CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY” OF THE CODE OF ORDINANCES OF THE CITY OF LAMESA, TEXAS.

On the 3rd day of April, 2012, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas, said meeting being held pursuant to the provisions of the Texas Open Meetings Act (Texas Government Code, Chapter 551), and there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to wit:

WHEREAS, the City Council is of the opinion that Section 8.01.002 “Possession or Consumption of Alcoholic Beverages on City Property” of the Code of Ordinances of the City of Lamesa, Texas, should be amended, and that such amendment is in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

Section 1: That Section 8.01.002 of “Possession or Consumption of Alcoholic Beverages on City Property” of the Code of Ordinances of the City of Lamesa, Texas, be, and same is hereby, amended to read as follows:

Section 8.01.002 “Possession or Consumption of Alcoholic Beverages on City Property”

- (A) It shall be unlawful for any person to possess or consume any alcoholic beverage in or upon any property owned by the City of Lamesa, except as permitted in this Section.
- (B) The possession or consumption of beer and wine only in and upon property owned by the City is permitted provided the person is attending an event sponsored by the City or a non-profit or religious organization which has obtained the appropriate permit from the City and only within the area designated in the permit.
- (C) A permit for the sale of beer and wine only required by subsection (B) may be granted by the City if the following conditions are met:
 - 1. The sale of beer and wine on city property may be granted by the City for events sponsored by the City or by a non-profit or religious organization.

2. An applicant wishing to obtain a permit shall submit an event application to the City Secretary at least ten (10) business days prior to the proposed event.
3. Organizations requesting a permit shall use the services of a caterer licensed by the Texas Alcoholic Beverage Commission or acquire such permit as may be required by the Texas Alcoholic Beverage Commission to sell beer and wine, and all sales shall be subject to all applicable rules and requirements established by the Texas Alcoholic Beverage Commission.
4. Both the organization requesting the permit and the licensed caterer must insure that no beer or wine being sold under the terms of the permit will be allowed outside the permitted area.
5. Hours of permitted sales of beer and wine are limited to the hours between 10:00 a.m. and Midnight of the same day. Further hourly restrictions as imposed by the Texas Alcoholic Beverage Commission and State Law must be observed should they be more restrictive.
6. Beer and wine must be sold, possessed and consumed only in accordance with State Law.
7. The applicant must provide the types and terms of insurance as may be required by the City which insurance shall name the City as an additional insured.
8. The event must be conducted in accordance with all applicable municipal codes and ordinances including zoning, food service, building or other codes.

Section 2: Effective date that this ordinance shall become effective April 23, 2012., 2012.

Section 3: If any section, subsection, sentence clause, phrase or portion of this ordinance shall be held unconstitutional or invalid by a Court of competent jurisdiction, such section, subsection, sentence, clause, phrase or portion shall be deemed to be a separate, distinct and independent provision and such invalidity shall not affect the remaining portions of this ordinance.

Section 4: Publication that the City Secretary be, and she is hereby authorized and directed to cause publication of this ordinance as provided by law.

Upon being put to a vote, the foregoing ordinance was Passed, on First Reading on the 3rd day of April, 2012, by a majority vote; and then on the 17th day of April, 2012, there came on and was held at the regular meeting place, the City Hall, an open meeting

of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act (Texas Government Code, Chapter 551). There being a quorum present and acting throughout the meeting, the foregoing ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, and upon being put to a vote, the foregoing ordinance was Passed on Second and Final Reading and Adopted this 17th day of April, 2012, by a majority vote and ordered to be spread upon the minutes of the City Council of the City of Lamesa, Texas and recorded in the ordinance book thereafter.

ATTEST:

APPROVED:

Maria Hatchett, TRMC
City Secretary

Dave Nix
Mayor

Sec. 8.01.002 Possession or consumption of alcoholic beverages on city property

(a) It shall be unlawful for any person to possess or consume any alcoholic beverage in or upon any property owned by the city, except as permitted in this section.

(b) The possession or consumption of beer and wine only in and upon property owned by the city is permitted provided the person is attending an event sponsored by the city or a non-profit or religious organization which has obtained the appropriate permit from the city and only within the area designated in the permit.

(c) A permit for the sale of beer and wine only required by subsection (b) may be granted by the city if the following conditions are met:

(1) The sale of beer and wine on city property may be granted by the city for events sponsored by the city or by a non-profit or religious organization.

(2) An applicant wishing to obtain a permit shall submit an event application to the city secretary at least ten (10) business days prior to the proposed event.

(3) Organizations requesting a permit shall use the services of a caterer licensed by the Texas Alcoholic Beverage Commission or acquire such permit as may be required by the Texas Alcoholic Beverage Commission to sell beer and wine, and all sales shall be subject to all applicable rules and requirements established by the Texas Alcoholic Beverage Commission.

(4) Both the organization requesting the permit and the licensed caterer must insure that no beer or wine being sold under the terms of the permit will be allowed outside the permitted area.

(5) Hours of permitted sales of beer and wine are limited to the hours between 10:00 a.m. and midnight of the same day. Further hourly restrictions as imposed by the Texas Alcoholic Beverage Commission and state law must be observed should they be more restrictive.

(6) Beer and wine must be sold, possessed and consumed only in accordance with state law.

(7) The applicant must provide the types and terms of insurance as may be required by the city which insurance shall name the city as an additional insured.

(8) The event must be conducted in accordance with all applicable municipal codes and ordinances including zoning, food service, building or other codes.

(Ordinance O-07-12 adopted 4/17/12)



PERMIT FOR THE CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY

Applicant: _____

Address: _____ City _____ State _____

Date of Event: _____ Time of Event: Begin: _____ End: _____

Contact Person: _____ Phone No.: _____

Work No.: _____ Alt No.: _____

Email: _____

Description & Location of Event:

Event Permit: This permit exclusively allows for the consumption of alcoholic beverages on City property, including either Bring Your Own Beer and/or Wine or allow the permit holder to serve alcohol.

- Please be that advised that you are required to abide by the laws of the State of Texas, including those prohibiting consumption of alcohol by individuals under twenty-one years of age.
- It is the responsibility of the Permit Holder to be fully informed and in compliance with the rules and regulations of the Texas Alcohol and Beverage Commission.
- Please know that failure to abide by State and Local laws anywhere on city property may result in the immediate termination of the event, ejection from the premises, possible arrest(s) or all of the above.

I have read the above and the Policies, Regulations & Rules and understand and agree to the procedures outlined and therein stated.

Signature: _____ Date: _____

Texas Driver's License No.: _____

☐ APPROVED

☐ NOT APPROVED

Approved by Chief of Police: _____ Date _____

Approved by City Manager: _____ Date: _____

No. of Officers Assigned: _____ x's \$ _____ per hour (each)= \$ _____

☐ Permit Processing Fee Paid

Permit Issued by: _____

City Secretary



POLICY, REGULATIONS & RULES FOR THE CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY

The consumption or distribution of alcoholic beverages in or on any real property owned or leased by or to the City of Lamesa is prohibited unless authorized by the City Manager or his designee.

Permit Available: Allows for events that are Bring Your Own Alcohol (BYOA) or where alcohol is provided to guests of legal drinking age in the State of Texas.

Each Permit request will be considered on a case-by-case basis

Permit Fees & Charges:

A fifty dollar (\$50.00) non-refundable administrative fee will be charged for each permit issued.

Events where permit applications will be considered:

- Rental functions that are 100% private
- City related fundraisers
- City Sponsored events
- Rodeo events
- Festivals

Permit applications will not be considered for events not conforming to the above.

Compliance with Federal State and Local Laws and Regulations, pertaining to the consumption and sale of alcoholic beverages:

- It is incumbent upon the applicant to be in full compliance with all federal, state and local laws and regulations regarding the consumption of alcoholic beverages
- Texas Alcohol and Beverage Commission: www.tabc.state.tx.us

Security Requirements:

Provided authorization/permit is granted and it is determined that a police officer or officers are needed, certified Lamesa law enforcement officer(s), or certified officer(s) approved by Lamesa Police Department, must be on duty during the entire event, with all associated costs being the sole responsibility of the Permittee. The City Manager or his designee, taking into consideration the recommendation of the Chief of Police or his designee, has the discretion to determine how many officers must be assigned to the event. During the course of such event, the City reserves the right to require additional certified law enforcement officers, to limit the number of attendees/invitees, or to close down an event/rental early if the City determines it is in the best interest of public safety and necessity.

The "entire event" is defined as the time that the staging of the event begins until the property or facility is vacated.

Indemnification of City:

The applicant agrees to indemnify and hold harmless the City and its officers, agents and employees from any and all actions, claims, costs, damages and expenses, including but not limited to attorney's fees and court costs, arising out of the consumption or distribution of alcohol or the use of City property by the applicant or applicant's invitees, licensees, vendors or agents. Furthermore, such indemnification shall apply with respect to all acts or omissions of the applicant and the applicant's invitees, licensees, relatives, friends and their respective invitees or licensees associated with the use of

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 12

**SUBJECT: DISCUSSION OF RENTAL OF FORREST PARK COMMUNITY
CENTER FOR GAMING PURPOSE**
PROCEEDING: Action
SUBMITTED BY: City Manager and City Attorney

SUMMARY STATEMENT

City Council to discuss development of a policy related to rental of Forrest Park Community Center for gaming purposes. (City Manager and City Attorney)

COUNCIL ACTION

DISCUSSION _____

CITY MANAGER'S MEMORANDUM

City staff needs City Council to provide policy direction regarding rental of Forrest Park Community Center for gaming purposes.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 13

SUBJECT: REQUEST BY KNIGHTS OF COLUMBUS FOR CHRISTMAS CHARITABLE BINGO EVENT
PROCEEDING: Action
SUBMITTED BY: City Manager

SUMMARY STATEMENT

City Council to consider request by the Knights of Columbus to hold a Christmas Charitable Bingo Event on December 16th, 2017 at Forrest Park Community Center. (City Manager)

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to allow the Knights of Columbus to hold its Christmas Charitable Bingo Event at the Forrest Park Community Center Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 14

SUBJECT: ADOPT FINANCIAL POLICY
PROCEEDING: Resolution
SUBMITTED BY: City Staff

SUMMARY STATEMENT

Consider passing a resolution approving the City's Financial Policy for Fiscal Year 2017-2018. (Finance Director)

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to pass a resolution approving the City's Financial Policy for Fiscal Year 2017-2018. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

RESOLUTION NO. R-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS,
ADOPTING A FINANCIAL POLICY**

On the 17th day of October, 2017, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act, and there being a quorum present and acting throughout the meeting, the following resolution was formally submitted by motion and duly seconded for the consideration and action of the meeting, to-wit:

WHEREAS, the City Council of the City of Lamesa deems it in the best interest of the City of Lamesa to have a sound financial policy leading to better accountability, sustainability, and transparency in the financial management of the City

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

That the City of Lamesa, Texas, adopt a Financial Policy for the Fiscal Year 2017-2018 to provide better accountability, sustainability, and transparency in the financial management of the City.

Upon being put to a vote, the resolution was Passed, Approved, and Adopted the 17th day of October, 2017, by a majority vote.

PASSED AND APPROVED the 17th day of October, 2017.

ATTEST

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor

CITY OF LAMESA

FINANCIAL POLICY STATEMENT

FISCAL YEAR 2017-2018

Section 1.00.	In General
Section 2.00.	Budgets
Section 3.00.	Accounting
Section 4.00.	Financial Management
Section 5.00.	Fund Balance
Section 6.00.	Investments
Section 7.00.	Audit and Financial Reporting
Section 8.00.	Purchasing and Contracting

SECTION 1.00. In General.

- 1.1. Scope.
- 1.2. Purpose and Objectives.

References

State Law - General fiscal powers of a home rule municipality, Local Government Code, Sec 101.022.

Library Reference -Governmental Accounting, Auditing and Financial Reporting, G.F.O.A.; City Financing, Chapter 13, Municipal Law & Practice (Singer).

1.1. Scope.

- A.** This Financial Policy Statement applies to the budgeting, accounting, financial management, investment, auditing and financial reporting aspects of all operating funds, departments, programs, and activities of the City of Lamesa for Fiscal Year 2015-2016 beginning on October 1, 2015 and ending on September 30, 2016.
- B.** The financial assets of all other funds shall be administered in general accordance with the provisions of this policy, except when otherwise required by federal or state law, the city charter or ordinances, or by contractual obligation.

1.2 Purpose and Objectives.

- A. Purpose.** This policy is intended to provide a framework for the efficient and effective allocation and management of the financial resources of the City of Lamesa.
- B. Objectives.** In order to achieve this purpose, these policies have the following objectives:
 - (1) to ensure that important policy making decisions are handled in a consistent manner and not controlled by financial problems or emergencies;
 - (2) to provide sound principles to guide the decision making process of the city council and administration;
 - (3) to set forth operational guidelines which minimize the cost of the city government while ensuring an effective level of services; and
 - (4) to employ revenue policies which fairly distribute the cost of services and provides adequate funds to operate municipal services.

SECTION 2.00. Budgets.

- 2.1. General Policy.
- 2.2. Budget Formulation.
- 2.3. Budget Execution
- 2.4. Special Revenue Funds.

References

City Charter - Budget, .Art. IV, Sec. 30.

State Law - Municipal Budget, Local Government Code, Chapter 102.

Library Reference - City Financing, Chapter 13, Municipal Law & Practice (Singer).

2.1. General Policy.

- A. Current operating revenue should be sufficient to support current operating expenditures.
- B. Debt or bond financing will not be used to finance current operating expenditures.
- C. The budget will be prepared in a format consistent with the requirements of state law and in a manner that clearly reflects the operational plans for the forthcoming year. In addition, the city may submit its budget document for consideration for the Award for Distinguished Budget Presentation from the Governmental Finance Officer's Association.

2.2. Budget Formulation.

- A. **Budget Preparation.** As set forth in the City Charter, the City Council shall on the first day of July of each year or as soon thereafter as practicable prepare a budget to cover all proposed expenditures of the city for the succeeding year. The budget shall be prepared in conformity with the provisions of State (Local Government Code, Chapter 102) which requires that the budget be prepared in such a form as to:
 - (1) Make clear a comparison between the proposed expenditures, the estimated expenditures for the current year, and the actual expenditures for the preceding year.
 - (2) Show each of the various programs and projects for which appropriations are set up on the proposed budget.
 - (3) Show a complete financial statement of the city, including:
 - (a) all outstanding obligations of the city;
 - (b) cash on hand to the credit of each fund;
 - (c) the funds received from all sources during the preceding year;
 - (d) the funds available from all sources during the ensuing year;
 - (e) the estimated revenue available to cover the proposed budget; and
 - (f) the estimated tax rate required to cover the proposed budget.

B. Budget Enactment

- (1) **Public Hearings.** At least 15 days prior to the time when the City Council enacts the budget for the fiscal year beginning October 1st, the city manager, as budget officer, shall file a proposed operating budget, including proposed expenditures and the means of financing them, with the city secretary. Such budget shall be available for the inspection of any taxpayer. Public hearings shall be conducted not less than 15 days subsequent to the time of filing.
- (2) **Budget Ordinance.** Prior to October 1st, the budget shall be legally enacted through passage of an ordinance.

2.3. Budget Execution.

A. Budget Control

- (1) **City Charter Provisions.** The City Charter provides that no public money shall ever be spent or appropriated, except in case of public calamity, unless funds are currently in the possession of the city to cover said expenditures or appropriations; and that no expenditure shall ever be made by the city except upon checks drawn upon the account for which a previous appropriation shall have been made, signed by the city treasurer, and countersigned by the city manager or mayor.
- (2) **City Officers.** The director of finance shall keep all books in a manner as will clearly show the financial condition of the city at all times, keep all moneys belonging to the city, give receipts therefore, and disburse the same upon checks or warrants. The treasurer shall sign all checks and warrants as prepared by the director of finance upon city funds and be countersigned by the city manager or mayor. The city manager shall monitor the financial condition of the city, including the expenditures of the various departments.

- B. Transfers of Allocations.** The city manager is authorized to transfer allocated amounts between classifications, departments, and unappropriated surpluses if such transfers do not significantly change the work program contemplated in the approved budget; however any expenditures that alter the total amounts must be approved by the City Council.

2.4. Special Revenue Funds.

The City does not fully budget for the individual Special Revenue Funds, since budgetary control is maintained on an individual grant or need basis. Since grant periods may differ from the City's fiscal year, a comparison of budgetary information for the Special Revenue Funds would not be meaningful; however, an estimate of revenues and expenditures is presented in the operating budget for informational purposes.

Section 3.00. Accounting

- 3.1. General Policy.
- 3.2. Basis of Accounting.
- 3.3. Fund Accounting Policy.
- 3.4. Account Groups: Fixed Assets and Long term Liabilities.

References

City Charter - Budget Art. IV, Sec. 30.

State Law - Municipal Budget, Local Government Code, Chapter 102.

Library Reference -Governmental Accounting, Auditing and Financial Reporting, G.F.O.A.

3.1. General Policy.

- A. The city will establish and maintain the accounting systems according to the generally accepted principles and standards of the Government Finance Officer's Association and the National Committee on Governmental Accounting.
- B. The city manager, through his appointee, the director of finance, will be responsible for maintaining an adequate and effective system of accounts and for adhering to an internal accounting control system that gives reasonable assurance that assets are being safeguarded against loss from unauthorized use and disposition, and that the financial records can be relied upon for preparing financial statements and maintaining accountability for assets.
- C. The annual audit will be performed by an independent public accounting firm which will issue an official opinion on the financial statements, with a management letter detailing areas that need improvement if required.
- D. Full disclosure will be provided in the financial statements and bond representations.
- E. Expenditures and revenues will be monitored on a monthly basis.
- F. All bills paid by the city will be presented to the city council for review on a monthly basis.
- G. The city may submit documentation to obtain the Certificate of Achievement in Financial Reporting from the Governmental Finance Officer's Association.

3.2. Basis of Accounting

- A. **Modified Accrual Basis of Accounting.** Basis of accounting refers to the timing of when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. All governmental funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Sanitation collection fees are recorded as revenue when billed, which is on a cycle billing basis. Major revenues that are determined to not be susceptible to accrual because they are either not available soon enough to pay liabilities of the current period or are not objectively measurable include paving assessments, hotel-motel occupancy taxes, licenses, permits, fines, and forfeitures.
- B. **Exceptions.** Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this rule include:
 - (a) accumulated unpaid sick pay, vacation, and other employee benefits which are not accrued; except in the Water and Wastewater Enterprise Fund.
 - (b) principal and interest on general long-term debt which is recognized when due; and

- C. **Accrual Basis of Accounting.** All proprietary funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred. Unbilled Water and Wastewater Fund services are accrued at year-end.

3.3. Fund Accounting Policy

The accounts of the city are organized on the basis of funds or groups of accounts, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts which include its assets, liabilities, fund equity, revenues, and expenditures. The resources available to the city are allocated to and accounted for in individual funds based upon the purposes for which they are intended and are the means by which spending activities are controlled. The various funds are grouped into three broad categories as follows:

A. Governmental Funds

These funds are grouped together because of their similarity in their source and disposition, expendability, or government-type nature. They account for the acquisition, use, and balances of expendable financial resources and the related current liabilities.

(1) General Fund (01)

The General Fund is the general operating fund of the City. It is used to account for all financial resources except those to be accounted for in other specific funds. This fund includes all general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund. General operating expenditures, fixed charges, and capital improvement costs not paid through other funds are paid from this fund.

General Fund Capital Reserve Account

This restricted assets account holds funds accumulated and retained for future capital improvement needs or contingencies; or to be held for future bond reserve requirements.

(2) Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue resources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

(a) Hotel-Motel Occupancy Tax Fund (12)

Accounts for moneys collected from Hotel-Motel Occupancy Tax and distributed by the Hotel-Motel Tax Committee for purposes allowed by state law.

(b) Housing Assistance Program Fund (08)

Accounts for moneys received from the federal government for Section 8, housing assistance and distributed as rent subsidies.

(c) Community Development Grant Fund (15)

Accounts for moneys received from the state and spent on specified activities related to community development block grants.

B. Proprietary Funds

(1) Enterprise Funds

Enterprise funds are used to account for operations that are financed and operated in a manner similar to a private business and which provides services to the general public primarily on a user charge basis. They account for all

assets, liabilities, and equities and match revenues and expenses to determine net income.

(a) Water and Wastewater Enterprise Fund (02)

The Water and Wastewater Enterprise Fund accounts for the operations of the Water and Wastewater Systems, which provides services to the general public on a user charge basis.

Water & Wastewater Capital Reserve Account

This restricted assets account holds funds retained from the 1962 Series Water Improvement Bonds Debt Service Account that are to be retained for future capital improvement needs or contingencies; or to be held for future bond reserve requirements.

Water & Wastewater Construction Account

This restricted assets account is used to account for construction liabilities for projects funded by long-term debt obligations.

Water & Wastewater Debt Service Account

This restricted assets account is used to account for the accumulation of financial resources for, and the payment of principal and interest on long-term debt (Certificate of Obligations) to be paid from revenues generated by utility extensions.

Customer's Deposits Account

This restricted assets account holds the deposits posted by water & sewer customers, the earnings thereon, forfeited deposits, and the return of deposits upon termination of service.

Well Drilling Permit Fee Account

This restricted assets account holds the fees collected for well drilling permits, which fees are designated for the purposes of repayment of the City's CRMWA obligation.

(b) Solid Waste Management Enterprise Fund (03)

The Solid Waste Management Enterprise Fund accounts for the operation of the Solid Waste Collection and Disposal Systems, which provides services to the general public on a user charge basis.

Solid Waste Capital Reserve Account

This restricted assets account holds funds accumulated and retained for future capital improvement needs or contingencies; or to be held for future bond reserve requirements.

SWMF Post Closure

This restricted assets count holds funds accumulated and retained for future landfill closures.

Water Tower Reserved Account

This restricted assets account holds funds accumulated and retained for future water tower maintenance

(2) Internal Service Fund

Internal service funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost reimbursement basis.

(a) Risk Management Fund (21)

Accounts for moneys set aside to provide funds for future Worker's Compensation claims, fund safety programs, and for the self-funded employee medical benefits program.

Risk Management & Safety Account

This account holds funds accumulated and retained for future Liability Insurance, Worker's Compensation claims and to fund safety programs covering all departments. (Combines funds from old Worker's Compensation and Social Security Funds)

Self-Funded Employee Medical Benefits Account

This account holds funds accumulated and retained for the self-funded employee medical benefits program.

C. Trust and Agency Funds

Trust and Agency Funds account for assets held by the City in a trustee or agency capacity or as an agent for individuals, private organizations, or other governmental units.

(1) Expendable Trust Funds

Expendable Trust Funds account for assets that may only be expended for purposes designated by a trust agreement or by state law.

(a) Forfeited Property Expendable Trust Fund (24)

Accounts for all funds that are forfeited in accordance with Chapter 59 of the Code of Criminal Procedure (Article 59.06, C.C.P.) and the Texas Controlled Substances Act (Article 4476-15, Section 5:08 V.A.T.C.S.) and any other statute providing for the use of seized and/or forfeited property by the city or any of its agencies.

General Account

This account holds funds forfeited in accordance with the provisions of Chapter 59 of the Code of Criminal Procedure (Article 59.06, C.C.P.).

Special Account

This account holds funds forfeited in accordance with the provisions of the Texas Controlled Substances Act (Article 4476-15, Section 5:08 V.A.T.C.S.).

(2) Agency Funds

Agency Funds are used to account for assets held for other funds, governments, or individuals and are custodial in nature and do not involve measurement of operations.

(a) State Agency Fund (05)

Accounts for state court costs collected by the municipal court (Governor's Tax).

(b) Deferred Compensation Agency Fund (23)

Accounts for deferred employee compensation and investment income which are temporarily held in accordance with State Law and Section 457 of the Internal Revenue Code.

3.4. Account Groups: Fixed Assets and Long Term Liabilities

Fixed assets used in governmental fund type operations are accounted for in the General Fixed Assets Account Group, rather than in governmental funds. Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group. The two account groups are not "funds." They are concerned only with the measurement of financial position. They are not involved with measurement of results or operations, and do not reflect available financial resources or related liabilities.

A. General Fixed Assets Account Group

The General Fixed Assets Account Group is a self-balancing account group and represents a summary of the fixed assets of the city, other than assets of the Proprietary Funds. It is used to show the value of the city's general fixed assets. Capital outlays in funds other than Proprietary Funds are recorded as expenditures of those funds at the time of purchase and are subsequently recorded for control purposes in the General Fixed Assets Account Group. Public domain or infrastructure general fixed assets including roads, curbs and gutters, streets and sidewalks, and drainage systems are capitalized along with other general fixed assets. All fixed assets are valued at historical cost or at estimated fair market value at date received, if donated. No depreciation is provided on such assets.

B. General Long-Term Debt Account Group

The General Long-Term Debt Account Group is a self-balancing account group and represents a summary of the city's debt which is to be paid by taxes levied by the city. This account group does not include debt accounted for in the Proprietary Funds.

SECTION 4.00. Financial Mangement

- 4.1. Revenue Policy.
- 4.2. Reserve Policy.
- 4.3. Cash Management Policy.
- 4.4. Capital Improvement Policy.
- 4.5. Debt Policy.
- 4.6. Enterprise Fund Policy.
- 4.7. Miscellaneous.

References

City Charter -. Depository, Art. IV, Sec. 22. The city council is authorized to select a depository for city funds in accordance with Chapter 3 of Title 47 of the Revised Statutes of 1925, as amended (Local Government Code, Chapter 105) and to follow all the terms and provisions of same.

State Law - General fiscal powers of a home rule municipality, Local Government Code, Sec 101.022; Depositories for Municipal Funds, Local Government Code, Chapter 105; Financing capital improvements, Local Government Code, Chapter 395;

Library Reference - City Financing, Chapter 13, Municipal Law & Practice (Singer).

4.1. Revenue Policy

A. General Policy

- (1) The city will maximize the utilization of user charges in lieu of ad valorem taxes for services that can be individually identified and where costs are directly related to the level of service.
- (2) The cumulative increase of revenue from the levy of the Ad Valorem property tax will not exceed five percent from the preceding fiscal year:
 - (a) excluding taxable value gained through annexation or new construction;
 - (b) excluding increases in the property tax rate mandated by the voters or by court order.

B. Estimates and Projections

- (1) Estimated revenues and fee schedules are to be reviewed as a part of the budget process.
- (2) Revenue estimates are to be based upon the following:
 - (a) Staff judgment based upon local and outside economic and factors.
 - (b) Trend projections based upon historical data.

C. Basis for General Fund Service Charges and Fees

Service charges and fees provided from the General Fund will be based upon:

- (1) Fee policies applicable to each fund or activity.
- (2) The related costs of the service provided.
- (3) The impact of projected or past inflation on the provision of services.
- (4) The equability of comparable fees.

4.2. Reserve Policy

A. In General

- (1) **Purpose.** The City of Lamesa shall have such reserve funds available that may be needed to meet any unexpected operating expenditures or expenses that may arise. In addition, each fund shall accumulate reserve funds as may be necessary to meet substantial planned or expected future expenditures or expenses.
- (2) **Types of Reserves.** There shall be four primary types of reserves; operating reserves, contingency reserves, capital reserves, and debt reserves.

B. Operating Reserves

- (1) **Purpose.** Operating reserves provide for unexpected or unanticipated expenditures during the year. A sufficient amount shall be appropriated as part of the operating budget to cover personnel contingencies such as merit pay, extra help, and overtime.
- (2) **Policy.** Operating Reserves are to be appropriated as part of the departmental or program budget and are utilized as needed in amounts that reflect previous patterns of activity and reasonably possible circumstances that may arise. Any unappropriated funds shall not be carried over into the next fiscal year.

C. Contingency Reserves

- (1) **Purpose.** Contingency Reserves are established in order to:
 - (a) provide for temporary funding on unforeseen needs of an emergency or non-recurring nature;
 - (b) permit orderly budget adjustments when revenues are lost thorough the action of other government bodies or due to unforeseen climatic or economic fluctuations;
 - (c) provide a local match for public or private grants;
 - (d) meet unexpected increases in service delivery costs.
 - (e) provide funds in order to maintain adequate short term cash flow and to reduce the demand for short term borrowing between the time the budget is adopted and the property tax revenues become due.
- (2) **Policy.** Contingency Reserves shall be constituted from the remaining fund balance or unreserved retained earnings of each operating fund. It is the goal of the city to maintain a year-to-year remaining fund balance in each fund in an amount necessary to maintain adequate short term cash flow and to reduce the demand for short term borrowing. The remaining fund balance or unreserved retained earnings should be at least five percent (5%) of general operating revenues; except in those years when such reserves are utilized to provide for adjustments due to economic or climatic fluctuations.

D. Capital Reserves.

- (1) **Purpose.** Capital Reserves are established in order to provide for normal replacement of existing capital equipment and additional capital improvements financed on a "pay as you go" basis.
- (2) **Policy.** Capital Reserves will be budgeted and held in appropriate restricted assets accounts. The reserve will be maintained in an amount adequate to finance the replacement of equipment. The replacement of equipment will be based upon an approved equipment replacement schedule.

E. Debt Reserves

- (1) **Purpose.** Debt Reserves will be established as needed to protect bond holders from payment defaults. Adequate bond reserves are essential in maintaining good bond ratings and the marketability of bonds. Debt reserves are established by bond ordinance and normally provide for reserve equal to the debt service requirements.
- (2) **Policy.** No debt reserves are currently budgeted or operational.

F. Landfill Post-Closure Care Reserve

- (1) **Purpose.** The Landfill Post-Closure Reserves is established in accordance with federal and state mandates and is intended to provide for adequate capital reserves to meet future cash outflows to cover post-closure maintenance costs and closure costs for the landfill operated by the City.
- (2) **Policy.**
 - (a) Reserves will be budgeted and held in an appropriate restricted assets account.
 - (b) The reserve will be maintained in an amount adequate to meet minimum state and federal funding requirements.
 - (c) The transfer from the Capital Equipment Reserve Account to the Landfill Post-Closure Reserve Account is authorized and all future transfers on an annual basis are authorized in an amount to cause the reserves to accumulate in an amount necessary to maintain compliance with appropriate federal and state requirements.

4.3. Cash Management Policy.

A. Depository

- (1) **Selection of Depository.** The selection of a depository for the city is governed by the provisions of the investment policy as contained in this policy statement (see Section 5.04(B)), State Law (Local Government Code, Chapter 105) and the City Charter (Art IV, Sec 22).
- (2) **Contract Provisions.** The contracted bank will be used as the depository for all funds other than those restricted in bond covenants and as provided in the investment policy.
- (3) **Payment of Funds.** The funds of the city may be paid out of the depository only at the direction of the city treasurer in accordance with procedures provided in the City Charter (Art IV, Sec 30). The payment of obligations of the city shall be made by check, draft, wire transfer, or other method of payment mutually acceptable to the city and the depository.

B. Investments

The city will invest idle funds only in compliance with the City's investment policy as approved by the City Council. (see Section 5.00)

4.4. Capital Improvement Policy

The capital replacement and expansion program is included as a part of the annual operating budget. The following policies will apply for Fiscal Year 2015-2016:

A. Capital Replacements. Capital replacements are those capital expenditures relating to the normal replacement of worn or obsolete fixed assets of the city.

- (1) Expenditures relating to normal replacement will be budgeted and paid for from appropriated funds.

- (2) In those cases where the life expectancy of the asset being replaced is more than two years, capital equipment warrants and/or lease purchase financing will be considered.

B. Capital Expansion. Significant capital expansion projects relate to the construction of new or expanded facilities. The policy of the city is to pay for these projects by debt financed over the life of the improvement and the annual debt service funded from current rates; or by use of State or Federal grants.

4.5. Debt Policy

A. General Policy. The following general policies will apply:

- (1) The total general obligation debt will not exceed ten percent (10%) of the assessed valuation.
- (2) The city will use special assessment revenue or self supporting bonds, certificates of obligation, tax anticipation notes or any other method allowed by law, where appropriate, instead of general obligation bonds.

B. Capital Debt Decisions. The following will be considered in any capital debt decisions:

- (1) A determination of the project's acceptability from the standpoint of a positive cost-benefits ratio and long term goals of the comprehensive plan.
- (2) An evaluation of the project's cash flow to determine its financial viability.
- (3) The project's priority in relation to other projected capital improvements.

C. Long Term Debt Financing

- (1) The city will utilize long term debt financing when the following conditions exist:
 - (a) Non-continuous capital improvements are required.
 - (b) The proposed improvement will benefit future citizens.
- (2) Long-term debt will be handled by:
 - (a) Conservatively projecting the revenue sources that will be utilized to pay the debt.
 - (b) Financing the improvement over a period not greater than the usual life of the improvement.
 - (c) Determining that the cost benefit of the improvements not including interest costs is positive.

D. Short or Intermediate Term Capital Equipment Financing. The city will attempt to utilize lease/purchase, seven-year term or less warrant financing for capital equipment replacement when the terms of the lease/purchase or warrant financing are advantageous to the city.

4.6. Enterprise Fund Policy

A. Enterprise Funds

The Water and Wastewater Enterprise Fund and the Solid Waste Management Enterprise Fund are the only current enterprise funds. They are completely self-supported through user charges.

B. Enterprise Fund Service Charges

- (1) **Rate Requirements.** Water and Wastewater and Solid Waste Disposal service charges shall be set at a level to provide for the net income requirement in each fiscal year and shall be sufficient to finance all operating, capital and debt service costs to the enterprise funds.

- (a) **Net Income.** The excess of total revenue over total expenses for the fiscal year. (Also called net profit) The net income of the enterprise fund activities shall be at least equal to the annual costs of the principle reductions of outstanding bonds.
 - (b) **Operating Ratio.** Enterprise fund income shall be sufficient to maintain an operation ratio of at least 1.00. The operating ratio shall be calculated by dividing the total operating revenues by the total operating expenses.
 - (c) **Exceptions.** As a means to smooth out fluctuations in income and to return to the customer rates collected in excess of operating costs; an exception to the net income level and operating ratio goals, as stated above, may be made in those years when the projected unreserved retained earnings balance from the previous year is in excess of five percent (5%) of the total projected revenues for the next fiscal year, if:
 - (i) the excess retained earnings are the result of unforeseen climatic or economic fluctuations;
 - (ii) the remaining operating ratio does not fall below 0.93; and
 - (iii) the decreased operating ratio and net income levels will not unfavorably affect the city's ability to obtain a favorable bond rating or unduly affect the future financial condition of the fund.
- (2) **Basis for Service Charges.** Charges for services provided from Enterprise Funds will be based upon:
 - (a) **Full Cost Recovery.** All costs associated with delivering any service provided by an enterprise fund shall be fully recovered by appropriate charges to those using the service.
 - (b) **Cost of Delivery.** The cost of delivering any service provided by an enterprise fund shall be based upon the cost of manpower, capital, time, and materials used to provide for the service.
 - (c) **Out of City Limits Charges.** All charges to out of city limits customers shall be set according to city ordinance. The current level of charges for out of city limits customers is two hundred percent (200%) of normal rates.
- (4) **Service Charge Rate Structures.**
 - (a) **Water Service Charges.** Water service charges shall be based upon a measured and graduated service rate structure. The rate shall be determined by metering the volume of water consumed within a billing cycle (one month) and billing the customer according to a graduated rate structure that decreases at specified points as volume increases.
 - (b) **Wastewater Service Charges.** Wastewater service charges shall be based upon a flat rate structure for residential and small commercial customers. Users of larger volumes of water will be charged according to a measured rate based upon a percentage of the volume of water consumed during the period.
 - (c) **Sanitation Service Charges.** Sanitation service charges shall be based upon an incremental rate structure. The rate shall be based upon the level of service provided to the customer and shall take into consideration such variables as frequency of collection, volumes of wastes collected, and number and types of collection containers required. Additional charges may be made according to additional costs associated with the handling of specific types of wastes.

- (d) **Landfill Service Charges.** Landfill service charges shall be based upon an incremental rate structure. The rate shall be based upon the origin of the wastes, the volumes to be deposited, and the types involved.
- (e) **Vector Control Service Charges.** Vector control service charges shall be based upon a flat rate structure to be charged during the months the service is required and delivered.

C. General Fund Transfers. The following transfers are allowed to the General Fund:

- (1) **Gross Receipts Fees.** The city charges an estimate of the amount street use franchise fees that will be charged to the fund activities as if they were privately owned. The Gross receipts fee shall not be more than five percent (5%) of the gross receipts of the enterprise funds. These fees will be recognized as revenues in the General Fund.
- (2) **Payment in Lieu of Taxes (P.I.L.O.T.).** The city charges an estimate of the amount of property taxes that will be charged to the fund activities as if they were privately owned. They shall be based upon the current property tax rate. These fees will be recognized as revenues in the General Fund.
- (3) **Administrative Reimbursements.** Departments operated out of the General Fund provide services to the enterprise fund activities. These services are reimbursed to the General Fund at actual or estimated costs.
- (4) **Operating Transfer.** An additional transfer of funds to the General Fund to cover operating expenses as may be authorized by the city council.

4.7. Miscellaneous

A. Employee Retirement Benefits

- (1) **Texas Municipal Retirement System.** The city is a member of the Texas Municipal Retirement System. The rate of contribution for the city is based upon a periodic actuarial analysis for the normal cost and unfunded liability and the number of employees participating in the system.
- (2) **Deferred Compensation Plan.** In addition to the T.M.R.S. benefits, the city offers its employees a deferred compensation plan created in accordance with Section 457 of the Internal Revenue Code. The plan allows employees to defer a portion of their salary until future years with the related Federal income taxes deferred until the funds are paid to the participating employee or beneficiary under the terms of the agreement. The current plan is administered by the ICMA Retirement Corporation.

B. Worker's Compensation. The city is self insured under the TML Worker's Compensation Self-Insurance Pool. Premium payments are made from the Risk Management and Safety Fund, an internal service fund. This program is self-funded from charges to each department based upon the number of employees.

C. Inventories. Inventories consist primarily of supplies, valued at cost using the first-in, first-out method. Water and Wastewater Department inventory supplies are purchased on a yearly bid and charged out as used.

D. Employee Health Insurance. The city is self-insured for employee health insurance. The city pays medical costs and claims from the Risk Management and Safety Fund, an internal service fund. This program is self-funded from charges to each department based upon the number of employees.

SECTION 5.00. Fund Balance

- 5.1. In general
- 5.2. Definitions
- 5.3. Committed Fund Balance
- 5.4. Assigned Fund Balance
- 5.5. Minimum Unassigned Balance
- 5.06 Replenishment of Minimum Fund Balance Reserves
- 5.7. Order of Expenditure of Funds
- 5.8. Appropriation of Unassigned Fund Balance
- 5.9. Monitoring and Reporting

References

Governmental Accounting Standards Board (GASB) Statement No. 54
City of Lamesa: Resolution No. R-21-11

5.1 In General

A. Purpose. This policy is to establish a key element of the financial stability of the City of Lamesa by setting guidelines for fund balance. Unassigned fund balance is an important measure of economic stability and it is essential that the City maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and other similar circumstances. This policy will ensure the City maintains adequate fund balances in the City's various operating funds with the capacity to:

- 1. Provide sufficient cash flow for daily financial needs,
- 2. Secure and maintain investment grade bond ratings,
- 3. Offset significant economic downturns or revenue shortfalls, and
- 4. Provide funds for unforeseen expenditures related to emergencies

5.2. Definitions

A. Fund Equity. A funds equity is generally the difference between its assets and its liabilities.

B. Fund Balance. The fund equity of a governmental fund for which an accounting distinction is made between the portions that are spendable and non-spendable. Fund balance is classified into five categories:

- (1) **Nonspendable fund balance** – includes the portion of net resources that cannot be spent because of their form (i.e. inventory, long-term loans, or prepaids) or because they must remain in-tact such as the principal of an endowment.
- (2) **Restricted fund balance** – includes the portion of net resources on which limitations are imposed by creditors, grantors, contributors, or by laws or regulations of other governments (i.e. externally imposed limitations). Amounts can be spent only for the specific purposes stipulated by external resource providers or as allowed by law through constitutional provisions or enabling legislation. Examples include grant awards and bond proceeds.
- (3) **Committed fund balance** – includes the portion of net resources upon which the City Council has imposed limitations on use. Amounts that can be used only for the specific purposes determined by a *formal action* of the City Council. Commitments may be changed or lifted only by the Council taking the same *formal action* that originally imposed the constraint. The formal action must be approved before the end of the fiscal year in which the commitment will be reflected on the financial statements.

- (4) **Assigned fund balance** – includes the portion of net resources for which an *intended* use has been established by the City Council or the City Official authorized to do so by the City Council. Assignments of fund balance are much less formal than commitments and do not require formal action for their imposition or removal. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed which indicates that resources are, at a minimum, intended to be used for the purpose of that fund.
- (5) **Unassigned fund balance** – includes the amounts in the general fund in excess of what can properly be classified in one of the other four categories of fund balance. It is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose. Negative residual amounts for all other governmental funds are reported in this classification.

- 5.3. **Committed Fund Balance.** The City Council is the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Council at the City's Council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period (i.e. the Council may approve the calculation or formula for determining the amount to be committed).
- 5.4. **Assigned Fund Balance.** The City Council authorizes the City Manager as the City Official responsible for the assignment of fund balance to a specific purpose as approved by this fund balance policy.
- 5.5. **Minimum Unassigned Fund Balance.** The City's goal is to achieve and maintain an unassigned fund balance in the general fund equal to 16.67% of expenditures. The City considers a balance of less than 8.34% to be cause for concern, barring unusual or deliberate circumstances. In the event that the unassigned fund balance is calculated to be less than the policy stipulates, the City shall plan to adjust budget resources in subsequent fiscal years to restore the balance.
- 5.6. **Replenishment of Minimum Fund Balance Reserves.** If unassigned fund balance unintentionally falls below 8.34% or if it is anticipated that at the completion of any fiscal year the projected unassigned fund balance will be less than the minimum requirement, the City Manager shall prepare and submit a plan to restore the minimum required level as soon as economic conditions allow. The plan shall detail the steps necessary for the replenishment of fund balance as well as an estimated timeline for achieving such. These steps may include, but are not limited to:
 - (1) identifying new, nonrecurring, or alternative sources of revenue;
 - (2) increasing existing revenues, charges and/or fees; use of year end surpluses;
 - (3) and/or enacting cost saving measures such as holding capital purchases, reducing departmental operating budgets, freezing vacant positions, and/or reducing the workforce.

The replenishment of fund balance to the minimum level shall be accomplished within a three-year period. If restoration of the reserve cannot be accomplished within such a period without severe hardship to the City, then the Council shall establish an extended time line for attaining the minimum balance.

- 5.7. Order of Expenditure of Funds.** When multiple categories of fund balance are available for expenditure (for example, a construction project is being funded partly by a grant, funds set aside by the City Council, and unassigned fund balance), the City will first spend the most restricted funds before moving down to the next most restrictive category with available funds.
- 5.08 Appropriation of Unassigned Fund Balance** Appropriation from the minimum unassigned fund balance shall require the approval of the Council and shall be utilized only for one-time expenditures, such as capital purchases, and not for ongoing expenditures unless a viable revenue plan designed to sustain the expenditure is simultaneously adopted. The Council may appropriate unassigned fund balances for emergency purposes, as deemed necessary, even if such use decreases the fund balance below the established minimum.
- 5.09. Monitoring and Reporting.** The Director of Finance shall be responsible for monitoring and reporting the City's various reserve balances. The City Manager is directed to make recommendations to the Council on the use of reserve funds both as an element of the annual operating budget submission and from time to time throughout the fiscal year as needs may arise. Compliance with the provisions of the policy shall be reviewed as a part of the annual operating budget adoption process and subsequent review will be included in the annual audit and financial statement preparation procedures.

SECTION 6.00. Investments

- 6.1. In General.
- 6.2. Investment Authorities
- 6.3. Investment Policy
- 6.4. Investment Plan

References

City Charter -. Depository, Art. IV, Sec. 22. The city council is authorized to select a depository for city funds in accordance with Chapter 3 of Title 47 of the Revised Statutes of 1925, as amended (Local Government Code, Chapter 105) and to follow all the terms and provisions of same.

State Law - Public Funds Investment Act, Government Code, Chapter 2256; Depositories for Municipal Funds, Local Government Code, Chapter 105.

Library Reference – Municipal Law & Practice (Singer), Sec. 308, The City Depository.

6.1. In General.

- A. **Purpose.** This policy is intended to cover all aspects of public fund investments under the authority of the City of Lamesa. It is enacted to guide the implementation and compliance with the Public Funds Investment Act, Government Code, Chapter 2256, as amended.
- B. **Objective.** It is the policy of the City of Lamesa to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands on the city and conforming to all state statutes governing the investment of public funds.
- C. **Basis and Authority for Investment Policy.** This policy is enacted to implement the stated purpose of Public Funds Investment Act, Government Code, Chapter 2256, as amended.
- D. **Applicability of Investment Policy.** The provisions of this chapter shall apply to all financial assets of the City of Lamesa, Texas except for its deferred compensation plan which is separately administered by the ICMA Retirement Corporation. The investments of all of the city's funds shall be placed in a pooled fund group in order to maximize the investment potential of the city's investments. Funds included in the pooled fund group are:
 - (1) **Governmental Funds**
 - (a) **General Fund (01)**
 - General Fund Capital Reserve Account
 - General Fund Investments
 - 2014A Debt Service/Tax Notes
 - (b) **Special Revenue Funds**
 - (1) Hotel-Motel Occupancy Tax Fund (12)
 - (2) Housing Assistance Program Fund (08)
 - (3) Community Development Grant Fund (15)

- (4) Special Revenue Fund (17)
- (2) **Proprietary Funds**
- (a) **Enterprise Funds**
- (1) **Water and Wastewater Enterprise Fund (02)**
 Water & Wastewater Capital Reserve Account
- Water Tower Reserve
 - 2013 Debt Service/Tax Notes
 - 2014A Debt Service/Tax Notes
- Water & Wastewater Debt Service Account USDA
 Treatment Plant Debt Service Reserve C/O Series 2006
 Capital Improvement Project-Water Elevated Tanks
 Customer's Deposits Account
- (2) **Solid Waste Management Enterprise Fund (03)**
 Solid Waste Post Closure Reserve Account
 Solid Waste Equipment Reserve Account
 2012 Debt Service/Tax Notes
- (3) **Municipal Golf Course**
- (b) **Internal Service Fund**
- (1) **Risk Management Fund (21)**
 Risk Management & Safety Account
 Self-Funded Employee Medical Benefits Account
- (3) **Trust and Agency Funds**
- (a) **Expendable Trust Funds**
- (1) **Forfeited Property Expendable Trust Fund (24)**
 General Account
 Special Account
- (b) **Agency Funds**
- (1) **State Agency Fund (05)**

E. Standard of Care.

- (1) **Prudence.** The standard of prudence to be used by the investment officers so named in this policy shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Said officers acting in accordance with written procedures and the investment policy and exercising due care shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.
- (2) **Investment Objectives.** Investment of funds shall be governed by the following investment objectives, in order of priority:

- (a) Preservation and safety of principal.
- (b) Liquidity
- (c) Yield

(3) **Determination of Standard.** In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- (a) the investment of all funds, or funds under the city's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and
- (b) whether the investment decision was consistent with the provisions of this policy.

F. Annual Policy Review and Approval by City Council. The city council of the City of Lamesa shall review and approve this investment policy and investment strategies not less than annually. Said review may be included within the financial policy statement or annual budget as approved by the city council.

G. Definitions.

Amortization. To liquidate (a debt) by installment payments.

Accretion. Growth or increase in size by gradual external addition.

Book Value. The face or par value of an investment plus accrued interest or minus amortization or plus the accretion.

Certificate of Deposit (CD). A time deposit with a specific maturity evidenced by a certificate.

Collateral. Securities, evidence of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public moneys.

Demand Deposit. A deposit of funds that may be withdrawn on the demand of the depositor, city checking account).

Funds. Public funds in the custody of the city that:

- (a) are not required by law to be deposited in the state treasury; and
- (b) the city has authority to invest.

Liquidity. A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes..

Market Value. The price at which a security is trading and could presumably be purchased or sold.

Maturity. The date upon which the principal or stated value of an investment becomes due and payable.

Pooled Fund Group. An internally created fund of the city in which one or more institutional accounts of the city are invested.

Prudent Person Rule. An investment standard that requires investments to be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Public Funds Investment Act. Shall refer to the Texas Public Funds Investment Act codified as Chapter 2256 of the Government Code of Texas.

Rate of return. The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond the current income return.

Safety. Refers to the ability if the issuer to redeem the instrument at maturity. U.S. Government guaranteed obligations are considered risk free and all other instruments are evaluated against this standard.

Time Deposit. A deposit of funds subject to a contract between the depositor and the depository under which the depositor may not withdraw any of the funds by check or by another manner until the expiration of a certain period following written notice of the depositor's intent to withdraw the funds.

Treasury Bills. A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

Treasury Bond. Long-term U.S. Treasury securities having initial maturities of more than ten years.

Treasury Notes. A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

Yield. The rate of annual income return on an investment, expressed as a percentage.

(a) Income yield is obtained by dividing the current dollar income by the current market price for the security.

(b) Net yield or yield to maturity is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

Treasury Bill. A U.S. government short-term security sold to the public each week, maturing in 91 to 182 days.

6.2. Investment Authorities.

- A. Delegation of Authority.** Authority to manage the City of Lamesa's investment program is derived from the authority granted by the city council in this policy and the Public Funds Investment Act. The investment officials of the city shall be the investment officer, director of finance and the city treasurer. Management responsibility for the investment program is hereby delegated to the investment officer who shall institute written procedures for the operation of the investment program consistent with this investment policy. The director of finance and the city treasurer are designated as subordinate investment officials. The investment officer shall establish a system of controls to regulate the activities of subordinate investment officials.
- B. Limitation of Authority.** A person may not deposit, withdraw, invest, transfer, or manage in any other manner funds of the city without the express written authority of the city council, city manager, or director of finance of the city. No person may engage in investment transactions except as provided under the terms of this policy and the procedures established by the investment officer
- C. Investment Officer.** The City Manager of the City of Lamesa, and his or her successor, shall be and is hereby designated as the investment officer of the City of Lamesa for the purposes of this policy and the Public Funds Investment Act and shall be responsible for the performance of such obligations and duties as provided in this policy and state law.
- D. Director of Finance/Assistant Finance Director.** The Director of Finance/Assistant Finance Director of the City of Lamesa, and his or her successor, shall be and is hereby designated as the chief financial officer of the City of Lamesa for the purposes of this policy and the Public Funds Investment Act and shall be responsible for the performance of such obligations and duties as provided in this policy and state law.
- E. City Treasurer.** The City Treasurer of the City of Lamesa, and his or her successor, shall serve as deputy investment officer with the authority to act in the absence of the investment officer, and shall be responsible for the performance of such obligations and duties as provided in this policy and state law.
- F. Ethics and Conflict of Interest.**
- (1) In General.** Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.
- (2) Disclosure of Material Financial Interests.** Investment officials, as designated under the provisions of this policy, shall disclose, by filing a statement, to the city council any personal business relationship or material financial interests in financial institutions that conduct business within the city or with an entity seeking to sell an investment to the city, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the city, particularly with regard to the time of purchases and sales.

(3) Disclosure of Relationship. Any investment official, as designated under the provisions of this policy, who is related within the second degree of consanguinity, as determined under Chapter 573 of the Government Code of Texas, to an individual seeking to sell an investment to the city shall file a statement disclosing that relationship.

(4) Statement to be Filed. A statement required under this section must be filed with the Texas Ethics Commission and the City Council of the City of Lamesa, Texas.

G. Limitation of Investment Officer's Liability. The investment officials of the city, including the investment officer, director of finance/assistant finance director and the city treasurer, shall not be held responsible for any loss of city funds through the negligence, failure, or wrongful act of a financial institution providing investment services to the city. This section does not release said officers from responsibility for a loss resulting from the official misconduct of said officers, including a misappropriation of the funds, or from responsibility for the funds until an investment is made.

H. Training. The investment officials of the city, including the investment officer, director of finance, assistant finance director and the city treasurer, shall attend such training as may be required by the Public Funds Investment Act. Said officials shall also attend such training in investment controls, security risks, strategy risks and market risks as necessary for the prudent management of the city's investments.

6.3. Investment Policy.

A. Objective. The primary objectives, in priority order, of the City of Lamesa's investment activities shall be:

- (1) Preservation and Safety of Principal.** Safety of principal is the foremost objective of the investment program. Investments of the City of Lamesa shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.
- (2) Liquidity.** The city's investment portfolio will remain sufficiently liquid to enable the city to meet all operating requirements which might be reasonably anticipated.
- (3) Yield or Return on Investments.** The city's investment portfolio shall be designed with the objective of attaining a rate of return throughout the budgetary and economic cycles, commensurate with the city's investment risk constraints and the cash flow characteristics of the portfolio.

B. Pooled Fund Group. A pooled fund group shall be created from the, governmental, proprietary, and trust and agency funds of the city. All funds of the city covered by this policy shall be invested in the pooled fund group.

C. Authorized and Suitable Investment Securities.

- (1) Authorized Securities and Investments.** The following are authorized investments under this policy:

- (a) **Certificate of Deposit.** A certificate of deposit is an authorized deposit under this policy if it is guaranteed or insured by the Federal Deposit Insurance Corporation or its successor; and secured by obligations that are secured in any other manner and amount provided by law for deposits of the city.
 - (b) **Time Deposits.** City funds not immediately required to pay obligations of the city may be invested in time deposits or interest bearing demand accounts with the city's depository, as provided in the depository contract, at a legal interest rate under federal law.
 - (c) **Public Funds Investment Pool.** Eligible public funds investment pools as defined by the Public Funds Investment Act, Chapter 2256 of the Texas Government Code, which meet criteria outlined in Sections 2256.016 and 2256.019 of the Texas Government Code upon approval by the City Council.
 - (d) **Obligations of the United States of America, its agencies, and instrumentalities** (i.e. Treasury Bills).
- (2) **Unauthorized Securities.** Any security designated, as an unauthorized investment under the provisions of the Public Funds Investment Act is not authorized under this policy:
 - (3) **Maximum Allowable Maturity.** To the extent possible, the city will attempt to match its investment with anticipated cash flow requirements. Unless matched to a specific cash flow, the city will not directly invest in certificates of deposit or securities maturing more than one year from the date of purchase. Reserve funds may be invested in certificates of deposit or securities exceeding one year if the maturity of such investments are made to coincide as nearly as practicable with the expected use of the funds. The maximum weighted average maturity of six (6) months.
 - (4) **Collateralization.** Collateralization will be required on all certificates of deposit. Collateral will always be held by an independent third party with whom the city has a custodial agreement. A clearly marked evidence of ownership shall be supplied to the city and retained. The right to collateral substitution is granted.

D. Selection and Purchase of Investment Securities.

- (1) **Authorized Financial Dealers and Institutions.** The City shall invest funds only with the following types of qualified financial institutions:
 - (a) **City Depository.** The city may invest funds with a financial institution qualified as a depository for the City of Lamesa. All financial institutions that desire to provide investment services to the city shall qualify as a depository under the provisions of Chapter 105 of the Local Government Code of Texas.
 - (b) **Public Funds Investment Pools.** The City may invest in eligible public funds investment pools as defined by the Public Funds Investment Act, Chapter 2256 of the Texas Government Code, which meet criteria outlined in Section 2256.016 and 2256.019 of the Texas Government Code. The City Council shall authorize participation in a public funds investment pool by resolution. An investment pool must furnish to the City's investment officer or other authorized

representative, an offering circular or similar disclosure instrument that contains information required by Government Code 2256.016 (b).

(c) Other Financial Institutions. The city may invest funds with any financial institution that is guaranteed or insured by the Federal Deposit Insurance Corporation or its successor, (i.e. Certificate of Deposits).

- (2) Selection and Compliance of Brokers/Dealers - Certification Process.** The selection process for institutions authorized to provide investment services to the city shall comply with the provisions of Chapter 105 of the Local Government Code of Texas and Chapter 2256 of the Government Code of Texas.
- (3) Diversification Requirements.** The purpose of diversification of the city's investments shall be to reduce overall portfolio risks while attaining market average rates of return. The investments of the city may be invested in a single financial institution, provided that the investment portfolio is not concentrated in a single security type or specific maturity sector.

E. Internal Control, Evaluation and Reporting.

- (1) Internal Control/Compliance Audit.** The city, in conjunction with its annual financial audit, shall perform a compliance audit of management controls on investments and adherence to the city's investment policy.
- (2) Quarterly Reporting Requirements.** The investment officer is charged with the responsibility of preparing and presenting quarterly reports to the city council. The report shall include all funds covered by this policy for the preceding reporting period and shall:
 - (a)** describe in detail the investment position of the city on the date of the report;
 - (b)** be prepared jointly by all investment officers of the city;
 - (c)** be signed by each investment officer of the city;
 - (d)** contain a summary statement of the pooled fund group that states the:
 - (i)** beginning market value for the reporting period;
 - (ii)** additions and changes to the market value;
 - (iii)** ending market value for the period;
 - (e)** state the book value and the market value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested;
 - (f)** state the maturity date of each separately invested asset that has a maturity date;

- (g) state the account or pooled fund group for which the investment was acquired;
- (h) state the compliance of the investment portfolio as it relates to;
 - (i) the investment strategy expressed in the city's investment policy; and
 - (ii) to relevant provisions of the Public Funds Investment Act.

6.4. Annual Investment Plan

- A. Applicability of Investment Plan.** This investment plan shall be effective from the date of adoption through Fiscal Year 2013-2014 ending on September 30, 2014. The investment policy shall apply in all matters pertaining to said plan. This investment plan is intended to satisfy the "separate written investment strategy" requirements of Section 2256.005 (d) of the Public Funds Investment Act.
- B. Selection of Authorized Financial Institutions.**
 - (1) Authorized Financial Institutions.** The city may invest funds with any financial institution that is guaranteed or insured by the Federal Deposit Insurance Corporation or its successor, (i.e. Certificates of Deposits). A financial institution providing investment services to the city must qualify as a depository under the provisions of Chapter 105 of the Local Government Code of Texas.
 - (2) Investment Duties of Depository.** The depository chosen by the City of Lamesa for the five year period beginning on January 1, 2009 and ending on December 31, 2013 shall be the designated financial institution authorized to provide investment services to the city during the period covered by this plan.
- C. Suitability of Investments.** This plan is intended to be non-speculative with the objective of preserving the safety of principal with sufficiently liquid, and attaining a satisfactory rate of return. Only investments allowed by the investment policy shall be deemed suitable during the term of this plan.
- D. Safety of Principal.** Safety of principal is the foremost objective of this plan. Investments of the City of Lamesa shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. Collateralization will be required on all certificates of deposit. Collateral will always be held by an independent third party with whom the city has a custodial agreement. A clearly marked evidence of ownership shall be supplied to the city and retained. The right to collateral substitution is granted
- E. Liquidity.** The city's investment portfolio will remain sufficiently liquid to enable the city to meet all operating requirements which might be reasonably anticipated. Time deposits will be utilized to satisfy this requirement.
- F. Investment Marketability Requirements.** No marketable investment will be held by the city. Only time deposits and certificates of deposit issued by the depository will be utilized.

- G. Diversification.** The city's portfolio will be held by a single institution, the city's depository. The funds of the city may be invested in time deposits or certificates of deposit according to the anticipated need for such funds.
- H. Yield Objectives.** The city's investment portfolio shall be designed with the objective of attaining a rate of return throughout the budgetary and economic cycles, commensurate with the city's investment risk constraints and the cash flow characteristics of the portfolio.
- I. Maturity Requirements and Restrictions.** The time deposits of the city will structured in a manner to be available as needed to meet all operating requirements which might be reasonably anticipated

SECTION 7.00. Audit and Financial Reporting

- 7.1. Annual Audit and Financial Statement.
- 7.2. Scope of the Audit.
- 7.3. Auditing Standards to be Used.
- 7.4. Term of Audit Engagement.

References

City Charter - Audit and examination of the city books and accounts, Art. IV, Sec. 29..

State Law - Audit of municipal finances, Local Government Code, Chapter 103.

Library Reference -Governmental Accounting, Auditing and Financial Reporting, G.F.O.A.

7.1. Annual Audit and Financial Statement.

- A. General Policy.** The city shall have its records and accounts audited annually and shall have an annual financial statement prepared based on the audit.
- B. Auditor.** The City shall employ an independent certified public accountant who is licensed by the State of Texas as a public accountant to conduct the audit and to prepare the annual financial statement.
- C. Financial Statement.** The annual financial statement, including the auditor's opinion on the statement shall be filed in the office of the city secretary within 120 days after the first day of the City's fiscal year (July 29th). Said financial statement shall be available for public inspection.

7.2. Scope of the Audit.

- A.** The financial statement audit is to determine whether:
 - (1) the financial statements present fairly the financial position, results of operations and cash flows or changes in financial positions in accordance with generally accepted accounting principles, and
 - (2) whether the City of Lamesa has complied with laws and regulations for those transactions and events that may have a material effect on the financial statements.
- B.** The financial related audit will also include determining whether:
 - (1) financial reports and related items are fairly presented,
 - (2) financial information is presented in accordance with established or stated criteria, and
 - (3) the City of Lamesa has adhered to specific financial compliance requirements.
- C.** As a part of the audit of the general purpose financial statements, the annual audit will also include obtaining an understanding of the City's internal control structure and reporting any reportable conditions relating to the internal control systems coming to the attention of the auditors. To comply with Office of Management and Budget Circular A-128, a study and evaluation of the internal control structure will include internal accounting and administrative controls for all major federal financial assistance programs or 50% of all federal programs if expenditures for major programs are less than 50% of total federal program expenditures. Any material weakness noted during the study and evaluation of internal accounting and administrative controls will be reported.

- D. As part of the audit of the general purpose financial statements, transactions and records pertaining to federal laws, rules and regulations, and all instances of noncompliance will be reported to the City of Lamesa.

7.3. Auditing Standards to be Used.

The audit is to be performed in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States; and the provisions of Office of Management and Budget Circular A-128, "Audits of State and Local Governments".

7.4. Term of Audit Engagement.

A contract for audit services shall be for one fiscal year. An initial agreement may be extended up to an additional four years, upon Council approval, following satisfactory delivery of the services as specified.

SECTION 8.00. Purchasing and Contracting

- 8.01. In General.
- 8.02. Competitive Bidding and Contracting
- 8.03. Cooperative Purchasing

References

City Charter - Competitive bidding, Art. III, Sec. 26.

State Law - Purchasing and contracting authority of municipalities, Local Government Code, Chapter 252; Authority of city council to elect to have state law supersede the charter as it relates to purchasing and contracting, , Local Government Code, Section 252.002., enacted by resolution, January 17, 1994; State cooperative purchasing program participation by city, Local Government Code Sections 271.081-271.083, enacted by resolution, May 2, 1989.

Library Reference - Municipal Law & Practice (Singer), Chapter 30, Contracts.

8.1. In general.

- A. General policy.** It is the policy of the City to obtain all services, supplies, materials and equipment at the lowest cost to the City consistent with those standards of quality, performance, service and availability which will best meet the needs of the City.
- B. Intent of policy.** It is the intent of this policy to:
 - (1) promote the practice of requiring competitive purchasing practices to keep costs at a minimum and to give interested vendors an equal opportunity to supply goods and services to the City and;
 - (2) Cover all aspects of purchasing and contracting under the authority of the City of Lamesa; and
 - (3) comply with the provisions of the City Charter and applicable provisions of State Law including Chapters 252 and 271 of the Local Government Code, as amended.
- C. Legal guidelines.**
 - (1) **City Charter.** The provisions of Article III, Section 26 of the City Charter of the City of Lamesa shall govern the purchasing and contracting activities of the City of Lamesa.
 - (2) **State Law.** The provisions of Chapter 22 of the Local Government Code shall govern the purchasing and contracting activities of the City of Lamesa that are covers by said laws.
 - (3) **State law controls over city charter.** The provisions of Title 8, Chapter 252 of the Local Government Code of the State of Texas supersede the provisions of the Charter of the City of Lamesa relating to competitive bidding (Article III, Section 6) to the extent the provisions conflict with the City Charter of the City of Lamesa effective January 18, 1994.
- D. Award standards.** In the procurement process, the award will be made to the vendor with the lowest responsible and responsive quotation or bid unless, in the judgment of the responsible authority, such an award would not serve the best interest of the City. Whenever practicable and in the best interest of the City, purchases will be grouped together to take advantage of quantity discounts.

- E. **Authorized purchases.** Only those employees specifically designated are authorized to make purchases in the name of the City. Authority to make purchases means the authority to sign purchase requests or specific delegation of authority by a department head or by the city manager.
- F. **Unauthorized purchases.** Unauthorized purchases become the obligation and financial responsibility of the individual who made the commitment.

8.2. Definitions

The following definitions shall apply:

- (1) **Bidder.** Refers to the person, firm or entity that submits a bid or proposal for in response to a solicitation..
- (2) **Competitive Procurement Process:** refers to all methods of obtaining prices from multiple vendors.
- (3) **Quotation:** refers to pricing obtained through a number of informal, generally rapid methods, including telephone, faxed or written quotations.
- (4) **Bid:** refers only to pricing obtained through a formal sealed bid process.
- (5) **Proposal:** refers only to information obtained from a vendor concerning goods and services through a formal sealed proposal process for high technology procurements under Section 252.021 of the Local Government Code.
- (6) **Purchase order:** refers to an order placed by the purchasing agent for the purchase of goods or services on the City's standard purchase order form.
- (7) **Request for Bid:** refers to the document issued to solicit bids and is used when product or services being procured can be precisely described.
- (8) **Request for Proposal:** refers to the document used to solicit proposal from vendors for high technology procurements under Section 252.021 of the Local Government Code.
- (9) **Responsible Authority:** refers to the City Council for purchases over \$50,000 and to the city manager for purchases under \$50,000.
- (10) **Responsible Bidder:** refers to a bidder or proposer who has the capability in all respects to perform the contract requirements in a manner which will assure reliability and good performance.

8.3. Authorized Procurement Processes.

A. In general.

- (1) **Advertisement.** All formal sealed bids must be publicly advertised as follows:
 - (a) **Publication of notice.** State law requires that if the formal sealed competitive process applies to the purchase, notice of the time and place at which bids will be publicly opened and read aloud must be published at least once a week for two consecutive weeks in a newspaper published in the municipality. The date of the first publication must be before the 14th day before the date set to publicly open the bids.
 - (b) **Request for proposals.** State law requires that if the competitive sealed proposals requirement applies to the purchase, notice of the request for proposal must be given in the same manner as that prescribed by Subsection (a) for the notice for the competitive sealed bids.
 - (c) **Road machinery specifications.** State law requires that if the contract is for the purchase of machinery for construction or maintenance of roads, streets, the notice for bids and the order for purchase must include a general specification of the machinery desire.

(2) Non responsive bids.

- (a) In general.** The City will not consider non-responsive bids or proposals, i.e. those with material deficiencies, omissions, errors or inconsistencies.
- (b) Bidder's responsibility.** Bidders are expected to examine all documents that make up the solicitation. The bidder has the responsibility to notify the City of any perceived ambiguity, inconsistency or error that they may discover upon examination of the specifications or solicitation.
- (c) Clarification.** The City may make post-bid inquiries or requests for clarifications as to minor irregularities; and there may be additional discussion between the vendors and the City during the review of proposals.

(3) Invoices.

The person making a direct purchase or accepting a delivery is responsible for submitting an invoice to the department head. The department head is responsible for submitting the invoice to the director of finance. Failure to submit an invoice may result in the purchase becoming the obligation and financial responsibility of the individual who made the purchase.

B. Formal sealed bid competitive process.

- (1) In general.** Purchases greater than \$50,000 require either a Request for Bid or Request for Proposal. Both require a formal sealed competitive bid process.
 - (a)** The **Request for Bid** is used when goods or services being procured can be precisely described. Price is generally the determining factor in the award provided the criteria set forth in the Request for Bid are met. There is a public opening of the bids at a City Council meeting. The award is made to the lowest responsible and responsive bidder.
 - (b)** The **Request for Proposal** is used for high technology procurements under Section 252.021 of the Local Government Code. The City during the review of proposals may seek clarification and additional information concerning the proposal. The following requirements of state law must be met:
 - (i)** Requests for proposals made under Section 252.021 of the Local Government Code must solicit quotations and must specify the relative importance of price and other evaluation factors.
 - (ii)** Discussions in accordance with the terms of a request for proposals and with regulations adopted by the City Council may be conducted with offerors who submit proposals and who are determined to be reasonably qualified for the award of the contract. Offerors shall be treated fairly and equally with respect to any opportunity for discussion and revision of proposals. TO obtain the best final offers, revisions may be permitted after submissions and before the award of the contract.
 - (iii)** If the competitive sealed proposals requirement applies to the contract, the contract must be awarded to the responsible offer or whose proposal is determined to be the advantageous to the City considering the relative importance of price and the other evaluation factors included in the request for proposals.
- (2) Bidding process.** All purchases in an amount of \$50,000.00 or more must be through the process of a competitive formal sealed bidding process and must be approved by the City Council prior to the issuance of a purchase order.
 - (a) Specifications.** The mayor and city council shall approve all specifications and authorize the calling for bids. Pending advertisement

of such proposed bids, specifications shall be on file in the office of the city secretary, subject to the inspection of all persons desiring to bid.

- (b) **Notice.** The bid shall be advertised in the official newspaper at least once in each week for two consecutive weeks inviting competitive bids for labor and materials embraced in the proposed contract.
- (c) **Delivery of bids.** All bids submitted shall be sealed and delivered to the city secretary.
- (d) **Award of bids.** The City Charter provides the following process for the awarding of bids:
 - (i) At the time in the bid notice the bids shall be opened in the presence of a majority of the city council.
 - (ii) No bid shall be awarded except to one of the bidders.
 - (iii) The council shall determine the most advantageous bid for the city and shall award the bid to such bidder.
 - (iv) The council shall always have the right to reject any and all bids, and in the event all bids are rejected, may call for new bids, which shall be advertised in like manner as the original bids.
 - (v) No bid shall ever be awarded except by approval of a majority of the city council.

C. Competitive Procurement Process

- (1) **In general.** Except as otherwise provided herein, purchases of services, supplies, materials and equipment needed by the City must be based on the principle of competitive procurement.

(2) Competitive Procurement Process Thresholds

- (a) **Purchases over \$50,000.** The competitive procurement process may be used for purchases in an amount over \$50,000 for a purchase made under an exemption as provided in Section 252.022 of the Local Government Code.
- (b) **Purchases under \$50,000 and more than \$3,000.**
 - (i) **In general.** All purchases in an amount under \$50,000 and more than \$3,000 must be made through a Competitive Procurement Process after solicitation of at least 3 quotations or following a formal sealed competitive process if required by the city manager. These quotations shall be documented on the purchase request form.
 - (ii) **Purchase order required.** All purchases in an amount under \$50,000 and more than \$3,000 must:
 - a. be approved by the department head and the city manager; and
 - b. be submitted to the purchasing agent on an approved purchase request form; and
 - c. have a purchase order issued prior to the purchase.
- (c) **Purchases under \$3,000.**

All purchases in amounts less than \$3,000 must be made through a Competitive Procurement Process after solicitation of quotations. The purchasing agent or any authorized other person seeking quotations shall attempt to obtain at least 3 quotations if possible. These quotations shall be documented on the purchase

Request form. Approval of such purchases will be made in accordance with following guidelines:

- (i) Purchases in an amount under \$3,000.00 that are approved in the annual operating budget must:
 - a. be approved by the department head; and
 - b. be submitted to the purchasing agent on an approved purchase request form; and
 - c. have a purchase order issued prior to purchase.
 - (ii) Purchases in an amount under \$3,000.00 and more than \$500.00 and not approved in the annual operating budget must:
 - a. be approved by the department head and the city manager prior to the purchase; and
 - b. be submitted to the purchasing agent on an approved purchase request form; and
 - c. have a purchase order issued prior to the purchase.
 - (iii) Purchases in the amount under \$500.00 and not approved in the annual operating budget must:
 - a. be approved by the department head prior to the purchase; and
 - b. be submitted to the purchasing agent on an approved purchase request form; and
 - c. have a purchase order issued prior to the purchase.
- (d) **Exceptions may be made to the procurement process for:**
- (i) **Purchases under \$250.00.** Authorized employees may make purchases in amounts less than \$250.00 without a purchase order according to the guidelines established by the department head and approved by the city manager (10/20/15, Agenda Item #17, City Council denied request to increase PO threshold from \$250.00 to \$500.00).
 - (ii) **Emergency purchases.** These may be made only to meet bona fide emergencies arising from unforeseeable causes. Emergency purchases should be made on the basis of competitive procurement whenever practicable. Appropriate documentation shall be maintained on the justification for any departure from the competitive process. After the emergency has abated, the employee making the purchase shall complete a purchase request and obtain ratification and approval of the purchase from the department head and purchasing agent.

Emergency purchases are authorized when:

 - a. There occurs a public calamity that requires the immediate appropriation of money to relieve the necessity of the city's residents or to preserve the property of the municipality.
 - b. Procurement is necessary to preserve or protect the public health or safety of the city's residents
 - c. Procurement is necessary because of unforeseen damage to public machinery, equipment, or other property.
 - (iii) **Sole source purchases.** Sole source purchases are made only when items are unique and possess specific characteristics that can only be filled by only one source. The authorization and justification for these

purchases shall be documented.

Examples of authorized procurement of items that are available from only one source, including:

- a. items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies;
 - b. films, manuscripts, or books;
 - c. electricity, gas, water, and other utility services;
 - d. captive replacement parts or components for equipment;
 - e. books, papers, and other library materials for a public library that are available only from the persons holding exclusive distribution rights to the materials; and
 - f. management services provided by a nonprofit organization to a municipal museum, park, zoo, or other facility to which the organization has provided significant financial or other benefits;
- (iv) **Cooperative purchases** with the State, a state agency, another governmental entity, or local governmental purchasing cooperative where there is sharing of responsibility or costs and where it is possible for the City to purchase from an established state contract.
- (v) **Professional services**
- a. **Definition.** A procurement for personal, professional, or planning services as defined in Section 2254.002 of the Government Code of the State of Texas. This includes the following services:
 - 1. accounting
 - 2. architecture
 - 3. land surveying
 - 4. medicine
 - 5. optometry
 - 6. professional engineering
 - 7. real estate appraising
 - b. **Authority for exemption.** Section 252.022(a)(4) exempts professional services from the bidding requirements.
 - c. **Selection.** The selection of a provider of professional services shall be made in accordance with the provisions of Section 2254.003 and .004 of the Government Code of the State of Texas
- (vi) **Land.** A purchase of land or a right-of-way.
- (vii) **Personal property.** Personal property that is sold:
- a. at an auction by a state licensed auctioneer;
 - b. at a going out of business sale held in the compliance with Subchapter F, Chapter 17, Business & Commerce Code;
 - c. by a political subdivision of this state, a state agency of this state, or an entity of the federal government; or

D. Purchase orders.

- (1) **In general.** A purchase order is an order placed by the purchasing agent for the purchase of goods or services on the City's standard purchase order form. The purchase order becomes a contract when accepted by the bidder or person

making a proposal. The purchase order is the bidder's authority to deliver and invoice the City for goods and services specified and the City's commitment to accept the goods and services for an agreed upon price.

- (2) **Purchase order required.** No purchase shall be made in an amount over \$250.00 without an approved purchase order.
- (3) **Purchase request.** No purchase order shall be issued without the prior submission of a purchase request to the purchasing agent. The request must have an appropriate level of approval for the purchase.
- (4) **Approval required.** The purchasing agent shall process the purchase request and either order the item or instruct the purchaser to obtain the item following the appropriate guidelines.
- (5) **Authority to sign purchase orders.** The following persons have the authority to sign purchase orders:
 - (a) the Mayor
 - (b) the city manager
 - (c) the director of finance
 - (d) the city treasurer
 - (e) the purchasing agent
- (6) **Standing purchase orders**
 - (a) Standing purchase orders are to be used when a department intends to:
 - (i) Purchase repetitive, specified services of items, or category of items from the same supplier over a specified time (month, year, etc.).
 - (ii) Order standard materials or maintenance, repair, and operating supplies which require numerous shipments.
 - (iii) Obtain more favorable pricing or service through volume commitments.
 - (b) The purchasing agent shall review standing orders annually, solicit bids or quotes and obtain updated pricing when appropriate.

8.4. Purchasing Authority and Limits.

A. Purchasing agent.

- (1) **Authority.** The city manager may appoint a purchasing agent who shall have the responsibility to coordinate all purchasing and contracting activities of the City of Lamesa.
- (2) **Purchase requests.** The purchasing agent shall be responsible for approving all purchase requests submitted by employees with purchasing authority.

B. Department heads.

- (1) **Authority.** Each department head is responsible for approval of all purchases for the department. The department head may delegate the task to a subordinate or subordinates in the department.
- (2) **Purchase orders.** Employees shall be responsible for obtaining purchase requests to be submitted to the purchasing agent.

8.05. Cooperative Purchases.

The City, pursuant to the authority granted by Sections 271.081-271.083 Local Government Code as amended, is authorized to participate in the purchasing programs of the State Purchasing and General Services Commission and the Houston-Galveston Area Council of Governments. The city manager is authorized and directed to sign and deliver all necessary requests and other documents in connection therewith for and on behalf of the City of Lamesa.

8.06. Special conditions.

- A. Equipment Lease/Purchase Agreements.** Purchases made by lease are subject to the same competitive process as any other purchase at the same threshold.
- B. Hazardous Chemical Products.** All solicitations for the purchase of chemicals or compounds which may contain toxic or hazardous substances, i.e. cleaning supplies, and chemicals of all types, shall require the vendor to certify and warrant the items or products to be delivered shall be properly labeled as required by federal and state law and that by delivery of the items or products the vendor does not violate any of the prohibition of federal and state law. Whenever toxic or hazardous chemicals are purchased, the vendor shall provide Material Safety Data Sheets (MSDS) to the City.

8.7 Conflict of interest.

- A. In general.** No officer or employee of the City shall be pecuniary interest directly or indirectly in any contracts made in behalf of the City and any contract made in violation hereof is void. What constitutes a significant interest or a relationship that may give rise to an actual or apparent conflict of interest often must be judged on a case by case basis. If in doubt, the employee should consult the city manager or city attorney.
- B. Situations that must be avoided.** Certain situations must be avoided since even full disclosure would not satisfy legal requirements and approval of such actions could not be granted by the city. Examples of these situations include:
 - (1) Council members.** Purchase from businesses owned in whole or in part by members of the City Council.
 - (2) Personal gain.** Using for personal gain City supported work products, results, materials, property records, or non-public information without the right to do so.
 - (3) Contract negotiation.** Negotiating or giving final approval to contracts between the City and other organizations and individuals with which the employee has direct or indirect consulting or other significant relationships;
 - (4) Gratuities and special favors.** Employees may not accept gratuities or special favors from individuals and organizations which might reasonably be interpreted as having any possibility of influencing the recipients in the conduct of their duties. Acceptance of any gift of substance is strictly prohibited. Employees may accept minor advertising tokens such as caps, calendars and other small items with the company's logo if the item is of a nominal value and the acceptance of such cannot reasonably be interpreted as having any possibility of influencing the recipients in the conduct of their duties.
- C. Situations requiring disclosure.** The following situations may be undertaken only with full disclosure by the employee and approval from the city manager, in consultation with the City Attorney, if necessary. The existence of such situations should be on record and the reasons for approval documented in writing. Examples of situations requiring disclosure and approval in advance include:
 - (1) Outside Organization.** Undertaking, modifying, or orienting the employee's activities to serve the needs of an outside organization or individual;

- (2) **Purchases.** Recommending the purchase of equipment, instruments, materials, services, or other items from a private firm in which the individual has an interest, direct or indirect.

8.8. Shipments and Deliveries.

A. Deliveries.

- (1) **Purpose.** To outline responsibilities and procedures for the receipt and storage of materials and supplies, and processing of damage and other contractual claims arising from purchasing transactions.
- (2) **Responsibilities and procedures**
 - (a) **Purchasing agent.** The purchasing agent is responsible for the receipt and distribution of all goods delivered unless arrangements have been made for direct delivery to a department point.
 - (b) **Inspection of deliveries.** The person receiving deliveries will inspect shipments for obvious damage, irregularities, or other discrepancies. However, the requisitioning department is ultimately responsible for the acceptance of the merchandise. Individuals accepting direct shipments should follow these basic guidelines.
 - (i) Do not sign the freight bill until after inspecting all incoming boxes or cartons.
 - (ii) Verify the number of cartons listed on the freight bill with the actual number of cartons received.
 - (iii) If a carton appears damaged:
 - a. Insist the carton be opened and jointly inspected before the driver leaves.
 - b. Note any damage in writing on the freight bill and have the driver sign your copy.
 - c. Notify the purchasing agent immediately to arrange for damaged merchandise to be returned for proper replacement or credit.
 - d. Retain all damaged cartons and packing materials.
 - (iv) If upon further inspection, there appears to be a problem with the shipment (shortages, incorrect items, etc.) notify the purchasing agent immediately to arrange for return for proper replacement or credit.
 - (c) **Invoices.** The person accepting a delivery is responsible for submitting any shipping invoice to the department head. The department head is responsible for submitting the shipping invoice to the director of finance.

B. Material return.

- (1) **Purpose.** To outline responsibilities and procedures for returning damaged or incorrect materials received.
- (2) **Responsibilities and procedures.**

- (a) It is the responsibility of the purchasing agent to arrange the filing of all claims for damaged materials, and to initiate requests for replacement shipments.
 - (b) The return of any supplies or materials to the vendor, whether resulting from damage, mis-shipment, or other reasons, should be arranged through the purchasing agent to assure applicable credits or refunds are received.
 - (c) Requisitioning departments should notify the purchasing agent immediately of any problems with the delivery. Provide the following information:
 - 1. Vendor name and purchase order number.
 - 2. Date received
 - 3. A list of the items damaged or affected by differences, irregularities, or non-conformity with specifications, and a detailed description thereof.
 - 4. Condition of the parcel(s) upon receipt.
 - 5. Location of the parcel(s).
 - (iv) After arrangements have been made with the purchasing agent to return the items to the vendor, the items may be delivered to the purchasing agent, or scheduled to be picked up as part of the shipper's normal delivery route. The purchase order reference number must be prominently displayed on all items being processed for return.
- (3) **Exceptions.** Goods may be returned for immediate exchange directly to the supplier. The exchange should be for the same item(s) at the same price(s).

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 15

**SUBJECT: BUDGET AMENDMENT I – COMMITTED FUND BALANCE FOR
PRIOR YEAR PROJECTS**

PROCEEDING: Ordinance, 1st Reading

SUBMITTED BY: City Staff

SUMMARY STATEMENT

City Council to consider amending Ordinance O-20-17 on first reading with respect to October 1, 2017 fiscal year budget. (City Manager and Finance Director)

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to Consider amending Ordinance No.O-20-17 on first reading with respect to October 1, 2017 fiscal year budget. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

ORDINANCE NO: _____

**AN ORDINANCE OF THE CITY OF LAMESA, TEXAS, AMENDING
ORDINANCE NO. 0-20-17 TO APPROPRIATE FUNDS IN THE CITY
OF LAMESA BUDGET FOR FISCAL YEAR 2017-2018.**

On the 17th day of October, 2017, there came on and was held at the City Hall of the City of Lamesa, Texas, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act (Government Code, Chapter 551). There being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to-wit:

WHEREAS, the City Council desires to amend Ordinance No. 0-18-16 to make certain revisions to the 2017-2018 Budget of the City of Lamesa to authorize and appropriate funds as listed below; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

SECTION 1. That the City of Lamesa 2017-2018 Budget contained in Ordinance No. 0-20-17 be, and same is hereby, amended to change the amount appropriated by the following:

	<u>Revenues</u>	<u>Expenditures</u>
General Fund (1)	\$ 120,492.29	\$ 120,492.29
Utility Fund (2)	\$ 84,594.02	\$ 84,594.02
Solid Waste Fund (3)	\$ 30,745.68	\$ 30,745.68
Special Revenue Fund (7)	\$ 4,888.56	\$ 4,888.56

SECTION 2. Effective date: That this Ordinance shall become effective as of this December 1, 2017.

SECTION 3. The City Secretary is hereby authorized and directed to cause publication of this Ordinance as provided by law.

Upon being put to a vote, the foregoing ordinance was Passed, on First Reading on October 17th, 2017 by a majority vote; and on November 21st, 2017, there was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas held pursuant to the provisions of the Texas Open Meetings Act (Government. Code, Chapter 551); there being a quorum present and acting throughout the meeting, the foregoing ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, and upon being put to a vote, the foregoing ordinance was Passed on Second Reading by a majority vote and ordered to be spread upon the minutes of the City Council of the City of Lamesa, Texas and recorded in the ordinance book thereafter.

ATTEST:

Shawna D. Burkhart
City Manager

APPROVED:

Josh Stevens
Mayor

CITY OF LAMESA
BUDGET AMENDMENT 2018-01 FOR FY 2017/2018

GENERAL FUND (1)

This budget carry-forward reflects the last payment of one-half of the total cost of the Technology Upgrade awarded to Mandry Technologies.

Increase Revenues – Restricted Fund Balance	\$ 58,921.76
Increase Expenses - (01-5011-957) – Communications Equipment	\$ 58,921.76

This budget carry-forward reflects \$61,570.53 of Insurance claim reimbursements for hail damage to roofs that occurred September 16, 2016. This budget carry-forward reflects roof repair expenditures in the Buildings & Structures line items in the following department budgets.

Increase Revenues – Restricted Fund Balance	\$ 61,570.53
Increase Expenses - (01-5041-401) – Buildings & Structures (Vehicle)	\$ 14,623.63
Increase Expenses - (01-5051-401) – Buildings & Structures (Fire)	\$ 12,997.64
Increase Expenses - (01-5066-401) – Buildings & Structures (Police)	\$ 1,469.24
Increase Expenses - (01-5066-401) – Buildings & Structures (Streets)	\$ 26,009.20
Increase Expenses - (01-5066-401) – Buildings & Structures (Parks)	\$ 6,470.82

UTILITY FUND (2)

This budget carry-forward reflects the last payment of one-half of the total cost of the Technology Upgrade awarded to Mandry Technologies.

Increase Revenues – Restricted Fund Balance	\$ 58,921.76
Increase Expenses - (02-5112-957) – Communications Equipment	\$ 58,921.76

This budget carry-forward reflects \$25,672.26 of Insurance claim reimbursements for hail damage to roofs that occurred September 16, 2016. This budget carry-forward reflects roof repair expenditures in the Buildings & Structures line items in the following department budgets.

Increase Revenues – Restricted Fund Balance	\$ 25,672.26
Increase Expenses - (02-5111-401) – Buildings & Structures (Water Production)	\$ 3,043.08
Increase Expenses - (02-5112-401) – Buildings & Structures (Water Distribution)	\$ 18,466.77
Increase Expenses - (02-5113-401) – Buildings & Structures (Wastewater Collection & Treatment)	\$ 4,162.41

SOLID WASTE ENTERPRISE FUND (3)

This budget carry-forward reflects the last payment of one-half of the total cost of the Technology Upgrade awarded to Mandry Technologies.

Increase Revenues – Restricted Fund Balance	\$ 25,857.12
Increase Expenses - (03-5211-957) – Communications Equipment	\$ 25,857.12

This budget carry-forward reflects \$4,888.56 of Insurance claim reimbursements for hail damage to roofs that occurred September 16, 2016. This budget carry-forward reflects roof repair expenditures in the Buildings & Structures line item in the following department budget.

Increase Revenues – Restricted Fund Balance	\$ 4,888.56
Increase Expenses - (03-5211-401) – Buildings & Structures (Landfill)	\$ 4,888.56

GOLF FUND (18)

This budget carry-forward reflects \$6,809.01 of Insurance claim reimbursements for hail damage to roofs that occurred September 16, 2016. This budget carry-forward reflects roof repair expenditures in the Buildings & Structures line item in the following department budget.

Increase Revenues – (18-43116) – Insurance Recovery	\$ 4,888.56
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Increase Expenses - (18-5311-401) – Buildings & Structures (Pro-shop)	\$ 4,888.56
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City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM 16

SUBJECT: REQUEST FOR ZONE CHANGE – 807 S. 5TH STREET
PROCEEDING: Ordinance, 2nd Reading
SUBMITTED BY: City Staff

SUMMARY STATEMENT

City Council to consider approving an Ordinance on second and final reading granting a specific use permit.

**LOT 4 AND EAST ONE-HALF (E/2) OF LOT 5 BLOCK 10
OF THE LEE ADDITION TO THE CITY OF LAMESA,
DAWSON COUNTY, TEXAS.**

granting a Specific Use Permit to allow placement of a 2017 manufactured home on such property located at 807 S. 5th Street, Lamesa, Texas upon recommendation of the Planning and Zoning Commission. (*City Inspector*)

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to approve an Ordinance on second and final reading granting a specific use permit for placement of a 2017 manufactured home at 807 S. 5th Street. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

ORDINANCE NO.: _____

AN ORDINANCE GRANTING A SPECIFIC USE PERMIT TO ALLOW PLACEMENT OF A MANUFACTURED HOME ON LOT 4 AND THE EAST ONE-HALF OF LOT 5, BLOCK 10, OF THE LEE ADDITION TO THE TOWN OF LAMESA, DAWSON COUNTY, TEXAS, LOCATED AT 807 SOUTH 5TH, LAMESA, TEXAS UPON RECOMMENDATION OF THE PLANNING AND ZONING COMMISSION.

On the this 19th day of September, 2017, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act, and there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for consideration and action at the meeting, to wit:

WHEREAS, the Code of Ordinances of the City of Lamesa provides that specific use permits may be granted for the use of property not otherwise allowed in certain zoning districts of the City upon application of the property owner and upon recommendation of the Planning and Zoning Commission of the City; and

WHEREAS, an application has been made for a specific use permit to allow placement of a manufactured home on the following described property, to-wit:

Lot 4 and the East One-half (E/2) of Lot 5, Block 10, of the Lee Addition to the Town of Lamesa, Dawson County, Texas; and

WHEREAS, said property is located within the city limits of the City of Lamesa, Texas, located at 807 South 5th Street and is located within a district zoned as R-1 (Single-family residential); and

WHEREAS, the Planning and Zoning Commission of the City of Lamesa, Texas, after hearing such application and the arguments for and against the same, has voted to recommend to the City Council of the City of Lamesa, Texas, that such request for a specific use permit for the placement of a 2017 Manufactured Home on such property be granted; and

WHEREAS, a public hearing where all interested persons were provided with an opportunity to be heard on the request for a specific use permit was held at City Hall, 601 South First Street, in the City of Lamesa, Texas, on September 19, 2017, which date is not less than fifteen days prior to the publication of a notice of such hearing in the Lamesa Press-Reporter, a newspaper of general circulation in the City of Lamesa, Texas;

WHEREAS, after such hearing, the City Council of the City of Lamesa, Texas, finds that the use for which such specific use permit is sought will not be injurious to the neighborhood or otherwise detrimental to the public interest and welfare and will be in harmony with the general purpose of the Zoning Ordinances of the City of Lamesa, Texas, and that the recommendation of the Planning and Zoning Commission of the City of Lamesa, Texas, should be accepted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

SECTION ONE: The request for a specific use permit to allow the placement of a 2017 Manufactured Home on the following described property located at 807 South 5th Street, Lamesa, Texas, to-wit:

Lot 4 and the East One-half (E/2) of Lot 5, Block 10, of the Lee Addition to the Town of Lamesa, Dawson County, Texas;

be, and is hereby, **GRANTED.**

SECTION TWO: The provisions of this ordinance are to be cumulative and shall constitute an amendment to the zoning ordinances of the City of Lamesa, Texas, only as it applies to the hereinabove described property.

SECTION THREE: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of Lamesa, Texas, hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION FOUR: The City Secretary is hereby authorized and directed to publish the descriptive caption of this ordinance in the manner and for the length of time prescribed by Article IV, Section 24 of the City Charter and state law.

Upon being put to a vote, the foregoing ordinance was Passed, on First Reading on the 19th day of September, 2017; and

Upon being put to a vote, the foregoing ordinance was Passed, on Second Reading on the 17th day of October, 2017.

ATTEST:

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor

**THE STATE OF TEXAS }
COUNTY OF DAWSON }
CITY OF LAMESA }**

On JULY 27, 2017, there came on and was held a meeting of the Planning and Zoning Commission of the City of Lamesa, Texas, with the following members present:

John Hegi	Member
Scott Seymore	Member
Bob Henderson	Member
Ray Stephens	Member
Richard Leonard	Member
Sam Adams	Member
Jinkin Ortiz	Member
Kim Barrington	Alternate Member
	Alternate Member

Also Meeting:

Mike Lopez	Building Official
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A quorum being present and acting throughout the meeting, the following among other proceedings were held.

CASE NUMBER PZ 17-5: To consider the petition of JAVIER SOLIS, 807 S 5TH, LAMESA TEXAS to change the zone of the following property:

**LOT 4 AND E/2 OF LOT 5 BLK 10 LEE ADDN the City of
Lamesa, Dawson County, Texas**

located at JAVIER SOLIS, 805 S 5TH, LAMESA TEXAS from zoning district R-1 to zoning district R-1 for use as SPECIFIC USE PERMIT TO PLACE A MANUFACTURED HOME FOR HIS PRIMARY RESIDENCE.

A total of 18 letters were sent to property owners, 3 returned in favor and 0 in opposition. Meets all specifications required by the board.

Motion by Board Member Kim Barrington to approve making a recommendation to the City Council granting a specific use permit to Javier Solis. Motion seconded by Board Member Sam Adams and upon being put to a vote the motion passed.

VOTING "AYE" 4	VOTING "NAY" 0	ABSTAIN 0
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ADJOURNMENT: There being no other business the meeting was adjourned.

ATTEST:

APPROVED:

Chief Inspector

Chairman

***Planning & Zoning
Commission Minutes***
City of Lamesa, Texas

DATE OF MEETING: JULY 27, 2017

AGENDA ITEM: 3

SUBJECT: **PZ 17-5- JAVIER SOLIS, 805 S. 5TH**
PROCEEDING: Approval or Denial
SUBMITTED BY: City Staff

SUMMARY STATEMENT

To consider the petition for a SPECIFIC USE PERMIT TO PLACE A 2017 28'x 72' Steel II MANUFACTURED HOME FOR HIS PRIMARY RESIDENCE.

PLANNING and ZONING COMMISSION ACTION

DISCUSSION ____18 LETTERS SENT :3 IN FAVOR OF: 0 OPPOSITION MEETS ALL SPECIFICATIONS REQUIRED BY THE BOARD.

Motion by Planning and Zoning Commissioner _Kim Bairrington_____ to approve Item 3. Motion seconded by Planning and Zoning Commissioner Samuel Adams _____ and upon being put to a vote the motion __approve_____

VOTING: "AYE" ____4__ "NAY" ____0__ "ABSTAIN"
____0____



CITY OF LAMESA

601 SOUTH 1ST STREET LAMESA, TEXAS 79331 TEL. 806-872-2124 FAX 806-872-4338

NOTICE PUBLIC HEARING CITY COUNCIL OF THE CITY OF LAMESA, TEXAS

NOTICE is hereby given to all interested persons that the City Council of the City of Lamesa, Texas will hold a public hearing on **SEPTEMBER 19 , 2017** at 5:30 P.M. in the City Hall, 601 South First Street, Lamesa, Texas.

AT WHICH TIME AND PLACE all interested persons will be given an opportunity to be heard after which hearing the City Council will make a determination in the following cases:

CASE NUMBER PZ 17-5: To consider the petition of JAVIER SOLIS, 807 S 5TH, LAMESA TEXAS to change the zone of the following property:

LOT 4 AND E/2 OF LOT 5 BLK 10 LEE ADDN the City of Lamesa, Dawson County,
Texas

located at JAVIER SOLIS, 805 S 5TH, LAMESA TEXAS from zoning district R-1 to zoning district R-1 for use as SPECIFIC USE PERMIT TO PLACE A MANUFACTURED HOME FOR HIS PRIMARY RESIDENCE.

FOR THE CITY OF LAMESA:



APPLICATION FOR ZONE CHANGE

City Planning & Zoning Commission
City of Lamesa
City Secretary
601 South First Street
Lamesa, Texas 79331

Date: 8 June 2017

Council Members:

You are respectfully requested to recommend to the City Council of the City of Lamesa that the hereinafter described tracts of land be changed by ordinance from the existing zoning district to zoning districts indicated as follows:

LEE/20F5
Lot , Block 10, Addition LEE
Address 807 South 5th
From District to District


Present use of property: Empty lot

Desired use to be made of property?: Primary Home Residence

Are there deed restrictions pertaining to intended use of property?

 Yes

No /


Signature

805 South 5th
Address

Lamesa
City, State Zip

(850) 832-3927
Telephone Number

Date received: By

Note: A fee of \$50.00, to publish and mail all notices, is filed with this application.

Effective August 1, 2014 a legal description of the property listed above must accompany this application.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 17

**SUBJECT: PUBLIC HEARING ON REQUEST FOR SPECIFIC USE PERMIT
409 N 14TH STREET**
PROCEEDING: Public Hearing
SUBMITTED BY: City Staff
EXHIBITS Minutes from September 28, 2017 P&Z meeting
AUTHORITY: City Charter, City Code, Texas Government Code

SUMMARY STATEMENT

Public hearing to consider the petition of Sherry Whitley, 409 N.14th Street regarding a zone change for the following property:

**EAST 45' OF LOT 15 AND WEST 55' OF LOT 16 LOCK 6
OF THE OAKLAND PLACE ADDITION OF THE CITY OF
LAMESA, DAWSON COUNTY, TEXAS**

located at 409 N. 14th Street from Zoning District R-1 to Zoning District R-1 for single family residential with a specific use permit for an elder care facility. (City Inspector)

COUNCIL ACTION

DISCUSSION _____

The Mayor will ask if anyone wishes to speak regarding the request for changing the zoning designation from District R-1 (Single-family Residential) to District R-1, but granting a Specific Use Permit for an Elder Care Facility located at 409 N. 14th Street, Lamesa, Texas upon recommendation of the Planning and Zoning Commission.

The following persons spoke:

Following the public comments, the Mayor will close the public hearing.

CITY MANAGER'S MEMORANDUM

See attached P&Z minutes of September 28, 2017 meeting.

Planning & Zoning Commission Minutes

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 26, 2017

AGENDA ITEMS: 1

1. **CALL TO ORDER:** "This meeting is being held in accordance with the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items as posted. Persons desiring to address the Planning and Zoning Commission or express their opinion about a particular item on this agenda should complete a request at this time. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to Mike Lopez of the Inspections Department in order to be considered for inclusion on the agenda of the next meeting. A quorum being present as evidenced by the presence of 6 members of the Planning and Zoning Commission, this meeting is hereby called to order."

The following members are present:

JINKIN ORTIZ	MEMBER
RAY STEPHENS	MEMBER
RICHARD LEONARD	MEMBER
BOB HENDERSON	MEMBER
KIM BAIRRINGTON	MEMBER
SCOTT SEYMOUR	MEMBER
JOHN HEGI	ALTERNATE MEMBER

City Staff members present at the meeting:

Mike Lopez	Building Official
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Planning & Zoning Commission Minutes

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 26 ,2017

AGENDA ITEM: 2

SUBJECT: **APPROVAL OF MINUTES**
PROCEEDING: Approval or Denial
SUBMITTED BY: City Staff

SUMMARY STATEMENT

Approval of the Minutes listed are considered to be routine by the Planning and Zoning Commission will be enacted by one motion. There will be no separate discussion of these items unless a Commission Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

A. Approval of September 28, 2017 Planning and Zoning Commission Minutes

PZ 17-6- Sherry Whitley, 409 N. 14th St.

SUMMARY STATEMENT

Applicant requested that the zoning district of the property described above, located at 409 N. 14TH STREET, be changed from R-1 as SINGLE FAMILY RESIDENTIAL to R-1 for use as SINGLE FAMILY RESIDENTIAL WITH A SPECIFIC USE PERMIT FOR AN ELDER CARE FACILITY.

PLANNING and ZONING COMMISSION ACTION

DISCUSSION ____TWENTY EIGHT LETTERS SENT ONE IN FAVOR OF THREE IN OPPOSITION. ONLY CONCERN WAS PARKING, MRS. WHITLEY STATED SHE WOULD ONLY HAVE THREE PATIENTS AT A TIME, DO TO SHE IS NOT A LICENSED CARE FACILITY. CITY MANAGER, SHAWNA BURKHART NOTIFIED BOARD OF PREVIOUS CONCERNS FROM RESIDENTS OF WANDERING PATIENTS.

Motion by Planning and Zoning Commissioner __Jenkin Ortiz____ to **approve** Item 3. Motion seconded by Planning and Zoning Commissioner __Richard leonard____ and upon being put to a vote the motion __passed____.

VOTING: "AYE" __5__ "NAY" __0__ "ABSTAIN" _0__

Planning & Zoning Commission Minutes

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 26 ,2017

AGENDA ITEM: 2

SUBJECT: **APPROVAL OF MINUTES**
PROCEEDING: Approval or Denial
SUBMITTED BY: City Staff

SUMMARY STATEMENT

Approval of the Minutes listed are considered to be routine by the Planning and Zoning Commission will be enacted by one motion. There will be no separate discussion of these items unless a Commission Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

A. Approval of September 28, 2017 Planning and Zoning Commission Minutes

PZ 17-7- Irshaad Walee, 1306 S. Detroit Ave.

SUMMARY STATEMENT

Applicant is requesting a zone change of the property described above, located at 501 SE 12TH STREET, LAMESA, TEXAS 79331, from Zoning District R-1 to Zoning District R-1 with a SPECIFIC USE PERMIT TO ALLOW PLACEMENT OF A MANUFACTURED HOME on an empty lot.

PLANNING and ZONING COMMISSION ACTION

DISCUSSION _____THIRTY ONE LETTERS WENT OUT, ONE IN FAVOR OF AND NONE OPPOSED. ALSO PER FIRE CHIEF LARRY DUYCK WENT TO RESIDENTS PER STAFF SHEET AND NOTIFIED INSPECTIONS OFFICE THAT ADDRESS 501 SE 12TH IS INACCURATE PER E911 , WILL NOTIFY OF NEW ADDRESS BEFORE COUNCIL MEETING TO PLACE CORRECT ADDRESS ON AGENDA.

Motion by Planning and Zoning Commissioner __Richard leonard__ to **approve** Item 4. Motion seconded by Planning and Zoning Commissioner __John Hegi__ and upon being put to a vote the motion __**passed**__.

VOTING: "AYE" __5__ "NAY" __0__ "ABSTAIN" __0__

Planning and Zoning Commission
Minutes
City of Lamesa, Texas

DATE OF MEETING: OCTOBER 26 ,2017

AGENDA ITEM: 5

ADJOURNMENT: “The next regular meeting of the Planning and Zoning Commission of the City of Lamesa, Texas will be held at 4:00 p.m., on **Thursday, November 29, 2017** at City Hall, 601 South First Street. Persons desiring to present business to the City Council at that meeting are directed to submit a request in writing to the Inspections Department by **Wednesday, November 15, 2017**, in order to be included on the agenda. There being no other business, the meeting is hereby adjourned.”



CITY OF LAMESA

601 SOUTH 1ST STREET LAMESA, TEXAS 79331 TEL. 806-872-2124 FAX 806-872-4338

NOTICE PUBLIC HEARING CITY OF LAMESA, TEXAS PLANNING AND ZONING COMMISSION

NOTICE is hereby given to all interested persons that the Planning and Zoning Commission of the City of Lamesa, Texas will hold a public hearing on **SEPTEMBER 28, 2017** at 4:00 P.M. in the City Hall, 601 South First Street, Lamesa, Texas.

AT WHICH TIME AND PLACE all interested persons will be given an opportunity to be heard after which hearing the Planning and Zoning Commission will make a determination in the following case:

CASE NO. PZ: 17-6: To consider the petition of SHERRY WHITLEY, 409 N. 14TH STREET, to change the zone of the following property:

**E/45 OF LOT 15 & W/55 OF Lot 16 Block 6 of The
Oakland Place Addition, an addition of the City of
Lamesa, Dawson County, Texas**

located at 409 N. 14TH STREET from zoning district R-1 to zoning district R-1 for SINGLE FAMILY RESIDENTIAL WITH A SPECIFIC USE PERMIT FOR AN ELDER CARE FACILITY.

CASE NO. PZ 17-7: To consider the petition of IRSHAAD WALEE, 1306 S. DETROIT AVE, LAMESA, TEXAS to change the zone of the following property:

**LOT 1 BLOCK 8 OF THE HOLLIS ADDITION TO the City
of Lamesa, Dawson County, Texas**

located at 501 SE 12TH STREET, LAMESA, TEXAS from zoning district R-1 SINGLE FAMILY RESIDENTIAL to zoning district R-1 SINGLE FAMILY RESIDENTIAL WITH A SPECIFIC USE PERMIT TO PLACE A 2014 (28WX68L) DOUBLEWIDE BEAUTIFUL HOME AS HIS PRIMARY RESIDENCE.

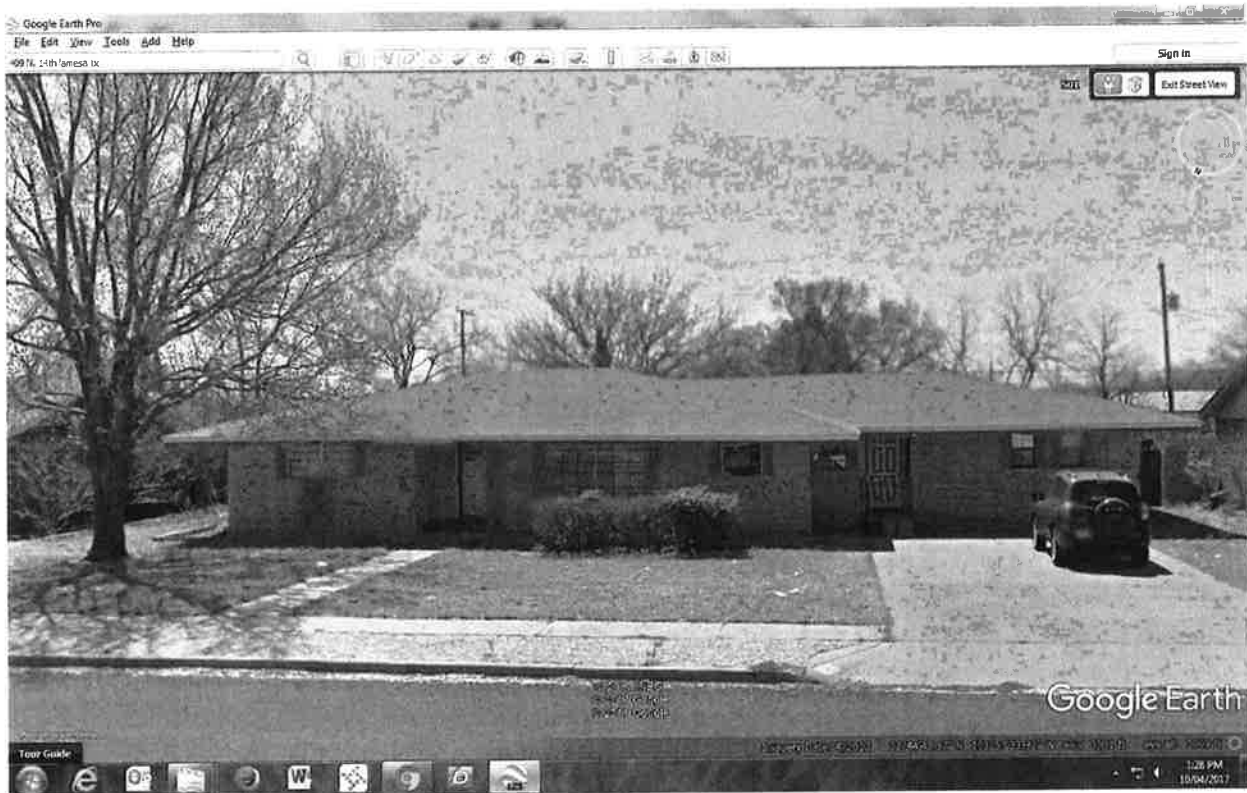
Publication Dates:

SEPTEMBER 3, 2017

CERTIFICATION OF NOTICE: I certify that the agenda was posted at City Hall, 601 South 1st Street, Lamesa, Texas at _____ (a.m. / p.m.) on _____, 2017 in accordance with the Texas Open Meeting Act.

Betty Conde
City Secretary

409 N. 14th



APPLICATION FOR ZONE CHANGE

17-6

Date: July 18, 2017

City Planning & Zoning Commission
City of Lamesa
City Secretary
601 South First Street
Lamesa, Texas 79331

Council Members:

You are respectfully requested to recommend to the City Council of the City of Lamesa that the hereinafter described tracts of land be changed by ordinance from the existing zoning district to zoning districts indicated as follows:

East 45/15 West 55/14
Lot _____, Block 6, Addition Oakland Place
Address 409 N. 14th
From _____ District to _____ District

Present use of property: Residential

Desired use to be made of property?: Assisted living housing
specific w/c permit

Are there deed restrictions pertaining to intended use of property?

Yes

No ☒

Shirley Whiteley
Signature

409 N. 14th
Address

Lamesa TX 79331
City, State Zip

806-200-1561
Telephone Number

Date received: July 18, 2017 By Ana Rodriguez

Note: A fee of \$50.00, to publish and mail all notices, is filed with this application.

Effective August 1, 2014 a legal description of the property listed above must accompany this application.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM 18

SUBJECT: REQUEST FOR ZONE CHANGE – 409 N. 14TH STREET
PROCEEDING: Ordinance, Specific Use Permit
SUBMITTED BY: City Staff

SUMMARY STATEMENT

City Council to consider the petition of Sherry Whitley, 409 N. 14th Street, to change the zone of the following property:

**EAST 45' OF LOT 15 AND WEST 55' OF LOT 16 BLOCK 6
OF THE OAKLAND PLACE ADDITION OF THE CITY OF
LAMESA, DAWSON COUNTY, TEXAS**

located at 409 N. 14th Street from Zoning District R-1 to Zoning District R-1 for single family residential with a specific use permit for an elder care facility.

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to approve an Ordinance on First reading granting a specific use permit for 409 N. 14th Street for an elder care facility. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

ORDINANCE NO.: _____

AN ORDINANCE GRANTING A SPECIFIC USE PERMIT TO ALLOW AN ELDER CARE FACILITY TO OPERATE ON THE EAST 45 FEET OF LOT 15 AND WEST 55 FEET OF LOT 16, BLOCK 6, OF THE OAKLAND PLACE ADDITION OF THE TOWN OF LAMESA, DAWSON COUNTY, TEXAS, LOCATED AT 409 N. 14TH STREET, LAMESA, TEXAS, UPON THE RECOMMENDATION OF THE PLANNING AND ZONING COMMISSION.

On the this 17th day of October, 2017, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act, and there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for consideration and action at the meeting, to wit:

WHEREAS, the Code of Ordinances of the City of Lamesa provides that specific use permits may be granted for the use of property not otherwise allowed in certain zoning districts of the City upon application of the property owner and upon recommendation of the Planning and Zoning Commission of the City; and

WHEREAS, an application has been made for a specific use permit to allow the operation of an elder care facility on the following described property, to-wit:

East 45 feet of Lot 15 and West 55 feet of Lot 16, Block 6, of the Oakland Place Addition of the Town of Lamesa, Dawson County, Texas; and

WHEREAS, said property is located within the city limits of the City of Lamesa, Texas, located at 409 N. 14th Street and is located within a district zoned as R-1 (Single-family residential); and

WHEREAS, the Planning and Zoning Commission of the City of Lamesa, Texas, after hearing such application and the arguments for and against the same, has voted to recommend to the City Council of the City of Lamesa, Texas, that such request for a specific use permit for the operation of an Elder Care facility on such property be granted; and

WHEREAS, a public hearing where all interested persons were provided with an opportunity to be heard on the request for a specific use permit was held at City Hall, 601 South First Street, in the City of Lamesa, Texas, on October 17, 2017, which date is not less than fifteen days prior to the publication of a notice of such hearing in the Lamesa Press-Reporter, a newspaper of general circulation in the City of Lamesa, Texas; and

WHEREAS, after such hearing, the City Council of the City of Lamesa, Texas, finds that the use for which such specific use permit is sought will not be injurious to the neighborhood or otherwise detrimental to the public interest and welfare and will be in harmony with the general purpose of the Zoning Ordinances of the City of Lamesa, Texas, and that the recommendation of the Planning and Zoning Commission of the City of Lamesa, Texas, should be accepted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

SECTION ONE: The request for a specific use permit to allow for the operation of an Elder Care facility on the following described property located at 409 N. 14th Street, Lamesa, Texas, to-wit:

East 45feet of Lot 15 and West 55 feet of Lot 16, Block 6, of the Oakland Place Addition of the Town of Lamesa, Dawson County, Texas,

be, and is hereby, **GRANTED.**

SECTION TWO: The provisions of this ordinance are to be cumulative and shall constitute an amendment to the zoning ordinances of the City of Lamesa, Texas, only as it applies to the hereinabove described property.

SECTION THREE: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of Lamesa, Texas, hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION FOUR: The City Secretary is hereby authorized and directed to publish the descriptive caption of this ordinance in the manner and for the length of time prescribed by Article IV, Section 24 of the City Charter and state law.

Upon being put to a vote, the foregoing ordinance was Passed, on First Reading on the 17th day of October, 2017; and

Upon being put to a vote, the foregoing ordinance was Passed, on Second Reading on the 21st day of November, 2017.

ATTEST:

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor

Planning & Zoning Commission Minutes

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 26 ,2017

AGENDA ITEMS: 1

1. **CALL TO ORDER:** "This meeting is being held in accordance with the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items as posted. Persons desiring to address the Planning and Zoning Commission or express their opinion about a particular item on this agenda should complete a request at this time. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to Mike Lopez of the Inspections Department in order to be considered for inclusion on the agenda of the next meeting. A quorum being present as evidenced by the presence of 6 members of the Planning and Zoning Commission, this meeting is hereby called to order."

The following members are present:

JINKIN ORTIZ	MEMBER
RAY STEPHENS	MEMBER
RICHARD LEONARD	MEMBER
BOB HENDERSON	MEMBER
KIM BAIRRINGTON	MEMBER
SCOTT SEYMOUR	MEMBER
JOHN HEGI	ALTERNATE MEMBER

City Staff members present at the meeting:

Mike Lopez	Building Official
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Planning & Zoning Commission Minutes

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 26 ,2017

AGENDA ITEM: 2

SUBJECT: **APPROVAL OF MINUTES**
PROCEEDING: Approval or Denial
SUBMITTED BY: City Staff

SUMMARY STATEMENT

Approval of the Minutes listed are considered to be routine by the Planning and Zoning Commission will be enacted by one motion. There will be no separate discussion of these items unless a Commission Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

A. Approval of September 28, 2017 Planning and Zoning Commission Minutes

PZ 17-6- Sherry Whitley, 409 N. 14th St.

SUMMARY STATEMENT

Applicant requested that the zoning district of the property described above, located at 409 N. 14TH STREET, be changed from R-1 as SINGLE FAMILY RESIDENTIAL to R-1 for use as SINGLE FAMILY RESIDENTIAL WITH A SPECIFIC USE PERMIT FOR AN ELDER CARE FACILITY.

PLANNING and ZONING COMMISSION ACTION

DISCUSSION ____ TWENTY EIGHT LETTERS SENT ONE IN FAVOR OF THREE IN OPPOSITION. ONLY CONCERN WAS PARKING, MRS. WHITLEY STATED SHE WOULD ONLY HAVE THREE PATIENTS AT A TIME, DO TO SHE IS NOT A LICENSED CARE FACILITY. CITY MANAGER, SHAWNA BURKHART NOTIFIED BOARD OF PREVIOUS CONCERNS FROM RESIDENTS OF WANDERING PATIENTS.

Motion by Planning and Zoning Commissioner __Jenkin Ortiz__ to **approve** Item 3. Motion seconded by Planning and Zoning Commissioner __Richard leonard__ and upon being put to a vote the motion __passed____.

VOTING: "AYE" __5__ "NAY" __0__ "ABSTAIN" __0__

Planning & Zoning Commission Minutes

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 26 ,2017

AGENDA ITEM: 2

SUBJECT: **APPROVAL OF MINUTES**
PROCEEDING: Approval or Denial
SUBMITTED BY: City Staff

SUMMARY STATEMENT

Approval of the Minutes listed are considered to be routine by the Planning and Zoning Commission will be enacted by one motion. There will be no separate discussion of these items unless a Commission Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

A. Approval of September 28, 2017 Planning and Zoning Commission Minutes

PZ 17-7- Irshaad Walee, 1306 S. Detroit Ave.

SUMMARY STATEMENT

Applicant is requesting a zone change of the property described above, located at 501 SE 12TH STREET, LAMESA, TEXAS 79331, from Zoning District R-1 to Zoning District R-1 with a SPECIFIC USE PERMIT TO ALLOW PLACEMENT OF A MANUFACTURED HOME on an empty lot.

PLANNING and ZONING COMMISSION ACTION

DISCUSSION _____THIRTY ONE LETTERS WENT OUT, ONE IN FAVOR OF AND NONE OPPOSED. ALSO PER FIRE CHIEF LARRY DUYCK WENT TO RESIDENTS PER STAFF SHEET AND NOTIFIED INSPECTIONS OFFICE THAT ADDRESS 501 SE 12TH IS INACCURATE PER E911 , WILL NOTIFY OF NEW ADDRESS BEFORE COUNCIL MEETING TO PLACE CORRECT ADDRESS ON AGENDA.

Motion by Planning and Zoning Commissioner __Richard leonard____ to **approve** Item 4. Motion seconded by Planning and Zoning Commissioner __John Hegi____ and upon being put to a vote the motion __passed____.

VOTING: "AYE" __5__ "NAY" __0__ "ABSTAIN" __0__

Planning and Zoning Commission Minutes

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 26, 2017

AGENDA ITEM: 5

ADJOURNMENT: “The next regular meeting of the Planning and Zoning Commission of the City of Lamesa, Texas will be held at 4:00 p.m., on **Thursday, November 29, 2017** at City Hall, 601 South First Street. Persons desiring to present business to the City Council at that meeting are directed to submit a request in writing to the Inspections Department by **Wednesday, November 15, 2017**, in order to be included on the agenda. There being no other business, the meeting is hereby adjourned.”



CITY OF LAMESA

601 SOUTH 1ST STREET LAMESA, TEXAS 79331 TEL. 806-872-2124 FAX 806-872-4338

NOTICE PUBLIC HEARING CITY OF LAMESA, TEXAS PLANNING AND ZONING COMMISSION

NOTICE is hereby given to all interested persons that the Planning and Zoning Commission of the City of Lamesa, Texas will hold a public hearing on **SEPTEMBER 28, 2017** at 4:00 P.M. in the City Hall, 601 South First Street, Lamesa, Texas.

AT WHICH TIME AND PLACE all interested persons will be given an opportunity to be heard after which hearing the Planning and Zoning Commission will make a determination in the following case:

CASE NO. PZ: 17-6: To consider the petition of SHERRY WHITLEY, 409 N. 14TH STREET, to change the zone of the following property:

**E/45 OF LOT 15 & W/55 OF Lot 16 Block 6 of The
Oakland Place Addition, an addition of the City of
Lamesa, Dawson County, Texas**

located at 409 N. 14TH STREET from zoning district R-1 to zoning district R-1 for SINGLE FAMILY RESIDENTIAL WITH A SPECIFIC USE PERMIT FOR AN ELDER CARE FACILITY.

CASE NO. PZ 17-7: To consider the petition of IRSHAAD WALEE, 1306 S. DETROIT AVE, LAMESA, TEXAS to change the zone of the following property:

**LOT 1 BLOCK 8 OF THE HOLLIS ADDITION TO the City
of Lamesa, Dawson County, Texas**

located at 501 SE 12TH STREET, LAMESA, TEXAS from zoning district R-1 SINGLE FAMILY RESIDENTIAL to zoning district R-1 SINGLE FAMILY RESIDENTIAL WITH A SPECIFIC USE PERMIT TO PLACE A 2014 (28WX68L) DOUBLEWIDE BEAUTIFUL HOME AS HIS PRIMARY RESIDENCE.

Publication Dates:

SEPTEMBER 3, 2017

CERTIFICATION OF NOTICE: I certify that the agenda was posted at City Hall, 601 South 1st Street, Lamesa, Texas at _____ (a.m. / p.m.) on _____, 2017 in accordance with the Texas Open Meeting Act.

Betty Conde
City Secretary

409 N. 14th



APPLICATION FOR ZONE CHANGE

17-6

Date: July 18, 2017

City Planning & Zoning Commission
City of Lamesa
City Secretary
601 South First Street
Lamesa, Texas 79331

Council Members:

You are respectfully requested to recommend to the City Council of the City of Lamesa that the hereinafter described tracts of land be changed by ordinance from the existing zoning district to zoning districts indicated as follows:

East 45/15 West 55/14
Lot _____, Block 6, Addition Oakland Place
Address 409 N. 14th
From _____ District to _____ District

Present use of property: Residential

Desired use to be made of property?: Assisted living housing
specific use permit

Are there deed restrictions pertaining to intended use of property?

____ Yes

No ☒

Shirley Whitley
Signature

409 N. 14th
Address

Lamesa TX 79331
City, State Zip

806-200-1561
Telephone Number

Date received: July 18, 2017 By Ana Rodriguez

Note: A fee of \$50.00, to publish and mail all notices, is filed with this application.

Effective August 1, 2014 a legal description of the property listed above must accompany this application.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM : 19

**SUBJECT: PUBLIC HEARING ON REQUEST FOR SPECIFIC USE PERMIT
501 SE 12TH STREET**
PROCEEDING: Public Hearing
SUBMITTED BY: City Staff
EXHIBITS Minutes from September 28, 2017 P&Z meeting
AUTHORITY: City Charter, City Code, Texas Government Code

SUMMARY STATEMENT

Public hearing to consider the petition of Ishaad Walee, 501 SE 12TH Street regarding a zone change for the following property:

LOT 1 BLOCK 8 OF THE HOLLIS ADDITION TO THE CITY OF LAMESA, DAWSON COUNTY, TEXAS

located at 501 SE 12TH Street, Lamesa, Texas from Zoning District R-1 Single Family Residential to Zoning District R-1 Single Family Residential for use as granting a Specific Use permit to place a 2014 (28' W X 68' L) doublewide Beautiful Home as his primary residence, (City Manager)

COUNCIL ACTION

DISCUSSION _____

The Mayor will ask if anyone wishes to speak regarding the request for changing the zoning designation from zoning district R-1 (Single-family Residential) to zoning district R-1 to place a 2014 (28WX68L) doublewide Beautiful Home as his primary residence granting a Specific Use Permit upon recommendation of the Planning and Zoning Commission.

The following persons spoke:

Following the public comments, the Mayor will close the public hearing.

CITY MANAGER'S MEMORANDUM

See attached P&Z minutes of September 28, 2017 meeting.

Planning & Zoning Commission Minutes

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 26 ,2017

AGENDA ITEMS: 1

1. **CALL TO ORDER:** "This meeting is being held in accordance with the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items as posted. Persons desiring to address the Planning and Zoning Commission or express their opinion about a particular item on this agenda should complete a request at this time. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to Mike Lopez of the Inspections Department in order to be considered for inclusion on the agenda of the next meeting. A quorum being present as evidenced by the presence of 6 members of the Planning and Zoning Commission, this meeting is hereby called to order."

The following members are present:

JINKIN ORTIZ	MEMBER
RAY STEPHENS	MEMBER
RICHARD LEONARD	MEMBER
BOB HENDERSON	MEMBER
KIM BAIRRINGTON	MEMBER
SCOTT SEYMOUR	MEMBER
JOHN HEGI	ALTERNATE MEMBER

City Staff members present at the meeting:

Mike Lopez	Building Official
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Planning & Zoning Commission Minutes

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 26 ,2017

AGENDA ITEM: 2

SUBJECT: **APPROVAL OF MINUTES**
PROCEEDING: Approval or Denial
SUBMITTED BY: City Staff

SUMMARY STATEMENT

Approval of the Minutes listed are considered to be routine by the Planning and Zoning Commission will be enacted by one motion. There will be no separate discussion of these items unless a Commission Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

A. Approval of September 28, 2017 Planning and Zoning Commission Minutes

PZ 17-6- Sherry Whitley, 409 N. 14th St.

SUMMARY STATEMENT

Applicant requested that the zoning district of the property described above, located at 409 N. 14TH STREET, be changed from R-1 as SINGLE FAMILY RESIDENTIAL to R-1 for use as SINGLE FAMILY RESIDENTIAL WITH A SPECIFIC USE PERMIT FOR AN ELDER CARE FACILITY.

PLANNING and ZONING COMMISSION ACTION

DISCUSSION ____ TWENTY EIGHT LETTERS SENT ONE IN FAVOR OF THREE IN OPPOSITION. ONLY CONCERN WAS PARKING, MRS. WHITLEY STATED SHE WOULD ONLY HAVE THREE PATIENTS AT A TIME, DO TO SHE IS NOT A LICENSED CARE FACILITY. CITY MANAGER, SHAWNA BURKHART NOTIFIED BOARD OF PREVIOUS CONCERNS FROM RESIDENTS OF WANDERING PATIENTS.

Motion by Planning and Zoning Commissioner __Jenkin Ortiz__ to **approve** Item 3. Motion seconded by Planning and Zoning Commissioner __Richard leonard__ and upon being put to a vote the motion __passed____.

VOTING: "AYE" __5__ "NAY" __0__ "ABSTAIN" _0__

Planning & Zoning Commission Minutes

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 26 ,2017

AGENDA ITEM: 2

SUBJECT: **APPROVAL OF MINUTES**
PROCEEDING: Approval or Denial
SUBMITTED BY: City Staff

SUMMARY STATEMENT

Approval of the Minutes listed are considered to be routine by the Planning and Zoning Commission will be enacted by one motion. There will be no separate discussion of these items unless a Commission Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

A. Approval of September 28, 2017 Planning and Zoning Commission Minutes

PZ 17-7- Irshaad Walee, 1306 S. Detroit Ave.

SUMMARY STATEMENT

Applicant is requesting a zone change of the property described above, located at 501 SE 12TH STREET, LAMESA, TEXAS 79331, from Zoning District R-1 to Zoning District R-1 with a SPECIFIC USE PERMIT TO ALLOW PLACEMENT OF A MANUFACTURED HOME on an empty lot.

PLANNING and ZONING COMMISSION ACTION

DISCUSSION _____THIRTY ONE LETTERS WENT OUT, ONE IN FAVOR OF AND NONE OPPOSED. ALSO PER FIRE CHIEF LARRY DUYCK WENT TO RESIDENTS PER STAFF SHEET AND NOTIFIED INSPECTIONS OFFICE THAT ADDRESS 501 SE 12TH IS INACCURATE PER E911 , WILL NOTIFY OF NEW ADDRESS BEFORE COUNCIL MEETING TO PLACE CORRECT ADDRESS ON AGENDA.

Motion by Planning and Zoning Commissioner __Richard leonard____ to **approve** Item 4. Motion seconded by Planning and Zoning Commissioner __John Hegi____ and upon being put to a vote the motion __passed____.

VOTING: "AYE" __5__ "NAY" __0__ "ABSTAIN" __0__

Planning and Zoning Commission Minutes

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 26 ,2017

AGENDA ITEM: 5

ADJOURNMENT: “The next regular meeting of the Planning and Zoning Commission of the City of Lamesa, Texas will be held at 4:00 p.m., on **Thursday, November 29, 2017** at City Hall, 601 South First Street. Persons desiring to present business to the City Council at that meeting are directed to submit a request in writing to the Inspections Department by **Wednesday, November 15, 2017**, in order to be included on the agenda. There being no other business, the meeting is hereby adjourned.”



CITY OF LAMESA

601 SOUTH 1ST STREET LAMESA, TEXAS 79331 TEL. 806-872-2124 FAX 806-872-4338

NOTICE PUBLIC HEARING CITY OF LAMESA, TEXAS PLANNING AND ZONING COMMISSION

NOTICE is hereby given to all interested persons that the Planning and Zoning Commission of the City of Lamesa, Texas will hold a public hearing on **SEPTEMBER 28, 2017**, at 4:00 P.M. in the City Hall, 601 South First Street, Lamesa, Texas.

AT WHICH TIME AND PLACE all interested persons will be given an opportunity to be heard after which hearing the Planning and Zoning Commission will make a determination in the following case:

CASE NO. PZ 17-7: To consider the petition of IRSHAAD WALEE, 1306 S. DETROIT AVE, LAMESA, TEXAS to change the zone of the following property:

**LOT 1 BLOCK 8 OF THE HOLLIS ADDITION TO the City
of Lamesa, Dawson County, Texas**

located at **501 SE 12TH STREET, LAMESA, TEXAS** from zoning district R-1 SINGLE FAMILY RESIDENTIAL to zoning district R-1 SINGLE FAMILY RESIDENTIAL WITH A SPECIFIC USE PERMIT TO PLACE A 2014 (28WX68L) DOUBLEWIDE BEAUTIFUL HOME AS HIS PRIMARY RESIDENCE .

FOR THE CITY OF LAMESA;

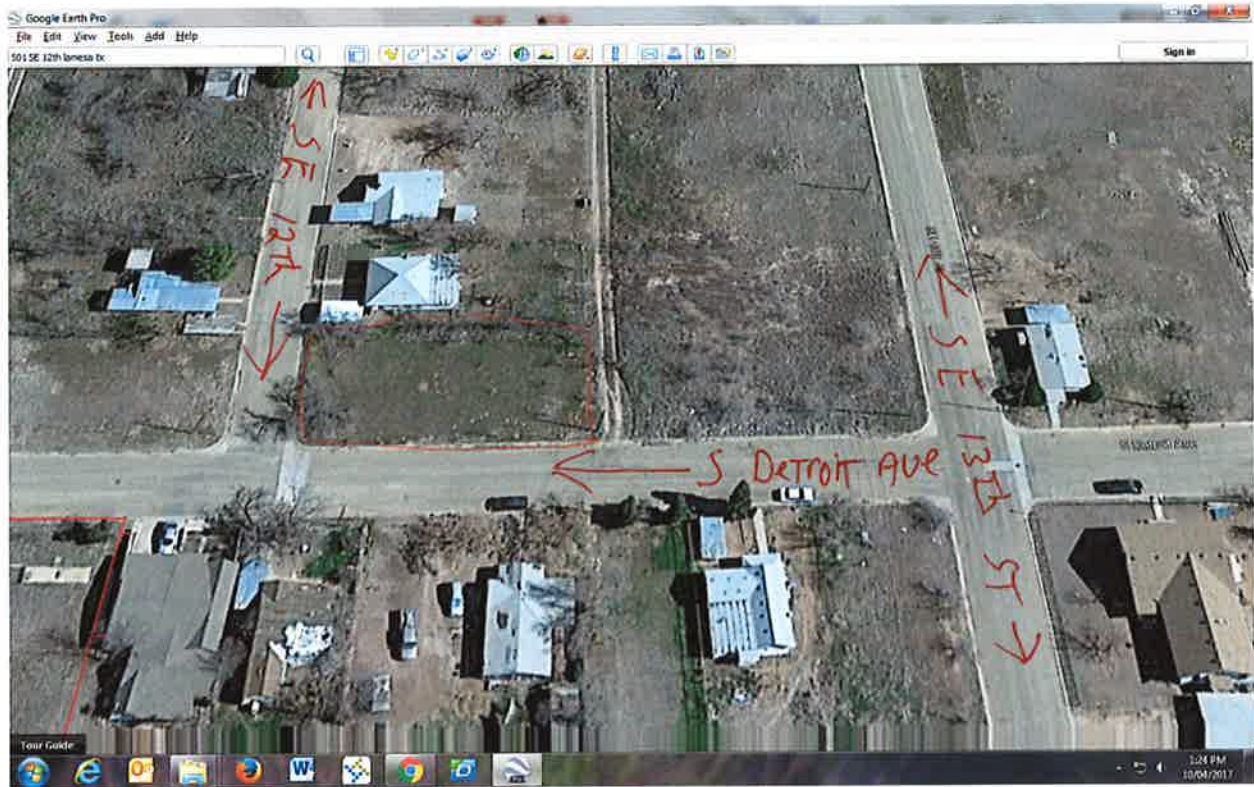
Publication Dates:

SEPTEMBER 6, 2017

CERTIFICATION OF NOTICE: I certify that the agenda was posted at City Hall, 601 South 1st Street, Lamesa, Texas at _____ (a.m. / p.m.) on _____, 2017 in accordance with the Texas Open Meeting Act.

Betty Conde
City Secretary

501 SE 12th



PZ 17-7

APPLICATION FOR ZONE CHANGE

Date: August 28, 2017

City Planning & Zoning Commission
City of Lamesa
City Secretary
601 South First Street
Lamesa, Texas 79331

Council Members:

You are respectfully requested to recommend to the City Council of the City of Lamesa that the hereinafter described tracts of land be changed by ordinance from the existing zoning district to zoning districts indicated as follows:

Lot 1, Block 8, Addition Hollis
Address 501 SE 12th
From R-1 District to R-1 District

Present use of property: Vacant lot

Desired use to be made of property?: TO place 28"x48" Double wide
Manufactured Home - Specific Use permit.

Are there deed restrictions pertaining to intended use of property?

X Yes No _____
Ismael Walee
Signature

1306 S. Detroit Ave
Address

Lamesa TX 79331
City, State Zip

806-686-8611
Telephone Number

Date received: Michael Lopez By Plumbing Inspector.

Note: A fee of \$50.00, to publish and mail all notices, is filed with this application. Sept. 28, 2017

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 20

SUBJECT: REQUEST FOR ZONE CHANGE – 501 SE 12TH STREET
PROCEEDING: Ordinance, Specific Use Permit
SUBMITTED BY: City Staff

SUMMARY STATEMENT

City Council to consider the petition of Ishaad Walee, 1306 S. Detroit Avenue, to change the zone of the following property:

LOT 1 BLOCK 8 OF THE HOLLIS ADDITION TO THE CITY OF LAMESA, DAWSON COUNTY, TEXAS

located at 501 SE 12th Street, Lamesa, Texas from Zoning District R-1 Single Family Residential to Zoning District R-1 Single Family Residential with a Specific Use Permit to place a 2014 (28' W X 68' L) doublewide Beautiful Home as his primary residence.

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to approve an Ordinance granting a specific use permit for placement of a 2014 manufactured home at 501 SE 12th Street. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

ORDINANCE NO.: _____

**AN ORDINANCE GRANTING A SPECIFIC USE PERMIT TO ALLOW
PLACEMENT OF A MANUFACTURED HOME ON LOT 1, BLOCK 8, OF
THE HOLLIS ADDITION TO THE TOWN OF LAMESA, DAWSON
COUNTY, TEXAS, LOCATED AT 501 SE 12TH STREET, LAMESA,
TEXAS, UPON RECOMMENDATION OF THE PLANNING AND ZONING
COMMISSION.**

On the this 17th day of October, 2017, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act, and there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for consideration and action at the meeting, to wit:

WHEREAS, the Code of Ordinances of the City of Lamesa provides that specific use permits may be granted for the use of property not otherwise allowed in certain zoning districts of the City upon application of the property owner and upon recommendation of the Planning and Zoning Commission of the City; and

WHEREAS, an application has been made for a specific use permit to allow placement of a 2017 manufactured home on the following described property, to-wit:

Lot 1, Block 8, of the Hollis Addition to the Town of Lamesa, Dawson
County, Texas; and

WHEREAS, said property is located within the city limits of the City of Lamesa, Texas, located at 501 SE 12th Street and is located within a district zoned as R-1 (Single-family residential); and

WHEREAS, the Planning and Zoning Commission of the City of Lamesa, Texas, after hearing such application and the arguments for and against the same, has voted to recommend to the City Council of the City of Lamesa, Texas, that such request for a specific use permit for the placement of a 2014 Manufactured Home on such property be granted; and

WHEREAS, a public hearing where all interested persons were provided with an opportunity to be heard on the request for a specific use permit was held at City Hall, 601 South First Street, in the City of Lamesa, Texas, on October 17, 2017, which date is not less than fifteen days prior to the publication of a notice of such hearing in the Lamesa Press-Reporter, a newspaper of general circulation in the City of Lamesa, Texas; and

WHEREAS, after such hearing, the City Council of the City of Lamesa, Texas, finds that the use for which such specific use permit is sought will not be injurious to the neighborhood or otherwise detrimental to the public interest and welfare and will be in harmony with the general purpose of the Zoning Ordinances of the City of Lamesa, Texas, and that the recommendation of the Planning and Zoning Commission of the City of Lamesa, Texas, should be accepted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

SECTION ONE: The request for a specific use permit to allow the placement of a 2014 Manufactured Home on the following described property located at 501 SE 12th Street, Lamesa, Texas, to-wit:

Lot 1, Block 8, of the Hollis Addition to the Town of Lamesa, Dawson County, Texas,

be, and is hereby, **GRANTED.**

SECTION TWO: The provisions of this ordinance are to be cumulative and shall constitute an amendment to the zoning ordinances of the City of Lamesa, Texas, only as it applies to the hereinabove described property.

SECTION THREE: If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of Lamesa, Texas, hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION FOUR: The City Secretary is hereby authorized and directed to publish the descriptive caption of this ordinance in the manner and for the length of time prescribed by Article IV, Section 24 of the City Charter and state law.

Upon being put to a vote, the foregoing ordinance was Passed, on First Reading on the 17th day of October, 2017; and

Upon being put to a vote, the foregoing ordinance was Passed, on Second Reading on the 21st day of November, 2017.

ATTEST:

APPROVED:

Betty Conde
City Secretary

Josh Stevens
Mayor

Planning & Zoning Commission Minutes

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 26 ,2017

AGENDA ITEMS: 1

1. **CALL TO ORDER:** "This meeting is being held in accordance with the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items as posted. Persons desiring to address the Planning and Zoning Commission or express their opinion about a particular item on this agenda should complete a request at this time. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to Mike Lopez of the Inspections Department in order to be considered for inclusion on the agenda of the next meeting. A quorum being present as evidenced by the presence of 6 members of the Planning and Zoning Commission, this meeting is hereby called to order."

The following members are present:

JINKIN ORTIZ	MEMBER
RAY STEPHENS	MEMBER
RICHARD LEONARD	MEMBER
BOB HENDERSON	MEMBER
KIM BAIRRINGTON	MEMBER
SCOTT SEYMOUR	MEMBER
JOHN HEGI	ALTERNATE MEMBER

City Staff members present at the meeting:

Mike Lopez	Building Official
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Planning & Zoning Commission Minutes

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 26 ,2017

AGENDA ITEM: 2

SUBJECT: **APPROVAL OF MINUTES**
PROCEEDING: Approval or Denial
SUBMITTED BY: City Staff

SUMMARY STATEMENT

Approval of the Minutes listed are considered to be routine by the Planning and Zoning Commission will be enacted by one motion. There will be no separate discussion of these items unless a Commission Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

A. Approval of September 28, 2017 Planning and Zoning Commission Minutes

PZ 17-6- Sherry Whitley, 409 N. 14th St.

SUMMARY STATEMENT

Applicant requested that the zoning district of the property described above, located at 409 N. 14TH STREET, be changed from R-1 as SINGLE FAMILY RESIDENTIAL to R-1 for use as SINGLE FAMILY RESIDENTIAL WITH A SPECIFIC USE PERMIT FOR AN ELDER CARE FACILITY.

PLANNING and ZONING COMMISSION ACTION

DISCUSSION ____TWENTY EIGHT LETTERS SENT ONE IN FAVOR OF THREE IN OPPOSITION. ONLY CONCERN WAS PARKING, MRS. WHITLEY STATED SHE WOULD ONLY HAVE THREE PATIENTS AT A TIME, DO TO SHE IS NOT A LICENSED CARE FACILITY. CITY MANAGER, SHAWNA BURKHART NOTIFIED BOARD OF PREVIOUS CONCERNS FROM RESIDENTS OF WANDERING PATIENTS.

Motion by Planning and Zoning Commissioner __Jenkin Ortiz__ to **approve** Item 3. Motion seconded by Planning and Zoning Commissioner __Richard leonard__ and upon being put to a vote the motion __passed____.

VOTING: "AYE" __5__ "NAY" __0__ "ABSTAIN" _0__

Planning & Zoning Commission Minutes

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 26 ,2017

AGENDA ITEM: 2

SUBJECT: **APPROVAL OF MINUTES**
PROCEEDING: Approval or Denial
SUBMITTED BY: City Staff

SUMMARY STATEMENT

Approval of the Minutes listed are considered to be routine by the Planning and Zoning Commission will be enacted by one motion. There will be no separate discussion of these items unless a Commission Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

A. Approval of September 28, 2017 Planning and Zoning Commission Minutes

PZ 17-7- Irshaad Walee, 1306 S. Detroit Ave.

SUMMARY STATEMENT

Applicant is requesting a zone change of the property described above, located at 501 SE 12TH STREET, LAMESA, TEXAS 79331, from Zoning District R-1 to Zoning District R-1 with a SPECIFIC USE PERMIT TO ALLOW PLACEMENT OF A MANUFACTURED HOME on an empty lot.

PLANNING and ZONING COMMISSION ACTION

DISCUSSION _____THIRTY ONE LETTERS WENT OUT, ONE IN FAVOR OF AND NONE OPPOSED. ALSO PER FIRE CHIEF LARRY DUYCK WENT TO RESIDENTS PER STAFF SHEET AND NOTIFIED INSPECTIONS OFFICE THAT ADDRESS 501 SE 12TH IS INACCURATE PER E911 , WILL NOTIFY OF NEW ADDRESS BEFORE COUNCIL MEETING TO PLACE CORRECT ADDRESS ON AGENDA.

Motion by Planning and Zoning Commissioner __Richard leonard____ to **approve** Item 4. Motion seconded by Planning and Zoning Commissioner __John Hegi____ and upon being put to a vote the motion __passed____.

VOTING: "AYE" __5__ "NAY" __0__ "ABSTAIN" __0__

Planning and Zoning Commission
Minutes
City of Lamesa, Texas

DATE OF MEETING: OCTOBER 26 ,2017

AGENDA ITEM: 5

ADJOURNMENT: “The next regular meeting of the Planning and Zoning Commission of the City of Lamesa, Texas will be held at 4:00 p.m., on **Thursday, November 29, 2017** at City Hall, 601 South First Street. Persons desiring to present business to the City Council at that meeting are directed to submit a request in writing to the Inspections Department by **Wednesday, November 15, 2017**, in order to be included on the agenda. There being no other business, the meeting is hereby adjourned.”



CITY OF LAMESA

601 SOUTH 1ST STREET LAMESA, TEXAS 79331 TEL. 806-872-2124 FAX 806-872-4338

NOTICE PUBLIC HEARING CITY OF LAMESA, TEXAS PLANNING AND ZONING COMMISSION

NOTICE is hereby given to all interested persons that the Planning and Zoning Commission of the City of Lamesa, Texas will hold a public hearing on **SEPTEMBER 28, 2017**, at 4:00 P.M. in the City Hall, 601 South First Street, Lamesa, Texas.

AT WHICH TIME AND PLACE all interested persons will be given an opportunity to be heard after which hearing the Planning and Zoning Commission will make a determination in the following case:

LOT 1 BLOCK 8 OF THE HOLLIS ADDITION TO the City of Lamesa, Dawson County, Texas

That IRSHAAD WALEE, 1306 S. DETROIT AVE, LAMESA, TEXAS requested that the zoning district of the property described above, located at **501 SE 12TH STREET, LAMESA, TEXAS**, be changed from R-1 SINGLE FAMILY RESIDENTIAL to zoning district R-1 SINGLE FAMILY RESIDENTIAL WITH A SPECIFIC USE PERMIT TO PLACE A 2014 (28WX68L) DOUBLEWIDE BEAUTIFUL HOME AS HIS PRIMARY RESIDENCE.

You are hereby invited to attend such public hearing and voice any comments you may have regarding such proposed zone change. If for any reason you are unable to attend the public hearing, you may return this form to Mike Lopez, Building Official, City of Lamesa, 601 South First Street, Lamesa, Texas 79331 with your comments as stated below, and your wishes will be made known to the members of the Planning and Zoning Commission.

REPLY

I am (in favor)(opposed to) the zone change as requested by Case Number: PZ 17-7. My reason and comments are as follows:

SIGNATURE: _____ **DATE:** _____

NAME:
ADDRESS:

501 SE 12th



P2 17-7

APPLICATION FOR ZONE CHANGE

Date: August 28, 2017

City Planning & Zoning Commission
City of Lamesa
City Secretary
601 South First Street
Lamesa, Texas 79331

Council Members:

You are respectfully requested to recommend to the City Council of the City of Lamesa that the hereinafter described tracts of land be changed by ordinance from the existing zoning district to zoning districts indicated as follows:

Lot 1, Block 8, Addition Hollis
Address 501 SE 12th
From R-1 District to R-1 District

Present use of property: Vacant lot

Desired use to be made of property?: TO place 28"x48" Double wide
Manufactured Home - Specific use permit.

Are there deed restrictions pertaining to intended use of property?

X Yes _____ No _____
Usaad Walee
Signature

1306 S. Detroit Ave
Address

Lamesa TX 79331
City, State Zip

806-686-8611
Telephone Number

Date received: Michael Lopez By Plumbing Inspector.

Note: A fee of \$50.00, to publish and mail all notices, is filed with this application. Sept. 28, 2017

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 21

SUBJECT: ORDINANCE AMENDING CHAPTER 12 DIVISION 3 STOP INTERSECTIONS, SECTION 12.03.082 (2) OF THE CODE OF ORDINANCES TO PROVIDE FOR ADDIOTIONAL STOP SIGNS

PROCEEDING: Ordinance,

SUBMITTED BY: City Staff

SUMMARY STATEMENT

City Council to consider amending Chapter 12, Division 3 Stop Intersections, Section 12.03.082 (2) of the Code of Ordinance to provide for additional stop signs at S. 7TH Street and Austin Avenue

COUNCIL ACTION

DISCUSSION _____

Motion by Council Member _____ to consider amending Chapter 12, Division 3 Stop Intersections, Section 12.03.082 (2) of the Code of Ordinance to provide for additional stop signs at S. 7TH Street and Austin Avenue. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

CITY MANAGER'S MEMORANDUM

Recommend approval.

ORDINANCE NO.: ____

**AN ORDINANCE AMENDING CHAPTER 12, DIVISION 3.
STOP INTERSECTIONS, SECTION 12.03.082(2) OF THE
CODE OF ORDINANCES TO PROVIDE FOR ADDITIONAL
STOP SIGNS.**

On this the 17th day of October 2017, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas held pursuant to the provisions of the Texas Open Meetings Act; there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to wit:

WHEREAS, the City Council of the City of Lamesa, Texas wishes to promote the safe passage of motor vehicles and other traffic within the City Limits of the City of Lamesa, Texas; and

WHEREAS, the City Council of the City of Lamesa, Texas has received a petition from residents of the neighborhood requesting a stop sign at this location; and

WHEREAS, the City Council of the City of Lamesa, Texas has determined that additional stop signs are warranted; and

WHEREAS, the City Council of the City of Lamesa, Texas wishes to provide for the installation and maintenance of such additional stop signs; and

WHEREAS, the City Council of the City of Lamesa, Texas finds it to be in the public interest and welfare to pass an ordinance to add additional stop signs at this location.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

SECTION ONE. That Section 12.03.082(2) of the Code of Ordinances of the City of Lamesa, Texas is hereby amended to include as follows:

Additional stop signs shall be erected and maintained at the following intersections:

(2) Two-way stop:

Through Street

Austin Ave

Stop Street

South 7th Street

SECTION TWO. That the effective date of this Ordinance shall be November 21, 2017.

SECTION THREE. The provisions of this ordinance are to be cumulative and all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein; provided, however, that all prior ordinances or parts of ordinances inconsistent with or in conflict with any of the provisions of this ordinance are hereby expressly repealed to the extent of any such inconsistency or conflict.

SECTION FOUR. If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of Lamesa, Texas hereby declares that it would have passed this ordinance and each

section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION FIVE. The City Secretary is hereby authorized and directed to publish the descriptive caption of this ordinance in the manner and for the length of time prescribed by Article IV, Section 24 of the City Charter.

SECTION SIX. That the Director of Public Works is hereby authorized and directed to cause the placement of suitable traffic control and devices as may be necessary to ensure compliance with the provisions of this ordinance.

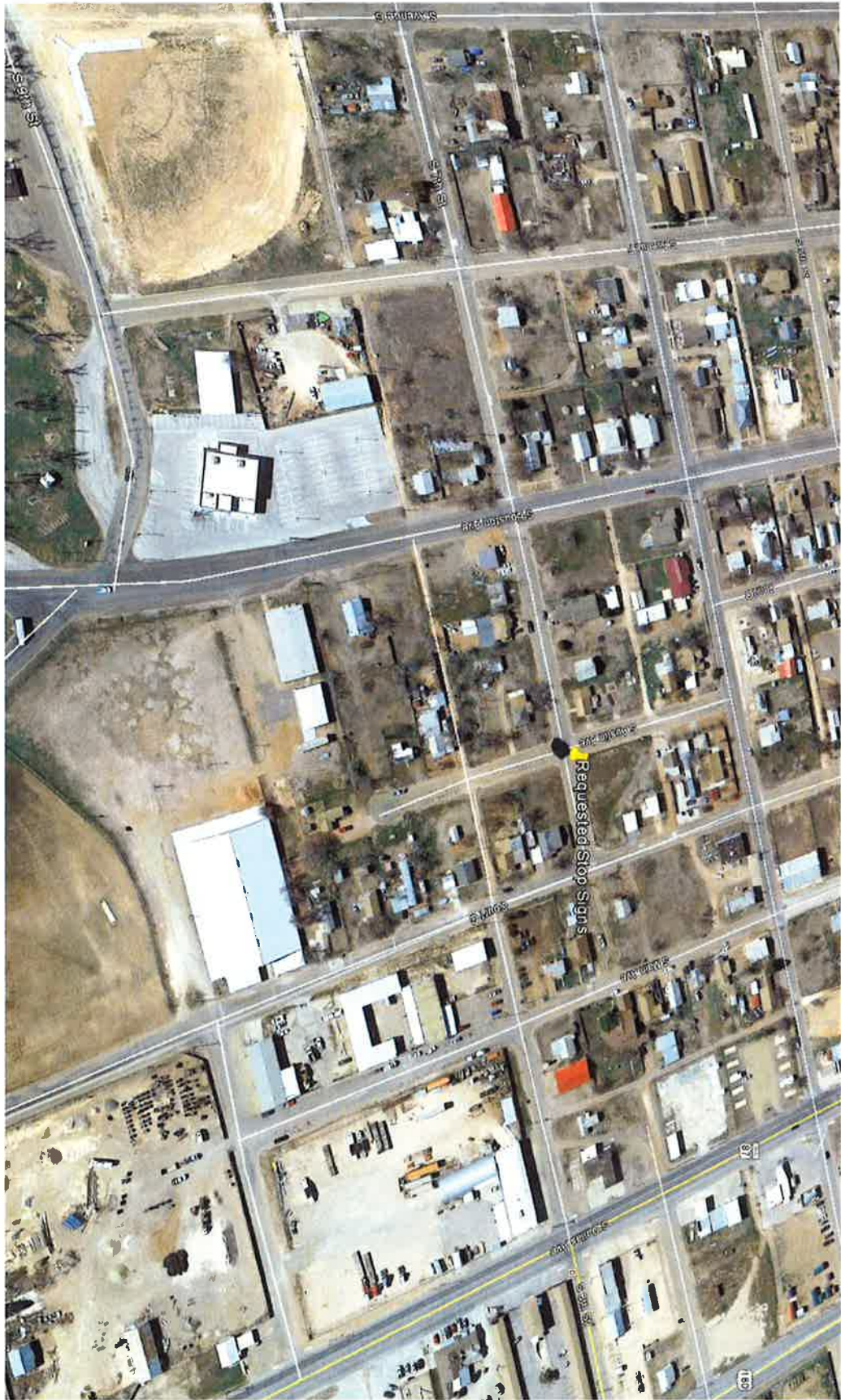
Upon being put to a vote, the foregoing ordinance was Passed, on First Reading on the 17th day of October, 2017 by a majority vote; and then on the 21st day of November 2017 there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas held pursuant to the provisions of the Texas Open Meetings Act; there being a quorum present and acting throughout the meeting, the foregoing ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, and upon being put to a vote, the foregoing ordinance was Passed on Second and Final Reading and Adopted this day of November 21, 2017 by a majority vote and ordered to be spread upon the minutes of the City Council of the City of Lamesa, Texas and recorded in the ordinance book thereafter.

ATTEST:

APPROVED:

Betty conde,
City Secretary

Josh Stevens
Mayor



City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 22

**SUBJECT: DISCUSSION OF ENFORCEMENT EFFORTS TO ELIMINATE
DRUGS WITHIN THE CITY LIMITS**
PROCEEDING: Discussion
SUBMITTED BY: City Manager (Requested by Council Member)
EXHIBIT: Handout on dais

SUMMARY STATEMENT

City Council to discuss on-going enforcement efforts to eliminate drugs within the corporate city limits of Lamesa by the City's Police Department. *(Police Chief)*

COUNCIL ACTION

DISCUSSION _____

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 23

SUBJECT: FINANCIAL REPORT
SUBMITTED BY: Finance Director
EXHIBITS: Financial Report

SUMMARY STATEMENT

Finance Director to report on the city's finances.

COUNCIL ACTION

No City Council action required.

CITY MANAGER'S MEMORANDUM

Finance Director will provide report at City Council meeting.



City of Lamesa **Financial Statement Summary** **As of: September 30th, 2017**

	Current	
	Month-to-Date	Year-to-Date
General Fund (1)		
Revenues	\$ 199,332.58	\$ 4,292,714.64
Expenditures	\$ 278,947.54	\$ 3,739,524.39
Revenues Over/(Under) Expenditures	\$ (79,614.96)	\$ 553,190.25
Water & Wastewater Fund (2)		
Revenues	\$ 610,573.36	\$ 4,819,956.62
Expenditures	\$ 381,005.03	\$ 4,272,961.49
Revenues Over/(Under) Expenditures	\$ 229,568.33	\$ 546,995.13
Solid Waste Fund (3)		
Revenues	\$ 155,124.91	\$ 1,924,757.78
Expenditures	\$ 107,055.24	\$ 1,736,769.83
Revenues Over/(Under) Expenditures	\$ 48,069.67	\$ 187,987.95
Golf Course Fund (18)		
Revenues	\$ 14,454.25	\$ 247,544.03
Expenditures	\$ 29,615.60	\$ 249,627.75
Revenues Over/(Under) Expenditures	\$ (15,161.35)	\$ (2,083.72)
All Funds		
Revenues	\$ 979,485.10	\$ 11,284,973.07
Expenditures	\$ 796,623.41	\$ 9,998,883.46
Revenues Over/(Under) Expenditures	\$ 182,861.69	\$ 1,286,089.61

CITY OF LAMESA
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2017

01 -GENERAL FUND
FINANCIAL SUMMARY

100.00% OF YEAR COMP.

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY						
01-TAXES		3,134,951.00	88,273.50	3,160,701.40	100.82	(25,750.40)
02-FRANCHISES AND STREET		508,500.00	63,680.16	512,830.97	100.85	(4,330.97)
03-PERMITS, LICENSES AND		42,000.00	1,693.74	59,136.79	140.80	(17,136.79)
04-FINES		68,000.00	4,172.02	49,174.02	72.31	18,825.98
05-RECREATIONAL AND RENTA		25,000.00	2,581.98	34,359.09	137.44	(9,359.09)
06-OTHER GOVERNMENTAL AGE		203,865.00	0.00	231,485.70	113.55	(27,620.70)
07-TRANSFERS		0.00	0.00	0.00	0.00	0.00
08-CHARGES FOR CURRENT SE		17,200.00	152.00	20,954.34	121.83	(3,754.34)
09-MISCELLANEOUS REVENUES		302,787.83	38,779.18	224,072.33	74.00	78,715.50
19-SOURCE (CHG TO 49XXX)		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		4,302,303.83	199,332.58	4,292,714.64	99.78	9,589.19

EXPENDITURE SUMMARY

GENERAL ADMIN SERVICES	328,386.51	13,243.74	252,718.59	76.96	75,667.92
FINANCIAL SERVICES	101,367.00	15,939.32	95,613.99	94.32	5,753.01
PERSONNEL/RISK MGT SERV	60,089.00	(11,804.78)	44,752.52	74.48	15,336.48
COMMUNITY DEVELOPMENT SER	1,000.00	73.12	908.09	90.81	91.91
HOUSING ASSISTANCE SERV	9,607.00	(15,804.72)	(15,481.58)	161.15-	25,088.58
CITY COUNCIL	53,386.00	3,096.13	46,697.36	87.47	6,688.64
CITY HALL	87,375.00	11,772.89	84,209.03	96.38	3,165.97
INTERGOVERNMENTAL	82,315.00	4,306.45	98,983.41	120.25	(16,668.41)
MUNICIPAL COURT	117,276.00	7,142.73	100,800.06	85.95	16,475.94
VEHICLE REPAIR SERVICES	60,356.28	2,567.63	18,195.19	30.15	42,161.09
VEHICLE PREVENTIVE MNT	2,180.00	(121.74)	(591.43)	27.13-	2,771.43
FIRE SERVICES	595,740.14	43,159.74	558,638.87	93.77	37,101.27
VOLUNTEER FIRE SERVICES	140,506.00	16,307.12	117,082.71	83.33	23,423.29
PD - GEN'L ADMIN SERV	202,988.00	14,553.59	187,766.53	92.50	15,221.47
COMMUNICATIONS SERVICES	205,315.00	10,473.71	166,593.87	81.14	38,721.13
GEN'L LAW ENFORCEMENT SER	919,099.65	57,318.35	734,501.14	79.92	184,598.51
CRIMINAL INVESTIGATIONS	174,082.00	15,219.34	155,651.38	89.41	18,430.62
JUVENILE SERVICES	0.00	0.00	0.00	0.00	0.00
ANIMAL CONTROL SERVICE	60,310.26	1,442.50	18,881.25	31.31	41,429.01
EMERGENCY MANAGEMENT SERV	18,400.00	67.57	12,127.44	65.91	6,272.56
NARCOTICS INTERDICTION	0.00	0.00	0.00	0.00	0.00
STREET MAINTENANCE SERV	253,085.00	38,898.44	175,585.10	69.38	77,499.90
STREET CONST/SEAL COAT	119,050.00	103.68	59,414.76	49.91	59,635.24
STREET CLEANING SERVICES	91,444.00	3,572.31	75,554.77	82.62	15,889.23
TRAFFIC SERVICES	167,651.00	10,843.07	146,650.35	87.47	21,000.65
INSPECTION SERVICES	146,238.00	11,324.87	133,126.12	91.03	13,111.88
PARK MAINTENANCE SERVICES	260,394.50	15,519.69	229,768.74	88.24	30,625.76
PARK IRRIGATION SERVICES	12,043.00	1,338.35	7,212.77	59.89	4,830.23
COMMUNITY BUILDING SERV	43,659.00	3,560.57	29,927.28	68.55	13,731.72
RECREATIONAL FACILITIES	195,584.00	3,077.03	134,149.74	68.59	61,434.26

C I T Y O F L A M E S A
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2017

01 -GENERAL FUND
FINANCIAL SUMMARY

100.00% OF YEAR COMP.

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
	SWIMMING POOL SERVICES	77,953.00	1,756.84	70,086.34	89.91	7,866.66
	TOTAL EXPENDITURES	4,586,880.34	278,947.54	3,739,524.39	81.53	847,355.95
	REVENUES OVER/(UNDER) EXPENDITURES	(284,576.51)	(79,614.96)	553,190.25	194.39-	(837,766.76)
	OTHER SOURCES (USES)	0.00	0.00	0.00	0.00	0.00
	REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(284,576.51)	(79,614.96)	553,190.25	194.39-	(837,766.76)

C I T Y O F L A M E S A
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2017

02 -WATER & WASTEWATER ENTER.,
FINANCIAL SUMMARY

100.00% OF YEAR COMP.

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY						
11-OPERATING REVENUES		4,524,516.00	429,328.18	4,564,733.83	100.89	(40,217.83)
12-NON-OPERATING REVENUES		244,747.26	181,245.18	255,222.79	104.28	(10,475.53)
TOTAL REVENUES		4,769,263.26	610,573.36	4,819,956.62	101.06	(50,693.36)
EXPENDITURE SUMMARY						
WATER PRODUCTION SERVICES		1,619,890.78	31,710.71	1,410,128.59	87.05	209,762.19
WATER DIST/WASTEWATER SER		1,941,015.88	266,777.72	1,687,851.94	86.96	253,163.94
WASTEWATER TREATMENT SERV		829,654.41	54,201.57	776,476.11	93.59	53,178.30
ENGINEERING SERVICES		79,781.00	5,749.80	68,826.73	86.27	10,954.27
TECHNICAL SERVICES		75,442.00	5,071.90	68,234.35	90.45	7,207.65
UTILITY BILLING/COLLECT		280,107.00	18,488.22	260,469.76	92.99	19,637.24
INSPECTION SERVICES		0.00	(994.89)	974.01	0.00	(974.01)
TOTAL EXPENDITURES		4,825,891.07	381,005.03	4,272,961.49	88.54	552,929.58
REVENUES OVER/(UNDER) EXPENDITURES	(56,627.81)	229,568.33	546,995.13	965.95-	(603,622.94)	
OTHER SOURCES (USES)						
OTHER SOURCES (USES)	0.00	0.00	0.00	0.00	0.00	
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(56,627.81)	229,568.33	546,995.13	965.95-	(603,622.94)	

C I T Y O F L A M E S A
FINANCIAL STATEMENT
AS OF: SEPTEMBER 30TH, 2017

03 -SOLID WASTE ENTERPRISE
FINANCIAL SUMMARY

100.00% OF YEAR COMP.

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY						
05-RECREATIONAL AND RENTA		0.00	0.00	0.00	0.00	0.00
21-OPERATING REVENUES		1,796,720.00	149,019.76	1,823,723.51	101.50	(27,003.51)
22-NON-OPERATING REVENUES		84,449.16	6,105.15	101,034.27	119.64	(16,585.11)
TOTAL REVENUES		1,881,169.16	155,124.91	1,924,757.78	102.32	(43,588.62)
EXPENDITURE SUMMARY						
SOLID WASTE COLLECTION SV		1,055,582.40	62,635.31	902,282.50	85.48	153,299.90
SANITARY LANDFILL SERVICE		927,353.00	24,461.88	652,355.41	70.35	274,997.59
SPECIALIZED COLLECTION SV		137,396.00	11,674.36	103,720.36	75.49	33,675.64
ENVIRONMENTAL HEALTH SERV		88,789.00	8,283.69	78,411.56	88.31	10,377.44
TOTAL EXPENDITURES		2,209,120.40	107,055.24	1,736,769.83	78.62	472,350.57
REVENUES OVER/(UNDER) EXPENDITURES		(327,951.24)	48,069.67	187,987.95	57.32-	(515,939.19)
OTHER SOURCES (USES)						
OTHER SOURCES (USES)		0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)		(327,951.24)	48,069.67	187,987.95	57.32-	(515,939.19)

C I T Y O F L A M E S A
 FINANCIAL STATEMENT
 AS OF: SEPTEMBER 30TH, 2017

18 -MUNICIPAL GOLF COURSE
 FINANCIAL SUMMARY

100.00% OF YEAR COMP.

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY						
09-MISCELLANEOUS REVENUES		0.00	0.00	0.00	0.00	0.00
31-FEES AND DUES		209,538.56	14,454.25	247,544.03	118.14	(38,005.47)
TOTAL REVENUES		209,538.56	14,454.25	247,544.03	118.14	(38,005.47)
EXPENDITURE SUMMARY						
MUNICIPAL GOLF COURSE		209,539.56	29,615.60	249,627.75	119.13	(40,088.19)
TOTAL EXPENDITURES		209,539.56	29,615.60	249,627.75	119.13	(40,088.19)
REVENUES OVER/(UNDER) EXPENDITURES		(1.00)	(15,161.35)	(2,083.72)	372.00	2,082.72
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)		(1.00)	(15,161.35)	(2,083.72)	372.00	2,082.72



City of Lamesa
Balance Sheet Summary
As of : September 30th, 2017

General Fund (1)

Assets	\$	3,403,505.71
Liabilities	\$	607,149.84

Water & Wastewater Fund (2)

Assets	\$	16,971,387.51
Liabilities	\$	12,644,878.64

Solid Waste Fund (3)

Assets	\$	3,992,865.04
Liabilities	\$	1,618,654.74

Golf Course Fund (18)

Assets	\$	118,669.88
Liabilities	\$	124,543.85

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2017

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
01-1001	CASH IN BANK	1,283,008.92
01-1002	PETTY CASH	0.00
01-1003	RETURNED CHECKS	659.68
01-1004	TAXES RECEIVABLE-DELINQUENT	155,629.57
01-1005	TAXES RECEIVABLE CURRENT	74,644.74
01-1006	PROV. FOR UNCOLLECT TAXES	(126,286.45)
01-1007	MISC ACCT. RECEIVABLE	2,004.06
01-1008	PROV. UNCOLLEC. ACCT/REC	(184.11)
01-1009	PAVING LEIN RECEIVABLE	153,782.00
01-1010	UNCOLLECTABLE PAVING LEIN	(69,202.00)
01-1011	A/R LUBBOCK TASK FORCE	0.00
01-1012	A/R TNRC	0.00
01-1013	OFFICE SUPPLIES INVENTORY	19,523.21
01-1014	DUE FROM DAWSON COUNTY	0.40
01-1015	CASH IN BANK - PAYROLL	0.00
01-1016	DUE FROM DEBT SERVICE	0.00
01-1017	FUEL TAX C.D.	0.00
01-1018	DUE TO/FROM 1997 TAN	0.00
01-1019	DUE TO/FROM SOLID WASTE FUND	0.00
01-1020	DUE FROM INVESTMENT FUND	1,370,699.01
01-1021	CAPITAL EQUIPMENT RESERVE	21,277.47
01-1022	BUILDING & COMPUTER RESERVE	0.00
01-1023	DUE FROM FIRE DEPT. GRANTS	0.00
01-1024	DUE FROM JUSTICE GRANT	0.00
01-1025	DUE TO/ FROM STATE AGENCY	0.00
01-1026	DUE FROM OTHER GOVERNMENTS	0.00
01-1027	DUE TO/FROM CAPITAL PROJECT	0.00
01-1028	SALES TAX RECEIVABLE	6,716.03
01-1029	DUE TO/FROM DEBT SERVICE	0.00
01-1030	DUE FROM MOTEL TAX FUND	0.00
01-1031	DUE TO/FROM SPECIAL REV. FUND	0.00
01-1032	DUE FROM INVESTMENT-CIVIC CTR.	0.00
01-1033	ACCOUNTS RECEIVABLE	0.00
01-1034	SALES TAX REC./TX COMPTROLLER	264,131.00
01-1035	DUE FROM IMS FLEX ACCT.	6,919.54
01-1036	FRANCHISE TAX RECEIVABLE	80,806.95
01-1040	TAN I&S RESERVE	0.00
01-1044	CIP - F PARK LIGHT PROJECT	0.25
01-1045	CITY OF LAMESA - CFS FESTIVAL	5,608.56
01-1046	CRIME LINE	2,666.25
01-1050	DUE TO/FROM RISK MGMT & SAFE	0.00
01-1055	DUE FROM INVESTMENT FUND	0.00
01-1056	DUE FROM TEXstar POOL	150,000.00
01-1060	DUE FROM ECONOMIC DEVEL	14,284.34
01-1065	DUE FROM ECONOMIC DEV./AUDITOR	(13,792.01)
01-1070	DUE FROM FORFEITED TRUST	0.00
01-1071	DUE FROM WWF-LAND PURCHASE	0.00
01-1072	DUE TO/FROM GOLF COURSE	0.00
01-1080	D.A.R.E.	0.00

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2017

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-1085	DUE FROM HOUSING AUTHORITY	0.00
01-1090	XFER FOR RETIREMENT/C.O.'	0.00
01-1095	DUE FROM LEAP	2.30
		3,403,505.71

TOTAL ASSETS	3,403,505.71
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LIABILITIES

01-2013	PAVING LIEN REFUND PAYABLE	0.00
01-2014	SALES TAX PAYABLE	10,270.28
01-2015	VOUCHERS PAYABLE	199,386.81
01-2016	COMMUNITY BLDG.DEPOSITS	19,610.50
01-2017	REFUND OF CASH DEPOSITS	591.00
01-2018	WAGES PAYABLE	0.00
01-2019	GROUP INSURANCE PAYABLE	0.00
01-2020	WITHHOLDING TAX PAYABLE	0.00
01-2021	SOCIAL SECURITY PAYABLE	0.00
01-2022	T.M.R.S. PAYABLE	0.00
01-2023	AUTO ALLOWANCE PAYABLE	0.00
01-2024	BONDS	0.00
01-2025	DEDUCTIONS PAYABLE	0.00
01-2026	WORKERS COMPENSATION	25.00
01-2027	AIRPORT	0.00
01-2028	OPTIONAL LIFE PAYABLE	594.18
01-2029	DUE TO SWMF	0.00
01-2030	GOVERNOR'S TAX PAYABLE	1,584.83
01-2031	TRANS.FOR RET.BONDS	0.00
01-2032	DUE TO STATE AGENCY	0.00
01-2033	C.D.B.G.	0.00
01-2034	DUE TO LAMESA HOUSING	0.00
01-2035	TRANS. FROM DEVELOP. FUND	0.00
01-2036	TEEN COURT ADMIN FEE	390.00
01-2037	DUE TO RISK MGT & SAFETY	0.00
01-2038	DUE TO/FROM WATER FUND	0.00
01-2039	WARRANTS PAYABLE	0.00
01-2040	UNITED FUND	0.00
01-2041	SALES TX DUE TO LEDC -TX COMPT	44,123.00
01-2042	DUE TO LEAP -SALES TAX	44,123.00
01-2043	TMRS EMPLOYEE BACK PAY	886.49
01-2044	FLEX SPENDING ACCT. (FSA)	0.00
01-2045	PROV. FOR COMP.ABSENCES	0.13
01-2048	1992 C O DEBT-PRINCIPAL	0.00
01-2049	1992 C.O. DEBT	0.00
01-2050	ICMA-RC PAYABLE	0.00
01-2051	COURT BONDS PAYABLE	0.00
01-2052	COURT BUILDING SECURITY FUND	14,275.38
01-2053	COURT TECHNOLOGY FEE	7,290.67
01-2055	TAN I&S PRINCIPAL	0.00
01-2056	TAN I&S INTEREST	0.00
01-2070	GROUP INS. PRE-TAX	3,088.32

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2017

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-2075	EMPLOYEE REIMB. SICK LEAVE	0.00
01-2080	DEFERRED REVENUE-PAVING	0.00
01-2081	DEFERRED REVENUE-TAXES	103,987.88
01-2082	DEFERRED REVENUE-MISC. POLICE	0.14
01-2083	DEFERRED REVENUE REVITAL GRANT	0.00
01-2084	DEFERRED REVENUE- CIVIC CENTER	0.00
01-2085	AFLAC PRE-TAX	1,436.97
01-2086	DEFERRED REV.-POLICE DONATIONS	2,311.89
01-2087	DEFERRED REV.-COURTHOUSE PROJ.	0.00
01-2088	DEFERRED REVENUE-SWAT DONATION	696.00
01-2089	DEFERRED REVENUE/FIRE PROTECTI	0.00
01-2090	AFLAC POST TAX	636.94
01-2091	DEFERRED REV.-L.I.S.D. BUYPONE	3,786.50
01-2092	AIR MED CARE	0.00
01-2094	NEW YORK LIFE INS. PAYABLE	0.00
01-2095	VISION INS. PAYABLE	325.68
01-2096	EMPLOYEE LEGAL SERV. PAYABLE	181.30
01-2097	WORK BOOTS PAYABLE	1,545.66
01-2098	DEFERRED REV. - SPORTS COMPLEX	84,580.00
01-2099	JAE FITNESS PAYABLE	745.03
01-2150	ACCRUED PAYABLES	0.00
01-2160	ACCRUED PAYROLL LIABILITY	65,308.18
01-2999	PROFIT & LOSS	0.00
	TOTAL LIABILITIES	607,149.84
EQUITY		
01-3001	FUND BALANCE	2,243,165.62
01-3002	RESERVE-CAPITAL EQUIPMENT	0.00
01-3003	RESERVE-BUILDING & COMPUTER	0.00
01-3010	C.O. INTEREST	0.00
01-3011	C.O. PRINCIPAL	0.00
01-3012	TAN INTEREST	0.00
01-3013	TAN PRINCIPAL	0.00
01-3014	OTHER PRINCIPAL	0.00
01-3015	OTHER INTEREST	0.00
	TOTAL BEGINNING EQUITY	2,243,165.62
	TOTAL REVENUE	4,292,714.64
	TOTAL EXPENSES	3,739,524.39
	TOTAL REVENUE OVER/(UNDER) EXPENSES	553,190.25
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	2,796,355.87
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	3,403,505.71

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2017

02 -WATER & WASTEWATER ENTER.

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
02-1001	CASH IN BANK	446,776.50
02-1002	CASH IN DRAWER	0.00
02-1003	DUE FROM INVESTMENTS/WATER DEP	29,383.35
02-1004	CAPITAL EQUIPMENT RESERVE	276,422.85
02-1005	W.S.G. CHGS. RECEIVABLE	208,567.04
02-10051	REFUNDS PAYABLE	(293.51)
02-10052	UTILITY A/R SUSPENSE	0.00
02-10053	UNAPPLIED US REVENUE	(15,429.17)
02-10054	US GL RECON REPORT	0.00
02-10059	UNBILLED REVENUE RECEIVABLE	0.00
02-1006	PROV.FOR UNCOLLECT. ACCTS	(43,824.05)
02-1007	INVENTORY SUPPLIES	127,869.98
02-1008	WW. TRMT PLNT .RES.INVESTMENTS	91,358.84
02-1009	UTILITY SYSTEM IMPROV RESERVE	0.00
02-1010	UNAMORTIZED TAN ISSUE COSTS	0.00
02-1011	AMORT.OF DISC. & PREMIUMS	0.00
02-1012	WATER SYSTEM LAND	33,460.47
02-1013	WATER RIGHTS PURCHASED	6,680,247.00
02-1014	WALKS, DRIVES & FENCES	10,982,340.00
02-1015	BUILDINGS	149,063.00
02-1016	WELLS & WELL HOUSES	0.00
02-1017	BOOSTER STAT. AND STORAGE	0.00
02-1018	WATER LINES, VALVES & FITT	0.00
02-1019	WATER TAPS AND METERS	6,816,494.00
02-1020	AUTOMOTIVE & MISC.EQUIP.	2,099,179.39
02-1021	FIRE HYDRANTS	0.00
02-1022	WATER SYST. DEPRECIATION	(11,759,532.48)
02-1023	SEWER SYSTEM-LAND & LAGOO	95,540.50
02-1024	SEWAGE LIFT STATIONS	0.00
02-1025	DISPOSAL PLANT	0.00
02-1026	SEWER LINES	0.00
02-1027	SEWER SYS. DEPRECIATION	0.00
02-1028	DUE TO/FROM SOLID WASTE	0.00
02-1029	ELECTRICAL INVENTORY	0.00
02-1030	WW LIFTSTATION/LUBBOCK HWY.	476.88
02-1031	ACCOUNTS REC. - TRRA	0.00
02-1032	06 TAN ISSUANCE COSTS	40,679.24
02-1033	06 TAN AMORTIZATION	48,794.00
02-1035	DUE FROM TCDP GRANT	0.00
02-1036	DUE FROM INV. FUND-TX NOTE 06	18,083.88
02-1037	DUE TO INV. - WELLS & TOWER	390,075.59
02-1039	WATER TREATMENT PLANT	0.00
02-1040	WW TRMT PLANT RES.	0.00
02-1050	CASH IN BANK-TRMT PLANT	0.00
02-1060	CIP - NEW WATER WELL PROJECT	18,501.29
02-1065	CIP - LUBBOCK HWY LIFTSTATION	0.16
02-1070	CIP - ELEVATED STORAGE TANK	0.24
02-1075	CIP - WATER MAIN IMP, HWY 87	(0.48)
02-1080	NET PENSION ASSET (LIABILITY)	(26,807.00)

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2017

02 -WATER & WASTEWATER ENTER.

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
02-1081	DEFERRED OUTFLOW-PENSION CONTR	14,166.00
02-1082	DEFERRED OUTFLOW-PENSION INV E	249,794.00
02-1083	L.E.D.C. PRISON TOWER REC.	0.00
		16,971,387.51

TOTAL ASSETS

16,971,387.51

LIABILITIES

02-2010	DUE TO LAMESA EDC	0.00
02-2013		0.00
02-2025	REVENUE RECOVERY LIABILITY	(236.77)
02-2026	REVENUE RECOVERY FEES	1,569.45
02-2027	UNDEPOSITED METER DEPOSIT	0.00
02-2028	WATER DEPOSITS	251,583.98
02-2029	T.M.R.S. PAYABLE	0.00
02-2030	F.I.C.A. PAYABLE	0.00
02-2031	VOUCHERS PAYABLE	0.00
02-2032	BONDS PAYABLE-PRISON	0.00
02-2033	CONTRIBUTED BY DEVELOPERS	255,845.00
02-2034	CONTRIBUTED BY U.S. GOV'T	236,875.39
02-2035	RES.RETIRE.OF BONDS & INT	0.00
02-2036	EARNED SURPLUS INVESTED	0.00
02-2037	EARNED SURPLUS UNAPPROPR.	0.00
02-2038	INT. ON B.F. INVESTMENT	0.00
02-2039	TRANS. FOR RET. OF BONDS	0.00
02-2040	OPERATING TRANSFER	0.00
02-2041	BOND INTEREST EXPENSE	0.00
02-2042	HANDLING FEES	0.00
02-2043	CAPITAL PROJECT FUNDS	440,420.21
02-2045	PROV.COMPENSATED ABSENCES	41,251.02
02-2046	DUE TO/FROM GENERAL FUND	0.00
02-2047	DUE TO SOLID WASTE	0.00
02-2048	DUE TO RISK MGT & SAFETY	0.00
02-2049	1997 C.O. DEBT NON CURRENT	0.00
02-2050	NOTE PAYABLE- 2006 TAX NOTES	0.00
02-2051	NOTE PAYABLE-CAT FINANCE	0.00
02-2052	LEASE PAYABLE-AAIG(NON-CURRENT	219,364.00
02-2053	NOTES PAYABLE-WSB (NONCURREN).	(0.40)
02-2054	BONDS PAYABLE - USDA	4,411,000.00
02-2055	CONTRIBUTED CAPITAL-TCDP	864,400.00
02-2056	CONTRIBUTED CAPITAL-TDCJ	133,567.10
02-2057	DUE TO G/F - LAND PURCHASE	0.00
02-2058	DUE TO SWMF - LAND PURCHASE	75,000.00
02-2059	DUE TO CAP. PROJ.-LAND PURCHAS	0.00
02-2060	AFLAC PRE-TAX	0.00
02-2061	DUE TO/FROM GOLF COURSE FUND	0.00
02-2070	GROUP INS. PRE-TAX	0.00
02-2085	AFLAC PRE-TAX	0.00
02-2090	AFLAC POST TAX	0.00
02-2095	VISION INS. PAYABLE	0.42

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2017

02 -WATER & WASTEWATER ENTER.

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
02-2160	ACCRUED PAYROLL LIABILITY	24,854.77
02-2900	CURRENT PORTION 91 C.O.'S	0.00
02-2901	CURRENT PORTION - USDA	77,000.00
02-2902	CURRENT PORTION-2006 TAN	0.00
02-2903	CURRENT PORTION-CAT FINANCE	0.00
02-2904	LEASE PAYABLE-AAIG (CURRENT)	178,235.00
02-2905	NOTES PAYABLE-WSB (CURRENT)	0.33
02-2906	NOTES PAYABLE-SOUTH PLAINS COM	0.00
02-2909	TAX NOTE 2013 - ST	101,000.00
02-2910	TAX NOTE 2013 L-T	312,000.00
02-2911	CURRENT PORTION COMP ABSE	11,634.80
02-2912	TAX NOTE 2013-A L-T	456,000.00
02-2913	TAX NOTE 2013A - S-T	147,000.00
02-2914	TAX NOTE 2014 L-T	197,085.00
02-2915	TAX NOTE 2014 S-T	68,450.00
02-2920	DEFERRED REV-LIFTSTATION PROJ.	0.00
02-2925	CONJ. USE SERIES 2011-NONCURRE	1,417,319.00
02-2926	CONJ USE SERIES 2011-CURRENT	75,267.00
02-2927	REFUNDING 2010 - NON CURRENT	55,741.00
02-2928	REFUNDING SERIES 2010-CURRENT	14,498.00
02-2929	RECLAMATION 2010 - NON CURRENT	165,330.00
02-2930	RECLAMATION 2010 - CURRENT	84,161.00
02-2931	GROUNDWATER 2009-NON CURRENT	323,691.00
02-2932	GROUNDWATER 2009 - CURRENT	20,010.00
02-2933	GROUNDWATER 2008 - NONCURRENT	0.00
02-2934	GROUNDWATER 2009 - CURRENT	0.00
02-2935	GROUNDWATER 2005-NONCURRENT	0.00
02-2936	GROUNDWATER 2005 - CURRENT	0.00
02-2937	GROUNDWATER 2012-NONCURRENT	895,728.00
02-2938	GROUNDWATER 2012-CURRENT	26,123.00
02-2939	2014 BOND (2005) ST	78,825.00
02-2940	2014 BOND (2005) LT	206,109.00
02-2941	2014 PREMIUM (2005)	27,239.00
02-2942	2014 BOND (2006) ST	27,010.00
02-2943	2014 BOND (2006) LT	597,390.00
02-2944	2014 PREMIUM (2006)	91,360.00
02-2950	DEFERRED OUTFLOW-PENSION	35,179.00
02-2999	PROFIT & LOSS	0.00
	TOTAL LIABILITIES	12,644,878.64
EQUITY		
02-3001	FUND BALANCE	3,779,513.74
02-3002	RESERVE-UTILITY SYSTEM IMPROV	0.00
02-3010	C.O. INTEREST	0.00
02-3012	TAN INTEREST	0.00
	TOTAL BEGINNING EQUITY	3,779,513.74

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2017

02 -WATER & WASTEWATER ENTER.

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<hr/>		
	TOTAL REVENUE	4,819,956.62
	TOTAL EXPENSES	4,272,961.49
	TOTAL REVENUE OVER/(UNDER) EXPENSES	546,995.13
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	4,326,508.87
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	16,971,387.51
		<hr/>

03 -SOLID WASTE ENTERPRISE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
03-1001	CASH IN BANK	803,842.26
03-1002	CASH IN BANK - DEBT SERVICE	0.00
03-1003	CASH IN BANK - CAPITAL RESERVE	0.00
03-1004	DUE FROM GENERAL FUND	0.00
03-1005	DUE FROM WASTEWATER	0.00
03-10059	UNBILLED REVENUE RECEIVABLE	99,788.54
03-1006	DUE FROM WWF- LAND PURCHASE	75,000.00
03-1007	DUE FROM INVESTMENTS-DEBT SERV	0.00
03-1008	DUE FROM INV.-CAPITAL RESERVE	118,358.58
03-1010	UNAMORTIZED TAN ISSUE COSTS	0.00
03-1011	GARBAGE CHG. RECEIVABLE	91,645.20
03-1012	UNCOLLECTIBLE GARB.CHGS.	(22,077.68)
03-1013	GRANT PROCEEDS RECEIVABLE	0.00
03-1014	LAND	143,957.00
03-1015	BUILDINGS	2,386,652.61
03-1019	AUTOMOTIVE & MISC.EQUIP.	4,858,192.77
03-1020	DUE FROM INVESTMENT FUND	0.00
03-1021	CAPITAL EQUIPMENT RESERVE	45,474.12
03-1022	POST CLOSURE RESERVE	619,356.74
03-1023	ENVIROMENTAL OPER CENTER RES	0.00
03-1024	RESERVE FOR TAN I&S	0.00
03-1027	05 TAN ISSUANCE COSTS	0.00
03-1028	ACCUM. AMORT-ISSUANCE COSTS	(0.27)
03-1030	CIP - NEW LANDFILL CELL #4	(0.45)
03-1050	ACCUMULATED DEPRECIATION	(5,346,266.38)
03-1080	NET PENSION ASSET (LIABILITY)	(13,443.00)
03-1081	DEFERRED OUTFLOW-PENSION CONTR	7,105.00
03-1082	DEFERRED OUTFLOW-PENSION INV	125,280.00
		3,992,865.04
TOTAL ASSETS		3,992,865.04

LIABILITIES

03-2010	DUE TO/FROM GENERAL FUND	0.00
03-2013		0.00
03-2020	DUE TO/FROM WASTE WATER	0.00
03-2021	POSTCLOSURE RESERVE	0.00
03-2022	DUE TO RISK MGT & SAFETY	0.00
03-2030	CONTRIBUTED CAPITAL - SCALE	41,191.00
03-2040	TAN INTEREST EXPENSE	0.00
03-2041	BOND INTEREST EXPENSE	0.00
03-2042	LOSS ON EQUIPMENT	0.00
03-2044	CUR.PROV FOR COMP.ABSENCE	5,864.47
03-2045	PROV-COMPENSATED ABSENCE	20,789.84
03-2049	1992 C.O. DEBT NON-CURRENT	0.00
03-2050	N/P - CATEPILLAR (DOZER)	(0.25)
03-2051	EST.LIAB.LANDFILL CLOSURE	493,535.18
03-2052	OUTSOURCE LEASE-MAD VAC S-T	0.00

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2017

03 -SOLID WASTE ENTERPRISE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
03-2053	CATERPILLAR LEASE - S-T	0.15
03-2054	2005 TAX NOTE -CURRENT PORTION	0.00
03-2055	N/P CATERPILLAR (BULLDOZER)	0.31
03-2056	TAN I&S INTEREST	0.00
03-2060	AFLAC PRE-TAX	0.00
03-2065	N/P KSB - GARBAGE TRUCK	0.00
03-2070	GROUP INS. PRE-TAX	0.00
03-2085	AFLAC PRE-TAX	0.00
03-2090	AFLAC POST TAX	0.00
03-2095	VISION INS. PAYABLE	0.00
03-2096	N/P-CATERPILLAR 930H - LT	23,714.00
03-2097	N/P - CATERPILLAR 930H - ST	22,979.00
03-2098	N/P CATERPILLAR (BACKHOE) ST	0.00
03-2160	ACCURED PAYROLL LIABILITY	16,383.66
03-2165	N/P MACK TRUCK W/ SIDELOAD -LT	0.00
03-2166	N/P MACK TRUCK W/ SIDELOAD -ST	41,166.00
03-2901	CURRENT PORTION 92 C.O.'S	25,867.00
03-2902	CURRENT PORTION-1997 TAN	26,900.00
03-2903	OUTSOURCE LEASE- MAD VAC L-T	0.00
03-2904	CATERPILLAR LEASE - L-T	0.00
03-2905	2005 TAX NOTE (LT)	0.00
03-2906	ST-CATERPILLAR LOADER 2015	10,824.00
03-2907	LT - CATERPILLAR LOADER 2015	123,662.00
03-2908	ST-CATERPILLAR BULL DOZER 2015	38,380.00
03-2909	LT-CATERPILLAR BULL DOZER 2015	121,590.00
03-2910	TAX NOTE 2012 - LT	280,700.00
03-2911	TAX NOTE 2012 - ST	133,200.00
03-2912	2016 MACK DUMP TRUCK - LT	132,608.00
03-2913	2016 MACK DUMP TRUCK - ST	41,658.00
03-2950	DEFERRED INFLOW-PENSION	17,643.00
	TOTAL LIABILITIES	1,618,654.74
EQUITY		
03-3001	FUND BALANCE	2,078,994.17
03-3002	INVESTMENT IN PROPERTY	0.00
03-3003	UNRESERVED FUND BALANCE	0.00
03-3004	POSTCLOSURE RESERVE	107,228.18
03-3005	RESERVE ENVIROMENTAL OPER CNTR	0.00
03-3010	C.O. INTEREST	0.00
03-3012	TAN INTEREST	0.00
	TOTAL BEGINNING EQUITY	2,186,222.35
	TOTAL REVENUE	1,924,757.78
	TOTAL EXPENSES	1,736,769.83
	TOTAL REVENUE OVER/(UNDER) EXPENSES	187,987.95
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	2,374,210.30
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	3,992,865.04

18 -MUNICIPAL GOLF COURSE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<u>ASSETS</u>			
18-1001	CASH	(44,392.32)	
18-1005	GOLF FEES RECEIVABLE	27,665.00	
18-1006	ALLOWANCE FOR BAD DEBTS	(23,578.20)	
18-1020	LAND IMPROVEMENTS	79,362.32	
18-1021	EQUIPMENT	169,603.08	
18-1022	DEPRECIATION	(137,348.00)	
18-1023	BUILDINGS & IMPROVEMENTS	12,143.00	
18-1028	SALES TAX RECEIVABLE	0.00	
18-1030	DUE TO/FROM WATER FUND	0.00	
18-1080	NET PENSION ASSET (LIABILITY)	(3,981.00)	
18-1081	DEFERRED OUTFLOW-PENSION CONTR	2,104.00	
18-1082	DEFERRED OUTFLOW-PENSION INV.	37,092.00	
		118,669.88	
TOTAL ASSETS		118,669.88	
<u>LIABILITIES</u>			
18-2010	DUE TO/FROM GENERAL FUND	0.00	
18-2013	NOTES PAYABLE-OUTSOURC/CURR.	0.00	
18-2014	SALES TAX PAYABLE	0.00	
18-2015	NOTE PAYABLE-WELL FARGO-CURREN	0.00	
18-2016	DUE TO RISK MGMT.	96,624.00	
18-2017	NOTES PAYABLE	0.00	
18-2018	NOTES PAYABLE - OUTSOURCE	0.00	
18-2044	COMP. ABSENCES - CURRENT	2,762.21	
18-2045	COMP. ABSENCES - LONG TERM	9,791.11	
18-2160	ACCRUED PAYROLL LIABILITY	3,695.53	
18-2902	RANGE BALL SERVER -ST PORTION	0.00	
18-2903	PNC GOLF CAR LEASE - LT	0.00	
18-2904	PNC GOLF CAR LEASE - ST	6,447.00	
18-2906	RANGE BALL SERVER- LT PORTION	0.00	
18-2950	DEFERRED INFLOW-PENSION	5,224.00	
	TOTAL LIABILITIES	124,543.85	
<u>EQUITY</u>			
18-3001	FUND BALANCE	(3,790.25)	
	TOTAL BEGINNING EQUITY	(3,790.25)	
	TOTAL REVENUE	247,544.03	
	TOTAL EXPENSES	249,627.75	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(2,083.72)	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	(5,873.97)	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	118,669.88	

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 24

SUBJECT: INVESTMENT REPORT
PROCEEDING:
SUBMITTED BY: Finance Director
EXHIBITS: Quarterly Investment Reports

SUMMARY STATEMENT

Finance Director to report on the City's investments through the 4th quarter of FY 2016/2017.

COUNCIL ACTION

No action is required.

CITY MANAGER'S MEMORANDUM

Finance Director will provide report at City Council meeting.

Investment Report		September 2017				
2002-03	Interest	\$	48,767.06	\$	1,742,714.00	Avg. Balance
2003-04	Interest	\$	40,069.45	\$	1,742,714.00	Avg. Balance
2004-05	Interest	\$	40,880.26	\$	1,759,816.00	Avg. Balance
2005-06	Interest	\$	56,019.11	\$	2,146,537.00	Avg. Balance
2006-07	Interest	\$	42,445.58	\$	2,146,537.00	Avg. Balance
2007	Interest	\$	103,386.65	\$	2,849,704.00	Avg. Balance
2007-08	Interest	\$	94,120.62	\$	2,745,781.28	Avg. Balance
2008-09	Interest	\$	71,287.08	\$	2,833,333.82	Avg. Balance
2009-10	Interest	\$	41,237.72	\$	1,964,017.00	Avg. Balance
2010-11	Interest	\$	34,671.22	\$	1,791,287.03	Avg. Balance
2011-12	Interest	\$	37,534.15	\$	2,843,995.73	Avg. Balance
2012-13	Interest	\$	38,711.58	\$	4,202,337.97	Avg. Balance
2013-14	Interest	\$	38,801.99	\$	2,820,425.22	Avg. Balance
2014-15	Interest	\$	30,132.24	\$	2,824,571.47	Avg. Balance
2015-16	Interest	\$	28,413.05	\$	2,734,692.60	Avg. Balance
2016-17	Interest	\$	28,689.85	\$	2,763,882.33	Avg. Balance

An additional \$100,000 CD originally pledged against Water System Revenue Bonds is also held in the portfolio

The following investments are held by the various funds of the City of Lamesa:

Type Investment:	ID#	Maturity	Beginning Book and Market Value	Ending Book and Market Value	Interest Rate	Annual Yield
Certificate of Deposit	23376	09/16/17	\$ 100,000.00	\$ 100,000.00	1.10%	1.11%
Certificate of Deposit	29433	11/28/17	\$ 100,000.00	\$ 100,000.00	1.10%	1.11%
Certificate of Deposit	28416	11/16/17	\$ 100,000.00	\$ 100,000.00	1.10%	1.11% This information is reported in
Certificate of Deposit	23792	12/15/17	\$ 100,000.00	\$ 100,000.00	1.10%	1.11% accordance and compliance with the City's
Certificate of Deposit	28526	01/15/18	\$ 100,000.00	\$ 100,000.00	1.10%	1.11% Investment Policy adopted by City Council
Certificate of Deposit	28550	02/15/18	\$ 300,000.00	\$ 300,000.00	0.85%	0.85% and with the Texas Public Funds Investment Act
Certificate of Deposit	28668	09/22/17	\$ 100,000.00	\$ 100,000.00	0.85%	0.85%
Certificate of Deposit	29216	04/19/18	\$ 100,000.00	\$ 100,000.00	1.10%	1.11%
Certificate of Deposit	28853	07/23/18	\$ 144,633.45	\$ 144,633.45	1.10%	1.11%
Certificate of Deposit	29432	11/28/17	\$ 250,000.00	\$ 250,000.00	0.85%	0.85%
Time Deposit	705-7482		\$ 1,730,220.51	\$ 1,732,950.09		
(Certificates held in city vault)						
Total Investments			\$ 3,124,853.96	\$ 3,127,583.54		

Certificate of Deposit 23376 is owned by the Water Fund, all other Certificates and Time Deposit are pooled.

Each fund's contribution to the investment pool is shown on the second page of this report.

Pledges							
Receipt #	Due Date	Safekeeping at	Market Value	Pledged Value	Issue Date	Cancelled	
13843	11/28/18	PlainsCapital Banl	\$ 2,988,810.00	\$ 2,988,810.00	FNMA	03/05/15	
14689	04/28/20	PlainsCapital Banl	\$ 1,965,760.00	\$ 1,965,760.00	FHLB	07/19/16	
13822	08/01/19	PlainsCapital Banl	\$ 1,991,480.00	995,740.00	FHLMC	07/27/15	
14020	03/27/18	PlainsCapital Banl	\$ 1,996,580.00	1,996,580.00	FNMA	03/26/14	
Total			\$ 8,942,630.00	\$ 7,946,890.00			

Shawna D. Burkhart

Investment Officer

Shawna D Burkhart

10/6/17

Betty Conde

Treasurer

Betty Conde

10-6-17

Wayne Chapman

Director of Finance

Wayne Chapman

10-6-17

10-6-17

FY 2016-2017

CITY OF LAMESA - CONSOLIDATED SPECIAL FUNDS

FUND	CASH/CDs	GENERAL	CAPITAL PROJ CIP/LANDFILL	WATER FUND TAX NOTES	WATER DEPOSITS	WATER WELL & TOWER	WATER CAP. EQ. RESERVE	WW TRMT Plnt. RESERVE	DEBT SERVICE TANK/VAC TRK	SWMF CAP. EQ. RESERVE	SWMF POST- CLOS. RES.	MOTEL TAX	RISK MGMT	FORFEITED PROPERTY
OCT. 1	2,482,793.69	860,202.91	117,160.82	472.06	29,085.99	386,128.11	144,341.64	90,434.29	17,900.87	45,013.93	613,088.97	52,789.50	126,158.76	15.72
Deposit	0.00													
Withdrawal														
Water C.D.	90.41						90.41							
Mon. Int.	2,053.90	711.61	96.92	0.39	24.06	319.43	119.41	74.81	14.81	37.24	507.18	43.67	104.37	0.01
OCT. 1	2,484,938.00	860,914.52	117,257.74	472.45	29,110.05	386,447.54	144,551.46	90,509.10	17,915.68	45,051.17	613,596.15	52,833.17	126,263.13	15.73
NOV. 1	2,484,938.00	860,914.52	117,257.74	472.45	29,110.05	386,447.54	144,551.46	90,509.10	17,915.68	45,051.17	613,596.15	52,833.17	126,263.13	15.73
Deposit	0.00													
Withdrawal	0.00													
Water C.D.	93.43						93.43							
Mon. Int.	2,057.66	712.88	97.10	0.39	24.10	320.00	119.70	74.95	14.84	37.30	508.09	43.75	104.55	0.01
NOV. 1	2,487,089.09	861,627.40	117,354.84	472.84	29,134.16	386,767.53	144,764.58	90,584.05	17,930.51	45,088.47	614,104.24	52,876.92	126,367.68	15.75
DEC. 1	2,487,089.09	861,627.40	117,354.84	472.84	29,134.16	386,767.53	144,764.58	90,584.05	17,930.51	45,088.47	614,104.24	52,876.92	126,367.68	15.75
Deposit	12,900.00						12,900.00							
Withdrawal	0.00													
Water C.D.	90.41						90.41							
Mon. Int.	2,069.63	717.00	97.66	0.39	24.24	321.85	120.47	75.38	14.92	37.52	511.03	44.00	105.16	0.01
DEC. 1	2,502,149.13	862,344.40	117,452.49	473.24	29,158.40	387,089.38	157,875.46	90,659.43	17,945.43	45,125.99	614,615.27	52,920.92	126,472.83	15.76
JAN. 1	2,502,149.13	862,344.40	117,452.49	473.24	29,158.40	387,089.38	157,875.46	90,659.43	17,945.43	45,125.99	614,615.27	52,920.92	126,472.83	15.76
Deposit	12,900.00						12,900.00							
Withdrawal	0.00													
Water C.D.	93.42						93.42							
Mon. Int.	2,115.48	729.08	99.30	0.40	24.65	327.27	133.48	76.65	15.17	38.15	519.64	44.74	106.93	0.01
JAN. 1	2,517,258.03	863,073.48	117,551.80	473.64	29,183.05	387,416.65	171,002.36	90,736.08	17,960.61	45,164.15	615,134.90	52,965.66	126,579.76	15.77
FEB. 1	2,517,258.03	863,073.48	117,551.80	473.64	29,183.05	387,416.65	171,002.36	90,736.08	17,960.61	45,164.15	615,134.90	52,965.66	126,579.76	15.77
Deposit	12,900.00						12,900.00							
Withdrawal	0.00													
Water C.D.	93.43						93.43							

Mon. Int.	2,029.26	695.76	94.76	0.38	23.53	312.31	137.85	73.15	14.48	36.41	495.88	42.70	102.04	0.01
FEB. 1	2,532,280.72	863,769.24	117,646.56	474.02	29,206.58	387,728.97	184,133.64	90,809.22	17,975.09	45,200.55	615,630.79	53,008.36	126,681.80	15.79
MAR. 1	2,532,280.72	863,769.24	117,646.56	474.02	29,206.58	387,728.97	184,133.64	90,809.22	17,975.09	45,200.55	615,630.79	53,008.36	126,681.80	15.79
Deposit	0.00													
Withdrawal	12,900.00						12,900.00							
Water C.D.	84.38						84.38							
Mon. Int.	2,034.13	693.85	94.50	0.38	23.46	311.45	147.91	72.95	14.44	36.31	494.52	42.58	101.76	0.01
MAR. 1	2,547,299.23	864,463.09	117,741.06	474.40	29,230.04	388,040.42	197,265.93	90,882.17	17,989.52	45,236.86	616,125.31	53,050.94	126,783.56	15.80
FUND AND ACCT NOS.	16-1001	16-2010	16-2020	16-2017	16-2011	16-2029	16-2019	16-2021	16-2027	16-2018	16-2015	16-2014	16-2016	16-2030
		01-1020	03-1008	02-1030	02-1003	02-1037	02-1004	02-1008	02-1036	03-1021	03-1022	12-1020	21-1020	24-1020
		01-40505	03-42201	02-41201	02-41201	02-41201	02-41201	02-41201	02-41201	03-42201	03-42201	12-40102	21-40101	24-40102
FUND	CASH	GENERAL	CIP/LANDFILL	WATER/TAX NOTI	WATER	WATER WELL/TOWE	WAT. EQ. RES.	WW Trmt Plnt.	EBT/TANK/VAC	TFSWMF EQ RES.	SWMF PC RES	MOTEL TAX	RISK MGT.	FTD. PROP.
APRIL 1	2,547,299.23	864,463.09	117,741.06	474.40	29,230.04	388,040.42	197,265.93	90,882.17	17,989.52	45,236.86	616,125.31	53,050.94	126,783.56	15.80
Deposit	12,900.00						12,900.00							
Withdrawal	0.00													
Water C.D.	93.42						93.42							
Mon. Int.	2,124.08	720.84	98.18	0.40	24.37	323.57	164.49	75.78	15.00	37.72	513.76	44.24	105.72	0.01
APRIL 1	2,562,416.73	865,183.93	117,839.24	474.79	29,254.41	388,363.99	210,423.84	90,957.95	18,004.53	45,274.58	616,639.07	53,095.18	126,889.28	15.81
MAY 1	2,562,416.73	865,183.93	117,839.24	474.79	29,254.41	388,363.99	210,423.84	90,957.95	18,004.53	45,274.58	616,639.07	53,095.18	126,889.28	15.81
Deposit	512,900.00	500,000.00					12,900.00							
Withdrawal	0.00													
Water C.D.	90.41						90.41							
Mon. Int.	2,561.94	865.02	117.82	0.47	29.25	388.29	210.38	90.94	18.00	45.27	616.52	53.09	126.87	0.02
MAY 1	3,077,969.08	1,366,048.95	117,957.06	475.27	29,283.66	388,752.28	223,624.64	91,048.89	18,022.53	45,319.85	617,255.59	53,148.26	127,016.15	15.83
JUNE 1	3,077,969.08	1,366,048.95	117,957.06	475.27	29,283.66	388,752.28	223,624.64	91,048.89	18,022.53	45,319.85	617,255.59	53,148.26	127,016.15	15.83
Deposit	12,900.00						12,900.00							
Withdrawal	0.00													
Water C.D.	93.42						93.42							
Mon. Int.	2,602.74	1,155.14	99.74	0.40	24.76	328.73	189.10	76.99	15.24	38.32	521.95	44.94	107.41	0.01
JUNE 1	3,093,565.24	1,367,204.08	118,056.80	475.67	29,308.42	389,081.01	236,807.15	91,125.88	18,037.77	45,358.17	617,777.55	53,193.21	127,123.55	15.84
JULY 1	3,093,565.24	1,367,204.08	118,056.80	475.67	29,308.42	389,081.01	236,807.15	91,125.88	18,037.77	45,358.17	617,777.55	53,193.21	127,123.55	15.84

Deposit	12,900.00						12,900.00							
Withdrawal														
Water C.D.	90.41	-					90.41							
Mon. Int.	2,629.57	1,162.14	100.35	0.40	24.91	330.72	201.29	77.46	15.33	38.56	525.12	45.21	108.06	0.01
JULY 1	3,109,185.22	1,368,366.23	118,157.15	476.07	29,333.34	389,411.74	249,998.85	91,203.34	18,053.10	45,396.73	618,302.67	53,238.42	127,231.61	15.85
AUG. 1	3,109,185.22	1,368,366.23	118,157.15	476.07	29,333.34	389,411.74	249,998.85	91,203.34	18,053.10	45,396.73	618,302.67	53,238.42	127,231.61	15.85
Deposit	12,900.00						12,900.00							
Withdrawal	0.00													
Water C.D.	93.43						93.43							
Mon. Int.	2,675.31	1,177.42	101.67	0.41	25.24	335.07	215.11	78.48	15.53	39.06	532.02	45.81	109.48	0.01
AUG. 1	3,124,853.96	1,369,543.64	118,258.82	476.48	29,358.58	389,746.81	263,207.40	91,281.82	18,068.63	45,435.79	618,834.69	53,284.23	127,341.09	15.87
SEPT. 1	3,124,853.96	1,369,543.64	118,258.82	476.48	29,358.58	389,746.81	263,207.40	91,281.82	18,068.63	45,435.79	618,834.69	53,284.23	127,341.09	15.87
Deposit	0.00													
Withdrawal	0.00													
Water C.D.	93.42						93.42							
Mon. Int.	2,636.16	1,155.36	99.76	0.40	24.77	328.79	222.04	77.01	15.24	38.33	522.06	44.95	107.43	0.01
SEPT. 1	3,127,583.54	1,370,699.00	118,358.59	476.89	29,383.34	390,075.60	263,522.86	91,358.82	18,083.88	45,474.12	619,356.74	53,329.18	127,448.51	15.88



The Lamesa National Bank
P.O. Drawer 301 Lamesa, Texas 79331
806 872-5457 Member FDIC

000001 01

ACCOUNT:

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LAMESA CONSOLIDATED SP FUNDS

101

* HOLD STATEMENT *

THANK YOU FOR CHOOSING THE
LAMESA NATIONAL BANK
TO SERVE YOUR BANKING NEEDS!

ST & POL SAVINGS ACCOUNT 7057482

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
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BALANCE LAST STATEMENT			08/31/17	1730,220.51
INTEREST FROM ST & POL > 100M C.O.D. 23792		93.42	09/15/17	1730,313.93
INTEREST FROM ST & POL > 100M C.O.D. 28526		93.42	09/15/17	1730,407.35
INTEREST FROM ST & POL > 100M C.O.D. 28550		216.58	09/15/17	1730,623.93
INTEREST FROM ST & POL > 100M C.O.D. 28416		93.42	09/18/17	1730,717.35
INTEREST FROM ST & POL > 100M C.O.D. 923376		93.42	09/18/17	1730,810.77
INTEREST FROM ST & POL > 100M C.O.D. 29216		93.43	09/19/17	1730,904.20
INTEREST FROM ST & POL > 100M C.O.D. 28668		72.19	09/22/17	1730,976.39
INTEREST FROM ST & POL > 100M C.O.D. 28853		135.12	09/25/17	1731,111.51
INTEREST FROM ST & POL > 100M C.O.D. 29433		93.42	09/28/17	1731,204.93
INTEREST FROM ST & POL > 100M C.O.D. 29432		180.48	09/28/17	1731,385.41
INTEREST		1,564.68	09/30/17	1732,950.09
BALANCE THIS STATEMENT			09/30/17	1732,950.09

TOTAL CREDITS	(11)	2,729.58
TOTAL DEBITS	(0)	.00

* * * C O N T I N U E D * * *



The Lamesa National Bank
P.O. Drawer 301 Lamesa, Texas 79331
806 872-5457 Member FDIC

00001 01
ACCOUNT:

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LAMESA CONSOLIDATED SP FUNDS

ST & POL SAVINGS ACCOUNT 7057482

- - - - - I N T E R E S T - - - - -

AVERAGE LEDGER BALANCE:	1,730,630.07	INTEREST EARNED:	1,564.68
INTEREST PAID THIS PERIOD:	1,564.68	DAYS IN PERIOD:	30
INTEREST PAID 2017:	11,938.01	ANNUAL PERCENTAGE YIELD EARNED:	1.11%

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 25

SUBJECT: CITY STAFF REPORTS
SUBMITTED BY: City Staff
EXHIBITS: Reports

SUMMARY STATEMENT

- a. **POLICE CHIEF REPORT:** Police chief to report on the city's recent events:
- b. **FIRE CHIEF REPORT:** Fire Chief to report on the city's recent events:
- c. **UTILITIES DIRECTOR REPORT:** Utilities Director to report on the city's recent events:

COUNCIL ACTION

No City Council action required.

CITY MANAGER'S MEMORANDUM

City Staff will provide reports at City Council meeting.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 26

SUBJECT: CITY MANAGERS REPORT

SUBMITTED BY: City Manager

SUMMARY STATEMENT

City Manager to report on current activities and answered questions from the City Council.

COUNCIL ACTION

No City Council action required.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 27

SUBJECT: MAYORS REPORT

SUBMITTED BY: Mayor

SUMMARY STATEMENT

City Mayor to report on future plans and goals.

COUNCIL ACTION

No City Council action required.

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 28

SUBJECT: EXECUTIVE SESSION

SUBMITTED BY: City Staff

SUMMARY STATEMENT

Council to consider convening into closed executive session regarding Consultation with Attorney regarding contemplated litigation under the provisions of the Texas Open Meetings Act (Chapter 551.071, Texas Government Code). No action will be taken in closed session. The Council will reconvene into open session after the completion of the executive session.

COUNCIL ACTION

DISCUSSION: _____

Motion by Council Member _____ to convene in closed executive session in accordance with the provisions of the Texas Open Meetings regarding Consultation with Attorney regarding contemplated litigation. Motion seconded by Council Member _____ and upon being put to a vote the motion _____.

CITY MANAGER'S MEMORANDUM

Recommend approval.

**CERTIFIED AGENDA: EXECUTIVE SESSION OF
THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS**

On this October 17, 2017, at an Emergency Meeting of the City Council of the City of Lamesa, Texas the Council adjourned into a closed executive session; notice of said session having been given by a notice posted at the City Hall, 601 South First Street at least two hours in advance.

A. ANNOUNCEMENT BY PRESIDING OFFICER:

"The City Council will begin its executive session on October 17, 2017, at _____ P.M."

The subject matter of each executive session deliberation is as follows:

Council to consider convening into closed executive session regarding Consultation with Attorney regarding contemplated litigation under the provisions of the Texas Open Meetings Act (Chapter 551.071, Texas Government Code). No action will be taken in closed session. The Council will reconvene into open session after the completion of the executive session.

A. Discussion of Water Damage at 209 Avenue G, Lamesa, Texas.

B. ANNOUNCEMENT BY PRESIDING OFFICER:

"The City Council has completed its executive session on October 17, 2017, at _____ P.M."

C. CERTIFICATION:

I hereby certify that this agenda of an executive session of the City Council of the City of Lamesa, Texas is a true and correct record of the proceedings pursuant Texas Open Meetings Act (Chapter 551, Government Code).

WITNESS my hand this October 17, 2017.

Josh Stevens, Mayor

City Council Agenda

City of Lamesa, Texas

DATE OF MEETING: OCTOBER 17, 2017

AGENDA ITEM: 29

ADJOURNMENT: Announcement by the Mayor - "The next regularly scheduled meeting of the City Council of the City of Lamesa will be **November 21, 2017**, at 5:30 P.M."