



# CITY COUNCIL AGENDA

NOTICE IS GIVEN THAT THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS, WILL MEET IN A REGULARLY SCHEDULED MEETING AT 5:30 P.M. ON THURSDAY, MAY 11, 2017, 601 SOUTH FIRST STREET, FOR THE PURPOSE OF CONSIDERING AND TAKING OFFICIAL ACTION ON THE FOLLOWING ITEMS:

1. **CALL TO ORDER:**
2. **INVOCATION:**
3. **CANVASS CITY GENERAL ELECTION RETURNS, ACCEPTING DECLINATION OF WILLIE T. ORTIZ TO SERVE AS COUNCIL MEMBER DISTRICT 3 AND DECLARING WINNER OF ELECTION AND VACANCY:** Canvass of votes and tabulation of the returns for the May 6, 2017 City General Election, passing a resolution accepting the declination of Willie T. Ortiz to serve as Council Member District 3 and declaring winner and vacancy.
4. **CERTIFICATE OF ELECTION AND OATH OF OFFICE - NEWLY ELECTED COUNCIL MEMBERS:** Deliver Certificate of Election and administer Oath of Office to the newly-elected Council Members from the May 6, 2017 City General Election. *(City Attorney)*
  - A. Marie Briseno – District 2
  - B. Douglas Morris – District 6
5. **EXPRESSION OF APPRECIATION:** Consider passing a resolution of appreciation to Chance Britt for 3 years of service on City Council. *(City Council)*
6. **ELECTION OF MAYOR PRO-TEM:** The City Council to elect a Mayor Pro-tem for a one-year term of office.
7. **OATH OF OFFICE - MAYOR PRO-TEM:** The city attorney to administer the oath of office to the newly elected mayor pro-tem.
8. **PRESENTATION OF THE CITY FY 2015/2016 AUDIT REPORT:** Hear financial audit report for Fiscal Year 2015 - 2016 from Tyler Cannady of *Bolinger, Segars, Gilbert & Moss, L.L.P.* and consider accepting audit report as well as authorizing publication of audit report. *(City Manager, Finance Director and City Auditor)*
9. **BUDGET AMENDMENT IV:** City Council to consider amending Ordinance O-18-16 on second reading with respect to October 1, 2016 fiscal year budget. *(City Manager & Finance Director)*
10. **DISCUSSION / ACTION TO AUTHORIZE A LONG RANGE WATER SUPPLY PLANNING STUDY WITH PARKHILL SMITH AND COOPER:** City Council to consider, discuss and take possible action to authorize a Long Range Water Supply Planning Study with *Parkhill Smith & Cooper*.
11. **BUDGET AMENDMENT V:** City Council to consider amending Ordinance O-18-16 on first reading with respect to October 1, 2016 fiscal year budget. *(City Manager & Finance Director)*

**12.DESIGNATE REGULARLY SCHEDULED MEETINGS:** City Council to take action to designate the regularly scheduled City Council meetings for July, August and September 2017. (City Manager & Finance Director)

- **Proposed Budget and Taxation Schedule of City Council Meetings:**

- **July 17<sup>th</sup>, 2017 (Monday)** –
  - Budget Workshop
- **July 18<sup>th</sup>, 2017 (Tuesday)** –
  - Budget Workshop
- **August 8, 2017 (Tuesday)** –
  - Present Certified Tax Roll – Appraised Values for 2017, Effective Tax Rate and Rollback Tax Rate
  - Set Proposed Ad Valorem Tax Rate with Record Vote, and Set Two Public Hearings.
    - August 22<sup>nd</sup>, 2017 (Tuesday) – Proposed Date for 1<sup>st</sup> Public Hearing
    - August 29<sup>th</sup>, 2017 (Tuesday) – Proposed Date for 2<sup>nd</sup> Public Hearing
- **August 22<sup>nd</sup>, 2017 (Tuesday)** –
  - Public Hearing on Proposed Budget
  - 1<sup>st</sup> Reading of Budget Ordinance and
  - 1<sup>st</sup> Public Hearing on Proposed Tax Rate
- **August 29<sup>th</sup>, 2017 (Tuesday)** –
  - LEDC/LEAP Budget Presentation and Adoption
  - 2<sup>nd</sup> Reading of Budget Ordinance
  - 2<sup>nd</sup> Public Hearing on Proposed Tax Rate
- **September 5<sup>th</sup>, 2017 (Tuesday)** –
  - Ratify Proposed Tax Increase Reflected in the FY 2017/2018 Adopted Budget
  - 1<sup>st</sup> Reading of Tax Rate Ordinance (I&S Tax Rate)
  - 1<sup>st</sup> Reading of Tax Rate Ordinance (M&O Tax Rate)
  - 1<sup>st</sup> Reading of Tax Rate Ordinance (Combined Tax Rate)
- **September 12<sup>th</sup>, 2017 (Tuesday)** –
  - 2<sup>nd</sup> Reading of Tax Rate Ordinance (I&S Tax Rate)
  - 2<sup>nd</sup> Reading of Tax Rate Ordinance (M&O Tax Rate)
  - 2<sup>nd</sup> Reading of Tax Rate Ordinance (Combined Tax Rate)
  - Authorize Warrants for FY 2017/2018
- **September 19<sup>th</sup>, 2017 (Tuesday)** –
  - Regularly Scheduled Meeting

**13.ADJOURNMENT:** The next regularly scheduled meeting of the City Council of the City of Lamesa will be May 16<sup>th</sup>, 2017 at 5:30 P.M.

**PLEASE NOTE: DESIGNATED REGULARLY SCHEDULED MEETINGS:**

- May 16, 2017
- June 20, 2017

## Open Meetings Information

### CLOSED MEETINGS

The City Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

### PUBLIC PARTICIPATION

The meeting will be held pursuant to the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items listed above. Persons desiring to address the City Council or express their opinion about a particular item on this agenda should notify the City Secretary before the meeting. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the City Secretary by the end of business hours on the Wednesday before the next meeting in order to be considered for inclusion on that agenda.

### MEETING ACCESSIBILITY

Upon request, auxiliary aids and services will be provided to an individual with a disability in order to allow them to effectively participate in the city council meeting. Those requesting auxiliary aids or services should notify the contact person listed below at least twenty-four hours prior to the meeting by mail, telephone or RELAY Texas (1-800-735-2989)

**Contact: Norma Garcia at 806-872-4322**

✉ 601 South First Street, Lamesa, Texas 79331

☎ **Telephone - (806) 872-4322**

☎ **Fax - (806) 872-4338**

### CERTIFICATION OF NOTICE



I certify this agenda was posted at the City Hall, 601 South First Street, Lamesa, Texas at **4:45 p.m., May 8, 2017**, in accordance with Chapter 551.041 of the Government Code.

Norma Garcia, City Secretary

# **City Council Agenda**

## **City of Lamesa, Texas**

**DATE OF MEETING: MAY 11, 2017**

**AGENDA ITEMS: 1 & 2**

1. **CALL TO ORDER:** *Announcement by the Mayor.* "This meeting is being held in accordance with the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items as posted. Persons desiring to address the City Council or express their opinion about a particular item on this agenda should complete a request at this time. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the City Secretary in order to be considered for inclusion on the agenda of the next meeting. A quorum being present as evidenced by the presence of \_\_\_\_ members of the City Council, this meeting is hereby called to order."

The following members are present:

JOSH STEVENS	Mayor
BRANT STEWART	Council Member – District 1
MARIE A. BRISENO	Mayor Pro-tem/Council Member – District 2
FABIAN RUBIO	Council Member – District 3
BOBBY G. GONZALES	Council Member - District 4
FRED VERA	Council Member – District 5
CHANCE BRITT	Council Member – District 6

City Staff members present at the meeting:

SHAWNA D. BURKHART	City Manager
NORMA GARCIA	City Secretary
RUSSELL CASSELBERRY	Attorney

Members of the press present at the meeting:

Members of the public present at the meeting:

2. **INVOCATION:**  
**AND PLEDGE OF ALLEGIANCE.**





# **City Council Agenda**

## **City of Lamesa, Texas**

**DATE OF MEETING: MAY 11, 2017**

**AGENDA ITEM: 3**

**SUBJECT:** CANVASS CITY GENERAL ELECTION RETURNS,  
ACCEPTING DECLINATION OF WILLIE T. ORTIZ TO SERVE  
AS COUNCIL MEMBER DISTRICT 3 AND DECLARING  
WINNER OF ELECTION AND VACANCY

**PROCEEDING:** Resolution

**SUBMITTED BY:** City Staff

**EXHIBITS:** *Election returns; resolution*

**AUTHORITY** *State Law; Election Code Section 67.002 and Section 201.001*

### **SUMMARY STATEMENT**

Canvass of votes and tabulation of the returns for the May 6, 2017 City General Election, passing a resolution accepting the declination of Willie T. Ortiz to serve as Council Member District 3 and declaring winner and vacancy.

### **COUNCIL ACTION**

The council tabulated the returns from the May 6, 2017 City General Election, and the following votes were cast.

	<b><u>Early Voting</u></b>	<b><u>Regular Voting</u></b>	<b><u>Total Votes</u></b>	<b><u>% of Total Votes</u></b>
<b><u>Council Member District 2</u></b>				
Marie Briseno	47	14	61	85.9%
Daniel J. Reese	2	1	3	4.2%
Fabian Rubio	5	2	7	9.9%
<b>Total Votes in District 2</b>	<b>54</b>	<b>17</b>	<b>71</b>	
<b>Registered Voters in District 2</b>	<b><u>858</u></b>			
<b><u>Council Member District 3</u></b>				
Willie T. Ortiz	85	0	85	75.9%
Jamie Garcia	2	15	17	15.2%
Roxanne Cofer Cox	5	5	10	8.9%
<b>Total Votes in District 3</b>	<b>92</b>	<b>20</b>	<b>112</b>	
<b>Registered Voters in District 3</b>	<b><u>926</u></b>			

Motion by Council Member \_\_\_\_\_ to \_\_\_\_\_. Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

**VOTING:** "AYE" \_\_\_\_\_ "NAY" \_\_\_\_\_ "ABSTAIN" \_\_\_\_\_

**CITY MANAGER'S MEMORANDUM**

**Recommend approval.**

**RESOLUTION NO. \_\_\_\_\_**  
**A TABULATION OF THE VOTES AND A RESOLUTION**  
**AND ORDER CANVASSING THE RETURNS AND**  
**DECLARING THE RESULTS OF THE MAY 6, 2017 CITY**  
**GENERAL ELECTION.**

On this the 11<sup>th</sup> day of May, 2017, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas held pursuant to the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551); there being a quorum present and acting throughout the meeting, the following resolution was formally submitted by motion and duly seconded for the consideration and action of the meeting, to wit:

There came on to be considered the returns of an election held on the 6th day of May, 2017, for the purpose of electing the hereinafter named officials, and it appearing from said returns, duly and legally made, that there were cast at said election: 183 valid and legal votes, that each of the candidates in said election received the following votes:

	<u>Early Voting</u>	<u>Regular Voting</u>	<u>Total Votes</u>	<u>%</u>
<b><u>Council Member District 2</u></b>				
Marie Briseno	47	14	61	85.9%
Daniel J. Reese	2	1	3	4.2%
Fabian Rubio	5	2	7	9.9%
<b>Total Votes in District 2</b>	<b>54</b>	<b>17</b>	<b>71</b>	
<b>Registered Voters in District 2</b>	<b><u>858</u></b>			

<b><u>Council Member District</u></b>				
Willie T. Ortiz	85	0	85	75.9%
Jamie Garcia	2	15	17	15.2%
Roxanne Cofer Cox	5	5	10	8.9%
<b>Total Votes in District 3</b>	<b>92</b>	<b>20</b>	<b>112</b>	
<b>Registered Voters in District 3</b>	<b><u>926</u></b>			

This tabulation was made in accordance with the Texas Election Code, from sealed returns presented to the Mayor and Council by the Presiding Judges at the close of the election held on May 6, 2017. Said sealed documents were opened at the above named meeting at the time designated for the official canvass and tabulation in the presence of the public. From this tabulation, the official Order Declaring the Result of the Election is to be made.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:**

That at the general election held in the City of Lamesa, Texas, on the 6th day of May, 2017, which election was duly called and notice of such election being given in accordance with law, Marie Briseno received 61 votes, same being a majority of the votes cast at said election for the candidates for the office of City Council Member, District Two, and was duly elected as City Council Member, District Two, for the City of Lamesa, Dawson County, Texas; and

That at said general election held in the City of Lamesa, Texas, on the 6th day of May, 2017, Willie T. Ortiz received 85 votes, same being a majority of the votes cast at said election for the candidates for the office of City Council Member, District Three, for the City of Lamesa, Dawson County, Texas, that Willie T. Ortiz has executed and delivered to the Mayor of the City of Lamesa, as presiding officer of the City Council, his declination to serve as Council Member, District Three, for the City of Lamesa, Dawson County, Texas, resulting in a vacancy in the office of Council Member, District Three, for the City of Lamesa, Dawson County, Texas, and such office is hereby declared vacant.

Upon being put to a vote, the resolution was Passed, Approved, and Adopted this 11<sup>th</sup> day of May, 2017, by a majority vote and ordered to be spread upon the minutes of the Council of the City of Lamesa, Texas, and recorded in the resolution book thereafter.

ATTEST:

APPROVED:

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Norma Garcia  
City Secretary

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Josh Stevens  
Mayor



UNOFFICIAL CANVASS  
2017 GENERAL ELECTION  
CITY OF LAMESA, TEXAS



District 2

Marie Briseno			
Early Voting	Regular Voting	Total Votes	
47	14	61	
% of total votes		85.9%	

Daniel J. Reese			
Early Voting	Regular Voting	Total Votes	
2	1	3	
% of total votes		4.2%	

Fabian Rubio			
Early Voting	Regular Voting	Total Votes	
5	2	7	
% of total votes		9.9%	

Total Votes District 2			
Early Voting	Regular Voting	Total Votes	
54	17	71	
76%		24%	

District 3

Willie T. Ortiz			
Early Voting	Regular Voting	Total Votes	
85	0	85	
% of total votes		75.9%	

Jamie Garcia			
Early Voting	Regular Voting	Total Votes	
2	15	17	
% of total votes		15.2%	

Roxanne Cofer Cox			
Early Voting	Regular Voting	Total Votes	
5	5	10	
% of total votes		8.9%	

Total Votes District 3			
Early Voting	Regular Voting	Total Votes	
92	20	112	
82%		18%	

District 6

CANCELLED  
Douglas Morris - Declared Elected / Unopposed

VOTE!

Registered voters in District 2

858

Registered voters in District 3

926

## DECLINATION TO SERVE

I, Willie T. Ortiz, officer-elect for Council Member, District 3, of the City of Lamesa, Texas, hereby decline to accept such office and hereby decline to serve as Council Member, District 3, of the City of Lamesa, Texas.

  
Willie T. Ortiz

STATE OF TEXAS

COUNTY OF DAWSON

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME on this the 8th day of May, 2017, by Willie T. Ortiz.



  
Notary Public, State of Texas

Received this 8th May, 2017.

City of Lamesa, Texas

By:   
Josh Stevens, Mayor

# ***City Council Agenda***

## ***City of Lamesa, Texas***

**DATE OF MEETING: MAY 11, 2017**

**AGENDA ITEM: 4**

**SUBJECT: CERTIFICATE OF ELECTION AND OATH OF OFFICE -  
NEWLY ELECTED COUNCIL MEMBERS**

**PROCEEDING: State Law; Election Code Ch. 67.016, 67.016(f) and 145.003,  
City Charter; Article IV, Section 8**

**SUBMITTED BY: City Staff**

### **SUMMARY STATEMENT**

Deliver Certificate of Election and administer Oath of Office to the newly-elected Council Members from the May 6, 2017 City General Election. (*City Attorney*)

- A. Marie Briseno – District 2**
- B. Douglas Morris – District 6**

### **OATH OF OFFICE**

**I, MARIE BRISENO AND DOUGLAS MORRIS DO SOLEMNLY SWEAR THAT I  
WILL FAITHFULLY EXECUTE THE DUTIES OF THE OFFICE OF COUNCIL  
MEMBER OF THE CITY OF LAMESA OF THE STATE OF TEXAS, AND WILL TO  
THE BEST OF MY ABILITY PRESERVE, PROTECT AND DEFEND THE  
CONSTITUTION AND LAWS OF THE UNITED STATES AND THIS STATE. SO  
HELP ME GOD.**

### **CITY MANAGER'S MEMORANDUM**

**The Council Members for District 2 and District 6 will be sworn in.**

### STATEMENT OF OFFICER

I, Marie Briseno, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: City Council Member District 2

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: May 11, 2017

Signature of Officer \_\_\_\_\_

This space reserved for office  
use

Submit to:  
SECRETARY OF STATE  
Government Filings Section  
P O Box 12887  
Austin, TX 78711-2887  
512-463-6334



OATH OF OFFICE

Filing Fee: None

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,

I, Marie Briseno, do solemnly swear (or affirm), that I will faithfully  
execute the duties of the office of City Council Member District 2 of  
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws  
of the United States and of this State, so help me God.

\_\_\_\_\_  
Signature of Officer

State of Texas )  
County of Dawson )

Sworn to and subscribed before me  
this \_\_\_\_\_

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(seal)

\_\_\_\_\_  
Signature of Notary Public or Other Officer  
Administering Oath

\_\_\_\_\_  
Printed or Typed Name



In the name and by the authority of

## The State of Texas

THIS IS TO CERTIFY, that at a general election held on

6<sup>th</sup> day of May, 2017

**Marie Briseno**

was duly elected

**City Council Member District 2**

of the City of Lamesa

In testimony whereof, I have  
hereunto signed my name and  
caused the Seal of \_\_\_\_\_ to be  
affixed at the City of \_\_\_\_\_,  
this the \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_.

---

Signature of Presiding Officer of  
Canvassing Authority



The seal of the State of Texas, featuring a five-pointed star in the center, surrounded by a wreath of olive and oak branches. The words "THE STATE OF TEXAS" are inscribed around the perimeter of the seal.

## STATEMENT OF OFFICER

I, Douglas Morris, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: City Council Member District 6

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: May 11, 2017

Signature of Officer \_\_\_\_\_

This space reserved for office  
use

**Submit to:**  
**SECRETARY OF STATE**  
**Government Filings Section**  
**P O Box 12887**  
**Austin, TX 78711-2887**  
**512-463-6334**



**OATH OF OFFICE**

**Filing Fee: None**

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,

I, Douglas Morris, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of City Council Member District 6 of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

\_\_\_\_\_  
Signature of Officer

State of Texas )  
County of Dawson )

Sworn to and subscribed before me  
this \_\_\_\_\_

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(seal)

\_\_\_\_\_  
Signature of Notary Public or Other Officer  
Administering Oath

\_\_\_\_\_  
Printed or Typed Name



In the name and by the authority of

## The State of Texas

THIS IS TO CERTIFY, that at a general election held on

6<sup>th</sup> day of May, 2017

**Douglas Morris**

was duly elected

**City Council Member District 6**

of the City of Lamesa

In testimony whereof, I have  
hereunto signed my name and  
caused the Seal of \_\_\_\_\_ to be  
affixed at the City of \_\_\_\_\_,  
this the \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_.

---

Signature of Presiding Officer of  
Canvassing Authority

# ***City Council Agenda***

## ***City of Lamesa, Texas***

**DATE OF MEETING: MAY 11, 2017**

**AGENDA ITEM: 5**

SUBJECT: **EXPRESSION OF APPRECIATION**  
PROCEEDING: Resolution  
SUBMITTED BY: City Staff

### **SUMMARY STATEMENT**

Consider passing a resolution of appreciation to Chance Britt for 3 years of service on City Council.  
(*City Council*)

### **COUNCIL ACTION**

**DISCUSSION** \_\_\_\_\_

Motion by Council Member \_\_\_\_\_ to approve a resolution of appreciation to Chance Britt for 3 years of service on City Council. Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

**VOTING:** "AYE" \_\_\_\_\_ "NAY" \_\_\_\_\_ "ABSTAIN" \_\_\_\_\_

### **CITY MANAGER'S MEMORANDUM**

**Recommend approval.**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION of the City of Lamesa, Texas extending appreciation and thanks to Chance Britt for his 3 years of service as City Council Member District 6 and 1 year as Mayor Pro- Tem for the City of Lamesa.**

**WHEREAS, the City wishes to acknowledge the selflessness and generosity of such service of Chance Britt;**

**NOW, THEREFORE, BE IT RESOLVED, that this Certificate be presented as a token of our appreciation.**

**DULY PASSED, APPROVED, AND ADOPTED by the City Council of the City of Lamesa, Texas on this the 11<sup>th</sup> day of May, 2017.**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
**Norma Garcia**  
**City Secretary**

\_\_\_\_\_  
**Josh Stevens**  
**Mayor**

# **City Council Agenda**

## **City of Lamesa, Texas**

**DATE OF MEETING: MAY 11, 2017**

**AGENDA ITEM: 6**

**SUBJECT: ELECTION OF MAYOR PRO-TEM**

**PROCEEDING:** *Elect for one year term*

**SUBMITTED BY:** City Staff

**EXHIBITS:**

**AUTHORITY:** *City Charter; Article IV, Section 11*

### **SUMMARY STATEMENT**

The city council to elect a mayor pro-tem for a one-year term of office.

### **COUNCIL ACTION**

Nominations for the office of Mayor Pro-Tem were called for by Mayor Stevens.

\_\_\_\_\_ was nominated for the office of Mayor Pro-Tem by Council Member \_\_\_\_\_;  
then

\_\_\_\_\_ was nominated for the office of Mayor Pro-Tem by Council Member \_\_\_\_\_,

there being no other nominations Council Member \_\_\_\_\_ moved that nominations  
cease; the motion was seconded by Council Member \_\_\_\_\_.

**VOTING:** "AYE" \_\_\_\_\_ "NAY" \_\_\_\_\_ "ABSTAIN" \_\_\_\_\_

Upon a call for votes for the office of Mayor Pro-Tem, the following votes were cast: for  
\_\_\_\_\_; \_\_\_\_\_ votes, for \_\_\_\_\_; \_\_\_\_\_ votes. \_\_\_\_\_ receiving  
a majority of the votes cast was declared elected as Mayor Pro-Tem.

### **CITY MANAGER'S MEMORANDUM**

The Mayor will preside on this item. The floor should be opened for nominations  
(NOMINATIONS DO NOT need a second).

**IF ONLY ONE NOMINATION IS MADE** then there should be motion that nominations cease and  
the person who was nominated be elected by acclamation; the motion **DOES** require a second  
and then should be voted on.

**IF MORE THAN ONE NOMINATION IS MADE** then there should be a motion that nominations  
cease, that motion seconded and voted on; then the Mayor shall call for those voting for each  
person nominated, tally the votes and announce the totals. Each council member may vote  
only once, and a nominee must receive at least four votes in order to be elected.



# ***City Council Agenda***

## ***City of Lamesa, Texas***

**DATE OF MEETING: MAY 11, 2017**

**AGENDA ITEM: 7**

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**SUBJECT:** OATH OF OFFICE - MAYOR PRO-TEM  
**PROCEEDING:** Swearing in of newly elected Mayor-Pro Tem  
**SUBMITTED BY:** City Staff  
**EXHIBITS:** Oath of Office  
**AUTHORITY:** *City Charter; Article IV, Section 8*

### **SUMMARY STATEMENT**

The city attorney to administer the oath of office to the newly elected mayor pro-tem.

### **OATH OF OFFICE**

**I, \_\_\_\_\_ (name) \_\_\_\_\_ DO SOLEMNLY SWEAR THAT I  
WILL FAITHFULLY EXECUTE THE DUTIES OF THE OFFICE  
OF MAYOR PRO-TEM OF THE CITY OF LAMESA OF THE  
STATE OF TEXAS, AND WILL TO THE BEST OF MY  
ABILITY PRESERVE, PROTECT, AND DEFEND THE  
CONSTITUTION AND LAWS OF THE UNITED STATES AND  
THIS STATE. SO HELP ME GOD.**

**Submit to:**  
**SECRETARY OF STATE**  
**Government Filings Section**  
**P O Box 12887**  
**Austin, TX 78711-2887**  
**512-463-6334**  
**512-463-5569 - Fax**  
**Filing Fee: None**



**STATEMENT OF OFFICER**

**Statement**

I, \_\_\_\_\_, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: Mayor Pro-Tem

**Execution**

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: May 11, 2017

Signature of Officer

This space reserved for office  
use

Submit to:  
SECRETARY OF STATE  
Government Filings Section  
P O Box 12887  
Austin, TX 78711-2887  
512-463-6334



OATH OF OFFICE

Filing Fee: None

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,  
I, \_\_\_\_\_, do solemnly swear (or affirm), that I will faithfully  
execute the duties of the office of Mayor Pro-Tem of  
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws  
of the United States and of this State, so help me God.

\_\_\_\_\_  
Signature of Officer

State of Texas )  
County of Dawson )

Sworn to and subscribed before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(seal)

\_\_\_\_\_  
Signature of Notary Public or Other Officer  
Administering Oath

\_\_\_\_\_  
Printed or Typed Name

# ***City Council Agenda***

## ***City of Lamesa, Texas***

**DATE OF MEETING: MAY 11, 2017**

**AGENDA ITEM: 8**

SUBJECT: **PRESENTATION OF THE CITY FY 2015/2016 AUDIT REPORT:**  
PROCEEDING: Action  
SUBMITTED BY: City Staff  
EXHIBITS: Audit Report (to be distributed by the City Auditor)

### **SUMMARY STATEMENT**

Hear financial audit report for Fiscal Year 2015 - 2016 from Tyler Cannady of *Bolinger, Segars, Gilbert & Moss, L.L.P.* and consider accepting audit report as well as authorizing publication of audit report.

### **COUNCIL ACTION**

**DISCUSSION** \_\_\_\_\_

Motion by Council Member \_\_\_\_\_ to accepting the FY 2015/2016 Audit report and authorizing publication of audit report. Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

**VOTING:** "AYE" \_\_\_\_\_ "NAY" \_\_\_\_\_ "ABSTAIN" \_\_\_\_\_

### **CITY MANAGER'S MEMORANDUM**

**Recommend approval.**

# ***City Council Agenda***

***City of Lamesa, Texas***

**DATE OF MEETING: MAY 11, 2017**

**AGENDA ITEM: 9**

SUBJECT: **BUDGET AMENDMENT IV**  
PROCEEDING: Ordinance, Second Reading  
SUBMITTED BY: City Staff  
EXHIBITS: Ordinance

## **SUMMARY STATEMENT**

City Council to consider amending Ordinance O-18-16 on second reading with respect to October 1, 2016 fiscal year budget.

## **COUNCIL ACTION**

**DISCUSSION** \_\_\_\_\_

Motion by Council Member \_\_\_\_\_ to amend Ordinance O-18-16 on second reading with respect to October 1, 2016 fiscal year budget. Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

**VOTING:** "AYE" \_\_\_\_\_ "NAY" \_\_\_\_\_ "ABSTAIN" \_\_\_\_\_

## **CITY MANAGER'S MEMORANDUM**

**Recommend approval.**

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE OF THE CITY OF LAMESA, TEXAS, AMENDING  
ORDINANCE NO. 0-18-16 TO APPROPRIATE FUNDS IN THE CITY  
OF LAMESA BUDGET FOR FISCAL YEAR 2016-2017.**

On the 2<sup>nd</sup> day of May, 2017, there came on and was held at the City Hall of the City of Lamesa, Texas, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act (Government Code, Chapter 551). There being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to-wit:

**WHEREAS**, the City Council desires to amend Ordinance No. 0-18-16 to make certain revisions to the 2016-2017 Budget of the City of Lamesa to authorize and appropriate funds as listed below; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:**

**SECTION 1.** That the City of Lamesa 2016-2017 Budget contained in Ordinance No. 0-16-18 be, and same is hereby, amended to change the amount appropriated by the following:

	<u><b>Revenues</b></u>	<u><b>Expenditures</b></u>
General Fund (1)	\$ 72,614.18	\$ 72,614.18
Utility Fund (2)	\$ 34,563.91	\$ 34,563.91
Solid Waste Fund (3)	\$ 7,768.86	\$ 7,768.86
Special Revenue Fund (17)	\$ 35,103.00	\$ 35,103.00
Golf Fund (18)	\$ 4,888.56	\$ 4,888.56

**SECTION 2.** Effective date: That this Ordinance shall become effective as of this May 21, 2017.

**SECTION 3.** The City Secretary is hereby authorized and directed to cause publication of this Ordinance as provided by law.

Upon being put to a vote, the foregoing ordinance was Passed, on First Reading on May 2, 2017 by a majority vote; and on May 11, 2017, there was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas held pursuant to the provisions of the Texas Open Meetings Act (Government Code, Chapter 551); there being a quorum present and acting throughout the meeting, the foregoing ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, and upon being put to a vote, the foregoing ordinance was Passed on Second Reading by a majority vote and ordered to be spread upon the minutes of the City Council of the City of Lamesa, Texas and recorded in the ordinance book thereafter.



ATTEST:

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Norma Garcia  
City Secretary

APPROVED:

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Josh Stevens  
Mayor

**CITY OF LAMESA**  
**BUDGET AMENDMENT 2017-04 FOR FY 2016/2017**

**GENERAL FUND (1)**

This budget amendment reflects a \$22,815.60 of Insurance claim reimbursements for hail damage to vehicles that occurred September 16, 2016. This budget amendment will increase the Vehicle line items in the following department budgets.

Increase Revenues – (01-40914) – Insurance Recovery	\$ 11,043.65
Increase Expenses - (01-5051-504) – Vehicles (Fire)	\$ 1,320.50
Increase Expenses - (01-5063-504) – Vehicles (Police)	\$ 8,801.65
Increase Expenses - (01-5091-504) – Vehicles (Parks)	\$ 921.50

This budget amendment reflects a \$61,570.53 of Insurance claim reimbursements for hail damage to roofs that occurred September 16, 2016. This budget amendment will increase the Buildings & Structures line items in the following department budgets.

Increase Revenues – (01-40914) – Insurance Recovery	\$ 61,570.53
Increase Expenses - (01-5041-401) – Buildings & Structures (Vehicle)	\$ 14,623.63
Increase Expenses - (01-5051-401) – Buildings & Structures (Fire)	\$ 12,997.64
Increase Expenses - (01-5066-401) – Buildings & Structures (Police)	\$ 1,469.24
Increase Expenses - (01-5066-401) – Buildings & Structures (Streets)	\$ 26,009.20
Increase Expenses - (01-5066-401) – Buildings & Structures (Parks)	\$ 6,470.82

**UTILITY FUND (2)**

This budget amendment reflects a \$8,891.65 of Insurance claim reimbursements for hail damage to vehicles that occurred September 16, 2016. This budget amendment will increase the Vehicle line items in the following department budgets.

Increase Revenues – (02-41212) – Insurance Recovery	\$ 8,891.65
Increase Expenses - (02-5111-504) – Vehicles (Water Production)	\$ 2,914.70
Increase Expenses - (02-5112-504) – Vehicles (Water Distribution)	\$ 5,976.95

This budget amendment reflects a \$25,672.26 of Insurance claim reimbursements for hail damage to roofs that occurred September 16, 2016. This budget amendment will increase the Buildings & Structures line items in the following department budgets.

Increase Revenues – (02-41212) – Insurance Recovery	\$ 25,672.26
Increase Expenses - (02-5111-401) – Buildings & Structures (Water Production)	\$ 3,043.08
Increase Expenses - (02-5112-401) – Buildings & Structures (Water Distribution)	\$ 18,466.77
Increase Expenses - (02-5113-401) – Buildings & Structures (Wastewater Collection & Treatment)	\$ 4,162.41

### **SOLID WASTE MANAGEMENT FUND (3)**

This budget amendment reflects a \$2,880.30 of Insurance claim reimbursements for hail damage to vehicles that occurred September 16, 2016. This budget amendment will increase the Vehicle line item in the following department budget.

Increase Revenues – (03-42210) – Insurance Recovery	\$ 2,880.30
Increase Expenses - (03-5211-504) – Vehicles (Landfill)	\$ 2,880.30

This budget amendment reflects a \$4,888.56 of Insurance claim reimbursements for hail damage to roofs that occurred September 16, 2016. This budget amendment will increase the Buildings & Structures line item in the following department budget.

Increase Revenues – (03-42210) – Insurance Recovery	\$ 4,888.56
Increase Expenses - (03-5211-401) – Buildings & Structures (Landfill)	\$ 4,888.56

### **SPECIAL REVENUE FUND (17)**

This budget amendment reflects a \$35,103.00 Weaver Foundation grant to Movieland for a roof replacement. This budget amendment will increase the Capital Outlay - Movieland line item in the following department budget.

Increase Revenues – (17-43116) – Movieland – Weaver Foundation	\$ 35,103.00
Increase Expenses - (17-5411-960) – Capital Outlay - Movieland	\$ 35,103.00

### **GOLF FUND (18)**

This budget amendment reflects a \$6,809.01 of Insurance claim reimbursements for hail damage to roofs that occurred September 16, 2016. This budget amendment will increase the Buildings & Structures line item in the following department budget.

Increase Revenues – (18-43116) – Insurance Recovery	\$ 4,888.56
Increase Expenses - (18-5311-401) – Buildings & Structures (Proshop)	\$ 4,888.56

# ***City Council Agenda***

***City of Lamesa, Texas***

**DATE OF MEETING: MAY 11, 2017**

**AGENDA ITEM: 10**

**SUBJECT: DISCUSSION / ACTION TO AUTHORIZE A LONG RANGE  
WATER SUPPLY PLANNING STUDY WITH PARKHILL SMITH  
AND COOPER**

**PROCEEDING: Action**

**SUBMITTED BY: City Staff**

**EXHIBITS: Engineer's submittal**

## **SUMMARY STATEMENT**

City Council to consider, discuss and take possible action to authorize a Long Range Water Supply Planning Study with *Parkhill Smith & Cooper*.

## **COUNCIL ACTION**

**DISCUSSION** \_\_\_\_\_

Motion by Council Member \_\_\_\_\_ to authorize a Long Range Water Supply Planning Study with *Parkhill Smith and Cooper*. Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

**VOTING:** "AYE" \_\_\_\_\_ "NAY" \_\_\_\_\_ "ABSTAIN" \_\_\_\_\_

## **CITY MANAGER'S MEMORANDUM**

**Recommend approval.**

## PROFESSIONAL ENGINEERING SERVICES

SCOPE: Assist City of Lamesa in a 50-year water supply study and report. PSC will provide engineering services to the City of Lamesa in the form of data collection, report preparation, and report presentation to council.

### DAT-1: DATA COLLECTION/REVIEW OF EXISTING .....(\$15,000)

- Review water usage data for City of Lamesa and evaluate peak vs. average usage rates
- Establish estimated future usage based on historical usage trends and TWDB estimates
- Review and gather CRMWA allotment and usage data
- Review and gather well field data
- Obtain and analyze population projections and growth/decline models

### REP-2: PREPARE WATER SUPPLY STUDY... ..(\$49,000)

- Prepare usage graphs illustrating population trends and existing supplies trends
- Research four (4) water supply augmentation strategies and prepare schematics, capital costs, operation and maintenance costs, and siting approaches.
  - Water Reuse DPR/IPR
  - Brackish Desalination
  - Ogallala Wellfield Expansion
  - CRMWA Aquifer Storage and Recovery
- Review study findings with City Staff
- Compile comments to study and make corrections

### PSN-3: PRESENT FINDINGS TO CITY COUNCIL.....(\$5,000)

- Prepare presentation based on study findings
- Present to City Council



# ***City Council Agenda***

## ***City of Lamesa, Texas***

**DATE OF MEETING: MAY 11, 2017**

**AGENDA ITEM: 11**

SUBJECT: **BUDGET AMENDMENT V**  
PROCEEDING: Ordinance, Second Reading  
SUBMITTED BY: City Staff  
EXHIBITS: Ordinance

### **SUMMARY STATEMENT**

City Council to consider amending Ordinance O-18-16 on first reading with respect to October 1, 2016 fiscal year budget.

### **COUNCIL ACTION**

**DISCUSSION** \_\_\_\_\_

Motion by Council Member \_\_\_\_\_ to amend Ordinance O-18-16 on first reading with respect to October 1, 2016 fiscal year budget. Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

**VOTING:** "AYE" \_\_\_\_\_ "NAY" \_\_\_\_\_ "ABSTAIN" \_\_\_\_\_

### **CITY MANAGER'S MEMORANDUM**

**Recommend approval.**

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE OF THE CITY OF LAMESA, TEXAS, AMENDING  
ORDINANCE NO. 0-18-16 TO APPROPRIATE FUNDS IN THE CITY  
OF LAMESA BUDGET FOR FISCAL YEAR 2016-2017.**

On the 11<sup>th</sup> day of May, 2017, there came on and was held at the City Hall of the City of Lamesa, Texas, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act (Government Code, Chapter 551). There being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to-wit:

**WHEREAS**, the City Council desires to amend Ordinance No. 0-18-16 to make certain revisions to the 2016-2017 Budget of the City of Lamesa to authorize and appropriate funds as listed below; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:**

**SECTION 1.** That the City of Lamesa 2016-2017 Budget contained in Ordinance No. 0-16-18 be, and same is hereby, amended to change the amount appropriated by the following:

	<u><b>Revenues</b></u>	<u><b>Expenditures</b></u>
Utility Fund (2)	\$ 69,000.00	\$ 69,000.00

**SECTION 2.** Effective date: That this Ordinance shall become effective as of this May 26, 2017.

**SECTION 3.** The City Secretary is hereby authorized and directed to cause publication of this Ordinance as provided by law.

Upon being put to a vote, the foregoing ordinance was Passed, on First Reading on May 11, 2017 by a majority vote; and on May 16, 2017, there will be held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas held pursuant to the provisions of the Texas Open Meetings Act (Government. Code, Chapter 551); there being a quorum present and acting throughout the meeting, the foregoing ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, and upon being put to a vote, the foregoing ordinance was Passed on Second Reading by a majority vote and ordered to be spread upon the minutes of the City Council of the City of Lamesa, Texas and recorded in the ordinance book thereafter.

ATTEST:

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Norma Garcia  
City Secretary

APPROVED:

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Josh Stevens  
Mayor

**CITY OF LAMESA**  
**BUDGET AMENDMENT 2017-05 FOR FY 2016/2017**

**UTILITY FUND (2)**

This budget amendment reflects the authorization of a Long Range Water Planning Study to be performed by Parkhill Smith and Cooper at a cost of \$69,000.00. This budget amendment will increase the Special Services line items in the Water Production budget.

Increase Revenues – (Fund Balance)	\$ 69,000.00
Increase Expenses - (02-5111-603) – Special Services	\$ 69,000.00

# **City Council Agenda**

## **City of Lamesa, Texas**

**DATE OF MEETING: MAY 11, 2017**

**AGENDA ITEM: 12**

SUBJECT: **DESIGNATE REGULARLY SCHEDULED MEETINGS**  
PROCEEDING: Action  
SUBMITTED BY: City Staff

### **SUMMARY STATEMENT**

City Council to take action to designate the regularly scheduled City Council meetings for July, August and September 2017.

- ***Proposed Budget and Taxation Schedule of City Council Meetings:***

- ***July 17<sup>th</sup>, 2017 (Monday) –***
  - *Budget Workshop*
- ***July 18<sup>th</sup>, 2017 (Tuesday) –***
  - *Budget Workshop*
- ***August 8, 2017 (Tuesday) –***
  - *Present Certified Tax Roll – Appraised Values for 2017, Effective Tax Rate and Rollback Tax Rate*
  - *Set Proposed Ad Valorem Tax Rate with Record Vote, and Set Two Public Hearings.*
    - *August 22<sup>nd</sup>, 2017 (Tuesday) – Proposed Date for 1<sup>st</sup> Public Hearing*
    - *August 29<sup>th</sup>, 2017 (Tuesday) – Proposed Date for 2<sup>nd</sup> Public Hearing*
- ***August 22<sup>nd</sup>, 2017 (Tuesday) –***
  - *Public Hearing on Proposed Budget*
  - *1<sup>st</sup> Reading of Budget Ordinance and*
  - *1<sup>st</sup> Public Hearing on Proposed Tax Rate*
- ***August 29<sup>th</sup>, 2017 (Tuesday) –***
  - *LEDC/LEAP Budget Presentation and Adoption*
  - *2<sup>nd</sup> Reading of Budget Ordinance*
  - *2<sup>nd</sup> Public Hearing on Proposed Tax Rate*
- ***September 5<sup>th</sup>, 2017 (Tuesday) –***
  - *Ratify Proposed Tax Increase Reflected in the FY 2017/2018 Adopted Budget*
  - *1<sup>st</sup> Reading of Tax Rate Ordinance (I&S Tax Rate)*
  - *1<sup>st</sup> Reading of Tax Rate Ordinance (M&O Tax Rate)*
  - *1<sup>st</sup> Reading of Tax Rate Ordinance (Combined Tax Rate)*
- ***September 12<sup>th</sup>, 2017 (Tuesday) –***
  - *2<sup>nd</sup> Reading of Tax Rate Ordinance (I&S Tax Rate)*
  - *2<sup>nd</sup> Reading of Tax Rate Ordinance (M&O Tax Rate)*
  - *2<sup>nd</sup> Reading of Tax Rate Ordinance (Combined Tax Rate)*
  - *Authorize Warrants for FY 2017/2018*
- ***September 19<sup>th</sup>, 2017 (Tuesday) –***
  - *Regularly Scheduled Meeting*

## COUNCIL ACTION

**DISCUSSION** \_\_\_\_\_

Motion by Council Member \_\_\_\_\_ to designate the regularly scheduled City Council meetings for July, August and September 2017, as listed above. Motion seconded by Council Member \_\_\_\_\_ and upon being put to a vote the motion \_\_\_\_\_.

**VOTING:**            "AYE" \_\_\_\_\_            "NAY" \_\_\_\_\_            "ABSTAIN" \_\_\_\_\_

### CITY MANAGER'S MEMORANDUM

**Recommend approval.**

# ***City Council Agenda***

## ***City of Lamesa, Texas***

**DATE OF MEETING: MARCH 28, 2017**

**AGENDA ITEM: 13**

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**ADJOURNMENT:** Announcement by the Mayor - "The next regularly scheduled meeting of the City Council of the City of Lamesa will be Tuesday, **May 16<sup>th</sup>, 2017** at 5:30 P.M."

**PLEASE NOTE: DESIGNATED REGULARLY SCHEDULED MEETINGS:**

- ***May 16, 2017***
- ***June 20, 2017***