

Workshop August 16, 2016

The workshop meeting of the City Commission of the City of Lakesite was held on August 16, 2016 at 5:00 p.m. at the Lakesite City Hall, 9201 Rocky Point Road, Lakesite.

Meeting was CALLED TO ORDER by Mayor Ken Wilkerson at 5:00 p.m. City Commission members present were Vice Mayor John McPherson, Commissioners Valerie Boddy, David Howell, William Neighbors and Mayor Kenneth Wilkerson. Also present were City Manager Dr. David Edwards, City Recorder Jodi LaCroix, Utilities and Maintenance Official David Tate, and City Attorney Sam Elliott.

Also present was Curtis Jones

Mayor Wilkerson reviewed the agenda for the 7:00 meeting. He reviewed the two ordinances and asked for an edit on the Proclamation. Mrs. LaCroix will make the correction before the 7:00 meeting.

David Edwards, City Manager

Dr. Edwards gave the Commission a budget report for fiscal year ending June 30, 2016 and for the new fiscal year month ending July 31, 2016. He told the Commission that the new iPads were here. Mr. Tate asked for the serial numbers for the inventory.

Jodi P. LaCroix, City Recorder

Ms. LaCroix said if the Commission voted to approve the Office-Shop organization, we are going to have some surplus furniture. Can this be donated to the Fire Department or do we need to sell it as surplus. Mr. Elliott said there should be a policy established. Ms. LaCroix will check on that. Mrs. Boddy will see if the Fire Department would be interested. Mr. Howell also mentioned the school may be interested as well. Mr. Tate got pricing for a storage unit if we need to hold it for bidding.

David Tate, Utilities and Maintenance –

Mr. Tate stated we went out to bid on for the 2 lights in back of city hall. Lawson Electric was the lowest bid. They also did the other city lights. He recommends that they be awarded the bid. We also went out to bid for the office and shop organization. Only one vendor bid on the project.

Mr. Tate mentioned that last winter that the lines in park bathrooms froze up. We got new heaters, which kept throwing the breakers. He asked each of the vendors that bid on the lights to give a price for a new panel. Lawson was the only one that did so. He gave a price of \$1,245 for a new panel with extra circuits to allow for future growth.

The new roofing was supposed to be done last week but due to delays will be done this week.

Mr. Tate received pricing for a new snow blade. John Deere makes a blade with rubber on the bottom and the price is \$2,900. The price is from the same vendor we purchased the tractor from. We also received a price for a hydraulic back blade that tilts in the amount of \$2,750.

Mayor Wilkerson asked what the benefit of us doing the work over our contractor. Dr. Edwards said the ditch work. Mr. Tate is comfortable doing it as needed. He only questions if Mr. Tate has the time. Mr. Tate said he would do it in the fall when things slow up and would use our contractor as back-up.

Mr. Tate also stated that Big Woody would be here Friday or early next week to take out two hazardous trees that are on our list. One is by the tennis court and the other is by Sue Donilon's property.

Public Safety – Mayor Wilkerson

Mayor Wilkerson asked Ms. LaCroix to ask Dan Maxwell to look at Lakesite Dr, possibly #2229, the property next to the Christopher's. It looks like grass, bushes, vines are growing to the roof and gutter.

Mayor Wilkerson stated he signed the papers on the Burton Lot across the street. We are waiting to receive the recorded deed back. He asked that Mr. Maxwell keep an eye on the house next door for any disrepair.

Public Utilities – Vice Mayor McPherson

Mr. McPherson reported that the Water Quality meeting was cancelled.

Parks and Recreation – Commissioner Howell

Mr. Howell reported that on September 10th there will be a Tailgate Party at the ballfield starting at 5:30 with a kickoff at 8:00. Spots need to be reserved with Dan Maxwell. We will be showing a football game on the inflatable screen. A question of inflatables for the kids to use was brought up. Dr. Edwards and Mayor Wilkerson both stated this was an insurance issue and advised against it.

Ms. LaCroix stated she received a call from someone wanting to reserve the room or have a party at the park and they asked about using an inflatable. Dr. Edwards said no.

Budget and Finance – Commissioner Boddy

Mrs. Boddy stated that the North Hamilton Chamber of Commerce has chosen the Lakesite Subway as the Business of the Month.

Public Works - Commissioner Neighbors

Mr. Neighbors said that Ric Gibbs has completed his road survey but had not looked at Daisy Dallas. He will be contacting him about that.

City Attorney – Sam Elliott

Ms. LaCroix notified Mr. Elliott she had not received the green return notification card back from LaFiesta regarding the Beer Licensing Board meeting. Mr. Elliott

advised the Commission if no-one shows, reschedule the meeting to next month and have Mr. Maxwell hand deliver the notice.

As there was no other business, the meeting adjourned at 6:15 p.m.

ATTEST: _____
Jodi P. LaCroix, CMC
City Recorder

Minutes Approved by the City
Commission on September 20, 2016

Mayor Kenneth Wilkerson

Regular Meeting August 16, 2016

The **regular meeting** of the City Commission of the City of Lakesite was held on **August 16, 2016** at 7:00 p.m. at the Lakesite City Hall, 9201 Rocky Point Road, Lakesite.

Meeting was CALLED TO ORDER by Mayor Kenneth Wilkerson at 7:00 p.m. Commissioner Howell gave the Invocation followed by the Pledge of Allegiance. City Commission members present were Mayor Kenneth Wilkerson, Vice Mayor John McPherson, Commissioners Valerie Boddy, David Howell and William Neighbors. Also present were City Manager Dr. David Edwards, City Attorney Sam Elliott, City Recorder Jodi P. LaCroix, and Utilities and Maintenance Official David Tate. Also present were Matt and Madison Lea, Jack Brellenthin, Johnny and Carolyn Horne, Curtis Jones, Sergio Reze, Joe and Alison Patterson, Loftis Middle School Beta Club. There were other people in attendance that did not sign in.

Approval of Minutes

Motion made by Mrs. Boddy, seconded by Mr. Howell and approved unanimously the Workshop and Regular minutes of [July 19, 2016](#).

Communications

City Manager's Report: Dr. Edwards had nothing to report.

Sheriff's Report: Matt Lea from the Sheriff's Department gave his monthly report.

Dallas Bay Volunteer Fire Department Report: Chief Brellenthin gave his monthly report and an update on the new fire station. He notified the Commission that the fire department received a FEMA grant in the amount of \$109,000 for 42 sets of turn out gear.

Citizens wishing to be heard: none

Committee Reports:

Public Safety: Mayor Wilkerson stated that tomorrow is the TVA plant emergency drill. September for actual hands on drill and is an involved.

Public Utilities: Mr. McPherson had nothing to report.

Budget and Finance: Mrs. Boddy stated that the past fiscal year was ahead in revenues. For the new fiscal year expenses are over revenue, which is normal because it is the start of the fiscal year.

Public Works: Mr. Neighbors reported that the road survey is done but we have not received the report as of yet.

Parks and Recreation: Mr. Howell reported that on September 10 we are having an event at the park. We are livestreaming a football game. The tailgate party will start at 5:30, spots need to be reserved with Dan Maxwell.

Old Business:

2nd Reading and Public Hearing of Ordinance No. 246 amending Title 8 relative to the sale of wine by retail food stores, and providing for the inspection fee allowed by State Law for the same, and amending the inspection fee applicable to liquor stores. Mayor Wilkerson stated that this ordinance is for the amendment and adjustment due to the sale of wine in the retail stores. We are lowering our inspection fee from 5% to 3%. The inspection fee had only applied to the liquor store in the past and will now incorporate the food stores selling wine.

There were no questions or comments from the audience or Commission. The Public Hearing was closed.

Motion made by Mrs. Boddy, seconded by Mr. Neighbors to adopt and approve Ordinance No. 246 amending Title 8 relative to the sale of wine by retail food stores, and providing for the inspection fee allowed by State Law for the same, and amending the inspection fee applicable to liquor stores.

ROLL CALL: Commissioner Boddy-yes; Commissioner Howell-yes; Vice-Mayor McPherson-yes; Commissioner Neighbors-yes; Mayor Wilkerson-yes. **Motion Carries.**

2nd Reading and Public Hearing of Ordinance No. 247 adding Section 5-104 to Chapter 1 of Title 5 relating to Execution of Contracts. Mayor Wilkerson stated that the contracts comes to the Commission for approval and this allows the City Manager to sign the contract when it becomes available instead of it coming before the Commission again for authorization to sign.

Mr. McPherson asked if this was taking away the Mayor's authority. Mr. Elliott said the Mayor, by State Law, is entitled to it. There were no other questions or

comments from the audience or Commission. The Public Hearing was closed.

ROLL CALL: Commissioner Boddy-yes; Commissioner Howell-yes; Vice-Mayor McPherson-yes; Commissioner Neighbors-yes; Mayor Wilkerson-yes. **Motion Carries.**

New business

Proclamation to the Loftis Middle School Beta Club. Mayor Wilkerson presented a Proclamation to the Loftis Middle School Beta Club for winning the National Junior Convention in New Orleans, held on June 23 through June 26, 2016 by building a Tower of Power. Present to receive the Proclamation were Jackson Key, John Key, Lake Patterson, Sanoe Patterson, Austin Rawlins and Dillon Yother.

Award of bid for City Hall Lighting: Dr. Edwards stated that the city went out to bid for new city lights. Four bids were received. He recommended that Lawson Electric be awarded the bid in the amount of \$10,995. This project has been budgeted for in the current budget. They were the lowest bid and also put the previous city hall lights in.

Motion made by Mr. Howell, seconded by Mrs. Boddy and approved unanimously to award the bid for the City Hall Lighting to Lawson Electric in the amount of \$10,995.

Award of bid for City Hall Office-Shop Organization: Dr. Edwards stated that bids were advertised and sent out and only one vendor responded. This project has been budgeted for and within that budget. The objective is to have better organization, including shelving, cabinets and more storage and to have better efficiency. City Hall was built in 2000 and there has been no improvements or renovations done since then.

Mayor Wilkerson said that this is the first time in 16 years anything has been done, at City Hall and the maintenance garage.

Motion made by Mrs. Boddy, seconded by Mr. Howell to award the bid to Chattanooga Closet Company as presented. Yes: Mrs. Boddy, Mr. Howell, Mr. Neighbors, Mayor Wilkerson. No: Mr. McPherson. Motion Carries.

As there was no other business the regular meeting adjourned at 7:32 p.m.

The next meeting will be held on September 20, 2016

ATTEST: _____
Jodi P. LaCroix, CMC
City Recorder

Minutes Approved by the City
Commission on September 20, 2016

Mayor Kenneth Wilkerson

Beer Licensing Board August 16, 2016

A meeting of the Lakesite City Commission sitting as the **Beer Licensing Board** of the City of Lakesite was held on **August 16, 2016** at p.m. at the Lakesite City Hall, 9201 Rocky Point Road, Lakesite. Members present were: Chairman Kenneth Wilkerson, Vice-Chairman John McPherson, Board Members: Valerie Boddy, David Howell and William Neighbors.

Also Present was Sergio Rezo from LaFiesta Mexican Grill.

Pursuant to TCA 57-4-203 and the City of Lakesite Municipal Code of Ordinances 8-211, the Lakesite City Commission will sit as the Beer Licensing Board on August 16, 2016 immediately following the Lakesite City Commission Meeting in order to hold a public hearing in regard to the Tarazcos, Inc. d/b/a LaFiesta Mexican Grill, 8523 Hixson Pike, Lakesite to determine if the conditions of the license have been breached by the holder of the license of the conditions on which it was issued.

This public hearing was advertised in the Chattanooga Times Free Press on August 5, 2016, and mailed via certified mail to the Tarazcos Inc. d/b/a LaFiesta Mexican Grill on August 1, 2016.

Mr. Elliott stated that information was received from the State relative to LaFiesta Mexican Grill. The State Alcoholic Beverage Commission administers liquor and the City administers the beer. The State enforces the liquor violation and requires the City to enforce the beer violation. The City can cause a penalty up to \$1,500 or suspension 1 day to 10 days.

Mr. Rezo spoke to the Board regarding the violation that took place. There was a violation in 2014 and another in 2016. He stated that the servers are supposed to know the law. They take the class and are supposed to take the time to look at each license closely. He has been working hard to maintain the rules.

Mr. Howell asked that plan of action has been put in place to correct this. Mr. Rezo stated the retraining of the servers to make sure they are checking the identifications twice. If that does not

work, they will be fired. The servers are taking the class again to make sure this does not happen again. Customers know him and if they know of any ID that is not checked, they are to let him know.

Mrs. Boddy stated that when she has been in there, she has always had her ID checked and has seen the servers checking as well.

Mr. Rezo stated that there are some employees that do not care about the business they are working for and will violate the rules and laws.

Mr. Wilkerson said that the previous citation was in November 2014 and again in June 2016. Corrections need to be done.

Mr. Howell asked for clarification on what the 8 day suspension was on. Mr. Elliott said serving liquor.

Mr. Howell said since they already served a suspension he would prefer a penalty. Motion made by Mr. Howell for a penalty of \$1,500 in lieu of a suspension for this infraction. There was no second.

Motion made by Mrs. Boddy, seconded by Mr. Howell for a civil penalty of \$1,000 for this incident. Yes: Mrs. Boddy, Mr. Howell, Mr. Wilkerson. No: Mr. McPherson, Mr. Neighbors. Motion Carries.

Mr. Elliott advised Mr. Rezo and Ms. LaCroix that the time frame for payment of the penalty is one week to ten days and Mr. Rezo should make the payment to Ms. LaCroix.

Adjournment from Meeting

As there was no other business the meeting adjourned at 7:50 p.m.

ATTEST: _____
Jodi P. LaCroix, CMC
City Recorder

Minutes Approved by the City
Commission on September 20, 2016

Chairman Kenneth Wilkerson

The workshop meeting of the City Commission of the City of Lakesite was held on July 19, 2016 at 5:00 p.m. at the Lakesite City Hall, 9201 Rocky Point Road, Lakesite.

Meeting was CALLED TO ORDER by Mayor Ken Wilkerson at 5:00 p.m. City Commission members present were Vice Mayor John McPherson, Commissioners Valerie Boddy, David Howell, William Neighbors and Mayor Kenneth Wilkerson. Also present were City Manager Dr. David Edwards, City Recorder Jodi LaCroix, Utilities and Maintenance Official David Tate, and City Attorney Sam Elliott.

Also present was Curtis Jones.

Mayor Wilkerson reviewed the agenda for the 7:00 meeting.

David Edwards, City Manager

Dr. Edwards had no budget items to present. Regarding the property acquisition, he stated that he spoke with the realtor today and he is hopeful that it will be wrapped up by Friday.

Dr. Edwards is checking with MTAS for conflict of interest policies for staff and elected officials to sign.

Mr. Tate has the roofing contract for the Mayor to sign. The Commission has already approved the bid, it just needs to be signed.

New iPads have been approved in the budget and can be purchased under State contract. The sim cards in the current iPads can be placed in the new iPads. We will try to sell the old ones back. The Commission needs to let Dr. Edwards know which size they prefer.

Mayor Wilkerson stated that Bob Mullin has called him regarding the furniture and furnishings for the Fire Department. Mayor Wilkerson told him that no blank check would be written. They should go purchase what they need, bring in the receipts and ask for a donation.

Jodi P. LaCroix, City Recorder

Ms. LaCroix stated that as a point of interest, in the last fiscal year, 83 trash can change outs have been done.

She reviewed the letter that was received from the Alcoholic Beverage Commission about a local establishment that has been found in violation of the sale of beer and/or malt beverages to a minor. The Tennessee Alcoholic Beverage Commission enclosed a copy of the Order and Citation that was issued and the establishment was given an 8 day suspension and a civil penalty of \$1,500. This letter was reviewed by our attorney. Mr. Elliott concluded that we should hold a Beer Board meeting in August on this matter. Ms. LaCroix will advertise this on August 5 and send proper notice to the establishment.

Draft Minutes to be Approved August 16, 2016

Ms. LaCroix reported to the Commission that bids were sent out for the outdoor lighting and painting of City Hall.

Public Safety – Mayor Wilkerson

Mayor Wilkerson reported that the Dallas Bay Fire Department will be issued and will carry Narcan, an antidote for opiate overdose. Some of the opiates can be absorbed through the skin. This antidote will be carried for the protection of our first responders as well as the patients.

Public Utilities – Vice Mayor McPherson – no report at this time.

Budget and Finance – Commissioner Boddy – no report at this time.

Parks and Recreation – Commissioner Howell – Mr. Howell stated it seemed like the fireworks on the 4th were not as long as last year, they were only 21 minutes. He would like to purchase more for next year - \$1,500 instead of \$1,000 in order to make it a full 30 minutes and would like to have the vendor mark the package on which one is the grand finale.

Public Works - Commissioner Neighbors

Mr. Neighbors asked about the electronic speed limit sign on Hixson Pike. He stated it may be hazardous, especially at night as the lights are very bright. Mayor Wilkerson stated it may be the county that has done this, as it was not us.

Mr. Neighbors stated that Ric Gibbs will be starting the road survey soon. Mr. McPherson asked if Hixson Pike to Hale Road could be looked at and smoothed out a bit. Mr. Neighbors will bring that to Mr. Gibbs' attention.

City Attorney – Sam Elliott

Mr. Elliott had nothing new to report. Mayor Wilkerson asked who was responsible on the upkeep of a rental property. Mr. Elliott stated it usually falls on the homeowner but he will check further with the Property Maintenance Code.

Dr. Edwards told the Commission that he was going to be working with First Tennessee on setting up direct deposits.

Dr. Edwards asked if anyone was interested in a strategic planning process. Mr. Howell suggested a lunch with business owners to brainstorm, maybe two separate meetings.

Mrs. Boddy suggested helping serious business owners on paying Chamber of Commerce dues.

Dr. Edwards said the last time we did this, no ideas came forward, only complaints about taxes, most of which were county and not Lakesite but he was willing to try with some serious level headed business leaders. Mr. Howell suggested Mr. Patterson, owner of Subway and Sweet Peas and perhaps Food City.

Mayor Wilkerson suggested Dr. Edwards check with MTAS for a template on how we can get some key local businesses together for long term goals.

Draft Minutes to be Approved August 16, 2016

As there was no other business, the meeting adjourned at 6:05 p.m.

ATTEST: _____
Jodi P. LaCroix, CMC
City Recorder

Minutes Approved by the City
Commission on August 16, 2016

Mayor Kenneth Wilkerson

City Hall

Regular Meeting

July 19, 2016

The **regular meeting** of the City Commission of the City of Lakesite was held on **July 19, 2016** at 7:00 p.m. at the Lakesite City Hall, 9201 Rocky Point Road, Lakesite.

Meeting was CALLED TO ORDER by Mayor Kenneth Wilkerson at 7:00 p.m. Commissioner Howell gave the Invocation followed by the Pledge of Allegiance. City Commission members present were Mayor Kenneth Wilkerson, Vice Mayor John McPherson, Commissioners Valerie Boddy, David Howell and William Neighbors. Also present were City Manager Dr. David Edwards, City Attorney Sam Elliott, City Recorder Jodi P. LaCroix, and Utilities and Maintenance Official David Tate.

Also present were Matt and Madison Lea, Jack Brellenthin, Marie Carrier, Curtis Jones, Nicky Kellam and Joan Kirby.

Approval of Minutes

Motion made by Mr. McPherson, seconded by Mrs. Boddy and approved unanimously the Workshop and Regular minutes of June 21, 2016.

Communications

City Manager's Report: Dr. Edwards had nothing to report this month.

Sheriff's Report: Matt Lea from the Sheriff's Department gave his monthly report. He asked that everyone be mindful of any burning due to the dry weather. Mr. Neighbors asked about the electrical speed limit sign on Hixson Pike. Mr. Lea stated this is a new sign and part of speed control. It won't ticket vehicles and will be moved from place to place. Mayor Wilkerson thanked Mr. Lea and the Deputy in attendance for being here for us.

Dallas Bay Volunteer Fire Department Report: Chief Brellenthin gave his monthly report and an update on the new fire station. They are looking at September or October for a completion date.

Citizens wishing to be heard: None

Draft Minutes to be Approved August 16, 2016

Committee Reports:

Public Safety: Mayor Wilkerson stated that our public safety people are facing daily threats. When you see them, tell them thanks and please keep them in your prayers.

Public Utilities: Vice Mayor McPherson stated that the WWTA will cease to exist by 2021 and he does not know what is going to happen yet.

Budget and Finance: Commissioner Boddy had nothing to report at this time.

Public Works: Commissioner Neighbors stated we are in the initial states for street surveys and paving for this fiscal year.

Parks and Recreation: Commissioner Howell said our 4th of July picnic and fireworks were great. The food was good. He thanked Dave Tate for having the park ready and was looking forward to next year. Mayor Wilkerson thanked all those involved in the planning of this.

Nicky Kellam stated that there was a water leak in the drinking fountain at the park. He contacted Ms. LaCroix and she took care of the situation. Ms. LaCroix stated she had forwarded the information to Mr. Tate who was already on top of it.

Old Business: - none

New business

Introduction and 1st Reading of **Ordinance No. 246** amending Title 8 relative to the sale of wine by retail food stores, and providing for the inspection fee allowed by State Law for the same, and amending the inspection fee applicable to liquor stores. The 2nd Reading and Public Hearing will be August 16, 2016. Mayor Wilkerson stated that this ordinance is for the amendment and adjustment due to the sale of wine in the retail stores. We are lowering our inspection fee from 5% to 3%. **Motion made by Mr. Howell, seconded by Mrs. Boddy to approve and adopt Ordinance No. 246 amending Title 8 relative to the sale of wine by retail food stores, and providing for the inspection fee allowed by State Law for the same, and amending the inspection fee applicable to liquor stores.**

ROLL CALL: Commissioner Boddy-yes; Commissioner Howell-yes; Vice-Mayor McPherson-yes; Commissioner Neighbors-yes; Mayor Wilkerson-yes. **Motion carries.**

Introduction and 1st Reading of **Ordinance No. 247** adding Section 5-104 to Chapter 1 of Title 5 relating to Execution of Contracts. The 2nd Reading and Public Hearing will be August 16, 2016. Mr. Elliott stated that the contracts comes to the Commission for approval and this allows the City Manager to sign the contract when it becomes available instead of it coming before the Commission again for authorization to sign. **Motion made by Mr. McPherson, seconded by Mr. Neighbors to adopt and approve Ordinance No. 247 adding Section 5-104 to Chapter 1 of Title 5 relating to Execution of Contracts.**

Draft Minutes to be Approved August 16, 2016

ROLL CALL: Commissioner Boddy-yes; Commissioner Howell-yes; Vice-Mayor McPherson-yes; Commissioner Neighbors-yes; Mayor Wilkerson-yes. **Motion carries.**

As there was no other business the regular meeting adjourned at 7:22 p.m.

The next meeting will be held on August 16, 2016

ATTEST: _____
Jodi P. LaCroix, CMC
City Recorder

Minutes Approved by the City
Commission on August 16, 2016

Mayor Kenneth Wilkerson

DRAFT



Hamilton County Sheriff's Department

CITY OF LAKESITE CALLS FOR SERVICE –July 2016

TRAFFIC CITATIONS (11)

TRAFFIC WARNINGS (38)

ARRESTS (15)

WATCH LIST (9)

ROBBERY (0)

DISORDER (15)

ASSAULT (4)

PARK & WALK (3)

- 2315 Lakesite Drive
- 9100 Hixson Pike
- 1925 Wilkes Avenue

TRAFFIC CRASH (6)

- 8601 Hixson Pike
- 8600 Hixson Pike
- 8513 Hixson Pike
- 8305 Daisy Dallas Road
- 2208 Glengerrie Drive
- 2100 Port Royal Drive

BURGLARY/ATTEMPTED BURGLARY (3)

- 8008 Freeport Drive (Attp)
- 8903 Nelson Road (Attp)
- 2221 Durban Point Drive

THEFT (4)

- 1807 Lakewood Avenue (AUTO)
- 2010 Craven Lane
- 8521 Hixson Pike
- 2106 Driftwood Drive

BURGLAR ALARMS (15)

- 2120 Driftwood Road
- 8533 Banner Elk Road
- 8530 Hixson Pike
- 8755 East Ridge Trail
- 8711 Hixson Pike
- 8531 Hixson Pike
- 8914 Prairie Schooner Circle
- 8531 Hixson Pike
- 8703 Hixson Pike
- 8629 Camp Columbus Road
- 8817 Prairie Schooner Circle
- 9428 Thrasher Trail
- 9428 Thrasher Trail
- 2316 Collins Lane
- 8500 Hixson Pike

TOTAL CALLS FOR SERVICE: 233

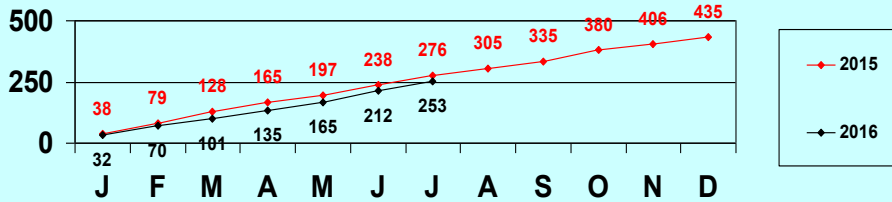
Previous Month

January = 219
February = 196
March = 231
April = 245
May = 197
June = 216

DALLAS BAY VFD CALL SUMMARY - 2016



CALLS YEAR-TO-DATE - CITY OF LAKESITE



Av. Response Time (All Calls) - **4 Min 26 Sec** First Engine Response Time (2 Calls) - **4 Min 13 Sec**

< 5 Minute Response - **59%**

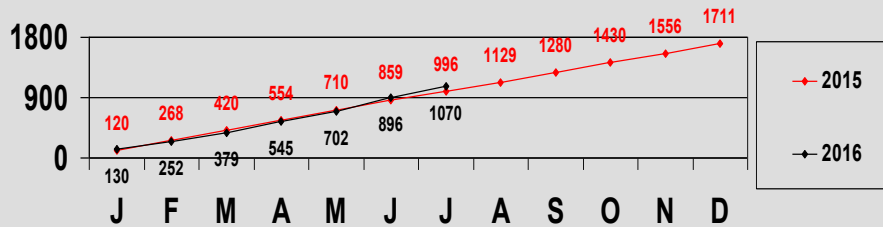
< 8 Minute Response (NFPA Standard) - **97%**

Property Saved YTD - **\$5,410,075** Property Lost YTD - **\$611,125** % of Property Saved (YTD) - **90%**

Man-Hours (Month) Responses Only - **503.5** Man-Hours (YTD) Responses Only - **3369.6 (140.4 Days)**

52 Members Made at Least One Call 2015 Man-Hours (Responses Only) - **7087.5 (296.3 Days)**

CALLS YEAR-TO-DATE - ENTIRE DISTRICT



Dallas Bay Fire Rescue

*P.O. Box 577 ...
Hixson TN 37343-0577*

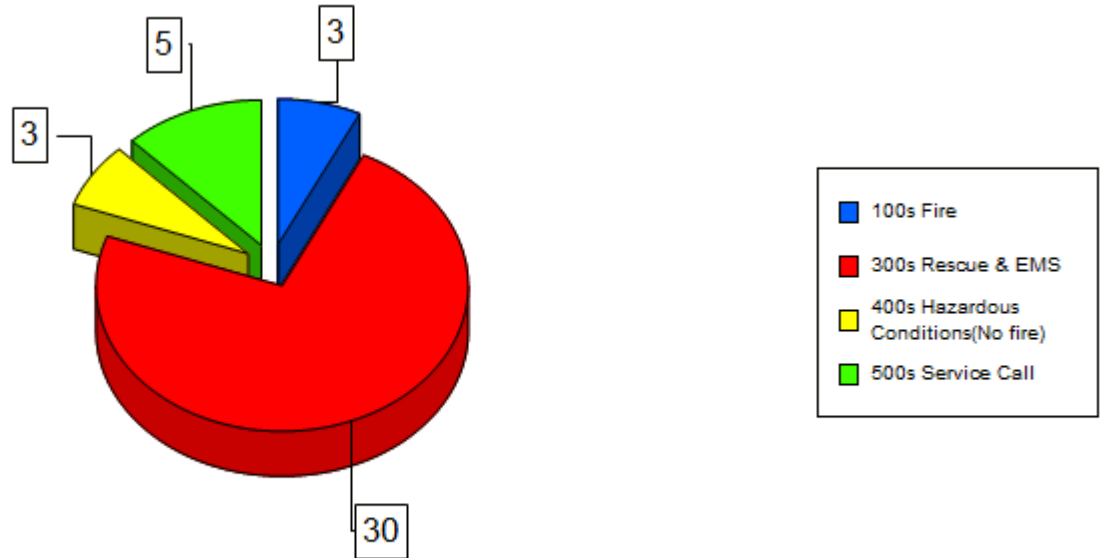


*Office.: 423/842-9370
.. Fax: 423/842-9371 ..
EMERGENCY 911*

Email: dallasbayvfd@comcast.net .. Internet: www.dbyfd.com

Incident Reports By Incident Type, Summary

Incident Type	Total Incidents:
151 Outside rubbish, trash or waste fire	3
300 Rescue, emergency medical call (EMS) call, other	27
322 Vehicle accident with injuries	3
444 Power line down	3
510 Person in distress, other	3
553 Public service	2
Total Number of Incidents:	41
Total Number of Incident Types:	6



Graphed Items are sorted by Incident Type

Type Of Incident:

Total Of Incidents:

Percentage Value:

100 Series-Fire
300 Series-Rescue & EMS
400 Series-Hazardous Conditions(No fire)
500 Series-Service Call

3
30
3
5

7.32%
73.17%
7.32%
12.20%

Grand Total: 41

Type Of Incident Most Frequent: 300 Series-Rescue & EMS

Dallas Bay Fire Rescue

*P.O. Box 577 ...
Hixson TN 37343-0577*



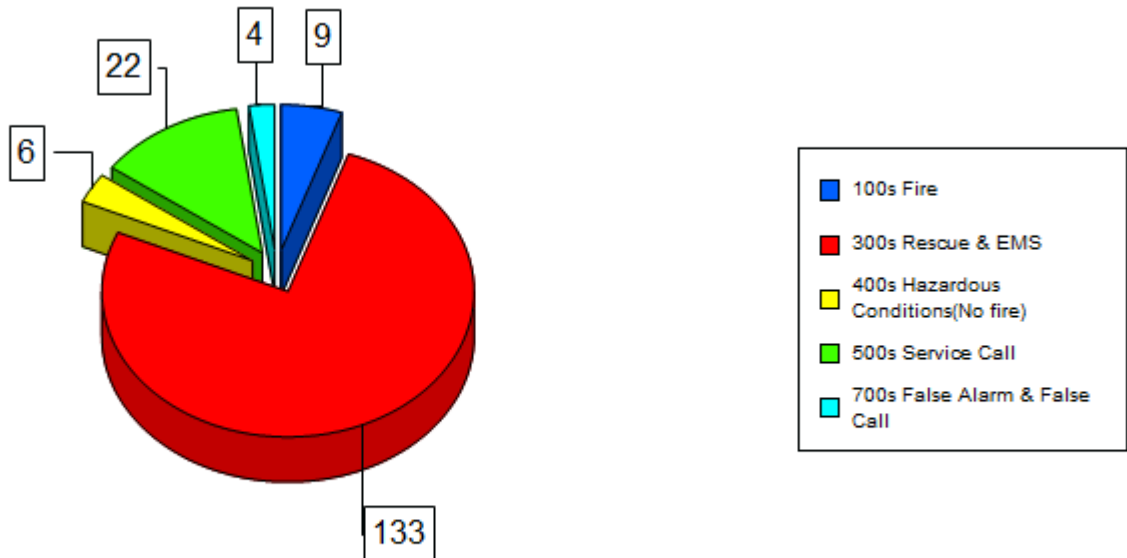
*Office.: 423/842-9370
.. Fax: 423/842-9371 ..
EMERGENCY 911*

Email: dallasbayvfd@comcast.net .. Internet: www.dbyfd.com

Incident Reports By Incident Type, Summary

Page 1 of 1

Incident Type	Total Incidents:
111 Building fire	2
151 Outside rubbish, trash or waste fire	7
300 Rescue, emergency medical call (EMS) call, other	116
322 Vehicle accident with injuries	9
352 Extrication of victim(s) from vehicle	2
356 High angle rescue	2
365 Watercraft rescue	4
411 Gasoline or other flammable liquid spill	1
444 Power line down	5
510 Person in distress, other	18
553 Public service	3
571 Cover assignment, standby, moveup	1
735 Alarm system sounded due to malfunction	4
Total Number of Incidents:	174
Total Number of Incident Types:	13



Graphed Items are sorted by Incident Type

Type Of Incident:

Total Of Incidents:

Percentage Value:

100 Series-Fire	9	5.17%
300 Series-Rescue & EMS	133	76.44%
400 Series-Hazardous Conditions(No fire)	6	3.45%
500 Series-Service Call	22	12.64%
700 Series-False Alarm & False Call	4	2.30%

Grand Total: 174

Type Of Incident Most Frequent: 300 Series-Rescue & EMS

**UNIVERSITY OF TENNESSEE-INSTITUTE FOR PUBLIC SERVICE
M-TAS: MUNICIPAL TECHNICAL ADVISORY SERVICE
120 Conference Center Building
Knoxville, TN 37996-4105
Telephone: 865-974-0411**

**MUNICIPAL CODE COVER SHEET
LEGISLATION INFORMATION AND HISTORY**

CITY OF LAKESITE

Type of enactment (ordinance, resolution, bylaw, local law):

Ordinance No. 246

Title No.	TITLE 8-Alcoholic Beverages
Amends Chapter No.	Section 8-108. Fees
Repeals Chapter No.	
Adds Chapter No.	Chapter 4 Wine Sales by Retail Food Stores

Action	Date
Introduction and 1 st Reading	July 19, 2016
Planning Review (if applicable)	N/A
Publication Date of Notice	August 5, 2016
Date of 2nd Reading	August 16, 2016
Public Hearing Date(s)	August 16, 2016
Adoption by Commission	

Date copy sent to MTAS for codification _____

Office Use Only: This form is being retained as a record in the City Recorder's/City Clerk's files of the legislation information and history of enactment.

ORDINANCE 246

Note: Words in **bold** are to be added to the ordinance. Words with a ~~strike through~~ are to be deleted

AN ORDINANCE TO AMEND TITLE 8, OF THE LAKESITE CITY CODE RELATIVE TO THE SALE OF WINE BY RETAIL FOOD STORES, AND PROVIDING FOR THE INSPECTION FEE ALLOWED BY STATE LAW FOR THE SAME, AND AMENDING THE INSPECTION FEE APPLICABLE TO LIQUOR STORES

WHEREAS, the “wine in grocery stores” bill was passed by the Tennessee legislature to allow retail food stores to sell wine, subject to approval of the citizens of the municipality by referendum vote;

WHEREAS, on November 4, 2014, citizens of the City of Lakesite voted by referendum in favor of the sale of wine in retail food stores;

WHEREAS, the sale of wine in retail food stores requires changes to the Lakesite Municipal Code; and

WHEREAS, the inspection fee charged for liquor and wine in the City requires adjustment;

NOW THEREFORE, BE IT ORDAINED BY THE LAKESITE CITY COMMISSION, that the following revisions be made to Title 8 of the Lakesite City Code as follows:

SECTION 1: That a new Chapter 4 be added as follows:

Chapter 4: Wine Sales by Retail Food Stores

Section 8-401: Wine Sales by Retail Food Stores Authorized as Provided by State Law.

To the extent authorized by T. C. A. §57-3-801 or other applicable state law, it is lawful for Retail Food Stores as defined by T. C. A. §57-3-802(1) to sell wine, as defined by T. C. A. §57-3-802(2) within the corporate limits of the City of Lakesite.

Section 8-402: No location restrictions.

The location restrictions of Section 8-105 of this Title do not apply to sales by retail food stores. This exception does not abrogate the limitation set forth in T. C. A. §57-3-806(e) or other applicable state law.

Section 8-403: Inspections, records required and inspection fees. As authorized by T. C. A. §57-3-501(a)(1), the Inspection Fee authorized in Section 8-108 is hereby imposed on wine sales by retail food stores in the City of Lakesite, and the provisions of Sections 8-108, 109 and 110 of the Lakesite Municipal Code are hereby made applicable to said wine sales.

SECTION 2: That Section 8-108 be amended as follows (deletions as strikethroughs, additions in bold):

8-108. Fees. (1) Amounts generally. There is hereby levied on each licensee an inspection fee of up to eight percent (8%), with the exact amount of such percentage to be determined from time to time by city commission⁺, **of 3%** on the gross purchase price of all alcoholic beverages acquired by the licensee for retail sales from any wholesaler or any other source. ~~Initially this fee shall be set at one percent (1%) and shall be increased successively to three percent (3%) on July 1, 2007 and to five percent (5%) on July 1, 2009.~~ Licensee shall identify to the city all wholesalers and sources.

SECTION 3: That the provisions of this Ordinance are hereby severable. If any of these sections, provisions, sentences, clauses, phrases or parts are held unconstitutional or void, the remainder of this Ordinance shall continue in full force and effect.

SECTION 4: That this Ordinance shall take effect from and after fifteen (15) days after its final passage, the public welfare requiring the same.

July 19, 2016

Passed First Reading

Mayor

Passed Second Reading

City Recorder

Approved as to form:

City

Attorney

UNIVERSITY OF TENNESSEE-INSTITUTE FOR PUBLIC SERVICE
M-TAS: MUNICIPAL TECHNICAL ADVISORY SERVICE
120 Conference Center Building
Knoxville, TN 37996-4105
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MUNICIPAL CODE COVER SHEET
LEGISLATION INFORMATION AND HISTORY

CITY OF LAKESITE

Type of enactment (ordinance, resolution, bylaw, local law):

Ordinance No. 247

Title No.	Title 5
Amends Chapter No.	Chapter 1
Repeals Chapter No.	
Adds Section No.	5-104

Action	Date
Introduction and 1 st Reading	July 19, 2016
Planning Review (if applicable)	N/A
Publication Date of Notice	August 5, 2016
Date of 2nd Reading	August 16, 2016
Public Hearing Date(s)	August 16, 2016
Adoption by Commission	

Date copy sent to MTAS for codification _____

Office Use Only: This form is being retained as a record in the City Recorder's/City Clerk's files of the legislation information and history of enactment.

ORDINANCE NO. 247

**AN ORDINANCE OF THE CITY OF LAKESITE, TENNESSEE TO AMEND THE
LAKESITE MUNICIPAL CODE BY ADDING SECTION 5-104 TO CHAPTER 1 OF
TITLE 5 RELATING TO EXECUTION OF CONTRACTS**

WHEREAS, T. C. A. §6-21-108(I) provides that the Commission may authorize the City Manager to execute contracts on behalf of the City when the authority is delegated to the City Manager by ordinance; and

WHEREAS, it is occasionally more convenient and expeditious to have City contracts executed by the City Manager; and

WHEREAS, the authority to execute contracts is hereby delegated unless otherwise specified by the City Commission at the time any particular contract is authorized by the vote of the Commission; now, therefore

BE IT ORDAINED BY THE CITY OF LAKESITE, TENNESSEE AS FOLLOWS:

SECTION 1. That a new section 5-104 be added to the Lakesite Municipal Code to state:

5-104. City Manager Authorized to Execute Contracts. Pursuant to the authority delegated by T. C. A. §6-21-108(I), the City Manager is authorized to execute contracts on behalf of the City unless otherwise specified as to a particular contract at the time such contract is approved by the City Commission.

SECTION 2: That this ordinance shall take effect fifteen (15) days from and after the date of its passage, the public welfare of the City of Lakesite, Tennessee requiring it.

July 19, 2016
Passed at First Reading

Mayor

Passed at Second Reading

City Recorder

APPROVED AS TO FORM:

City Attorney

*CITY OF LAKESITE
PROCLAMATION*

Presented to

The Loftis Middle School Beta Club

The Loftis Middle School Beta Club for winning the State Convention in Nashville, held November 22-24, 2015 and then going on to win the National Junior Convention in New Orleans, held on June 23-26, 2016 by building their Tower of Power.

These competitions required strong communication skills, collaboration, team strategy and problem solving, and strong motivation.

Team Members Include:

Jackson Key, John Key, Lake Patterson, Sanoe Patterson, Austin Rawlins, and Dillon Yother

The Beta Club mission is to promote the ideals of academic achievement, character, service and leadership among elementary and secondary school students:

On behalf of the City of Lakesite we have hereby set our hand and caused the seal of the City of Lakesite to be hereunto affixed this 16th day of August, 2016

Kenneth Wilkerson, Mayor

John McPherson, Vice Mayor

Valerie Boddy
Commissioner

David Howell,
Commissioner

William Neighbors
Commissioner

Memo

To: Dr. David Edwards, City Manager
From: David Tate, Utilities and Maintenance Official
Date: August 12, 2016
Re: City Hall Lighting Bid

Pursuant to our purchasing policy, bids were solicited for the furnishing of all supervision, materials, labor, tools, equipment and appliances necessary for the construction of lighting for City Hall. Bids were received until August 10, 2016, 1:00 p.m. at which time they were publicly opened. The minimum specifications called for:

- Furnish and install 2 luminaires, Cooper Lighting, catalog # CLB050LEDEU55143BK4, LED Decorative Fixture or equivalent. The luminaires are cast aluminum housing with removable door and use lighting grade acrylic optical systems,
- Furnish and install 2 poles for the luminaires with 13 feet mounting height embed fluted poles, catalog number A81689 manufactured by Hapco, or equivalent. The color of the poles shall be Black, Spec No. 73737-T01,
- Furnish and install all electrical appliances required including circuit breakers, conduit, wiring, etc. for underground service to each luminaire, and
- Route all underground service around or away from underground water lines or other utilities and trees.
- Removal and discard concrete pilings from 2 existing lights.

The following bids were received:

City Hall Lighting Bid	
Lawson Electric	\$10,995.00
AE Adman Electric	\$12,609.00
Nabco Electric	\$15,480.00
Stansell Electric Co. Inc.	\$25,900.00

Lawson Electric were awarded the last contract for City Hall Lighting and they are again the lowest bid. We had no complaint of the work performed by them.

It is therefore my recommendation that the City of Lakesite award the bid to Lawson Electric Co., Inc. in the amount of \$10,995. Funding for this project has been budgeted in the Capital Improvement Budget for this Fiscal Year.

DT:jpl

Memo

To: Dr. David Edwards, City Manager
 From: David Tate, Utilities and Maintenance Official
 Date: August 12, 2016
 Re: Office-Shop Organization Bid

Pursuant to our purchasing policy, bids were solicited for the procurement and installation of an organization system at City Hall. A pre-bid informational meeting was held on July 21 and only one vendor showed up for this meeting. This same vendor is the only one to submit a bid as well: Chattanooga Closet Company. I've attached all documents that were submitted for your review. The pricing is as follows:

	Base	Option
Main Office	\$19,610.00	
Option: Decorative Doors/drawer faces		\$3,900.00
Maintenance Office	\$13,042.00	
Option: Decorative doors/drawer faces		\$2,150.00
Maintenance Office Murphy Bed	\$2,471.00	
Option: Decorative Door (w/out mattress)		\$550.00
Maintenance Garage	\$18,700.00	
Removal of existing garage shelving	\$300.00	
Maint Garage Storage Room Design A	\$3,980.00	
Maint Garage Storage Room Design B	\$1,562.00	
	\$59,665.00	\$6,600.00

DT:jpl