

**Meeting Minutes**  
**Department of Public Works Committee Meeting**  
**Wednesday, April 5, 2023, 8:30 A.M.**

Mr. Ratterman called the meeting to order at 8:34 a.m.

**The following members were present:**

Mark Ratterman, Tim Kaufmann, Brooke Palanca, Randy Parham, Clint Williams and Brent Suffian

**Also present:**

Mayor Spewak; Patrick Hensley, Councilman; Anne Lamitola, Director of Public Works; Scot Bollinger, Public Works Superintendent and Lori Mullins, Deputy City Clerk

**Adoption of the Agenda**

The agenda was adopted unanimously upon motion by Mr. Kaufmann and second by Mr. Suffian.

**Approval of meeting minutes**

The minutes of the February 1, 2023 meeting were approved unanimously upon motion by Mr. Williams and second by Ms. Palanca.

**Public Forum**

No members of the public were present

**Update of Current Public Works Projects, Initiatives**

*Stormwater Projects*

Ms. Lamitola gave a brief overview on the flood buyout status along with the following updates: The Stormwater Advisory Committee meets tomorrow; the agenda includes discussion of the status of the Deerfield/Wakefield stormwater project. The project may be placed on inactive status as there are still four outstanding easements. The City Attorney will be present to advise the committee on possible options for obtaining the easements.

Additionally, other complications include expired subdivision indentures that result in a question about who can execute required easements on common ground and conflicts from the recently installed infrastructure of Missouri American Water that impacts two easements that will have to be modified.

*Roadway/Sidewalk/Traffic projects*

The City has acquired the twelve easements necessary for the Dielman Sidewalk and Road Improvements project.

The bid documents including the construction plans and the project manual will be finalized. The City is working on obtaining MSD approval for the project with anticipated construction to begin as early as this fall or potentially not until in Spring 2024.

*Parks/Open Space Projects*

One bid was received for the Deer Creek Preserve project on Thursday March 30. Ideal Landscape is the low bidder and City Council will be presented with the bid results at their April meeting. Funding for the trail, parking, benches, and plantings will come from the Municipal Park

Construction Grant, MSD easement proceeds, and budgeted funds through the Capital and Stormwater Funds. Additionally there is \$20,000 in funding granted through Missouri Department of Natural Resources via the Deer Creek Watershed Alliance's Watershed Implementation Plan.

The City will also explore funding through the Missouri Department of Conservation for additional plantings through their cost share program. The City will also obtain free or reduced cost plantings from Forest ReLeaf and will consider pursuing local Garden Clubs for possible funding.

MSD continues the Deer Creek Sanitary Sewer project on the site with an anticipated June completion. The MSD flood study for the new bridge is in the finalization process.

Due to budgetary constraints, Rodes Park Improvements are being deferred and will be re-evaluated at a later date.

The next BOSTA Committee meeting will be on April 13th. The Committee now meets monthly to review tree removal permits.

The Arbor Day celebration will be April 22 at 9:00 a.m. at the Municipal Campus.

### **Citywide Walk Plan Update**

The draft Walk Plan has been presented to the Public for review and input. Horner & Shifrin refined the document based on shared input. The plan was published on the City's website and shared with this committee. The next steps are the review and recommendation by Public Works Committee and presentation to City Council for potential adoption of the document. Federal Funding must be obtained, and the City must secure funds for the Local Share for any such project, as funding is not available for implementation at this time.

Mr. Kauffman moved recommendation to the City Council for consideration and adoption of the Citywide Walk Plan. The motion passed unanimously upon second by Mr. Suffian.

### **Residential Brush Program Discussion**

Ms. Lamitola presented information regarding the resident who requested year-long brush pickups made at the February meeting. She reported the monthly volume of pickups and submitted research of several options. After discussion of the facts presented, it was determined that the City provides a scheduled service and funding is not available for additional yard waste pickups. If necessary, residents can supplement pickups through a service they obtain separately.

### **Other Matters Deemed Appropriate**

The next Public Works Committee meeting is scheduled for May 31<sup>st</sup> at 8:30 a.m.

The meeting was adjourned unanimously upon motion by Mr. Parham and second by Ms. Palanca at 9:25 a.m.

Sincerely,



Mark Ratterman