



# CITY OF LADUE

## SERVICE BUSINESS LICENSE TAX DUE STATEMENT

The annual license fee is based on the square footage of the Service Business location with a minimum fee of \$100. Fee payment and this completed, signed application are **due by March 1<sup>st</sup>** each year. Any renewal received after March 1<sup>st</sup> will be assessed a penalty of 10% of the total amount for the first month or part thereof and 1% per month additional or part thereof per Ladue City Code Section 50-17.

For more information, visit our website [www.cityofladue-mo.gov/business](http://www.cityofladue-mo.gov/business).

<b>Remit to: CITY OF LADUE</b> Attn: Licensing 9345 Clayton Rd St. Louis, MO 63124	<b>Or Email to:</b> <a href="mailto:Licensing@cityofladue-mo.gov">Licensing@cityofladue-mo.gov</a>
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**BUSINESS LOCATION INFORMATION**

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Business Description: \_\_\_\_\_ Number of Employees: \_\_\_\_\_

MO Tax ID: \_\_\_\_\_ Ladue Alarm Permit# \_\_\_\_\_

Property:  Owned  Rented | Owner Contact Info: \_\_\_\_\_

**MAILING/BILLING INFORMATION FOR RENEWAL NOTICES (If different from above)**

Attention: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**LICENSE TAX FEE – DECLARATION OF SQUARE FEET OCCUPIED (MINIMUM \$100 FEE)**

**SQUARE FOOTAGE:** \_\_\_\_\_

Calculate Current Year Tax Due:

_____	X	_____ \$0.20	=	\$	_____
Sq. Ft. Occupied		Fee Per Sq. Ft.			Calculated License Tax Fee

Late Penalty - After March 1<sup>st</sup>, Add 10% for first month + 1% each month thereafter

\$ \_\_\_\_\_

**TOTAL AMOUNT DUE = \$ \_\_\_\_\_**

As an authorized representative of the above business, I do hereby declare that the information contained in this Tax Due Statement is correct per sections 50-16 thru 50-53 of the City of Ladue code.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Print Name: \_\_\_\_\_