Knox County Board
Member Packet

Regular Meeting of the Board
August 26, 2026

This packet contains the meeting's agenda, accompanying documentation, and minutes of recent standing committee meetings.

Compiled by Scott G. Erickson
Knox County Clerk / Recorder

THE COUNTY OF KNOX
STATE OF ILLINOIS

OFFICE OF THE COUNTY CLERK

SCOTT G. ERICKSON
KNOX COUNTY CLERK

NICOLE BYERLY □MELANIE RICE-WEIK
GLORIA CLIFF □ KRISTEN VIPOND
ROBERT NIXON

PUBLIC NOTICE OF REGULAR MONTHLY MEETING OF THE KNOX COUNTY BOARD ON AUGUST 26, 2026

In accordance with action taken at its July 29, 2026, regular meeting, the Knox County Board ordered that members of the Knox County Board will hereby meet in regular session at 6:00 p.m. on August 26, 2026, at the Galesburg City Council Chambers, Galesburg, Illinois and via teleconference due to public gathering restrictions.

Along with this notice is the agenda of matters to be discussed at said meeting. The agenda can also be accessed through our web site at www.Knoxcountyil.gov.

DATED: August 24, 2026

Scott G. Erickson
Knox County Clerk and
Ex-Officio Clerk of the Board

Please Note:
There will be a closed session starting at 5:30PM for personnel, collective bargaining, security procedures, property, and pending litigation.

Knox County Board

Regular Monthly Meeting – July 2026
Galesburg City Hall, Galesburg, Illinois
And Via Teleconference for
Public Viewing Access
August 26, 2026

BOARD MEETING AGENDA

Special Events		
5:30 p.m.		Closed Session for Personnel, Collective Negotiations, Security Procedures, Property, and Pending Litigation. (5 ILCS 120/2c-1,2,8, & 11)
Opening Ceremonies		
6:00 p.m.		Call to Order (Chairman)
		Roll Call (Clerk)
		Declaration of Quorum (Chairman)
		Proclamation (Sheriff)
		Pledge of Allegiance to the Flag of the United States of America (Chairman)
		Moment of Silence. (In lieu of a formal Invocation).
		Additions to the Agenda (for discussion only)
Public Comment		
Consent Agenda (R/C)		
Item 1	Approve	Minutes of the Board Meeting on July 29, 2026.
Item 2	Presentation	Sales tax and various taxes for month of May 2026 in the amounts of $183,395.41 and $59,929.22 and public safety tax in the amount of $316,567.38
Items for the Chairman		
Item 3	Approve R/C	Introduction of Carl Sandburg College Legislative Liaison.
Item 4	Approve R/C	Approve Appointment to Orpheum Board of Nathan Ament. (New Appointment)
Item 5	Approve R/C	Approve Change Order for Nursing Home Performance Contract Project.
Item 6	Approve R/C	Approve Contract for Courthouse Fire Escape Inspection Plan with Klingner.

Report – Committee on Ways and Means.		
Item 7	Presentation	Monthly Report from Committee.
Item 8	Approve R/C	Approve Courthouse Holiday Calendar for 2027
Item 9	Approve R/C	Approve Resolutions on Deeds of Conveyance (2) (Clerk)
Item 10	Approve R/C	Approve Job Description for Superintendent – (Landfill)
Item 11	Approve R/C	Approve Public Hearing Concerning Intent of the County Board to Sell Not to Exceed $30,000,000 of General Obligation Bonds (Alternate Revenue) for the Purpose of Constructing Improvements to Knox County Landfill #3 in Connection with the Closure of Landfill #3 and Expansion and Development of Landfill #4.
Item 12	Approve R/C	Approve Renewal of DevNet Contract. (Treasurer)
Item 13	Approve R/C	Approve Unemployment Insurance with IPMG. (Treasurer)
Item 14	Approve R/C	Approve Salary Structure for FOIA Officer.
Item 15	Approve R/C	Approve Non-Elected Department Head Residency Requirement.
Item 16	Presentation	Presentation on Vehicles in Sheriff's Department. (Sheriff)
Report – Committee on Public Service.		
Item 17	Presentation	Monthly Report from Committee.
Item 18	Approve R/C	Approve Relocation of Coroner's Office to Mary Davis Home.
Report – Committee on Infrastructure		
Item 19	Presentation	Monthly Report from Committee.
Item 20	Approve R/C	Approve Request for Payment – NH Solar Project – Request 5 – in Amount of $125,434.00 (Nursing Home)
Item 21	Approve R/C	Approve Payment Request from Klingner & Associates for 50 East Main Project in Amount of $79,198.15.
Item 22	Approve R/C	Approve Bid from Varsity Striping for Pavement Striping in Amount of $77,242,66 – Section 26-00000-00-ST. (Highway)
Item 23	Approve R/C	Approve Bid for Furnish and Install a New Dump Body and Snow Removal Equipment for $166,781 from Koenig Body & Equipment. (Highway)
Item 24	Approve R/C	Approve Annual Subscription Proposal with Dynamic Infrastructure for Structure Asset Digitization and Management Software. (Highway)
Report – Committee on Health and Human Services		
Item 25	Presentation	Monthly Report from Committee.
Item 26	Approve R/C	Approve Resolution on Potable Water Wells and Closed Loop Wells Ordinance Revisions. (Health Department)
Item 27	Approve R/C	Approve Health Department Ordinance Article IV – Private Sewage Disposal. (Health Department)
Item 28	Approve R/C	Approve New Knox County Commercial Wind Energy Conversion Systems Siting Ordinance – Case AM-01-26. Remove Entire 2023 Commercial Wind Ordinance and Add Appendix E – Knox County Commercial Wind Energy Conversion System Siting Ordinance, filed by Sonia Hochstetler, Knox County Zoning Administrator, on Behalf of the Knox County Zoning Department, 121 S. Prairie Street, Galesburg, IL 61401. (Assessor)

Item 29	Approve R/C	Approve New Knox County Commercial Solar Energy Facility Siting Ordinance – Case #AM-02-26. Remove Entire 2023 Commercial Solar Ordinance and add Appendix F – Knox County Commercial Solar Energy Facility Siting Ordinance – filed by Sonia Hochstetler, Knox County Zoning Administrator, on Behalf of the Knox County Zoning Department, 121 S. Prairie St., Galesburg, IL, 61401. (Assessor)
Item 30	Approve R/C	Approve New Knox County Energy Storage Systems Ordinance – Case #AM-03-26 – Remove Entire 2024 Battery Energy Storage Systems Ordinance, and add Appendix G – Knox County Energy Storage Systems Ordinance – Filed by Sonia Hochstetler, Knox County Zoning Administrator, on Behalf of the Knox County Zoning Department, 121 S. Prairie St., Galesburg, IL, 61401. (Assessor)
Reports – External Committees Assigned to Board Members		
Reports from these Committees will be placed on file in the County Clerk's office. No presentations will be provided during the meeting. If you have specific questions, please direct them to the specific Board representative.		
Knox County Board of Health (Bondi)		
Galesburg Convention and Visitors Bureau (Pugh)		
9-1-1 Committee (Hawkinson)		
Knox County Area Partnership for Economic Development		
Prairie Hills Resources Board (Robertson)		
United Council of Counties (J. Fredrick)		
Western Illinois Regional Council (Cohen)		
Knox County Mental Health 708 Board (Weiss)		
University of Illinois Extension Office (Boone)		
Knox County Civic Center Authority – Orpheum Board (Sandoval)		
Claims Against the County – R/C		
Item 31	Approve R/C	Approve Opening of Budget for Line Item Changes. (If Necessary)
Item 32	Presentation	Presentation of the Proposed Budget Line Item Changes
Item 33	Approve R/C	Approval of Proposed Line Item Changes. (If Necessary)
Item 34	Presentation	Review of Manual Checks Issued for Current Cycle.
Item 35	Approve R/C	Claims by Members for per diem and mileage for the Committee Meetings of July 2026, Board Meeting in June 2026, and other claims for per diem from Meetings.
Item 36	Approve R/C	Claims against Knox County, Illinois, for the period of June 25, 2026 through July 29, 2026 (ordering that invoices be accepted and approved and that the County Clerk and County Treasurer be authorized and directed to issue County Warrants in payment of the bills in the aggregate amount approved by the County Board)
Announcements		
Item 37	Presentation	The next regular meeting will be held on **Wednesday, September 23 2026,** 6:00 p.m., at Galesburg City Hall Council Chambers.

Closing Ceremonies		
Item 38	Presentation	Adjournment of meeting until next scheduled meeting of the Board.

* CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Member or citizen so requests; in which event the item will be removed from the Consent Agenda and will be considered separately.

** Action item to be used only if previous Motion to Remove from Table is approved.

VOTING CHART: R/C = Roll Call Vote; Voice = Voice Vote; 2/3 = 2/3rds Vote

PLEASE NOTE: Except for emergency personnel, please turn off all cellular telephones and paging devices during the meeting.

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THE Orpheum THEATRE
galesburg, illinois

BOARD OF DIRECTORS CANDIDATE APPLICATION

Thank you for your interest in serving on the Orpheum Theatre Board of Directors. As part of the selection process, we ask that you provide more information about yourself and your commitment to our organization. Please complete the following questions and return this form via email reply to the Nomination Committee Member from which you've received this application OR drop off at The Orpheum Theatre, 57 S. Kellogg Street.

Your name: _____

Your Home Phone Number: _____ Cell number: [redacted]

Your address: [redacted]

_____

Your email address (please write it carefully):

[redacted]

Briefly describe why you would like to join our Board of Directors:

I am interested in serving the Orpheum because it brings together several things that are important to me: music and the arts, community engagement, and the opportunity to contribute to the future of Galesburg and Western Illinois. I began my career as a music educator and have remained closely connected to music throughout my life, while my professional career has focused on higher education, organizational leadership, marketing, and audience development. After meeting with Andy Driscoll and hearing his vision for the Orpheum, I was excited by the opportunity to contribute those experiences while also helping strengthen the connection between the Orpheum, Knox College, and the broader community.

What boards or committees do you currently serve and what is your role (organization, role, term)

1. _____

2. _____

3. _____

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What boards or committees have you served in the past? (organization, role, term)

1. Galesburg High School Marching Streaks Band Boosters — Trailer Driver Coordinator, Fall 2025

2. _____

3. _____

Which of your skills would you like to utilize on the Orpeum Board? Check those that apply:

☐ Board development	☐ Financial management	☒ Training
☒ Strategic planning	☐ Fundraising	☒ Marketing
☒ Staffing / HR	☒ Evaluation	☐ Volunteer management
☒ Program development	☒ Community networking	☐ Facilities management

Other skill(s) of yours that you would like to utilize? _____

Audience development, organizational leadership, higher education partnerships, recruitment and communication strategy

What would you like to get for yourself out of your participation on the Board, e.g., what types of experiences, skills to develop, interests to cultivate for you, etc.?

I would welcome the opportunity to become more deeply involved in the Galesburg community while reconnecting with my background and personal interests in music and the performing arts. I would also value learning more about nonprofit arts leadership and helping strengthen connections among the Orpheum, Knox College, and the broader Western Illinois community.

...

Your signature: _____ Date: August 10, 2026

If you are not selected as a member of the Board, or if you decide not to join, would you like to be a volunteer to assist our organization in various ways that match your skills and interests?

☒ Yes ☐ No ☐ Perhaps

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MECHANICAL SERVICE INC.

CORPORATE OFFICE
1144 Monmouth Boulevard
Galesburg IL 61401

BRANCH LOCATIONS
9909 West Primrose Lane, Edwards IL 61528
1805 West Hovey Avenue, Suite D, Normal IL 61761

309-342-8136 — 24-HOUR SERVICE

Bill To

Knox County Illinois Nursing Home
800 N Market St
Knoxville, IL 61448
US

Invoice 12776	Aug 13, 2026
Project Number	209-25
Payment Terms	NET30
Total Due	**$303,941.77**
Due Date	**Sep 12, 2026**

CUSTOMER NAME	PROPERTY NAME	PROPERTY ADDRESS
Knox County Illinois Nursing Home	Knox County Illinois Nursing Home	800 N Market St Knoxville, IL 61448

AUTHORIZED BY	CUSTOMER WO	NTE

Invoice Summary

Knox County Nursing Home Performance Contract HVAC & Lighting, Pay Application #12

Item Name	Description	Quantity	Unit Price	Price Subtotal
PA-PayApp #12 SOV 001	Pay Application #12	1	$319,938.71	$319,938.71
RETAINAGE		1	$-15,996.94	$-15,996.94
		2		**$303,941.77**

Total	**$303,941.77**

Terms of Service

PAYMENT TERMS AND CONDITIONS:
* Payment is expected to be paid in full within 30 days, unless other payment terms have been arranged.
* Late fee service charges may apply for late payments.
* After 60 days of non-payment, your account will be eligible to be turned into our collection agency.
* If your account should go into litigation, you will be responsible for any charges that may be incurred.
* EFFECTIVE 09/01/2025 THE BELOW TERMS WILL BE APPLIED.
* We are updating our payment system to improve processing efficiency and offer more flexibility. As part of this change, a fee will apply to all payments made by debit/credit cards.
* Credit Card/Debit Card payments will incur a 3.25% + $0.30 fee per transaction.
* ACH (bank transfer) payments will not incur any fees.

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Short Form Agreement For Engineer/Architect/Surveying Services

KLINGNER & ASSOCIATES, P.C.

49 N. Prairie Street, Galesburg, IL 61401 - 309.343.1268
www.klingner.com

Date 7/1/2026
Project Type
(Office Code)

Phase Manager (PM) Cody N. Basham
Project Manager (PIC) Cody N. Basham
Client Manager (Billing) Cody N. Basham

PROJECT & SCOPE OF SERVICES:

Primary Company Contact

Client Knox County
Address 200 S Cherry Street
Phone Cell

Project Contact Adam Roller
City/State/Zip Galesburg, IL 61401
Email [redacted]

Billing Contact (To be completed by Client) – Check box if identical to primary company contact ☐

Check box if you would NOT like to receive your invoice via email ☐

Address
Phone Cell
Email

Billing Contact
City/State/Zip

Project Name Courthouse Fire Escape Inspection & Report

We (Klingner & Associates, P.C.) agree to provide to you (the Client) the following consulting, design, advisory, and/or surveying services:

Description and Location of Work:

Klingner will provide an inspection and report of the existing fire escape located on the south side of the Knox County Courthouse.

Target Start Date: 1 week after signed agreement
Target Completion Date: 2 weeks after start date

FEES AND EXPENSES: Our services will be charged on the following basis *(check all that apply)*:

☒ Hourly at standard per diem charges of staff members, plus all "Reimbursable Expenses". For planning purposes, the estimated fees are:

Labor Cost Estimate $
Reimbursable Cost Estimate $
Consultant Cost Estimate $
Total Project Cost Estimate $ 4,000.00

Conditions encountered may result in higher or lower charges.

☐ Lump sum basis for the amount of $ ☐ Plus reimbursable expenses

☐ A prepaid retainer of $_____ is required prior to start of work. Retainer will be applied to the final project invoice.

GENERAL TERMS AND CONDITIONS: Our agreement is subject to the **General Terms and Conditions** following this page, which are a part of this agreement for our services. *Our services do not include special inspections and structural tests as defined in Sections 1701 through 1715 of the International Building Code (IBC) unless specifically noted.*

ACCEPTANCE: The above Scope of Services, Fees, and General Terms and Conditions are satisfactory and hereby accepted. You are authorized to do the work.

Signature of Client

Title

Date of Acceptance

[redacted]
Signature of Consultant

Galesburg Regional Office Manager
Title

7/1/2026
Date of Signature

Project No.

KLINGNER & ASSOCIATES, P.C.
Engineers • Architects • Surveyors

Return signed copy, Keep one copy
Date Revised 08/28/25

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GENERAL TERMS AND CONDITIONS

THE AGREEMENT AND DEFINITIONS: These General Terms and Conditions ("T&Cs") are part of and fully incorporated into the attached services agreement, letter, or proposal ("Proposal"), with the Proposal and these General Terms and Conditions comprising the agreement ("Agreement") between the division/entity of Klingner & Associates, P.C. ("Consultant") and the client identified in the Proposal ("Client") under which Consultant will provide certain engineering, architectural, surveying, environmental or construction phase services ("Services") to Client in exchange for payment from Client in accordance with the terms of the Agreement. Consultant and Client shall be referred to as the "Parties." To the extent these T&Cs are used as an exhibit, attachment, or addendum to a contract presented by Client, then the specific terms of these T&Cs shall supersede, prevail, and be given precedent over any conflicting, otherwise inconsistent, and/or general terms, conditions, and provisions of any other contract executed by the Parties. Any construction, design, or engineering contractors, consultants, or other agents directly retained or paid by Client shall be referred to as "Client's Contractors" or "Contractors," and shall include Contractor's subcontractors. The project for which Consultant is providing its Services shall be referred to as the "Project."

ACCEPTANCE: Client is deemed to have accepted these T&Cs and terms of the Agreement, even without execution of any Agreement or these T&Cs, if Consultant submits a copy of the Proposal, Agreement or T&Cs to Client and thereafter Client directs the Consultant to proceed with its Services or if Client otherwise receives the benefit of Consultant's Services or submits any payment to Consultant for its Services.

SCOPE OF SERVICES: Consultant's Services are limited to those expressly and specifically listed in the Agreement, and do not include any service not expressly set forth or listed in the Agreement. Among other things, unless expressly set forth in the Agreement, the Services do not include any special inspections and structural tests as defined in Sections 1701 through 1715 of the International Building Code (IBC). The Consultant assumes no responsibility to perform or provide any services not specifically listed.

SCOPE OF SERVICES – ADDITIONAL TERMS: Below are additional terms and conditions regarding Consultant's Services.

OPINIONS OF PROBABLE COST: In the event Consultant's Services include providing opinions of probable cost or estimate costs, Client agrees that Consultant has no control over the cost of labor or materials furnished by others, any Contractor's methods of determining prices, competitive bidding, or market conditions, and, as such, Consultant cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from Consultant's cost estimates and, further, Consultant makes no warranties, expressed or implied, as to the accuracy of any and all cost estimates or opinions.

CONSTRUCTION ADMINISTRATION SERVICES: In the event Consultant's Services include Consultant visiting the Project site at agreed upon intervals or otherwise includes any type of construction administration services, Client agrees that in no case shall Consultant be required to make detailed, regular, exhaustive, or continuous on-site inspections to check the quality or quantity of any Contractor's work, and in no event shall Consultant have any duty, responsibility, or liability for the quality or quantity of work, or lack thereof, performed by any of Contractors.

SUBMITTAL REVIEW SERVICES: In the event Consultant's Services include Consultant reviewing and/or approving Contractors' submittals, such as shop drawings, data, samples, product samples, and other information, then Client expressly agrees that Consultant's reviews and approvals of such information shall be only for the limited purpose of checking for conformance with the design concepts and information expressly set forth within the contract documents for the Project. Among other things, Consultant's reviews and approvals do not include a review of the accuracy or completeness of the specifics of all information provided by those Contractors, including quantities, dimensions, weights or gauges, construction means and methods, fabrication processes, or other processes, all of which are the sole responsibility of Contractor. Further, Consultant has no responsibility or liability whatsoever for any deviations from the Project contract documents not brought to the attention of Consultant in writing or for Consultant's review of partial submissions or submission of items for which correlated item submissions have not been received by Consultant.

DESIGN PHASE SERVICES ONLY: Unless Consultant's Services expressly and specifically include project observation or construction administration within its scope of Services, or if Client, via itself or any of Client's Contractors, provides construction observation or review services, then Consultant's Services under this Agreement are *design phase services only*, are deemed *not* to include any construction document review services or other construction administration or construction phase services, and are deemed to be completed upon Consultant's completion and submittal of the deliverables or contracted for Instrument(s) of Service (defined later herein), and Client otherwise assumes all responsibility for, and releases Consultant from all claims relating to, the application or interpretation of any of the contract documents, the review of submittals, all construction observations, construction administration activities, and construction phase activities/services/events that may be related to Consultant's Services.

CONSTRUCTION MATERIAL TESTING SERVICES ONLY: If Consultant's Services consist of only construction material testing services, then Consultant's Services under this Agreement are deemed to be completed upon Consultant's submittal of the relevant material testing reports or other Instrument(s) of Service, Consultant has no responsibility or duty to perform any type of testing other than on the materials expressly noted in the Proposal or Agreement, Consultant has no responsibility or duty to perform any type of construction document review services or other construction administration or construction phase services, and Client assumes all responsibility for, and releases Consultant from all claims relating to the, design and engineering of the Project, the application or interpretation of any of the contract documents, the review of submittals, construction observations, construction administration activities, and construction phase activities/services/events that may be related to Consultant's Services.

STANDARD OF CARE: Services performed by Consultant will be conducted in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing in the same or similar locality under similar circumstances. No other representations, warranties, or guarantees, expressed or implied, are included or intended in this Agreement or in any report, opinion, or document prepared by Consultant.

SUBCONSULTANTS: Consultant may retain any consultants/subconsultants that Consultant deems reasonable or necessary to assist in the performance of its Services. Neither Consultant nor any of Consultant's consultants/subconsultants are a fiduciary of, or otherwise has any fiduciary duties to, Client, Client's Contractors, or any other party.

COMPENSATION: Client shall pay Consultant for its Services on one of the bases described below and as identified in the Agreement ("Fees and Expenses").

The "Lump Sum" method means that Client will pay the stipulated Fees and Expenses as compensation for Consultant's Services. Appropriate amounts will be incorporated in the Lump Sum to account for labor, overhead, and profit. "Reimbursable Expenses," as defined below, may be in addition to the Lump Sum as indicated in the Agreement. Upon reaching eighty percent (80%) of the Lump Sum amount, Consultant may notify Client if the Lump Sum should be adjusted for completion of the Services. Client and Consultant shall mutually agree to adjustment of Lump Sum amount.

The "Standard Hourly Rate" method means that Client will pay as the Fees and Expenses an amount equal to the cumulative hours charged per each classification of employee, times Consultant's current standard hourly rates (which are revised annually on July 1st) for each applicable billing classification for all Services performed on the Project, plus Reimbursable Expenses.

The "Payroll Cost Times Multiplier" method means that Client will pay as the Fees and Expenses an amount equal to the cumulative hours charged per each classification of employee, times a specified multiplier of the employee's "Payroll Cost." The Payroll Cost is defined as the salary and wage of an employee plus the cost of customary overhead plus profit.

While Consultant may provide an estimated range of the Fees and Expenses on a Standard Hourly Rate Project or Payroll Cost Times Multiplier Project, it is *an estimate only*, and Consultant makes no guarantees whatsoever regarding what the final Fees and Expenses will be for all of Consultant's rendered Services to Client.

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the actual costs and expenses incurred directly or indirectly by Consultant in connection with the Services, including but own travel, including mileage at the IRS-approved rate and reasonable lodging and meal expenses; permitting, plan approval, and fees required by authorities having jurisdiction over the Project; printing, reproductions, plotting, and copying existing drawings, plans, specifications, and documents, as well as Instruments of Service prepared by Consultant; renderings, physical models, mock-ups, professional photography, and presentation materials requested by Client or required for the Project; postage, shipping, handling, and delivery; expense of overtime work requiring higher than regular rates, if authorized in advance by Client; equipment and supplies; all taxes levied on professional services and on reimbursable expenses; computer time; any consultants/subconsultants retained by Consultant for the Project; and other similar Project-related expenditures by Consultant. Reimbursable Expenses in the form of charges from consultants/subconsultants retained by Consultant for the Project shall be accompanied by a fifteen percent (15%) mark-up.

LUMP SUM PROJECTS - ADDITIONAL SERVICES: This provision applies to all Agreements under which Client pays Consultant on a Lump Sum basis. After execution of the Agreement and without invalidating the Agreement, Consultant may provide "Additional Services" that are outside of the scope of Services originally defined under the Proposal or Agreement. For Additional Services, except for those services required solely due to the fault of Consultant, Client shall pay Consultant in accordance with the Standard Hourly Rate above incurred by Consultant in connection with providing the Additional Services. In addition, an equitable adjustment in any schedule for Consultant's Services shall be made corresponding to the Additional Services. Generally, Additional Services will not be performed unless prior authorization is received from Client, Client otherwise directs Consultant to perform the Additional Services, or otherwise pursuant to the terms of this Agreement, provided however, the Parties recognize the need for Consultant to perform the following Additional Services should the following situations arise, without the need for Consultant requesting or obtaining prior authorization from Client:

(a) Services necessitated by a material change in (i) the initial information provided by Client, (ii) previous instructions or approvals given by Client, (iii) the Project, including but not limited to, the size, quality, complexity, Client's schedule, or Client's budget, or (iv) materials or equipment due to an acceptance of substitute materials or equipment other than "or equal" items made by Client or Client's Contractors.
(b) Services by Consultant due to (i) the presence of any Hazardous Environmental Condition (as defined below), (ii) emergencies or acts of god, (iii) damage to the Project site caused by fire or other causes, (iv) Consultant's review of actual or potential defective or delayed work by one or more Contractors, (v) acceleration of the progress schedule involving services beyond normal working hours, (vi) Client changes to Project design criteria after approval of previous phase(s) of the design process; or (vii) default by any Contractor.
(c) Services in connection with construction change directives and change orders to reflect changes requested by Client or Client's Contractors.
(d) Evaluating unreasonable, frivolous, and/or an excessive number of requests for interpretation or information (RFIs), change proposals, or other demands from a Contractor or others in connection with the Project.
(e) Services necessitated by evaluating equipment performance not caused by Consultant's design services.
(f) Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared work products;
(g) Revising previously prepared work products necessitated by official interpretations of applicable codes, laws or regulations that are either (i) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (ii) contrary to requirements of the Instruments of Service when they were prepared in accordance with the applicable standard of care.
(h) Services necessitated by decisions of Client not rendered in a timely manner or a failure of performance on the part of Client or Client's Contractors.
(i) Reviewing shop drawings, product data items, samples, and submittals more than two times and as a result of inadequate submissions.
(j) Services after the award of the construction contract(s) for the Project in evaluating and determining the acceptability of a Contractor's proposed "or equal" item or substitution that is found to be inappropriate, as well as services regarding the evaluation and determination of an excessive number of proposed "or equal" items or substitutions, whether proposed before or after award of the construction contract(s) for the Project.
(k) Evaluation of the qualifications of entities providing bids or proposals.
(l) Services resulting from material delays, changes, or price increases occurring as a direct or indirect result of materials, or equipment shortages.
(m) Services in connection with any partial utilization of the Project by the Client or any owner prior to substantial completion of the Project.
(n) Preparation of design and documentation for alternate bid or proposal requests proposed by Client.
(o) Preparation for, and attendance at, a public presentation, meeting or hearing, unless such services are expressly set forth within this Agreement.
(p) Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where Consultant is a party thereto.

In addition, if the Services covered by this Agreement have not been completed within the "Time of Completion" as defined below, through no fault of Consultant, an extension of Consultant's Services beyond that time shall be compensated as Additional Services.

PAYMENT: Consultant may invoice the Fees and Expenses on a monthly or any other periodic basis, based on the proportion of the Services completed and expenses incurred at the time of invoicing. Payment is due in fifteen (15) days. Interest is charged at one percent (1%) per month on invoices unpaid over thirty (30) days. A 3.5% convenience fee will be charged for electronic payments. Please contact our office to pay electronically. Please return a copy of invoice with payment to assure proper credit. In addition, if Client fails to make payment on invoices unpaid for thirty (30) days and Consultant incurs any costs to collect overdue sums from Client, if allowed by applicable laws, Client agrees that all such collection costs incurred shall immediately become due and payable to Consultant. Collection costs shall include, if allowed by applicable laws, without limitation, reasonable attorney fees, collection agency fees and expenses, court costs, appeal costs, judgment execution and collection costs, and reasonable Consultant staff costs at standard billing rates for Consultant's time spent in efforts to collect. No deductions shall be made from Consultant's Compensation including to impose penalty or liquidated damages on Consultant, or to offset sums requested by or paid to any Contractor(s) or for costs of changes in the Contractor's services, unless Consultant is adjudged to be liable for those amounts in a binding dispute resolution process. Client's making of its final payment of the Compensation to Consultant shall constitute Client's acceptance of Consultant's Services as in compliance with this Agreement and a waiver of all claims against Consultant that are known by Client or should have been known by Client as of the date of the final payment.

DIFFERING OR CHANGED CONDITIONS: This Agreement is expressly based on the conditions of the Project, Project site, and Project structures that are actually known by and disclosed to Consultant. If other conditions not originally known and disclosed become known by or disclosed to Consultant, or such conditions otherwise change, Consultant may elect to require a renegotiation of appropriate portions of this Agreement (e.g., compensation or scope of service) and/or all services performed by Consultant because of the new or differing conditions shall be deemed to be and billed to Client as Additional Services.

REDESIGN OBLIGATION: In the event the bids or negotiated cost of the construction work exceed the Client's budget for construction, upon notice from the Client, the Consultant agrees to modify, on an Additional Services basis, the construction contract documents or those portions of the documents where bids exceeded the Client's budget.

CHANGES AND ADDED VALUE: The Client recognizes that although the Consultant will perform its Services under this Agreement in a manner consistent with the applicable standard of care, the Consultant 's instruments of service may contain ambiguities, conflicts, errors, omissions and/or other imperfections. The Client recognizes and expects that certain increased costs and changes may be required because of these imperfections in the Consultant's instruments of service and, therefore, that the final construction cost of the Project may exceed the estimated construction costs or bid amount. Accordingly, the Client agrees to set aside a reserve in the amount of ten percent (10%) of the Project construction costs as a contingency to be used, as required, to pay for any such increased costs and changes. The Client further agrees not to make any claim directly or indirectly against the Consultant on the basis of professional negligence, breach of contract, or otherwise with respect to the increased costs and changes unless the total of such increased costs and changes exceeds fifteen percent (15%) of the final construction cost of the Project, and then only for an amount in excess of such percentage. Any responsibility of the Consultant for the increased costs and changes in excess of such percentage will be determined on the basis of applicable contractual obligations and professional liability standards. For purposes of this provision, the increased costs and changes will not include any costs that the Client would have incurred if the Consultant's instruments of service had not originally contained such conflicts, errors, omissions and other imperfections. In no event will the Consultant be responsible for costs or expenses that provide betterment or upgrades to the Project or enhances the value of the Project.

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OTHERS: Client shall furnish and grant permission to use, at Client's expense, all information, requirements, reports, forth in the Agreement or otherwise related to the Services. Consultant may use such information, requirements, reports, data, surveys and instructions in performing its Services and is entitled to rely upon the accuracy and completeness thereof without independent verifications or investigation. Client shall give prompt written notice to Consultant whenever Client observes, or otherwise becomes aware of, any development or new or changed information that affects the scope or time of performance of Consultant's Services. Consultant shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by Client and/or Client's Contractors.

INSTRUMENTS OF SERVICE – OWNERSHIP AND USE: All documents, reports, plans, drawings, models, and other tangible work products or deliverables prepared or furnished by Consultant pursuant to this Agreement are instruments of service ("Instruments of Service"), and Consultant shall retain all ownership and property interest therein. Client shall have a limited license to use the Instruments of Service on the Project, subject to receipt by Consultant of full payment due and owing for all Services relating to preparation of the Instruments of Service and subject to the following limitations: (a) Client acknowledges that such Instruments of Service are not intended or represented to be suitable for use on the Project unless fully prepared and completed by Consultant, or for use or reuse by Client or others on extensions of the Project, on any other project, or for any other use or purpose, without written authorization by Consultant; (b) any such use or reuse, or any modification of the Instruments of Service, without written authorization and adaptation by Consultant, shall be at Client's sole risk; (c) Client fully releases Consultant from liability for, and shall indemnify, defend and hold harmless Consultant from and against, all claims, damages, losses, and expenses, including attorney fees, expert costs, and other costs, arising out of or resulting from, any use, reuse, or modification of the Instruments of Service without written verification, adaptation, and completion by Consultant; and (d) Client acknowledges and agrees that its limited license shall not create any rights in third parties. Finally, in the event Consultant, in its sole discretion, allows for some type of transfer of the ownership in an Instrument of Service to Client, then Client must agree to the terms of Consultant's proposed assignment document and, in all cases, the only ownership or other interest transferred is in the one version of the tangible work product, itself, but not any underlying intellectual property rights in the Instruments of Service.

3-D COMPUTER MODELS: If Consultant prepares 3-D computer models ("3-D Models"), the 3-D Models are solely intended for production of 2-D documents in PDF format for Client and not intended to be used for any other purpose than as a design tool for Consultant during the design, construction and documentation phases. Information and metadata in the model shall not be relied upon unless explicitly stated by Consultant. The digital models will not be made available to contractors or subcontractors during bidding or construction, unless explicitly included in the Agreement and only through a Consultant end user license agreement (EULA). If Client wishes Consultant to create a 3-D Model with a higher level of development than Consultant's normal level, then Consultant reserves the right to request additional time and compensation to do so. In all cases, Consultant shall not be held responsible for any errors or claims arising from Client or Contractor's use of 3-D Models.

DEFECTS IN SERVICE: Client shall immediately report to Consultant any defects or suspected defects in Consultant 's Services of which Client becomes or should have become aware and allow Consultant to take measures to minimize the consequences of such defect. Client shall impose a similar notification requirement on Contractors and shall require all subcontracts at any level to contain a like requirement. Failure by Client or Client's Contractors to notify Consultant shall relieve Consultant of any liability for costs of remedying the defects above the sum such remedy would have cost had timely notification been given.

PRODUCTS, EQUIPMENT AND MATERIALS: Client agrees that if any product, equipment or material specified for the Project by the Consultant shall at any future date be suspected or discovered to be defective, not meet the manufacturer's representation, or a health or safety hazard, then the Client shall waive all claims as a result thereof against the Consultant.

TIME OF COMPLETION: Unless a period of time or date of completion for Consultant's Services is expressly provided in the Agreement, the Parties have not agreed to any time period for Consultant's completion of its Services, and, instead, Consultant shall complete its Services within a reasonable period of time. Consultant shall incur no liability, and shall have no portion of the Compensation withheld, due to delay for any reason. In addition, if any delay, for any reason, increases the cost or time required by Consultant to perform its Services, Consultant shall be entitled to an equitable adjustment in schedule and/or compensation.

HAZARDOUS ENVIRONMENTAL CONDITIONS: Unless expressly stated in writing, Consultant does not provide assessments of the existence or presence of any hazardous or other environmental conditions or environmental contaminants or materials ("Hazardous Environmental Conditions"). Client shall inform Consultant of any and all known Hazardous Environmental Conditions before services are provided involving or affecting them. If unknown Hazardous Environmental Conditions are encountered, Consultant will notify the Client. Consultant may without liability or reduction or delay of compensation due, suspend Services on the affected portion of the Project until Client takes appropriate action to abate, remediate, or remove the Hazardous Environmental Condition. Consultant shall not be considered an "arranger", "operator", "generator", "transporter," "owner," or "responsible party" of or with respect to contaminants, materials, or substances: assumes no liability for correction of any Hazardous Environmental Condition; and shall be entitled to payment or reimbursement of expenses, costs, or damages occasioned by undisclosed Hazardous Environmental Conditions. Client shall indemnify, protect, defend (at its expense and with counsel reasonably acceptable to Consultant), and hold harmless Consultant as well as its respective affiliate companies, officers, managers, members, employees, and other agents, from and against all claims, losses, injuries, property damage, causes of actions, judgments, attorneys' fees, costs, compensatory damages, expenses, or other damages associated in any way with the discovery of Hazardous Environmental Condition.

AUTHORITY AND RESPONSIBILITY: Consultant shall not at any time supervise, direct, control, or have authority over any Contractor's work. Consultant shall not have authority over or be responsible for the means, methods, techniques, sequences, progress of work, or procedures of construction selected or used by any Contractor, for the safety precautions and programs incident thereto, for security or safety at the Project site, or for any failure of a Contractor to comply with the applicable laws and regulations. Consultant shall not be responsible whatsoever for the acts or omissions (including but not limited to, any alleged breach of contract, tort, or other liability) of any Contractor, and, likewise, Consultant neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to perform its work. Consultant shall not be responsible for any decision made regarding a Contractor's construction contract requirements, or any application, interpretation, or modification of the construction documents other than those made by Consultant.

FAST TRACK/DESIGN-BUILD AND CONSTRUCTION: In consideration of the benefits to Client of employing a "fast track" process (in which some of Consultant's design services overlap the construction work and/or are out of sequence with the traditional project performance or delivery method), and in recognition of the inherent risks of fast tracking to the Consultant which Client accepts, Client waives all claims against Consultant for design changes and modification of portions of the services already constructed due to Client's decision to employ a fast track process. Client further agrees to compensate Consultant for all Additional Services required to modify, correct, or adjust the construction documents and coordinate them in order to meet the Client's Project requirements because of the Client's knowing decision to construct the Project in a fast-track manner.

RIGHT OF ENTRY: Client shall provide for Consultant's right to enter property owned by Client or others in order for Consultant to perform its Services for this Project. Client understands that use of testing or other equipment may unavoidably cause damage, the correction of which is not the responsibility of Consultant.

BURIED UTILITIES: Client shall be responsible for designating the location of all utility lines and subterranean structures within the property lines of the Project. Client agrees to waive any claim against Consultant and to indemnify, protect, defend (at its expense and with counsel reasonably acceptable to Consultant), and hold harmless Consultant as well as its respective affiliate companies, officers, managers, members, employees, and other agents, from and against all claims, injuries, or loss, arising from Consultant or other persons encountering utilities or other manmade objects that were not called to Consultant's attention or that were not properly located on the plans furnished to Consultant. Client further agrees to compensate Consultant for any time or expenses incurred by Consultant in defense of any such claim, in accordance with Consultant's hourly per diem fee schedule and expense reimbursement policy.

PUBLICITY: Unless otherwise expressly stated in the Agreement, Consultant shall have the right to photograph the Project and to use the photographs in the promotion of its professional service through publication, advertising, public relations, brochures, websites, or other marketing media.

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nt shall not be responsible for any of the following events or any other events beyond the reasonable control of Consultant: structions, or approvals provided by Client; (b) material changes in the Project, including but not limited to, the size, quality, complexity, Client's schedule, Client's budget for the Project, or the procurement or delivery method; (c) changes in the applicable codes, laws or regulations thereby necessitating Consultant's revision of any previously prepared Instruments of Service; (d) official interpretations of applicable codes, laws or regulations that are either contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care; (e) decisions by Client not rendered in a timely manner or any other failure of performance on the part of Client or Client's Contractors; (f) the presence or encounter of any hazardous or toxic materials on the Project; and (g) weather conditions, work slowdown or stoppage, or acts of God (collectively, an "Excusable Event"). When an Excusable Event occurs, Consultant shall have no liability or responsibility for any damages incurred by Client, shall not be deemed to be in breach of this Agreement, and shall be entitled to an equitable adjustment in any schedule for Consultant's Services and to compensation for any Services performed due to such Excusable Event, which shall be deemed to be Additional Services paid on an hourly basis.

WAIVER OF CONSEQUENTIAL DAMAGES: In no event shall Consultant be liable or responsible, in contract, tort or otherwise, for (a) any special, consequential, incidental, or liquidated damages, including but not limited to, loss of profit or revenues; loss of use of any facility, building, products, machinery, or equipment; damage to associated equipment; cost of substitute products, facilities, services or replacement power; down time costs, or claims of any buyer of Client for such damages; (b) damages for which the requested repair would amount to economic waste or a betterment; or (c) loss or damage due, in whole or part, to the actions of the Client, ordinary wear and tear, and/or lack of Client maintenance.

LIMITATION OF LIABLITY: **Client agrees, to the fullest extent permitted by law, to limit the liability of Consultant, including its officers, owners, employees, and agents, to Client, or any person or entity claiming by or through Client, for any and all injuries, claims, liabilities, losses, costs, expenses or damages whatsoever arising out of or in any way related to the Services or Agreement, for any cause or causes including, but not limited to Consultant's active and passive negligence, professional errors or omissions, implied or express warranty obligations, strict liability, omissions, acts, or breaches of contract, shall not exceed the total Compensation or $100,000, whichever is less. This limitation of liability shall apply to Client's claims for damages, as well as Client's claims for contribution and indemnity with respect to third party claims. In the event the Client requires a higher limitation of liability, upon written notice from the Client, Consultant and Client shall agree to and Client shall pay an additional fee within five (5) calendar days after the Agreement is fully executed.**

INDEMNIFICATION: Client shall indemnify, protect, defend (at its expense and with counsel reasonably acceptable to Consultant), and hold harmless Consultant as well as its respective affiliate companies, officers, managers, members, employees, and other agents, from and against all claims, losses, injuries, property damage, causes of actions, judgments, attorneys' fees, costs, compensatory damages, expenses, or other damages (hereinafter referred to together as "Claims"), to the extent the Claims are caused by the negligent or intentional/willful action or inaction/omission, any contractual breach, or any other violation of law by Client or Client's employees, independent Contractors, or other persons/entities for whose acts Client is responsible. Client's obligations under this and other indemnification provisions in this Agreement shall survive termination and expiration of this Agreement; shall extend to Claims occurring after this Agreement; shall continue until the Claim is finally adjudicated; shall not be limited by any insurance required hereunder; and shall not negate, abridge or reduce any other rights of the persons and entities described herein with respect to indemnity.

CONTRACTOR INSURANCE: Client agrees, in any construction contracts for the Project, to require all contractors of any tier to carry statutory Workers Compensation, Employers Liability Insurance, Automobile Liability Insurance and appropriate limits of Commercial General Liability Insurance ("CGL") and to require all contractors to have their CGL policies endorsed to name Client and Consultant as Additional Insureds, on a primary and noncontributory basis, and to provide Contractual Liability coverage sufficient to ensure the hold harmless and indemnity obligations assumed by Contractors. Client shall require all Contractors defend, indemnify and hold harmless Client and Consultant from and against any claims, causes of action, lawsuits, damages, liabilities or costs, including reasonable attorneys' fees and costs, arising out of or in any way connected with the Project, including all claims by employees of the Contractors.

WAIVER OF SUBROGATION: To the extent damages are covered by any builder's risk policy, property insurance, or any insurance policy possessed by Client or Client's Contractors during or after the Project, Client shall waive all subrogation and other rights against Consultant and its retained consultants and agents for such damages, except such rights as they may have to the proceeds of such insurance.

TERMINATION: This Agreement may be terminated by either Party for cause on at least seven (7) days prior written notice of breach and opportunity to cure. Consultant may terminate for convenience and without cause. If terminated by either Party (with or without cause), Client agrees to pay for all Services performed and Reimbursable Expenses incurred to and including the date of termination. In addition, in the event Consultant terminates for cause, then Consultant shall also be paid its termination expenses, which shall include but are not limited to, expenses reasonably incurred by Consultant in connection with the termination of the Agreement or Services, including but not limited to, termination of Consultant's consultants/subconsultants and other persons retained by Consultant on the Project, demobilization costs if any, closing out Project records, reassignment of personnel, and other expenses directly resulting from the termination. If Client wishes to suspend services, Client must provide (7) days written notice, at which time Consultant may terminate or provide an increased or different Compensation to later resume Services to Client.

DISPUTE RESOLUTION: If a dispute or claim arises relating to the Services, Agreement, or Parties, the Parties shall participate in good faith negotiations to resolve any and all disputes. Should negotiations fail, then a Party shall participate in nonbinding mediation if requested in writing by the other Party. Unless the Parties mutually agree otherwise, the mediation shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement and shall be in the location of the Project. If the Parties do not resolve a dispute through mediation, the method of binding dispute resolution shall be arbitration in the location of the Project. Unless the Parties mutually agree otherwise, the arbitration shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement. The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof. Notwithstanding the foregoing, Consultant, in its sole discretion, may bring its claim(s), including third-party claims, against Client in the district court in the location of the Project, with a judge, and not a jury, presiding over such claim. THUS, IN ALL CIRCUMSTANCES, BOTH PARTIES WAIVE ALL RIGHT TO TRIAL BY JURY IN ANY ACTION RELATING TO THE AGREEMENT OR ANY TRANSACTION CONNECTED THERETO. THIS WAIVER IS KNOWINGLY, WILLINGLY AND VOLUNTARILY GIVEN. In the event of any litigation, arbitration, mitigation, or other proceeding arising out of or relating to the Services or Agreement or otherwise involving the Parties, Consultant shall be entitled to recover its reasonable attorney's fees, expert and consultant fees, judgment execution fees and costs, appeal fees and costs, and all other costs from Client when Consultant is the prevailing party.

MISCELLANEOUS PROVISIONS: (1) If any provision of the Agreement is declared illegal or unenforceable and cannot be modified to be enforceable, such provision shall immediately become null and void, leaving the remainder of the Agreement in full force and effect. (2) The Agreement may not be assigned by any Party without written authorization. (3) The Agreement shall be binding upon, and inure to the benefit of, the Parties and their respective legal representatives, heirs, successors, and assigns. (4) Nothing contained in the Agreement shall create a contractual relationship with, create a cause of action in favor of, or otherwise benefit, any third party. Instead, Consultant's Services under the Agreement are being performed solely for Client's benefit, and, therefore, no other entity shall have any claim against Consultant because of the Agreement. (5) Each Party has, or had the opportunity to retain, counsel and entered into the Agreement knowingly and voluntarily after having been fully advised of its rights under the Agreement or after having had the opportunity to be fully advised. Further, each Party played a substantive role in drafting the Agreement or had an equal opportunity to do so. Accordingly, in the event of any misunderstanding, ambiguity, or dispute concerning the Agreement's provisions, or interpretation, the Parties agree that no rule of construction shall be applied that would result in having the Agreement interpreted against any Party. (6) This Agreement contains the entire agreement between the Parties regarding the Project, and this Agreement is intended to be an integration of all prior negotiations. Accordingly, this Agreement overrides any claimed prior agreement or representation, and Consultant shall not be bound by any terms, statements, warranties, or representations not contained herein. Further, no modifications of this Agreement shall be valid unless made pursuant to the terms herein and in writing and signed by the Party against whom it is sought to be enforced, or unless otherwise made pursuant to the terms herein. (7) A Party's non-enforcement of any provision shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

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OF KNOX
STATE OF ILLINOIS

OFFICE OF THE
KNOX COUNTY BOARD

Ways & Means Committee

Brian Friedrich
Committee Chairman

AGENDA

Date / Time of Meeting: August 20, 2025 @ 6pm
Location of Meeting: Annex Conference Room

Call to Order

Roll Call: Committee Chairman Friedrich, Bondi, Kramer, Nache, Pugh, Thierry, Sandoval, Hawkinson (Ex-Officio)

Public Comment

Modifications to Agenda

Approval of Prior Months Minutes

Knox County Clerk/Recorder
- Report
- Approve Courthouse Vacation Calendar for 2027
- Approve Resolution on Deeds of Conveyance.

Knox County Sheriff
- Report
-
-

Knox County Treasurer
- Report
- Approve Public Hearing Concerning the intent of the County Board to sell not to exceed$30,000,000 of General Obligation Bonds (Alternate Revenue Source) for the purpose of Constructing Improvements to the Knox County Landfill #3 in Connection with the Closure of Landfill 3 and expansion and development of Landfill #4..
- Approve Renewal of DevNet Contract.

Insurance/Liability Information
- Report
- Approve Unemployment Insurance with IPMG

Budget/County Board/ARPA/Misc.
- Financial & Personnel Expenses Report from Treasurer
- Discuss Budget Process and Meeting Dates.
- Review/Approve Salary Structure for FOIA Officer
- Approve Job Description – Landfill Superintendent
- Review/Approve Non-Elected Department Head Residency Requirement
- Review/Approve Courthouse Fire Escape Inspection Plan
- Approve Budget Changes

Review / Approval of Bills

Old/New Business

Executive Session – (If necessary)

Adjournment

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OFFICE OF THE CHIEF JUDGE
Ninth Judicial Circuit
State of Illinois

Raymond A. Cavanaugh, Chief Judge
rcavanaugh@9thjudicial.org
Sandra R. Redington, Trial Court Administrator
sredington@9thjudicial.org

130 South Lafayette Street • Suite 30 • Macomb, Illinois 61455 • Phone: 309-837-9278 • Fax: 309-833-3547
Counties of Fulton, Hancock, Henderson, Knox, McDonough and Warren

ADMINISTRATIVE ORDER NO. 2026-05

LEGAL HOLIDAYS
NINTH JUDICIAL CIRCUIT
CALENDAR YEAR 2027

Pursuant to the authority delegated to the undersigned by Section 7, Article 6, of the Constitution of the State of Illinois (1970), the Ninth Judicial Circuit Court and the Offices of the Clerks of the Circuit Court of the Ninth Judicial Circuit of the State of Illinois shall be closed on the following days during the year 2027:

Friday	**January 1**	**New Year's Day**
Monday	**January 18**	**Martin Luther King, Jr. Day**
Monday	**February 15**	**Presidents' Day**
Friday	**March 26**	**Good Friday**
Monday	**May 31**	**Memorial Day**
Friday	**June 18**	**Juneteenth Independence Day (Observed)**
Monday	**July 5**	**Independence Day (Observed)**
Monday	**September 6**	**Labor Day**
Monday	**October 11**	**Columbus Day**
Thursday	**November 11**	**Veterans Day**
Thursday	**November 25**	**Thanksgiving Day**
Friday	**November 26**	**Day Following Thanksgiving Day**
Friday	**December 24**	**Christmas Eve Day**
Monday	**December 27**	**Christmas Day (Observed)**

All matters returnable on these holidays shall be and are continued to the next business day of the Court. The time for filing all motions and pleadings shall also be extended to the next business day of the Court.

The Clerks of the Circuit Court of each county of this Circuit shall post this calendar in a prominent public place within his/her office.

DATED this 6th day of July, 2026.

Raymond A. Cavanaugh

Raymond A. Cavanaugh, Chief Judge
Ninth Judicial Circuit Court

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Knox County Landfill
August 18, 2026

Discussion items:

- Landfill Superintendent Position:

Action items:

- Nothing to Report:

Bills:

- Nothing to Report:

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Board Letter
County of Knox, Illinois
August 26, 2026

Department: *HIGHWAY*

Agenda Item: *Approve bid from Koenig Body & Equipment for $166,781.00 to furnish & install a new dump body and snow removal equipment.*

Background:

On August 17, 2026, sealed bids were received and opened. There were two (2) bids received.

Koenig Body & Equipment, Peoria, IL	*$166,781.00*	*120-150 days install time*
Knapheide, Quincy, IL	*$133,000.00*	*240 days*

****Some of the equipment bid does not meet specifications*

I recommend the bid of Koenig Body & Equipment. The bid meets all the specifications and the work will be completed in 4 to 5 months.

Budget Impact: *The budgeted amount for this upfit is estimated to be $175,000. The purchase of the new upfit is proposed in the FY 2027 Highway Fund budget.*

Recommended Action: *Approve bid from Koenig Body & Equipment for $166,781.00 to furnish & install a new dump body and snow removal equipment.*

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Board Letter
County of Knox, Illinois
August 26, 2026

Department: *HIGHWAY*

Agenda Item: *Approve bid from Varsity Striping for $77,242.66 for pavement striping, Section 26-00000-00-ST.*

Background: *On August 17, 2026 we opened bids for our annual pavement striping on various county highways.*

This year in Knox County, we plan to stripe approximately 1,069,023 lineal feet. That will result in an expenditure of $77,242.66.
Funding for this item has been appropriated in the 26-27 budget, Federal Aid Matching Fund. The current balance of this fund is just over $1,000,000.00

Varsity Striping, Champaign, IL, submitted the low bid of $77,242.66. We received three (3) bids. The Engineer's Estimate was $107,427.30.

The striping is specified to be completed by October 31, 2026.

Recommended Action: *Approve bid from Varsity Striping for $77,242.66 for pavement striping, Section 26-00000-00-ST.*

Supporting Documents:
1. *Bid Tabulation*

Illinois Department of Transportation

Tabulation of Bids

Local Public Agency: County Highway Dept.
County: Knox
Section: 26-00000-00-ST
Estimate:
Date: 8/17/2026
Time: 10:00 AM
Appropriation:

Attended By: Duane J. Ratermann, P.E.

							Name of Bidder:	Varsity Striping		America's Parking Remarking		Precision Pav. Markings	
							Address of Bidder:	PO Box 3055		601 8th St.		1220 Bell Court	
								Champaign, IL 61826		Valley Park, MO 63088		Pingree Grove, IL 60142	
							Proposal Guarantee:						
							Terms:						
Item No.	Item	Delivery	Unit	Quantity				Unit Price	Total	Unit Price	Total	Unit Price	Total
1	PAINT PVT MK LINE 4 YELLOW	Furn/Apply	Foot	422,366	$0.10	$ 42,236.60		0.072	$ 30,410.35	0.085	$ 35,901.11	0.1500	$ 63,354.90
2	PAINT PVT MK LINE 4 WHITE	Furn/Apply	Foot	646,657	$0.10	$ 64,665.70		0.072	$ 46,559.30	0.080	$ 51,732.56	0.1500	$ 96,998.55
3	7 SYMBOLS- TURN ARROWS	Furn/Apply	Each	7	$75.00	$ 525.00		39.000	$ 273.00	50.000	$ 350.00	350.0000	$ 2,450.00
						$ -			$ -		$ -		$ -
						$ -			$ -		$ -		$ -
						$ -			$ -		$ -		$ -

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THE COUNTY OF KNOX
STATE OF ILLINOIS
OFFICE OF THE
KNOX COUNTY BOARD

HEALTH & HUMAN SERVICE
COMMITTEE
CHAIRMAN JOSH KRAMER

Date / Time of Meeting: July 22, 2026 at 6pm
Location of Meeting: Knox County Annex Conference Room
Zoom 7295327867

Call to Order: 6:00 PM

Role Call: Chairman Kramer (absent), Cheryl Nache (present), Tracy Robertson (absent), Brian Friedrich (present), Patty Boone (present),Pam Davidson (absent) Todd Olinger(present)

Public Comment- No public comment

Additions, Deletions, & Corrections to the Agenda- none

6:01 PM-Review/Approval of May, 2026 meeting minutes (previous month)- motion made by Patty Boone , 2nd by Cheryl Nache to motion passed with 4-Yes votes (Nache, Olinger, Boone, Friedrich,) 0- No Votes

Veterans Commission
- Commission Report- Commissioner not present, bills provided

Child Advocacy Center
- Director Report- Director not present, bills provided

Health Department
- Director Report- Director Michelle Gabriel and Assistant Director Will Hayes were present and provided a report for board packet, provided bills. Discussed National Health Center Week 2026 (Proclamation)

- Article II Food Safety Ordinance-

6:02 PM Motion made by Cheryl Nache and 2nd by Todd Olinger to approve the Article II Food Safety Ordinance-Discussion followed. Motion passed with 4-Yes votes, (Nache, Boone, Olinger, Friedrich) 0-No vote

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Nursing Home
● Director Report- Jodi Mines was present and provided a report for board packet, Provided bills.

Assessor/Zoning/GIS
● Assessor Report- Sonia Hochstetler was present, provided report for board packet
Discussed Deed software will be operational by Friday

● Appoint Terry Boydstun to serve on the BOR for the new 2-year term of 06-01-2026 to 05-30-2028. He will be replacing Jay West.
(Please see the attachment for Terry's resume for the board's consideration. Terry has been a great asset to the ZBA board he has been serving on since February of 2021. I confirmed with the States attorney that this is not a conflict)

6:05 PM Motion made by Cheryl Nache and 2nd by Patty Boone to approve: Appoint Terry Boydstun to serve on the BOR for the new 2-year term of 06-01-2026 to 05-30-2028. Motion passed with 4- Yes votes (Boone, Nache, Friedrich, Olinger) 0-No votes

Old Business- None reported to the Chairman or Vice Chairman , no new business discussed

New Business- None reported to the Chairman or Vice Chairman, no new business discussed

Review / Approval of Bills
6:06 PM -Motion made by Cheryl Nache and 2nd by Patty Boone to approve the Bills.
Discussion followed,
Motioned passed with 4-Yes votes, (,Nache, Olinger, Boone,Friedrich), 0-No votes

●Executive Session: Personnel 5 ILCS 120/2(c)(1) and Litigation 5 ILCS 120/2(c)(11)) not needed at this meeting

Adjournment:
6:06 PM - Motion to adjourn made by Cheryl Nache and seconded by Patty Boone
Motion passed with 4- Yes votes (Nache, Robertson, Boone, Olinger, Friedrich), 0-No Votes

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RESOLUTION AMENDING PREVIOUS RESOLUTION REGARDING
KNOX COUNTY HEALTH ORDINANCE- ARTICLE III POTABLE WATER WELLS AND CLOSED LOOP WELLS

WHEREAS, the County of Knox has adopted a Knox County Health Ordinance Article IV Onsite Wastewater Disposal; and

WHEREAS, your Committee recommends
Section 1. REPEAL

Knox County Health Ordinance Article IV Onsite Wastewater Disposal

Section 2. ADOPTION

That the following is hereby adopted as the new Knox County Health Ordinance Article IV Private Sewage Disposal, to protect the health of the dining public.

NOW THEREFORE BE IT ORDAINED, this 26th day of August, 2026, that the Knox County Board adopts the attached amendments to Knox County Health Ordinance Article IV Private Sewage Disposal, effective January 1, 2027.

Resolved and passed this the 24th Day of August, 2026

_____
Jared Hawkinson, Chairwoman
Knox County Board

ATTEST: _____
Scott G. Erickson, County Clerk

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REPORT OF ZONING BOARD OF APPEALS TO THE KNOX COUNTY BOARD
KNOX COUNTY, ILLINOIS

Dear County Board Members:

Your Zoning Board of Appeals transmits, herewith, the report of the Knox County Zoning Board of Appeals, relative to the following request, on which the Zoning Board of Appeals conducted a public hearing on Wednesday, August 5, 2026 at 2:00 p.m. and a recommendation to the County Board the final authority of this request:

Case AM-01-26, remove entire 2023 Commercial Wind Ordinance and add Appendix E, Knox County Commercial Wind Energy Conversion System Siting Ordinance.

Case AM-02-26, remove entire 2023 Commercial Solar Ordinance and add Appendix F, Knox County Commercial Solar Energy Facility Siting Ordinance.

Case AM-03-26, remove entire Battery Energy Storage Systems Ordinance and add Appendix G, Knox County Energy Storage Systems Ordinance.

RECOMMENDATION:

Therefore, it was the decision of your Zoning Board of Appeals, after conducting said public hearing, there was a 5/0 4 (w) voice vote to **APPROVE** the request.

Sincerely,

KNOX COUNTY ZONING BOARD OF APPEALS

Sam Serven, Chairman
Roger Newell
Terry Boydstun
Josh Rollins
~~Marissa Meyer~~ Not here (w)

Submitted: August 5, 2026

Sam Serven, Chairman
SS/mw

Return To Agenda

THE COUNTY OF KNOX
STATE OF ILLINOIS

OFFICE OF THE COUNTY CLERK

SCOTT G. ERICKSON
KNOX COUNTY CLERK & RECORDER

NICOLE BYERLY • MELANIE RICE-WEIK
GLORIA CLIFF • KRISTEN VIPOND
ROBERT NIXON

Knox County Board and Committee Meetings Calendar August 2026

The following is a list of the meetings of the standing Committees for the Knox County Board for the above referenced month.

Public Service Committee
August 17, 2026 at Annex conference room at 6:00 PM

Infrastructure Committee
August 18, 2026 at Annex conference room. Starting at 6:00PM

Health and Human Services Committee
August 19, 2026 at Annex conference room. Starting at 6:00 PM

Ways and Means Committee
August 20, 2026 at Annex conference room. Starting at 6:00 PM.

Executive Committee
August 20, 2026 at Annex conference room. Starting at 5:00PM

IT Department Meeting
August 12, 2026 via teleconference. Starting at 9:30 AM.

Knox County Board Meeting – Regular Meeting
August 26, 2026 at Galesburg City Hall. Starting at 6:00 PM.
Zoom Meeting ID = 729 532 7867

Zoom option will be available to the viewing public only. Any public comment statements should be made in person at meeting.