

Building Permit Submittal Guidelines

- All plans to be submitted for review shall be sent as a PDF to sjohnson@kiawahisland.org.
- All other documents are either uploaded in Citizenserve portal or are embeded as part of the online application process in the Citizenserve portal.
- Contact Sharon Johnson for guidance 843-768-4879
- Plan submittals for new residential projects shall include the following:
 1. Encroachment permit from KICA (Kiawah Island Community Association)
 2. ARB approval (Kiawah Island Architectural Review Board)
 3. Zoning application
 4. Restrictive covenants form
 5. RESCHECK
 6. KIU (Kiawah Island water Utility) water availability approval letter