

WAYS & MEANS COMMITTEE MEETING

Kiawah Island Municipal Center

Council Chambers

May 25, 2022; 1:00 pm

Minutes

I. **Call to Order:** *Chairman Prickett called the meeting to order at 1:08 pm.*

II. **Pledge of Allegiance**

III. **Roll Call:**

Present at the meeting: Dan Prickett, *Chairman*
John D. Labriola, *Mayor*
Maryanne Connelly, *Committee Member*
John Moffitt, *Committee Member*
Dr. Scott Parker, *Committee Member*

Also Present: Stephanie Tillerson, *Town Administrator*
Dorota Szubert, *Town Treasurer*
Petra Reynolds, *Town Clerk*

IV. **Approval of Minutes:**

A. Ways and Means Committee Meeting of April 28, 2022

Committee Member Parker made a motion to approve the minutes of the April 28, 2022, Ways and Means Committee meeting. Committee Member Moffitt seconded the motion.

Following discussion, the motion was unanimously approved.

V. **Citizens' Comments: (Agenda Items only)**

None

VI. **Old Business:**

None

VII. **New Business:**

A. Review and Recommendation to Town Council for Approval of the Proposal for Debris Management and Emergency Response Management and Recovery Services

Ms. Tillerson stated that in the event the island is impacted by a significant disaster, the Town has had a contract in place for many years with Philips and Jordan for disaster recovery and debris management services. The contract is a stand-by contract in which the Town does not incur any cost until activation and the contractor mobilizes equipment and personnel.

In the past, the Town has had only one firm contracted for these services; however, it is very common among municipalities to have contracts with multiple firms if one has been engaged at another site. For this reason, staff will be recommending two firms to hold contracts for Debris Management and Emergency Recovery Services.

The contract with Phillips and Jordan expires at the end of May 2022, so Town staff publicly posted an RFP (request of proposals) for contractors to bid on disaster recovery and debris management services. The Town received bids back from the following contractors:

Phillips and Jordan
Looks Good Services
TFR
Southern Disaster Recovery
DRC

Staff thoroughly reviewed all the bids and recommended that Phillips and Jordan and Southern Disaster Recovery, both experienced in working within FEMA guidelines, be contracted for debris management and emergency recovery services for The Town.

Committee Members discussed cost calculation when the contract is activated, FEMA reimbursement, the benefit of having more than one contractor, and subcontractors that would be used in a smaller storm.

Committee Member Connelly made a motion to recommend to Town Council the approval of the proposal from Phillips and Jordan and Southern Disaster Recovery for debris management and emergency recovery services. Committee Member Parker seconded the motion, and it was unanimously approved.

B. Review and Recommendation to Town Council for Approval of the proposal for the Kestrel Court Solid Waste Center Improvements Project

In the past several years, there has been tremendous growth on the island that has directly impacted the amount of solid waste on the island. The public solid waste drop-off center located on Kestrel Court needed to be improved to accommodate the increase.

The Town contracted with LS3P to work with Carolina Waste to develop a design that would increase the capacity of waste that can be handled, allow for better movement in and out of the facility, and make the site more user-friendly. The construction design RFP was publicly posted for contractors to review and bid. The Town received three bids back:

<i>Duke Construction, LLC:</i>	<i>\$179,310.00</i>
<i>Truluck Construction:</i>	<i>\$187,247.50</i>
<i>Insistenza Group, LLC:</i>	<i>\$1,395,601.00</i>

After reviewing the bids, staff recommended that Duke Commercial Construction be awarded this project.

Mayor Labriola expressed concern about removing three trees included in the construction design. Ms. Tillerson confirmed the only option to allow a truck to access the site made the tree removal necessary.

Committee Member Parker made a motion to recommend to Town Council the approval of the proposal from Duke Construction for \$187,247.50. Committee Member Moffit seconded the motion.

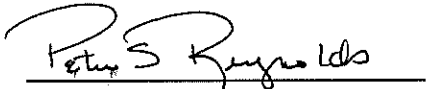
Committee Members Connelly recommended that an arborist be engaged to see if other options exist to save the trees.

The motion was unanimously approved as amended.

- VIII. **Chairman's Report:**
None
- IX. **Treasurer's Report:**
None
- X. **Committee Member's Comments:**
None
- XI. **Adjournment:**

Mayor Labriola made a motion to adjourn the meeting at 1:17 pm. Committee Member Parker seconded the motion, and it was unanimously approved.

Submitted by,


Petra S. Reynolds, Town Clerk

Approved by,


F. Daniel Prickett, Chairman

9-7-22
Date