

WAYS & MEANS COMMITTEE MEETING

Kiawah Island Municipal Center

Council Chambers

July 6, 2021; 1:45 pm

MINUTES

I. **Call to Order:** *Mayor Labriola called the meeting to order at 3:00.*

II. ~~Pledge of Allegiance~~

III. **Roll Call:**

Present at the meeting: John D. Labriola, *Mayor*
Maryanne Connelly, *Committee Member*
John Moffitt, *Committee Member*
Dr. Scott Parker, *Committee Member*

Present by Phone: Dan Prickett, *Chairman*

Also Present: Stephanie Tillerson, *Town Administrator*
Dorota Szubert, *Town Treasurer*
Petra Reynolds, *Town Clerk*
Brian Gottshalk, *Public Works Director*

IV. **Approval of Minutes:**

A. Ways and Means Committee Meeting of May 24, 2021

Committee Member Connelly made a motion to approve the minutes of the May 24, 2021 Ways and Means Committee meeting. The motion was seconded by Committee Member Parker and was unanimously passed.

V. **Citizens' Comments: (Agenda Items only)**

None

VI. **Old Business:**

None

VII. **New Business:**

A. Review and Recommendation to Town Council for Approval of the Contract Amendment for All South Consulting Engineers

Committee Member Connelly made a motion to recommend to Town Council the approval of the Contract Amendment for All South Consulting Engineers. The motion was seconded by Committee Member Moffitt.

Mr. Gottshalk stated that with the annual threat of hurricanes and other natural disasters impacting Kiawah Island, it is very important that there is a thorough recovery plan. Part of this recovery plan is monitoring any and all debris that needs to be cleaned up or removed post-disaster.

In 2018, The Town of Kiawah entered into an “as needed” contract with All South Consulting Engineers to provide necessary equipment and personnel to provide accurate monitoring of debris that meets FEMA (Federal Emergency Management Agency) monitoring standards. After a disaster, loads of debris materials are monitored with ADMS (Automated Debris Monitoring Systems) to verify load amount and type of debris at the time of pickup and drop-off at the debris staging area.

All South Consulting Engineers would like to enter into their second one (1) year extension to this contract for post-disaster debris monitoring services.

Following the discussion, the motion was unanimously passed.

B. Review and Recommendation to Town Council for Approval of the Contract Amendment for Jan-Pro Cleaning Systems

Mr. Gottshalk stated that maintaining a clean and sanitary work environment has always been highly important to Town staff. During this time especially, there is a heightened need to maintain an exceptional level of cleanliness and sanitation where we work.

The Town entered into a contract with the current company, Jan-Pro, in July of 2020. Town staff is pleased with the services performed, maintaining the staff work areas, Council Chambers, and the extra services provided for COVID protocols.

Jan-Pro Cleaning Systems would like to enter into their first one (1) year extension to this contract for janitorial services for the Town’s Municipal Center.

Committee Member Moffitt made a motion to recommend to Town Council the approval of the Contract Amendment for Jan-Pro Cleaning Systems. The motion was seconded by Committee Member Parker.

Following the discussion, the motion was unanimously passed.

VIII. Chairman’s Report:

None

IX. Treasurer’s Report:

None

X. Citizen Comments:

None

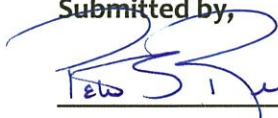
XI. Committee Member’s Comments:

None

XII. Adjournment:

Committee Member Parker made a motion to adjourn the meeting at 3:34 pm. Committee Member Connelly seconded the motion and was unanimously passed.

Submitted by,


Petra S. Reynolds
Petra S. Reynolds, Town Clerk

Approved by,


F. Daniel Prickett
F. Daniel Prickett, Chairman

Aug 3, 2021
Date