

WAYS & MEANS COMMITTEE MEETING
Kiawah Island Municipal Center
Council Chambers
February 27, 2018; 1:00 pm

Minutes

I. Call to Order: *Mr. Wilson called the meeting to order at 1:00 pm.*

II. Pledge of Allegiance

Present at the meeting: John R. Wilson, Chairman
Craig Weaver, Mayor
Diana Mezzanotte
Chris Widuch
Jack Koach

Also Present: Stephanie Monroe Tillerson, Town Administrator
Dorota Szubert, Town Treasurer
Petra Reynolds, Town Clerk

III. Approval of Minutes:

A. Ways & Means Committee Meeting of February 1, 2018

Mayor Weaver made a motion to approve the minutes of the Ways and Means Committee Meeting of February 1, 2018. The motion was seconded by Mr. Widuch and the minutes were passed.

IV. Citizens' Comments: (Agenda Items only)

Wendy Kulick – 38 Marsh Edge Lane

Mrs. Kulick stated there was several worthwhile organizations requesting funding and speaking of behalf of the kids, asked for help with any request which help feed the hungry children of our community.

V. Old Business:
None

VI. New Business:

A. To Consider Recommendation to Town Council for Approval of Charitable Contributions

Mr. Wilson stated that the Ways and Means Committee reviews financial matters and makes recommendations to Town Council, who then can accept, modify or reject those recommendation.

Mrs. Braswell-Edgerton stated that the Mayor requested staff to reevaluate the Charitable Contribution process. From the evaluation, emerged a process by which a team of staff members divided the applications, made site visits to obtain gain insight on the organizations

and what the funds would be used for, and then collaborated to make the recommendations presented today.

Mrs. Braswell-Edgerton stated that even though staff would have like to fund all requests, the restriction of funds required that eliminations had to be made. Today's funding recommendations gave priority to those applicants whose primary objective is philanthropy and socialization, had a maximum impact on Johns and Wadmalaw Islands, utilization of volunteer participation, collaborates with other organizations, and leverages their funding sources. She indicated there was total of twenty-nine funding requests in the amount of \$341,904.12 with a staff funding recommendation of \$138,000.00. Mrs. Braswell-Edgerton stated the requests were divided into the categories of Advocacy, Arts/Cultural, Critical Needs/Poverty Relief, Education/Development, Infrastructure, and Other.

Representatives for applicants were present to answer Committee member questions. Ms. Tillerson reviewed the project overview and recommendation for:

Backpack Buddies Seabrook Island

Requested:	\$ 2,500.00
Staff Recommended:	\$ 1,876.00

Backpack Buddies Seabrook Island (BPBSI) purchases food weekly during the school year. BPBSI then organizes the food into individual bags that are delivered to the schools and distributed to students of need as determined by the school's principal, nurse, or the Communities in Schools representative. For the St. Johns High School BPBSI maintains a food closet for students in need. At the end of 2016, 75% of the food delivered was to Johns Island

Barrier Islands Free Medical Clinic, Inc.

Requested:	\$ 20,000.00
Recommended:	\$ 20,000.00

Barrier Island Free Medical Clinic (BIFMC) provides free medical care to low income, uninsured adults who live or work on Johns Islands, Wadmalaw or James Island. BIFMC is open five (5) days a week and staffed by over 122 volunteers. Patients receive free, in-kind labs and imaging from Roper St. Francis and over 19-specialists in the community at no charge.

Barrier Islands Little League

Requested:	\$ 4,998.12
Recommended:	\$ 4,998.00

Purchasing of new equipment such as bats, catchers sets, catcher gloves, equipment bags, and helmets with facemasks. All the equipment dates back five years or more, and with the new safety standards from Little League need equipment is needed.

Begin with Books

Requested:	\$ 5,000.00
Recommended:	\$ 5,000.00

Begin with Books (BWB) volunteers work within Johns and Wadmalaw communities to engage families and enroll children through partnerships to receive a brand-new, age-appropriate book in the mail every month via the internationally recognized Dolly Parton Imagination Library. Children are eligible from birth until s/he turns 5. Anticipated enrollment in 2018 is 950-990 children. \$5,000 will fund 151 children for one year.

Catesby Commemorative Trust, Inc.

Requested: \$ 10,000.00

Recommended: \$ 2,000.00

Creating a Better Way to Learn (CBWL) addresses the critical need for enhancing public school education in the Lowcountry by providing students with innovative, project-based learning plans. The project is to get a professional marketing program in place by the end of 2018.

Charleston Area Therapeutic Riding

Requested: \$ 7,076.00

Recommended: \$ 7,076.00

To provide therapeutic riding to 8-12 children with disabilities in a special education classroom from a school on Johns or Wadmalaw Island. Charleston Area Therapeutic Riding (CATR) instructors develop student goals and a 12-week curriculum that focuses on increasing students' emotional, cognitive and physical fitness to ultimately improve school performance and overall quality of life. Funding will provide therapeutic riding to one (1) self-contained special education classroom for 12 weeks.

Kiawah Women's Foundation

Requested: \$ 7,000.00

Recommended: \$ 7,000.00

Each week volunteers gather to prepare bags filled with healthy, protein rich shelf stable foods that the children are able to prepare on their own. Volunteers deliver the bags to the schools each week to the Communities in Schools social workers. These bags are then discretely slipped into the child's backpack and sent home with the child on Friday to sustain them over the weekend. They provide 11 items to each student. The food programs serve children from the ages of pre-school through 8th grade. The Communities in Schools social workers choose the students who participate in the program.

Mayor Weaver and Mr. Widuch recused themselves from discussion on the request from Kiawah Women's Foundation.

Mrs. Braswell-Edgerton reviewed the project overview and recommendation for:

Lowcountry Food Bank

Requested: \$ 9,450.00

Recommended: \$ 9,450.00

This summer meals program serves roughly 75 children at 5 partner sites on Johns and Wadmalaw Islands with nutritious lunches and fresh produce Monday through Friday throughout the summer (May 2018 – August 2018) when they cannot access the free or reduced cost meals at school. Funding will provide \$9,450 of the total cost for the program on Johns and Wadmalaw Islands which is \$17,340.

Operation Sight

Requested: \$ 4,000.00

Recommended: \$ 4,000.00

Surgery for uninsured Johns or Wadmalaw island residents suffering from cataracts or urgent, sight threatening retinal disorders by providing free surgical care to prevent blindness. Operations Sight (OS) works directly with operable cataract patients (ages 18+63) that have an income at/below 200% poverty level and are uninsured and who do not qualify for other service models making OS their last option. Funding will provide surgery for four eyes for up to four eligible persons.

Our Lady of Mercy Outreach

Requested: \$20,000.00

Recommended: \$20,000.00

Core mission support for Our Lady of Mercy Community Outreach programs that provide basic and emergency resources, education, and health & wellness programs for residents of James, Johns, and Wadmalaw Islands who lack insurance and are in poverty while guiding toward self-sufficiency.

Reading Partners

Requested: \$5,000.00
Recommended: \$5,000.00

Reading Partners program leverages community volunteerism to work one-on-one with students who are behind in reading proficiency for their grade level by following a structured, research-based curriculum. This program services K-2nd grade students achieve foundational reading skills appropriate for their grade level and helps 3-4 grade students work toward 4th grade literacy proficiency. This funding will provide assessment, curriculum materials, take home reading and summer reading materials for over 90 students at Angel Oak Elementary on John Island and Frierson Elementary on Wadmalaw.

Respite Care

Requested: \$4,000.00
Recommended: \$4,000.00

Respite Care is social day program that enable people with dementia to remain independent, maintain optimum physical and mental health, stay socially connected, and pursue interests and hobbies, to improve their quality of life. Participants participate in socialization, memory fitness games, gentle exercise, and art and music therapy. This program operates on John Island at St. Johns Parish two times a week. This funding will provide one - one-year scholarship for a resident of Johns or Wadmalaw Islands.

Sea Island Habitat for Humanity

Requested: \$ 10,000.00
Recommended: \$ 10,000.00

Sea Island Habitat for Humanity is an independent, nonprofit, Christian housing ministry that provides affordable housing solutions for local families living close to poverty levels. This project is for a Bohicket Village, an eight-home site affordable housing community off Bohicket Road. This funding will provide the first home in the Bohicket Village community on Johns Island.

Sea Islands Blessing Basket

Requested: \$5,000.00
Recommended: \$3,000.00

Sea Island Blessing Basket, a program of the Sea Island Hunger Awareness Foundation, distributes food and commodity boxes once a month to Johns and Wadmalaw Islands residents who suffer from food insecurity. Estimated that 800 people benefit from this program. This funding will provide funding for food supplies for the program.

Sea Islands Blessing Basket

Requested: \$10,000.00
Recommended: \$10,000.00

Sweetgrass Garden Co-op is a nonprofit farm that provides free, fresh, naturally grown, local produce to charitable food distribution agencies on Johns and Wadmalaw Islands.

Teacher's Supply Closet

Requested: \$ 10,000.00
Recommended: \$ 10,000.00

Teacher Supply Closet provides free school supplies to children in the Lowcountry at Title I schools who cannot afford basic school supplies. This funding will directly support the collection and onsite distribution of supplies for 766 children attending Angel Oak Elementary, Mt. Zion Elementary, and Frierson Elementary.

Water Wellness Mission

Requested: \$ 14,900.00

Recommended: \$ 14,600.00

Water Wellness Mission provides clean, safe water to households in need by providing the repair or replacement of affected wells, connecting a source of running water, and or installing a filtration system. This funding will directly fund one new well and nine filtration systems for ten families in need of fresh, potable water on Wadmalaw and Johns Islands.

Committee members reviewed and discussed each of the funding applications and made the following changes for recommendation to Town Council.

- Backpack Buddies Seabrook Island amount - \$2,000.00
- Barrier Island Little League amount - \$5,000.00
- Catesby Commemorative Trust amount – set aside for further documentation and/or discussion
- Charleston RISE amount - \$2,000.00
- Charleston Symphony Orchestra amount - staff recommendation to Town Council
- Gibbes Museum of Art amount - staff recommendation to Town Council

Town of Kiawah Island 2018 Charitable Contribution Applications			
Organization's Name:	2018 Funding Request	2018 Staff Recommendation	2018 W&M Recommendation
Backpack Buddies Seabrook Island	\$ 2,500.00	\$ 1,876	\$ 2,000
Barrier Island Free Medical Clinic, Inc	\$ 20,000.00	\$ 20,000	\$ 20,000
Barrier Island Little League	\$ 4,998.12	\$ 4,998	\$ 5,000
Begin with Books	\$ 5,000.00	\$ 5,000	\$ 5,000
Catesby Commemorative Trust, Inc.	\$ 10,000.00	\$ 2,000	\$ 2,000
Charleston Animal Society	\$ 23,000.00	\$ -	\$ -
Charleston Area Therapeutic Riding	\$ 7,076.00	\$ 7,076	\$ 7,076
Charleston RISE	\$ 10,000.00	\$ -	\$ 2,000
Charleston Symphony Orchestra	\$ 15,000.00	\$ -	TBD
Engaging Creative Minds	\$ 15,000.00	\$ -	-
Fields to Families	\$ 5,730.00	\$ -	-
Gibbes Museum of Art	\$ 25,000.00	\$ -	TBD
Hebron Zion Presbyterian Church	\$ 15,000.00	\$ -	-
Jefferson Award Foundation	\$ 3,750.00	\$ -	-
Kiawah Womens Foundation	\$ 7,000.00	\$ 7,000	\$ 7,000
Lowcountry Food Bank	\$ 9,450.00	\$ 9,450	\$ 9,450
MUSC - Division of Education & Student Life	\$ 25,000.00	\$ -	-
Operation Sight	\$ 4,000.00	\$ 4,000	\$ 4,000
Our Lady of Mercy Community Outreach Services, Inc.	\$ 20,000.00	\$ 20,000	\$ 20,000
Reading Partners	\$ 5,000.00	\$ 5,000	\$ 5,000
Respite Care Charleston	\$ 4,000.00	\$ 4,000	\$ 4,000
Sea Island Cares	\$ 17,000.00	\$ -	-
Sea Island Habitat for Humanity	\$ 10,000.00	\$ 10,000	\$ 10,000
Sea Islands Hunger Awareness Foundation	\$ 5,000.00	\$ 3,000	\$ 3,000
South Carolina Aquarium	\$ 10,000.00	\$ -	-
Sweetgrass Garden Co-op	\$ 10,000.00	\$ 10,000	\$ 10,000
Teachers Supply Closet	\$ 11,000.00	\$ 10,000	\$ 10,000
The Destiny Worship Center	\$ 27,500.00	\$ -	-
Water Wellness Mission	\$ 14,900.00	\$ 14,600	\$ 14,600
Total Requests	\$ 341,904.12	\$ 138,000	\$ 140,126
Total Budgeted Funds to be awarded	\$ 150,000.00	\$ 150,000	\$ 150,000
Amount in excess of Budget	\$ 191,904.12	\$ (12,000)	\$ (9,874)

Mr. Widuch made a motion to recommend to Town Council the approval of the recommended Charitable Contributions funding amounts as listed with the additional funding of Charleston RICE in the amount of \$2,000.00, the staff recommendation for funding the Charleston Symphony and the Gibbes Museum of Art and setting aside the Catesby Commemorative Trust amount of \$2,000.00. The motion was seconded by Mr. Koach and was unanimously approved.

Mayor Weaver and Mr. Wilson complimented staff on their hard work on this new approach taken on the review and determination of recommended funding amount for the Charitable Contribution applications.

Mr. Wilson amended Mr. Widuch's motion to recommend to Town Council the approval of the recommended Charitable Contributions funding amounts as listed with the exception of the Kiawah Island Woman's Foundation in the amount of \$7,000.00. The motion was seconded by Mrs. Mezzanotte and was unanimously approved.

Mr. Wilson made a motion to recommend to Town Council the approval of the recommended funding of Kiawah Island Woman's Foundation in the amount of \$7,000.00. The motion was seconded by Mr. Koach and was unanimously approved. Mayor Weaver and Mr. Widuch recused themselves from the vote.

B. To Consider Recommendation to Town Council for Approval of the Coastal Science and Engineering Proposal for Beach Monitoring

Mr. Jordan stated the Town has contracted with Coastal Science and Engineering (CSE) to perform beach monitoring and beach project coordination since 2005, adding that the beach is one of the island's greatest assets and it is important to continue to monitor and document changes over time. CSE provides high-quality work in mapping of any changes in the beach and has a proven track record with the Town. He requested the recommendation of an additional three-year beach monitoring contract with CSE for 2018-2021 at an annual cost for beach monitoring is \$32,500, with a total cost of \$97,500.

Mayor Weaver made a motion to recommend to Town Council the approval of the proposal from Coastal Science and Engineering for Beach Monitoring in the amount of \$32,500.00 annually over the next three years. The motion was seconded by Mr. Koach and was unanimously approved.

C. To Consider Recommendation to Town Council for Approval of the Palmetto Gunite Proposal for Bridge Repairs

Mr. Lameo stated that during the last required inspections of the Kiawah Parkway Bridge, several areas were found in need of minor repairs. Along with the bridge, there was an area along the outbound lane of the Parkway that sustained severe erosion damage during Hurricane Matthew. Failure to make repairs to this area could result in asphalt failure from a future storm or heavy rains. Previous erosion measures (Rock Gabions) that are located between this area and the bridge are controlling similar erosion. Ways & Means and Council has approved the engineering aspects of this combined project.

Two bids were received by McSweeney Engineering for the Bridge Repairs portion of the project and presented to the Public Works Committee for their review.

Palmetto Gunitite	\$53,000.00
Concor	\$60,820.00

The Public Works Committee concurred with the Engineer's recommendation to accept the proposal received from Palmetto Gunitite Construction Company.

Mr. Lameo requested the recommendation to Town Council, to award the bridge repair portion of the project to Palmetto Gunitite Construction Company in the amount not to exceed \$58,000.00.

Mr. Widuch made a motion to recommend to Town Council the approval of the proposal from Palmetto Gunitite for Repairs to the Kiawah Island Parkway Bridge. The motion was seconded by Mr. Koach and was unanimously approved

D. To Consider Recommendation to Town Council for Approval of the Night Heron Park Company Franchise Agreement

Ms. Tillerson stated the Franchise Agreement with the Resort to beach services for the guests in front of the Sanctuary dates back to 1999. The requested recommendation of a three-year agreement amount of \$7500.00 annually is in line with other franchise fees on the beach.

Mayor Weaver made a motion to recommend to Town Council the approval of the Night Heron Park Company Franchise Agreement. The motion was seconded by Mr. Widuch and was unanimously approved.

**VII. Discussion:
None**

**VIII. Chairman's Report:
None**

**IX. Treasurer's Report:
None**

X. Citizen Comments:

David Elliott - Catesby Commemorative Trust

Mr. Elliott stated that he would like to better address Mr. Widuch's question on his Charitable Contributions application. Mr. Widuch indicated there was concern with the request to fund a marketing campaign, which was the same request as last year. Mr. Elliott explained that the recommendation of a new project base learning teaching approach was placed with the school superintendent. It was determined that in order for teacher to see the value of a new teach approach and adopt it requires takes a major communications effort.

Rebecca Heister – Associate Director of Education - Gibbes Museum of Art

Ms. Heister thanked the Town for continuing support of the arts education at the Gibbes and the consideration of is application this year. She indicated that arts education and outreach was not just about “art.” A pilot program at St. John’s High School, in which a literacy program in collaboration program with the College of Charleston, where student are learning writing techniques, access and transportation to museums along with a printed volume of their work.

XI. Committee Member’s Comments:

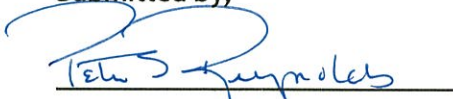
Mrs. Mezzanotte suggested that in the future the Charitable Contributions application there should be a question that asks with the previous year’s funding was used for so it did not have to be asked to the individual applicant. She also suggested each applicant disclose if, and how much funding they receive from other Kiawah organizations.

**XII. Executive Session:
None**

XIII. Adjournment:

Mayor Weaver made a motion to adjourn the meeting at 3:00pm. The motion was seconded by Mr. Koach and was unanimously approved.

Submitted by,



Petra S. Reynolds, Town Clerk

Approved by,



John R Wilson, Chairman

4/24/18

Date