

# WAYS & MEANS COMMITTEE MEETING

Kiawah Island Municipal Center  
Council Chambers  
September 26, 2017; 2:00pm

## AGENDA

- I. Call to Order: *Mr. Wilson called the meeting to order at 2:00pm.*
- II. Pledge of Allegiance

Present at the meeting: John R. Wilson, Chairman  
Craig Weaver, Mayor  
Diana Mezzanotte  
Chris Widuch  
Jack Koach

Also Present: Stephanie Monroe Tillerson, Town Administrator  
Dwayne Green, Town Attorney  
Dorota Szubert, Town Treasurer  
Petra Reynolds, Town Clerk

- III. Approval of Minutes:
  - A. Ways & Means Committee Meeting of August 22, 2017

*Mr. Widuch made a motion to approve the minutes of the Ways and Means Committee Meeting of August 22, 2017. The motion was seconded by Mrs. Mezzanotte and the minutes were passed.*

- IV. Citizens' Comments: (Agenda Items only)  
None

- V. Old Business:
  - A. To Consider Recommendation to Town Council for Approval of the Island Beach Services Franchise Amendment

Mr. Wilson indicated the amendment to add two, one-year extensions to the Beach Franchise Agreement had been discussed at the past Ways and Means Committee meetings. The options are to recommend to Council the addition of the extensions or to leave the contract as is and to re-bid when the contract expires in April of 2018.

*Mr. Wilson made a motion to recommend to Council that the Beach Franchise Agreement be put out to bid later this year. The motion was seconded by Mayor Weaver.*

Mr. Green stated that during the last discussion there was a question on if Council has the authority to make the requested amendment to the agreement. He indicated that there would be no legal of Town Code that would preclude Council from granting the requested extension.

Discussion included it was thought that the two one-year extensions had been mistakenly left off the contract, but further research showed that historically the contract had extensions, just never the two one-year extensions.

*Following the discussion, the motion was unanimously passed.*

**VI. New Business:  
None**

**VII. Discussion:**

**A. Beach clean-up update**

Mr. Lameo reported most of the storm's impact was "storm surge" water related issues, and unlike Hurricane Matthew, tree and vegetation damage was minor but the beach received erosion its entire length, and about 70% of the beach walkovers were damaged or destroyed.

The Town again contracted with All Green Landscape to clean and remove material from our roadways and beach, and staged the materials at the Arndell Tract. 240 cubic yards of vegetation was removed from the Parkway, Circle and Beachwalker Drive, and 1410 cubic yards of material was removed from the beach front at a cost of \$56,605.00. Gary Otter Construction, who is handling the debris site, will dispose of the materials. He noted there will also be a cost of \$850.00 for the removal of "White Goods" (appliances) which is scheduled for September 29th.

Mr. Lameo stated the storm washed away 16 trash containers, 45 trash cans, 28 dog mitt boxes, and 20 beach walkway access posts.

Ms. Tillerson stated that the application for FEMA reimbursement has been submitted but no appointment has been scheduled at this time.

**B. To Consider Approving the cost for Emergency Beach/Dune Repair not to exceed \$275,000**

Mayor Weaver stated that since the Towns' Beach Management Plan assumes the Town has primary responsibility for the beach and supports re-nourishment efforts, Town staff are requesting authorization of a not-to-exceed amount of up to \$275,000 for beach/dune re-nourishment along the Kiawah Island beach. The expenditure is to repair cumulative damages of Hurricanes Matthew and Irma which have resulted in damage to dunes, property, or expose property to an unacceptable level of risk of loss of use from future storms.

Mayor Weaver explained that a state issued emergency permit with OCRM (Ocean and Coastal Resource Management) will allow for limited beach scraping re-nourishment efforts only to those areas that are within 20 feet of a residential or commercial property. A separate permit would have to be obtained from DHEC-OCRM to complete the full scope of re-nourishment efforts.

A meeting was held with representatives of the Community Association, Resort, Kiawah Partners and the Timbers, who own property immediately adjacent to the beach, to discuss the proposed

project which will be limited to three sections of the beach: Eugenia to Mariner's Watch, Sanctuary Hotel to Turtle Point Golf Course (Hole 14), and Beach Club to and including Ocean Course Golf Course (selected areas, not contiguous).

Mr. Jordan presented a map of the areas on the beach in which beach-scraping would fall within the emergency permit and which would require a separate permit. He indicated he contacted companies to do the work and recommended RE Goodson, who have worked on the Island in the past on another re-nourishment project. He noted that Goodson also presented the lowest price and calculated the cost to be approximately \$3.40 per yard with a total project cost of approximately \$230,000.00, with an additional cost of \$10,000.00 to \$15,000.00 to the consultant, Coastal Science and Engineering, for permit processing. The project does not include the addition of new sand from off-island sources. The project will begin before November 6<sup>th</sup>, when the emergency permit expires.

Mr. Jordan estimated the emergency work portion of the project to take approximately eleven days with the 30-day public notice period of the permit application process could create a five to six week, or longer, delay.

***Mr. Widuch made a motion to recommend to Town Council the expenditure of a not to exceed amount of \$275,000.00 on Emergency Beach/Dune Repair. The motion was seconded by Mrs. Mezzanotte and was unanimously passed.***

#### C. Presentation of Infrastructure Priorities

Mr. Wilson reviewed the presented a list of future projects to be addressed by the Public Works Committee in order of priority:

1. Parkway Repaving: Prepare an RFP for engineering firms to perform various inspections to the Parkway for the purpose of determining needed repairs and/or improvements to Parkway including, but limited to, repaving and possible other needed improvements/repairs. Also a survey of the storm drainage system on the Parkway and portions of Beachwalker Drive to determine any needed improvements and/or repairs.
2. Evaluate the erosion protection in the area of Mingo Point and Little Rabbit.
3. To address the request by Kiawah Partners to add a turn lane on Beachwalker Drive into County Park, including cost and how to pro-rate the cost among the parties.
4. Complete the repairs to the "sink hole" on Beachwalker Drive and to determine if there are any others locations that may have evidence of a "sink hole". – **Project has been completed.**
5. Develop long term maintenance programs for storm drains, roadways and other infrastructure.
6. Develop a maintenance program for the new Municipal Center.

7. Refer the potential traffic issues on Betsy Kerrison Parkway at the new Municipal Center to the Public Safety Committee.

**VIII. Chairman's Report:**

Mr. Wilson reported that prior to next Tuesday's Town Council meeting the County Transportation Director will be presenting the County's long-range transportation plan with a subsequent table-top exercise to provide feedback on problem areas on John's Island. Attendees will include representatives of the Community Association, Resort, Seabrook and the John's Island Task Force. The meeting will take place in the Municipal Center Council Meeting Room at 11:00 a.m.

**IX. Treasurer's Report:**

Mrs. Szubert reported the new Municipal Center project is officially completed with projections showing the project was under budget by \$445,000.00, with \$185,000.00 in outstanding billing. She presented a Municipal Center Construction Current Projection Recap which included a complete listing of all change orders.

Mr. Wilson mentioned the completion of the audit and questioned if there was anything noteworthy. Mrs. Szubert indicated it was a "clean" audit and would be presented at the October Town Council meeting.

**X. Citizen Comments:**

None

**XI. Committee Member's Comments:**

None

*Mr. Widuch made a motion to go into Executive Session to discuss the Town Administrator Employment Contract. The motion was seconded and unanimously passed.*

**XII. Executive Session:**

A. Town Administrator Employment Contract

*Mr. Widuch made a motion to return to Regular Session. The motion was seconded by Mrs. Mezzanotte and unanimously passed.*

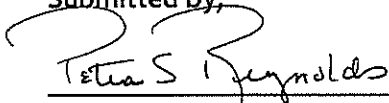
Upon returning to Regular Session, Mr. Wilson stated that no decisions were reached and no votes were taken.

*Mr. Widuch made a motion to authorize for the Town Attorney to rework the provisions of Town Administrator's Employment Contract to be presented to Town Council for consideration and approval. The motion was seconded by Mrs. Mezzanotte and unanimously passed.*

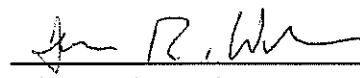
**XIII. Adjournment:**

Mr. Koach made a motion to adjourn the meeting at 3:35 pm. The motion was seconded by Mrs. Mezzanotte and was unanimously approved.

Submitted by,

  
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Petra S. Reynolds, Town Clerk

Approved by,

  
\_\_\_\_\_  
John R Wilson, Chairman

11/29/18  
Date