

WAYS & MEANS COMMITTEE MEETING
Kiawah Island Municipal Center
Council Chambers
March 25, 2014; 2:00 PM

MINUTES

I. Call to Order: *Mr. Labriola called the meeting to order at 3:05 pm.*

II. Pledge of Allegiance

III. FOIA: Notice of this meeting has been published and posted in accordance with the Freedom of Information Act and the requirements of the Town of Kiawah Island.

IV. Roll Call:

Present: **John D. Labriola, Mayor Pro Tempore**
 Charles R. Lipuma, Mayor
 Mary Q. Johnson
 Lauren N. Patch
 Richard D. Murphy

Also Present: **Tumiko Rucker, Town Administrator**
 Ken Gunnells, Town Treasurer
 Petra Reynolds, Town Clerk

V. Approval of Minutes:

A. Minutes of the Ways & Means Committee Meeting of February 25, 2014

Mayor Lipuma motioned to approve the minutes of the February 25, 2104 Ways and Means Committee Meeting. The motion was seconded by Mr. Patch and the minutes were approved unanimously.

VI. Citizens' Presentations or Comments:

Liz King - 3078 Murrywood Road, Johns Island, SC

Ms. King inquired if there was any update for the effective date of the Town's new Special Events Application.

Mrs. Rucker clarified that Council had not adopted the new policy yet, and the feedback and comments would be addressed before it was presented before Council. She stated that it would likely be after the April Town Council Meeting. Ms. King expressed her concern that the

application would be approved shortly before all the Easter activities and questioned if that was likely to happen. Mrs. Rucker stated that it should not be a concern, and Mr. Murphy added the suggestion that the entities be given enough lead time when the policy is put into place.

Marilyn Larach – 1082 Terrapin Way

Mrs. Larach stated her concerns with the Town's proposed Quick Response Vehicle (QRV). She questioned the calculated personnel cost of staffing the vehicle and questioned who would assume that cost. Mr. Larach also questioned that once the service was provided if the Town would be responsible to provide service even when the vehicle was out of service.

VII. Old Business:

A. Business Interruption Policy

Mr. Patch stated that there needed to be further clarification of the exclusions that would apply to the Policy and request that the item be tabled until Mr. Gunnells can contact the Broker to get the required further clarification. Mayor Lipuma asked that when the item was represented that it includes a summary page with premium amounts.

VIII. New Business:

A. First Reading Ordinance 2014-06- FY 2014 Budget Amendment

Mr. Labriola pointed out the Budget Amendment was only to amend the General Fund. He stated that there were three components that comprised the accounting adjustments; 1) the third quarter unbudgeted revenues and expenses incurred from the annexation of Freshfields, 2) the revenues generated from SafeBuilt that exceeded the budget amount and 3) a placeholder for the professional fees incurred with potential purchase of the Kiawah Island Utility.

Mr. Labriola stated that the required Public Hearing for the Budget Amended Ordinance was scheduled for prior to the next Ways and Means Committee meeting on April 22, 2014 at 1:30 pm.

Mr. Labriola made a motion to recommend to Council to approve the first reading of Ordinance 2014-06 - An Ordinance to amend the Fiscal Year 2013-2014 Budget for the Town of Kiawah Island, South Carolina (7/1/13 through 6/30/14). The motion was seconded by Mr. Patch and passed unanimously.

B. Tidal Trails Franchise Agreement Amendment

Mrs. Rucker stated that several months ago, the Town received a request from Tidal Trails to renew their franchise agreement. She indicated that the Committee questioned why Tidal Trails did not pay a franchise fee as do the other entities that have franchise agreements with the Town. Mrs. Rucker after research and discussion with Mr. Rhoad, Town Attorney, it was determined

that Section 16-814 of the Municipal Code requires that any entities conducting business on the beach to possess a business license and be charged a fee.

Mrs. Rucker stated that Tidal Trails had agreed to pay a \$100 franchise fee to be exclusively permitted to rent kayaks in the area immediately in front of The Sandcastle and other language would remain the same.

Mayor Lipuma made a motion to recommend to Council to approve the Tidal Trails Franchise Agreement Amendment. The motion was seconded by Mr. Murphy and was unanimously passed.

C. Public Safety Committee Quick Response Vehicle Recommendation

Mr. Murphy stated that over the past year the Public Safety Committee has identified delays in EMS responses to multiple incidents. The national standard for EMS response time is 4 minutes. However, Kiawah has seen response times upwards of 12 to 30 minutes. He stated that in response, the Public Safety Committee began studying the issue and working with the Charleston County EMS to identify a workable solution.

Mr. Murphy stated the committee's research has identified that a satellite EMS station equipped with a Quick Response Vehicle is the most viable solution. He stated that the committee identified conceptual costs for a vehicle, structure and manning for the satellite facility and discussed these with the Committee.

Mr. Murphy stated the Public Safety Committee, at its March meeting unanimously recommended that the chairman pursue identifying a suitable location for the vehicle and station. Mr. Murphy requested the Committee support him to continue talks with the owner of the properties that were identified.

Mayor Lipuma questioned that at the end point of the project the Town of Kiawah Island would own an EMS Substation on the Island, presumably pay all the Capital Costs, all of the operating costs, and the County would manage the operations to serve Kiawah Island. Mr. Murphy stated that Mayor Lipuma's statement was correct. He stated that the project required careful consideration and pointed out that the costs for the service are long term and there needs to be a distinct advantage of having an EMS station on the Island over having one come in from off Island.

Committee members along with Mrs. Rucker and Mr. Gunnells, further discussed Mr. Murphy's proposal for the acquisition of Quick Response Vehicle.

Marilyn Larach – 1082 Terrapin Court

Mrs. Larach stated that in her opinion the Town would be better off acquiring an ambulance in the place of a QRV. She stated that in the event of cardiac arrest besides restarting the heart, a patient would require immediate transportation to an advanced facility. Mrs. Larach stated that basically the same requirements apply to a stroke victim. She noted that the only case that a QRV

may make a difference is in the case of anaphylactic shock due to then having an EpiPen that is not carried by the fire department.

IX. Chairman's Report

None

X. Treasurer's Report

Mr. Gunnells stated that staff was in the process of preparing the FY14-15 Budget. He also noted that April 8th was the deadline for SATAX applications.

XI. Citizen Comments

None

XII. Committee Member's Comments

None

Mayor Lipuma made a motion to move to Executive Session to discuss a contractual matter related to the acquisition of the KIU and to receive legal advice on the same. The motion was seconded by Mr. Murphy and was unanimously passed.

XIII Executive Session:

- A. To discuss a contractual matter related to the acquisition of the Kiawah Island Utility and to receive legal advice on the same.
- B. To discuss the acquisition of real property and to receive legal advice on the same.

Mayor Lipuma made a motion to return form Executive Session. The motion was seconded by Mr. Murphy and was unanimously passed.

Returning from executive session, Mr. Labriola stated that no decisions were made and no votes were taken.

XIV. Adjournment

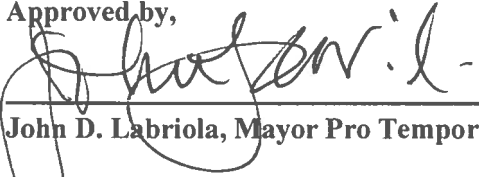
Mr. Labriola made a motion to adjourn the meeting at 3:00 pm. Mr. Murphy seconded the motion and it passed unanimously.

Submitted by,



Petra S. Reynolds, Town Clerk

Approved by,

A handwritten signature in black ink, appearing to read "John D. Labriola", written over a horizontal line.

John D. Labriola, Mayor Pro Tempore

4.24.2014

Date