



**Mayor**

John D. Labriola

**Council Members**

F. Daniel Prickett

Maryanne Connelly

John Moffitt

Scott M. Parker, MD

**Town Administrator**

Stephanie Monroe Tillerson

**TOWN COUNCIL MEETING**

**Kiawah Island Municipal Center**

**Council Chambers**

**June 1, 2021; 2:00 PM**

**AGENDA**

- I. **Call to Order:**
- II. **Pledge of Allegiance**
- III. **Roll Call:**
- IV. **Approval of Minutes:**
  - A. Minutes of the Town Council Meeting of May 4, 2021 [Tab 1]
  - B. Minutes of the Special Call Town Council Meeting of May 12, 2021 [Tab 2]
  - C. Minutes of the Town Council Public Hearing of May 24, 2021 [Tab 3]
- V. **Mayor's Update:**
- VI. **Citizens' Comments (Agenda Items Only):**
- VII. **Presentation:**
  - A. Ground Water and Marsh Management Plan Studies – Lee Bundrick, Kiawah Conservancy
  - B. Town of Kiawah Island Mobile App – Stephanie Edgerton Braswell, Communication Manager
- VIII. **Old Business:**
  - A. To Consider Approval of **Ordinance 2021-06** – An Ordinance to Adopt the Fiscal Year 2021-2022 Budget for the Town of Kiawah Island, SC (7/1/21 Through 6/30/22) – **Second and Final Reading** [Tab 4]
- IX. **New Business:**
  - A. To Consider Approval of the Proposal from Artigues for Maintenance of the Parkway Landscape [Tab 5]
- X. **Town Administrator's Report:**
- XI. **Council Member:**
  - a. Committee Updates
  - b. General Comments
- XII. **Citizens' Comments:**
- XIII. **Adjournment:**



Tab | **1**

**TOWN COUNCIL**

**Agenda Item**

# TOWN COUNCIL MEETING

Kiawah Island Municipal Center

Council Chambers

May 4, 2021; 2:00 PM

## Minutes

I. **Call to Order:** Mayor Labriola called the meeting to order at 2:00 pm.

II. **Pledge of Allegiance**

III. **Roll Call:**

**Present at the meeting:** John D. Labriola, Mayor  
Dan Prickett, Mayor Pro Tem  
Maryanne Connelly, Councilmember  
Dr. Scott Parker, Councilmember

**Absent:** John Moffitt, Councilmember

**Also Present:** Stephanie Tillerson, Town Administrator  
Joe Wilson, Town Attorney  
Petra Reynolds, Town Clerk  
Brian Gottshalk, Public Works Manager

IV. **Approval of Minutes:**

A. Minutes of the Town Council Meeting of April 6, 2021

*Councilmember Connelly made a motion to approve the minutes of the April 6, 2021 Town Council Meeting. The motion was seconded by Councilmember Parker.*

*Councilmember Parker pointed out a typographical error, and the minutes were unanimously approved as amended.*

V. **Mayor's Update:**

None

VI. **Citizens' Comments (Agenda Items Only):**

None

VII. **Old Business:**

None

VIII. **New Business:**

A. To Consider Approval of **Ordinance 2021-07** – An Emergency Ordinance of the Town Council of the Town of Kiawah Island Rescinding Permanent Ordinance No. 2021-03 Regarding Face Coverings, Restrictions on Restaurants, Establishments that Possess a State Permit to Sell Alcohol, Other Businesses and Facilities, and Essential Businesses – **First Reading**

Mayor Labriola stated the original Emergency Ordinance was put in place in March of 2020, with several iterations having been made in the months that followed. .

Mayor Labriola stated, while legally accurate, the language of the current ordinance is lengthy, cumbersome, and difficult to explain, and the decision was made to simplify the language in a new ordinance. He explained that the process of adopting a new ordinance would require rescinding the

permanent ordinance currently in place. **Ordinance 2021-07**, rescinding Permanent Ordinance No. 2021-03, would require two readings, the first of which would occur at this meeting.

**Mayor Pro Tem Prickett made a motion to approve the first reading of Ordinance 2021-07 – An Emergency Ordinance of the Town Council of the Town of Kiawah Island Rescinding Permanent Ordinance No. 2021-03 Regarding Face Coverings, Restrictions on Restaurants, Establishments that Possess a State Permit to Sell Alcohol, Other Businesses and Facilities, and Essential Businesses. The motion was seconded by Councilmember Parker.**

Mr. Wilson clarified pivoting from a permanent or semi-permanent ordinance passed by two readings back to an Emergency Ordinance, which is effective on one reading and lasting 61 days.

**Following the discussion, the motion to approve the first reading of Ordinance 2021-07 was unanimously approved.**

**B. To Consider Approval of Ordinance 2021-08 – An Emergency Ordinance of the Town Council of the Town of Kiawah Island Regarding Face Coverings and Restrictions on Restaurants**

Mayor Labriola stated Ms. Tillerson and Mr. Wilson prepared **Ordinance 2021-08**, the simplified version of the Municipal Emergency Ordinance, which included the prohibitions dealing with face coverings or masks and social distancing.

**Mayor Pro Tem Prickett made a motion to approve Ordinance 2021-08 – An Emergency Ordinance of the Town Council of the Town of Kiawah Island Regarding Face Coverings and Restrictions on Restaurants. The motion was seconded by Councilmember Parker.**

Councilmembers clarified the new emergency ordinance face-covering requirements, expiration and renewal dates, and effective date. Also discussed was that the permanent ordinance would stay in effect until the second reading of ordinance 2021-07 rescinding it.

**Following the discussion, the motion to approve Ordinance 2021-08 was unanimously approved.**

**C. To Consider Approval of Resolution 2021-01 – A Resolution Authorizing the Adoption and Implementation of an Updated Covid-19 Employee Policy**

Ms. Tillerson stated that up to now, the Town has been compensating employees not in the office and unable to work from home due to COVID exposure or illness. Now that vaccinations are available and restrictions have been lifted, she felt a need to develop a defined guideline on COVID-related matters. She consulted with her counterparts, the Town Attorney, and Town's Labor Attorney to develop a stand-alone COVID policy specific to a pandemic that outlines the process for the Town Administrator and staff to understand employee policy.

**Mayor Pro Tem Prickett made a motion to approve Resolution 2021-01 Authorizing the Adoption and Implementation of a Covid-19 Employee Policy. The motion was seconded by Councilmember Parker.**

Councilmembers discussed the Covid Employee Policy clarifying the time-off policy. Ms. Tillerson stated that when an employee has a COVID-related absence, PTO should be used, and if unavailable, the time off will be unpaid unless able to work from home. Also discussed coverage of illness by workman's compensation and the legality of incentivizing or requiring employee vaccination.

**Following the discussion, the motion to approve Resolution 2021-01 was unanimously approved.**

**D. To Consider Approval of the Fiscal Year 2021/2022 State ATAX Funding Amounts**

Mayor Pro Tem Prickett stated the presented funding recommendations were made by the SATAX (State Accommodations Tax) Committee and then recommended by the Ways and Means Committee to Town Council for approval. The requests for FY 2021/2022 were for a total amount of \$1,093,768.00 and, with adequate funds available, were recommended for full funding. He noted that the SATAX Committee agreed to consider in November if, based on changes and conditions, additional funds would be requested for FY21/22.

Town of Kiawah Island SATAX Funding Recommendations FY 2021-2022								
Category #	Project	Applicant Sponsor	2019/2020 Funded Amount	2020/2021 Funded Amount	2021/2022 Application Request	SATAX Committee Funding Recommendation	Ways & Means Funding Recommendation	Percentage
2	Events Promotion	Freshfields Village	\$ 15,000	\$ 11,357	\$ 30,000	\$ 30,000	\$ 30,000	25%
1	Marketing & Advertising Promoting Tourism	Freshfields Village	\$ 33,000	\$ 32,071	\$ 58,000	\$ 58,000	\$ 58,000	41%
1	Public Access Events	Kiawah Island Golf Resort	\$ 435,000	\$ 332,143	\$ 435,000	\$ 435,000	\$ 435,000	28%
1	Wedding Destination Marketing & Advertising	Andell Inn	\$ -	\$ -	\$ 47,764	\$ 47,764	\$ 47,764	0%
4	Beach Patrol	Town of Kiawah Island	\$ 100,000	\$ 48,429	\$ 100,000	\$ 100,000	\$ 100,000	7%
4	Charleston County Sheriff's Deputies	Town of Kiawah Island	\$ 382,000	\$ 186,000	\$ 423,000	\$ 423,000	\$ 423,000	28%
	2021 PGA Championship	Professional Golfer's Association of America	\$ 120,000	\$ 120,000	\$ -	\$ -	\$ -	-
	Totals for Year Ending		\$ 1,085,000	\$ 730,000	\$ 1,093,764	\$ 1,093,764	\$ 1,093,764	68%
Total Available for Funding				\$ 730,000	\$ 1,530,000	\$ 1,530,000	\$ 1,530,000	\$ -
Total in excess of Funding					\$ 436,236	\$ (436,236)	\$ (436,236)	\$ -

**Mayor Pro Tem Prickett made a motion to approve the Fiscal Year 2021/2022 State ATAX Funding Amounts. The motion was seconded by Councilmember Connelly and unanimously approved.**

**E. To Consider Approval of Ordinance 2021-06 – An Ordinance to Adopt the Fiscal Year 2021-2022 Budget for the Town of Kiawah Island, SC (7/1/21 Through 6/30/22) – First Reading**

Mayor Labriola stated the first reading of Ordinance 2021-06 is to approve the Town's budget for Fiscal Year 2021-2022. He indicated the budget had been reviewed in detail and complimented Ms. Tillerson and Ms. Szubert on their work in creating the budget. Ms. Szubert stated the only change that had been made was the recommendation by the Ways and Means Committee.

**Councilmember Connelly made a motion to approve Ordinance 2021-06 – An Ordinance to Adopt the Fiscal Year 2021-2022 Budget for the Town of Kiawah Island, SC. The motion was seconded by Councilmember Parker.**

Mayor Labriola clarified that the recommendation was for a \$25,000.00 increase in the contribution to the SGA research study for the 21/22 fiscal year only.

**Following the discussion, the motion to approve the first reading of Ordinance 2021-06 was unanimously approved.**

**IX. Town Administrator's Report:**

Ms. Tillerson reported that Beachwalker Parks would be closed from May 15<sup>th</sup> through May 25<sup>th</sup> to allow RV parking for PGA participants.

Ms. Tillerson gave an update on the Parkway landscaping by stating the sign at the main gate was being painted along with the installation of some larger landscaping for a more visual effect. Additional landscape would also be installed at the new right turn lane and new bike path to create a buffer area. Work on four islands (triangles) surrounding the roundabout has been completed, but the areas will be resodded to give a more uniform look. Preparations for the PGA include making sure the Parkway, as

the front door to the Community, looks its best. In addition, inquiries are being made to possibly have the street cleaned and repairs made to make sure all the lights are working again.

Ms. Tillerson reported the Building Department has been busy with the start of the review process on “The Cape” from East West Partners, who have begun preliminary office trailer staging for their project.

Mayor Labriola noted that current projects taking place have larger square footage or larger footprints. He asked if Mr. Spicher could create a report on the amount of residential and commercial square footage available today along with a comparison to one, two, or five years ago.

Ms. Tillerson also noted that the Building Department staff would be out of the office conducting inspections on all the tents assembled for the PGA from May 10<sup>th</sup> through May 14<sup>th</sup>.

Ms. Tillerson indicated she had been working with Councilmember Connelly on the public safety issues of traffic and delays on the Parkway. She indicated a deputy had been stationed at the intersection of Beachwalker Drive to monitor traffic but can do little when traffic is held up entering the Main Gate. She noted that hopefully, the study of the intersection that Kimley-Horn will do would give some recommendations to ease traffic.

Councilmember Connelly commented that in March, reports show that 55,000 more cars were coming through the gate than at the same time last year. With only so many vehicles that can pass through the gate simultaneously, she felt the traffic issue would continue for some time. Council members also discussed the traffic issues when leaving the island in the afternoon and the possibility of stationing a deputy at the outbound lanes to monitor traffic flow.

Mayor Labriola asked about hospital and EMS presence for the PGA. Ms. Tillerson stated that Charleston County EMS would be providing services during the PGA. They will have an ambulance stationed on the island and a physician from MUSC (Medical University of South Carolina) located at the Incident Command Center post.

**X. Council Member:**

- a. Committee Updates
- b. General Comments

Councilmember Connelly commented that she was pleased with the landscaping in the triangles. She also commented on the CERT (Community Emergency Response Team) Team. The Team is an often-unrecognized group of 18 certified and 22 non-certified emergency response volunteers who participate in different events when called upon by the Town. She noted they have asked to participate and help with the PGA and work at Swim Across America, the Triathlon, the Marathon, and any other island emergencies.

Councilmember Connelly stated Station 4, having received a temporary certificate of occupancy (CO), has moved personnel into the new facility and will receive the CO when temporary structures are removed and paving is completed. She noted that the construction was completed in the expected timeframe.

Councilmember Connelly stated she and Ms. Tillerson are working with EMS on an agreement to have an ambulance available to Kiawah at all times and full staffing of Station 10.

Councilmember Connelly stated that the Arts Council season ended in April with no in-person event held due to the pandemic. She reviewed the statistics and highlights of the 2020-2021 Season:



Councilmember Connelly stated the Arts Council is working to finalize its work on the 2021-2022 season, with contracts being sent out after the approval of the Town's FY 21/22 Budget in June. She noted that with the number of events being rescheduled, venue availability is scarce and impacts the Arts Council and other organizations.

Councilmember Connelly stated the Audit Committee has its first meeting scheduled in July, and preparations are underway for the Town's audit in September.

**XI. Citizens' Comments:**

None

**XII. Adjournment:**

***Mayor Pro Tem Prickett made a motion to adjourn the meeting at 3:50 pm. The motion was seconded by Councilmember Parker and was unanimously passed.***

Submitted by,

\_\_\_\_\_  
Petra S. Reynolds, Town Clerk

Approved by,

\_\_\_\_\_  
John D. Labriola, Mayor

\_\_\_\_\_  
Date



Tab | 2

**TOWN COUNCIL**

**Agenda Item**



**TOWN COUNCIL**  
**SPECIAL CALL MEETING**  
**Virtually Via Zoom**  
**May 12, 2021; 4:00 pm**

**Minutes**

**I. Call to Order: Mayor Labriola called the meeting to order at 4:00 pm.**

**Present at the meeting:** John D. Labriola, *Mayor*  
Dan Prickett, *Mayor Pro Tem*  
Maryanne Connelly, *Councilmember*  
John Moffitt, *Councilmember*  
Dr. Scott Parker, *Councilmember*

**Also Present:** Stephanie Tillerson, *Town Administrator*  
Joe Wilson, *Town Attorney*  
Petra Reynolds, *Town Clerk*

**II. New Business:**

- A.** Discussion of Permanent **Ordinance 2021-03** - An Ordinance of the Town Council of the Town of Kiawah Island Regarding Face Coverings, Restrictions on Restaurants, Establishments that Possess a State Permit to Sell Alcohol, Other Businesses and Facilities, and Essential Businesses
- B.** Discussion of Emergency **Ordinance 2021-08** - An Emergency Ordinance of the Town Council of the Town of Kiawah Island Regarding Face Coverings and Restrictions on Restaurants, Essential Businesses, and Mass Gatherings

Mayor Labriola stated the decisions made two weeks ago had been preempted by the release of a new Governors Executive Order yesterday and the press release.

Mr. Wilson explained that the Governor stated in his Executive Order that he is not authorizing any municipalities to have their own mask ordinances and considers and municipal mask requirement to be preempted by his own orders. Therefore, from the Governors point of view, no municipality can have a mask ordinance. While there may be some uncertainties, most municipalities are accepting the Governor's authority.

Mr. Wilson reviewed the actions taken by the Town at the previous Town Council meeting; the first reading of the ordinance rescinding permanent ordinance and a temporary ordinance which included a mask requirement. He stated that the Governor and the Attorney General would argue that the permanent and temporary ordinances are no longer enforceable as of yesterday and suggested to continue with removing both. He pointed out that the Governor's order still allows the Town to require masks in government buildings or Council meetings and allows private entities to have mask requirements.

Councilmember Moffitt received clarification that potentially the second reading of the ordinance to rescind Ordinance 2021-03 and rescinding Ordinance 2021-08 could occur at this meeting.

Councilmembers questions what actions could be taken by the Town going forward and what could be left in the Emergency Ordinance. Mr. Wilson reviewed the administrative items that could be left:

1. The Mayor's Proclamation of Emergency dated March 19, 2020, and Council's confirmation of same remain in place.

2. The Mayor and Town Administrator are authorized at their discretion to hold council meetings and committee and board meetings via teleconference. Such meetings will be Live-streamed. Measures will be taken to allow the public to submit comments prior to any meeting by email, which will be included in the public record of the meeting.
3. The Mayor is authorized to take protective measures for the protection of the public health.

Council Members engaged in an in-depth discussion on if there would be any advantages to leaving the “Mayor’s Proclamation of Emergency” in the ordinance and if any additional items in the ordinance can be kept.

Ms. Tillerson read a public comment from Mr. Scott Nelson:

*I would like to urge the Council to rewrite its current mask requirement ordinance so it is not invalidated by the governor’s elimination of his emergency COVID orders. Despite the recent improvement in virus statistics, the virus is still with us. The word has seen several instances where restrictions were eased too rapidly and a new spike in cases developed. We should have more patience, particularly when visitors from all over the world are coming to our island next week for the PGA. Let’s hold on for a month or so and then revisit this situation as needed. Thank you, Scott Nelson. 65 Persimmon Court.*

Mayor Pro Tem Prickett stated that he appreciated what Mr. Nelson was saying, but the Governor took away the municipality’s ability to do exactly what he asked for. Councilmember Parker added that the Town’s hands are tied unless the Town would want to challenge the Governor and Attorney General.

Mayor Labriola pointed out the issue of not being able to enforce the ordinance. Mr. Wilson added that any tickets that are written would be challenged in the Municipal Court. Members further discussed the mask requirement issue agreeing that the Town should still encourage all individuals to consider wearing a face covering. Mr. Wilson stated the language is still in the Executive Order “I hereby continue to encourage all individuals within the state who are not fully vaccinated to wear a face covering.”

Councilmember Connelly read another comment from Mr. Nelson:

*We should not be stampeded by emotional and perhaps uninformed gut reactions. Let’s all be safe and not have a breakthrough patient zero on the island next week. Thank you*

Council Members discussed that the mask requirements for next week’s event were laid out by the PGA, not the Town. Other entities and local businesses have the prerogative to continue requirements for the safeguard of their patrons.

Ms. Tillerson read a public comment from Jon Baumgarten:

*I question Mr. Wilson’s assertion that McMaster invalidated any current or new Town mask ordinance. The Governor’s order seems to preempt only to those local mask ordinances that have relied or will rely on the State’s prior orders or emergency declarations. It’s not clear to me that the reference to an emergency is limited to state declarations or also prevents mask ordinances under local emergency declaration.*

Mr. Wilson stated there is some language that is subjective and says that any local mask ordinances that have relied on or in part on the Governor’s authority are declared preempted and invalid, but the Town did rely on the Governor’s Executive Orders in the past and explained the possible outcome of using other measures.

**Councilmember Parker made a motion to approve the second reading of Ordinance 2021-07 rescinding Permanent Ordinance 2021-03. The motion was seconded by Councilmember Connelly, and the motion was unanimously approved.**

***Councilmember Parker made a motion to rescind Emergency Ordinance 2021-08. Mayor Pro Tem seconded the motion and was unanimously approved.***

Council Members discussed communication to the community and agreed to include the statement made by the Governor and strongly encourage all individuals, whether vaccinated or not, to wear face coverings if they so desire.

**III. Adjournment:**

***Councilmember Connelly made a motion to adjourn the meeting at 4:35 pm. Mayor Pro Tem Prickett seconded the motion and was unanimously passed.***

**Submitted by,**

\_\_\_\_\_  
**Petra S. Reynolds, Town Clerk**

**Approved by,**

\_\_\_\_\_  
**John D. Labriola, Mayor**

\_\_\_\_\_  
**Date**



Tab | 3

**TOWN COUNCIL**

**Agenda Item**

# TOWN COUNCIL PUBLIC HEARING

Municipal Center Council Chambers

May 24, 2021; 2:45 pm

## Minutes

I. Call to Order: Mayor Labriola called the meeting to order at 2:45 pm.

II. Roll Call:

**Present at the meeting:** John D. Labriola, Mayor  
Dan Prickett, Mayor Pro Tem  
Maryanne Connelly, Councilmember  
John Moffitt, Councilmember  
Dr. Scott Parker, Councilmember

**Also Present:** Stephanie Tillerson, Town Administrator  
Dorota Szubert, Town Treasurer  
Petra Reynolds, Town Clerk

III. Public Hearing:

*Councilmember Connelly made a motion to open the Public Hearing. The motion was seconded by Councilmember and unanimously approved.*

A. **Ordinance 2021-06** – An Ordinance to Adopt the Fiscal Year 2021-2022 Budget for the Town of Kiawah Island, South Carolina (7/1/21 through 6/30/22)

IV. Public Comments:

Ms. Tillerson stated that no members of the public were in attendance to speak in favor or against Ordinance 2021-06, and no comments had been received by email.

*Mayor Pro Tem Prickett made a motion to close the Public Hearing. The motion was seconded by Councilmember Parker and unanimously approved.*

V. Adjournment:

*Councilmember Connelly made a motion to adjourn the meeting at 2:47 pm. The motion was seconded by Councilmember Parker and unanimously approved.*

Submitted by,

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Petra S. Reynolds, Town Clerk

Approved by,

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John D. Labriola, Mayor

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Date



Tab | 4

**TOWN COUNCIL**

**Agenda Item**

**TOWN OF KIAWAH ISLAND**  
**ORDINANCE 2021-06**

**AN ORDINANCE TO ADOPT THE FISCAL YEAR 2021-2022 BUDGET FOR  
THE TOWN OF KIAWAH ISLAND, SOUTH CAROLINA  
(7/1/21 THROUGH 6/30/22)**

**WHEREAS**, the Town of Kiawah Island requires a budget to guide and direct its receipt and expenditure of revenues during Fiscal Year 2021-2022; and

**WHEREAS**, Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires that certain acts by municipal councils be done by ordinance, including the adoption of a budget; and

**WHEREAS**, the annual budget shall be based upon estimated revenues and shall provide appropriations for Town operations and debt service for all Town departments; and

**WHEREAS**, South Carolina law requires that a duly noticed public hearing be held prior to the adoption of a municipal budget; and

**WHEREAS**, this duly noticed public hearing was held on the 24th of May 2021, the public an opportunity to comment on the proposed budget; and

**NOW, THEREFORE, BE IT ORDERED AND ORDAINED BY THE COUNCIL OF THE TOWN OF KIAWAH ISLAND, SOUTH CAROLINA, AND IT IS ORDAINED BY THE AUTHORITY OF SAID COUNCIL.**

**Section 1      Purpose**

This Ordinance is adopted to provide the Town of Kiawah Island with an operating budget for Fiscal Year 2021-2022.

**Section 2      Creation of the Fiscal Year 2021-2022 Budget for the Town of Kiawah Island, South Carolina**

By passage of this Ordinance, the Town of Kiawah Island adopts as its budget for Fiscal Year 2021-2022 “**Exhibit A**,” incorporated fully herein by reference, said budget subject to all terms and restrictions pursuant to Ordinances 93-6 and 98-7 (ordinances establishing budget preparation and administrative procedures).

**Section 3      Budget Amendment**

Council reserves the right to amend and alter any appropriation contained herein.

#### **Section 4     Severability**

If any part of this Ordinance is held to be unconstitutional, it shall be construed to have been the legislative intent to pass said Ordinance without such unconstitutional provision, and the remainder of said Ordinance shall be deemed to be valid as if such part had not been included. If said Ordinance, or any provision thereof, is held to be inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property, or circumstances.

#### **Section 5     Effective Date and Duration**

This Ordinance shall be effective from July 1, 2021, to June 30, 2022.

PASSED, APPROVED, AND ADOPTED BY THE COUNCIL FOR THE TOWN OF KIAWAH ISLAND  
ON THIS 1<sup>st</sup> DAY OF JUNE 2021.

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John D. Labriola, Mayor

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Petra S. Reynolds, Town Clerk

First Reading: May 4, 2021

Public Hearing: May 24, 2021

Second Reading: June 1, 2021



# Exhibit A

## Town of Kiawah Island Major Revenues, Last Fifteen Fiscal Years

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Building permits	29,596	36,808	45,278	47,436	30,251	28,168	27,768	38,310	35,974	823,214	1,069,063	990,258	1,246,429	1,337,513	1,250,846	889,000
% Change	-6%	24%	23%	5%	-36%	-7%	-1%	38%	-6%	2188%	30%	-7%	26%	7%	-6%	-29%
Business Licenses	1,192,716	1,342,010	1,563,614	1,634,338	1,718,275	1,597,908	1,515,246	1,602,511	1,657,812	1,920,755	2,048,093	2,183,207	2,290,018	2,502,770	2,535,128	2,332,931
% Change	-3%	13%	17%	5%	5%	-7%	-5%	6%	3%	16%	7%	7%	5%	9%	1%	-8%
Franchise fee revenue	240,844	255,677	297,424	301,656	312,611	402,825	432,781	447,449	544,695	540,321	662,823	747,873	755,815	793,197	857,732	867,100
% Change	4%	6%	16%	1%	4%	29%	7%	3%	22%	-1%	23%	13%	1%	5%	8%	1%
Local option sales tax	274,409	312,080	316,070	318,538	289,973	291,961	291,513	363,092	362,654	357,575	430,527	501,770	530,338	548,248	585,738	548,351
% Change	26%	14%	1%	1%	-9%	1%	0%	25%	0%	-1%	20%	17%	6%	3%	7%	-6%
Accommodations tax - state	942,097	1,148,440	1,166,561	1,264,453	1,058,856	937,695	1,039,783	1,143,911	1,343,031	1,344,377	1,410,368	1,576,964	1,664,086	1,632,897	1,585,789	1,457,951
% Change	34%	22%	2%	8%	-16%	-11%	11%	10%	17%	0%	5%	12%	6%	-2%	-3%	-8%
Accommodations tax - county	230,645	261,882	272,951	280,498	226,630	102,261	240,629	267,679	289,411	323,596	439,500	450,622	477,000	422,000	484,000	\$ 354,000
% Change	43%	14%	4%	3%	-19%	-55%	135%	11%	12%	8%	36%	3%	6%	-12%	15%	-27%
Accommodations tax - local	576,650	642,454	667,788	718,975	563,742	527,865	597,652	665,055	744,940	803,808	875,004	902,124	1,088,825	953,458	967,051	851,051
% Change	44%	11%	4%	8%	-22%	-6%	13%	11%	12%	8%	9%	3%	21%	-12%	1%	-12%
Hospitality tax	228,046	247,148	281,882	288,276	255,009	245,865	256,398	271,081	308,818	377,866	473,867	490,388	518,632	560,182	576,884	468,400
% Change	58%	8%	14%	2%	-12%	-4%	4%	6%	14%	22%	25%	3%	6%	8%	3%	-19%

**Town of Kiawah Island**  
**Changes in Fund Balance , Last Ten Fiscal Years**

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021 Projected</u>	<u>2022 Budgeted</u>
Total Revenues	5,355,420	5,678,904	5,615,033	7,289,147	8,270,335	8,651,605	13,852,877	9,568,234	9,988,932	9,506,025	9,521,553	9,337,234
Total Expenditures	4,392,153	5,191,583	5,040,474	5,400,767	9,221,969	8,320,679	14,027,113	7,810,046	7,715,515	10,254,897	10,169,544	8,776,462
Net Change in Fund Balance	<u>963,267</u>	<u>487,321</u>	<u>574,559</u>	<u>1,888,380</u>	<u>(951,634)</u>	<u>330,926</u>	<u>(174,236)</u>	<u>1,758,188</u>	<u>2,273,417</u>	<u>(748,872)</u>	<u>(647,991)</u>	<u>560,771</u>

**Extraordinary Items :**

Revenues

1. MC land purchase

1. MC construction

1. 21 Beachwalker sale

2. GO bond issuance

3. MC construction

4. Matthew clean up

1. Parkway resurfacing

2. Dorian clean up

1.GO Bond Repayment

2. KI Parkway landscaping

Town of Kiawah Island  
Budget FY2022 to Annualized Budget FY2021  
All Funds Consolidated  
Cash Basis

	Budgeted Sources & Uses									
	Actuals FY 2019	Budgeted FY2021	Amended Budget FY 2021	Annualized FY2021	Budget FY2022	FY2021 Annualized Variance \$	FY2021 Annualized Variance %	FY2019 Actuals Variance \$	FY2019 Actuals Variance %	
Revenues*:										
Building Permits	\$ 987,649	\$ 664,493	\$ 664,493	\$ 900,000	\$ 900,000	\$ -	0%	\$ (87,649)	-9%	
Building Permits/Special Projects	263,197	-	-	100,000	100,000	-	0%	(163,197)	-62%	
Business Licenses	2,535,128	2,267,184	2,267,184	2,650,000	2,695,000	45,000	2%	159,872	6%	
Franchisee Fees	857,732	856,184	856,184	856,184	860,000	3,816	0%	2,268	0%	
Local Option tax	585,738	472,073	602,567	629,465	597,453	(32,012)	-5%	11,715	2%	
State ATAX	1,585,786	1,356,025	1,688,275	1,967,363	1,617,505	(349,858)	-18%	31,719	2%	
Local ATAX	967,051	734,510	858,938	1,086,685	986,392	(100,293)	-9%	19,341	2%	
County ATAX	484,000	-	-	-	200,000	200,000	100%	(284,000)	-59%	
Hospitality Tax	576,884	411,357	457,985	508,925	576,884	67,959	13%	-	0%	
Solid Waste Fees	551,180	600,000	600,000	608,933	610,000	1,067	0%	58,820	11%	
Interest	432,733	312,500	140,000	39,000	34,000	(5,000)	-13%	(398,733)	-92%	
Other*	161,854	160,000	160,000	174,999	160,000	(14,999)	-9%	(1,854)	-1%	
Total Revenue	\$ 9,988,932	\$ 7,834,326	\$ 8,295,626	\$ 9,521,553	\$ 9,337,234	\$ (184,320)	-2%	\$ (651,698)	-7%	
Expenses:										
Salaries	1,304,430	1,273,140	1,287,140	1,291,316	1,386,994	95,679	7%	82,564	6%	
Overtime	2,091	3,500	3,500	2,620	4,200	1,580	60%	2,109	101%	
Benefits	411,335	380,376	390,376	388,381	438,985	50,604	13%	27,650	7%	
Payroll Tax	107,201	125,543	125,543	119,144	131,063	11,919	10%	23,862	22%	
Employee Subtotal	1,825,057	1,782,559	1,806,559	1,801,461	1,961,243	159,782	9%	136,186	7%	
Public Safety/Payroll and Related Cost/ Off Duty I	480,472	439,015	439,014	439,014	439,631	617	0%	(40,841)	-9%	
Public Safety/CCSO Contract	60,422	345,880	345,880	345,880	356,624	10,744	2%	296,202	490%	
STR Code Enforcement	-	288,580	288,580	299,018	288,580	(10,438)	-3%	288,580	NA	
Utilities & Supplies	208,332	265,343	265,343	227,878	250,900	23,022	10%	42,568	20%	
Advertising	10,113	4,500	4,500	9,500	14,000	4,500	47%	3,887	38%	
Communications	50,042	51,820	51,820	67,820	68,320	500	1%	18,278	37%	
Waste Management	1,065,707	1,034,080	1,034,080	1,053,000	1,053,000	-	0%	(12,707)	-1%	
Insurance	140,679	140,556	140,556	131,703	150,824	19,121	15%	10,145	7%	
Professional Services	115,940	111,000	111,000	135,900	141,000	5,100	4%	25,060	22%	
Consultants	126,641	61,500	161,500	219,030	211,000	(8,030)	-4%	84,359	67%	
Maintenance	452,667	453,160	469,145	488,369	471,800	(16,569)	-3%	19,133	4%	
Travel & Training	24,756	53,300	53,300	32,497	54,000	21,503	66%	29,244	118%	
Rentals	32,899	41,000	41,000	41,000	45,000	4,000	10%	12,101	37%	
Tourism & Recreations	1,854,958	1,507,172	1,523,572	1,600,032	2,359,957	759,925	47%	504,999	27%	
Contributions	150,000	150,000	150,000	150,000	200,000	50,000	33%	50,000	33%	
Other	257,464	246,945	246,945	163,089	330,583	167,494	103%	73,119	28%	
Capital Outlay:										
Building	-	-	-	11,250	150,000	138,750	1233%	150,000	NA	
Infrastructure and Landscaping	446,397	500,000	500,000	854,378	100,000	(754,378)	-88%	(346,397)	-78%	
Vehicles	34,159	-	-	-	90,000	90,000	NA	55,841	163%	
Other	12,303	-	66,544	78,544	40,000	(38,544)	-49%	27,697	225%	
Debt Service	366,507	357,916	2,025,916	2,020,181	-	(2,020,181)	-100%	(366,507)	-100%	
Total Expenses	7,715,515	7,834,326	9,725,254	10,169,544	8,776,462	(1,393,082)	-14%	1,060,947	14%	
Net Changes in Fund Balance	\$ 2,273,417	\$ (0)	\$ (1,429,628)	\$ (647,991)	\$ 560,771	\$ 1,208,762	187%	\$ (1,712,646)	-75%	

\* FY19 Actuals Misc. does not include one time revenues, FEMA reimbursement and restitution payment from the former administrator

\* FY2021 Amended Budget Misc. does not include one time revenues, SC Carens reimbursement

**Town of Kiawah Island FY2022 Budget**

<b><u>Main Functions</u></b>	<b><u>Unrestricted Funds</u></b>	<b><u>% of Total Expenses</u></b>	<b><u>Restricted Funds</u></b>	<b><u>% of Total Expenses</u></b>	<b><u>Total</u></b>
Administration	\$2,113,970	41%	\$ -	0%	\$2,113,970
Public Works	182,875	4%	326,750	9%	509,625
Town Buildings	175,424	3%	71,900	2%	247,324
Solid Waste	975,000	19%	78,000	2%	1,053,000
Community Development Services	770,433	15%	-	0%	770,433
Law Enforcement	104,424	2%	691,831	19%	796,255
STR Enforcement	288,580	6%	-	0%	288,580
Beach Management	-	0%	394,674	11%	394,674
<b><u>Total Main Functions</u></b>	<b><u>\$4,610,706</u></b>	<b><u>90%</u></b>	<b><u>1,563,155</u></b>	<b><u>42%</u></b>	<b><u>6,173,862</u></b>
<b><u>Other Functions</u></b>	<b><u>Unrestricted Funds</u></b>		<b><u>Restricted Funds</u></b>		<b><u>Total</u></b>
Tourism	-	0%	1,506,183	41%	1,506,183
Arts Council	118,000	2%	258,538	7%	376,538
Charities	200,000	4%	-	0%	200,000
Wildlife Research	166,172	3%	353,708	10%	519,879
<b><u>Total Other Functions</u></b>	<b><u>484,172</u></b>	<b><u>10%</u></b>	<b><u>2,118,429</u></b>	<b><u>58%</u></b>	<b><u>2,602,601</u></b>
<b><u>Grand Total</u></b>	<b><u>\$5,094,878</u></b>	<b><u>100%</u></b>	<b><u>\$3,681,584</u></b>	<b><u>100%</u></b>	<b><u>\$8,776,462</u></b>

**Town Of Kiawah Island Projected Departmental Expenses**

	<b><u>Annualized FY 2021</u></b>	<b><u>Budget FY 2022</u></b>	<b><u>Change</u></b>	<b><u>%</u></b>
Administration	\$695,684	\$820,865	\$ 125,182	18%
Communications	237,029	294,849	57,820	24%
Community Development Services	724,148	770,433	46,285	6%
Council	19,000	34,000	15,000	79%
Court	25,284	25,883	600	2%
Environmental	480,260	569,879	89,620	19%
Finance	632,827	635,897	3,070	0%
Infrastructure, CERT	941,458	151,000	(790,458)	-84%
Operations	2,452,421	2,554,178	101,757	4%
Public Safety	802,558	813,919	11,361	1%
Public Works	<u>71,612</u>	<u>182,875</u>	<u>111,263</u>	<u>155%</u>
	<b>\$7,082,281</b>	<b>\$6,853,780</b>	<b>\$ (228,501)</b>	<b>-3%</b>

TOWN OF KIAWAH ISLAND  
BUDGET FOR YEAR ENDED 6/30/22  
ALL FUNDS

	2020-2021 Budget										
	General Fund Budget	State Accom Tax Fund Budget	County Accom Tax Fund Budget	Local Accom Tax Fund Budget	Beverage Tax Fund Budget	Hospitality Tax Fund Budget	Victims Assist Fund Budget	Arts and Cultural Events	Capital Fund Budget	Emergency Fund Budget	Total Funds Budget
<b>Revenues &amp; Other Sources :</b>											
Accommodations Tax	\$ 85,000	\$ 1,532,505	\$ 200,000	\$ 986,392	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,803,897
Hospitality Tax	-	-	-	-	-	576,884	-	-	-	-	576,884
Aid to subdivisions	35,000	-	-	-	-	-	-	-	-	-	35,000
Zoning Permits	10,000	-	-	-	-	-	-	-	-	-	10,000
Business License Revenue	2,695,000	-	-	-	-	-	-	-	-	-	2,695,000
Building Permits	900,000	-	-	-	-	-	-	-	-	-	900,000
Building Permits/Special Projects	100,000	-	-	-	-	-	-	-	-	-	100,000
Local Option Sales Tax	597,453	-	-	-	-	-	-	-	-	-	597,453
Franchise Fee - Electric	420,000	-	-	-	-	-	-	-	-	-	420,000
Franchise Fee - Beach	300,000	-	-	-	-	-	-	-	-	-	300,000
Franchise Fee - Other	140,000	-	-	-	-	-	-	-	-	-	140,000
Fines & Forfeitures	25,000	-	-	-	-	-	10,000	-	-	-	35,000
Interest Revenue	10,000	2,000	5,000	6,000	-	6,000	-	-	4,000	1,000	34,000
Solid Waste Collections	610,000	-	-	-	-	-	-	-	-	-	610,000
Beverage Tax / Permits	-	-	-	-	45,000	-	-	-	-	-	45,000
Miscellaneous Revenue	35,000	-	-	-	-	-	-	-	-	-	35,000
Transfers In	-	-	-	-	-	-	-	376,538	362,655	312,655	1,051,848
<b>Total Revenues &amp; Other Sources</b>	<b>5,962,453</b>	<b>1,534,505</b>	<b>205,000</b>	<b>992,392</b>	<b>45,000</b>	<b>582,884</b>	<b>10,000</b>	<b>376,538</b>	<b>366,655</b>	<b>313,655</b>	<b>10,389,082</b>
<b>Expenditures &amp; Uses :</b>											
Salary and Benefits/Regular Employees	1,749,097	-	-	139,608	-	-	-	73,538	-	-	1,961,243
Salary and Benefits/Deputies	54,631	385,000	-	-	-	-	-	-	-	-	439,631
Public Safety/CCSO Contract	49,793	-	-	306,831	-	-	-	-	-	-	356,624
STR Code Enforcement	288,580	-	-	-	-	-	-	-	-	-	288,580
Utilities & Supplies	118,650	-	35,000	2,500	-	91,750	-	3,000	-	-	250,900
Advertising	14,000	-	-	-	-	-	-	-	-	-	14,000
Communication	68,320	-	-	-	-	-	-	-	-	-	68,320
Waste Management	970,000	-	30,000	53,000	-	-	-	-	-	-	1,053,000
Printing	47,700	-	-	-	-	-	-	-	-	-	47,700
Professional Services	141,000	-	-	-	-	-	-	-	-	-	141,000
Consulting	176,000	-	35,000	-	-	-	-	-	-	-	211,000
Maintenance	293,900	-	26,900	-	-	151,000	-	-	-	-	471,800
Insurance	150,824	-	-	-	-	-	-	-	-	-	150,824
Travel & Training	54,000	-	-	-	-	-	-	-	-	-	54,000
Rentals	45,000	-	-	-	-	-	-	-	-	-	45,000
Tourism Related Cost	-	1,606,183	450,774	6,000	-	-	-	297,000	-	-	2,359,957
Contributions	200,000	-	-	-	-	-	-	-	-	-	200,000
Capital Outlay	286,500	-	-	49,500	-	44,000	-	-	-	-	380,000
Capital Outlay/Town Hall	-	-	-	-	-	-	-	-	-	-	-
Other	169,883	-	-	-	-	-	10,000	3,000	-	-	182,883
Contingency	100,000	-	-	-	-	-	-	-	-	-	100,000
Transfers Out	118,000	-	-	631,095	50,000	252,754	-	-	-	-	1,051,848
<b>Total Expenditures &amp; Uses</b>	<b>5,094,878</b>	<b>1,991,183</b>	<b>577,674</b>	<b>1,189,534</b>	<b>50,000</b>	<b>539,504</b>	<b>10,000</b>	<b>376,538</b>	<b>-</b>	<b>-</b>	<b>9,828,311</b>
<b>Change in Fund Balance</b>	<b>\$ 867,575</b>	<b>\$ (456,679)</b>	<b>\$ (372,674)</b>	<b>\$ (196,142)</b>	<b>\$ (5,000)</b>	<b>\$ 43,380</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 366,655</b>	<b>\$ 313,655</b>	<b>\$ 560,771</b>

TOWN OF KIAWAH ISLAND  
BUDGET FOR YEAR ENDED 6/30/2022  
ALL FUNDS

	General Fund	State Accom Tax	County Accom Tax	Local Accom Tax	Beverage Tax	Hospitality Tax	Victims Assist	Arts and Cultural	Capital Fund	Emergency Fund	Consolidated
BEGINNING FUND BALANCE - 6/30/20 AUDITED	\$ 11,737,538	\$ 213,708	\$ 1,302,358	\$ 1,133,807	\$ 23,974	\$ 1,185,538	\$ 21,150	\$ -	\$ 4,907,385	\$ -	\$ 20,525,456
SOURCES:											
REVENUES	6,026,700	1,869,363	5,000	1,092,685	45,000	514,925	10,000	-	5,000	-	9,568,672
TRANSFERS IN	-	-	-	-	-	-	-	76,763	2,389,303	319,122	2,785,188
TOTAL	6,026,700	1,869,363	5,000	1,092,685	45,000	514,925	10,000	76,763	2,394,303	319,122	12,034,738
USES:											
EXPENDITURES	4,501,923	1,290,209	522,999	698,620	-	241,959	10,000	76,763	2,020,181	-	9,362,654
CAPITAL OUTLAY	123,061	-	-	461,280	-	359,831	-	-	-	-	944,172
TRANSFERS OUT	2,035,141	-	-	488,457	50,000	211,590	-	-	-	-	2,785,188
DEBT SERVICE	-	-	-	-	-	-	-	-	2,020,181	-	2,020,181
TOTAL	6,660,125	1,290,209	522,999	1,648,357	50,000	813,380	10,000	76,763	2,020,181	-	13,092,014
ENDING FUND BALANCE - 6/30/21 PROJECTED	11,104,113	792,862	784,359	578,135	18,974	887,083	21,150	-	5,281,507	319,122	19,468,181
SOURCES:											
REVENUES	5,982,453	1,534,505	205,000	992,392	45,000	582,884	10,000	-	4,000	1,000	9,337,234
TRANSFERS IN	-	-	-	-	-	-	-	376,538	362,655	312,655	1,051,848
TOTAL	5,982,453	1,534,505	205,000	992,392	45,000	582,884	10,000	376,538	366,655	313,655	10,075,422
USES:											
EXPENDITURES	4,690,379	1,991,183	577,674	507,939	-	242,750	10,000	376,538	-	-	8,396,465
CAPITAL OUTLAY	286,500	-	-	49,500	-	44,000	-	-	-	-	380,000
TRANSFERS OUT	118,000	-	-	631,095	50,000	252,754	-	-	-	-	1,051,849
TOTAL	5,094,879	1,991,183	577,674	1,188,534	50,000	539,504	10,000	376,538	-	-	9,828,314
NET CHANGE	867,575	(456,679)	(372,674)	(196,142)	(5,000)	43,380	-	-	366,655	313,655	560,771
BUDGETED ENDING FUND BALANCE - 6/30/22	\$ 11,971,687	\$ 336,183	\$ 411,685	\$ 381,993	\$ 13,974	\$ 930,463	\$ 21,150	\$ -	\$ 5,648,162	\$ 632,777	\$ 20,028,954

TOWN OF KIAWAH ISLAND  
BUDGET FOR YEAR ENDED 6/30/22  
GENERAL FUND

	2020-2021 Budget	2020-2021 Amended Budget	Actuals thru 1/31/21	Annualized 2020-2021	2021-2022 Proposed Budget	FY 21 Amended Budget \$ Change	FY 21 Amended Budget % Change	FY 21 Projections \$ Change	FY 21 Projections % Change	Justifications/Notes
<b>GENERAL FUND</b>										
<b>REVENUES:</b>										
BUSINESS LICENSE REVENUE	\$ 1,867,184	\$ 1,867,184	\$ 934,124	\$ 2,250,000	2,295,000	\$ 427,816	23%	\$ 45,000	2%	Based on FY2019 actuals
STR APPLICATION FEES	400,000	400,000	200,355	400,000	400,000	-	0%	-	0%	Based on current year actuals
STATE ACCOMMODATIONS TAX	85,000	85,000	65,557	100,000	85,000	-	0%	(15,000)	-15%	First \$25K plus 5% of SATAX
AID TO SUBDIVISION	35,000	35,000	19,275	35,000	35,000	-	0%	-	0%	Based on current year actuals
SOLID WASTE REVENUE	600,000	600,000	603,933	608,933	610,000	10,000	2%	-	0%	Based on number of subscribers for different service types
PLANNING FEES	10,000	10,000	5,610	10,000	10,000	-	0%	-	0%	Based on current year actuals
BUILDING PERMITS	664,493	664,493	649,237	900,000	900,000	235,507	35%	-	0%	Based on prior year averages
BUILDING PERMITS/SPECIAL PROJECTS	-	-	-	100,000	100,000	100,000	NA	-	0%	Phase I of Parcel 13
LOCAL OPTIONS SALES TAX	472,073	602,567	380,963	629,465	597,453	(5,114)	-1%	(32,012)	-5%	Based on FY2019 actuals
FRANCHISE FEE - ELECTRIC	416,184	416,184	415,937	415,937	420,000	3,816	1%	4,163	1%	Based on current year actuals
FRANCHISE FEE - BEACH SERVICE	300,000	300,000	220,355	300,000	300,000	-	0%	-	0%	\$300K or 30% of Island Beach Services gross receipts
FRANCHISE FEES - OTHER	140,000	140,000	76,414	140,000	140,000	-	0%	-	0%	Based on the contracts with AT&T, Comcast, KIGR
COURT FEES, FINES & FORF	25,000	25,000	35,636	40,000	25,000	-	0%	(15,000)	-38%	Based on for FY2019
INTEREST REVENUE	150,000	50,000	12,151	15,000	10,000	(40,000)	-80%	(5,000)	-33%	Approximately 0.05% rate of return on investments
MISCELLANEOUS REVENUE	35,000	35,000	7,035	35,000	35,000	-	0%	-	0%	Based on the current year
UNBUDGETED REVENUES	-	-	47,465	47,465	-	-	100%	(47,465)	-100%	SG Care's Reimbursement in CY
<b>TOTAL REVENUES</b>	<b>5,199,934</b>	<b>5,230,428</b>	<b>3,673,047</b>	<b>6,026,700</b>	<b>5,962,453</b>	<b>732,025</b>	<b>14%</b>	<b>(64,247)</b>	<b>-1%</b>	
<b>OTHER FINANCING USES/SOURCES:</b>										
DEFICIENCY OF REVENUES OVER EXPENDITURE	-	842,212	-	633,425	-	(842,212)	N/A	(633,425)	N/A	
<b>TOTAL REVENUES &amp; OTHER SOURCES</b>	<b>\$ 5,199,934</b>	<b>\$ 6,072,640</b>	<b>\$ 3,673,047</b>	<b>\$ 6,660,125</b>	<b>5,962,453</b>	<b>\$ (110,187)</b>	<b>-2%</b>	<b>\$ (697,672)</b>	<b>-10%</b>	



TOWN OF KIAWAH ISLAND  
BUDGET FOR YEAR ENDED 6/30/21  
GENERAL FUND

	2020-2021 Budget	2020-2021 Amended Budget	Actuals thru 12/1/21	Annualized 2020-2021	2021-2022 Proposed Budget	FY 21 Budget \$ Change	FY 21 Budget % Change	FY 21 Projections \$ Change	FY 21 Projections % Change	Justifications/Notes
<b>EXPENDITURES:</b>										
SALARIES	1,273,140	1,287,140	763,091	1,291,316	1,388,994	99,854	8%	95,679	7%	Salaries for 19 current employees with 5% increase plus new position
OVERTIME	3,500	3,500	1,977	2,620	4,200	700	20%	1,580	60%	
BENEFITS	390,376	390,376	219,460	388,381	438,985	48,609	12%	50,604	13%	
PAYROLL TAXES	125,543	125,543	75,316	119,144	131,063	5,820	4%	11,919	10%	
SALARIES, PR TAXES & BENEF/DEPUTIES	439,014	439,014	274,119	439,014	439,631	617	0%	617	0%	Salaries for off duty deputies
DEPUTIES CONTRACTED WITH CCSO	345,880	345,880	244,759	345,880	356,624	10,744	3%	10,744	3%	Deputies contracted with CCSO
STR CODE ENFORCEMENT	288,580	288,580	232,237	299,018	288,580	-	N/A	(10,438)	-3%	Contract with Island Services for after hours code enforcement
UTILITIES & SUPPLIES:										
UTILITIES	160,343	160,343	55,940	150,000	150,000	(10,343)	-6%	-	0%	Based on current year actuals and increase for new landscaping
GENERAL	65,900	65,900	37,516	65,450	65,400	(500)	-1%	(50)	0%	Estimate for supplies, uniforms based on current year actuals
MINOR ASSETS	39,100	39,100	9,535	12,428	35,500	(3,600)	-9%	23,072	186%	Estimate for landscaping and deer removal equipment, and computer upgrades
ADVERTISING	4,500	4,500	3,365	9,500	14,000	9,500	211%	4,500	47%	Based on current year actuals
COMMUNICATION										
CELL PHONES & IPADS	13,820	13,820	7,330	13,820	14,320	500	4%	500	4%	Based on current year actuals for Town's employees
REGULAR PHONES	38,000	38,000	35,291	54,000	54,000	16,000	42%	-	0%	Cost for landline, internet and cable
WASTE MANAGEMENT	1,034,080	1,034,080	646,670	1,053,000	1,053,000	18,920	2%	-	0%	Based on Carolina Waste contract
PRINTING	38,750	38,750	18,518	32,750	47,700	8,950	23%	14,950	46%	Based on current year actuals
PROFESSIONAL SERVICES	111,000	111,000	102,032	135,900	141,000	30,000	27%	5,100	4%	Town Attorney and annual audit
CONSULTING	61,500	161,500	87,707	219,030	211,000	49,500	31%	(8,030)	-4%	Estimate for various consulting work, including website design, Duncan Parrill
MAINTENANCE										Building maint., Island wide landscaping and road maint., and software maint.
SOFTWARE	164,160	164,160	120,184	169,160	170,300	6,140	4%	1,140	1%	
BUILDING & VEHICLES	58,000	73,585	44,526	96,500	88,500	8,515	9%	(16,000)	-17%	
LANDSCAPING	231,000	231,000	201,041	222,709	221,000	(10,000)	-4%	(1,709)	-1%	
INSURANCE	140,556	140,556	131,703	131,703	150,824	10,268	7%	19,121	15%	
TRAVEL & TRAINING	53,300	53,300	19,891	32,497	54,000	700	1%	21,503	66%	Based on current year actuals
RENTALS	41,000	41,000	41,000	22,744	45,000	4,000	10%	4,000	10%	Based on contracts.
TOURISM & RECREATIONS	481,465	481,465	250,101	539,599	556,774	75,309	16%	17,175	3%	
CONTRIBUTIONS	150,000	150,000	150,023	200,000	50,000	(50,000)	-33%	49,977	33%	
CAPITAL OUTLAY	500,000	500,000	64,939	944,172	380,000	(120,000)	-24%	(564,172)	-60%	
OTHER	154,376	154,376	89,054	130,339	159,384	5,009	3%	29,045	22%	Based on current year actuals
CONTINGENCY	20,000	20,000	-	-	100,000	80,000	400%	100,000	N/A	
<b>TOTAL EXPENDITURES</b>	<b>6,416,883</b>	<b>6,268,288</b>	<b>3,282,050</b>	<b>7,088,953</b>	<b>6,949,780</b>	<b>547,596</b>	<b>8%</b>	<b>(139,173)</b>	<b>-2%</b>	
ALLOCATION TO SATAX	241,000	241,000	-	236,000	485,000	(241,000)	-100%	(236,000)	-100%	Consolidated amount for various departments
ALLOCATION TO COUNTY ATAX	516,165	511,165	271,021	522,999	572,674	(522,999)	-100%	(539,799)	-103%	Consolidated amount for various departments
ALLOCATION TO LOCAL ATAX	921,059	977,979	110,129	1,103,180	554,939	(977,979)	-100%	(1,103,180)	-100%	Consolidated amount for various departments
ALLOCATION TO HOSPITALITY TAX	458,750	458,750	151,917	601,790	286,750	(458,750)	-100%	(601,750)	-100%	Consolidated amount for various departments
ALLOCATION TO ARTS & CULTURAL EVENTS	82,395	82,395	5,587	16,479	73,538	(82,395)	-100%	(16,479)	-100%	
<b>TOTAL NET EXPENDITURES</b>	<b>4,197,514</b>	<b>3,996,999</b>	<b>2,749,983</b>	<b>4,624,984</b>	<b>4,976,879</b>	<b>2,753,290</b>	<b>69%</b>	<b>(4,624,884)</b>	<b>-100%</b>	
<b>OTHER FINANCING USES/SOURCES:</b>										
TRANSFER TO ARTS & CULTURAL EVENTS	55,460	55,460	-	14,960	118,000	(55,460)	-100%	(14,960)	-100%	
TRANSFER TO CAPITAL FUND	357,916	2,020,181	-	2,020,181	-	(2,020,181)	-100%	(2,020,181)	-100%	
EXCESS OF REVENUES OVER EXPENDITURES	589,045	-	-	-	867,575	-	N/A	-	N/A	
<b>TOTAL OTHER FINANCING USES/SOURCES</b>	<b>1,002,421</b>	<b>2,075,641</b>	<b>-</b>	<b>2,035,141</b>	<b>985,575</b>	<b>(2,075,641)</b>	<b>-100%</b>	<b>(2,035,141)</b>	<b>-100%</b>	
<b>TOTAL EXPENDITURES &amp; OTHER USES</b>	<b>\$ 5,199,935</b>	<b>\$ 6,072,640</b>	<b>\$ 2,749,983</b>	<b>\$ 6,660,125</b>	<b>\$ 5,962,453</b>	<b>\$ (6,072,640)</b>	<b>-100%</b>	<b>\$ (6,060,125)</b>	<b>-100%</b>	

TOWN OF KIAWAH ISLAND  
BUDGET FOR YEAR ENDED 6/30/22  
GENERAL FUND

	2020-2021 Budget	2020-2021 Amended Budget	Actuals thru 12/1/21	Annualized 2020-2021	2021-2022 Proposed Budget	FY 21 Budget \$ Change	FY 21 Budget % Change	FY 21 Projections \$ Change	FY 21 Projections % Change	Justifications/Notes
<b>Department: 40200 - ADMINISTRATION</b>										
<b>TOWN ADMINISTRATION</b>										
SALARIES - REGULAR EMPLOYEES	\$ 187,958	\$ 187,958	\$ 108,554	\$ 184,196	249,625	\$ 61,667	33%	\$ 65,428	36%	Salaries for Town Administrator, clerk plus 5% total salaries increase
OVERTIME	1,200	1,200	21	100	1,200	-	0%	1,100	1100%	
SALARIES - TEMPORARY	10,000	10,000	-	-	-	(10,000)	-100%	-	NA	
BONUS	5,000	5,000	5,000	5,000	5,000	-	0%	-	0%	
EMPLOYEE BENEFITS	8,000	8,000	7,812	7,812	18,000	10,000	125%	10,189	130%	\$5K Christmas Gifts, \$3K annualy EAP Cost, Employee Appreciation Events - \$10K
INSURANCE - MEDICAL	10,745	10,745	9,520	10,572	10,783	38	0%	211	2%	
FICA ER MATCH	14,835	14,835	8,085	14,835	19,230	4,395	30%	4,395	30%	
RETIREMENT MATCH	40,422	42,422	15,367	35,917	47,628	5,206	12%	11,711	33%	
WORKERS COMPENSATION COSTS	30,000	30,000	21,994	21,994	30,000	-	0%	8,006	36%	
CATERING COSTS	30,000	30,000	10,255	10,255	20,000	(10,000)	-33%	9,745	95%	Christmas Dinner - \$20K
PROFESSIONAL SERVICES	85,000	85,000	76,132	110,000	115,000	30,000	35%	5,000	5%	Town Attorney - \$50K + \$10K additional legal services not covered under Town Attorney contract, Town Prosecutor \$10K, \$5K misc professional services
CONSULTANTS	15,000	15,000	44,830	73,580	10,000	(5,000)	-33%	(63,580)	-86%	Other consultant work - \$10K
TELEPHONE-CELL	2,400	2,400	1,649	2,400	2,400	-	0%	-	0%	Based on cost for 1 cell phone, iPads and mail
TRAVEL & TRAINING	12,000	12,000	2,339	5,000	12,000	-	0%	7,000	140%	Estimate SCAPA, ICMA, SCCGMA (Stephanie T)
DUES	4,000	4,000	3,463	4,000	4,000	-	0%	-	0%	Estimate SCAPA, ICMA, SCCGMA, ULI (Stephanie T) & training for Petra (Clerk Institute)
SUBSCRIPTIONS	1,000	1,000	306	1,000	1,000	-	0%	-	0%	Based on current year actuals
ADVERTISING COSTS	4,000	4,000	3,365	4,000	4,000	-	0%	-	0%	Estimate for advertising
COMMUNITY ACTIVITIES	19,000	19,000	2,336	5,000	19,000	-	0%	14,000	280%	Disaster Awareness Day - \$7K, Volunteer Appreciation Event - \$7K, and \$5K other community activities
COMMUNITY OUTREACH	150,000	150,000	-	150,023	200,000	50,000	33%	49,977	33%	Charitable contributions
SUPPLIES - OFFICE	15,000	15,000	3,745	15,000	15,000	-	0%	-	0%	Based on current year actuals
SUPPLIES - OTHER	15,000	15,000	13,466	15,000	15,000	-	0%	-	0%	Estimate for coffee supplies, water, pop, medicine supply, and misc.
BOOKS & PERIODICALS	2,000	2,000	1,559	2,000	2,000	-	0%	-	0%	Muni code
MISCELLANEOUS EXPEND	15,000	15,000	10,267	15,000	15,000	-	0%	-	0%	Include Medicare cost
COMPUTER & SOFTWARE MINOR	5,500	5,500	2,151	3,000	5,000	(500)	-9%	2,000	67%	
	<u>683,059</u>	<u>685,059</u>	<u>352,515</u>	<u>695,684</u>	<u>820,865</u>	<u>135,806</u>	<u>20%</u>	<u>125,182</u>	<u>18%</u>	
<b>COUNCIL DEPARTMENT</b>										
SALARIES	-	12,000	2,582	12,000	24,000	12,000	100%	12,000	100%	
RENTAL FACILITIES & MEETING COST	1,000	1,000	891	1,000	5,000	4,000	400%	4,000	400%	
TRAVEL & TRAINING	4,000	4,000	4,220	5,000	4,000	-	0%	(1,000)	-20%	Merely H&AD and M&SC Annual Meeting
SUPPLIES - OFFICE	1,000	1,000	400	1,000	1,000	-	0%	-	0%	Town Council Retreat Expense
	<u>6,000</u>	<u>18,000</u>	<u>8,483</u>	<u>19,000</u>	<u>34,000</u>	<u>16,000</u>	<u>89%</u>	<u>(18,000)</u>	<u>-100%</u>	
<b>TOTAL ADMINISTRATION</b>	<b>\$ 689,059</b>	<b>\$ 703,059</b>	<b>\$ 360,998</b>	<b>\$ 714,684</b>	<b>\$ 854,865</b>	<b>\$ 151,806</b>	<b>22%</b>	<b>(714,684)</b>	<b>-100%</b>	

## TOWN OF KIAWAH ISLAND

## GENERAL FUND

	2020-2021 Budget	2020-2021 Amended Budget	Actuals thru 1/31/21	Annualized 2020-2021	2021-2022 Proposed Budget	FY 21 Budget \$ Change	FY 21 Budget % Change	FY 21 Projections \$ Change	FY 21 Projections % Change	Justifications/Notes
<b>Department: 40100 - ENVIRONMENTAL</b>										
SALARIES - REGULAR EMPLOYEES	\$ 164,337	\$ 164,337	\$ 88,134	\$ 165,440	162,940	\$ (1,397)	-1%	\$ (2,500)	-2%	Salaries for Town's biologist and an assistant
SALARIES - TEMPORARY	-	-	-	-	4,000	4,000	NA	4,000	NA	P/T help with deer surveys
FICA ER MATCH	12,381	12,381	6,369	12,381	12,465	84	1%	84	1%	
INSURANCE - MEDICAL	28,244	28,244	18,541	28,758	27,291	(953)	-3%	535	2%	
RETIREMENT MATCH	28,182	28,182	18,231	30,333	29,983	(199)	-1%	(350)	-1%	
PROFESSIONAL SERVICES	20,000	20,000	-	20,000	16,000	(4,000)	-20%	(4,000)	-20%	Deer Processing
CONSULTANTS	-	-	-	-	65,000	65,000	NA	65,000	NA	Marsh management plan \$30k, aerial photography \$35k
TELEPHONE-CELL	3,000	3,000	1,718	3,000	3,000	-	0%	-	0%	Based on cost for 2 cell phones and 2 iPad
REPAIR AND MAINTENANCE - SOFTWARE	3,000	3,000	104	3,000	4,000	1,000	33%	1,000	33%	ArcGIS, Adobe
DUES	500	500	10	500	500	-	0%	-	0%	
SUBSCRIPTIONS	500	500	199	500	1,000	500	100%	500	100%	
TRAVEL & TRAINING	2,200	2,200	714	-	3,500	1,300	59%	3,500	NA	
TURTLE PATROL EXPENDITURES	7,000	7,000	2,325	6,000	6,000	(1,000)	-14%	-	0%	
BEACH MONITORING & REPAIRS	50,000	50,000	16,177	40,000	50,000	-	0%	10,000	25%	CSE Contract
RESEARCH	37,700	37,700	26,339	37,000	94,100	56,400	150%	57,100	154%	Bobcat GPS, Bird Banding, Toxicology, \$50k for Cleverson SGA project
COMMUNITY OUTREACH	3,500	3,500	-	2,500	3,000	(500)	-14%	500	20%	School groups and OWLS
PROGRAMS	7,000	23,400	10,631	23,400	20,000	(3,400)	-15%	(3,400)	-15%	Grow Native, Dolphin Stewardship, Bluebird Boxes
KI CONSERVANCY	49,000	49,000	59,907	98,000	50,000	1,000	2%	(48,000)	-49%	Projects TBD
FISH STUDIES & EQUIPMENT	5,000	5,000	-	2,000	4,000	(1,000)	-20%	2,000	100%	Tissue Testing, Pond Stocking
POND MANAGEMENT	5,000	5,000	1,070	5,000	5,000	-	0%	-	0%	KICA Pond Maintenance contract, herbicide control
SUPPLIES - OFFICE	200	200	85	600	600	400	200%	-	0%	
SUPPLIES OTHER	1,000	1,000	488	500	1,000	-	0%	500	100%	
UNIFORMS	900	900	874	900	1,200	300	33%	300	33%	
BOOKS & PERIODICALS	300	300	-	150	300	-	0%	150	100%	
EQUIPMENT - MINOR	15,000	15,000	-	1,500	4,000	(11,000)	-73%	2,500	167%	Deer removal equipment
COMPUTER & SOFTWARE - MINOR	1,500	1,500	758	800	1,000	(500)	-33%	200	25%	
<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>445,444</b>	<b>463,844</b>	<b>252,672</b>	<b>480,260</b>	<b>568,879</b>	<b>106,036</b>	<b>23%</b>	<b>89,620</b>	<b>19%</b>	
ALLOCATION TO LOCAL ATAX:	145,386	148,086	81,090	146,948	145,608					
60% OF SALARIES, PR TAXES, AND BENEFITS:	138,386	141,086	78,765	140,546	139,608					
VEHICLES	-	-	-	-	-					
TURTLE PATROL COST	7,000	7,000	2,325	6,000	6,000					
	<b>145,386</b>	<b>148,086</b>	<b>81,090</b>	<b>146,948</b>	<b>145,608</b>					
<b>ALLOCATION TO COUNTY ATAX</b>	<b>149,700</b>	<b>148,700</b>	<b>114,124</b>	<b>205,400</b>	<b>253,100</b>					
<b>ALLOCATION TO COUNTY ATAX</b>										
RESEARCH	37,700	37,700	26,339	37,000	94,100					
CONSULTING	-	-	-	-	35,000					Aerial photography
BEACH MONITORING & REPAIRS	50,000	50,000	16,177	40,000	50,000					
KI CONSERVANCY	49,000	49,000	59,907	98,000	50,000					
PROGRAMS	7,000	7,000	10,631	23,400	20,000					
FISH STUDIES & EQUIPMENT	5,000	5,000	-	2,000	4,000					
POND MANAGEMENT	5,000	5,000	1,070	5,000	5,000					
	<b>153,700</b>	<b>153,700</b>	<b>114,124</b>	<b>205,400</b>	<b>258,100</b>					
<b>TOTAL NET EXPENDITURES</b>	<b>\$ 146,337</b>	<b>\$ 162,057</b>	<b>\$ 57,458</b>	<b>\$ 127,914</b>	<b>\$ 166,172</b>	<b>\$ 4,114</b>	<b>3%</b>	<b>\$ 38,258</b>	<b>30%</b>	

TOWN OF KIAWAH ISLAND  
BUDGET DRAFT FOR YEAR ENDED 6/30/22  
GENERAL FUND

	2020-2021 Budget	2020-2021 Amended Budget	Actuals thru 1/31/21	Annualized 2020-2021	2021-2022 Proposed Budget	FY 21 Budget \$ Change	FY 21 Budget % Change	FY 21 Projections \$ Change	FY 21 Projections % Change	Justifications/Notes
Department: 40300 - FINANCE										
SALARIES - REGULAR EMPLOYEES	\$ 270,715	\$ 270,715	\$ 152,450	\$ 271,965	265,715	\$ (5,000)	-2%	\$ (6,250)	-2%	Salaries for the treasurer, 2 accountants, STR clerk and receptionist
OVERTIME	1,300	1,300	1,624	2,000	2,000	700	54%	-	0%	
INSURANCE - MEDICAL	35,612	35,612	16,890	34,918	35,617	5	0%	698	2%	
FICA ER MATCH	20,008	20,008	9,035	20,795	20,327	320	2%	(468)	-2%	
RETIREMENT MATCH	45,775	47,775	25,495	51,002	58,002	8,227	17%	5,000	10%	
AUDITING COSTS	26,000	26,000	25,900	25,900	26,000	-	0%	100	0%	
CONSULTANTS	12,500	12,500	5,975	6,000	6,000	(6,500)	-52%	-	0%	Based on the contract
TELEPHONE-CELL	1,000	1,000	875	1,500	1,000	-	0%	(500)	-33%	Estimate for investment analysis, actuarial evaluation and legal cost
REPAIR AND MAINTENANCE - SOFTWARE	150,000	150,000	113,008	155,000	155,000	5,000	3%	-	0%	Based on current year actuals - 1 cell phone
TRAVEL & TRAINING	8,000	8,000	1,330	5,000	8,000	-	0%	3,000	60%	Cost for ADP-S48K, Incode10- \$33K, Integral Solution \$53K, VCI web hosting \$1K, citizenserve - \$20K
DUES	500	500	750	1,000	1,000	500	100%	-	0%	Estimate for registration fees and travel to attend conferences and courses
PRINTING COSTS	9,000	9,000	5,480	6,000	6,000	(3,000)	-33%	-	0%	Cost for membership to MASIG and GFOA
SUPPLIES - OFFICE	4,000	4,000	3,406	4,000	4,000	-	0%	-	0%	Printing for utility billing and business license applications and decals
SUPPLIES - POSTAGE	8,000	8,000	3,832	8,000	8,000	-	0%	-	0%	Based on current year actuals
SUPPLIES - OTHER	1,500	1,500	1,315	1,500	1,500	-	0%	-	0%	Postage for day to day business, business license and utility billing mailing, magnets for notices \$2.5K
BOOKS & PERIODICALS	500	500	185	500	500	-	0%	-	0%	Based on current year actuals
BANK COSTS	35,000	35,000	38,067	55,000	55,000	20,000	57%	-	0%	Estimate for periodicals
COMPUTER & SOFTWARE - MINOR	2,000	2,000	1,211	1,211	2,000	-	0%	789	65%	Cost for WiFi terminals, bank fees & check processing - \$25K, merchant fees \$30K (Increase related to increase in credit card fees, majority of transactions are done on line now)
MISCELLANEOUS EXPEND	1,000	1,000	183	500	1,000	-	0%	500	100%	Placeholder if someone needs new pc
TOTAL DEPARTMENT EXPENDITURES	632,409	634,409	407,621	651,791	654,681	20,252	3%	2,869	0%	Dropbox, Log me in
ALLOCATION TO COURT DEPARTMENT	18,444	18,444	9,677	18,964	18,763	319	2%	(201)	-1%	30% of Salaries, payroll taxes and benefits for finance clerk allocated to the Court Department
TOTAL NET EXPENDITURES	\$ 613,965	\$ 615,965	\$ 397,344	\$ 632,827	\$ 635,897	\$ 19,932	3%	\$ 3,070	0%	

## TOWN OF KIAWAH ISLAND

## GENERAL FUND

	2020-2021 Budget	2020-2021 Amended Budget	Actuals thru 10/31/21	Annualized 2020-2021	2021-2022 Proposed Budget	FY 21 Budget \$ Change	FY 21 Budget % Change	FY 21 Projections \$ Change	FY 21 Projections % Change	Justifications/Notes
<b>Department: 40500 - COMMUNICATIONS</b>										
SALARIES - REGULAR EMPLOYEES	\$ 120,860	\$ 120,860	\$ 72,660	\$ 123,020	120,520	\$ (340)	0%	(2,500)	-2%	Salaries for Communication Specialist and Assistant
OVERTIME	500	500	9	20	500	-	0%	480	24000%	
SALARIES - TEMPORARY	-	-	-	-	2,500	2,500	NA	2,500	NA	Stipend for social media contributor.
INSURANCE - MEDICAL	13,853	13,853	8,327	13,074	13,335	(517)	-4%	261	2%	
FICA ER MATCH	9,055	9,055	4,582	9,220	9,055	0	0%	(169)	-2%	
RETIREMENT MATCH	18,547	19,547	6,671	20,568	20,218	671	3%	(350)	-2%	
TELEPHONE-CELL	720	720	681	720	720	-	0%	-	0%	Cost for 1 cell phone \$60 per month
CONSULTANTS	-	100,000	-	30,000	70,000	(30,000)	-30%	40,000	133%	Website redesign in FY21
REPAIR AND MAINTENANCE - SOFTWARE	10,860	10,860	7,072	10,860	11,000	140	1%	140	1%	Adobe creative suite \$1199.76. Consistent contact membership is a fluctuating fee based on # of emails monthly, number of contacts and number of events hosted. (Based on the last 12 months of usage \$2300 Web QA Online Business Directory - \$3500 annually. Amazon annual media hosting for website \$300. TownShip software annual maint \$3,000. Survey Monkey Subscription \$720. Adwork iStock 150 credit package \$1250, Facebook Campaigns \$400, P&C Beach Publication advertising \$1200, Grammarly \$300 Promotional Video Printing Projects Est. \$6,000
PUBLISHING & PROMOTIONS	8,000	8,000	1,411	5,000	9,000	1,000	13%	4,000	80%	Turtle Patrol /Shoreland stewardship public education materials
MARKETING	-	-	-	-	500	500	NA	500	NA	Newsletters & Envelope Printing, mailing newsletter Town Notes (\$5,550 per quarter totaling \$22,200 annually), Graphic Design Assistance from printer \$4,000 annually, Digital publishing software Joomag - \$950 annually
PRINTING - TOWN NOTES	21,750	21,750	11,627	21,750	32,700	10,950	50%	10,950	50%	Professional organization memberships and continuing education platforms
TRAVEL & TRAINING	3,600	3,600	149	1,997	3,000	(600)	-17%	1,003	50%	Estimate for office supplies
SUPPLIES - OFFICE	800	800	634	800	800	-	0%	-	0%	
MISCELLANEOUS EXPEND	1,000	1,000	-	-	1,000	-	0%	1,000	NA	
TOTAL DEPARTMENT EXPENDITURES	209,544	310,544	113,832	237,029	294,849	(15,695)	-5%	57,620	24%	
ALLOCATION TO ARTS & CULTURAL FUND	82,395	82,395	5,587	16,478	73,538	(8,857)	-11%	37,059	946%	75% of Salaries, payroll taxes and benefits of Communication Assistant and 25% Communication Specialist
TOTAL NET EXPENDITURES	127,149	228,149	108,245	220,550	221,311	(6,838)	-3%	761	0%	
<b>Department: 40600 - COURT DEPARTMENT</b>										
SALARIES - JUDGE	-	2,000	333	2,000	4,000	2,000	100%	2,000	100%	Judge's stipend
SALARIES - REGULAR EMPLOYEES	13,661	13,661	6,803	14,161	13,903	302	2%	(218)	-2%	30% of Sherry's salary
INSURANCE - MEDICAL	1,612	1,612	797	1,612	1,586	(26)	-2%	(25)	-2%	
FICA ER MATCH	1,045	1,045	595	1,045	1,068	23	2%	23	2%	
RETIREMENT MATCH	2,126	2,126	952	2,126	2,147	21	1%	21	1%	
TELEPHONE-CELL	1,200	1,200	-	1,200	1,200	-	0%	-	0%	Cost for 1 cell phone
TRAVEL & TRAINING	1,500	1,500	-	500	1,500	-	0%	1,000	200%	Estimate for registration fees and travel to attend conferences for the Judge
DUES	120	120	65	120	120	-	0%	-	0%	Based on current year actuals
SUPPLIES - OFFICE	300	300	1,927	2,500	300	-	0%	(2,200)	-68%	
	\$ 21,564	\$ 23,564	\$ 11,472	\$ 25,284	\$ 25,883	\$ 2,320	10%	\$ 600	2%	

TOWN OF KIAWAH ISLAND  
BUDGET FOR YEAR ENDED 6/30/22  
GENERAL FUND

	2020-2021 Budget	2020-2021 Amended Budget	Actuals thru 1/31/21	Annualized 2020-2021	2021-2022 Proposed Budget	FY 21 Budget \$ Change	FY 21 Budget % Change	FY 21 Projections \$ Change	FY 21 Projections % Change	Justifications/Notes
<b>Department: 40900 - PUBLIC SAFETY DEPARTMENT</b>										
SALARIES - DEPUTIES	\$ 324,841	\$ 324,841	\$ 202,309	\$ 324,841	324,841	\$ (0)	0%	\$ -	0%	Based on the current contract for 2nd and 3rd shift -80% coverage
OVERTIME	20,000	20,000	18,107	20,000	20,000	-	0%	-	0%	
FICA ER MATCH	32,437	32,437	16,652	32,437	32,437	-	0%	-	0%	
RETIREMENT MATCH	61,736	61,736	37,051	61,736	62,353	617	1%	617	1%	1% increase in PEBA's contribution rates
COUNTY DEPUTY VEHICLE FEES	9,000	9,000	6,020	9,000	9,000	-	0%	-	0%	Based on current contract - \$10 per deputy per shift
COUNTY RADIO COSTS	6,156	6,156	5,092	6,664	6,664	2,508	41%	-	0%	
CCSO CONTRACT	345,880	345,880	244,758	345,880	356,624	10,744	3%	10,744	3%	1st shift is contracted with CCSU (4 deputies)
<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>800,050</b>	<b>800,050</b>	<b>529,989</b>	<b>802,558</b>	<b>813,919</b>	<b>13,869</b>	<b>2%</b>	<b>11,361</b>	<b>1%</b>	
ALLOCATION TO STATE ATAX	191,000	191,000	-	186,000	385,000	194,000	102%	199,000	107%	Assuming same level of funding as in FY19
ALLOCATION TO LOCAL ATAX	489,043	489,043	-	496,174	306,831	(182,211)	-37%	(189,343)	-38%	Assuming same funding level from SATAX 85% of public safety cost allocated to SATAX and LATAX
<b>TOTAL NET EXPENDITURES</b>	<b>120,008</b>	<b>120,008</b>	<b>529,989</b>	<b>120,384</b>	<b>122,088</b>	<b>2,080</b>	<b>2%</b>	<b>1,704</b>	<b>1%</b>	
<b>Department: 40800 - PUBLIC WORKS</b>										
SALARIES	43,250	43,250	28,250	44,124	77,874	34,624	80%	33,750	76%	Salary for 2 employees
INSURANCE - MEDICAL	11,170	11,170	7,676	13,775	24,726	13,556	121%	10,950	79%	
FICA ER MATCH	3,213	3,213	2,124	3,213	3,280	67	2%	67	2%	
RETIREMENT MATCH	7,185	8,185	5,289	7,700	13,496	5,311	65%	5,796	75%	
TELEPHONE-CELL	1,500	1,500	358	1,000	2,000	500	33%	1,000	100%	2 cell phones
TRAVEL & TRAINING	8,000	8,000	357	1,000	8,000	-	0%	7,000	700%	Accounting for training events and joining organizations for new Public Works manager
VEHICLE	-	-	-	-	50,000	50,000	NA	50,000	NA	Vehicle for PW assistant
SUPPLIES - OFFICE	2,400	2,400	-	500	1,000	(1,400)	-58%	500	100%	
UNIFORMS	800	800	168	300	1,000	200	25%	700	233%	
COMPUTER & SOFTWARE - MINOR	-	-	-	-	1,500	1,500	NA	1,500	NA	PC for PW Assistant
<b>\$ 77,518</b>	<b>\$ 78,518</b>	<b>\$ 44,222</b>	<b>\$ 71,612</b>	<b>\$ 182,875</b>	<b>\$ 104,357</b>	<b>132%</b>	<b>111,263</b>	<b>155%</b>		

TOWN OF KIAWAH ISLAND  
BUDGET FOR YEAR ENDED 6/30/22  
GENERAL FUND

	2020-2021 Budget	2020-2021 Amended Budget	Actuals thru 1/31/21	Annualized 2020-2021	2021-2022 Proposed Budget	FY 21 Budget \$ Change	FY 21 Budget % Change	FY 21 Projections \$ Change	FY 21 Projections % Change	Justifications/Notes
Department: 41500 - COMMUNITY DEVELOPMENT SERVICES										
SALARIES	\$ 476,021	\$ 476,021	\$ 309,719	\$ 488,571	479,821	\$ 3,800	1%	\$ (8,750)	-2%	Salaries for Community Dev. Services- 7 employees
OVERTIME	500	500	323	500	500	-	0%	-	0%	
SALARIES - TEMPORARY	-	-	-	-	12,000	12,000	NA	12,000	NA	Intern for John T
INSURANCE - MEDICAL	49,202	49,202	32,525	47,611	48,563	(639)	-1%	952	2%	
FICA ER MATCH	36,052	36,052	23,127	36,706	36,706	654	2%	-	0%	
RETIREMENT MATCH	78,440	80,440	41,716	83,343	88,343	7,903	10%	5,000	6%	
ADVERTISING COSTS	500	500	-	500	500	-	0%	-	0%	Estimate for P&C advertising
STENOGRAPHER COST	5,000	5,000	3,079	5,000	6,000	1,000	20%	1,000	20%	Estimate for BZA meetings
PROFESSIONAL SERVICES	9,000	9,000	13,829	15,000	15,000	6,000	67%	-	0%	Duncan & Parnell document services
CONSULTING	-	-	-	13,000	13,000	13,000	NA	-	0%	Possibility of structural consultants to be used on Parcel 13 project and Senior Living Facility
REPAIR AND MAINT - SOFTWARE	300	300	-	300	300	-	0%	-	0%	Estimate for Adobe pro, MS Office software for computers
TELEPHONE-CELL	4,000	4,000	2,049	4,000	4,000	-	0%	-	0%	Cost for 5 cell phones
DUES	2,500	2,500	1,301	2,500	2,500	-	0%	-	0%	Certification renewals
TRAVEL & TRAINING	14,000	14,000	10,892	14,000	14,000	-	0%	-	0%	Estimate for registration fees and travel to attend conferences and courses
SUPPLIES - OFFICE	2,200	2,200	1,575	2,200	2,200	-	0%	-	0%	Including departmental copies, and supplies
SUPPLIES - OTHER	1,000	1,000	207	1,000	1,000	-	0%	-	0%	Based on current year actuals
UNIFORMS	2,000	2,000	-	2,000	2,000	-	0%	-	0%	7-staff members uniforms
MISCELLANEOUS	2,000	2,000	269	2,000	2,000	-	0%	-	0%	Plate and registration check
VEHICLES	-	-	-	-	40,000	40,000	NA	40,000	NA	To replace Building Official vehicle
EQUIPMENT MINOR	500	500	-	500	500	-	0%	-	0%	
COMPUTER & SOFTWARE - MINOR	4,600	4,600	5,417	5,417	1,500	(3,100)	-67%	(3,917)	-72%	
	<u>\$ 687,815</u>	<u>\$ 689,815</u>	<u>\$ 446,198</u>	<u>\$ 724,148</u>	<u>\$ 770,433</u>	<u>\$ 80,619</u>	<u>12%</u>	<u>46,285</u>	<u>6%</u>	

TOWN OF KIAWAH ISLAND  
BUDGET FOR YEAR ENDED 6/30/22  
GENERAL FUND

	2020-2021 Budget	2020-2021 Amended Budget	Actuals thru 1/31/21	Annualized 2020-2021	2021-2022 Proposed Budget	FY 21 Budget \$ Change	FY 21 Budget % Change	FY 21 Projections \$ Change	FY 21 Projections % Change	Justifications/Notes
Department: 41000 - OPERATIONS										
WATER & SEWAGE	\$ 110,343	\$ 110,343	\$ 37,084	\$ 100,000	100,000	\$ (10,343)	-9%	\$ -	0%	Based on CY projections
SOLID WASTE DISPOSAL	979,200	979,200	612,299	1,000,000	1,000,000	20,800	2%	-	0%	Contract with CW ( beach excluded), Chas recycling fee-\$35k plus \$10k misc.
CUSTODIAL COSTS	20,000	20,000	17,977	27,000	27,000	7,000	35%	-	0%	Office cleaning contract , monthly cleaning supplies-3.6K, windows cleaning -\$2.4k, misc-\$4K
LANDSCAPING COSTS - MINOR	205,000	205,000	126,454	212,500	210,000	5,000	2%	(2,500)	-1%	Based on the Greenery contract \$183K , and misc projects/repairs-17K plus \$10k place holder for MC landscaping
STR CODE ENFORCEMENT	288,580	288,580	232,237	299,018	288,580	-	0%	(10,438)	-3%	Based on the contract with Island Services for after hours code enforcement
BEACH PATROL COSTS	320,765	320,765	133,652	325,699	327,674	6,909	2%	1,975	1%	Based on the contract with Island Services
BEACH UPKEEP	54,880	54,880	34,371	53,000	53,000	(1,880)	-3%	-	0%	Based on the contract with Carolina Waste , plus \$10k misc cleanup
RECYCLING CENTER	-	-	-	11,250	-	-	NA	(11,250)	-100%	LSGP contract-\$11.5K in current year
GARAGE RENOVATIONS	-	-	-	-	150,000	150,000	NA	150,000	NA	\$150k place holder for garage renovations
REPAIR & MAINT - BUILDING	15,000	30,895	13,679	47,000	25,000	(5,985)	-19%	(22,000)	-47%	HVAC, generator annual service
REPAIR & MAINT - VEHICLES	18,000	18,000	7,444	15,000	22,000	4,000	22%	6,000	38%	We have a few older vehicles that may need more maintenance
REPAIR AND MAINT - EQUIPMENT	5,000	5,000	5,432	6,500	6,500	1,500	30%	-	0%	Misc equipment repairs
PEST CONTROL COSTS	5,800	5,800	2,219	5,800	5,800	-	0%	-	0%	Pest and mosquito control and termite bond
RENTAL - EQUIPMENT	40,000	40,000	21,863	40,000	40,000	-	0%	-	0%	Estimate for copier leases , based on current year actuals
INSURANCE - VEHICLES	7,078	7,078	7,078	7,078	8,278	1,200	17%	1,200	17%	Additional vehicle for the PW assistant
INSURANCE - DATA PRO	546	546	546	546	-	-	0%	-	0%	Same as CY
INSURANCE - LIAB/TOR	43,793	43,793	43,923	43,923	45,000	1,207	3%	1,077	2%	Adding new employee to the policy
INSURANCE - BUILDING & PERSONAL PROPERT	14,290	14,290	14,290	14,290	20,000	5,710	40%	5,710	40%	Increase for to recent appraisal and additional recycling facility
INSURANCE - D&O	34,849	34,849	35,064	35,064	37,000	2,152	6%	1,936	6%	Estimated increase of 6%
TELEPHONE - REGULAR	25,000	25,000	28,607	42,000	42,000	16,000	62%	-	0%	Contract for phone service (SEGRA)-\$32K, internet and cable (Comcast)-\$8.1K and back up internet-ATT-\$2.7k
EMERGENCY COMMUNICATION COST	12,000	12,000	6,694	12,000	12,000	-	0%	-	0%	Monthly charges for satellite phones and Code Red
SECURITY SYSTEM COSTS	5,800	5,800	5,345	8,000	5,800	-	0%	(2,200)	-28%	Estimate for building and surveillance cameras
SUPPLIES - OFFICE	3,000	3,000	250	3,000	3,000	-	0%	-	0%	Based on current year actuals
SUPPLIES - OTHER	4,000	4,000	3,221	4,000	4,000	-	0%	-	0%	Based on current year actuals
CHRISTMAS DECORATIONS	11,000	11,000	10,209	10,209	11,000	-	0%	791	8%	Based on Actuals/NA need more decorations Xmas 2021
ELECTRICITY COSTS	50,000	50,000	18,856	50,000	50,000	-	0%	-	0%	Based on CY projections
SIGNS	2,000	2,000	561	2,000	40,000	38,000	1900%	38,000	1900%	Replacement of sign al the entrance to the Island
EQUIPMENT	10,000	76,544	928	76,544	20,000	(56,544)	-74%	(56,544)	-74%	Accounting for computer upgrades for FY2022-\$10k and landscaping equipment-\$10k
ALLOCATION TO STATE ATAX	50,000	50,000	-	50,000	100,000	50,000	100%	50,000	100%	Assuming same funding level as in FY19 for the Beach Patrol
ALLOCATION TO COUNTY ATAX	362,465	362,465	156,897	317,599	319,574	(42,891)	-12%	1,975	1%	
ALLOCATION TO LOCAL ATAX	54,880	100,100	29,039	55,250	53,000	(56,100)	-51%	(2,250)	-4%	Beach upkeep
ALLOCATION TO HOSPITALITY ATAX	242,750	242,750	151,917	241,959	242,750	-	0%	791	0%	
TOTAL NET EXPENDITURES	\$ 1,575,829	\$ 1,605,137	\$ 1,081,814	\$ 1,787,613	\$ 1,838,854	\$ (48,991)	-3%	\$ 50,516	3%	



TOWN OF KIAWAH ISLAND  
BUDGET FOR YEAR ENDED 6/30/22  
GENERAL FUND

	2020-2021 Budget	2020-2021 Amended Budget	Actuals thru 1/31/21	Annualized 2020-2021	2021-2022 Proposed Budget	FY 21 Budget \$ Change	FY 21 Budget % Change	FY 21 Projections \$ Change	FY 21 Projections % Change	Justifications/Notes
Department: 40400 - ROADS AND BRIDGE										
REPAIR AND MAINT ROADS	\$ 15,000	\$ 15,000	\$ 64,378	\$ 314,378	100,000	\$ 85,000	567%	\$ (214,378)	-68%	g Place holder for work on beachwalkers
PRVY LANDSCAPING	500,000	500,000	-	540,000	-	(500,000)	-100%	(540,000)	-100%	Landscaping finished in FY21
GENERAL INSURANCE - BRIDGE	40,000	40,000	37,880	37,880	40,000	-	0%	2,120	6%	Estimate for bridge insurance -6% increase
PROFESSIONAL SERVICES	-	-	19,994	45,200	10,000	10,000	N/A	(35,200)	-78%	Place holder for work on beachwalkers
MISCELLANEOUS EXPEND	1,000	1,000	993	1,000	1,000	-	0%	-	0%	Estimate for misc.
	<u>556,000</u>	<u>556,000</u>	<u>123,245</u>	<u>938,458</u>	<u>151,000</u>	<u>(405,000)</u>	<u>-73%</u>	<u>(787,458)</u>	<u>-84%</u>	
ALLOCATION TO LOCAL ATAX	231,750	231,750	-	404,810	49,500	(182,250)	-75%	(355,310)	-88%	Allocate 45%
ALLOCATION TO HOSPITALITY TAX	216,000	216,000	-	359,831	44,000	(172,000)	-80%	(315,831)	-83%	Allocate 40%
<b>TOTAL NET EXPENDITURES</b>	<b>\$ 108,250</b>	<b>\$ 108,250</b>	<b>\$ 123,245</b>	<b>\$ 173,817</b>	<b>57,500</b>	<b>\$ (50,750)</b>	<b>-47%</b>	<b>\$ (116,317)</b>	<b>-67%</b>	
Department: 41400 - CERT TEAM										
CERT TEAM	3,000	3,000	2,356	3,000	3,000	-	0%	-	0%	
	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 2,356</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>-</u>	<u>0%</u>	<u>-</u>	<u>0%</u>	

TOWN OF KIAWAH ISLAND  
BUDGET FOR YEAR ENDED 6/30/22  
STATE ACCOMMODATION TAX FUND

	2020-2021 Budget	2020-2021 Amended Budget	Actuals thru 1/31/21	Annualized 2020-2021	2021-2022 Proposed Budget	FY 21 Budget \$ Change	FY 21 Budget % Change	FY 21 Projections \$ Change	FY 21 Projections % Change	Justifications/Notes
STATE ACCOMMODATIONS TAX REVENUE	\$ 1,271,025	\$ 1,271,025	\$ 1,140,087	\$ 1,867,363	\$ 1,532,505	\$ 261,480	21%	\$ (334,858)	-18%	Based on FY2019 actuals
INTEREST REVENUE	<u>2,500</u>	<u>2,500</u>	<u>1,519</u>	<u>2,000</u>	<u>2,000</u>	<u>(2,500)</u>	-100%	<u>-</u>	0%	Rate of return -0.05%
	1,273,525	1,273,525	1,140,087	1,869,363	1,534,505	258,980	21%	(334,858)	-18%	
<b>EXPENDITURES:</b>										
PROMOTIONAL FUND	381,307	381,307	369,370	560,209	459,751	78,444	21%	(100,457)	-18%	30% of SATAX
SATAX CURRENT YEAR FUNDING	<u>730,000</u>	<u>730,000</u>	<u>360,000</u>	<u>730,000</u>	<u>1,531,432</u>	<u>801,432</u>	110%	<u>801,432</u>	110%	
TOTAL STATE ACCOMMODATION TAX EXPENDITURE	1,111,307	1,111,307	729,370	1,290,209	1,991,183	879,876	79%	700,975	54%	
NET INCREASE/(DECREASE) IN FUND BALANCE	\$ <u>162,218</u>	\$ <u>162,218</u>	\$ <u>410,717</u>	\$ <u>579,154</u>	\$ <u>(456,679)</u>	\$ <u>(620,896)</u>	-383%	\$ <u>(1,035,833)</u>	-179%	

TOWN OF KIAWAH ISLAND  
BUDGET FOR YEAR ENDED 6/30/22  
COUNTY ACCOMMODATION TAX FUND

	2020-2021 Budget	2020-2021 Amended Budget	Actuals thru 1/31/21	Annualized 2020-2021	2021-2022 Proposed Budget	FY 21 Budget \$ Change	FY 21 Budget % Change	FY 21 Projections \$ Change	FY 21 Projections % Change	Justifications/Notes
<b>REVENUES:</b>										
COUNTY ACCOMMODATION TAX	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	NA	\$ 200,000	NA	
INTEREST REVENUE	20,000	10,000	3,038	5,000	5,000	(5,000)	-50%	-	0%	
<b>TOTAL CATAX REVENUES</b>	<b>20,000</b>	<b>10,000</b>	<b>3,038</b>	<b>5,000</b>	<b>205,000</b>	<b>195,000</b>	<b>1950%</b>	<b>200,000</b>	<b>4000%</b>	Rate of return -0.05%
<b>EXPENDITURES:</b>										
WATER & SEWAGE	25,000	25,000	1,176	20,000	20,000	(5,000)	-20%	-	0%	allocation from GF
SOLID WASTE DISPOSAL	25,000	25,000	6,093	25,000	25,000	-	0%	-	0%	allocation from GF
CUSTODIAL COSTS	5,000	5,000	-	5,000	5,000	-	0%	-	0%	allocation from GF
LANDSCAPING COSTS - MINOR	20,000	20,000	3,250	20,000	20,000	-	0%	-	0%	allocation from GF
REPAIR & MAINT - BUILDING	1,000	1,000	1,200	1,000	1,000	-	0%	-	0%	allocation from GF
PEST CONTROL COSTS	500	500	320	500	500	-	0%	-	0%	allocation from GF
TELEPHONE - REGULAR	5,200	5,200	-	5,200	5,200	-	0%	-	0%	allocation from GF
SECURITY SYSTEM COSTS	200	200	-	200	200	-	0%	-	0%	allocation from GF
BEACH PATROL COSTS	320,765	320,765	133,652	325,699	327,674	6,909	2%	1,975	1%	
CONSULTING	-	-	-	-	35,000	35,000	NA	35,000	NA	Aerial photography
BEACH MONITORING & REPAIRS	50,000	50,000	8,733	40,000	50,000	-	0%	10,000	25%	Beach Migration, Annual beach survey and report (CSE)
KI CONSERVANCY	49,000	49,000	-	98,000	50,000	1,000	2%	(48,000)	-49%	
ENVIRONMENTAL RESEARCH	37,700	37,700	29,781	37,000	94,100	56,400	150%	57,100	154%	Bobcat GPS, Bird Banding, Toxicology, \$50k for Clemson SGA project
EDUCATIONAL PROGRAMS	7,000	23,400	10,631	23,400	20,000	(3,400)	-15%	(3,400)	-15%	Grow Native, Dolphin Stewardship, Bluebird Boxes
FISH STUDIES & EQUIPMENT	5,000	5,000	-	2,000	4,000	(1,000)	-20%	2,000	100%	Estimate for fish tissue testing and stocking
POND MANAGEMENT	5,000	5,000	1,010	5,000	5,000	-	0%	-	0%	
ELECTRICITY COSTS	15,000	15,000	11,206	15,000	15,000	-	0%	-	0%	50% allocation from GF
<b>TOTAL CATAX EXPENDITURES</b>	<b>571,365</b>	<b>587,765</b>	<b>207,052</b>	<b>622,999</b>	<b>677,674</b>	<b>89,909</b>	<b>15%</b>	<b>54,675</b>	<b>9%</b>	
<b>FUND ALLOCATIONS TO OTHER FUNDS:</b>										
ALLOCATE FROM SATAX	(50,000)	(50,000)	-	(100,000)	(100,000)	(50,000)	100%	-	0%	Assuming same funding level as in FY19 for the Beach Patrol
<b>TOTAL CATAX FUND EXPEND, ALLOCATI</b>	<b>521,365</b>	<b>537,765</b>	<b>207,052</b>	<b>522,999</b>	<b>577,674</b>	<b>39,909</b>	<b>7%</b>	<b>54,675</b>	<b>10%</b>	
<b>NET INCREASE(DECREASE) IN FUND BAL</b>	<b>\$ (501,365)</b>	<b>\$ (527,765)</b>	<b>\$ (204,014)</b>	<b>\$ (517,999)</b>	<b>\$ (372,674)</b>	<b>\$ 155,091</b>	<b>-29%</b>	<b>\$ 145,325</b>	<b>-28%</b>	

TOWN OF KIAWAH ISLAND  
BUDGET FOR YEAR ENDED 6/30/22  
LOCAL ACCOMMODATION TAX FUND

	2020-2021 Budget	2020-2021 Amended Budget	Actuals thru 1/31/21	Annualized 2020-2021	2021-2022 Proposed Budget	FY 21 Budget \$ Change	FY 21 Budget % Change	FY 21 Projections \$ Change	FY 21 Projections % Change	Justifications/Notes
<b>REVENUES:</b>										
LOCAL ACCOMMODATION TAX	\$ 734,510	\$ 858,938	\$ 618,618	\$ 1,086,685	\$ 986,392	\$ 127,454	15%	\$ (100,293)	-9%	Based on FY2019 actuals
INTEREST REVENUE	60,000	20,000	4,556	6,000	6,000	(14,000)	-20%	-	0%	Rate of return -0.05%
TOTAL LATAX REVENUES	794,510	878,938	623,174	1,092,685	992,392	113,454	13%	(100,293)	-9%	
<b>EXPENDITURES:</b>										
SALARIES - REGULAR EMPLOYEES	97,102	97,102	57,084	99,264	97,764	662	1%	(1,500)	-2%	60% of the biologists payroll
FICA ER MATCH	7,428	7,428	3,821	7,428	7,479	51	1%	51	1%	
INSURANCE - MEDICAL	16,947	16,947	11,125	16,054	16,375	(572)	-3%	321	2%	
RETIREMENT MATCH	16,909	16,909	10,939	18,200	17,990	1,081	6%	(210)	-1%	Contract with CW
DEPUTIES COST	489,043	489,043	325,611	496,174	306,831	(182,211)	-37%	(189,343)	-38%	
BEACH UPKEEP	54,880	54,880	29,039	53,000	53,000	(1,880)	-3%	-	0%	
TURTLE PATROL	7,000	7,000	2,287	6,000	6,000	(1,000)	-14%	-	0%	Radios for Beach patrol
RECYCLING CENTER	-	-	-	2,250	-	-	NA	(2,250)	-100%	
EQUIPMENT	-	54,220	-	54,220	-	(54,220)	-100%	(54,220)	-100%	
BEACH SUPPLIES COSTS	2,500	2,500	-	2,500	2,500	-	0%	-	0%	
TOTAL LATAX EXPENDITURES	691,809	746,029	439,906	755,090	507,939	(238,090)	-32%	(247,151)	-33%	
<b>FUND TRANSFERS AND ALLOCATIONS TO OTHER FUNDS:</b>										
TRANSFER TO ARTS & CULTURAL FUND	188,335	188,335	168,335	53,783	236,538	49,203	26%	182,755	340%	Transfer to GF for 45% cost of Beachwalker Dr improvements Future Beach Renurishment -20% of LATAX revenue, Emergency Fund-20%
TRANSFER TO GENERAL FUND	231,750	231,750	-	404,810	49,500	(182,250)	-79%	(355,310)	-88%	
TRANSFER TO CAPITAL FUND	293,804	293,804	-	434,674	394,557	100,753	34%	(40,117)	-9%	
TOTAL LATAX FUND EXPEND, TRANSFERS & ALLOC	1,405,698	1,459,918	608,241	1,648,357	1,188,534	(271,384)	-19%	(212,672)	-13%	
NET INCREASE/(DECREASE) IN FUND BALANCE	\$ (611,188)	\$ (580,980)	\$ 14,933	\$ (555,672)	\$ (196,142)	\$ 384,839	-66%	\$ 1,085,424	-195%	

TOWN OF KIAWAH ISLAND  
BUDGET FOR YEAR ENDED 6/30/22  
BEVERAGE PERMITS FUND

	2020-2021 Budget	2020-2021 Amended Budget	Actuals thru 1/31/21	Annualized 2020-2021	2021-2022 Proposed Budget	FY 21 Budget \$ Change	FY 21 Budget % Change	FY 21 Projections \$ Change	FY 21 Projections % Change	Justifications/Notes
<b>REVENUES:</b>										
BEVERAGE TAX REVENUE	\$ 45,000	\$ 45,000	\$ 3,000	\$ 45,000	\$ 45,000	\$ -	0%	\$ -	0%	\$3k per alcoholic beverage permit (15 entities)
	45,000	45,000	-	45,000	45,000	-	0%	-	0%	
<b>FUND TRANSFERS TO OTHER FUNDS :</b>										
TRANSFER TO CAPITAL FUND	50,000	50,000	-	50,000	50,000	-	0%	-	0%	
	50,000	50,000	-	50,000	50,000	-	0%	-	0%	
NET INCREASE(DECREASE) IN FUND BALA	\$ (5,000)	\$ (5,000)	\$ -	\$ (5,000)	\$ (5,000)	\$ -	\$ -	\$ -	\$ -	

TOWN OF KIAWAH ISLAND  
BUDGET FOR YEAR ENDED 6/30/22  
HOSPITALITY TAX FUND

	2020-2021 Budget	2020-2021 Amended Budget	Actuals thru 1/31/21	Annualized 2020-2021	2021-2022 Proposed Budget	FY 21 Budget \$ Change	FY 21 Budget % Change	FY 21 Projections \$ Change	FY 21 Projections % Change	Justifications/Notes
<b>REVENUES:</b>										
HOSPITALITY TAX	\$ 411,357	\$ 457,985	\$ 263,378	\$ 508,925	\$ 576,884	\$ 118,899	26%	\$ 67,959	13%	Based on FY2019 actuals
INTEREST REVENUE	50,000	30,000	4,557	6,000	6,000	(24,000)	-80%	-	0%	Rate of return -0.05%
<b>TOTAL HOSPITALITY TAX REVENUES</b>	<b>461,357</b>	<b>487,985</b>	<b>267,935</b>	<b>514,925</b>	<b>582,884</b>	<b>94,899</b>	<b>19%</b>	<b>67,959</b>	<b>13%</b>	
<b>EXPENDITURES:</b>										
WATER & SEWAGE	88,750	88,750	33,858	88,750	88,750	-	0%	-	0%	Irrigation for KI Parkway, round a bout, Beachwalker Dr and Betsy Kern son Parkway
LANDSCAPING COSTS - MINOR	140,000	140,000	106,691	140,000	140,000	-	0%	-	0%	Contract for maintenance of KI Parkway, round a bout, Beach walker Dr and Betsy Kernson Parkway
CHRISTMAS DECORATIONS	11,000	11,000	10,209	10,209	11,000	-	0%	791	8%	Estimate for Christmas decorations
ELECTRICITY COSTS	3,000	3,000	1,159	3,000	3,000	-	0%	-	0%	Electricity for round a bout lights
<b>TOTAL EXPENDITURES</b>	<b>242,750</b>	<b>242,750</b>	<b>151,917</b>	<b>241,959</b>	<b>242,750</b>	<b>-</b>	<b>0%</b>	<b>791</b>	<b>0%</b>	
<b>FUND TRANSFERS TO OTHER FUNDS:</b>										
TRANSFER TO ARTS & CULTURAL FUND	10,120	10,120	10,120	8,020	22,000	11,880	117%	13,980	174%	
TRANSFER TO GENERAL FUND	216,000	216,000	-	359,831	44,000	(172,000)	N/A	(315,831)	-88%	Transfer to GF for 40% cost of Beachwalker Dr improvements
TRANSFER TO CAPITAL FUND	164,543	164,543	-	203,570	230,754	66,211	40%	27,184	13%	20% of Hospitality tax revenue for future projects on tourism related infrastructure, 20% -Emergency Fund
<b>TOTAL HOSPITALITY FUND EXPEND &amp; TRANSFERS</b>	<b>633,413</b>	<b>633,413</b>	<b>162,037</b>	<b>613,380</b>	<b>539,504</b>	<b>(93,909)</b>	<b>-15%</b>	<b>(273,877)</b>	<b>-34%</b>	
<b>NET INCREASE/(DECREASE) IN FUND BALANCE</b>	<b>\$ (172,056)</b>	<b>\$ (145,428)</b>	<b>\$ 105,898</b>	<b>\$ (298,455)</b>	<b>\$ 43,380</b>	<b>\$ 188,804</b>	<b>-130%</b>	<b>\$ 341,836</b>	<b>-115%</b>	

TOWN OF KIAWAH ISLAND  
BUDGET FOR YEAR ENDED 6/30/22  
ARTS & CULTURAL FUND

	2020-2021 Budget	2020-2021 Amended Budget	Actuals thru 1/31/21	Annualized 2020-2021	2021-2022 Proposed Budget	FY 21 Budget \$ Change	FY 21 Budget % Change	FY 21 Projections \$ Change	FY 21 Projections % Change	Justifications/Notes
<b>SOURCES:</b>										
TRANSFER FROM LATAX FUND	\$ 178,215	\$ 178,215	\$ -	\$ 53,783	\$ 236,538	\$ 58,323	33%	\$ 182,755	340%	
TRANSFER FROM HOSPITALITY TAX FUND	10,120	10,120	-	8,020	22,000	11,880	117%	13,980	174%	
TRANSFER FROM GENERAL FUND	<u>55,460</u>	<u>55,460</u>	<u>-</u>	<u>14,960</u>	<u>118,000</u>	<u>62,540</u>	<u>113%</u>	<u>103,040</u>	<u>689%</u>	
TOTAL SOURCES	243,795	243,795	-	76,763	376,538	132,743	54%	299,775	391%	
<b>EXPENDITURES:</b>										
PAYROLL & RELATED EXPENSES	82,395	82,395	-	16,479	73,538	(8,957)	-11%	57,059	346%	
OFFICE/PRINTING EXPENSES	3,000	3,000	-	-	3,000	-	0%	3,000	#DIV/0!	
ARTS COUNCIL	52,460	52,460	6,000	13,400	115,000	62,540	119%	101,600	758%	
ADMINISTRATIVE COST	3,000	3,000	560	1,560	3,000	-	0%	1,440	92%	
CULTURAL EVENTS	<u>102,940</u>	<u>102,940</u>	<u>16,750</u>	<u>45,324</u>	<u>182,000</u>	<u>79,060</u>	<u>77%</u>	<u>136,676</u>	<u>302%</u>	
TOTAL EXPENDITURES	243,795	243,795	23,310	76,763	376,538	132,743	196%	299,775	1152%	
NET INCREASE(DECREASE) IN FUND BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (23,310)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0%</u>	<u>\$ -</u>	<u>0%</u>	

TOWN OF KIAWAH ISLAND  
BUDGET FOR YEAR ENDED 6/30/22  
VICTIMS ASSISTANCE FUND

	2020-2021 Budget	2020-2021 Amended Budget	Actuals thru 1/31/21	Annualized 2020-2021	2021-2022 Proposed Budget	FY 21 Budget \$ Change	FY 21 Budget % Change	FY 21 Projections \$ Change	FY 21 Projections % Change	Justifications/Notes
<b>SOURCES:</b>										
VICTIMS ASSISTANCE FEES	10,000	10,000	8,468	10,000	10,000	10,000	0%	-	0%	
<b>TOTAL SOURCES</b>	10,000	10,000	8,468	10,000	10,000	10,000	0%	-	0%	
<b>EXPENDITURES:</b>										
CONTRIBUTIONS TO VICTIMS PROGRAMS	10,000	10,000	7,645	10,000	10,000	10,000	100%	-	0%	
<b>TOTAL EXPENDITURES</b>	10,000	10,000	7,645	10,000	10,000	10,000	100%	-	0%	
<b>NET INCREASE/(DECREASE) IN FUND BALANCE</b>	\$ -	\$ -	\$ 823	\$ -	\$ -	\$ -	-100%	\$ -	0%	



TOWN OF KIAWAH ISLAND  
BUDGET FOR YEAR ENDED 6/30/22  
CAPITAL & EMERGENCY FUND

	2020-2021 Budget	2020-2021 Amended Budget	Annualized 2020-2021	2021-2022 Proposed Budget	FY 21 Budget \$ Change	FY 21 Budget % Change	FY 21 Projections \$ Change	FY 21 Projections % Change	Justifications/Notes
<b>REVENUES &amp; SOURCES:</b>									
TRANSFER FROM GENERAL FUND	\$ 357,916	\$ 2,025,916	\$ 2,020,181	\$ -	\$ (2,025,916)	-100%	\$ (2,020,181)	-100%	
TRANSFER FROM LOCAL ACCOMMODATION FUND	293,804	293,804	434,674	394,557	100,753	34%	(40,117)	-9%	
TRANSFER FROM BEVERAGE FUND	50,000	50,000	50,000	50,000	-	0%	-	0%	
TRANSFER FROM HOSPITALITY TAX FUND	164,543	164,543	203,570	230,754	66,211	40%	27,184	13%	
INTEREST	<u>30,000</u>	<u>30,000</u>	<u>5,000</u>	<u>5,000</u>	<u>(25,000)</u>	<u>-83%</u>	<u>-</u>	<u>0%</u>	
<b>TOTAL REVENUES &amp; SOURCES</b>	<b>896,263</b>	<b>2,564,263</b>	<b>2,713,425</b>	<b>680,310</b>	<b>(1,883,953)</b>	<b>-73%</b>	<b>(2,033,114)</b>	<b>-75%</b>	
<b>EXPENDITURES:</b>									
DEBT SERVICE/PRINCIPAL	333,333	2,001,333	2,001,000	-	(2,001,333)	-100%	(2,001,000)	-100%	
DEBT SERVICE/ INTEREST	<u>24,583</u>	<u>24,583</u>	<u>19,181</u>	<u>-</u>	<u>(24,583)</u>	<u>-100%</u>	<u>(19,181)</u>	<u>-100%</u>	
<b>TOTAL EXPENDITURES</b>	<b>357,916</b>	<b>2,025,916</b>	<b>2,020,181</b>	<b>-</b>	<b>(2,025,916)</b>	<b>-100%</b>	<b>(2,020,181)</b>	<b>-100%</b>	
<b>NET INCREASE/(DECREASE) IN FUND BALANCE</b>	<b>\$ 538,347</b>	<b>\$ 538,347</b>	<b>\$ 693,244</b>	<b>\$ 680,310</b>	<b>\$ 141,963</b>	<b>26%</b>	<b>\$ (12,933)</b>	<b>-2%</b>	

**Town of Kiawah Island**  
**Five Year Capital Improvements Plan**

<u>Capital Expenditures</u>	<u>Annualized FY2021</u>	<u>Budget FY2022</u>	<u>Projected FY2023</u>	<u>Projected FY2024</u>	<u>Projected FY2025</u>	<u>Projected FY2026</u>
Beach Renourishment	-	-	-	-	-	1,000,000
Wet Trash/Recycling Center	11,250	-	-	-	-	-
KI Parkway Resurfacing	314,378	-	-	-	-	-
KI Parkway Landscape Design	25,000	-	-	-	-	-
KI Parkway Landscaping	540,000	-	-	-	-	-
Safety Improvements on Beachwalker Drive	16,500	100,000	-	-	-	-
Municipal Center Landscaping	-	10,000	-	-	-	-
Municipal Center Garage/Car Wash Station	-	150,000	-	-	-	-
Vehicles						
· Administration	-	-	-	45,000	-	-
· Building Department	-	40,000	-	-	-	40,000
· Code Enforcement	-	-	-	40,000	50,000	-
· Public Works	-	50,000	-	-	-	-
· Wildlife/Turtle Patrol	-	-	40,000	-	40,000	-
<b>Total Capital Expenditures</b>	<b>\$ 907,128</b>	<b>\$ 350,000</b>	<b>\$ 40,000</b>	<b>\$ 85,000</b>	<b>\$ 90,000</b>	<b>\$ 1,040,000</b>



Tab | 5

**TOWN COUNCIL**

**Agenda Item**



# Request for Town Council Approval

**TO:** Mayor and Members of Town Council

**FROM:** Brian Gottshalk, Public Works Manager

**SUBJECT:** Request to Approve Landscape Maintenance Proposal

**DATE:** June 1, 2021

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## **BACKGROUND:**

The natural beauty and landscape of Kiawah Island is one of its biggest attractions for residents and guests alike. Maintaining this attractive, natural look requires constant attention and care, specifically in maintained areas along roadways, common areas, and public buildings. The Town recently completed a major landscape improvement project along the Kiawah Island Parkway this year. The project, installed by Artigues Landscape Maintenance, reduced the amount of sod along the parkway and focused on showcasing the natural beauty and sustainability of native plants. This new landscaping requires professional maintenance to ensure that it remains healthy and attractive.

## **ANALYSIS:**

Landscape maintenance along the Kiawah Island Parkway and Beachwalker Drive has been handled by The Greenery for many years. Because of the recent dramatic changes to the Parkway landscaping, the current contract and pricing from The Greenery became obsolete. The Town plans to go out for bid for a new landscape maintenance contractor this fall and begin the new contract on January 1, 2022.

In order to maintain the new landscape prior to the selection of a new landscape maintenance company, Town Staff recommends continuing to use Artigues Landscape Maintenance. Artigues did an exceptional job maintaining the parkway landscaping throughout the installation, is intimately familiar with the new landscape and irrigation system and is currently performing maintenance on the Parkway and Beachwalker Drive through May 31, 2021. In addition, Artigues has offered to extend their warranty for all parkway planting in perpetuity as long as they remain responsible for landscape maintenance.

## **ACTION REQUESTED:**

Town Staff requests that Town Council approve the landscape maintenance proposal from Artigues Landscape Maintenance to cover the time period between June 1-December 31, 2021.

## **BUDGET & FINANCIAL DATA:**

The cost for this proposal is \$71,400 (\$10,200 monthly) and would be sourced twenty (20) percent from restricted funds and eighty (80) percent from the General Fund. Town Staff had a discussion with the contractor who was able to estimate that the billable items outside the contract sum could amount to about \$22,000.00 annually.



MAINTENANCE PROPOSAL / CONTRACT FOR:

## Kiawah Island Parkway and Beachwalker Drive

The following outline is a summary of services, terms, and options forming the basis of a contract for weekly landscape maintenance.

**1) STATEMENT OF INTENT:** Provide a landscape maintenance program for all the common areas, including breezeways, sidewalks, and street curbs, at a very high-quality level of service. This program will provide the proper blend of grounds keeping, horticultural, supervisory and design services that will continue to improve the community's appearance.

**2) SCOPE OF SERVICES:**

**(a) Turf Management-**

Mowing, edging, blowing. Granular fertilization and preemergent weed infestation control are considered billable. Insecticide and fungicide will be applied as need and are considered billable.

**(b) Woody Ornamentals, Ground Covers, Trees-**

Pruning requiring a bucket truck or arborist are billed extra with prior management approval. All shrubs should be maintained approximately 18" from siding to provide better air circulation. Shrubs will be pruned level to keep a neat & manicured appearance.

**(c) Irrigation System Management-**

Services include monitoring of all irrigation systems for optimum water application, with continuous maintenance program with a consistent level of monitoring the system for insuring continuous proper factuality of the irrigation system. **Proposal includes 5**

**pre-scheduled annual inspections of the irrigation system in its entirety. Owner representative will be notified in advance of each of these five scheduled inspections.**

Any damage to the system that is agreed to be something other than contractor's negligence (i.e. damaged by others, lightning strikes) will be billed at a rate of \$55.00 an hour and material cost plus 10 percent.

**(d) Tree Management-**

Palm fronds, dead, broken or unsightly tree limbs that can be reached without an extension ladder. A semi-annual inspection (Spring & Fall) and report on all common area trees will be made to the Property Manager and recommendations for maintenance will be presented.

**(e) Debris and Litter-**

**All areas included under the contract will be checked and maintained free of debris and trash at a minimum of 3 times a weekend Monday through Friday.**

Walkways and curbs will be free of dirt, mulch / pine straw. Catch basins will be checked at the request of the manager and after storms to ensure they are free of debris.

\* All debris will be removed from site at no cost – except for storm clean-up.

**(f) Mulch / Pine Straw -**

All plant beds will be re-mulched with either double shredded hardwood mulch or pine straw at the request and prior written approval of the owner. Mulch is an extra billable scope of work. The areas that received hardwood mulch are along Kiawah Island Parkway- including the roundabout at Freshfield and up to the main entrance gate to Kiawah Island resort. The approximate quantity to re-mulch these identified areas is approximately 800 cubic yards.

Any addition mulch or straw requested outside the once-a-year application will be billed separately at the following rates.

\*\*Hardwood mulch is \$55 per yard installed and \$7.75 per bale of pine straw installed.

**(g) Annuals – not included in scope and can be prices with request from owner.**

Annual flower plantings (2x year) are considered a billable item unless otherwise noted.

**3) LABOR:**

Artigues Landscape / Maintenance will provide personnel to ensure all workmanship meets the highest industry standards. All persons performing for and on behalf of the contractor shall be under contractor's supervision. The contractor shall be responsible for their neat appearance, courteous behavior and diligent performance. Any labor provided for additional services will be billed at a minimum of \$38.00 hr. for a laborer, and \$55.00 minimum for any managers/supervisors.

**4) EQUIPMENT:**

**All equipment necessary to perform maintenance in the property will be provided and maintained by Artigues Landscape / Maintenance.**

**5) EMERGENCY SERVICE AND STORM CLEAN-UP:**

**In the event of major storm damage or emergencies from flooding, hurricanes, tornadoes or other acts of God, Artigues Landscape / Maintenance will perform emergency services and clean-up at the direction of the Property Manager (at pre-agreed labor and equipment rates).**

**\*\*\*Due to occasional inconsistencies with Low Country weather; unseasonably warm or cold periods, excessive rain or drought, Artigues Landscape / Maintenance understands that monthly requirements may differ and adjust accordingly to such conditions.**

**6) If this proposal is accepted, Artigues Landscape and Maintenance, LLC will extend the landscape warranty in perpetuity for as long as a maintenance agreement is in effect for the newly completed Kiawah Island Parkway Landscape Enhancement Contract.**



Proposal for: Town of Kiawah Island  
Property Location: Kiawah Island Parkway and Beachwalker Drive  
Submitted by: Maurice. Artigues / President  
Artigues Landscape / Maintenance

**Payable in monthly installments of: \$ 10,200.00 for Maintenance**

**Monthly maintenance for June 1, 2021 – December 31, 2021: \$71,400.00**

**\*\*Artigues Landscape will warranty all irrigated shrubs for the term on this contract.**

Landscaping labor rates are \$38.00 per hour for labor and \$55.00 hour for supervisor. Irrigation labor rates billed at \$38.00 per hour for labor and \$55.00 per hour for supervisor.

This Agreement, effective the \_\_\_\_\_ day of \_\_\_\_\_ 2021, between  
\_\_\_\_\_ and Artigues Landscape / Maintenance.

Authorized By: \_\_\_\_\_ Date \_\_\_\_\_  
Artigues Landscape / Maintenance

Accepted By: \_\_\_\_\_ Date \_\_\_\_\_

Title: \_\_\_\_\_

Either party may cancel contract with a 30-day written notice with no penalty.





**January –**

- Leaf removal / blow Property
- Spray round up (nonselective herbicide)
- Selective seasonal pruning
- Spot spray selective herbicide on turf
- Walk site for debris and limbs

**February –**

- Apply pre-emergent fertilizers- \*\*Billable Item
- Leaf removal / blow property
- Spray round up
- Walk site for debris

**March –**

- Spray round up
- Maintain ornamentals
- Blow property
- Walk site for debris

**April –**

- Regular lawn Maintenance
- Spray round up
- Trim selected shrubs
- Fertilize ornamentals
- Pine Straw / Mulch upon request \*\*Billable item
- Plant Annuals upon request \*\*Billable item
- Walk site for debris / blow property
- Maintain & monitor irrigation system



**May –**

- Regular lawn maintenance
- Spray Round up
- Fertilize turf granular\*\* Billable Item
- Selective herbicide spray on turf \*\* Billable Item
- Trim shrubs
- Walk site for debris / blow property
- Maintain & monitor irrigation system

**June –**

- Regular lawn maintenance
- Spray Round up
- Spray insecticide turf \*\*Billable Item
- Trim shrubs
- Maintain & monitor irrigation system
- Walk site for debris / blow property

**July –**

- Regular lawn maintenance
- Spray round up
- Fertilize turf granular\*\* Billable Item
- Blow property / walk site for debris
- Trim Shrubs
- Adjust irrigation clock if needed
- Granular fertilize of ornamentals
- Maintain & monitor irrigation system

**August –**

- Regular lawn maintenance
- Spray round up
- Blow property / walk site for debris
- Trim shrubs
- Adjust irrigation clock if needed
- Spray insecticide on turf \*\* Billable Items
- Spray fungicide on turf \*\*Billable Items
- Maintain & monitor irrigation system



**September –**

- Regular lawn maintenance
- Spray Round up
- Blow property / walk site for debris
- Trim shrubs
- Adjust irrigation clock if needed
- Pre-emergent fertilizers on Turf \*\* Billable Item
- Maintain & monitor irrigation system

**October –**

- Regular lawn maintenance
- Spray round up
- Blow property / walk site for debris
- Trim shrubs
- Maintain & monitor irrigation system
- Leaf removal
- Install pine straw / mulch upon request \*\*billable item

**November -**

- Leaf removal / Blow Property / walk site for debris
- Spray round up
- Trim shrubs

**December –**

- Leaf removal/ Blow property / walk site for debris
- Spray round up

**\*\*\*Due to some occasional inconsistencies with Low Country weather; unseasonably warm or cold periods, excessive rain or drought, Artigues Landscape / Maintenance understands that monthly requirements may differ and adjust accordingly.**