



TOWN OF *Kiawah Island*®

Mayor

Craig E. Weaver

Council Members

Maryanne Connelly

Daniel Prickett

Klaus Said

Chris Widuch

Town Administrator

Stephanie Monroe Tillerson

TOWN OF KIAWAH ISLAND TOWN COUNCIL MEETING Municipal Center Council Chambers June 2, 2020; 2:00 PM

AGENDA

- I. Call to Order:
- II. Approval of Minutes:
 - A. Minutes of the Town Council Meeting of May 5, 2020 [Tab 1]
 - B. Minutes of the Special Call Town Council Meeting of May 14, 2020 [Tab 2]
- III. Mayor's Update:
- IV. Old Business:
 - A. To Consider Approval of **Ordinance 2020-04** - An Ordinance to Amend the Municipal Code of the Town of Kiawah Island, South Carolina, Article 15 - General Offenses, CHAPTER 3 - Offenses Against Public Safety, Sec. 15-306. - Prohibited Noise – **Second Reading** [Tab 3]
- V. New Business:
 - A. To Consider Approval of **Ordinance 2020-05** – An Ordinance to Adopt the Fiscal Year 2020-2021 Budget for the Town of Kiawah Island, South Carolina (7/1/20 through 6/30/21) - **Public Hearing and First Reading** [Tab 4]
 - B. To Consider Approval of the Contract Renewal with All South Consulting Engineers [Tab 5]
 - C. To Consider Approval of the FY 2020-2021 State ATAX Funding Amounts [Tab 6]
 - D. To Consider Approval of the of the Kiawah Island Parkway Landscape Project [Tab 7]
- VI. Town Administrator's Report:
- VII. Council Member:
 - a. Committee Updates
 - b. General Comments
- VIII. Executive Session:
- IX. Adjournment:



Tab | **1**

TOWN COUNCIL

Agenda Item

**TOWN OF KIAWAH ISLAND
TOWN COUNCIL MEETING
Via Live Streaming
May 5, 2020; 2:00 PM**

MINUTES

I. Call to Order: Mayor Weaver called the meeting to order at 2:00 pm.

Present at the meeting: Craig Weaver, Mayor
Chris Widuch, Mayor Pro Tem
Maryanne Connelly, Councilmember
Dan Prickett, Councilmember
Klaus Said, Councilmember

Also Present: Stephanie Tillerson, Town Administrator
Joe Wilson, Town Attorney
Stephanie Braswell Edgerton, Town Communications Manager
Petra Reynolds, Town Clerk
George Schneidmuller, Outdoor Spatial Design
Evan Brandon, Outdoor Spatial Design

II. Approval of Minutes:

A. Minutes of the Town Council Meeting of April 7, 2020

Mayor Pro Tem Widuch made a motion to approve the minutes of the April 7, 2020, Town Council Meeting. The motion was seconded by Councilmember Connelly, and the minutes were unanimously approved.

B. Minutes of the Special Call Town Council Meeting of April 8, 2020

Councilmember Prickett made a motion to approve the minutes of the April 8, 2020, Town Council Meeting. The motion was seconded by Mayor Pro Tem Widuch, and the minutes were unanimously approved.

III. Mayor's Update:

Mayor Weaver commented on the tragic event experienced on the island on Friday evening. The incident in which involved an alligator was communicated by the Town and commented on how reasonability the incident was reported by the Press based on the information provided by the Charleston County Sheriff's Office (CCSO) and responders. He stated the Town, when possible, would try to get a better understanding of what occurred and if any areas need to be addressed to ensure that the public and alligator cohabitate as safely as possible.

Mayor Weaver informed the members that CCSO has chosen to release the actual reports without a narrative or final conclusion of the events leading up to or having an effect on the outcome of the incident. He indicated the Town would be looking at the legalities of drawing a conclusion from all the reports and summaries submitted to provide an answer to if the alligator's behavior was a random aggressive act or a provoked response.

Mayor Weaver stated the first responders from; STJFD, CCSO, KICA Security, and Town Staff were remarkable, as was the response from SC DNR, County Forensics and Coroner. He also touched on those who made a very heroic effort to protect and rescue a friend.

Councilmember Prickett indicated that both families involved had asked him, on their behalf, to thank the Town, and CCSO, along with all the first responders. He stated that not only were they professional and helpful, but they have also continued to follow-up to make sure that the families have all the resources available to them.

Mayor Weaver stated the Town receives from Charleston County a percentage of the Local Accommodations Taxes (LATAX) they collect. The LATAX funding is a significant revenue source to the Town and is used to support tourist activities, environmental programs, deputy coverage, and Beach Patrol. The notification was received by email that Charleston County has made the decision to not only suspended the second LATAX payment for 2020 but also suspended the LATAX payments for the 2021 year. He noted that the loss is a substantial amount and will include taxes collected during the time that the PGA will be on the island. Mayor Weaver indicated that he had asked Mr. Wilson to investigate the legality of the decision, along with requesting to engage in a dialog with Charleston County on the decision.

Mayor Weaver indicated that it was the intent of the Charleston County Park and Recreation Commission (CCPRC) to tentatively open Beachwalker Park on Friday, May 8. In a conversation with the Parks Commission, the Mayor ask for a delay in opening the park. He cited concerns with the number of people trying to gain entrance to the park, if park personnel were ready to manage the demand of large groups without the support of the Town's Beach Patrol, and the impact on Freshfields and grocery store with large groups making purchases or waiting to enter the park. He also noted at issue was that the replacement of the old boardwalk has not been completed and opening the park with the use of its bathroom facilities. Mayor Weaver indicated that the situation is being monitored and will be another challenge with the number of new people it will bring to the island.

Mayor Weaver called attention to the situation with parking in the pull-off area near the bridge. He indicated this area is being used by contractors to access the island without having to buy a pass along with being used as beach parking. Recently with the number of vehicles that have been parked in the pull-off far surpasses the amount intended and a potential safety issue. Discussions have taken place to consider ways to control the parking, but with no signage and limitations on restricting usage, a solution is difficult. It is the hope that with the county parking opening, the issue will resolve along with signage to be posted to restrict parking.

IV. Old Business:

- A. To Consider Approval of Ordinance 2020-04 - An Ordinance to Amend the Municipal Code of the Town of Kiawah Island, South Carolina, Article 15 - General Offenses, CHAPTER 3 – Offenses Against Public Safety, Sec. 15-306. - Prohibited Noise – ***Second Reading*****

Mayor Weaver indicated Ordinance 2020-04 was considered and approved by Town Council with the first reading. The amendment to the current noise ordinance changes the objective description of noise not allowed to a specific 60-decibel level during the hours of 11:00 pm, and 7:00 am.

Councilmember discussion included that there had little, or no feedback had been received since the first reading if sufficient communication of the changes had been provided, and the option of deferring the seconding reading to acquire further feedback.

Councilmember Connelly made a motion to table the second reading of Ordinance 2020-04. The motion was seconded by Mayor Pro Tem Widuch and was unanimously passed.

V. New Business:

- A. To Consider Approval of the 2020 Kiawah CCSO Permanent Deputy Contract**

Mayor Weaver stated the 2020 Kiawah CCSO Permanent Deputy Contract was discussed and recommended for approval by the Ways and Means Committee.

Councilmember Said made a motion to approve the 2020 Kiawah CCSO Permanent Deputy Contract. The motion was seconded by Councilmember Prickett and was unanimously passed.

B. To Consider Approval of the Amendment to CCSO Off-Duty Deputy Contract

Mayor Weaver stated the 2020 Kiawah CCSO Off-Duty Deputy Contract was discussed and recommended for approval by the Ways and Means Committee.

Mayor Pro Tem Widuch made a motion to approve the 2020 CCSO Off- Duty Deputy Contract. The motion was seconded by Councilmember Prickett.

Mayor Pro Tem Widuch stated as part of the budget discussion, the Ways and Means Committee considered cutting one deputy from the third shift as a potential cost-saving measure. With no consensus from the committee, the measure was not implemented, and with additional budget cuts, the third shift remains fully staffed.

Following further discussion, the motion for approval was unanimously passed.

C. To Discuss the Kiawah Island Parkway Landscaping Project

Mayor Weaver stated that the Parkway Landscaping Project was designed by Outdoor Spatial Design (OSD) along with a staff workgroup. The project, having been discussed in concept, reached a general agreement on that work needs to be done. The look and feel of the Parkway are important to the community, but there have been concerns with the potential cost of the project. During the bidding process, the project was segmented into four areas providing a cost for each, along with recommendations of potential options.

Mr. Jordan stated that in response to the project RFP, the Town received five responses, including a bid substantially lower than the estimated cost. During this economy, the bidder, a small company, has bid the project mainly as a way to keep their workers and bid at a different time cost may be significantly higher.

Mr. Evan, with OSD, reviewed the design created with the vision of the Town in mind pointing out the installation of the plant material and extensive repairs the irrigation system requires will require a sizable investment. With the repaving of the Parkway OSD, recommended areas two and three be considered first but pointed out that the cost of work in the additional areas may be higher in the future. Mr. Evan indicated that having worked with the low bidder, Artigues is a reputable company who also worked with the Town's landscape maintenance company.

Councilmember discussion included the potential of lower maintenance and water costs in the future and the savings in the current pricing as deciding factors. In-depth discussion of which areas should be addressed and the reasoning behind the recommendations concluded with each Councilmember giving their opinion.

Councilmember Connelly expressed her opinion that the repair of the irrigation system was very important and recommended the completion of areas one and four. Councilmember Prickett expressed his opinion to complete areas two, three, and four, leaving the area one which included the roundabout as is. Councilmember Said stated that taking into consideration the significantly higher costs that may be incurred with delaying any areas and having the work completed before the PGA, his opinion to complete the full project. Mayor Pro Tem Widuch expressed his opinion to re-sod area two, completing areas three and four. Councilmember Connelly followed up her earlier comments indicating that she agreed with Councilmember Said and endorsed completing the entire project.

Mayor Weaver questioned if there were any concerns with perceptions of Kiawah spending a substantial amount of money on landscaping, given the current economic climate and pending budget restrictions. Councilmembers reasoned that while there may be criticism, it was acceptable to advocate the expenditure as a solid business decision along with completing only selective areas.

D. To Consider Approval of Charitable Grant Funding Amounts

Mayor Weaver stated that for a number of years, the Town had set aside an amount of up to \$150,000.00 to be allocated to local charitable organizations with a primary focus on providing services to the Sea Island Communities. The funding recommendations amounts have been reviewed and recommended for approval by the Way and Means Committee by a 4 to 1 vote. The vote against the motion was based on budgetary concerns.

A motion was made and seconded to the approval of Charitable Grant Funding amounts as recommended and was unanimously passed.

Mayor Weaver indicated the funding of the recommended Charitable Grants has been budgeted in the current fiscal year and represents many organizations that are supported by Kiawah residents in addition to their need for financial assistance. He noted the availability of funds Charitable Grants in the next year would be reevaluated during the FY 2021 budget process.

Mayor Pro Tem Widuch pointed out that in previous motion, Councilmember recusals were not noted in the motion.

Mayor Weaver made a motion to approve the recommended funding amounts, excluding the funding of the Kiawah Island Women's Foundation, Sea Island Habitat for Humanity, and Respite Care. The motion was seconded by Councilmember Said and was unanimously passed.

Mayor Pro Tem Widuch made a motion to approve the recommended funding amounts for the Sea Island Habitat for Humanity and Respite Care. The motion was seconded by Councilmember Prickett and was passed by a 4 to 0 vote. Councilmember Connelly recused herself from the vote.

Councilmember Said made a motion to approve the recommended funding amount for the Kiawah Island Women's Foundation. The motion was seconded by Councilmember Connelly. The motion was passed by a 3 to 0 vote. Mayor Weaver and Mayor Pro-Tem Widuch recused themselves from the vote.

Town of Kiawah Island	
2020 Charitable Grants Approved Funding Amounts	
Organizations Name:	2020 Town Council Approved
AMOR Healing Kitchen	\$ 2,000.00
Arts, etc.	\$ 4,000.00
Backpack Buddies Seabrook Island	\$ 2,000.00
Barrier Island Free Medical Clinic, Inc	\$ 20,000.00
Barrier Island Little League	\$ 1,300.00
Charleston Area Therapeutic Riding	\$ 7,084.00
Kiawah Womens Foundation	\$ 7,000.00
Lowcountry Food Bank	\$ 10,000.00
New St. James Bethel African Methodist Episcopal Church	\$ 1,116.00
Operation Home	\$ 6,500.00
Operation Sight	\$ 4,000.00
Our Lady of Mercy Community Outreach Services	\$ 20,000.00
Reading Partners	\$ 5,000.00
Respite Care Charleston	\$ 5,500.00
Sea Islands Hunger Awareness Foundation - Blessing Basket	\$ 4,500.00
Sea Island Habitat for Humanity	\$ 10,000.00
Sea Islands Water Wellness Mission	\$ 25,000.00
Sweetgrass Garden Co-op	\$ 4,500.00
Teachers Supply Closet	\$ 6,500.00
The Paraclete Foundation of Holy Spirit Catholic Church	\$ 4,000.00
Total Budgeted Funds to be awarded	\$ 150,000.00

E. To Consider Amending the Town of Kiawah Island Emergency Order 2020-02

Mayor Weaver began the discussion of Emergency Order 2020-02 by stating while the precautions for COVID 19 are still in effect, at this point, changes in direction are occurring very quickly on both the Federal and State Levels. While the virus is dangerous and contagious, it can be managed through social distancing and appropriate hygiene. The management has now pivoted from governmental isolation to prevent the spread of the virus to a direction of self-management as daily activities begin to return to a more normal state. While there will be anxiety and concern on the part of those who feel things are moving too fast, there is a need for a change in the Town's role and approach. The previous role was to put into place measures supportive of the regulatory approaches, along with communication and enforcement. With businesses reopening the responsibility to make necessary changes to provide for the safety of their workers, customers and community will fall on the private sector in the form of guidelines rather than regulations or restrictions with people taking on individual responsibility.

Mayor Weaver indicated the Town would take on more of support that a regulatory role, with a focus on having oversight to ensure that public areas, like the grocery store and beach, remain safe, along with continuing communications on the virus. Councilmember Connelly stated that in her opinion, the emphasis should be on personal responsibility in all aspects of returning to normal activities. Councilmember Said agreed with Councilmember Connelly the exception of the need for more regulation of the grocery store since it continues to be an issue.

Mayor Weaver, along with Councilmembers, reviewed and made changes to the Emergency Ordinance 2020-02 that went into effect on April 8, 2020.

1. *The Town's prior Emergency Ordinance, Ordinance No. 2020-01, remains in full force and effect with the exception that Section 8 of 2020-01 is amended to read the Property managers or owner of a Short-Term Rental (STR) is prohibited from accepting new reservations for a STR stay with the first day of occupancy commencing on March 25, 2020 through May 15, 2020.*
2. *The following emergency procedures are hereby adopted, effective immediately, and to remain in effect until May 22, 2020, unless otherwise noted, subject to termination, amendment, or extension by Council.*

In addressing the Short-Term Rentals (STR), the Mayor suggested that items prohibiting the reservations, occupancy, and advertising lapse at the end of the day, May 15, 2020, as stated. With the opening STR, there will eventually be a significant increase of visitors and an impact on social distancing. To ease the impact, rental companies have agreed to give renters information on guidelines before coming to the island.

Mayor Weaver indicated that also discussed was the safety-risk posed by STR if not managed by a proper cleaning protocol along with the medical advice to leave rental unoccupied for 24 hours. He noted that additional discussions would be taking place with the major rental companies along with MUSC to agree on best practices. He suggested the Town intends not to extend the STR ban. Still, if an issue arose and deemed necessary in the interest of safety, the Town reserves the option to adopt a regulation to address that issue. Further discussion included the major rental companies' willingness to comply with the 24 hour waiting period on the new rental and considering requiring rentals of more than three days to limit turnover.

Following discussion, Councilmembers agreed to allow the STR ban elapse by the end of the day on May 15, 2020. If deemed necessary, the Town reserves the option to reconvene by the end of the week to discuss the need to adopt a regulation.

3. *Pursuant to CDC guidelines, social gatherings of 10 or more people, for any reason other than working at or receiving essential services, is prohibited. Essential services include healthcare operations, utilities, gas stations, grocery stores and all food and beverage stores, pharmacies, convenience stores, restaurants and bars but only for take-out or delivery, hardware and building material stores, commercial delivery of products to homes or*

businesses, trash collection, mail and shipping services, building cleaning and maintenance, child care services, news media, financial institutions and professional services operations, construction, pastoral care, government operations, and any other essential services to maintain the safety, sanitation, and essential operations of residences and other essential businesses. In addition, pursuant to Governor Henry McMaster's Executive Order No. 2020-13, issued March 23, 2020, law enforcement persons are authorized "to prohibit or disperse any congregation or gathering of people, unless authorized or in their homes, in groups of three (3) or more people, if any such law enforcement official determines, in their discretion, that any such congregation or gathering of people poses, or could pose, a threat to public health."

Council members agreed to no changes in Section 3.

4. Property managers, owners, and anyone else involved in the advertising of a Short-Term Rental are prohibited from advertising the STR's availability from March 25, 2020 through May 15, 2020. As part of this prohibition, any online booking calendars for units shall indicate that the unit is not available from March 25, 2020 through May 15, 2020.

Council members agreed Section four elapses with STR.

5. Property managers must inform all renters in writing of the restrictions contained in Section 3 of this Emergency Order.

Mayor Weaver made a motion to remove all language referencing Executive Order No. 2020-14, leaving the requirement for "Property managers must inform all renters in writing of the restrictions contained in Section 3 of this Emergency Order". The motion was seconded by Mayor Pro Tem Widuch and was unanimously passed.

6. Violators of the STR provisions contained in Sections 4, 5, or 8 of this Emergency Order are in violation of the Town of Kiawah Island Municipal Code Ordinance Section 14-507, et seq., and will be subject to a civil fine of up to \$500.00 plus required statutory assessments. Each day of the infraction shall be considered a separate offense. Punishment for the infraction shall not relieve the offender of liability for delinquent taxes, penalties, and any other costs. The failure of the rental business licensee to comply with any sections of this chapter shall constitute grounds for the immediate suspension or revocation of the license for up to one year, and such suspension or revocation will not be suspended or stayed by an appeal. Violators may also be charged as an infraction with any other relevant civil penalties contained in the Kiawah Island Municipal Code, or civil or criminal penalties under state law, or federal law, including violations of S.C. Code Section 16-7-10 (Illegal acts during state of emergency), and penalties authorized pursuant to Executive Orders issued by the South Carolina Governor. In addition, the Governor has authorized cities to seek an injunction, mandamus, or other appropriate legal action in the courts of the State.
7. The Town adopts all Emergency Orders issued by the State of South Carolina Governor Henry McMaster related to the coronavirus. As part of that adoption, the Town also adopts the "President's Coronavirus Guidelines for America: 15 Days to Slow the Spread of Coronavirus (COVID-19)", first referenced in the Governor's Executive Order No. 2020-10, and recommends that persons "avoid social gatherings of more than 10 people".

Councilmembers agreed to no changes in Section 6 and Section 7.

8. Starting on April 4, 2020, no new check-ins or reservations are permitted at any STR or any other rental of less than ninety (90) days. Guests currently checked in may remain at the same property and under the same terms of the existing rental agreement or lease. Property owners and their immediate family may reside at the property owner's residence. Guests or property owners may apply to the Town for a special exception for relief from these provisions upon a showing of special and extraordinary needs.

Councilmember Prickett made a motion to amend Section 8 with the addition of "through May 15, 2020," allowing it to elapse with STR. The motion was seconded by Councilmember Connelly and was unanimously passed.

9. All retail establishments that are allowed to stay open pursuant to Executive Orders issued by the Governor must comply with social distancing guidelines issued by those Executive Orders, and must also limit customers

entering the retail establishment to a single person per family or group at a time, except for shoppers with small children when no other adult is present, and persons who, for medical reasons, require assistance.

Councilmember Prickett made a motion to amend the language to Section 9 to include “At any point when a retail establishment is under a Town or Governor’s Order, which limits the maximum occupancy to less than approved by building or fire authorities, the revised occupancy level must be prominently displayed at all entrances. If applicable to the retail establishment, the requirement for “a single person per family or group” must be prominently displayed at all entrances” The motion was seconded by Councilmember Said and was unanimously approved.

10. The services offered by commercial businesses providing services on the beach, such as but not limited to beach chair and umbrella rentals and setups, are hereby suspended for thirty (30) days effective, Thursday, April 9, 2020, at 5:00 pm.

Councilmember Connelly made a motion to rescind Section 10 as of May 5, 2020. The motion was seconded by Mayor Pro Tem Widuch and was unanimously passed.

11. Violators of any provision contained in this Emergency Ordinance will be subject to a civil fine of up to \$500.00 plus required statutory assessments. Each day of the infraction shall be considered a separate offense. In addition, any violation may be charged as an infraction with any other relevant civil penalties contained in the Kiawah Island Municipal Code, or civil or criminal penalties under state law, or federal law, including violations of S.C. Code Section 16-7-10 (Illegal acts during state of emergency), and penalties authorized pursuant to Executive Orders issued by the South Carolina Governor. In addition, the Governor has authorized cities to seek an injunction, mandamus, or other appropriate legal action in the courts of the State.
12. All net fines (not including assessments or other payments directed elsewhere under State law) paid to the Town for violations of this Emergency Ordinance will be earmarked and donated to a nonprofit or charitable organization to be chosen at a later date.

Councilmembers agreed to no changes in Section 11 and Section 12.

Mayor Pro Tem Widuch indicated if there is a degradation of health situation on the island or a change in the course of the Trend Line, his opinion is subject to change on the items that were supported at this meeting. All remaining Councilmembers agreed with Mayor Pro Tem Widuch.

Mr. Wilson called attention to Section 2 and the date of May 22, 2020, as the expiration of the emergency procedures. He made the recommendation that the date is extended 60 days to July 4, 2020.

Mayor Pro Tem Widuch made the motion to amend the expiration date in Section 2, be extended 60 days to July 4, 2020. The motion was seconded by Councilmember Connelly and was unanimously passed.

Mayor Weaver reviewed the earlier discussion that by the end of the week, discussions will be taking place with the major rental companies along with MUSC on the best practices on a proper cleaning protocol, leaving rental unoccupied for 24 hours, and requiring rentals of more than three days.

VI. Town Administrator’s Report:

Ms. Tillerson reported that staff would be resuming normal business hours at Town Hall on Monday, May 18th and all necessary precautions will be taken to make staff feel safe and protected. Masks and hand sanitizer in available and plexiglass barriers are being installed at the reception and CVB desks in the lobby and at the building services counter. She also noted that employees limit the number of individuals in small areas and meetings.

Mr. Gottshalk reported on the Parkway Project stated that the work being done to raise the guardrail had been completed. He indicated that the clearing work had been completed to begin widening the

Parkway for the turn lanes. Banks will then be able to create work a work schedule and begin the construction of the turn lanes also confirming the project is on track to be completed by May 18th.

VII. Council Member:

- a. Committee Updates
- b. General Comments

Councilmember Connelly asked that as part of Public Safety, she reminded everyone to be alert and cautious around Kiawah wildlife and to enjoy the outdoors safely and responsibly. She also noted the programs for children that are provided by the Nature Center.

Mayor Weaver gave an update on the earlier message to partner with MUSC to engage the business community better understand and think through better practices while reopening. He noted there have been several communications and moving slower than anticipated but making progress.

Mayor Weaver stated he is taking with MUSC to arrange providing COVID antibody testing for the permanent resident population on the island. He indicated the testing location would be on the island, and participation will be voluntary. The testing will let individuals know if they have been exposed to the virus but also give a better understanding of community exposure and the potential for a future outbreak.

VIII. Executive Session:

IX. Adjournment:

Mayor Weaver adjourned the meeting at 5:15 pm.

Submitted by,

Petra S. Reynolds, Town Clerk

Approved by,

Craig E. Weaver, Mayor

Date



Tab | 2

TOWN COUNCIL

Agenda Item

Town of Kiawah Island
TOWN COUNCIL MEETING
Live Streamed
May 14, 2020; 4:00 PM

Special Call Meeting

MINUTES

I. Call to Order: Mayor Weaver called the meeting to order at 4:00 pm.

Present at the meeting:

Craig Weaver, Mayor
Chris Widuch, Mayor Pro Tem
Maryanne Connelly, Councilmember
Dan Prickett, Councilmember
Klaus Said, Councilmember

Also Present:

Stephanie Tillerson, Town Administrator
Joe Wilson, Town Attorney
Stephanie Braswell Edgerton, Town Communications Manager
Petra Reynolds, Town Clerk

II. New Business:

A. To Consider Approval of Resolution 2020-02 – Guidelines for the Re-opening and Operation of Short-term Rentals

Mayor Weaver stated with the current focus on getting the economy going; businesses are moving towards re-opening with owners taking on the responsibility of making start-up decisions. In many cases, businesses will be operating under guidelines that are already in place.

The Town took the same position regarding the re-opening of Short-Term-Rentals. With many Kiawah property owners renting out their properties, there were a concern some property management methods did not have the resources or clarity to put in place the kind of sanitation and cleaning protocols required. Having no guidelines provided by the state or elsewhere, Mayor Pro Tem Widuch and Ms. Tillerson, working with MUSC (Medical College of South Carolina) and input from the major rental companies, created a draft of guidelines for Short-Term Rentals. While general, they try to highlight to rental owners and property managers areas of focus and preferred or suggested practices. The guidelines are based on the recommended CDC/DHEC/MUSC guidelines for the cleaning and sanitation of rental properties during this Covid-19 pandemic. They provide an overview and direction, primarily focusing on the proper cleaning of the rentals, transparency, and informing renters of their responsibilities during their stay.

Resolution 2020-02 – Guidelines for the Re-opening and Operation of Short-term Rentals

These special guidelines for short-term rentals licensed for operation by the Town of Kiawah Island are provided to promote the safe operation of short-term rentals by ensuring that rental owners take measures to prevent exposure of their renters and workers to the Covid-19 virus, and by making available information to renters so they may make informed judgments about the safety of the rental property.

Rental owners are responsible for the safe operation of their rental properties. As long as the Covid-19 virus remains an active risk to the community, to your renters and your employees, consider your ability carefully, and that of any property manager or services providers you employ, to follow these guidelines.

- **Clean thoroughly between guests.** Ensure that the short-term rental property is cleaned prior to every rental by following, at minimum, recommended CDC/DHEC/MUSC guidelines for the cleaning and sanitation of rental properties during this Covid-19 pandemic.
- **Use effective cleaning products and procedures.** Either post in the property or provide to renters at the time of check-in a summary description of the cleaning and sanitizing procedures being followed. If you're using a cleaning service, please confirm that they're using the suggested methods and products.
- **Allow sufficient time between rentals.** It is encouraged to allow 24 hours between rental departures and arrivals to reduce the potential for the contamination of the property by the active Covid-19 virus. If a check-in occurs within 24 hours, inform the arriving guests of the date and time of the last rental, the number of guests, and provide a summary of the special cleaning actions that were implemented.
- **Properly train personnel or contract workers.** Ensure all persons (direct employees and contracted service providers) directly associated with cleaning or servicing of the short-term rental property and/or providing associated services (check-in, pool maintenance, bike rental, etc.) are adequately trained and follow proper health checks.
- **Social Distancing.** Short-term rental property owners or its authorized agent should notify its renters via email, rental website, or posting inside the rental the guidelines on social distancing when on the beach, at retail stores and Harris Teeter, and on the shared use bike paths.
- **Guests with COVID-19 like symptoms.** If they feel sick with possible Covid-19 symptoms, they are to seek evaluation for Covid-19 and be tested if testing is recommended. If determined to be positive, they should self-report to the rental owner or manager and should vacate the property or self-quarantine as recommended by their physician. Following any such instance, the property should be removed from the rental program for a reasonable period for the property to undergo an enhanced cleaning.

Councilmembers considered if adopting and communicating the guidelines with voluntary compliance was adequate or if taking the extra step to pass them as a resolution was necessary.

Discussion of the guidelines indicated that while most rental management firms have already put in place protocols that superseded the guidelines, some resistance to a mandatory 24 hour waiting period was noted. The guidelines were modified to indicate the recommended waiting period as a best practice, but reliably complying with cleaning and sanitation protocol as acceptable.

The members expressed the option that while voluntary compliance is preferred, formal resolution as guidelines was necessary and would assure potential renters of the standard of cleanliness being expected at Kiawah.

Councilmember Connelly made a motion to approve Resolution 2020-02 – Guidelines for the Re-opening and Operation of Short-term Rentals. The motion was seconded by Mayor Pro Tem Widuch seconded and was unanimously passed.

Mayor Weaver indicated that preparations are being made by MUSC for their first largescale trial of antibody testing. The trial will be held next week on Kiawah at the West Beach Conference Center, Monday through Wednesday, from 8:00 am to 5:00 pm. The trial is a voluntary blood draw focusing primarily on full-time Kiawah residents. The limitation intends to provide MUSC an understanding of the level of immunity in a community and vulnerability to a future outbreak.

Mayor Weaver explained that with a limited number of tests that can be performed over the three days, the inclusion of individuals outside of the sample group of primary residents would overload the testing capacity. To manage testing, the suggested proposal, discussed with MUSC, is to test primary residents on Monday and Tuesday, leaving Wednesday for those primary residents not tested earlier, along with non-full-time residents, family members, and Cassique residents wanting to be tested.

Councilmembers expressed their opinion that a necessary requirement before testing should be the verification of residency with a driver's license. Mayor Weaver discussed the testing process, noting that the presentation of a driver's license is part of the protocol and that proper detailed communication should help manage the process.

III. Adjournment:

Mayor Weaver adjourned to meeting at 4:52 pm.

Submitted by,

Petra S. Reynolds, Town Clerk

Approved by,

Craig E. Weaver, Mayor

Date

DRAFT



Tab | 3

TOWN COUNCIL

Agenda Item

TOWN OF KIAWAH ISLAND

ORDINANCE 2020-04

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF KIAWAH ISLAND AMENDING
SECTION 15-306 (NOISE) OF THE KIAWAH ISLAND CODE OF ORDINANCES**

The Town Council of the Town of Kiawah Island, South Carolina, duly assembled, hereby ordains that the Kiawah Island Code of Ordinances be amended as follows:

Sec. 15-306. - Prohibited noise

A person shall be guilty of disturbing the peace when, within the town limits, he makes, continues, or causes to be made or continued, any loud noise of such character, intensity, and/or duration as to disturb, injure, and/or endanger the comfort, repose, health, peace, or safety of others within the town limits. In addition, any sound that registers more than 60 dB(A) at the nearest complainant's property line is prohibited between the hours of 11:00 p.m. and 7:00 a.m. daily. Decibels are measured on the "A" weighted network scale "dB(A)" using a sound level meter of standard design and having characteristics established by the American National Standards Institute. Loud and/or unnecessary noises in violation of this section include, but are not limited to, the following acts:

- (1) *Loudspeakers, amplifiers, paging systems.* The playing, using, operating or permitting to be played, used or operated, any radio receiving set, musical instrument, phonograph, loudspeaker, sound amplifier, or other machine or device for the producing or reproducing of sound which is cast upon the community streets of the town or upon the private property of another. This section does not prohibit the reasonable use of amplifiers or loudspeakers in the course of public addresses which are commercial in character or community-sponsored events, provided said events end by 11:00 p.m.
- (2) *Domestic animals, birds.* The keeping of any dog, cat, bird, or other animal which habitually barks, howls, chirps, yelps, or cries on a continual or frequent basis over an extended period of time so as to materially disturb persons in the vicinity who are of ordinary sensibilities.
- (3) *Yelling, shouting.* Yelling, shouting, feuding, whistling, or singing on the streets or recreational areas of the town, between the hours of 11:00 p.m. and 7:00 a.m., or at any time and place as to disturb the peace, quiet, comfort or repose of persons in any office, dwelling, or other type of residence.

(Code 1993, § 15-306; Ord. No. 2003-8, 1-1-2005)

MOVED, APPROVED AND ADOPTED THIS 2ND DAY OF JUNE, 2020.

Craig Weaver, Mayor

ATTEST:

By: _____
Petra Reynolds, Town Clerk

1st Reading: April 7, 2020

2nd Reading: June 2, 2020



Tab | 4

TOWN COUNCIL

Agenda Item

TOWN OF KIAWAH ISLAND
ORDINANCE 2020-05

**AN ORDINANCE TO ADOPT THE FISCAL YEAR 2020-2021 BUDGET FOR
THE TOWN OF KIAWAH ISLAND, SOUTH CAROLINA
(7/1/20 THROUGH 6/30/21)**

WHEREAS, the Town of Kiawah Island requires a budget to guide and direct its receipt and expenditure of revenues during Fiscal Year 2020-2021; and

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires that certain acts by municipal councils be done by ordinance, including the adoption of a budget; and

WHEREAS, the annual budget shall be based upon estimated revenues and shall provide appropriations for Town operations and debt service for all Town departments; and

WHEREAS, South Carolina law requires that a duly noticed public hearing be held prior to the adoption of a municipal budget; and

WHEREAS, this duly noticed public hearing was held on the 2nd of June 2020, the public had an opportunity to comment on the proposed budget; and

NOW, THEREFORE, BE IT ORDERED AND ORDAINED BY THE COUNCIL OF THE TOWN OF KIAWAH ISLAND, SOUTH CAROLINA, AND IT IS ORDAINED BY THE AUTHORITY OF SAID COUNCIL.

Section 1 Purpose

This Ordinance is adopted to provide the Town of Kiawah Island with an operating budget for Fiscal Year 2020-2021.

Section 2 Creation of the Fiscal Year 2020-2021 Budget for the Town of Kiawah Island, South Carolina

By passage of this Ordinance, the Town of Kiawah Island adopts as its budget for Fiscal Year 2020-2021 “**Exhibit A**”, incorporated fully herein by reference, said budget subject to all terms and restrictions pursuant to Ordinances 93-6 and 98-7 (ordinances establishing budget preparation and administrative procedures).

Section 3 Budget Amendment

Council reserves the right to amend and alter any appropriation contained herein.

Section 4 Severability

If any part of this Ordinance is held to be unconstitutional, it shall be construed to have been the legislative intent to pass said Ordinance without such unconstitutional provision, and the remainder of said Ordinance shall be deemed to be valid as if such part had not been included. If said Ordinance, or any provision thereof, is held to be inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property, or circumstances.

Section 5 Effective Date and Duration

This Ordinance shall be effective from July 1, 2020, to June 30, 2021.

PASSED, APPROVED, AND ADOPTED BY THE COUNCIL FOR THE TOWN OF KIAWAH ISLAND
ON THIS 9th DAY OF JUNE 2020.

Craig Weaver, Mayor

Petra S. Reynolds, Town Clerk

First Reading: June 2, 2020

Public Hearing: June 2, 2020

Second Reading: June 9, 2020

Town of Kiawah Island
 Budget FY2021 to Annualized Budget FY2020
 All Funds Consolidated
 Cash Basis

Budgeted Sources & Uses					
	Budget FY 2020	Annualized FY2020	Budget FY2021	FY2019 Annualized Variance	%
Revenues*:					
Building Permits	\$ 1,121,173	\$ 781,718	\$ 664,493	\$ (117,225)	-15%
Building Permits/Special Projects	650,000	-	-	-	NA
Business Licenses	2,333,980	2,733,980	2,267,184	(466,796)	-17%
Franchisee Fees	882,588	798,794	856,184	57,390	7%
Local Option tax	572,128	449,275	472,073	22,798	5%
State ATAX	1,695,198	1,217,439	1,356,025	138,586	11%
Local ATAX	1,037,993	618,926	734,510	115,584	19%
County ATAX	492,000	354,000	-	(354,000)	-100%
Hospitality Tax	588,866	392,115	411,357	19,242	5%
Solid Waste Fees	566,000	598,315	600,000	1,685	0%
Interest	345,000	340,000	312,500	(27,500)	-8%
Other	180,000	173,000	160,000	(13,000)	-8%
Total Revenue	10,464,926	8,457,562	7,834,325	(623,237)	-7%
Expenses**:					
Salaries	1,231,833	1,226,692	1,273,140	(46,449)	-4%
Overtime	4,200	3,200	3,500	(300)	-9%
Benefits	381,710	376,402	380,376	(3,974)	-1%
Payroll Tax	124,874	120,024	125,543	(5,518)	-5%
Employee Subtotal	1,742,617	1,726,318	1,782,559	(56,241)	-3%
Public Safety/Payroll and Related Cost/ Off Duty Deputies	491,645	455,869	439,014	16,855	4%
Public Safety/CCSO Contract	502,748	665,084	345,880	319,204	48%
STR Code Enforcement	-	288,580	288,580	-	0%
Utilities & Supplies	243,200	229,391	265,343	(35,952)	-16%
Advertising	4,500	4,950	4,500	450	9%
Communications	49,688	46,178	51,820	(5,642)	-12%
Waste Management	1,013,000	1,004,000	1,034,080	(30,080)	-3%
Insurance	139,721	108,570	140,556	(31,986)	-29%
Professional Services	140,000	125,032	111,000	14,032	11%
Consultants	318,000	574,363	61,500	512,863	89%
Maintenance	512,520	433,799	453,160	(19,361)	-4%
Travel & Training	56,500	46,200	53,300	(7,100)	-15%
Rentals	41,000	41,000	41,000	-	0%
Tourism & Recreations	1,948,771	1,477,612	1,507,172	(29,561)	-2%
Contributions	150,000	150,000	150,000	-	0%
Other	251,033	285,966	246,945	39,021	14%
Capital Outlay:					
Infrastructure and Landscaping	-	1,900,026 ***	500,000	1,400,026	74%
Vehicles	30,000	35,839	-	35,839	100%
Other	6,000	26,000	-	26,000	100%
Debt Service	362,378	362,378	357,916	4,462	1%
Total Expenses	8,003,321	9,987,155	7,834,325	2,152,829	22%
Net Changes in Fund Balance	\$ 2,461,605	\$ (1,529,593)	\$ 0	\$ 2,298,107	-150%

*Annualized Revenues FY20 do not include unbudgeted revenues of \$50K: Webster Rogers settlement
 ** Annualized Expenses do not include unbudgeted expenditures for after hurricane cleanup of \$771K
 *** Construction cost of the KI Parkway is reduced by Charleston County grant in the amount of up to \$650K

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/2021
ALL FUNDS

	General Fund	State Accom Tax	County Accom Tax	Local Accom Tax	Beverage Tax	Hospitality Tax	Victims Assist	Arts and Cultural	Capital Fund	Consolidated
BEGINNING FUND BALANCE - 6/30/19 AUDITED	\$ 10,420,485	\$ 187,672	\$ 1,404,797	\$ 2,709,019	\$ 29,174	\$ 2,222,901	\$ 21,150	\$ -	\$ 4,279,132	\$ 21,274,330
<u>SOURCES:</u>										
REVENUES	5,742,899	1,141,622	384,000	688,926	45,000	442,115	10,000	23,000	30,000	8,507,562
TRANSFERS IN	-	-	-	-	-	-	-	317,019	816,794	1,133,813
TOTAL	5,742,899	1,141,622	384,000	688,926	45,000	442,115	10,000	340,019	846,794	9,641,375
<u>USES:</u>										
EXPENDITURES	5,182,849	1,199,294	495,165	992,295	-	222,149	10,000	340,019	362,378	8,804,149
CAPITAL OUTLAY	193,416	-	-	855,012	-	913,437	-	-	-	1,961,865
TRANSFERS OUT	442,395	-	-	462,572	50,000	178,846	-	-	-	1,133,813
DEBT SERVICE	-	-	-	-	-	-	-	-	362,378	362,378
TOTAL	5,818,660	1,199,294	495,165	2,309,879	50,000	1,314,432	10,000	340,019	362,378	11,899,827
	(75,761)	(57,672)	(111,165)	(1,620,953)	(5,000)	(872,317)	-	-	484,416	(2,258,452)
ENDING FUND BALANCE - 6/30/20 PROJECTED	10,344,724	130,000	1,293,632	1,088,066	24,174	1,350,584	21,150	-	4,763,548	19,015,878
<u>SOURCES:</u>										
REVENUES	5,199,934	1,273,525	20,000	794,510	45,000	461,357	10,000	-	30,000	7,834,325
TRANSFERS IN	-	-	-	-	-	-	-	243,795	866,263	1,110,058
TOTAL	5,199,934	1,273,525	20,000	794,510	45,000	461,357	10,000	243,795	896,263	8,944,383
<u>USES:</u>										
EXPENDITURES	3,888,694	1,111,307	521,365	691,809	-	242,750	10,000	243,795	-	6,709,720
CAPITAL OUTLAY	318,940	-	-	231,750	-	216,000	-	-	-	766,690
TRANSFERS OUT	403,256	-	-	482,139	50,000	174,663	-	-	-	1,110,058
DEBT SERVICE	-	-	-	-	-	-	-	-	357,916	357,916
TOTAL	4,610,890	1,111,307	521,365	1,405,698	50,000	633,413	10,000	243,795	357,916	8,944,384
NET CHANGE	589,045	162,217	(501,365)	(611,188)	(5,000)	(172,056)	-	-	538,347	0
BUDGETED ENDING FUND BALANCE - 6/30/21	\$ 10,933,769	\$ 292,217	\$ 792,267	\$ 476,878	\$ 19,174	\$ 1,178,528	\$ 21,150	\$ -	\$ 5,301,895	\$ 19,015,878

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/21
ALL FUNDS

	2020-2021 Budget									
	General Fund Budget	State Accom Tax Fund Budget	County Accom Tax Fund Budget	Local Accom Tax Fund Budget	Beverage Tax Fund Budget	Hospitality Tax Fund Budget	Victims Assist Fund Budget	Arts and Cultural Events	Capital Fund Budget	Total Funds Budget
Revenues & Other Sources :										
Accommodations Tax	\$ 85,000	\$ 1,271,025	\$ -	\$ 734,510	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,090,534
Hospitality Tax	-	-	-	-	-	411,357	-	-	-	411,357
Aid to subdivisions	35,000	-	-	-	-	-	-	-	-	35,000
Zoning Permits	10,000	-	-	-	-	-	-	-	-	10,000
Business License Revenue	2,267,184	-	-	-	-	-	-	-	-	2,267,184
Building Permits	664,493	-	-	-	-	-	-	-	-	664,493
Building Permits/Special Projects	-	-	-	-	-	-	-	-	-	-
Local Option Sales Tax	472,073	-	-	-	-	-	-	-	-	472,073
Franchise Fee - Electric	416,184	-	-	-	-	-	-	-	-	416,184
Franchise Fee -Beach	300,000	-	-	-	-	-	-	-	-	300,000
Franchise Fee - Other	140,000	-	-	-	-	-	-	-	-	140,000
Fines & Forfeitures	25,000	-	-	-	-	-	10,000	-	-	35,000
Interest Revenue	150,000	2,500	20,000	60,000	-	50,000	-	-	30,000	312,500
Solid Waste Collections	600,000	-	-	-	-	-	-	-	-	600,000
Beverage Tax / Permits	-	-	-	-	45,000	-	-	-	-	45,000
Miscellaneous Revenue	35,000	-	-	-	-	-	-	-	-	35,000
Transfers In	-	-	-	-	-	-	-	243,795	866,263	1,110,058
Total Revenues & Other Sources	5,199,934	1,273,525	20,000	794,510	45,000	461,357	10,000	243,795	896,263	8,944,383
Expenditures & Uses :										
Salary and Benefits/Regular Employees	1,561,778	-	-	138,386	-	-	-	82,395	-	1,782,559
Salary and Benefits/Deputies	57,014	191,000	-	191,000	-	-	-	-	-	439,014
Public Safety/CCSO Contract	47,837	-	-	298,043	-	-	-	-	-	345,880
STR Code Enforcement	288,580	-	-	-	-	-	-	-	-	288,580
Utilities & Supplies	128,093	-	40,000	2,500	-	91,750	-	3,000	-	265,343
Advertising	4,500	-	-	-	-	-	-	-	-	4,500
Communication	51,820	-	-	-	-	-	-	-	-	51,820
Waste Management	949,200	-	30,000	54,880	-	-	-	-	-	1,034,080
Printing	38,750	-	-	-	-	-	-	-	-	38,750
Professional Services	111,000	-	-	-	-	-	-	-	-	111,000
Consulting	61,500	-	-	-	-	-	-	-	-	61,500
Maintenance	268,510	-	26,900	6,750	-	151,000	-	-	-	453,160
Insurance	140,556	-	-	-	-	-	-	-	-	140,556
Travel & Training	53,300	-	-	-	-	-	-	-	-	53,300
Rentals	41,000	-	-	-	-	-	-	-	-	41,000
Tourism Related Cost	-	920,307	424,465	7,000	-	-	-	155,400	-	1,507,172
Contributions	150,000	-	-	-	-	-	-	-	-	150,000
Capital Outlay	59,000	-	-	225,000	-	216,000	-	-	-	500,000
Other	175,195	-	-	-	-	-	10,000	3,000	-	188,195
Contingency	20,000	-	-	-	-	-	-	-	-	20,000
Debt Service	-	-	-	-	-	-	-	-	357,916	357,916
Transfers Out	403,256	-	-	482,139	50,000	174,663	-	-	-	1,110,058
Total Expenditures & Uses	4,610,889	1,111,307	521,365	1,405,698	50,000	633,413	10,000	243,795	357,916	8,944,383
Change in Fund Balance	\$ 589,045	\$ 162,217	\$ (501,365)	\$ (611,188)	\$ (5,000)	\$ (172,056)	\$ -	\$ -	\$ 538,347	\$ 0

Town of Kiawah Island FY2021 Budget

<u>Main Functions</u>	<u>Unrestricted Funds</u>	<u>%</u>	<u>Restricted Funds</u>	<u>%</u>	<u>Total</u>	<u>% of Total Expenses</u>
Administration	\$1,373,413	30%	\$ -	0%	\$1,373,413	18%
Public Works/Infrastructure	184,518	4%	687,070	21%	871,588	11%
Town Buildings	662,788	14%	35,950	1%	698,738	9%
Solid Waste	949,200	21%	84,880	3%	1,034,080	13%
Community Development Services	683,065	15%	-	0%	683,065	9%
Law Enforcement	120,008	3%	680,043	21%	800,050	10%
STR Code Enforcement	288,580	6%	-	0%	288,580	4%
Beach Management	-	0%	370,765	12%	370,765	5%
<u>Total Main Functions</u>	4,261,571	92%	1,858,708	58%	6,120,279	78%
<u>Other Functions</u>	<u>Unrestricted Funds</u>		<u>Restricted Funds</u>		<u>Total</u>	
Tourism	-	0%	877,307	27%	877,307	11%
Arts Council	55,460	1%	188,335	6%	243,795	3%
Charities	150,000	3%	-	0%	150,000	2%
Wildlife Research	143,857	3%	299,086	9%	442,944	6%
<u>Total Other Functions</u>	349,317	8%	1,364,729	42%	1,714,046	22%
<u>Grand Total</u>	<u>\$4,610,889</u>	<u>100%</u>	<u>\$3,223,436</u>	<u>100%</u>	<u>\$7,834,325</u>	<u>100%</u>

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/21
GENERAL FUND

	2019-2020 Budget	2019-2020 Amended Budget	Annualized 2019-2020	2020-2021 Budget	FY 20 Budget \$ Change	FY 20 Budget % Change	FY 20 Projections \$ Change	FY 20 Projections % Change	Justifications/Notes
GENERAL FUND									
REVENUES:									
BUSINESS LICENSE REVENUE	\$ 2,333,980	\$ 2,333,980	\$ 2,333,980	\$ 1,867,184	\$ (466,796)	-20%	\$ (466,796)	-20%	20% decrease (decrease in gross receipts for major entities on the island)
STR APPLICATION FEES	-	-	400,000	400,000	400,000	NA	-	0%	Based on current year projections
STATE ACCOMMODATIONS TAX	108,510	108,510	85,817	85,000	(23,510)	-22%	(817)	-1%	First \$25K plus 5% of SATAX
AID TO SUBDIVISION	35,000	35,000	35,000	35,000	-	0%	-	0%	Based on current year actuals
SOLID WASTE REVENUE	566,000	566,000	598,315	600,000	34,000	6%	1,685	0%	Based on numer of subscribers for different service types
PLANNING FEES	10,000	10,000	10,000	10,000	-	0%	-	0%	Based on current year actuals
BUILDING PERMITS	1,121,173	1,121,173	781,718	664,493	(456,680)	-41%	(117,225)	-15%	Based on prior year averages
BUILDING PERMITS/SPECIAL PROJECTS	650,000	650,000	-	-	(650,000)	-100%	-	NA	No special projects at this moment are planed
LOCAL OPTIONS SALES TAX	572,128	572,128	449,275	472,073	(100,055)	-17%	22,798	5%	30% of 1st and 2nd Qtrs of 2020 and 100% of 3rd and 4th qtr 2019
FRANCHISE FEE - ELECTRIC	427,588	427,588	416,184	416,184	(11,404)	-3%	-	0%	Based on current year actuals
FRANCHISE FEE - BEACH SERVICE	300,000	300,000	242,610	300,000	-	0%	57,390	24%	\$300k or 30% of Island Beach Services gross receipts
FRANCHISE FEES - OTHER	155,000	155,000	140,000	140,000	(15,000)	-10%	-	0%	Based on the contracts with AT&T, Comcast, KIGR
COURT FEES, FINES & FORF	45,000	45,000	15,000	25,000	(20,000)	-44%	10,000	67%	Additional /After hours code enforcement
INTEREST REVENUE	150,000	150,000	150,000	150,000	-	0%	-	0%	Approximately 1.5% rate of return on investments
MISCELLANEOUS REVENUE	35,000	35,000	35,000	35,000	-	0%	-	0%	Based on the current year
UNBUDGETED REVENUES	-	-	50,000	-	-	100%	(50,000)	-100%	WR Settlement in CY
TOTAL REVENUES	6,509,378	6,509,378	5,742,899	5,199,934	(1,309,444)	-20%	345,073	6%	
OTHER FINANCING USES/SOURCES:									
DEFICIENCY OF REVENUES OVER EXPENDITURE	-	-	75,761	-	-	N/A	(75,761)	N/A	
TOTAL REVENUES & OTHER SOURCES	\$ 6,509,378	\$ 6,509,378	\$ 5,818,660	\$ 5,199,934	\$ (421,406)	-6%	\$ 269,312	5%	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/21
GENERAL FUND

	2019-2020 Budget	2019-2020 Amended Budget	Annualized 2019-2020	2020-2021 Budget	FY 20 Budget \$ Change	FY 20 Budget % Change	FY 20 Projections \$ Change	FY 20 Projections % Change	Justifications/Notes
EXPENDITURES:									
SALARIES, PR TAXES & BENEF/REG EMPLOYEE	1,742,617	1,742,617	1,726,318	1,782,559	39,942	2%	56,241	3%	Salaries for current employees
SALARIES	1,231,833	1,231,833	1,226,692	1,273,140	41,308	3%	46,449	4%	
OVERTIME	4,200	4,200	3,200	3,500	(700)	-17%	300	9%	
BENEFITS	374,710	374,799	376,402	380,376	5,576	1%	3,974	1%	
PAYROLL TAXES	124,874	124,874	120,024	125,543	669	1%	5,518	5%	
TUITION REIMBURSEMENT	7,000	7,000	-	-	(7,000)	-100%	-	N/A	
SALARIES, PR TAXES & BENEF/DEPUTIES	491,645	491,645	455,869	439,014	(52,630)	-11%	(16,855)	-4%	Salaries for off duty deputies.
DEPUTIES CONTRACTED WITH CCSO	502,748	502,748	665,084	345,880	(156,868)	-31%	(319,204)	-48%	Deputies contracted with CCSO
STR CODE ENFORCEMENT	-	-	288,580	288,580	288,580	N/A	-	0%	Contract with Island Services for after hours code enforcement
UTILITIES & SUPPLIES:	-	-	-	-	-	-	-	-	
UTILITIES	155,000	155,000	150,000	160,343	5,343	3%	10,343	7%	Based on current year actuals and increase for new landscaping
GENERAL	69,200	69,200	63,050	65,900	(3,300)	-5%	2,850	5%	Estimate for supplies, uniforms based on current year actuals
MINOR ASSETS	19,000	19,000	11,391	39,100	20,100	106%	27,709	243%	Estimate for new 3 computers and deer removal equipment
ADVERTISING	4,500	4,500	4,950	4,500	-	0%	(450)	-9%	Based on current year actuals
COMMUNICATION	-	-	-	-	-	-	-	-	
CELL PHONES & IPADS	15,188	15,188	14,178	13,820	(1,368)	-9%	(358)	-3%	Based on current year actuals for Town's employees
REGULAR PHONES	34,500	34,500	32,000	38,000	3,500	10%	6,000	19%	Cost for landline, internet and cable
WASTE MANAGEMENT	1,013,000	1,013,000	1,004,000	1,034,080	21,080	2%	30,080	3%	Based on Carolina Waste contract with 2% CIP , plus office cleaning and misc.
PRINTING	31,650	31,650	32,250	38,750	7,100	22%	6,500	20%	Based on current year actuals
PROFESSIONAL SERVICES	140,000	140,000	125,032	111,000	(29,000)	-21%	(14,032)	-11%	Town Attorney and annual audit
CONSULTING	318,000	318,000	574,363	61,500	(256,500)	-81%	(512,863)	-89%	Estimate for various consulting work , including website design, Duncan Parnell
MAINTENANCE	-	-	-	-	-	-	-	-	Building maint., Island wide landscaping and road maint., and software maint.
SOFTWARE	161,520	161,520	162,400	164,160	2,640	2%	1,760	1%	
BUILDING & VEHICLES	91,000	91,000	56,000	58,000	(33,000)	-36%	2,000	4%	
ISLAND	260,000	260,000	215,399	231,000	(29,000)	-11%	15,601	7%	
INSURANCE	139,721	139,721	108,570	140,556	835	1%	31,986	29%	IRF announced rate increase
TRAVEL & TRAINING	56,500	56,500	46,200	53,300	(3,200)	-6%	7,100	15%	Based on current year actuals
RENTALS	41,000	41,000	41,000	41,000	-	0%	-	0%	Based on current year actuals
TOURISM & RECREATIONS	551,265	551,265	504,765	481,465	(69,800)	-13%	(23,300)	-5%	
CONTRIBUTIONS	150,000	150,000	150,000	150,000	-	0%	-	0%	
CAPITAL OUTLAY	36,000	36,000	1,961,865	500,000	464,000	1289%	(1,461,865)	-75%	
OTHER	142,227	142,227	153,716	154,376	12,149	9%	660	0%	Based on current year actuals
CONTINGENCY	50,000	50,000	10,000	20,000	(30,000)	-60%	10,000	100%	
NON BUDGETED COST	-	-	771,476	-	-	N/A	(771,476)	-100%	
TOTAL EXPENDITURES	6,216,281	6,216,281	9,328,456	6,416,883	240,454	4%	(2,911,573)	-31%	
ALLOCATION TO SATAX	482,000	482,000	482,000	241,000	-	0%	-	0%	Consolidated amount for various departments
ALLOCATION TO COUNTY ATAX	505,465	505,465	490,665	516,165	312,700	62%	327,500	67%	Consolidated amount for various departments
ALLOCATION TO LOCAL ATAX	929,526	929,526	1,843,939	921,059	58,844	6%	(855,569)	-46%	Consolidated amount for various departments
ALLOCATION TO HOSPITALITY TAX	219,750	219,750	1,135,586	458,750	347,000	158%	(568,836)	-50%	Consolidated amount for various departments
ALLOCATION TO ARTS & CULTURAL EVENTS	74,459	74,459	79,395	82,395	10,055	14%	5,119	6%	
TOTAL NET EXPENDITURES	4,005,081	4,005,081	5,376,265	4,197,514	(478,090)	-12%	(775,514)	-14%	
OTHER FINANCING USES/SOURCES:									
TRANSFER TO ARTS & CULTURAL EVENTS	118,000	118,000	80,017	55,460	(37,983)	-32%	-	0%	
TRANSFER TO CAPITAL FUND	362,378	362,378	362,378	357,916	(4,462)	-1%	(4,462)	-1%	
EXCESS OF REVENUES OVER EXPENDITURES	2,023,630	2,023,630	-	589,045	(795,685)	-39%	1,227,945	N/A	
TOTAL OTHER FINANCING USES/ SOURCES	2,504,008	2,504,008	442,395	1,002,421	(838,130)	-33%	1,223,483	277%	
TOTAL EXPENDITURES & OTHER USES	\$ 6,509,089	\$ 6,509,089	\$ 5,818,660	\$ 5,199,934	\$ (242,460)	-4%	\$ 447,968	8%	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/21
GENERAL FUND

	2019-2020 Budget	2019-2020 Amended Budget	Annualized 2019-2020	2020-2021 Budget	FY 20 Budget \$ Change	FY 20 Budget % Change	FY 20 Projections \$ Change	FY 20 Projections % Change	Justifications
Department: 40200 - ADMINISTRATION									
<u>TOWN ADMINISTRATION</u>									
SALARIES - REGULAR EMPLOYEES	\$ 182,244	\$ 182,244	\$ 184,688	\$ 221,798	\$ 39,554	22%	\$ 37,110	20%	Salaries for Town Administrator, clerk
OVERTIME	1,200	1,200	100	500	(700)	-58%	400	100%	
SALARIES - TEMPORARY	10,000	10,000	-	10,000	-	0%	10,000	100%	
BONUS	5,000	5,000	6,000	5,000	-	0%	(1,000)	-17%	
EMPLOYEE BENEFITS	-	-	-	8,000	8,000	N/A	8,000	N/A	\$5K Christmas Gifts + \$3K annually EAP Cost
INSURANCE - MEDICAL	18,829	18,829	12,715	10,745	(5,424)	-29%	(1,970)	-15%	
FICA ER MATCH	13,942	13,942	14,129	14,835	893	6%	706	5%	
RETIREMENT MATCH	31,911	31,911	32,891	40,422	8,510	27%	7,530	23%	
WORKERS COMPENSATION COSTS	30,000	30,000	25,188	30,000	-	0%	4,812	19%	
CATERING COSTS	30,000	30,000	30,000	30,000	-	0%	-	0%	Christmas Dinner - \$20K; Employee Appreciation Event - \$10K
PROFESSIONAL SERVICES	85,000	85,000	100,132	85,000	-	0%	(15,132)	-15%	Town Attorney - \$85K
CONSULTANTS	10,000	10,000	149,000	15,000	5,000	50%	(134,000)	-90%	Other consultant work - \$10K, HR&A-\$5K
TELEPHONE-CELL	2,400	2,400	2,400	2,400	-	0%	-	0%	Based on cost for 1 cell phone , iPads and mifi
TRAVEL & TRAINING	12,000	12,000	12,000	12,000	-	0%	-	0%	Estimate SCAPA, ICMA,SCCCMA (Stephanie T)
DUES	4,000	4,000	4,000	4,000	-	0%	-	0%	Estimate SCAPA, ICMA, SCCCMA, ULI (Stephanie T) & training for Petra (Clerk Institute)
SUBSCRIPTIONS	1,000	1,000	1,000	1,000	-	0%	-	0%	Based on current year actuals
ADVERTISING COSTS	4,000	4,000	4,000	4,000	-	0%	-	0%	Estimate for advertising
COMMUNITY ACTIVITIES	19,000	19,000	19,000	19,000	-	0%	-	0%	Hurricane Awareness Event - \$7K; Volunteer Appreciation Event - \$7K; and \$5K various community activity
COMMUNITY OUTREACH	150,000	150,000	150,000	150,000	-	0%	-	0%	Charitable contributions
SUPPLIES - OFFICE	15,000	15,000	15,000	15,000	-	0%	-	0%	Based on current year actuals
SUPPLIES - OTHER	15,000	15,000	15,000	15,000	-	0%	-	0%	Estimate for coffee supplies, water, pop, medicine supply, and misc.
BOOKS & PERIODICALS	2,000	2,000	2,000	2,000	-	0%	-	0%	Muni code
MISCELLANEOUS EXPEND	15,000	15,000	15,000	15,000	-	0%	-	0%	Include Medicare cost
COMPUTER & SOFTWARE MINOR	5,500	5,500	2,500	5,500	-	NA	3,000	NA	
	<u>663,025</u>	<u>663,025</u>	<u>796,743</u>	<u>716,199</u>	<u>27,958</u>	<u>4%</u>	<u>(105,759)</u>	<u>-13%</u>	
<u>COUNCIL DEPARTMENT</u>									
RENTAL - FACILITIES COST	1,000	1,000	1,000	1,000	-	0%	-	0%	
TRAVEL & TRAINING	5,000	5,000	5,000	4,000	(1,000)	-20%	(1,000)	-20%	Mainly HLAD and MASC Annual Meeting
SUPPLIES - OFFICE	1,000	1,000	1,000	1,000	-	NA	-	0%	
	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>6,000</u>	<u>(1,000)</u>	<u>-14%</u>	<u>(1,000)</u>	<u>-14%</u>	
TOTAL ADMINISTRATION	<u>\$ 670,025</u>	<u>\$ 670,025</u>	<u>\$ 803,743</u>	<u>\$ 722,199</u>	<u>\$ 26,958</u>	<u>4%</u>	<u>(106,759)</u>	<u>-13%</u>	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/21
GENERAL FUND

	2019-2020 Budget	2019-2020 Amended Budget	Annualized 2019-2020	2020-2021 Budget	FY 20 Budget \$ Change	FY 20 Budget % Change	FY 20 Projections \$ Change	FY 20 Projections % Change	Justifications
Department: 40100 - ENVIRONMENTAL									
SALARIES - REGULAR EMPLOYEES	\$ 161,837	\$ 161,837	\$ 161,837	\$ 161,837	\$ -	0%	\$ -	0%	Salaries for Town's biologist and an assistant
FICA ER MATCH	12,381	12,381	12,381	12,381	-	0%	-	0%	
INSURANCE - MEDICAL	27,254	27,254	27,790	28,244	991	4%	455	2%	
RETIREMENT MATCH	28,182	28,182	28,182	28,182	-	0%	-	0%	
PROFESSIONAL SERVICES	9,000	9,000	200	20,000	11,000	122%	19,800	100%	Tallow Tree, Deer Processing
TELEPHONE-CELL	3,000	3,000	3,000	3,000	-	0%	-	0%	Based on cost for 2 cell phones and 2 iPad
REPAIR AND MAINTENANCE - SOFTWARE	2,500	2,500	2,200	3,000	500	20%	800	36%	ArcGIS, Adobe
DUES	500	500	100	500	-	0%	400	400%	
SUBSCRIPTIONS	500	500	-	500	-	0%	500	N/A	
TRAVEL & TRAINING	3,500	3,500	2,200	2,200	(1,300)	-37%	-	0%	
TURTLE PATROL EXPENDITURES	7,500	7,500	6,000	7,000	(500)	-7%	1,000	17%	
BEACH MONITORING & REPAIRS	70,000	70,000	40,000	50,000	(20,000)	-29%	10,000	25%	CSE Contract
RESEARCH	42,000	42,000	38,000	37,700	(4,300)	-10%	(300)	-1%	Bobcat GPS, Bird Banding, Toxicology
COMMUNITY OUTREACH	4,000	4,000	2,500	3,500	(500)	-13%	1,000	40%	School groups and OWLS
PROGRAMS	30,000	30,000	20,000	7,000	(23,000)	-77%	(13,000)	-65%	Grow Native, Dolphin Stewardship, Bluebird Boxes
KI CONSERVANCY	70,000	70,000	70,000	49,000	(21,000)	-30%	(21,000)	-30%	Groundwater Phase II, additional projects
FISH STUDIES & EQUIPMENT	6,000	6,000	5,000	5,000	(1,000)	-17%	-	0%	Tissue Testing, Pond Stocking
POND MANAGEMENT	5,000	5,000	2,500	5,000	-	0%	2,500	100%	KiCA Pond Maintenance contract, herbicide control
SUPPLIES - OFFICE	500	500	200	200	(300)	-60%	-	0%	
SUPPLIES OTHER	1,200	1,200	500	1,000	(200)	-17%	500	100%	
UNIFORMS	1,500	1,500	900	900	(600)	-40%	-	0%	
VEHICLES	30,000	30,000	35,839	-	(30,000)	-100%	(35,839)	100%	
BOOKS & PERIODICALS	300	300	150	300	-	0%	150	100%	
EQUIPMENT - MINOR	2,000	2,000	1,500	15,000	13,000	650%	13,500	900%	Misc and deer removal equipment
COMPUTER & SOFTWARE - MINOR	2,000	2,000	800	1,500	(500)	-25%	700	88%	
TOTAL DEPARTMENT EXPENDITURES	520,653	520,653	461,777	442,944	(16,040)	-3%	42,836	9%	
ALLOCATION TO LOCAL ATAX:									
60% OF SALARIES, PR TAXES, AND BENEFIT:	137,792	137,792	137,792	138,386					
VEHICLES	30,000	30,000	35,839	-					
TURTLE PATROL COST	7,500	7,500	6,000	7,000					
	175,292	175,292	179,630	145,386					
ALLOCATION TO COUNTY ATAX									
RESEARCH	42,000	42,000	38,000	37,700					
BEACH MONITORING & REPAIRS	70,000	70,000	40,000	50,000					
KI CONSERVANCY	70,000	70,000	70,000	49,000					
PROGRAMS	30,000	30,000	20,000	7,000					
FISH STUDIES & EQUIPMENT	6,000	6,000	5,000	5,000					
POND MANAGEMENT	5,000	5,000	2,500	5,000					
	223,000	223,000	173,000	153,700					
TOTAL NET EXPENDITURES	\$ 122,361	\$ 122,361	\$ 109,147	\$ 143,857	\$ 26,964	22%	\$ 40,178	37%	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/21
GENERAL FUND

	2019-2020 Budget	2019-2020 Amended Budget	Annualized 2019-2020	2020-2021 Budget	FY 20 Budget \$ Change	FY 20 Budget % Change	FY 20 Projections \$ Change	FY 20 Projections % Change	Justifications
Department: 40300 - FINANCE									
SALARIES - REGULAR EMPLOYEES	\$ 220,930	\$ 220,930	\$ 243,536	\$ 247,875	\$ 26,945	12%	\$ 4,339	2%	Salaries for the treasurer, 2 accountants and receptionist
OVERTIME	2,000	2,000	2,000	2,000	-	0%	-	0%	
SALARIES - TEMPORARY	10,000	10,000	5,000	-	(10,000)	-100%	(5,000)	100%	
INSURANCE - MEDICAL	33,102	33,102	38,883	35,612	2,510	8%	(3,271)	-8%	
FICA ER MATCH	15,866	15,866	20,008	20,008	4,142	26%	-	0%	
RETIREMENT MATCH	38,937	38,937	45,775	45,775	6,838	18%	-	0%	
AUDITING COSTS	25,000	25,000	24,900	26,000	1,000	4%	1,100	4%	Based on the contract
CONSULTANTS	5,000	5,000	12,400	12,500	7,500	150%	100	1%	Estimate for investment analysis, actuarial evaluation and legal cost
TELEPHONE-CELL	868	868	1,000	1,000	132	15%	-	0%	Based on current year actuals -1 cell phone
REPAIR AND MAINTENANCE - SOFTWARE	150,000	150,000	150,000	150,000	-	0%	-	0%	Cost for ADP-\$48K, Incode10- \$33K, Integral Solution-\$51K , VC3 web hosting-\$1K, citizenserve -\$20K
TRAVEL & TRAINING	8,000	8,000	8,000	8,000	-	0%	-	0%	Estimate for registration fees and travel to attend conferences and courses
DUES	500	500	500	500	-	0%	-	0%	Cost for membership to MASC and GFOA
PRINTING COSTS	6,500	6,500	6,500	9,000	2,500	38%	2,500	38%	Printing for utility billing and business license applications and decals
SUPPLIES - OFFICE	3,000	3,000	4,000	4,000	1,000	33%	-	0%	Based on current year actuals
SUPPLIES - POSTAGE	8,000	8,000	8,000	8,000	-	0%	-	0%	Postage for day to day business, business license and utility billing mailing, magnets for renters-\$2.5K
SUPPLIES - OTHER	1,500	1,500	1,500	1,500	-	0%	-	0%	Based on current year actuals
BOOKS & PERIODICALS	500	500	500	500	-	0%	-	0%	Estimate for periodicals
BANK COSTS	35,000	35,000	35,000	35,000	-	0%	-	0%	Cost for WF cc terminals, bank fees & check processing -\$20K,merchant fees-\$15K
COMPUTER & SOFTWARE - MINOR	-	-	1,211	2,000	2,000	N/A	789	65%	Replace one laptop, to upgrade from windows 7 to 10.
MISCELLANEOUS EXPEND	1,000	1,000	500	1,000	-	100%	500	100%	Dropbox, Log me in
TOTAL DEPARTMENT EXPENDITURES	565,703	565,703	609,212	610,269	44,566	8%	27,281	4%	
ALLOCATION TO COURT DEPARTMENT	18,736	18,736	18,736	18,444	1,274	7%	1,274	7%	30% of Salaries, payroll taxes and benefits for finance clerk allocated to the Court Department
TOTAL NET EXPENDITURES	\$ 546,967	\$ 546,967	\$ 590,476	\$ 591,825	\$ 69,516	13%	\$ 26,006	4%	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/21
GENERAL FUND

	2019-2020 Budget	2019-2020 Amended Budget	Annualized 2019-2020	2020-2021 Budget	FY 20 Budget \$ Change	FY 20 Budget % Change	FY 20 Projections \$ Change	FY 20 Projections % Change	Justifications
Department: 40500 - COMMUNICATIONS									
SALARIES - REGULAR EMPLOYEES	\$ 119,280	\$ 119,280	\$ 118,360	\$ 118,360	\$ (920)	-1%	-	0%	Salaries for Communication Specialist and Assistant Temp to help with the new website content consolidation
SALARIES - TEMPORARY	-	-	-	\$ -	-	N/A	-	N/A	
OVERTIME	500	500	500	500	-	0%	-	0%	
INSURANCE - MEDICAL	16,146	16,146	15,259	13,853	(2,293)	-14%	(1,406)	-9%	
FICA ER MATCH	9,125	9,125	9,055	9,055	(70)	-1%	-	0%	
RETIREMENT MATCH	15,223	15,223	18,547	18,547	3,324	22%	-	0%	
TELEPHONE-CELL	720	720	720	720	-	0%	-	0%	Cost for 1 cell phone/\$60 per month
REPAIR AND MAINTENANCE - SOFTWARE	8,720	8,720	9,000	10,860	2,140	25%	1,860	21%	Adobe (\$599.88 x 2 = 1120), Constant contact (Based on the last 12 months- \$2300 annually), Web QA Online Business Directory (\$3300 annually), Amazon media hosting for website (\$300 annually), TownApp software annual maint.(\$3000), Survey Monkey (\$720)
PUBLISHING & PROMOTIONS	5,000	5,000	4,000	8,000	3,000	60%	4,000	100%	Artwork - Istock 150 credit package (\$1250 annually), Facebook Campaigns (\$400 annually), Post and Courier Beach Publication 1/2 page advertising (\$1,200), Post and Courier Subscription digital (Annual \$190.80), Grammely Editing subscription (3 seats annually \$360) , Promotional Printing Projects (Est. \$2,000), Election post card mailing (Est. 3000)
ADVERTISING	-	-	450	-	-	N/A	(450)	-100%	
PRINTING - TOWN NOTES	20,150	20,150	21,750	21,750	1,600	8%	-	0%	Newletter & Envelope Printing,mailing services and postage per quarter for Town Notes (\$5,639 per quarter totaling \$20,800 annually), Digital publishing software Joomag (\$950 annually), Costs for printing and postage increased.
TRAVEL & TRAINING	4,000	4,000	2,000	3,600	(400)	-10%	1,600	80%	Estimate for registration fees and travel to attend conferences and courses
SUPPLIES - OFFICE	800	800	1,000	800	-	0%	(200)	-20%	Estimate for office supplies
COMPUTER & SOFTWARE - MINOR	4,000	4,000	11,447	-	(4,000)	-100%	(11,447)	-100%	\$100K website redesign
MISCELLANEOUS EXPEND	1,000	1,000	1,000	1,000	-	0%	-	0%	
TOTAL DEPARTMENT EXPENDITURES	204,664	204,664	213,087	207,044	2,380	1%	(6,043)	-3%	
ALLOCATION TO ARTS & CULTURAL FUND	74,459	74,459	79,395	82,395	10,055	14%	5,119	6%	90% of Salaries, payroll taxes and benefits of Communication Assistant and 25% Communication Specialist
TOTAL NET EXPENDITURES	130,205	130,205	133,692	124,649	(7,675)	-6%	(11,162)	-8%	
Department: 40600 - COURT DEPARTMENT									
SALARIES - REGULAR EMPLOYEES	13,532	13,532	13,661	13,661	129	1%	-	0%	30% of Sherry's salary
INSURANCE - MEDICAL	2,067	2,067	2,081	1,612	(456)	-22%	(469)	-23%	
FICA ER MATCH	1,035	1,035	1,051	1,045	10	1%	(6)	-1%	
RETIREMENT MATCH	2,111	2,111	2,130	2,126	15	1%	(4)	0%	
TELEPHONE-CELL	1,200	1,200	1,200	1,200	-	0%	-	0%	Cost for 1 cell phone
TRAVEL & TRAINING	1,500	1,500	1,500	1,500	-	0%	-	0%	Estimate for registration fees and travel to attend conferences for the Judge
DUES	260	260	260	120	(140)	-54%	(140)	-54%	Based on current year actuals
SUPPLIES-OFFICE	200	200	300	300	100	50%	-	0%	
	\$ 21,906	\$ 21,906	\$ 22,183	\$ 21,564	\$ (342)	-2%	\$ (619)	-3%	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/21
GENERAL FUND

	2019-2020 Budget	2019-2020 Amended Budget	Annualized 2019-2020	2020-2021 Budget	FY 20 Budget \$ Change	FY 20 Budget % Change	FY 20 Projections \$ Change	FY 20 Projections % Change	Justifications
Department: 40900 - PUBLIC SAFETY DEPARTMENT									
SALARIES - DEPUTIES	\$ 397,295	\$ 397,295	\$ 346,519	\$ 324,841	\$ (72,454)	-18%	\$ (21,678)	-6%	Based on the current contract for 2nd and 3rd shift -80% coverage
OVERTIME	5,000	5,000	20,000	20,000	15,000	300%	-	0%	
FICA ER MATCH	30,776	30,776	30,776	32,437	1,661	5%	1,661	5%	
RETIREMENT MATCH	58,574	58,574	58,574	61,736	3,162	5%	3,162	5%	Based on current contract -\$10 per deputy per shift
COUNTY DEPUTY VEHICLE FEES	7,300	7,300	9,000	9,000	1,700	23%	-	0%	
COUNTY RADIO COSTS	6,156	6,156	6,156	6,156	-	0%	-	0%	
CCSO CONTRACT	502,748	502,748	665,084	345,880	(156,868)	-31%	(319,204)	-48%	1st shift is contracted with CCSO (4 deputies)
TOTAL DEPARTMENT EXPENDITURES	1,007,849	1,007,849	1,136,109	800,050	(207,798)	-21%	(336,059)	-30%	
ALLOCATION TO STATE ATAX	382,000	382,000	382,000	191,000	-	0%	-	0%	Assuming 50% of FY19 funding
ALLOCATION TO LOCAL ATAX	463,234	463,234	583,693	489,043	(165,191)	NA	(285,650)	-49%	Assuming same funding level from SATAX/ 85% of public safety cost allocated to SATAX and LATAX
TOTAL NET EXPENDITURES	162,615	162,615	170,416	120,008	(42,607)	-26%	(50,409)	-30%	
Department: 40800 - PUBLIC WORKS									
SALARIES	42,000	42,000	42,000	42,000	-	0%	-	0%	Salary for 1 employee
INSURANCE - MEDICAL	11,167	11,167	11,167	11,170	3	0%	3	0%	
FICA ER MATCH	6,417	6,417	3,213	3,213	(3,204)	-50%	-	0%	
RETIREMENT MATCH	6,535	6,535	7,185	7,185	650	10%	-	0%	Accounting for training events and joining organizationsfor new Public Works manager
TELEPHONE-CELL	2,000	2,000	1,858	1,500	(500)	-25%	(358)	-24%	
TRAVEL & TRAINING	3,000	3,000	1,500	8,000	5,000	167%	6,500	81%	
SUPPLIES - OFFICE	2,000	2,000	500	2,400	400	20%	1,900	95%	
UNIFORMS	800	800	300	800	-	0%	500	63%	
COMPUTER & SOFTWARE - MINOR	1,000	1,000	280	-	(1,000)	-100%	(280)	#DIV/0!	
	\$ 74,919	\$ 74,919	\$ 68,003	\$ 76,268	\$ 1,349	2%	8,265	12%	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/21
GENERAL FUND

	2019-2020 Budget	2019-2020 Amended Budget	Annualized 2019-2020	2020-2021 Budget	FY 20 Budget \$ Change	FY 20 Budget % Change	FY 20 Projections \$ Change	FY 20 Projections % Change	Justifications
Department: 41500 - COMMUNITY DEVELOPMENT SERVICES									
SALARIES	\$ 485,542	\$ 485,542	\$ 471,271	\$ 471,271	\$ (14,271)	-3%	\$ -	0%	Salaries for Community Dev. Services- 7 employees
OVERTIME	500	500	600	500	-	0%	(100)	-17%	
INSURANCE - MEDICAL	62,404	62,404	53,569	49,202	(13,202)	-21%	(4,367)	-8%	
FICA ER MATCH	37,144	37,144	36,052	36,052	(1,092)	-3%	-	0%	
RETIREMENT MATCH	80,110	80,110	78,440	78,440	(1,671)	-2%	-	0%	
TUITION REIMBURSEMENT	7,000	7,000	-	-	(7,000)	-100%	-	N/A	
ADVERTISING COSTS	500	500	500	500	-	0%	-	0%	Estimate for P&C advertising
STENOGRAPHER COST	5,000	5,000	5,000	5,000	-	0%	-	0%	Estimate for BZA meetings
PROFESSIONAL SERVICES	9,000	9,000	9,000	9,000	-	0%	-	0%	Duncan & Parnell document services
CONSULTING	30,000	30,000	3,750	-	(30,000)	-100%	(3,750)	-100%	
REPAIR AND MAINT - SOFTWARE	300	300	1,200	300	-	0%	(900)	-75%	Estimate for Adobe pro, MS Office software for computers
TELEPHONE-CELL	5,000	5,000	4,000	4,000	(1,000)	-20%	-	0%	Cost for 5 cell phones
DUES	2,500	2,500	2,500	2,500	-	0%	-	0%	Certification renewals
TRAVEL & TRAINING	19,500	19,500	14,000	14,000	(5,500)	-28%	-	0%	Estimate for registration fees and travel to attend conferences and courses
SUPPLIES - OFFICE	3,000	3,000	2,200	2,200	(800)	-27%	-	0%	Including departmental copies, and supplies
SUPPLIES - OTHER	1,500	1,500	1,000	1,000	(500)	-33%	-	0%	Based on current year actuals
UNIFORMS	4,400	4,400	2,000	2,000	(2,400)	-55%	-	0%	7-staff members uniforms
MISCELLANEOUS	4,000	4,000	2,000	2,000	(2,000)	-50%	-	0%	Plate and registration check
VEHICLES	-	-	-	-	-	N/A	-	N/A	
EQUIPMENT MINOR	1,500	1,500	500	500	(1,000)	-67%	-	0%	
COMPUTER & SOFTWARE - MINOR	3,200	3,200	4,600	4,600	1,400	44%	-	0%	Replacing 2 surfaces with desktops; operating speeds are too slow for large plans
	<u>\$ 762,100</u>	<u>\$ 762,100</u>	<u>\$ 692,182</u>	<u>\$ 683,065</u>	<u>\$ (79,035)</u>	<u>-10%</u>	<u>(9,117)</u>	<u>-1%</u>	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/21
GENERAL FUND

	2019-2020 Budget	2019-2020 Amended Budget	Annualized 2019-2020	2020-2021 Budget	FY 20 Budget \$ Change	FY 20 Budget % Change	FY 20 Projections \$ Change	FY 20 Projections % Change	Justifications
Department: 41000 - OPERATIONS									
WATER & SEWAGE	\$ 100,000	\$ 100,000	\$ 100,000	\$ 110,343	\$ 10,343	10%	\$ 10,343	10%	Annualized plus 10% increase for new landscaping
SOLID WASTE DISPOSAL	960,000	960,000	960,000	979,200	19,200	2%	19,200	2%	Contract with CW plus 2% CPI increase (beach excluded), Chas recycling fee-\$35k plus \$10k misc.
CUSTODIAL COSTS	45,000	45,000	20,000	20,000	(25,000)	-56%	-	0%	Accounting for an increase for new bidder , monthly cleaning supplies-3.6K, windows cleaning -\$2.4k, misc-\$4K
LANDSCAPING COSTS - MINOR	205,000	205,000	205,000	205,000	-	0%	-	0%	Based on the Greenery contract \$183K, indoor plants-\$5K, and misc projects/repairs-17K
STR CODE ENFORCEMENT	-	-	288,580	288,580	288,580	N/A	-	0%	Based on the contract with Island Services for after hours code enforcement
BEACH PATROL COSTS	320,765	320,765	320,765	320,765	-	0%	-	0%	Based on the contract with Island Services
BEACH UPKEEP	53,000	53,000	44,000	54,880	1,880	4%	10,880	25%	Based on the contract with Carolina Waste with 2% CPI, plus \$10k misc cleanup
VEHICLE	-	-	-	-	-	N/A	-	N/A	To replace 4Runner
REPAIR & MAINT - BUILDING	25,000	25,000	15,000	15,000	(10,000)	-40%	-	0%	HVAC, generator annual service
REPAIR & MAINT - VEHICLES	16,000	16,000	16,000	18,000	2,000	13%	2,000	13%	We have a few older vehicles that may need more maintenance
REPAIR AND MAINT - EQUIPMENT	5,000	5,000	5,000	5,000	-	0%	-	0%	Misc equipment repairs
PEST CONTROL COSTS	5,800	5,800	5,800	5,800	-	0%	-	0%	Pest and mosquito control and termite bond
RENTAL - EQUIPMENT	40,000	40,000	40,000	40,000	-	0%	-	0%	Estimate for copier leases , based on current year actuals
INSURANCE - VEHICLES	7,000	7,000	6,814	7,078	78	1%	264	4%	20% increase in premiums
INSURANCE - DATA PRO	508	508	545	546	38	7%	1	0%	15% increase in premiums
INSURANCE - LIAB/TOR	36,936	36,936	32,477	43,793	6,857	19%	11,316	35%	25% increase in premiums
INSURANCE - BUILDING & PERSONAL PROPERT	12,662	12,662	14,389	14,290	1,628	13%	(99)	-1%	23% increase in premiums
INSURANCE - D&O	34,998	34,998	27,998	34,849	(150)	0%	6,851	24%	25% increase in premiums
TELEPHONE - REGULAR	22,500	22,500	22,000	26,000	3,500	16%	4,000	18%	Change in the contract for phone service (SEGRA) and cable (Comcast)
EMERGENCY COMMUNICATION COST	12,000	12,000	10,000	12,000	-	0%	2,000	20%	Monthly charges for satellite phones and Code Red
SECURITY SYSTEM COSTS	6,000	6,000	5,400	5,800	(200)	-3%	400	7%	Estimate for building and surveillance cameras
SUPPLIES - OFFICE	3,000	3,000	3,000	3,000	-	0%	-	0%	Based on current year actuals
SUPPLIES - OTHER	4,000	4,000	4,000	4,000	-	0%	-	0%	Based on current year actuals
CHRISTMAS DECORATIONS	15,000	15,000	10,399	11,000	(4,000)	-27%	601	6%	Based on Actuals/Will need more decorations Xmas 2020
ELECTRICITY COSTS	55,000	55,000	50,000	50,000	(5,000)	-9%	-	0%	
SIGNS - MINOR COSTS	5,000	5,000	12,000	2,000	(3,000)	-60%	(10,000)	-83%	Misc repairs to signs
EQUIPMENT - MINOR	6,000	6,000	14,000	10,000	4,000	67%	(4,000)	-29%	Accounting for computer upgrades for FY2021
	<u>1,996,169</u>	<u>1,996,169</u>	<u>2,233,167</u>	<u>2,286,924</u>	<u>290,755</u>	<u>15%</u>	<u>53,757</u>	<u>2%</u>	
ALLOCATION TO STATE ATAX	100,000	100,000	100,000	50,000	(50,000)	-50%	(50,000)	-50%	Assuming 50% of FY19 funding level for Beach Patrol
ALLOCATION TO COUNTY ATAX	282,465	282,465	317,665	362,465	80,000	28%	44,800	14%	
ALLOCATION TO LOCAL ATAX	53,000	53,000	53,000	54,880	1,880	4%	1,880	4%	Beach upkeep
ALLOCATION TO HOSPITALITY ATAX	219,750	219,750	222,149	242,750	23,000	10%	20,601	9%	
TOTAL NET EXPENDITURES	<u>\$ 1,340,954</u>	<u>\$ 1,340,954</u>	<u>\$ 1,540,353</u>	<u>\$ 1,576,829</u>	<u>\$ 447,532</u>	<u>33%</u>	<u>\$ 248,133</u>	<u>16%</u>	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/21
GENERAL FUND

	2019-2020 Budget	2019-2020 Amended Budget	Annualized 2019-2020	2020-2021 Budget	FY 20 Budget \$ Change	FY 20 Budget % Change	FY 20 Projections \$ Change	FY 20 Projections % Change	Justifications
Department: 40400 - ROADS AND BRIDGE									
REPAIR AND MAINT ROADS	\$ 25,000	\$ 25,000	\$ 1,900,026	\$ 15,000	\$ (10,000)	-40%	\$ (1,885,026)	-99%	Speed Table on Beachwalker Drive
PKWY LANDSCAPING	-	-	-	500,000	500,000	N/A	500,000	N/A	Based on construction/installation estimate from landscape architect
GENERAL INSURANCE - BRIDGE	39,210	39,210	33,161	40,000	790	2%	6,839	21%	Estimate for bridge insurance -20% increase
PROFESSIONAL SERVICES	280,000	280,000	383,566	-	(280,000)	-100%	(383,566)	-100%	Taken from FY2020
MISCELLANEOUS EXPEND	1,000	1,000	1,000	1,000	-	0%	-	0%	Estimate for misc.
	<u>345,210</u>	<u>345,210</u>	<u>2,317,753</u>	<u>556,000</u>	<u>210,790</u>	<u>61%</u>	<u>(1,761,753)</u>	<u>-76%</u>	
ALLOCATION TO LOCAL ATAX	238,000	238,000	1,027,616	231,750	243,860	102%	(545,756)	-53%	Allocate 45%
ALLOCATION TO HOSPITALITY TAX	-	-	913,437	216,000	320,000	N/A	(593,437)	-65%	Allocate 40%
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
TOTAL NET EXPENDITURES	<u>\$ 107,210</u>	<u>\$ 107,210</u>	<u>\$ 376,700</u>	<u>\$ 108,250</u>	<u>\$ (353,070)</u>	<u>-329%</u>	<u>\$ (622,560)</u>	<u>-165%</u>	
Department: 41400 - CERT TEAM									
CERT TEAM	3,000	3,000	3,000	3,000	-	0%	-	0%	
	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>-</u>	<u>0%</u>	<u>-</u>	<u>0%</u>	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/21
STATE ACCOMMODATION TAX FUND

	2019-2020 Budget	2019-2020 Amended Budget	Annualized 2019-2020	2020-2021 Budget	FY20 Budget \$ Change	FY20 Budget % Change	FY20 Projections \$ Change	FY20 Projections % Change	Justifications
STATE ACCOMMODATIONS TAX REVENUE	\$ 1,586,688	\$ 1,586,688	\$ 1,131,622	\$ 1,271,025	\$ (315,663)	-20%	\$ 139,403	12%	50% of 1st Qtr 75% of 2nd Qtr of FY20 and 100% of 3rd and 4th qtr FY19
INTEREST REVENUE	<u>15,000</u>	<u>15,000</u>	<u>10,000</u>	<u>2,500</u>	<u>(15,000)</u>	<u>-100%</u>	<u>(7,500)</u>	<u>-75%</u>	Rate of return -1.5%
	1,601,688	1,601,688	1,141,622	1,273,525	(330,663)	-20%	139,403	12%	
EXPENDITURES:									
PROMOTIONAL FUND	480,506	480,506	339,487	381,307	(99,199)	-21%	41,821	12%	30% of SATAX
SATAX CURRENT YEAR FUNDING	<u>1,100,000</u>	<u>1,100,000</u>	<u>859,807</u>	<u>730,000</u>	<u>(370,000)</u>	<u>-34%</u>	<u>(129,807)</u>	<u>-15%</u>	
TOTAL STATE ACCOMMODATION TAX EXPENDITL	1,580,506	1,580,506	1,199,294	1,111,307	(469,199)	-30%	(87,986)	-7%	
NET INCREASE/(DECREASE) IN FUND BALANCE	<u>\$ 21,182</u>	<u>\$ 21,182</u>	<u>\$ (57,672)</u>	<u>\$ 162,217</u>	<u>\$ 138,535</u>	<u>654%</u>	<u>\$ 227,389</u>	<u>-394%</u>	

	2019-2020 Budget	2019-2020 Amended Budget	Annualized 2019-2020	2020-2021 Budget	FY20 Budget \$ Change	FY20 Budget % Change	FY20 Projections \$ Change	FY20 Projections % Change	Justifications
REVENUES:									
COUNTY ACCOMMODATION TAX	\$ 492,000	\$ 492,000	\$ 354,000	\$ -	\$ (492,000)	-100%	\$ (354,000)	-100%	Steady rate of return
INTEREST REVENUE	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>20,000</u>	<u>(10,000)</u>	<u>-33%</u>	<u>(10,000)</u>	<u>-33%</u>	
TOTAL CATAX REVENUES	<u>522,000</u>	<u>522,000</u>	<u>384,000</u>	<u>20,000</u>	<u>(502,000)</u>	<u>-96%</u>	<u>(364,000)</u>	<u>-95%</u>	
EXPENDITURES :									
WATER & SEWAGE	15,000	15,000	25,000	25,000	10,000	67%	-	0%	50% allocation from GF
SOLID WASTE DISPOSAL	25,000	25,000	25,000	25,000	-	0%	-	0%	50% allocation from GF
CUSTODIAL COSTS	5,000	5,000	5,000	5,000	-	0%	-	0%	100% of trash can pickup
LANDSCAPING COSTS - MINOR	5,000	5,000	20,000	20,000	15,000	300%	-	0%	50% allocation from GF
REPAIR & MAINT - BUILDING	1,000	1,000	1,000	1,000	-	0%	-	0%	allocation from GF
PEST CONTROL COSTS	500	500	500	500	-	0%	-	0%	50% allocation from GF
TELEPHONE - REGULAR	7,500	7,500	5,200	5,200	(2,300)	-31%	-	0%	allocation from GF
SECURITY SYSTEM COSTS	200	200	200	200	-	0%	-	0%	allocation from GF
NW FRESHFIELDS	2,000	2,000	2,000	-	(2,000)	100%	(2,000)	100%	Freshfields Promotions
BEACH PATROL COSTS	320,765	320,765	320,765	320,765	-	0%	-	0%	Beach Mitigation, Annual beach survey and report (CSE)
BEACH MONITORING & REPAIRS	70,000	70,000	40,000	50,000	(20,000)	-29%	10,000	25%	
KI CONSERVANCY	70,000	70,000	70,000	49,000	(21,000)	-30%	(21,000)	-30%	
ENVIRONMENTAL RESEARCH	42,000	42,000	38,000	37,700	(4,300)	-10%	(300)	-1%	Grow Native, Dolphin Stewardship, Bluebird Boxes
EDUCATIONAL PROGRAMS	30,000	30,000	20,000	7,000	(23,000)	-77%	(13,000)	-65%	Estimate for fish tissue testing and stocking
FISH STUDIES & EQUIPMENT	6,000	6,000	5,000	5,000	(1,000)	-17%	-	0%	
POND MANAGEMENT	5,000	5,000	2,500	5,000	-	0%	2,500	100%	50% allocation from GF
ELECTRICITY COSTS	<u>10,000</u>	<u>10,000</u>	<u>15,000</u>	<u>15,000</u>	<u>5,000</u>	<u>50%</u>	<u>-</u>	<u>0%</u>	
TOTAL CATAX EXPENDITURES	<u>614,965</u>	<u>614,965</u>	<u>595,165</u>	<u>571,365</u>	<u>(43,600)</u>	<u>-7%</u>	<u>(23,800)</u>	<u>-4%</u>	
FUND ALLOCATIONS TO OTHER FUNDS :									
ALLOCATE FROM SATAX	<u>(100,000)</u>	<u>(100,000)</u>	<u>(100,000)</u>	<u>(50,000)</u>	<u>50,000</u>	<u>-50%</u>	<u>50,000</u>	<u>-50%</u>	Assuming 50% of FY19 tunding level for Beach Patrol
TOTAL CATAX FUND EXPEND, ALLOCATIC	<u>514,965</u>	<u>514,965</u>	<u>495,165</u>	<u>521,365</u>	<u>6,400</u>	<u>1%</u>	<u>26,200</u>	<u>5%</u>	
NET INCREASE/(DECREASE) IN FUND BAL	\$ 7,035	\$ 7,035	\$ (111,165)	\$ (501,365)	\$ (508,400)	-7227%	\$ (390,200)	351%	

	2019-2020 Budget	2019-2020 Amended Budget	Annualized 2019-2020	2020-2021 Budget	FY20 Budget \$ Change	FY20 Budget % Change	FY20 Projections \$ Change	FY20 Projections % Change	Justifications
REVENUES:									
LOCAL ACCOMMODATION TAX	\$ 1,037,993	\$ 1,037,993	\$ 618,926	\$ 734,510	\$ (303,483)	-29%	\$ 115,584	19%	50% of 1st Qtr 75% of 2nd Qtr of FY20 and 100% of 3rd and 4th qtr FY19
INTEREST REVENUE	<u>70,000</u>	<u>70,000</u>	<u>70,000</u>	<u>60,000</u>	<u>(10,000)</u>	<u>-14%</u>	<u>(10,000)</u>	<u>-14%</u>	Steady rate of return
TOTAL LATAX REVENUES	<u>1,107,993</u>	<u>1,107,993</u>	<u>688,926</u>	<u>794,510</u>	<u>(313,483)</u>	<u>-28%</u>	<u>105,584</u>	<u>15%</u>	
EXPENDITURES:									
SALARIES - REGULAR EMPLOYEES	97,102	97,102	97,102	97,102	-	0%	-	0%	60% of the biologists payroll
FICA ER MATCH	7,428	7,428	7,428	7,428	-	0%	-	0%	
INSURANCE - MEDICAL	17,219	17,219	17,219	16,947	(272)	-2%	(272)	-2%	
RETIREMENT MATCH	16,909	16,909	16,909	16,909	-	0%	-	0%	
DEPUTIES COST	463,234	463,234	583,693	489,043	25,809	6%	(94,650)	-16%	
BEACH UPKEEP	53,000	53,000	53,000	54,880	1,880	4%	1,880	4%	Contract with CW plus 2% CPI increase
TURTLE PATROL	7,500	7,500	6,000	7,000	(500)	-7%	1,000	17%	
VEHICLE	30,000	30,000	35,839	-	(30,000)	-100%	(35,839)	-100%	
BEACH SUPPLIES COSTS	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>-</u>	<u>0%</u>	<u>-</u>	<u>0%</u>	
TOTAL LATAX EXPENDITURES	<u>694,892</u>	<u>694,892</u>	<u>819,690</u>	<u>691,809</u>	<u>(3,083)</u>	<u>0%</u>	<u>(127,881)</u>	<u>-16%</u>	
FUND TRANSFERS AND ALLOCATIONS TO OTHER FUNDS:									
TRANSFER TO ARTS & CULTURAL FUND	237,459	237,459	215,002	188,335	(49,124)	-21%	(26,667)	-12%	
TRANSFER TO GENERAL FUND	238,000	238,000	1,027,616	231,750	(6,250)	-3%	(795,866)	-77%	Transfer to GF for 45% cost of KI improvements
TRANSFER TO CAPITAL FUND	<u>415,197</u>	<u>415,197</u>	<u>247,570</u>	<u>293,804</u>	<u>(121,393)</u>	<u>-29%</u>	<u>46,233</u>	<u>19%</u>	Future Beach Renurishment -20% of LATAX revenue, Emergency Fund-20%
TOTAL LATAX FUND EXPEND, TRANSFERS & ALLOC/	<u>1,585,548</u>	<u>1,585,548</u>	<u>2,309,879</u>	<u>1,405,698</u>	<u>(179,851)</u>	<u>-11%</u>	<u>(776,300)</u>	<u>-34%</u>	
NET INCREASE/(DECREASE) IN FUND BALANCE	<u>\$ (477,556)</u>	<u>\$ (477,556)</u>	<u>\$ (1,620,953)</u>	<u>\$ (611,188)</u>	<u>\$ (133,633)</u>	<u>28%</u>	<u>\$ 1,078,632</u>	<u>-67%</u>	

	2019-2020 Budget	2019-2020 Amended Budget	Annualized 2019-2020	2020-2021 Budget	FY20 Budget \$ Change	FY20 Budget % Change	FY20 Projections \$ Change	FY20 Projections % Change	Justifications
REVENUES:									
BEVERAGE TAX REVENUE	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ -	0%	\$ -	0%	\$3k per alcoholic beverage permit (15 entities)
	45,000	45,000	45,000	45,000	-	0%	-	0%	
FUND TRANSFERS TO OTHER FUNDS :									
TRANSFER TO CAPITAL FUND	50,000	50,000	50,000	50,000	-	0%	-	0%	
	50,000	50,000	50,000	50,000	-	0%	-	0%	
NET INCREASE/(DECREASE) IN FUND BALA	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ -	\$ -	\$ -	\$ -	

	2019-2020 Budget	2019-2020 Amended Budget	Annualized 2019-2020	2020-2021 Budget	FY20 Budget \$ Change	FY20 Budget % Change	FY20 Projections \$ Change	FY20 Projections % Change	Justifications
REVENUES:									
HOSPITALITY TAX	\$ 588,866	\$ 588,866	\$ 392,115	\$ 411,357	\$ (177,510)	-30%	\$ 19,242	5%	50% of 1st Qtr 75% of 2nd Qtr of FY20 and 100% of 3rd and 4th qtr FY19
INTEREST REVENUE	50,000	50,000	50,000	50,000	-	0%	-	0%	Approximately 2% rate of return on investments
TOTAL HOSPITALITY TAX REVENUES	638,866	638,866	442,115	461,357	(177,510)	-28%	19,242	4%	
EXPENDITURES :									
WATER & SEWAGE	68,750	68,750	68,750	88,750	20,000	29%	20,000	29%	Irrigation for KI Parkway, round a bout, Beachwalker Dr and Betsy Kerri son Parkway
LANDSCAPING COSTS - MINOR	133,000	133,000	140,000	140,000	7,000	5%	-	0%	Contract with Greenery for maintenance of KI Parkway, round a bout, Beach walker Dr and Betsy Kerrison Parkway
CHRISTMAS DECORATIONS	15,000	15,000	10,399	11,000	(4,000)	-27%	601	6%	Estimate for Christmas decorations
ELECTRICITY COSTS	3,000	3,000	3,000	3,000	-	0%	-	0%	Electricity for round a bout lights
TOTAL EXPENDITURES	219,750	219,750	222,149	242,750	23,000	10%	20,601	9%	
FUND TRANSFERS TO OTHER FUNDS :									
TRANSFER TO ARTS & CULTURAL FUND	22,000	22,000	22,000	10,120	(11,880)	-54%	(11,880)	-54%	
TRANSFER TO GENERAL FUND	-	-	913,437	216,000	216,000	N/A	(697,437)	-76%	
TRANSFER TO CAPITAL FUND	235,547	235,547	156,846	164,543	(71,004)	-30%	7,697	5%	20% of Hospitality tax revenue for future projects on tourism related infrastructure , 20% -Emergency Fund
TOTAL HOSPITALITY FUND EXPEND & TRANSFERS	477,297	477,297	1,314,432	633,413	156,116	33%	(681,019)	-52%	
NET INCREASE/(DECREASE) IN FUND BALANCE	\$ 161,569	\$ 161,569	\$ (872,317)	\$ (172,056)	\$ (333,625)	-206%	\$ 700,261	-80%	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/21
ARTS & CULTURAL FUND

	2020-2021 Budget	2020-2021 Amended Budget	Annualized 2020-2021	2020-2021 Budget	FY20 Budget \$ Change	FY20 Budget % Change	FY20 Projections \$ Change	FY20 Projections % Change
SOURCES :								
TRANSFER FROM LATAX FUND	\$ 237,459	\$ 237,459	\$ 215,002	\$ 178,215	\$ 10,055	4%	\$ 32,512.19	15%
TRANSFER FROM HOSPITALITY TAX FUND	22,000	22,000	22,000	10,120	-	0%	-	0%
TRANSFER FROM GENERAL FUND	118,000	118,000	80,017	55,460	-	0%	37,983	47%
TICKET SALES	-	-	23,000	-	-	NA	(23,000)	-100%
TOTAL SOURCES	377,459	377,459	340,019	243,795	10,055	3%	47,495	14%
EXPENDITURES:								
PAYROLL & RELATED EXPENSES	74,459	74,459	79,395	82,395	10,055	14%	5,119	6%
OFFICE/PRINTING EXPENSES	3,000	3,000	2,571	3,000	-	0%	429	17%
ARTS COUNCIL	115,000	115,000	98,446	52,460	-	0%	16,554	17%
ADMINISTRATIVE COST	3,000	3,000	2,000	3,000	-	0%	1,000	50%
CULTURAL EVENTS	182,000	182,000	157,607	102,940	-	0%	24,393	15%
TOTAL EXPENDITURES	377,459	377,459	340,019	243,795	10,055	0%	47,495	82%
NET INCREASE/(DECREASE) IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	3%	\$ -	-68%

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/21
VICTIMS ASSISTANCE FUND

	2019-2020 Budget	2019-2020 Amended Budget	Annualized 2019-2020	2020-2021 Budget	FY20 Budget \$ Change	FY20 Budget % Change	FY20 Projections \$ Change	FY20 Projections % Change	Justifications
SOURCES :									
VICTIMS ASSISTANCE FEES	10,000	10,000	10,000	10,000	-	0%	-	0%	
TOTAL SOURCES	10,000	10,000	10,000	10,000	-	0%	-	0%	
EXPENDITURES:									
CONTRIBUTIONS TO VICTIMS PROGRAMS	10,000	10,000	10,000	10,000	-	0%	-	0%	
TOTAL EXPENDITURES	10,000	10,000	10,000	10,000	-	0%	-	0%	
NET INCREASE/(DECREASE) IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/21
CAPITAL FUND

	2019-2020 Budget	2019-2020 Amended Budget	Annualized 2019-2020	2020-2021 Budget	FY20 Budget \$ Change	FY20 Budget % Change	FY20 Projections \$ Change	FY20 Projections % Change	Justifications
REVENUES & SOURCES :									
TRANSFER FROM GENERAL FUND	\$ 362,378	\$ 362,378	\$ 362,378	\$ 357,916	\$ (4,462)	-1%	\$ (4,462)	-1%	
TRANSFER FROM LOCAL ACCOMMODATION FUND	415,197	415,197	247,570	293,804	(121,393)	-29%	46,233	19%	
TRANSFER FROM BEVERAGE FUND	50,000	50,000	50,000	50,000	-	0%	-	0%	
TRANSFER FROM HOSPITALITY TAX FUND	235,547	235,547	156,846	164,543	(71,004)	-30%	7,697	5%	
INTEREST	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>-</u>	<u>0%</u>	<u>-</u>	<u>0%</u>	
TOTAL REVENUES & SOURCES	1,093,122	1,093,122	846,794	896,263	(196,859)	-18%	49,468	6%	
EXPENDITURES:									
DEBT SERVICE/PRINCIPAL	333,333	333,333	333,333	333,333	-	0%	-	0%	
DEBT SERVICE/ INTEREST	<u>29,045</u>	<u>29,045</u>	<u>29,045</u>	<u>24,583</u>	<u>(4,462)</u>	<u>-15%</u>	<u>(4,462)</u>	<u>-15%</u>	
TOTAL EXPENDITURES	362,378	362,378	362,378	357,916	(4,462)	-1%	(4,462)	-1%	
NET INCREASE/(DECREASE) IN FUND BALANCE	<u>\$ 730,744</u>	<u>\$ 730,744</u>	<u>\$ 484,416</u>	<u>\$ 538,347</u>	<u>\$ (192,397)</u>	<u>-26%</u>	<u>\$ 53,930</u>	<u>11%</u>	

Town of Kiawah Island
Five Year Capital Improvements Plan

<u>Capital Expenditures</u>	<u>Annualized FY2020</u>	<u>Budget FY2021</u>	<u>Projected FY2022</u>	<u>Projected FY2023</u>	<u>Projected FY2024</u>	<u>Projected FY2025</u>
Beach Renourishment	-	-	500,000	-	-	-
KI Parkway Resurfacing Engineering	305,966	-	-	-	-	-
KI Parkway Resurfacing	1,900,026	-	-	-	-	-
KI Parkway Landscape Design	49,200	-	-	-	-	-
KI Parkway Landscaping	-	500,000	-	-	-	-
Speed table Beachwalker Drive	-	15,000	-	-	-	-
Municipal Center Landscaping	-	-	-	-	-	-
Municipal Center Garage/Car Wash Station	-	-	-	-	-	-
Vehicles						
· Administration	-	-	-	-	-	-
· Building Department	-	-	-	-	-	-
· Code Enforcement	-	-	-	35,000	-	-
· Public Works	24,902	-	-	-	-	-
· Wildlife/Turtle Patrol	35,839	-	-	-	-	-
Equipment	-	-	-	-	-	-
· Server	9,081	-	-	-	-	-
Total Capital Expenditures	\$ 2,325,014	\$ 515,000	\$ 500,000	\$ 35,000	\$ -	\$ -



Tab | 5

TOWN COUNCIL

Agenda Item



Request for Town Council Action

TO: Town Council Members

FROM: Brian Gottshalk, Public Works and Facilities Manager

SUBJECT: Request for Extension on Emergency Debris Monitoring Contract

DATE: 2 June, 2020

BACKGROUND:

With the annual threat of hurricanes and other natural disasters impacting Kiawah Island, it is very important that there is a thorough recovery plan. Part of this recovery plan is monitoring any and all debris that needs to be cleaned up or removed post disaster. In 2018, The Town of Kiawah entered into a contract with All South Consulting Engineers to provide necessary equipment and personnel to provide accurate monitoring of debris cleanup that also meet FEMA monitoring standards.

ANALYSIS:

All South Consulting Engineers would like to enter into their first one (1) year extension to this contract, and also add a second price schedule that would reflect a smaller disaster similar to what The Town saw after Hurricane Dorian in 2019. This alternate price schedule is for a smaller staff and for a shorter anticipated cleanup effort. This new price schedule does not take over for the original. The Town now has two options based on the severity of the disaster.

ACTION REQUESTED:

Town staff requests that Town Council the approval of the first one (1) year extension of the All South Consulting Engineers for emergency debris monitoring services as well as the secondary price schedule that would be an option for smaller events.

BUDGET & FINANCIAL DATA:

There is no immediate change to budget or financial data as this contract is on an “as needed” activation schedule. However, The Town is presented with an alternate pricing sheet that is adjusted in a way to more appropriately reflect a smaller cleanup effort.

STATE OF SOUTH CAROLINA)

COUNTY OF CHARLESTON)

**AMENDMENT TO AGREEMENT
BETWEEN
THE TOWN OF KIAWAH ISLAND
AND
ALL SOUTH CONSULTING ENGINEERS, LLC**

WHEREAS, the **Town of Kiawah Island** and **All South Consulting Engineers, LLC** entered into an agreement on **July 19, 2018** for the purpose of the monitoring of disaster generated debris removal, management and technical assistance.

WHEREAS, the Town and All South Consulting Engineers, LLC wish to amend said agreement in the following particulars:

1. **TERM:** This agreement term shall be extended for an additional one year term commencing on July 19, 2020 and expiring on July 18, 2021.
2. **COMPENSATION:** This agreement is amended with the addition of APPENDIX “B” providing hourly labor rates for minor disaster debris monitoring assistance.

All other provisions of the agreement entered into on July 19, 2018 shall remain in full force and effect.

IN WITNESS WHEREOF the parties hereto have executed this Amendment this 2nd day of June, 2020.

WITNESSES

TOWN OF KIAWAH ISLAND

By: _____
Its: Mayor

ALL SOUTH CONSULTING ENGINEERS, LLC

By: _____
Its:

March 4, 2020

Mr. Brian Gottshalk
Public Works Manager
Town of Kiawah Island
4475 Betsy Kerrison Parkway
Kiawah Island, SC 29455

RE: Minor Disaster Declaration Activation Costs per Town of Kiawah Island/All South Consulting Engineers, LLC Contract dated July 19, 2018

Dear Brian:

Per your request, All South Consulting Engineers is pleased to provide the following proposal for minor disaster debris monitoring assistance for federally declared disasters where the Town of Kiawah Island directly oversees the Island's debris clean up. This proposal would not apply for major disasters in which the Town of Kiawah Island mobilize Phillips and Jordan for the disaster debris clean up.

As we discussed, our proposal assumes a minor disaster event like 2019 Hurricane Dorian, where the Town collected approximately 25,000 cubic yards of debris, with a short incident timeframe. For such an event, All South would:

- Provide a full-time on-site Debris Manager to oversee debris monitors and provide debris monitoring guidance in compliance with FEMA requirements,
- Hire local debris monitors, whenever possible, to minimize travel and lodging costs,
- Provide off-site Administrative support from All South's Metairie, Louisiana office for FEMA document compliance, record keeping and Project Worksheet (PW) formulation

We would assume a cost of \$1,800/day, inclusive of hotel, transportation and travel for All South's full-time on-site Debris Manager. Local hire Debris Monitors rates would be \$55/hour, with no travel and lodging. Off-site Grants Managers, Grant Specialists and off-site Clerical/Administrative staff would be billed per our existing contract. We can certainly work with the Town of Kiawah to develop other staffing options depending on the specific disaster needs as they arise.

I look forward to hearing from you and am happy to answer any questions.

Sincerely,
All South Consulting Engineers, LLC


Cindy Janecke
Vice President



Tab | 6

TOWN COUNCIL

Agenda Item

Town of Kiawah Island SATAX Funding Recommenations FY 2020-2021								
Category #	Project	Applicant Sponsor	2018/2019 Funded Amount	2019/2020 Funded Amount	2020/2021 Application Request	SATAX Committee Funding Recommendation	Ways & Means Funding Recommendation	Percentage Funding Recommmendation
2	Events Promotion	Freshfields Village	\$ 15,000	\$ 15,000	\$ 20,000	11,357	11,357	2%
1	Marketing & Advertising Promoting Tourism	Freshfields Village	\$ 35,000	\$ 33,000	\$ 55,000	32,071	32,071	4%
1	Public Access Events	Kiawah Island Golf Resort	\$ 435,000	\$ 435,000	\$ 435,000	332,143	332,143	45%
6	2021 PGA Championship	Professional Golfer's Association of America	\$ 120,000	\$ 120,000	\$ 120,000	120,000	120,000	16%
4	Beach Patrol	Town of Kiawah Island	\$ 100,000	\$ 100,000	\$ 50,000	48,429	48,429	7%
4	Charleston County Sherriff Deputies	Town of Kiawah Island	\$ 385,000	\$ 382,000	\$ 191,000	186,000	186,000	25%
	Cars of Kiawah	Kiawah Island Motoring Retreat	\$ 10,000	\$ 15,000	\$ -			
		Totals for Year Ending	\$ 1,100,000	\$ 1,100,000	\$ 871,000	730,000	730,000	100%

Total Available for Funding	\$ 860,000	\$ 730,000	\$ 730,000	730,000	\$ -
Anticipated 2019/2020 Reduction in Funding Amount for the Kiawah Island Golf Resort	\$ (107,000)				
Total in excess of Funding	\$ (133,000)	\$ (141,000)	\$ -	\$ -	\$ -

State Gudelines for each category:

Tourism-related expenditures include:

- 1 advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity
- 2 promotion of the arts and cultural events
- 3 construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and other nearby roads and utilities for the facilities
- 4 the criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed to tourists
- 5 public facilities such as restrooms, dressing rooms, parks, and parking lots
- 6 tourist shuttle transportation
- 7 control and repair of waterfront erosion
- 8 operating visitor information centers



Tab | 7

TOWN COUNCIL

Agenda Item



Request for Town Council Action

TO: Mayor and Members of Town Council

FROM: Stephanie Monroe Tillerson, AICP, Town Administrator

SUBJECT: Kiawah Island Parkway Landscape Project

DATE: June 2, 2020

BACKGROUND:

On May 26, 2020, Ways and Means approved and recommended to Town Council the Kiawah Island Parkway Landscape project be awarded to Artiques as follows:

1. Enter into a contract with Artiques in an amount not to exceed \$500,000.
2. Sections 3 and 4 are approved as presented on Outdoor Spatial Design plan.
3. Section 2 – Re-engineer the design not to include plantings on private property; and to provide an updated cost to replace what was there prior to the paving project. So, looking at only Sod, trees, irrigation.
4. Section 1 - Landscaping of the four (4) islands, including trimming of vegetation in the round-about.

ACTION REQUESTED:

Ways and Means recommended approval of Artiques as the successful bidder for the Kiawah Island Parkway Landscape project with the four (4) above listed provisions.

BUDGET DATA: The FY21 proposed budget includes a line item for \$500,000 towards the cost of this project. Funding source – 85% from Restricted Funds (hospitality and local ATAX) and 15% from General Fund.

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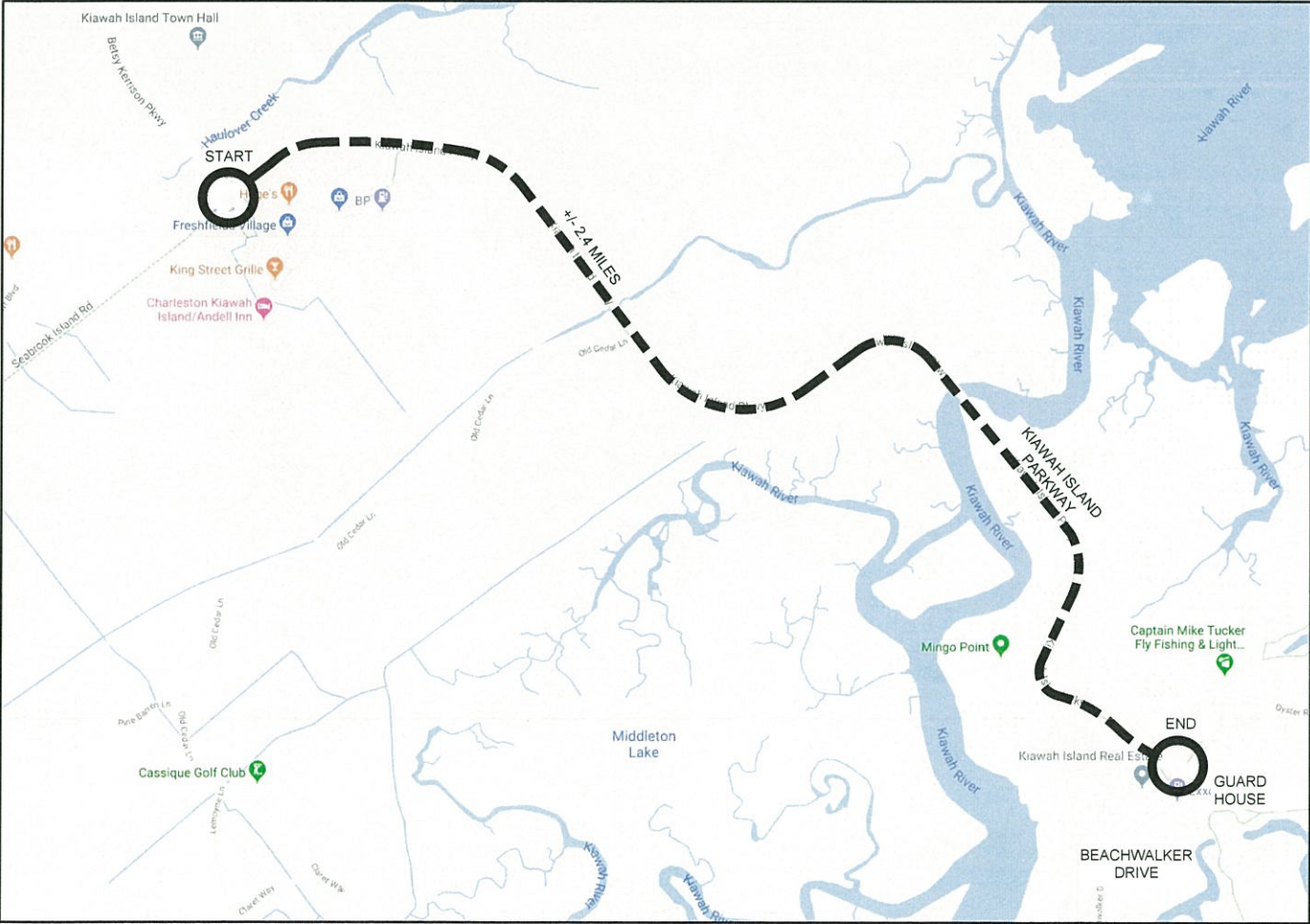
KIAWAH ISLAND PARKWAY LANDSCAPE PLANS

SHEET INDEX

L01	COVER
L02	TILE PLAN
L03	AREA PLAN
L1-L13	PLANTING PLANS
L14	POLLINATOR MIX REFERENCE INFO
L15-L16	PLANT SCHEDULES - AREAS 1-4
L17	PLANTING DETAILS & NOTES

See Section
delineations on
the following pages.
(Lower left corner
of pages)

VICINITY MAP - NOT TO SCALE KIAWAH ISLAND, SC



NORTH

LIS OF REVISIONS:

1. CORRECTED BOTANICAL NAME OF SALTMEADOW CORDGRASSON SHEETS L15, L16 TO "SPARTINA PATENS"

GENERAL NOTES:

1. BASE INFORMATION INCLUDING BUT NOT LIMITED TO: STREETS, RIGHT-OF-WAYS, PROPERTY LINES, AND TOPOGRAPHY WAS OBTAINED FROM MCCORMICK TAYLOR. OUTDOOR SPATIAL DESIGN, LLC ASSUMES NO LIABILITY FOR THE ACCURACY OF THE INFORMATION SHOWN HEREIN.
2. CONTRACTOR TO VERIFY ALL INFORMATION CONTAINED HEREIN PRIOR TO SUBMITTING BIDS AND NOTIFY LANDSCAPE ARCHITECT OR OWNER OF ANY DISCREPANCY PRIOR TO SUBMITTING BID.
3. ALL WORK SHALL BE DONE IN ACCORDANCE WITH ALL NATIONAL, STATE AND LOCAL CODES. CONTRACTORS SHALL ACQUIRE AND PAY FOR ALL PERMITS, LICENSES, TAXES AND FEES REQUIRED. ALL CONTRACTORS SHALL INCLUDE ALL LABOR, MATERIALS, EQUIPMENT, TRANSPORTATION, SERVICES, TOOLS, AND MISCELLANEOUS ITEMS REQUIRED FOR A FULLY COMPLETE PROJECT.
4. WHERE CONFLICT OCCURS BETWEEN CONSTRUCTION PLANS, SPECIFICATIONS, AND/OR FIELD CONDITIONS, CONTRACTOR IS TO CONTACT LANDSCAPE ARCHITECT FOR CLARIFICATION PRIOR TO SUBMITTING BID.
5. CONTRACTOR TO ENSURE THAT ALL APPLICABLE CONSTRUCTION AND LAND DISTURBANCE PERMITS HAVE BEEN OBTAINED PRIOR TO COMMENCING ANY WORK.
6. CONTRACTOR IS RESPONSIBLE FOR COORDINATING CONSTRUCTION WITH UTILITY COMPANIES, ADJACENT LAND DEVELOPMENTS OR OTHER AFFECTED THIRD PARTIES.
7. CONTRACTOR SHALL COORDINATE ALL WORK WITH OTHER CONTRACTORS WORKING ON SITE.
8. CONTRACTOR TO DELIVER, STORE AND HANDLE PRODUCTS USING MEANS AND METHODS THAT WILL PREVENT DAMAGE, DETERIORATION AND LOSS, INCLUDING THEFT AND VANDALISM.
9. CONTRACTOR RESPONSIBLE FOR FINAL CLEANING AND REPAIR OF DAMAGED PROPERTY OR PRODUCTS TO THE SATISFACTION OF THE OWNER.
10. CONTRACTOR IS RESPONSIBLE FOR SOIL, EROSION, AND DUST CONTROL MEASURES PRIOR TO AND DURING CONSTRUCTION. THE LANDSCAPE CONTRACTOR SHALL PREVENT EROSION OF SOIL AND ENTRY OF SOIL-BEARING WATER AND AIRBORNE DUST ONTO ADJACENT PROPERTIES AND INTO THE PUBLIC STORMWATER FACILITIES.

SAFETY NOTES:

1. DURING THE CONSTRUCTION AND MAINTENANCE OF THIS PROJECT, ALL SAFETY REGULATIONS SHALL BE ENFORCED. THE CONTRACTOR OR HIS REPRESENTATIVE SHALL BE RESPONSIBLE FOR THE CONTROL AND SAFETY OF THE TRAVELING PUBLIC AND THE SAFETY OF HIS PERSONNEL.
2. LABOR SAFETY REGULATIONS SHALL CONFORM TO THE PROVISIONS SET FORTH BY OSHA IN THE FEDERAL REGISTER OF THE DEPARTMENT OF TRANSPORTATION.
3. CONTRACTOR SHALL PROVIDE AND MAINTAIN HIS/HER OWN SAFETY EQUIPMENT IN ACCORDANCE WITH HIS/HER HEALTH AND SAFETY PROGRAM AND ALL OTHER APPLICABLE LEGAL AND HEALTH AND SAFETY REQUIREMENTS. THE CONTRACTOR IS ALSO RESPONSIBLE FOR PROVIDING ITS EMPLOYEES AND SUB-CONTRACTORS WITH ADEQUATE INFORMATION AND TRAINING TO ENSURE THAT ALL EMPLOYEES AND SUB-CONTRACTORS AND SUB- CONTRACTORS' EMPLOYEES COMPLY WITH ALL APPLICABLE REQUIREMENTS. CONTRACTOR SHALL REMAIN IN COMPLIANCE WITH ALL OCCUPATION SAFETY AND HEALTH REGULATIONS AS WELL AS THE ENVIRONMENTAL PROTECTION LAWS. THE FOLLOWING IS NOT TO BE PERCEIVED AS THE ENTIRE SAFETY PROGRAM BUT JUST THE BASIC REQUIREMENTS.
4. ALL EXCAVATIONS BY THE CONTRACTOR SHALL CONFORM TO THE REQUIREMENTS OF THE DEPARTMENT OF LABOR'S OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION RULES AN REGULATIONS. PARTICULAR ATTENTION MUST BE PAID TO THE CONSTRUCTION STANDARDS FOR EXCAVATIONS, 29 CFR PART 1926, SUBPART P.
5. THE MINIMUM STANDARDS AS SET FORTH IN THE CURRENT EDITION OF "MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES" (MUTCD) MUST BE FOLLOWED IN THE DESIGN APPLICATION, INSTALLATION MAINTENANCE AND REMOVAL OF ALL TRAFFIC CONTROL DEVICES, WARNING DEVICES AND BARRIERS NECESSARY TO PROTECT THE PUBLIC AND WORKMAN FROM HAZARDS WITHIN THE PROJECT LIMITS.
6. ALL TRAFFIC CONTROL MARKINGS AND DEVICES SHALL CONFORM TO THE PROVISIONS SET FORTH IN THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES PREPARED BY THE US DEPARTMENT OF TRANSPORTATION FEDERAL HIGHWAY ADMINISTRATION. ALL SOUTH CAROLINA AMENDMENTS SHALL APPLY.
7. IT SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR TO COMPLY AND ENFORCE ALL APPLICABLE SAFETY REGULATIONS. THE ABOVE INFORMATION HAS BEEN PROVIDED FOR THE CONTRACTOR'S INFORMATION ONLY AND DOES NOT IMPLY THAT THE OWNER OR LANDSCAPE ARCHITECT WILL INSPECT AND/OR ENFORCE SAFETY REGULATIONS.

UTILITY NOTES:

1. CONTRACTOR IS RESPONSIBLE FOR CONTACTING THE UTILITY LOCATOR SERVICE, SOUTH CAROLINA 811, TO LOCATE ALL EXISTING UNDERGROUND ELECTRICAL AND TELEPHONE UTILITIES. THE GENERAL CONTRACTOR SHALL ALSO INCLUDE A PRIVATE UTILITY LOCATING SERVICE IN THEIR BID. CONTRACTOR TO SCHEDULE ALL MARK OUTS PRIOR TO ANY DEMOLITION OR CONSTRUCTION.
2. THE CONTRACTOR SHALL EXERCISE EXTREME CAUTION IN AREAS WHERE ADDITIONAL UNDERGROUND UTILITIES MAY EXIST. THE CONTRACTOR IS RESPONSIBLE FOR ALL DAMAGE TO EXISTING UTILITIES BOTH KNOWN AND UNKNOWN.



THIS DRAWING IS NOT TO BE USED FOR CONSTRUCTION PURPOSES UNLESS SIGNED AND SEALED BY THE LANDSCAPE ARCHITECT OF RECORD AND STAMPED "APPROVED FOR CONSTRUCTION." USE OF THIS DRAWING FOR QUANTITY TAKE-OFFS AND PRICING IS PRELIMINARY UNTIL ALL APPLICABLE PERMITS HAVE BEEN OBTAINED.



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1060 E. Montague Ave Suite 315
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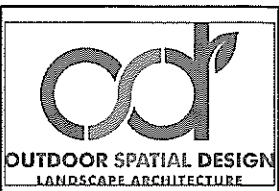
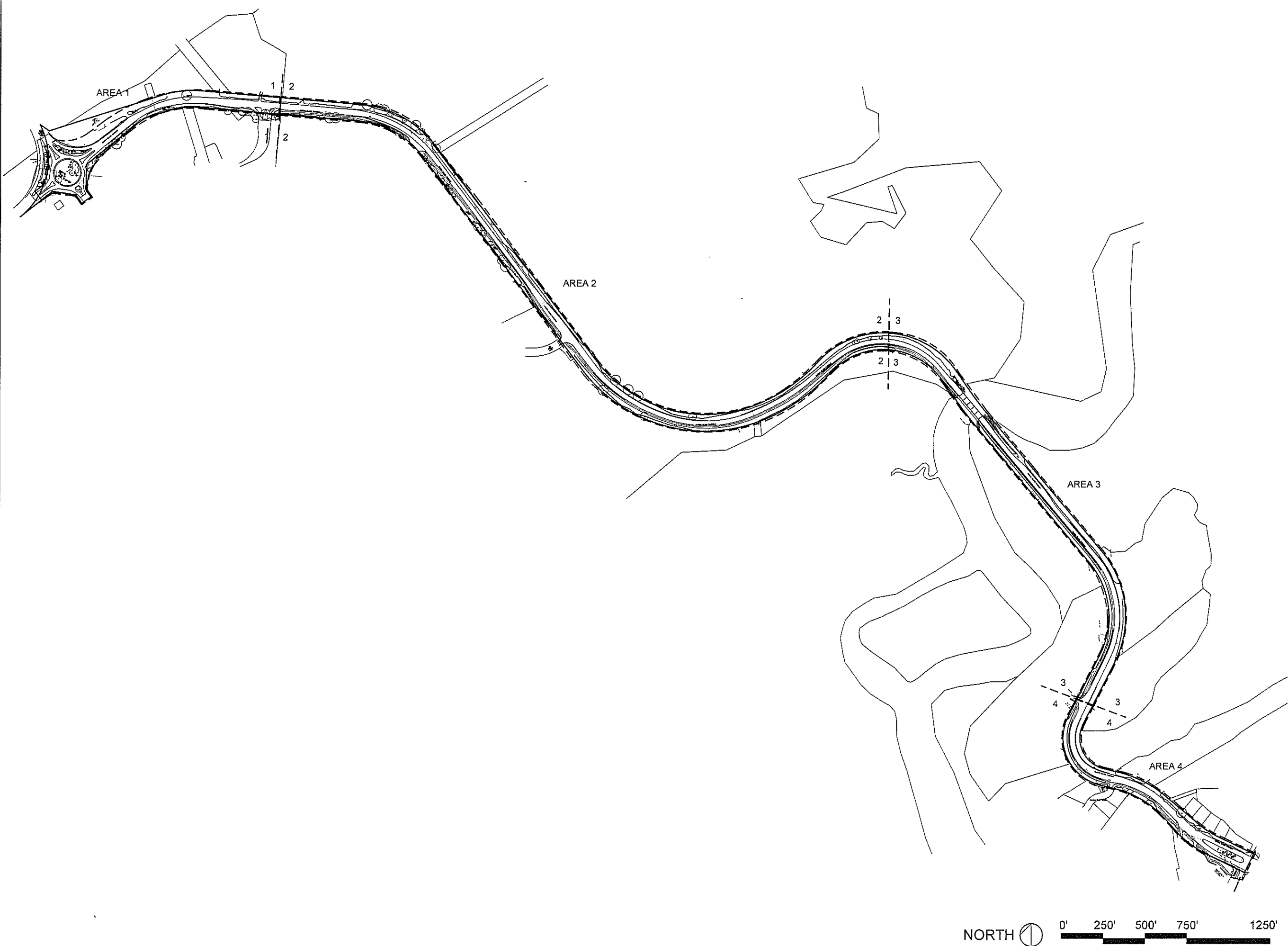
KIAWAH ISLAND PARKWAY KIAWAH ISLAND, SC

REVISIONS	DATES
SITE REVIEW	10.31.19
OPC SET	01.23.20
ARB REVIEW SET	03.09.20
PUBLIC BID	04.07.20
REVISION 1	04.14.20

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CHECKED BY	EWB

COVER L01

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KIAWAH ISLAND PARKWAY KIAWAH ISLAND, SC

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REVISION 1	04.14.20

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AREA
PLAN
L03



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KIAWAH ISLAND PARKWAY

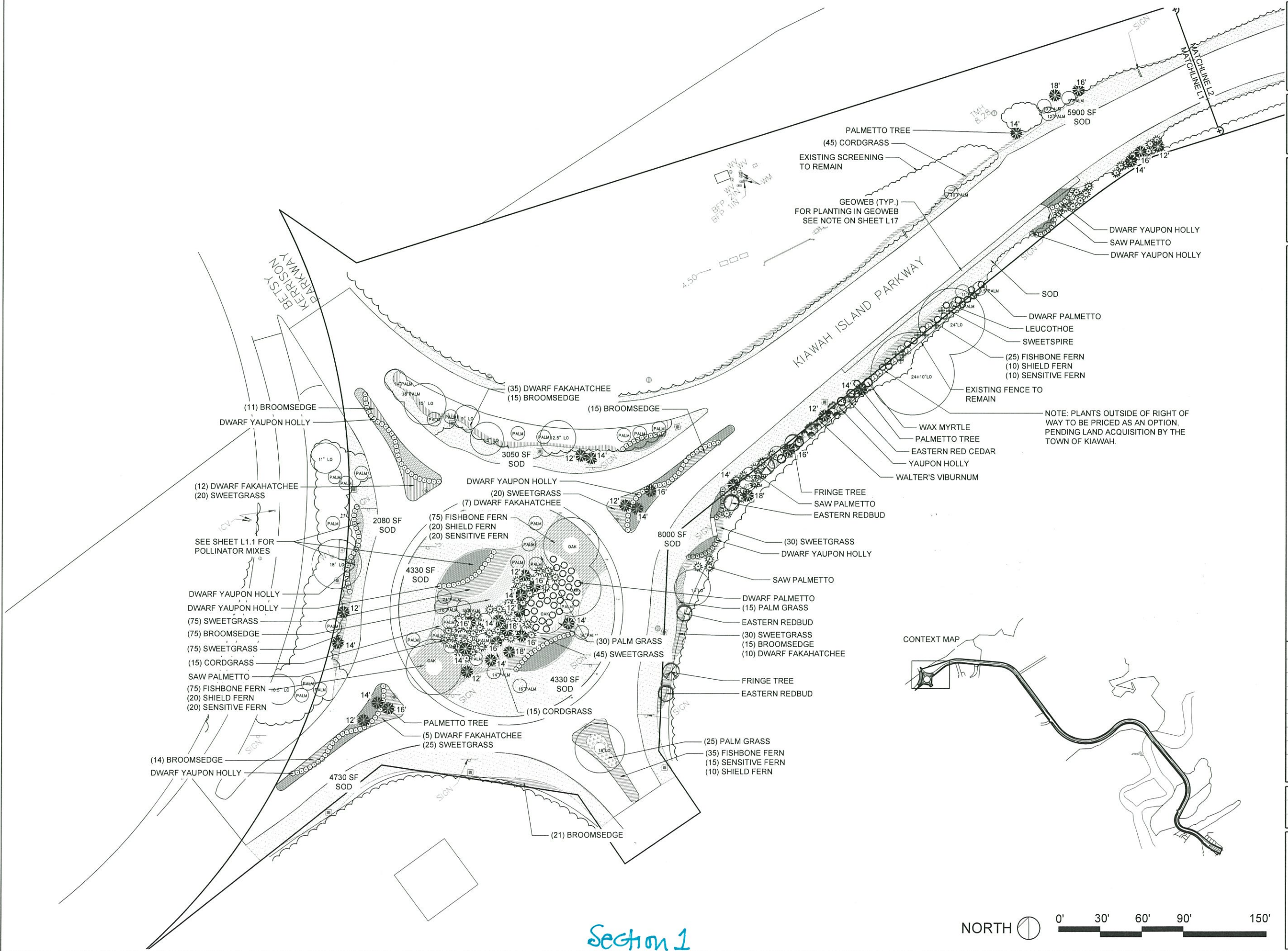
KIAWAH ISLAND, SC

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PLANTING PLAN

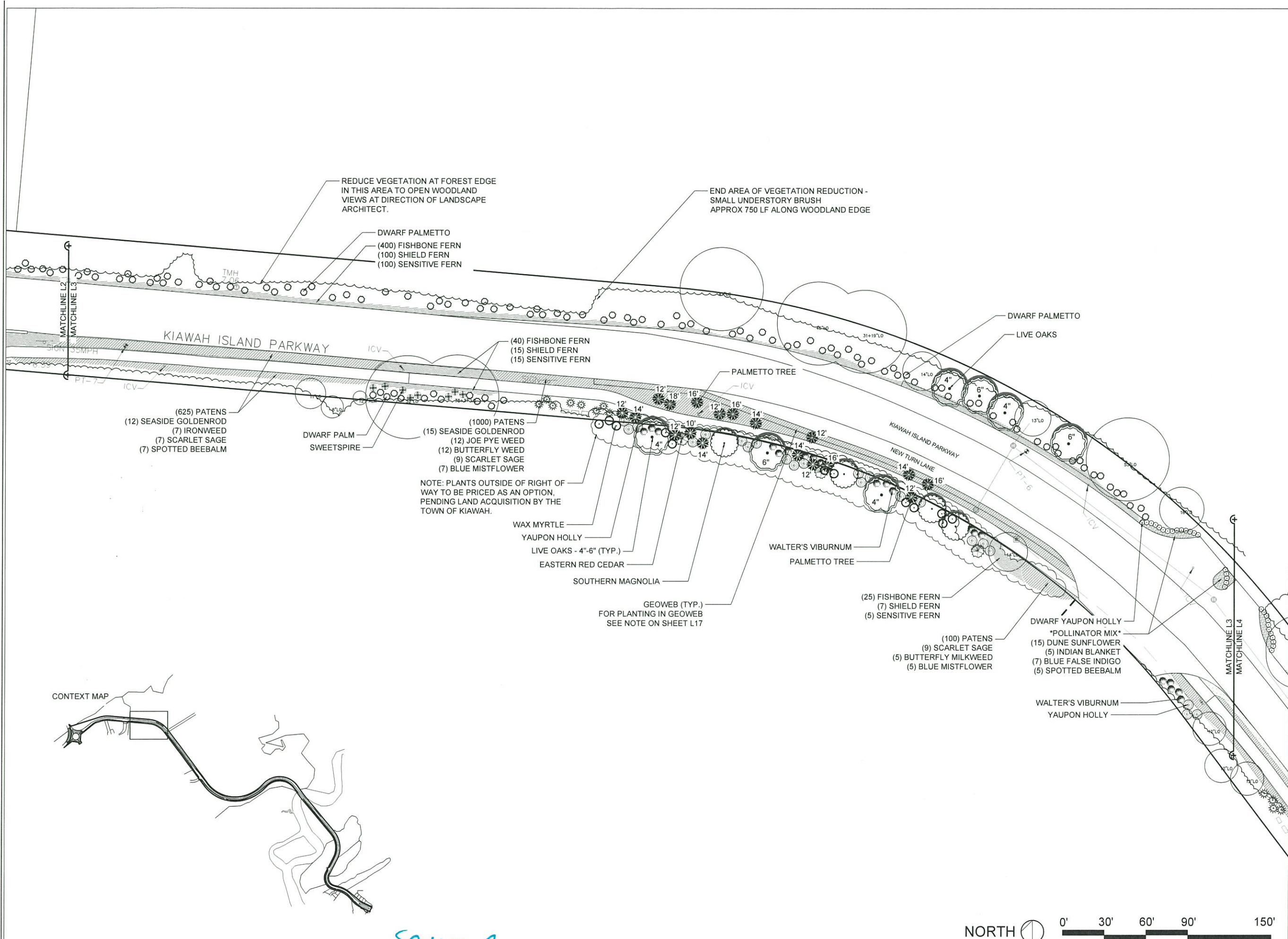
L1





Section 1

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Section 2



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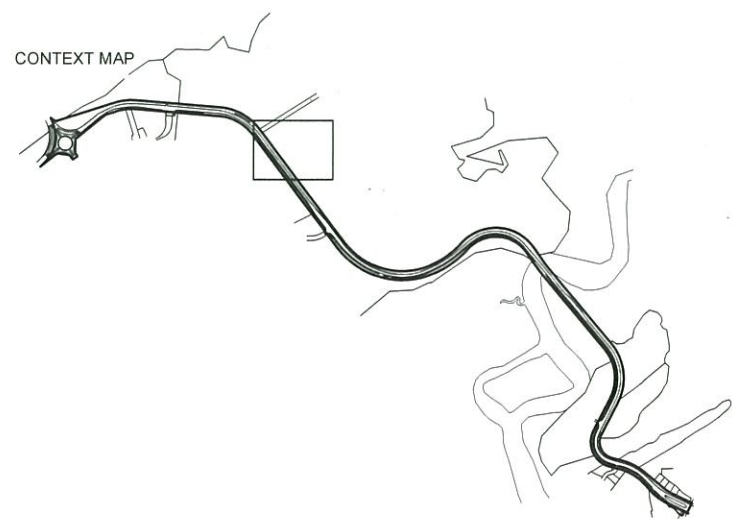
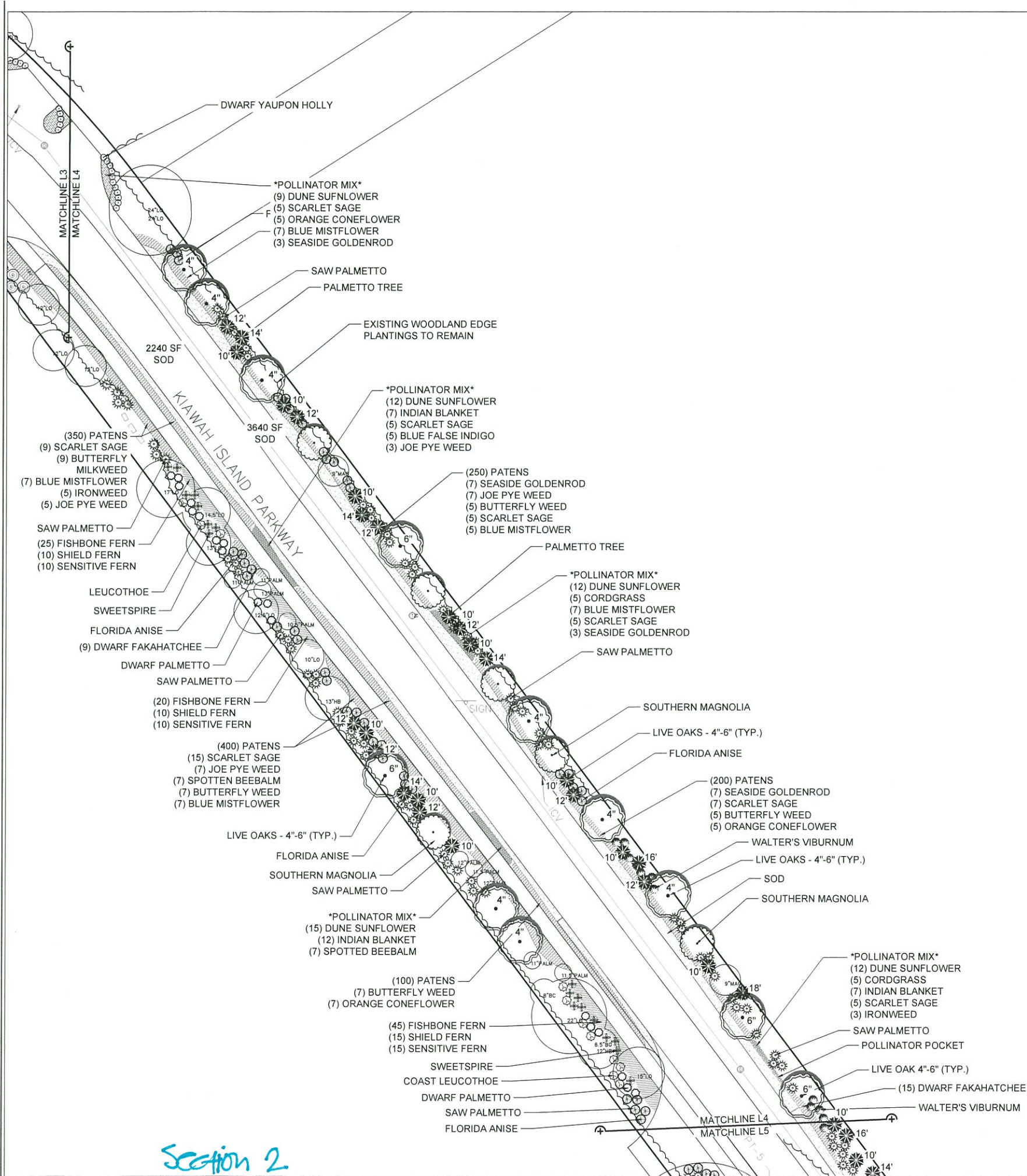
KIAWAH ISLAND PARKWAY KIAWAH ISLAND, SC

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PUBLIC BID	04.07.20
REVISION 1	04.14.20

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PLANTING
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KIAWAH ISLAND
PARKWAY
KIAWAH ISLAND, SC

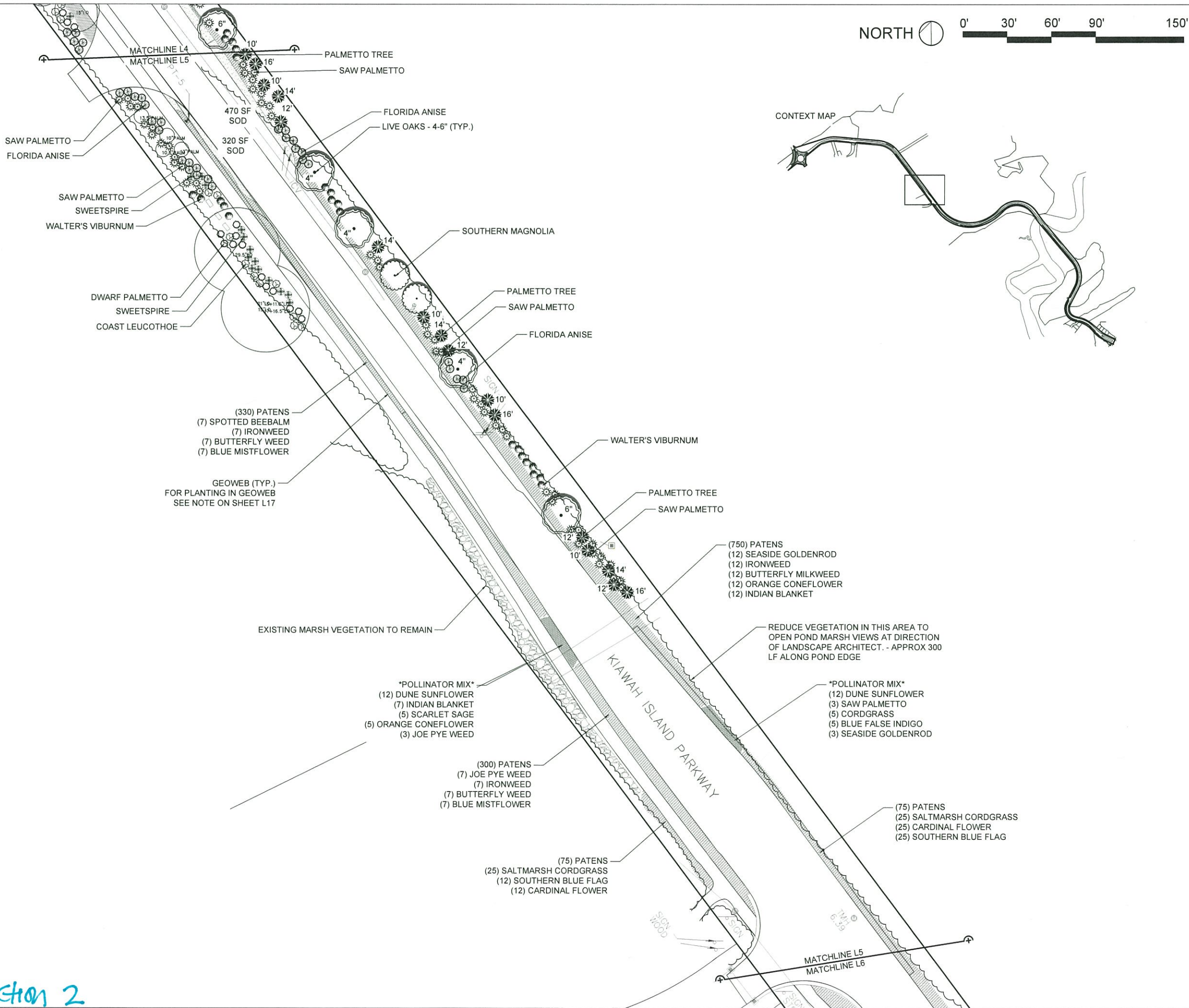
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ARB REVIEW SET	03.09.20
PUBLIC BID	04.07.20
REVISION 1	04.14.20

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PLANTING
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KIAWAH ISLAND PARKWAY KIAWAH ISLAND, SC

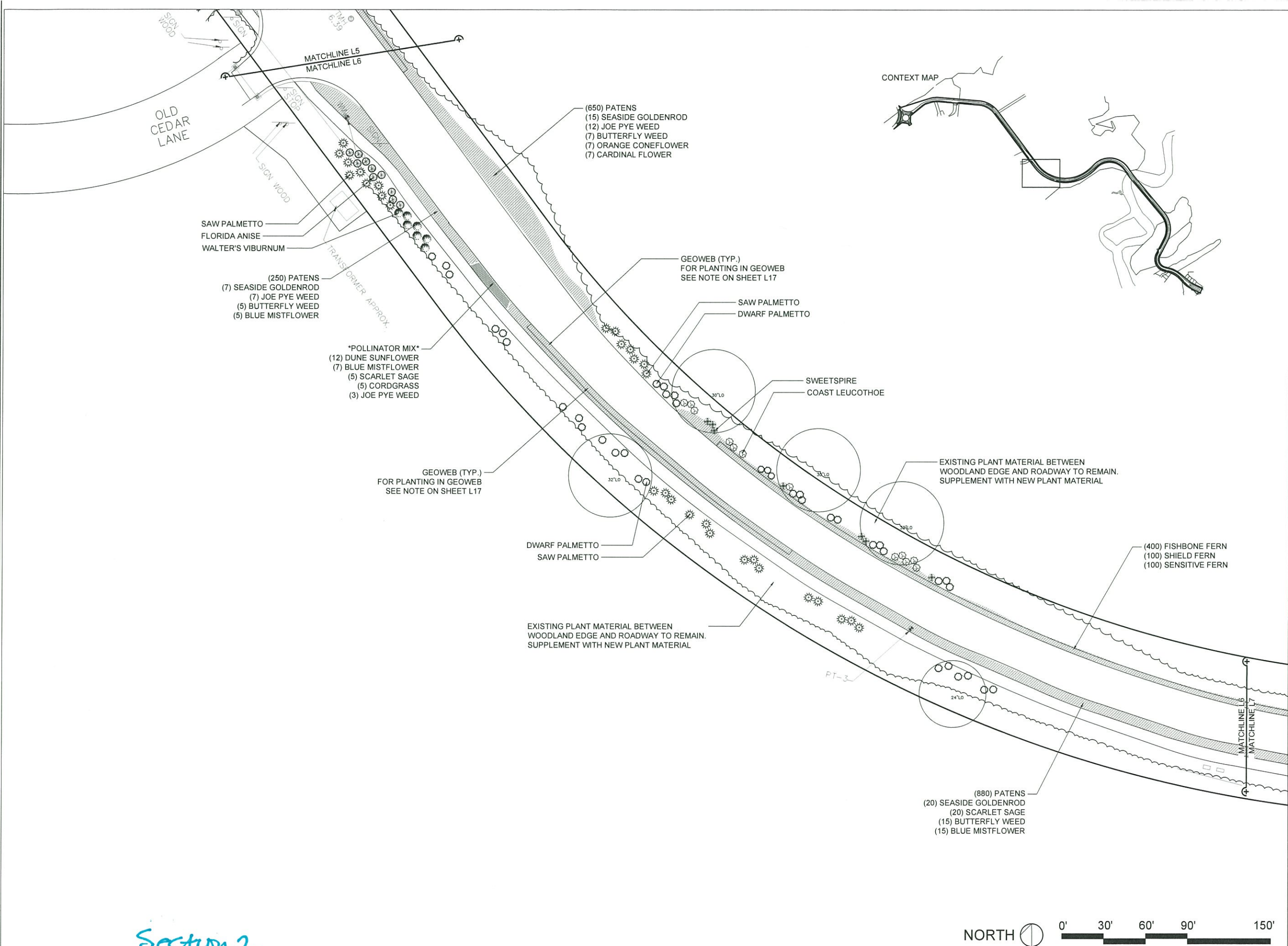
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KIAWAH ISLAND PARKWAY KIAWAH ISLAND, SC

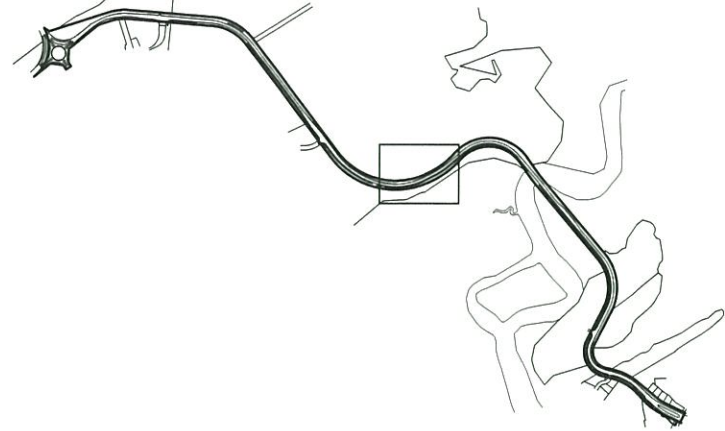
REVISIONS	DATES
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PLANTING PLAN L6

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CONTEXT MAP



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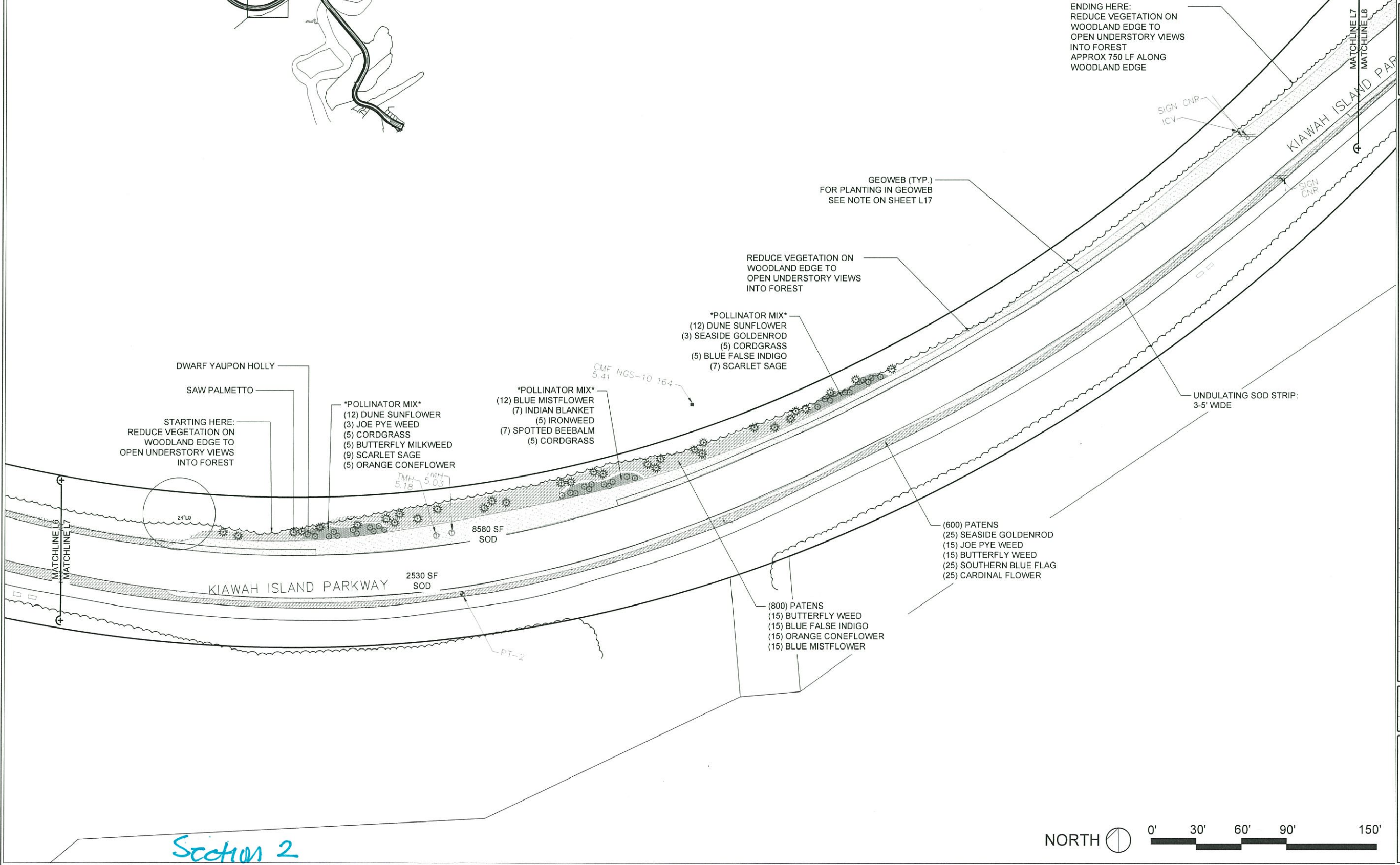


KIAWAH ISLAND PARKWAY KIAWAH ISLAND, SC

REVISIONS	DATES
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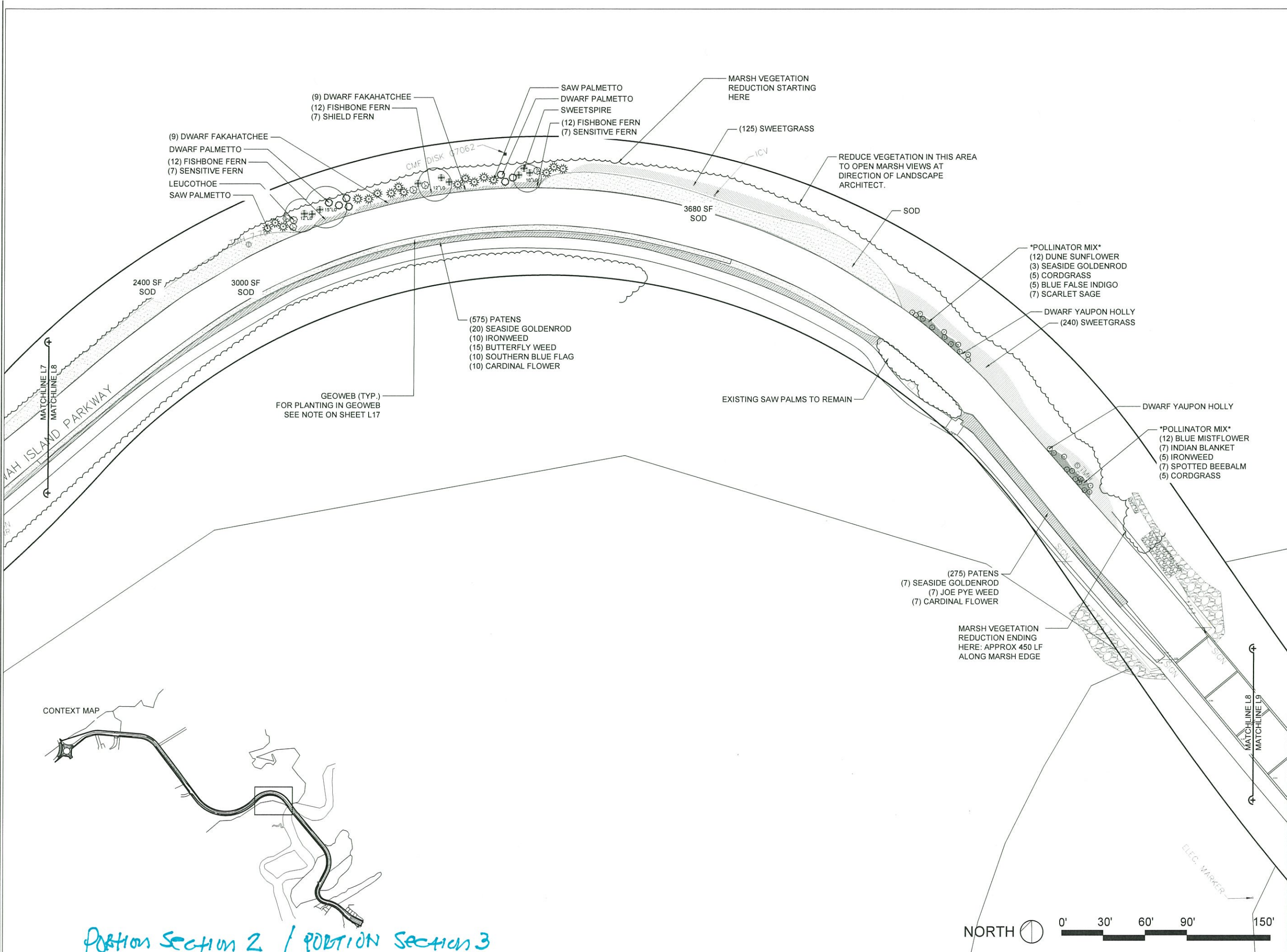
PLANTING PLAN L7




Section 2




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OUTDOOR SPATIAL DESIGN
LANDSCAPE ARCHITECTURE

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**KIAWAH ISLAND
PARKWAY**
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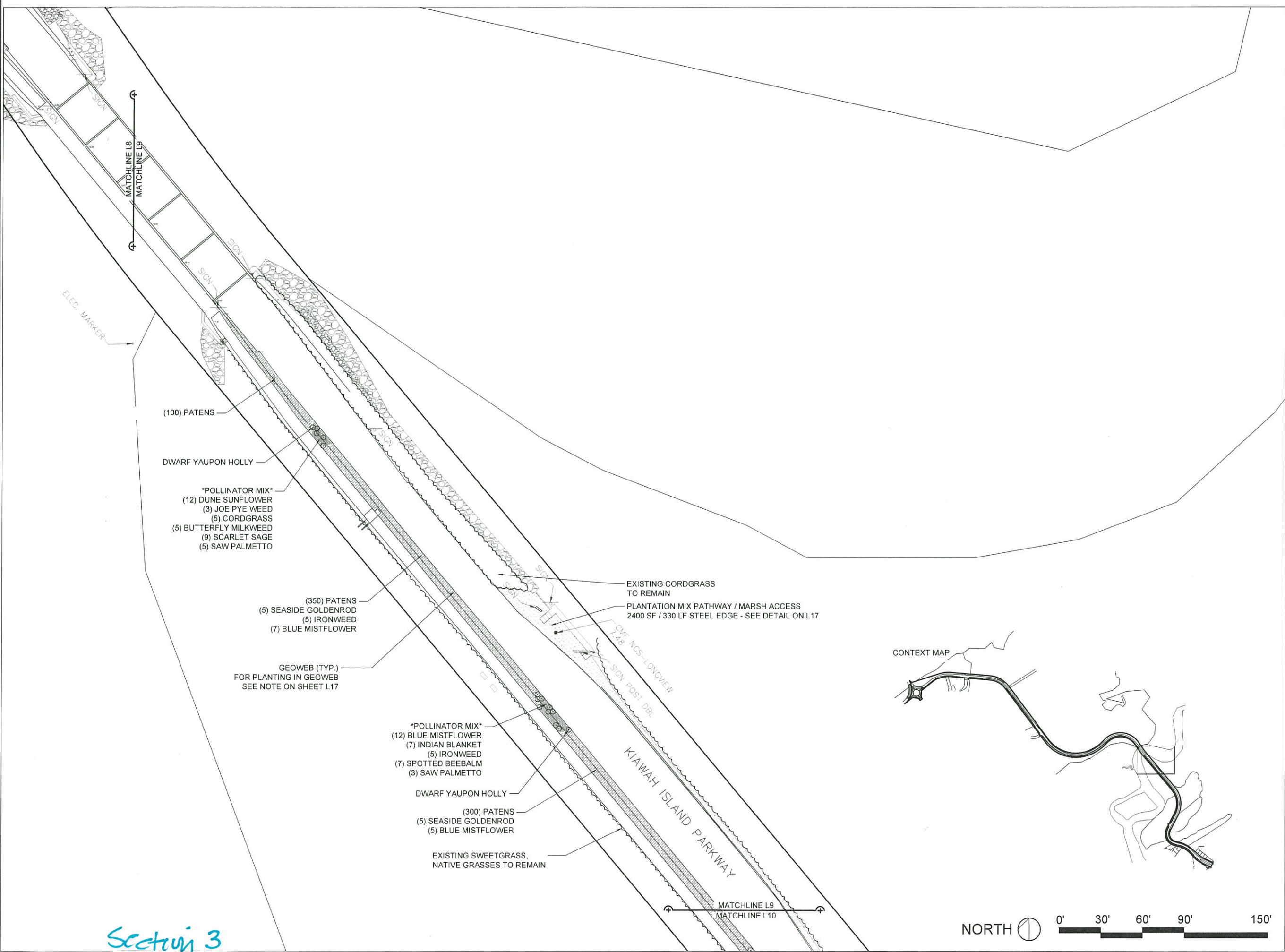
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PLANTING
PLAN

L8

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Section 3



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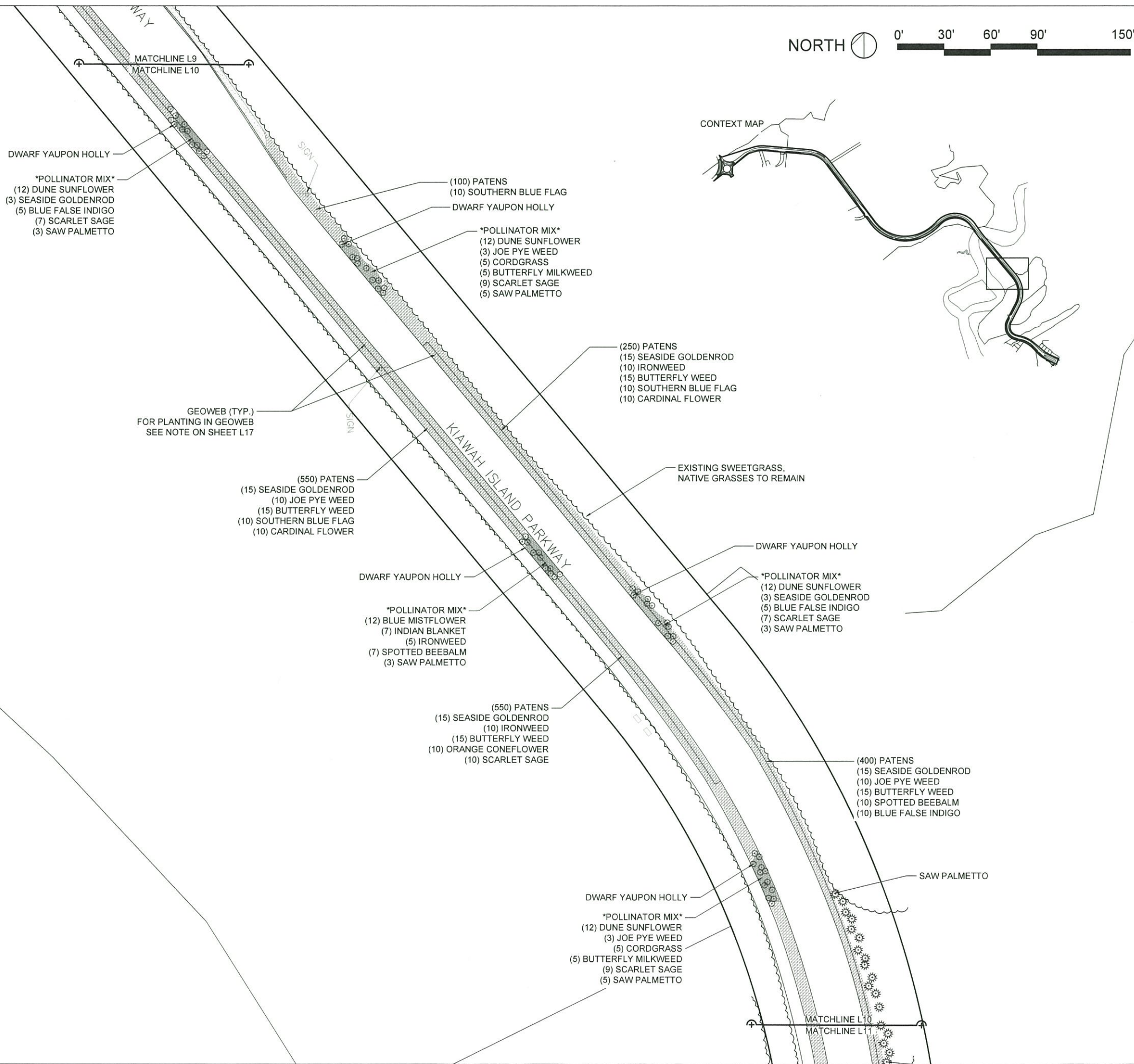
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PLANTING
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L9



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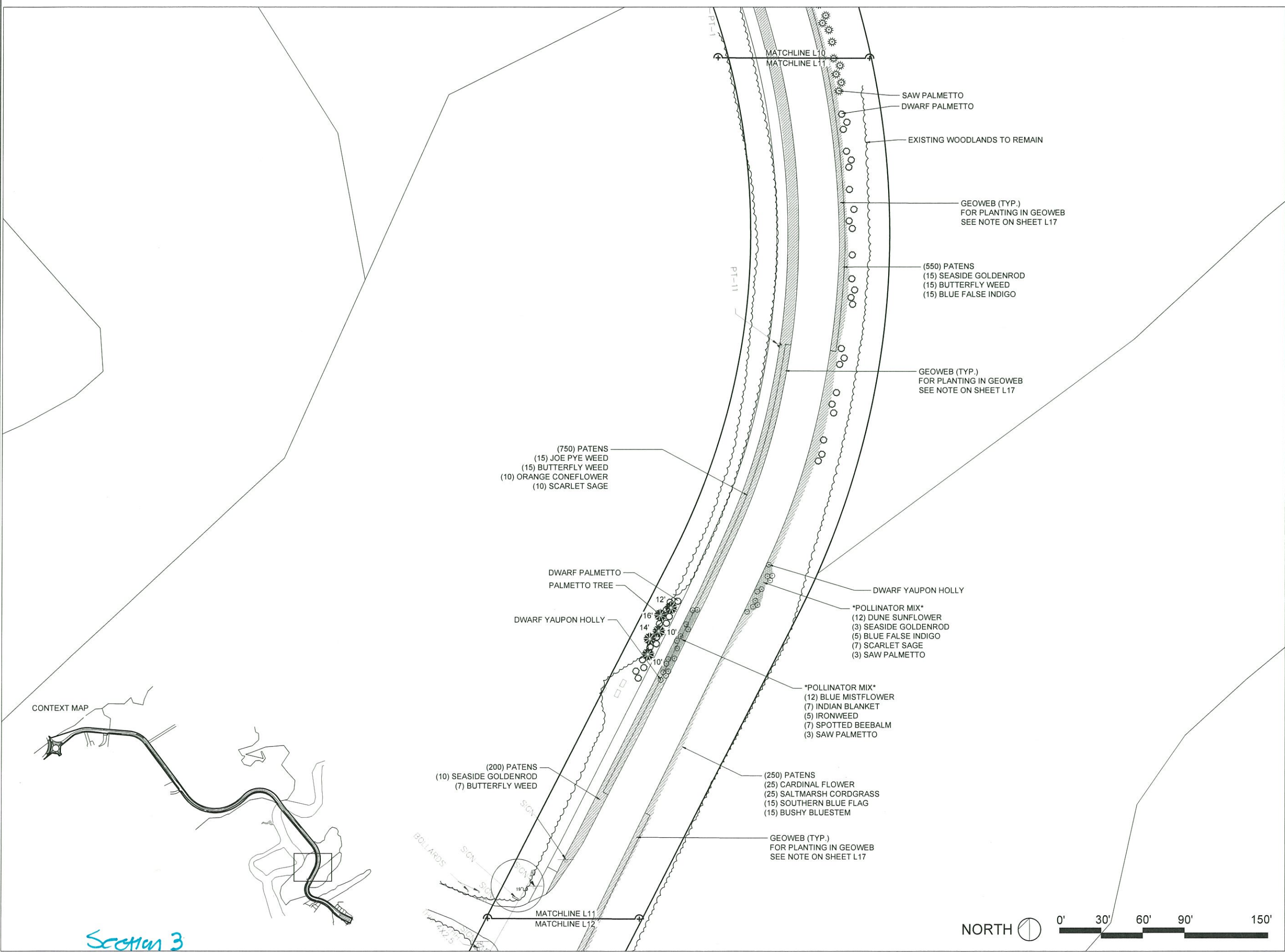
KIAWAH ISLAND PARKWAY KIAWAH ISLAND, SC

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PLANTING PLAN L10

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KIAWAH ISLAND PARKWAY KIAWAH ISLAND, SC

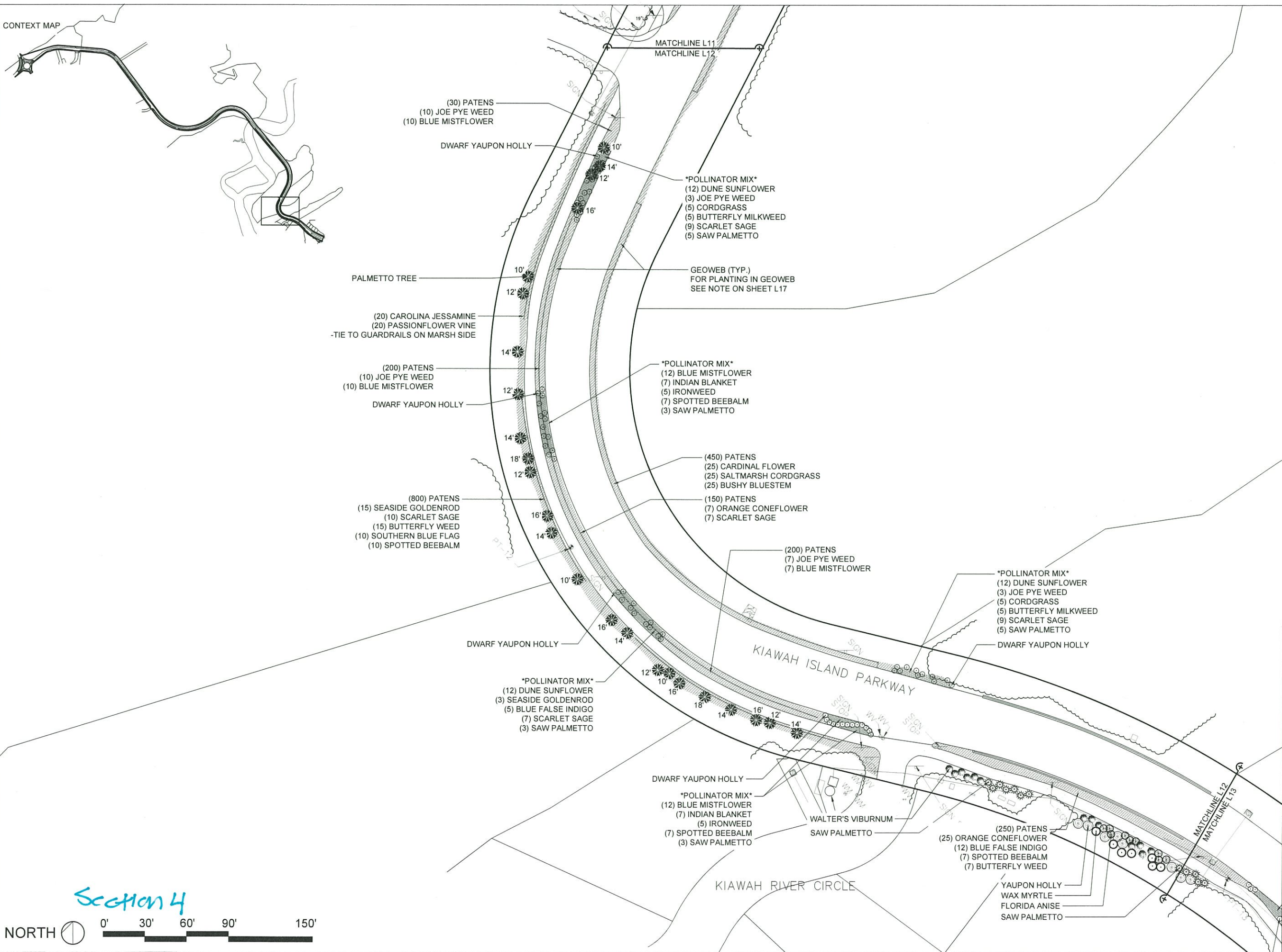
REVISIONS	DATES
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PLANTING
PLAN
L11

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CONTEXT MAP



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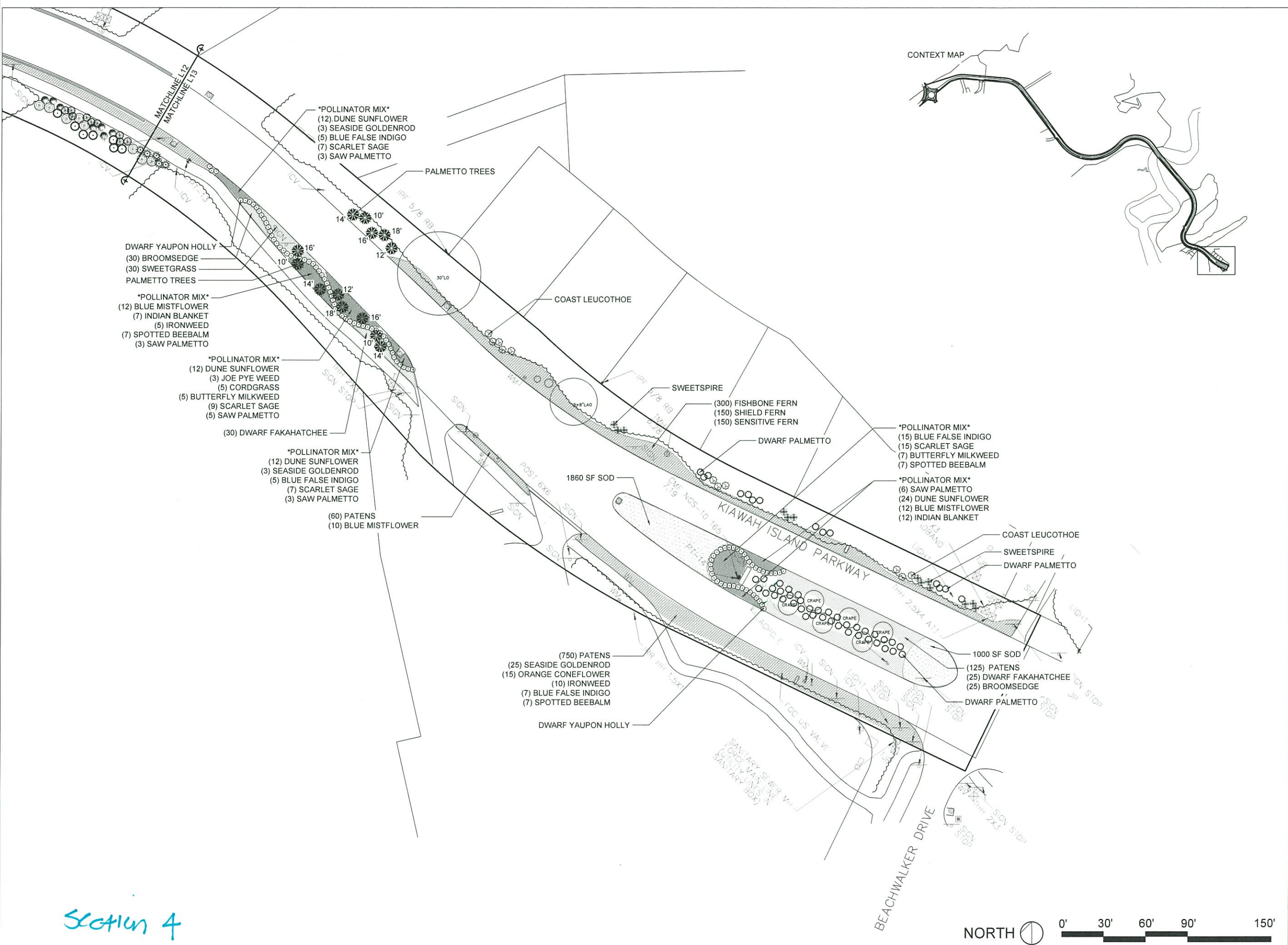
KIAWAH ISLAND PARKWAY KIAWAH ISLAND, SC

REVISIONS	DATES
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ARB REVIEW SET	03.09.20
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PLANTING PLAN L12

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PLANTING PLAN L13

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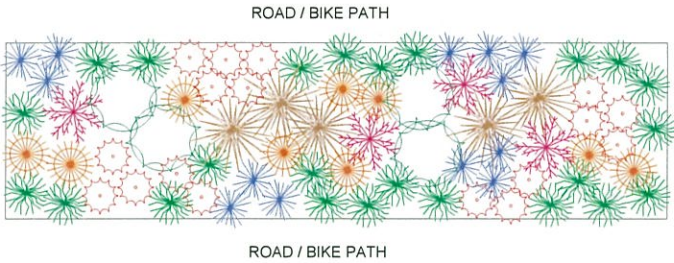
POLLINATOR MIXES - EXAMPLE PLANT LAYOUTS PER 30' x 8' SECTIONS








THE FOLLOWING EXAMPLE LAYOUTS SHALL BE USED AS A MODEL AND APPLIED TO AREAS LABELLED *POLLINATOR MIX* ON THE PLANTING PLANS.

IN GENERAL, TALLEST PLANTS SHALL BE PLACED TOWARDS THE MIDDLE, FOLLOWED BY SWATHS OF MEDIUM HEIGHT PLANS, AND THE LOWEST PLANTS ON BOTH EDGES.

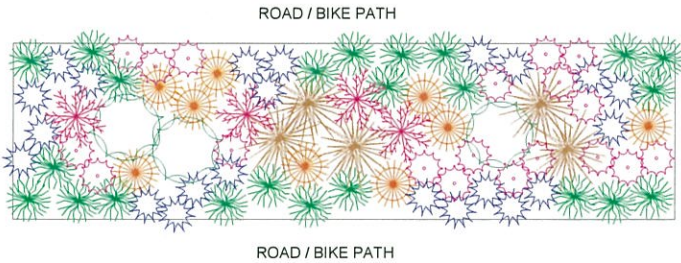
WHEN A POLLINATOR MIX AREA BACKS UP TO A WOODLAND EDGE, CLUSTER TALLER PLANT MATERIAL TOWARDS THE BACK OF THE MIX.

EXAMPLE 1 - BETWEEN ROADWAY AND BIKE PATH



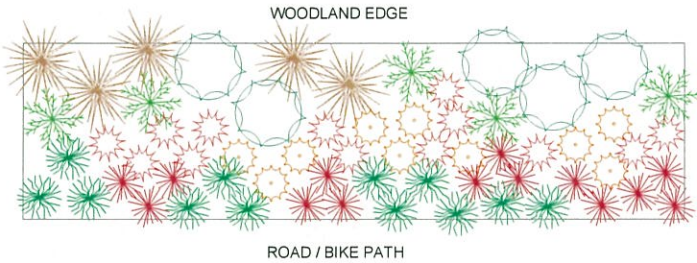
	BOTANICAL NAME	COMMON NAME	SIZE	QTY IN EXAMPLE POCKET
	<i>Serenoa repens</i>	Saw Palmetto	3 GAL.	4
	<i>Spartina bakeri</i>	Sand Cordgrass	1 GAL.	5
	<i>Eupatorium fistulosum</i>	Joe Pye Weed	1 GAL.	4
	<i>Helianthus debilis</i>	Dune Sunflower	1 GAL.	24
	<i>Asclepias tuberosa</i>	Butterfly Milkweed	1 GAL.	9
	<i>Salvia coccinea</i>	Scarlet Sage	1 GAL.	17
	<i>Conoclinium coelestinum</i>	Blue Mistflower	1 GAL.	13

EXAMPLE 2 - BETWEEN ROADWAY AND BIKE PATH



	BOTANICAL NAME	COMMON NAME	SIZE	QTY IN EXAMPLE POCKET
	<i>Serenoa repens</i>	Saw Palmetto	3 GAL.	3
	<i>Spartina bakeri</i>	Sand Cordgrass	1 GAL.	5
	<i>Veronia novaboracensis</i>	Ironweed	1 GAL.	4
	<i>Helianthus debilis</i>	Dune Sunflower	1 GAL.	23
	<i>Asclepias tuberosa</i>	Butterfly Milkweed	1 GAL.	9
	<i>Baptisia australis</i>	Blue False Indigo	1 GAL.	22
	<i>Monarda punctata</i>	Spotted Beebalm	1 GAL.	19

EXAMPLE 3 - BETWEEN BIKE PATH AND WOODLAND EDGE



	BOTANICAL NAME	COMMON NAME	SIZE	QTY IN EXAMPLE POCKET
	<i>Serenoa repens</i>	Saw Palmetto	3 GAL.	5
	<i>Spartina bakeri</i>	Sand Cordgrass	1 GAL.	5
	<i>Solidago sempervirens</i>	Seaside Goldenrod	1 GAL.	5
	<i>Helianthus debilis</i>	Dune Sunflower	1 GAL.	12
	<i>Rudbeckia fulgida</i>	Orange Coneflower	1 GAL.	10
	<i>Gaillardia pulchella</i>	Indian Blanket	1 GAL.	14
	<i>Salvia coccinea</i>	Scarlet Sage	1 GAL.	13

THE FOLLOWING NOTES REFER TO AREAS LABELED ON SHEETS L1-L13 AS *POLLINATOR MIX*

POLLINATOR MIX NOTES:

- 30' X 8' (240 SF) LAYOUTS ARE EXAMPLES OF PLANT LAYOUTS BETWEEN THE BIKE PATH AND THE ROAD. LANDSCAPE CONTRACTOR SHALL REFER TO PLANT COUNTS ON SHEETS L1-L13 FOR INDIVIDUAL QUANTITIES IN POCKETS.
- IN ALL AREAS DESIGNATED AS POLLINATOR POCKETS, THERE SHALL BE NO USE OF HERBICIDES, PESTICIDES, OR NON-ORGANIC FERTILIZERS. THESE PRODUCTS ARE HARMFUL TO THE POLLINATORS THAT THESE AREAS ARE SUPPORTING.
- ALL MULCHING, PLANTING AND SOIL AMENDMENT NOTES ON SHEET L17 SHALL APPLY TO THE POLLINATOR MIXES AS WELL.



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KIAWAH ISLAND, SC

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EXAMPLE
POLLINATOR
MIXES
L14



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AREA 1:

Canopy Trees, Understory Trees, and Palm Trees

Quantity	Botanical Name	Common Name	Size	Remarks
24	Sabal palmetto	Palmetto Tree	(6) 12' (9) 14' (6) 16' (3) 18' HT.	Hurricane Cut
24	Sabal palmetto	Palmetto Tree	(6) 12' (9) 14' (6) 16' (3) 18' HT.	Refoliated
3	Cercis canadensis	Eastern Redbud	8' HT.	*Full, well formed
3	Chionanthus virginicus	Fringe Tree	8' HT.	*Full, well formed
3	Juniperus virginiana	Eastern Red Cedar	10' HT.	*Full, well formed
4	Ilex vomitoria	Yaupon Holly	15 gal.	*Full, well formed
5	Myrica cerifera	Wax Myrtle	15 gal.	*Full, well formed

Shrubs				*LA to review photographs of trees prior to purchasing
Quantity	Botanical Name	Common Name	Size	Remarks
7	Viburnum obovatum	Walter's Viburnum	7 gal.	Full, well formed
145	Sabal minor	Dwarf Palmetto	(73) 3 gal. (72) 7 gal.	Full, well formed
18	Itea virginica 'Henry's Garnet'	Henry's Garnet Sweetspire	7 gal.	Full, well formed
13	Leucothoe axillaris	Coast Leucothoe	7 gal.	Full, well formed
104	Serenoa repens	Saw Palmetto	(52) 3 gal. (52) 7 gal.	Full, well formed
22	Illicium floridanum	Florida Anise	7 gal.	Full, well formed
183	Ilex vomitoria 'Nana'	Dwarf Yaupon Holly	3 gal.	Full, well formed

Grasses, Groundcovers & Perennials

Quantity	Botanical Name	Common Name	Size	Remarks
88	Tripsacum dactyloides	Dwarf Fakahatchee	1 gal.	Space 36" O.C.
320	Muhlenbergia capillaris	Sweetgrass	1 gal.	Space 36" O.C.
166	Andropogon virginicus	Broomsedge	1 gal.	Space 36" O.C.
35	Andropogon glomeratus	Bushy Bluestem	1 gal.	Space 36" O.C.
75	Spartina bakeri	Sand Cordgrass	1 gal.	Space 48" O.C.
370	Nephrolepis cordifolia	Fishbone Fern	1 gal.	Space 30" O.C.
105	Dryopteris ludoviciana	Southern Shield Fern	1 gal.	Space 30" O.C.
100	Onoclea sensibilis	Sensitive Fern	1 gal.	Space 30" O.C.
106	Setaria palmifolia	Palm Grass	1 gal.	Space 30" O.C.
550	Spartina patens	Saltmeadow Cordgrass	1 gal.	Space 24" O.C.
35	Lobelia cardinalis	Cardinal Flower	1 gal.	See Sheet L14
35	Spartina alterniflora	Saltmarsh Cordgrass	1 gal.	See Sheet L14
12	Eupatorium fistulosum	Joe Pye Weed	1 gal.	See Sheet L14
8	Vernonia novaboracensis	Ironweed	1 gal.	See Sheet L14
40	Asclepias tuberosa	Butterfly Milkweed	1 gal.	See Sheet L14
19	Baptisia australis	Blue False Indigo	1 gal.	See Sheet L14
44	Salvia coccinea	Scarlet Sage	1 gal.	See Sheet L14
11	Monarda punctata	Spotted Beebalm	1 gal.	See Sheet L14
24	Rudbeckia fulgida	Orange Coneflower	1 gal.	See Sheet L14
169	Helianthus debilis	Dune Sunflower	1 gal.	See Sheet L14
41	Conoclinium coelestinum	Blue Mistflower	1 gal.	See Sheet L14
66	Gaillardia pulchella	Indian Blanket	1 gal.	See Sheet L14
37,690 SF	Sod - Tifway 419 Bermudagrass			

AREA 2:

Canopy Trees, Understory Trees, and Palm Trees

Quantity	Botanical Name	Common Name	Size	Remarks
23	Quercus virginiana	Live Oak	(15) 4" Cal. (8) 6" Cal.	*Full, well formed
12	Magnolia grandiflora 'Bracken's Brown Beauty'	Southern Magnolia	3" Cal. / 14' HT. Min.	*Full, well formed
30	Sabal palmetto	Palmetto Tree	(8) 10' (10) 12' (6) 14' (4) 16'	Hurricane Cut
30	Sabal palmetto	Palmetto Tree	(9) 10' (10) 12' (7) 14' (4) 16' (2) 18' HT.	Refoliated
3	Juniperus virginiana	Eastern Red Cedar	10' HT.	*Full, well formed
22	Ilex vomitoria	Yaupon Holly	15 gal.	*Full, well formed
12	Myrica cerifera	Wax Myrtle	15 gal.	*Full, well formed

Shrubs				*LA to review photographs of trees prior to purchasing
Quantity	Botanical Name	Common Name	Size	Remarks
57	Viburnum obovatum	Walter's Viburnum	7 gal.	Full, well formed
188	Sabal minor	Dwarf Palmetto	(94) 3 gal. (94) 7 gal.	Full, well formed
56	Itea virginica 'Henry's Garnet'	Henry's Garnet Sweetspire	7 gal.	Full, well formed
39	Leucothoe axillaris	Coast Leucothoe	7 gal.	Full, well formed
213	Serenoa repens	Saw Palmetto	(107) 3 gal. (106) 7 gal.	Full, well formed
79	Illicium floridanum	Florida Anise	7 gal.	Full, well formed
62	Ilex vomitoria 'Nana'	Dwarf Yaupon Holly	3 gal.	Full, well formed

Grasses, Groundcovers & Perennials

Quantity	Botanical Name	Common Name	Size	Remarks
42	Tripsacum dactyloides	Dwarf Fakahatchee	1 gal.	Space 36" O.C.
35	Spartina bakeri	Sand Cordgrass	1 gal.	Space 48" O.C.
991	Nephrolepis cordifolia	Fishbone Fern	1 gal.	Space 30" O.C.
264	Dryopteris ludoviciana	Southern Shield Fern	1 gal.	Space 30" O.C.
269	Onoclea sensibilis	Sensitive Fern	1 gal.	Space 30" O.C.
8,310	Spartina patens	Saltmeadow Cordgrass	1 gal.	Space 24" O.C.
79	Lobelia cardinalis	Cardinal Flower	1 gal.	See Sheet L14
50	Spartina alterniflora	Saltmarsh Cordgrass	1 gal.	See Sheet L14
84	Eupatorium fistulosum	Joe Pye Weed	1 gal.	See Sheet L14
56	Vernonia novaboracensis	Ironweed	1 gal.	See Sheet L14
152	Solidago sempervirens	Seaside Goldenrod	1 gal.	See Sheet L14
153	Asclepias tuberosa	Butterfly Milkweed	1 gal.	See Sheet L14
37	Baptisia australis	Blue False Indigo	1 gal.	See Sheet L14
127	Salvia coccinea	Scarlet Sage	1 gal.	See Sheet L14
40	Monarda punctata	Spotted Beebalm	1 gal.	See Sheet L14
61	Rudbeckia fulgida	Orange Coneflower	1 gal.	See Sheet L14
72	Iris virginica	Southern Blue Flag	1 gal.	See Sheet L14
135	Helianthus debilis	Dune Sunflower	1 gal.	See Sheet L14
113	Conoclinium coelestinum	Blue Mistflower	1 gal.	See Sheet L14
57	Gaillardia pulchella	Indian Blanket	1 gal.	See Sheet L14
23,180 SF	Sod - Tifway 419 Bermudagrass			

- PLANTING NOTES:
- CONTRACTOR SHALL ENSURE THAT ALL PLANT MATERIAL IS LABELED WHEN PURCHASED FROM NURSERY AND THAT LABELS STAY INTACT ON PLANT MATERIAL WHILE BEING LAID OUT IN THE FIELD AND ONLY REMOVED WHEN PLANTED.
 - PLANTS SHALL BE FULL GROWN IN SPECIFIED CONTAINER SIZES AND NOT RECENTLY REPOTTED FROM SMALLER TO LARGER SIZES.
 - REQUIREMENTS FOR MEASUREMENT, BRANCHING, AND QUALITY OF CONTAINER GROWN PLANTS AND BALLED AND BURLAPPED PLANTS SHALL FOLLOW OR EXCEED THE STANDARD CURRENTLY RECOMMENDED BY THE LATEST EDITION OF THE AMERICAN STANDARD FOR NURSERY STOCK, PUBLISHED BY THE AMERICAN ASSOCIATION OF NURSERYMEN, IN. LANDSCAPE ARCHITECT RESERVES THE RIGHT TO REJECT AND REQUIRE REPLACEMENT OF ANY PLANT MATERIAL THAT DOES NOT CONFORM TO THESE STANDARDS.
 - NO PLANT SUBSTITUTIONS OR OMISSIONS SHALL BE MADE WITHOUT PRIOR AUTHORIZATION FROM LANDSCAPE ARCHITECT.
 - ALL PLANT LAYOUTS SHALL BE REVIEWED IN THE FIELD BY LANDSCAPE ARCHITECT PRIOR TO PLANTING. LANDSCAPE ARCHITECT SHALL BE GIVEN TIME FRAME TO FLAG TREE LOCATIONS AND SPRAY OUT BEDLINES FOR SOD, PLANT BEDS, AND POLLINATOR MIX AREAS.
 - REFER TO SHEET L17 FOR ADDITIONAL PLANTING NOTES AND PLANTING DETAILS.



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PLANTING SCHEDULE 1,2

L15

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AREA 3:

Canopy Trees, Understory Trees, and Palm Trees

Quantity	Botanical Name	Common Name	Size	Remarks
2	Sabal palmetto	Palmetto Tree	(1) 10' (1) 14'	Hurricane Cut
3	Sabal palmetto	Palmetto Tree	(1) 10' (1) 12' (1) 16' HT.	Refoliated

Shrubs

Quantity	Botanical Name	Common Name	Size	Remarks
37	Sabal minor	Dwarf Palmetto	(18) 3 gal. (19) 7 gal.	Full, well formed
51	Serenoa repens	Saw Palmetto	(25) 3 gal. (26) 7 gal.	Full, well formed
121	Ilex vomitoria 'Nana'	Dwarf Yaupon Holly	3 gal.	Full, well formed

Grasses, Groundcovers & Perennials

Quantity	Botanical Name	Common Name	Size	Remarks
365	Muhlenbergia capillaris	Sweetgrass	1 gal.	Space 36" O.C.
15	Andropogon glomeratus	Bushy Bluestem	1 gal.	Space 36" O.C.
25	Spartina bakeri	Sand Cordgrass	1 gal.	Space 48" O.C.
4625	Spartina patens	Saltmeadow Cordgrass	1 gal.	Space 24" O.C.
52	Lobelia cardinalis	Cardinal Flower	1 gal.	See Sheet L14
25	Spartina alterniflora	Saltmarsh Cordgrass	1 gal.	See Sheet L14
51	Eupatorium fistulosum	Joe Pye Weed	1 gal.	See Sheet L14
50	Vernonia novaboracensis	Ironweed	1 gal.	See Sheet L14
101	Solidago sempervirens	Seaside Goldenrod	1 gal.	See Sheet L14
112	Asclepias tuberosa	Butterfly Milkweed	1 gal.	See Sheet L14
45	Baptisia australis	Blue False Indigo	1 gal.	See Sheet L14
75	Salvia coccinea	Scarlet Sage	1 gal.	See Sheet L14
45	Monarda punctata	Spotted Beebalm	1 gal.	See Sheet L14
20	Rudbeckia fulgida	Orange Coneflower	1 gal.	See Sheet L14
45	Iris virginica	Southern Blue Flag	1 gal.	See Sheet L14
84	Helianthus debilis	Dune Sunflower	1 gal.	See Sheet L14
60	Conoclinium coelestinum	Blue Mistflower	1 gal.	See Sheet L14
35	Gaillardia pulchella	Indian Blanket	1 gal.	See Sheet L14
3,680 SF	Sod - Tifway 419 Bermudagrass			

Hardscaping

Quantity	Description
2,400 SF	Plantation Mix Pathway / Parking
330 LF	Steel Edging for Plantation Mix

PLANTING NOTES:

1. CONTRACTOR SHALL ENSURE THAT ALL PLANT MATERIAL IS LABELED WHEN PURCHASED FROM NURSERY AND THAT LABELS STAY INTACT ON PLANT MATERIAL WHILE BEING LAID OUT IN THE FIELD AND ONLY REMOVED WHEN PLANTED.
2. PLANTS SHALL BE FULL GROWN IN SPECIFIED CONTAINER SIZES AND NOT RECENTLY REPOTTED FROM SMALLER TO LARGER SIZES.
3. REQUIREMENTS FOR MEASUREMENT, BRANCHING, AND QUALITY OF CONTAINER GROWN PLANTS AND BALLED AND BURLAPPED PLANTS SHALL FOLLOW OR EXCEED THE STANDARD CURRENTLY RECOMMENDED BY THE LATEST EDITION OF THE AMERICAN STANDARD FOR NURSERY STOCK, PUBLISHED BY THE AMERICAN ASSOCIATION OF NURSEYMEN, IN. LANDSCAPE ARCHITECT RESERVES THE RIGHT TO REJECT AND REQUIRE REPLACEMENT OF ANY PLANT MATERIAL THAT DOES NOT CONFORM TO THESE STANDARDS.
4. NO PLANT SUBSTITUTIONS OR OMISSIONS SHALL BE MADE WITHOUT PRIOR AUTHORIZATION FROM LANDSCAPE ARCHITECT.
5. ALL PLANT LAYOUTS SHALL BE REVIEWED IN THE FIELD BY LANDSCAPE ARCHITECT PRIOR TO PLANTING. LANDSCAPE ARCHITECT SHALL BE GIVEN TIME FRAME TO FLAG TREE LOCATIONS AND SPRAY OUT BEDLINES FOR SOD, PLANT BEDS, AND POLLINATOR MIX AREAS.
6. REFER TO SHEET L17 FOR ADDITIONAL PLANTING NOTES AND PLANTING DETAILS.

AREA 4:

Canopy Trees, Understory Trees, and Palm Trees

Quantity	Botanical Name	Common Name	Size	Remarks
18	Sabal palmetto	Palmetto Tree	(3) 10' (4) 12' (5) 14' (4) 16' (2) 18' HT.	Humicane Cut
19	Sabal palmetto	Palmetto Tree	(4) 10' (4) 12' (5) 14' (4) 16' (2) 18' HT.	Refoliated
8	Ilex vomitoria	Yaupon Holly	15 gal.	*Full, well formed
7	Myrica cerifera	Wax Myrtle	15 gal.	*Full, well formed

Shrubs

Quantity	Botanical Name	Common Name	Size	Remarks
13	Vibumum obovatum	Walter's Viburnum	7 gal.	Full, well formed
52	Sabal minor	Dwarf Palmetto	(26) 3 gal. (26) 7 gal.	Full, well formed
13	Itea virginica 'Henry' Gamet'	Henry's Gamet Sweetspire	7 gal.	Full, well formed
11	Leucothoe axillaris	Coast Leucothoe	7 gal.	Full, well formed
51	Serenoa repens	Saw Palmetto	(25) 3 gal. (26) 7 gal.	Full, well formed
9	Illicium floridanum	Florida Anise	7 gal.	Full, well formed
165	Ilex vomitoria 'Nana'	Dwarf Yaupon Holly	3 gal.	Full, well formed

Grasses, Groundcovers & Perennials

Quantity	Botanical Name	Common Name	Size	Remarks
55	Tripsacum dactyloides	Dwarf Fakahatchee	1 gal.	Space 36" O.C.
15	Spartina bakeri	Sand Cordgrass	1 gal.	Space 48" O.C.
30	Muhlenbergia capillaris	Sweetgrass	1 gal.	Space 36" O.C.
55	Andropogon virginicus	Broomsedge	1 gal.	Space 36" O.C.
25	Andropogon glomeratus	Bushy Bluestem	1 gal.	Space 36" O.C.
300	Nephrolepis cordifolia	Fishbone Fern	1 gal.	Space 30" O.C.
150	Dryopteris ludoviciana	Southern Shield Fern	1 gal.	Space 30" O.C.
150	Onoclea sensibilis	Sensitive Fern	1 gal.	Space 30" O.C.
3,015	Spartina patens	Saltmeadow Cordgrass	1 gal.	Space 24" O.C.
25	Lobelia cardinalis	Cardinal Flower	1 gal.	See Sheet L14
25	Spartina alterniflora	Saltmarsh Cordgrass	1 gal.	See Sheet L14
46	Eupatorium fistulosum	Joe Pye Weed	1 gal.	See Sheet L14
25	Vernonia novaboracensis	Ironweed	1 gal.	See Sheet L14
49	Solidago sempervirens	Seaside Goldenrod	1 gal.	See Sheet L14
29	Asclepias tuberosa	Butterfly Milkweed	1 gal.	See Sheet L14
49	Baptisia australis	Blue False Indigo	1 gal.	See Sheet L14
90	Salvia coccinea	Scarlet Sage	1 gal.	See Sheet L14
52	Monarda punctata	Spotted Beebalm	1 gal.	See Sheet L14
47	Rudbeckia fulgida	Orange Coneflower	1 gal.	See Sheet L14
96	Helianthus debilis	Dune Sunflower	1 gal.	See Sheet L14
85	Conoclinium coelestinum	Blue Mistflower	1 gal.	See Sheet L14
33	Gaillardia pulchella	Indian Blanket	1 gal.	See Sheet L14
20	Gelsemium sempervirens	Carolina Jessamine	1 gal.	Tie to guardrails
20	Passiflora incarnata	Passionflower Vine	1 gal.	Tie to guardrails
2,860 SF	Sod - Tifway 419 Bermudagrass			



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KIAWAH ISLAND
PARKWAY
KIAWAH ISLAND, SC

REVISIONS	DATES
SITE REVIEW	10.31.19
OPC SET	01.23.20
ARB REVIEW SET	03.09.20
PUBLIC BID	04.07.20
REVISION 1	04.14.20

DRAWN BY	GCS
REVISED BY	
CHECKED BY	EWB

PLANTING
SCHEDULE 3,4

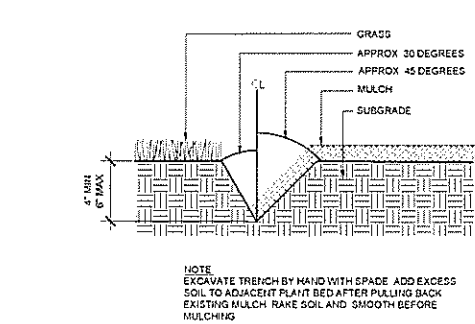
L16

SOIL AMENDMENT NOTE: ALL AREAS WHERE NEW PLANTS ARE BE PLANTED SHALL HAVE SOILS WITH 3" COMPOST. IN ADDITION TO COMPOST, OSD WILL PROVIDE LANDSCAPE CONTRACTOR WITH SOIL SAMPLE REPORTS TO BASE FURTHER AMENDMENTS ON. SOIL AMENDMENTS SHALL INCLUDE ELEMENTAL SULFUR TO LOWER PH. LANDSCAPE CONTRACTOR AWARDED MAINTENANCE CONTRACT SHALL PERIODICALLY APPLY ELEMENTAL SULFUR TO ALL LANDSCAPED BEDS ACCORDING TO PACKAGE LABEL INSTRUCTIONS

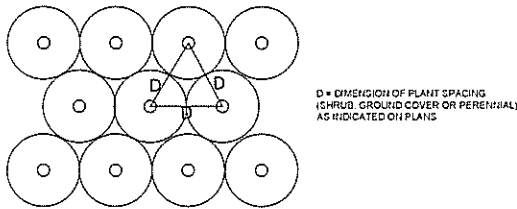
GEOWEB NOTE: IN AREAS WHERE GEOWEB GEOCELL PRODUCT HAS BEEN INSTALLED ON ROADWAY EDGES, CONTRACTOR SHALL FOLLOW MANUFACTURER INSTRUCTIONS FOR SOD INSTALLATION. FOR PLANTING PLANT MATERIAL INCLUDING POLLINATORS AND SMALL SHRUBS IN THE GEOCELL, CONTRACTOR SHALL REMOVE 70 / 30 AGGREGATE / TOPSOIL MIXTURE, AND REPLACE WITH AMENDED SOILS (SEE SOIL AMENDMENT NOTE) AND PLANTS.

GENERAL LANDSCAPE NOTES

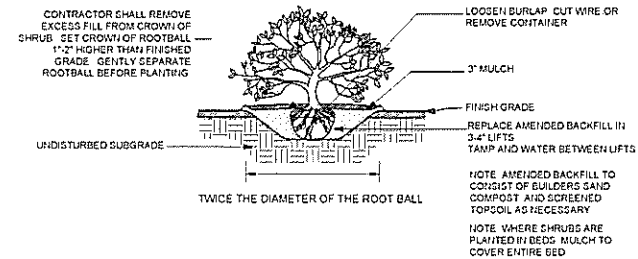
- BIDDERS SHALL VISIT SITE, INSPECT EXISTING CONDITIONS, AND REVIEW PROPOSED PLANTINGS AND RELATED WORK PRIOR TO SUBMITTING BID
- BIDDER / CONTRACTOR SHALL NOTIFY THE LANDSCAPE ARCHITECT TO CHECK THE QUALITY AND LOCATION OF ALL PLANT MATERIAL PRIOR TO SUBMISSION OF BID AND PRIOR TO PLANT INSTALLATION
- IN CASE OF DISCREPANCY BETWEEN PLAN AND PLANT LIST, PLAN SHALL GOVERN QUANTITIES, CONTACT LANDSCAPE ARCHITECT WITH ANY CONCERNS PRIOR TO SUBMITTING BID. BIDDER TO VERIFY ALL PLANT COUNTS PRIOR TO SUBMITTING BID.
- LANDSCAPE CONTRACTOR TO COORDINATE THE PHASES OF CONSTRUCTION AND PLANTING INSTALLATIONS WITH OTHER CONTRACTORS WORKING ON SITE
- WHERE EXISTING TREES AND/OR SIGNIFICANT SHRUB MASSINGS ARE FOUND ON SITE, WHETHER SHOWN ON THE DRAWINGS OR NOT, THEY SHALL BE PROTECTED AND SAVED UNLESS NOTED TO BE REMOVED AND/OR ARE IN AN AREA TO BE GRADED. ANY QUESTIONS REGARDING WHETHER PLANT MATERIAL SHOULD REMAIN OR NOT SHALL BE BROUGHT TO THE ATTENTION OF THE LANDSCAPE ARCHITECT PRIOR TO REMOVAL
- ALL EXISTING TREES TO REMAIN GREATER THAN 8" IN DIAMETER MEASURED AT BREAST HEIGHT (DBH) TO BE FERTILIZED IN ACCORDANCE WITH ANSI A300 - BEST MANAGEMENT PRACTICES - SOIL, AND PRUNED TO REMOVE DEAD WOOD AND DAMAGED OR RUBBING BRANCHES IN ACCORDANCE WITH ANSI A300 - BEST MANAGEMENT PRACTICES - PRUNING. ALL WORK SHALL BE PERFORMED BY OR UNDER DIRECT SUPERVISION OF AN ISA (INTERNATIONAL SOCIETY OF ARBORICULTURE) CERTIFIED ARBORIST
- NO PLANT MATERIAL SUBSTITUTIONS WILL BE ACCEPTED UNLESS APPROVAL IS REQUESTED OF AND GRANTED BY THE LANDSCAPE ARCHITECT PRIOR TO INSTALLATION
- REQUIREMENTS FOR MEASUREMENT, BRANCHING, AND QUALITY OF CONTAINER GROWN PLANTS AND BALLED AND BURLAPPED PLANTS SHALL FOLLOW OR EXCEED THE STANDARD CURRENTLY RECOMMENDED BY THE LATEST EDITION OF THE AMERICAN STANDARD FOR NURSERY STOCK, PUBLISHED BY THE AMERICAN ASSOCIATION OF NURSERYMEN, INC
- CONTRACTOR IS RESPONSIBLE FOR ONGOING MAINTENANCE OF ALL NEWLY INSTALLED MATERIALS UNTIL TIME OF OWNER'S ACCEPTANCE. ANY ACTS OF VANDALISM OR DAMAGE WHICH MAY OCCUR PRIOR TO OWNER ACCEPTANCE SHALL BE THE RESPONSIBILITY OF CONTRACTOR
- WARRANTY FOR LANDSCAPE MATERIALS SHALL BEGIN ON THE DATE OF ACCEPTANCE BY THE OWNERS REPRESENTATIVE AFTER THE COMPLETION OF PLANTING OF ALL LANDSCAPE MATERIALS. NO PARTIAL ACCEPTANCE WILL BE CONSIDERED. LANDSCAPE CONTRACTOR SHALL PROVIDE A WRITTEN REQUEST FOR THE OWNER'S ACCEPTANCE INSPECTION. REMOVE AND REPLACE DEAD PLANT MATERIAL IMMEDIATELY UNLESS REQUIRED TO PLANT IN THE SUCCEEDING PLANTING SEASON. A LIMIT OF ONE REPLACEMENT OF EACH TREE AND SHRUB WILL BE REQUIRED EXCEPT FOR LOSSES CAUSED BY CONTRACTOR'S ERRORS.
- LANDSCAPE CONTRACTOR SHALL GUARANTEE NEW PLANT MATERIAL THROUGH ONE CALENDAR YEAR FROM THE DATE OF OWNER'S ACCEPTANCE. ACCEPTANCE OF GRADING AND SOD SHALL BE BY LANDSCAPE ARCHITECT OR OWNER. CONTRACTOR SHALL ASSUME MAINTENANCE RESPONSIBILITY UNTIL FINAL ACCEPTANCE. MAINTENANCE SHALL INCLUDE WATERING, WEEDING, REPLACEMENT OF WASH-OUTS AND OTHER OPERATIONS NECESSARY TO KEEP MATERIAL IN A THRIVING CONDITION.
- PLANT MATERIAL LOCATIONS SHOWN ARE DIAGRAMMATIC AND MAY BE SUBJECT TO CHANGE IN THE FIELD AS REQUIRED. CONTACT LANDSCAPE ARCHITECT FOR APPROVAL OF LANDSCAPE MATERIAL PLACEMENT BEFORE ANY PLANTING
- CONTRACTOR TO REPAIR ALL DAMAGE TO PROPERTY FROM PLANTING OPERATIONS AT NO COST TO THE OWNER
- OWNER OR LANDSCAPE ARCHITECT SHALL INSPECT LANDSCAPE INSTALLATION AND HAVE THE RIGHT TO REJECT AND WITHHOLD PAYMENT ON ANY PLANT MATERIAL(S) OF DAMAGED OR POOR QUALITY NOT MEETING SPECIFICATIONS
- NO PLANTING TO BE INSTALLED UNTIL GRADING AND CONSTRUCTION HAS BEEN COMPLETED IN THE IMMEDIATE AREA
- IF THE CONTRACTOR PERCEIVES ANY DEFICIENCIES IN THE PLANT SELECTIONS, SOIL CONDITIONS, OR ANY OTHER SITE CONDITION(S) WHICH MIGHT NEGATIVELY AFFECT PLANT MATERIAL ESTABLISHMENT, SURVIVAL, OR GUARANTEE, THEY SHALL BRING THESE DEFICIENCIES TO THE ATTENTION OF THE LANDSCAPE ARCHITECT PRIOR TO INSTALLATION.
- BIDDER / CONTRACTOR SHALL CONTACT OUTDOOR SPATIAL DESIGN FOR SOIL SAMPLE REPORTS. APPROPRIATE SOIL AMENDMENTS SHALL BE BASED ON THESE SOIL SAMPLES AND INCLUDED IN BID.
- ALL PLANTS TO BE INSTALLED AS PER PLANTING DETAILS. PLANT MATERIALS ARE TO BE PLANTED IN THE SAME RELATIONSHIP TO GRADE AS WAS GROWN IN NURSERY CONDITIONS. REMOVE ALL TWINE, WIRE AND BURLAP FROM TOP 1/3 OF TREE TRUNKS
- ALL TREES, SHRUBS, GRASSES AND PERENNIALS SHALL BE CLEARLY IDENTIFIED (COMMON OR LATIN NOMENCLATURE) WITH A PLASTIC TAG WHICH SHALL NOT BE REMOVED PRIOR TO PLANTING
- SEED AND/OR SOD ALL AREAS DISTURBED DUE TO GRADING AND CONSTRUCTION ACTIVITIES, WHERE SOD/SEED ABUTS PAVED SURFACES, FINISHED GRADE OF SOD/SEED, SHALL BE HELD 1" BELOW SURFACE ELEVATION OF TRAIL, SLAB, CURB, ETC. SOD SHALL BE LAID PARALLEL TO THE CONTOURS AND SHALL HAVE STAGGERED JOINTS ON SLOPES STEEPER THAN 3:1 OR IN DRAINAGE SWALES, THE SOD SHALL BE STAKED TO THE GROUND
- ALL LANDSCAPE AREAS SHALL HAVE PROPER DRAINAGE THAT PREVENTS EXCESS WATER FROM STANDING AROUND TREES AND SHRUBS. IMMEDIATELY MULCH WITH DOUBLE SHREDDED HARDWOOD MULCH AT A DEPTH OF NO LESS THAN 3 INCHES AND WATER ALL PLANTS AND TREES. COMPLETE WITHIN 16 HOURS OF INSTALLATION
- TREE PLANTINGS AND BED LINES SHALL BE STAKED BY CONTRACTOR FOR LANDSCAPE ARCHITECTS APPROVAL PRIOR TO INSTALLATION
- CONTRACTOR TO INCLUDE IN HIS BASE BID ALL GRADING, PLANTINGS, MULCHING, AND IRRIGATION SYSTEM WHICH SHALL TIE INTO EXISTING SYSTEM (WHERE APPLICABLE)
- CONTRACTOR TO ADJUST EXISTING IRRIGATION SYSTEM AS NEEDED TO PROVIDE 100% COVERAGE TO ALL PLANT BEDS AND TURF ON SITE. ALL PLANT BEDS SHALL RECEIVE IN-LINE DRIP IRRIGATION SPACED NO GREATER THAN 24" APART, AND ALL SODDED AREAS SHALL RECEIVE OVERHEAD SPRAY IRRIGATION. SPRAY IRRIGATION SHALL NOT BE CAST ONTO ANY HARDSCAPE AND/OR VERTICAL ELEMENTS. LANDSCAPE CONTRACTOR TO PROVIDE AS-BUILD DRAWING OF IRRIGATION SYSTEM / ADJUSTMENTS
- CONTRACTOR TO PROVIDE 3" MUSHROOM COMPOST WITH SOIL AMENDMENTS (SEE NOTE) TO ALL BEDS AND FINE GRADE TO PROVIDE SMOOTH TRANSITION INTO EXISTING GRADES. GRADE TO PREVENT PONDING. CONTRACTOR SHALL TEST COMPOST PH PRIOR TO APPLICATION. COMPOST SHALL BE BELOW PH OF 7 - CONTACT LANDSCAPE ARCHITECT WITH ANY DISCREPANCIES
- IF SEASONAL CONDITIONS NECESSITATE THE NEED FOR CONTAINER GROWN STOCK WHEN BALLED AND BURLAPPED PLANT MATERIAL AS SPECIFIED, CONTRACTOR TO CONTACT LANDSCAPE ARCHITECT FOR APPROVAL PRIOR TO SUBSTITUTION



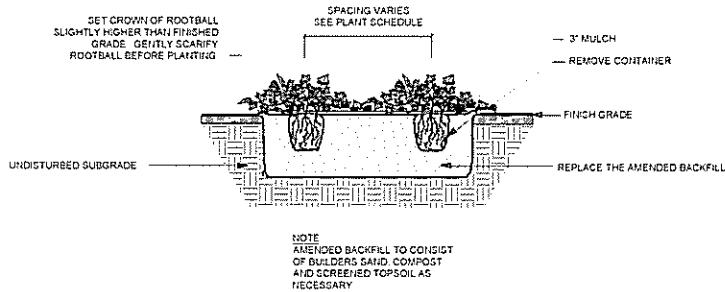
1 TRENCH EDGE
L17



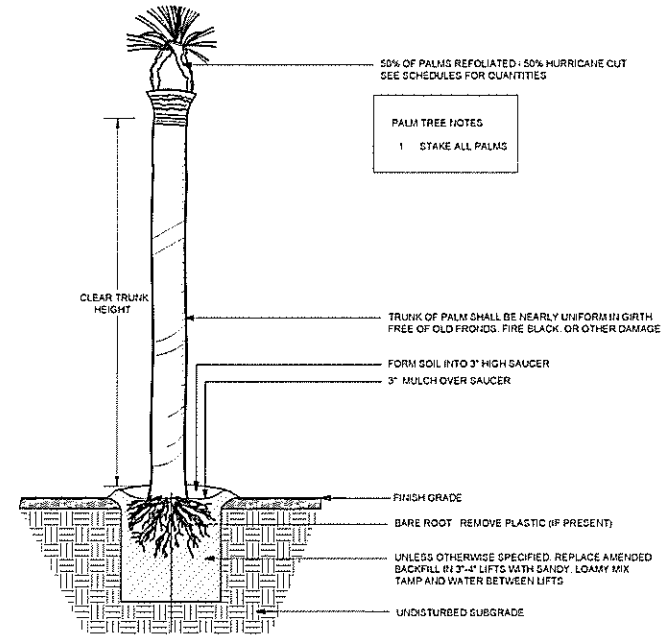
2 SHRUB / GROUND COVER SPACING
L17



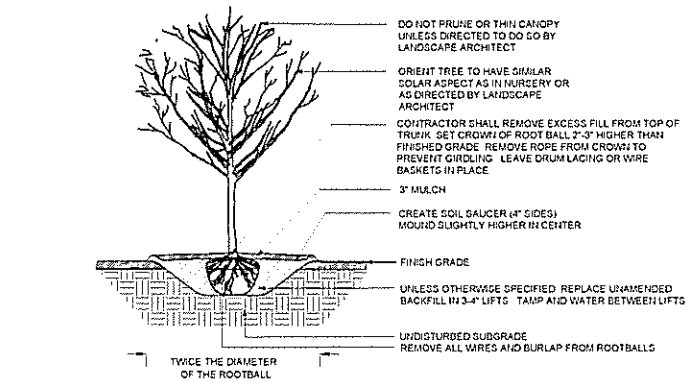
3 SHRUB INSTALLATION
L17



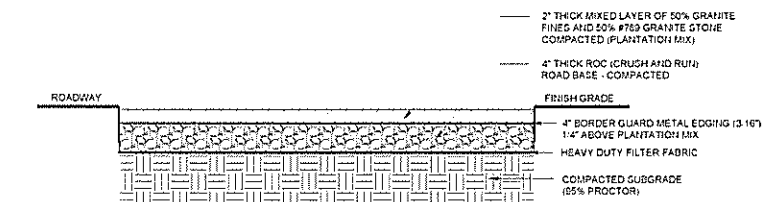
4 GROUND COVER INSTALLATION
L17



5 PALM TREE INSTALLATION
L17



6 TREE INSTALLATION
L17



7 PLANTATION MIX WITH STEEL EDGE
L17

THIS DRAWING IS NOT TO BE USED FOR CONSTRUCTION PURPOSES UNLESS SIGNED AND SEALED BY THE LANDSCAPE ARCHITECT OF RECORD AND STAMPED "APPROVED FOR CONSTRUCTION." USE OF THIS DRAWING FOR QUANTITY TAKE-OFFS AND PRICING IS PRELIMINARY UNTIL ALL APPLICABLE PERMITS HAVE BEEN OBTAINED.



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PLANTING
DETAILS &
NOTES
L17

Kiawah Arts & Cultural Events Council

2020 Quarter 1 At A Glance

By the Numbers

2,910*

Tickets Distributed by Town

13

Programs & Performances

5

No Charge Events

600+

Property Owners
Registered for
Resident Access

7

Venues Used

8

Musical Genres Represented

*Excludes ticket sales that are
conducted and retained by outside
event producers.

Ex: The Charleston Jazz Orchestra

Highlight Reel



Liquid Pleasure sold-out in record time and the band once again lived up to their legendary reputation.

The Travelin' McCourys performed in East Beach Conference Center to an enthusiastic crowd.



The Arts Council collaborated with Tomasso on Valentine's Day to create an evening of fine dining and opera!

Local favorite Yuriy Bekker put together a stellar quartet which was received at Church of Our Saviour by a sold-out crowd.

