



TOWN OF *Kiawah Island*®

Mayor

Craig E. Weaver

Council Members

Jack Koach

Diana L. Mezzanotte

Chris Widuch

John R. Wilson

Town Administrator

Stephanie Monroe Tillerson

4475 Betsy Kerrison Parkway | Kiawah Island, SC 29455 | (843) 768-9166 | Fax (843) 768-4764 | www.kiawahisland.org

TOWN COUNCIL MEETING

Kiawah Island Municipal Center

Council Chambers

June 5, 2018; 2:00 PM

AGENDA

- I. Call to Order:
- II. Pledge of Allegiance
- III. Approval of Minutes:
 - A. Minutes of the Town Council Meeting of May 1, 2018 [Tab 1]
- IV. Mayor's Update:
- V. Citizens' Comments (Agenda Items Only)
- VI. Presentation:
 - A. Charleston Area Convention and Visitor's Bureau
- VII. Consent:
 - A. To Consider Approval of the Island Beach Services, Beach Patrol Contract Amendment [Tab 2]
 - B. To Consider Approval of the Hydro Enterprises Proposal for the Parkway Bridge Embankment Stabilization Project [Tab 3]
 - C. To Consider Approval to Engage the Firm of Tobias and West, LLC to provide Structural Engineering Consultant Services [Tab 4]
 - D. To Consider Approval of the Summit Cleaning Services Contract Amendment [Tab 5]
 - E. **Ordinance 2018-07** - To Amend Article 9 – Building and Building Codes, Chapter 4 – Permits, Licenses And Fees, Division 1 – Permits – **Second Reading** [Tab 6]
- VIII. Old Business:
 - A. **Ordinance 2018-08** - To Adopt the Fiscal Year 2018-2019 Budget for The Town of Kiawah Island, SC (7/1/18 Through 6/30/19) – **Public Hearing and Second Reading** [Tab 7]
- IX. New Business:

None
- X. Other Business:

None
- XI. Town Administrator's Report:
- XII. Council Member:
 - a. Committee Updates
 - b. General Comments

FOIA: Notice of this meeting has been published and posted in accordance with the Freedom of Information Act and the requirements of the Town of Kiawah Island.

XIII. Citizens' Comments:

XIV. Executive Session:

XV. Adjournment:

TOWN COUNCIL MEETING

Kiawah Island Municipal Center

Council Chambers

May 1, 2018; 2:00 PM

AGENDA

I. Call to Order: Mayor Weaver called the meeting to order at 2:00 pm.

II. Pledge of Allegiance

Present at the meeting: Craig Weaver, Mayor
John R. Wilson
Diana Mezzanotte
Jack Koach
Chris Widuch

Also Present: Stephanie Monroe Tillerson, Town Administrator
Dorota Szubert, Town Treasurer
Dwayne Green, Town Attorney
Petra Reynolds, Town Clerk

III. Approval of Minutes:

A. Minutes of the Town Council Meeting of April 3, 2018

Mr. Widuch made a motion to approve the minutes of the April 3, 2018 Town Council Meeting. The motion was seconded by Mrs. Mezzanotte and the minutes were unanimously approved.

IV. Mayor's Update:

Mayor Weaver stated at the last Town Council meeting he reported on the creation of the John's Island Growth Management Committee. He reported that he attended the first meeting which took place on April 17th and was dominated by input from Johns Island residents concerned about the need for infrastructure improvements, flooding and development and its impact on stormwater drainage. He noted that it was early in the process and was optimistic the Committee can accomplish something important and was going in the right direction.

Mayor Weaver reported that there is a state election primary in June that will determine the County Council seat that represents both Kiawah, Seabrook, James and part of John's Islands. The Republican race includes the incumbent, Joe Qualey and is being contested by Jenny Honeycutt who was in attendance at the meeting. Mayor Weaver stated the County Council seat is very important to the Islands so he and Seabrook Mayor Ciancio will co-host a Meet-the-Candidate event for residents. The event will be held in Council Chambers at 1:00 pm at a date to be announced.

Mayor Weaver stated the Planning Commission will be meeting tomorrow to consider the final plat or Parcel 13. There had been a great deal of focus on the Commission because of the concerns and issues with the plat approval but since the last meeting the final plat submitted by the Partners was amended. The plat now looks substantially similar to the originally approved preliminary plat and hopefully no longer be a controversial issue.

Mayor Weaver stated that he sent out a poll to get a sense of community priorities on issues that could have a potential impact on residents. He stated the full results would be communicated by E-Blast later this week but shared some of the highlights:

- 674 responses
- Demographics included full time residents, part-time resident and rentals
- Responses between full and part-time resident were fairly even
- Top 4 issues
 - 1) Maintaining the beach and dunes
 - 2) Protecting Kiawah's wildlife and natural habitat
 - 3) Having roads across John's Island safer and less congested
 - 4) Keeping the island well maintained and representative of a premier community
- 86 individual comments

Mayor Weaver stated that at the last meeting there was a public comment made which alleged inaccuracies in the calculations of the compensation of the Town Clerk over a number of years and that those errors had not been addressed by the Town. The Mayor indicated that after all the information and calculations submitted was reviewed it has determined that the allegations are incorrect but more likely a misunderstanding and misreading of numbers.

V. Citizens' Comments (Agenda Items Only)
None

VI. Presentation:

A. Steve Traynum, Coastal Science & Engineering – Annual Monitoring Report

Mr. Traynum gave a PowerPoint presentation outlining Kiawah's ten miles of beach which extends along a mostly east-west configuration from the Stono Inlet to the east, and Captain Sam's Inlet to west. He gave a brief history of the large scale 2006 restoration project, the 2015 channel realignment project and highlighted the key events and volume changes that led to the latest dune scraping/dune restoration project along with a brief overview of the Capt. Sam's inlet relocation project completed in April by Seabrook.

Mr. Traynum reviewed a summary of the 2017 Survey Report and recommendations:

- Overall the island lost ~280,000 cy of sand from Jan to Nov 2017, mostly due to Hurricane Irma. Erosion was widespread.
- Dune erosion between 10 and 30 feet along residential area in addition to Matthew losses
- Emergency dune restoration performing well
- Natural dune building ongoing, no additional action needed; however, planting may promote more rapid recovery
- Sand fencing not necessary; but should be as close to the primary dune as possible if installed
- The east end project area continues to evolve as a washover attaching shoal
- Constructed channel has closed, lessening threat to Ocean Course
- Permit allows for another project to be completed, if necessary, but triggers are not met
- An additional survey can be obtained to document recovery of upper beach profile

VII. Old Business:
None

VIII. Consent:

Mayor Weaver stated that the five ordinance changes, A through E, have been discussed and approved for first reading and public hearing, then asked that they be grouped together for second reading.

- A. **Ordinance 2018-02** – to amend Section 12-78, Dock Key Locations to allow a floating dock for property located at 248 Eagle Point Road (TMS# 265-02-00-162). – **Second Reading**
- B. **Ordinance 2018-03** - to amend the Town of Kiawah Island Dock Key Locations Map for the property located at 248 Eagle Point Road (TMS# 265-02-00-162) from the Fixed Dock designation to a Floating Dock designation. – **Second Reading**
- C. **Ordinance 2018-04** - to create a new Future Land Use Category Active Recreation, Residential and Open Space; and to change the existing Future Land Use designation for the property located at 1000 Ocean Course Drive (TMS 265-16-00-184) from Active Recreation and Open Space to Active Recreation, Residential, and Open Space. – **Second Reading**
- D. **Ordinance 2018-05** - to create a new zoning district, PR-OC: Parks and Recreation - Ocean Course – **Second Reading**
- E. **Ordinance 2018-06** - to rezone the property located at 1000 Ocean Course Drive (TMS 265-16-00-184) from the Parks and Recreation (PR) Zoning District to the Parks and Recreation – Ocean Course (PR-OC) Zoning District. (28.753 acres) – **Second Reading**

Mr. Widuch made a motion to approve the second reading of Ordinance 2018-02 to amend Section 12-78, Dock Key Locations to allow a floating dock for property located at 248 Eagle Point Road, Ordinance 2018-03 to amend the Town of Kiawah Island Dock Key Locations Map for the property located at 248 Eagle Point Road from the Fixed Dock designation to a Floating Dock designation, Ordinance 2018-04 to create a new Future Land Use Category Active Recreation, Residential and Open Space; and to change the existing Future Land Use designation for the property located at 1000 Ocean Course Drive from Active Recreation and Open Space to Active Recreation, Residential, and Open Space, Ordinance 2018-05 to create a new zoning district, PR-OC: Parks and Recreation - Ocean Course, Ordinance 2018-06 to rezone the property located at 1000 Ocean Course Drive from the Parks and Recreation (PR) Zoning District to the Parks and Recreation – Ocean Course (PR-OC) Zoning District. The motion was seconded by Mr. Wilson and was unanimously passed.

IX. New Business:

A. To Consider Approval of the of the SATAX Funding Amounts

Mayor Weaver stated the Town's State Accommodations Tax (SATAX) Committee reviews and recommends to the Ways and Means Committee the allocation of the SATAX funds received by the Town. The Ways and Means Committee recommended funding allocations as follows:

Applicant Sponsor	2018/2019 Application Request	Ways & Means Committee Recommended	Recommended to Other Funds
TOKI/Freshfields Village	\$ 17,000	\$ 15,000	
TOKI/Freshfields Village	\$ 55,000	\$ 35,000	
TOKI / Kiawah Island Golf Resort	\$ 475,000	\$ 435,000	
Kiawah Island Motoring Retreat	\$ 30,000	\$ 10,000	\$ 15,000
Professional Golfer's Association of America	\$ 120,000	\$ 120,000	
Town of Kiawah Island	\$ 254,000	\$ 100,000	
Town of Kiawah Island	\$ 423,000	\$ 385,000	
Totals for Year Ending	\$ 1,374,000	\$ 1,100,000	

Mr. Koach made a motion to approve funding to Freshfields Village, Kiawah Island Golf Resort, PGA and Town of Kiawah as recommended by the Ways and Means Committee. The motion was seconded by Mr. Widuch and was unanimously passed.

Mr. Widuch made a motion to approve \$10,000.00 in funding to the Kiawah Island Motoring Retreat as recommended by the Ways and Means Committee. The motion was seconded by Mrs. Mezzanotte. The motion was passed with Mr. Wilson recusing himself.

B. Ordinance 2018-07 - To Amend Article 9 – Building and Building Codes, Chapter 4 – Permits, Licenses and Fees, Division 1 – Permits – First Reading

Mr. Widuch stated that several months ago the Mayor asked that a group review the permitting guidelines for the Town. The charge was to find ways to make the permitting process more customer friendly.

The current process requires a contractor to obtain a permit from the Town for work done with a value of over \$1000.00. The original reason for this position was to satisfy FEMA requirements for the Town to track "Substantial Improvements". In the event that a home reach a certain threshold it would be required to be brought up to code, thereby theoretically reducing FEMA's exposure in the event of a large storm. A more liberal reading of the regulations, consistent with how the surrounding communities are operating, allows the Town far more leeway in how it track "Substantial Improvement."

The group's recommendation is to eliminate all residential trade permits, regardless of value, if the work does not require an inspection by Town personnel upon completion. Work that involves any of the five areas that do require an inspection, Mechanical, Electrical, Plumbing, Propane or other Gas, and any Structural changes, will still need a Town Permit. A list of the types of jobs not requiring an inspection is included in the revised ordinance.

This position, if adopted by Town Council, will eliminate roughly 50% of all permits issued by the Town and should ease the burden on our residents when planning improvements to their property.

Mayor Weaver made a motion to approval the first reading of Ordinance 2018-07 to amend Article 9 – Building and Building Codes, Chapter 4 – Permits, Licenses and Fees, Division 1 – Permits. The motion was seconded by Mr. Widuch.

Mr. Spicher, Town Building Official, clarified the definition of minor electrical repair work was work such as the replacement of a ceiling fan or light fixture that did not require the contractor to open a wall, reroute wiring or reconfiguring the system. He added that minor plumbing followed the same guidelines.

Once the ordinance is approved contractors and residents will be advised of the changes via email and E-Blast with informational classes to be held prior to the July 1st effective date.

Following discussion, the motion was unanimously passed.

C. Ordinance 2018-08 - To Adopt the Fiscal Year 2018-2019 Budget for The Town of Kiawah Island, SC (7/1/18 Through 6/30/19) – First Reading

Mayor Weaver reviewed a PowerPoint on the highlights of this year's budget. He stated that the Budget covers the fiscal year period from July 2018 through June 2019 and is projected to have a

budget surplus of \$2.5 million before capital expenditures and \$2.0 million including capital expenditures along with budgeting for total spending next fiscal year of \$8.3 million.

Mayor Weaver discussed the \$10.3 million in projected revenues that include unrestricted and restricted funding and nearly \$900,000.00 of one-time non-recurring revenue. He noted that the Town's revenue is drive by economic activity and is projecting moderated growth tourism and business/construction and a significant short-term increase in revenue from major Resort projects.

Mayor Weaver reviewed a list of the how Town's restricted and unrestricted fund are spent, funds allocated toward the support of tourism, the \$8.3 million in expenditures and cost drives of some of those expenditures, anticipated large future expenditures of Parkway Improvements and Beach re-nourishment and unanticipated storm clean up expenditures.

Mr. Koach made a motion to adopt the first reading of Ordinance 2018-08 to adopt the Budget for the Town of Kiawah Island, SC (7/1/18 Through 6/30/19). The motion was seconded by Mrs. Mezzanotte and was unanimously passed.

X. Other Business:
None

XI. Town Administrator's Report:

Ms. Tillerson stated that after contact SCLP there was no report present at this time due to the DHEC comment period being extended to allow time for review before permit consideration.

Mayor Weaver stated that Mr. Randy Gilmore, Chairman of the Board of Zoning Appeals (BZA) has submitted his resignation due to the sale of his home on Kiawah. The BZA opening will be posted on the Town website.

Mayor Weaver thanked Mr. Gilmore for his service to the Town having served as a member of the BZA since 2012 and its Chairman since 2016 and to the community as a member of the Community Association Security Committee and as a member of the former Kiawah Property Owners Group along with many other community activities.

XII. Council Member:
a. Committee Updates
b. General Comments

Mrs. Mezzanotte reported the last Arts Council event for this year will be May 6th at Holy Spirit in which Charleston County Mayor Tecklenburg will playing the piano along with two other Charleston local musicians.

Mrs. Mezzanotte reported Mr. Norm Levin, an associate professor at the College of Charleston, and director of the Santee Cooper GIS lab and the Lowcounty Hazard Center, along with a graduate student from the College of Charleston, will be speaking to the Sea Level Rise Subcommittee on May 10th at 9:30 at Town Hall. They will be discussing their work on a Tropical Irma flood study which will include Kiawah.

Mr. Wilson reported that last week he attended the CHATS meeting at which there was a presentation by the Department of Transportation of various projects. He noted that the with the current state of John's Island roads and traffic on the Gelegotis Bridge that is expected to triple over the next several years and the only project on island to help mitigate traffic is at the base of

the bridge on the Johns Island end and is not expected to be effective because of the design. Mr. Wilson discussed a number of the designs recommendations made by Dr. Paul Roberts who is a renowned transportation expert and has studied Johns Island roads for many years. He stated the cost of the needed changes are very expensive, and to give a perspective, made comparisons to the cost of projects that are being done in other areas.

Mr. Wilson stated that it has been acknowledged that the Johns Island road need some attention but nothing effective has been done and very little that is effective is planned. He encouraged Kiawah residents to contact their elected officials to insist that something be done.

Mr. Widuch stated the Disaster Awareness Day, hosted along with Seabrook, will be held on Wednesday, June 13th in Council Chambers. It will be held from 2:00 pm to 4:00 pm, with a wine reception afterwards in the lobby and on the back lawn.

XIII. Citizens' Comments:

Jenny Honeycutt – Republican Candidate

Mrs. Honeycutt introduced herself and stated she was running against the incumbent, Joe Qualey, in the Republican Primary on June 12th for the District 9 seat representing James Island, Folly Beach, Kiawah and Seabrook on Charleston County Council. She thanked Mr. Wilson for his comments and stated that she was actively involved with some of the John's Island transportation issues, has met with Dr. Roberts, done research on his recommendation for a cross island parkway and is hopeful that, if elected, she can begin addressing the John's Island infrastructure needs.

Mr. Wilson made a motion to move into executive Session on a personnel matter to discuss Town employee salaries. The motion was seconded by Mrs. Mezzanotte and unanimously passed.

XIV. Executive Session:

- A. To Receive Legal Advice from the Town Attorney regarding Filing a Civil Lawsuit Against the Former Town Administrator, Former Town Treasurer, and Former Auditors**

Mr. Widuch made a motion to leave Executive Session. The motion was seconded by Mrs. Mezzanotte and unanimously passed.

Mr. Widuch made a motion to return to Regular Session. The motion was seconded by Mrs. Mezzanotte and unanimously passed.

Upon returning to Regular Session, Mayor Weaver stated that no decisions were made or votes taken that would bind the Town to a specific course.

XV. New Business:

- D. To Consider Approval to take action against the Former Town Administrator, Former Treasurer, and Former Auditors.**

Mayor Weaver made motion to give the Town Attorney the authority to pursue civil actions against the former Town Auditor, Treasurer and Town Administrator on behalf of the Town with the applicable statute of limitations for each. The motion was seconded by Mr. Widuch and unanimously passed.

XVI. Adjournment:

Mr. Widuch motioned to adjourn the meeting at 4:30 pm. The motion was seconded by Mr. Wilson and carried unanimously.

Submitted by,

Petra S. Reynolds, Town Clerk

Approved by,

Craig E. Weaver, Mayor

Date

DRAFT

STATE OF SOUTH CAROLINA)
COUNTY OF CHARLESTON)
)
)
_____)

**AMENDMENT TO AGREEMENT BETWEEN
THE TOWN OF KIAWAH ISLAND
AND
ISLAND BEACH SERVICES d/b/a
Barrier Island Ocean Rescue
(Beach Patrol)**

WHEREAS, the Town of Kiawah Island and Island Beach Services entered into an agreement on **February 7, 2017** for the purpose of providing Beach Patrol services.

WHEREAS, the Town and Island Beach Services d/b/a Barrier Island Ocean Rescue wish to amend said agreement in the following particulars:

1. **AGREEMENT AMOUNT:** This agreement amount shall be increased monthly by the amount of \$1,800.0 for a term expiring on February 6, 2019.
2. **EFFECTIVE DATE:** This agreement shall be effective at the time of the property sale closing

All other provisions of the agreement entered into on February 7, 2016 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment this 5th day of June 2018.

WITNESSES

Town of Kiawah Island

By: Craig Weaver
Its: Mayor

Island Beach Services

By: Leonard (Butch) Neal
Its: President/Owner

15 May, 2018

Members of Ways and Means Committee

Town of Kiawah Island

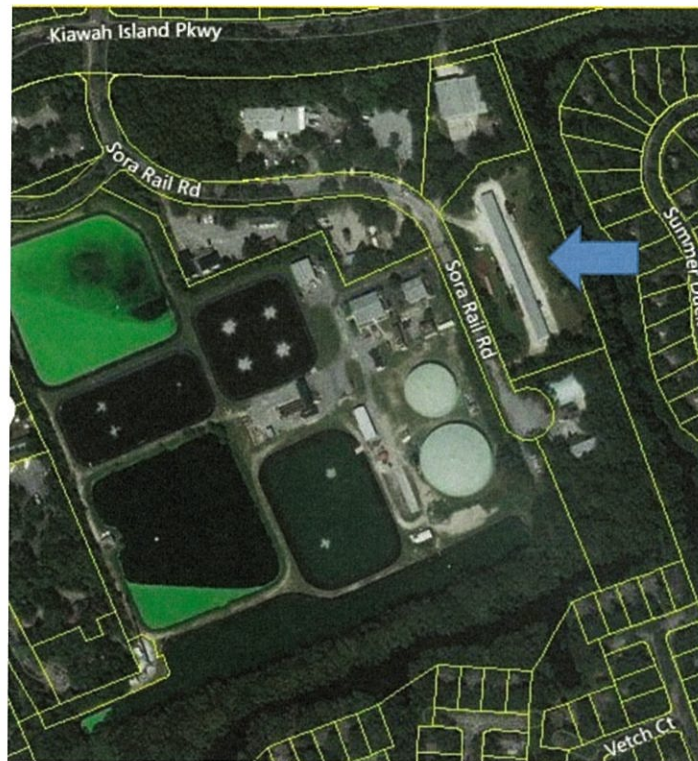
4475 Betsy Kerrison Parkway

Kiawah Island, SC 29455

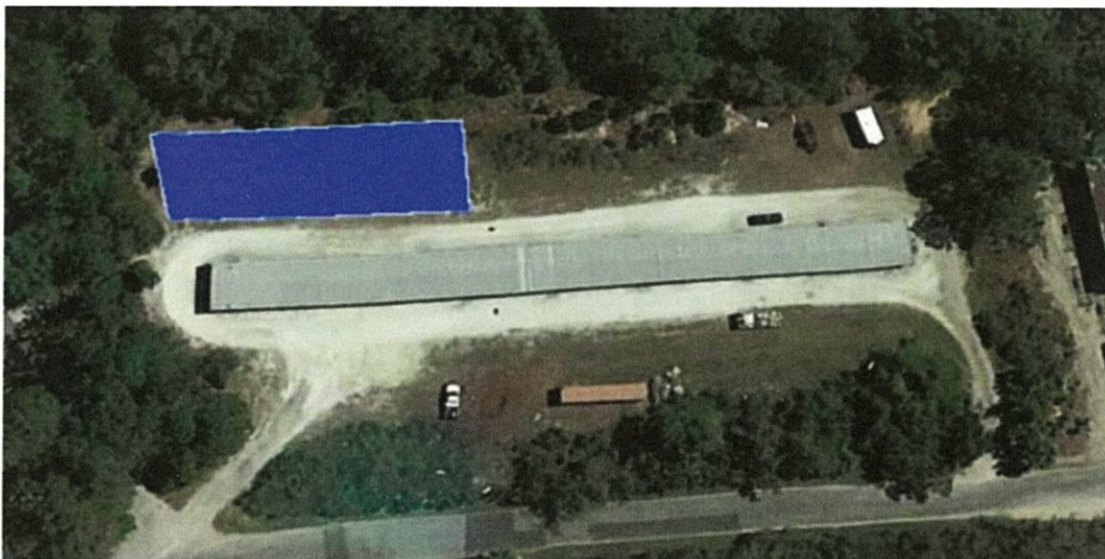
Dear Members of Ways and Means Committee,

From the time announcement of the sale of 21 Beachwalker Drive to KICA, Island Beach Services has been working to find a sustainable storage solution in order to maintain Beach Patrol operations to meet the terms of the existing Beach Patrol Contract with no interruption of service. Initially, because it has always been used to house Beach Patrol, and was so well suited to our needs, we hoped we would be able to continue to use the garage at 21 Beachwalker Drive, either through a memorandum of agreement, lease, or even purchase option. By October of 2017, Beach Patrol had outgrown the allotted space and had to relocate to the new Town Hall site to store the three compact pickup trucks, two ATVs, two jetskis with trailers, and associated equipment outlined in the Beach Patrol Contract, along with space for employee parking each day. This was a suitable interim during the winter season, but it is not sustainable through the summer due to the distance from the beach and the logistics associated with getting employees and equipment to and from the beach each day.

Therefore, Island Beach Services has been exploring options with TOKI, KIGR, KICA, St. Johns Fire Department, and Kiawah Resort Associates LP to find a solution that would allow for the needed beach access, storage, parking, and utility needs to continue operations according to the Beach Patrol Contract. After several discussions with these groups, we were able to identify space at 32 Sora Rail Road, the current location of Kiawah Island Self Storage. Pictured below:



Island Beach Services has negotiated a lease agreement that will mirror the duration of the Beach Patrol Contract, including extensions, on 7500 square feet of the property - shaded in blue below:



This space will allow for storage of all of the equipment, trucks, jetskis and trailers, as well as employee parking and the necessary vehicle wash down area. **The negotiated cost of the lease will be \$1800 per month [\$0.24/sqft].**

For reference, Island Beach Services has researched the comparison costs of boat/vehicle storage at KRA's Boat Storage Facility off of Kestral Court as well as the cost of the rental units located at 32 Sora Rail Road.

- Boat Storage - a 10'x15' parking space:
 - \$200 monthly [\$1.33/sqft]
 - \$900 6-month [\$1.00/sqft]
 - \$1,320 12-month [\$0.73/sqft]
- Self Storage
 - 10'x10' unit \$100/month [\$1.00/sqft]
 - 10'x15' unit \$150/month [\$1.00/sqft]

The Town has traditionally shouldered the burden of the storage needs of Beach Patrol Services, and since storage was not listed as a requirement by either the Request for Proposals or the current Beach Patrol Contract, **Island Beach Services, LLC is requesting an annual increase of \$21,600 to the current Contract to cover the cost of the lease at 32 Sora Rail Road.** The cost of the current Beach Patrol contract is covered by the Town through restricted funds from available Accommodations Tax money, not by the general fund. Island Beach Services, LLC will cover any capital expenses for necessary site improvements to make the area suitable for Beach Patrol Operations.

Thank you for your consideration. We are available at any time to answer any questions you may have for us.

Sincerely,



Robert Edgerton
Owner
Island Beach Services, LLC



Request for Town Council Action

TO: Mayor and Council

FROM: Rusty Lameo, Public Works

SUBJECT: Shoreline Erosion Repair Bids

DATE: 6/5//2018

BACKGROUND:

During our last Hurricane Matthew, we sustained severe erosion along the outbound lane of the Parkway prior to the bridge. The Town entered into a contract with McSweeney Engineers to inspect and create a work plan for these repairs. Project submittals were received from three companies and reviewed by the Public Works Committee.

ANALYSIS:

The Public Works Committee reviewed these bids and found all three companies to be competent, and their Scope of Work to be inline with the requirements of the project. McSweeney Engineering will handle over sight to the project.

Blutide Marine Construction	\$171,778.72
Hydro Enterprises	\$112,450.00
Truluck Construction Company	\$182,900.00

ACTION REQUESTED:

To approve the Ways and Means recommendation to award the contract to Hydro Enterprises.

BUDGET & FINANCIAL DATA:

The costs for the projects is \$112,450.00 and has been included the FY 2017-2018 Budget.

BID FORM

Kiawah Island Parkway Bridge Embankment Stabilization

GENERAL:

Bidder herewith submits its offer to provide all labor, materials, equipment, tools of trades and labor, accessories, appliances, warranties and guarantees, and to pay all royalties, fees, permits, licenses, and applicable taxes necessary to complete the Kiawah Island Parkway Bridge Embankment Stabilization work located along Kiawah Island Parkway on Kiawah Island, South Carolina in accordance with the Bidding Documents. All bidders shall be legally qualified under the provisions of the South Carolina Contractor's Licensing Law, Chapter 11, Sections 40-11-05 through 40-11-440 of the South Carolina Code of Laws as amended. Any bid submitted by a bidder who does not meet these requirements shall be rejected.

UNIT PRICE WORK AND SCHEDULE OF VALUES:

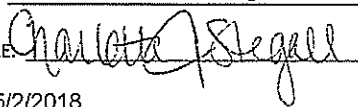
BIDDER offers for the Owner's consideration and use the following UNIT PRICES. The UNIT PRICES offered by BIDDER indicate the amount to be added to or deducted from the Contract Sum for each item-unit combination. UNIT PRICES include all costs to the Owner, including those for materials, labor, equipment, tools of trades and labor, fees, taxes, insurance, bonding, overhead, profit, etc. The Owner reserves the right to include or not to include any of the following UNIT PRICES in the Contract and to negotiate the UNIT PRICES with BIDDER. Information below shall be consistent with BIDDER's Schedule of Values.

Base Bid					
NO.	ITEM	ESTIMATED QUANTITY	UNIT PRICE	UNIT OF MEASURE	COST
1	Mobilization	1	\$27000.00	LS	\$27000.00
2	Gabion Basket (include basket completely filled with stone per specifications)	170	\$190.00	LF	\$32300.00
3	Riprap (for toe protection - not gabion)	30	\$115.00	TON	\$3450.00
4	Bedding Gravel	13	\$100.00	CY	\$1300.00
5	Filter Fabric	400	\$5.00	SY	\$2000.00
6	Concrete Flume	1	\$7500.00	LS	\$7500.00
7	Plantings	1	\$12000.00	LS	\$12000.00
8	GeoCell	1900	\$2.00	SF	\$3800.00
9	Timber Bulkhead (include soldier piles, wale and hardware)	18	\$600.00	LF	\$10800.00
10	Backfill	150	\$37.00	CY	\$5550.00
11	Tree Removal/Site Preparation	1	\$6750.00	LS	\$6750.00

Bid Total \$ \$112,450.00

Add/Alternate: Replace Timber Bulkhead with Composite FRP Bulkhead: ~~\$8,000.00 FRP (\$2800.00 less than timber)~~ \$109,650.00 total

COMPANY NAME: Hydro Enterprises, Inc
 ADDRESS: PO Box 659, Johns Island, SC 29457
 PHONE: 843-559-4984/843-562-6688

CONTACT: Wade & Charlotte Stegall
 SIGNATURE: 
 DATE: 5/2/2018



Request for Town Council Action

TO: Mayor and Council Members

FROM: Bruce Spicher

SUBJECT: Structural Engineering Consultant Services

DATE: 6/5//2018

BACKGROUND:

Engage a structural engineering firm to conduct a structural review of the building plans for two Resort projects; the Hotel and the Conference Center. While staff can conduct this review, the limited time frame afforded to complete a comprehensive review of all building elements is simply not possible with our limited staff.

ANALYSIS:

Four engineering firms were contacted and preliminary plans were provided. Of the four firms contacted 2-responded to our request, 1-denied our request due to current workload, 1-did not respond.

Companies Contacted	Consultant Services Proposals for Both Projects
Tobias and West, LLC	17,500.00
4SE Structural Engineers	21,000.00
Curry Engineering	Excessive workload
Powell Engineering	No response

ACTION REQUESTED:

Approve the Ways and Means recommendation to engage the firm of Tobias and West, LLC to provide consulting services for both the Hotel and Conference Center projects.

BUDGET & FINANCIAL DATA:



Request for Town Council Action

TO: Mayor and Council Members

FROM: Rusty Lameo, Public Works

SUBJECT: Janitorial Contract Extension

DATE: 6/5/2018

BACKGROUND:

In August 2017, the Town entered into a one-year cleaning contract with Summit Building Services for janitorial services at our Municipal Building, located at 4475 Betsy Kerrison Parkway. The Town amended this contract to include an additional day of service starting in March of 2018. Their present contract ends August 2018.

ANALYSIS:

To date the company has perform to the standards the Town has set without complaints in service or quality. This contract ends August 2018 and the staff wishes to extend the contract for an additional year at no change in cost.

ACTION REQUESTED:

Approval of the contract amendment for an additional year of services which was recommended by the Ways and Means Committee.

BUDGET & FINANCIAL DATA:

Extend this contract for an additional year without change to the present cost of nine thousand eight hundred fifty-five (\$9,851.00) per annum, paid in monthly installments of \$820.91.

STATE OF SOUTH CAROLINA)
)
COUNTY OF CHARLESTON)
)
_____)

**AMENDMENT TO
AGREEMENT BETWEEN
THE TOWN OF KIAWAH ISLAND
AND
SUMMIT BUILDING SERVICES, INC.**

WHEREAS, the Town of Kiawah Island and Summit Building Services, Inc. entered into an agreement on **August 1, 2017** for the purpose of providing janitorial services for the Town's Municipal Center located at 4475 Betsy Kerrison Parkway, Kiawah Island, SC 29455.

WHEREAS, the Town and Summit Building Services, Inc wish to amend said agreement in the following particulars:

1. **TERM:** This agreement term shall be extended for an additional one-year term commencing on August 1, 2018 and expiring on July 31, 2019
2. **EFFECTIVE DATE:** This agreement shall be effective on April 3, 2018.

All other provisions of the agreement entered into on **August 1, 2017** shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment this 5th day of June 2018.

WITNESSES

Town of Kiawah Island

By: Craig Weaver
Its: Mayor

Summit Building Services, Inc.

By:
Its: President

THE TOWN OF KIAWAH ISLAND

ORDINANCE 2018-07

AN ORDINANCE TO AMEND ARTICLE 9 – BUILDING AND BUILDING CODES, CHAPTER 4 – PERMITS, LICENSES AND FEES, DIVISION 1 - PERMITS

WHEREAS, the Town of Kiawah Island Municipal Code currently contains Article 9 – Building and Building Codes, Chapter 4 – Permits, Licenses and Fees, Division 1 - Permits; Sec. 9.182 – Trade Permit, Sec. 9.183 - Work exempt from permit, Sec 9.185 Repairs, and;

WHEREAS, the Town wishes to regulate the requirement to obtain a trade permit prior to engaging in or offering to engage in the business of construction trades on the properties known as the Town of Kiawah Island, and;

WHEREAS, the Town wishes to amend the current section relating to the requirement of trade permits and work exempt from permitting.

NOW, THEREFORE, BE IT ORDERED AND ORDAINED BY THE COUNCIL OF THE TOWN OF KIAWAH ISLAND, SOUTH CAROLINA, AND IT IS ORDAINED BY THE AUTHORITY OF SAID COUNCIL.

SECTION 1 Purpose

The purpose of this Ordinance is to adopt the amendment of Article 9 – Building and Building Codes, Chapter 4 – Permits, Licenses and Fees, Division 1 - Permits; Sec. 9.182 – Trade Permit and Sec. 9.183 - Work exempt from permit and Sec 9.185 Repairs.

SECTION 2 Ordinance

Sec. 9.182 **Trade Permit**

The Town hereby repeals Article 9 – Building and Building Codes, Chapter 4 – Permits, Licenses and Fees, Division 1 - Permits; Sec. 9.182 – Trade Permit and designates it as “reserved.”

Sec. 9.183 **Work Exempt from Permitting**

Article 9 – Building and Building Codes, Chapter 4 – Permits, Licenses and Fees, Division 1 – Sec. 9.183 - Work Exempt from Permit is amended as follows:

Exemptions from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. Residential Trade Permits shall not be required for the following:

Building:

- (1) Floor Covering,

- (2) Interior and Exterior Trim Carpentry,
- (3) Dry Wall,
- (4) Painting/Wallpaper,
- (5) Counter Tops,
- (6) Tiling,
- (7) Cabinets,
- (8) Gutters,
- (9) Signs,
- (10) Irrigation,
- (11) Landscaping,
- (12) Siding,
- (13) Stucco,
- (14) Low voltage systems not associated with life and safety applications,
- (15) One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses, provided the floor area does not exceed 120 square feet (11.15 m²),
- (16) Fences not in excess of seven feet high,
- (17) Oil derricks,
- (18) Retaining walls which are not over four feet (1,219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge or impounding Class I, II or III-A liquids,
- (19) Water tanks supported directly on grade if the capacity does not exceed 5,000 gallons (18,925 L) and the ratio of height to diameter or width does not exceed two to one,
- (20) Sidewalks and driveways not more than 30 inches (762 mm) above grade and not over any basement or story below and which are not part of an accessible route,
- (21) Temporary motion picture, television and theater stage sets and scenery,
- (22) Prefabricated swimming pools accessory to a Group R-3 occupancy, as applicable in Section 101.2, which are less than 24 inches (610 mm) deep, do not exceed 5,000 gallons (18,925 L) and are installed entirely above ground,
- (23) Shade cloth structures constructed for nursery or agricultural purposes and not including service systems,
- (24) Swings and other playground equipment accessory to detached one- and two-family dwellings,
- (25) Window awnings supported by an exterior wall which do not project more than 54 inches (1,372 mm) from the exterior wall and do not require additional support of Group R-3, as applicable in Section 101.2, and Group U occupancies,
- (26) Movable cases, counters and partitions not over five feet nine inches (1,753 mm) in height.

Electrical:

Minor repairs not requiring an inspection.

Sec. 9.185 Repairs

Article 9 – Building and Building Codes, Chapter 4 – Permits, Licenses and Fees, Division 1 – Sec. 9.185 – Repairs is amended as follows:

Such repairs shall not include the cutting away of any wall, partition or portion thereof, the removal or cutting of any structural beam or load-bearing support, or the removal or change of any required means of egress, or rearrangement of parts of a structure affecting the egress requirements; nor shall ordinary repairs include addition to, alteration of, replacement or relocation of any standpipe, water supply, sewer, drainage, drain leader, gas, soil, waste, vent or similar piping, electric wiring or mechanical or other work affecting public health or general safety.

SECTION 3 Severability

If any part of this Ordinance is held to be unconstitutional, it shall be construed to have been the legislative intent to pass said Ordinance without such unconstitutional provision, and the remainder of said Ordinance shall be deemed to be valid as if such portion had not been included. If said Ordinance, or any provisions thereof, is held to be inapplicable to any person, group of persons, property, kind property, circumstances or set of circumstances, such holding shall not affect the circumstances or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property or circumstances

SECTION 4 Effective Date and Duration

This Ordinance shall be effective upon its enactment by Town Council for the Town of Kiawah Island.

PASSED, APPROVED, AND ADOPTED BY THE COUNCIL FOR THE TOWN OF KIAWAH ISLAND ON THIS 5th DAY OF JUNE 2018. EFFECTIVE THE 1ST DAY OF JULY 2018.

Craig Weaver, Mayor

Petra S. Reynolds, Town Clerk

First Reading: May 1, 2018

Second Reading: June 5, 2018



Budget Memorandum

TO: Mayor and Council

FROM: Dorota Szubert, Town Treasurer

SUBJECT: FY 2018-2019 Budget

DATE: 6/5/2018

Changes from the First Reading:

1. Pending Town Council approval, the increase in the Beach Patrol contract of \$21,600 to cover their lease at 32 Sora Rail Road.

TOWN OF KIAWAH ISLAND
ORDINANCE 2018-08

**AN ORDINANCE TO ADOPT THE FISCAL YEAR 2018-2019 BUDGET FOR
THE TOWN OF KIAWAH ISLAND, SOUTH CAROLINA
(7/1/18 THROUGH 6/30/19)**

WHEREAS, the Town of Kiawah Island requires a budget to guide and direct its receipt and expenditure of revenues during Fiscal Year 2018-2019; and

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires that certain acts by municipal councils be done by ordinance, including the adoption of a budget; and

WHEREAS, the annual budget shall be based upon estimated revenues and shall provide appropriations for Town operations and debt service for all Town departments; and

WHEREAS, South Carolina law requires that a duly noticed public hearing be held prior to the adoption of a municipal budget; and

WHEREAS, this duly noticed public hearing was held on the 5th of June 2018, the public an opportunity to comment on the proposed budget; and

NOW, THEREFORE, BE IT ORDERED AND ORDAINED BY THE COUNCIL OF THE TOWN OF KIAWAH ISLAND, SOUTH CAROLINA, AND IT IS ORDAINED BY THE AUTHORITY OF SAID COUNCIL.

Section 1 Purpose

This Ordinance is adopted to provide the Town of Kiawah Island with an operating budget for Fiscal Year 2018-2019.

Section 2 Creation of the Fiscal Year 2018-2018 Budget for the Town of Kiawah Island, South Carolina

By passage of this Ordinance, the Town of Kiawah Island adopts as its budget for Fiscal Year 2018-2019 “**Exhibit A**,” incorporated fully herein by reference, said budget subject to all terms and restrictions pursuant to Ordinances 93-6 and 98-7 (ordinances establishing budget preparation and administrative procedures).

Section 3 Budget Amendment

Council reserves the right to amend and alter any appropriation contained herein.

Section 4 Severability

If any part of this Ordinance is held to be unconstitutional, it shall be construed to have been the legislative intent to pass said Ordinance without such unconstitutional provision, and the remainder of said Ordinance shall be deemed to be valid as if such part had not been included. If said Ordinance, or any provision thereof, is held to be inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property, or circumstances.

Section 5 Effective Date and Duration

This Ordinance shall be effective from July 1, 2018, to June 30, 2019.

PASSED, APPROVED, AND ADOPTED BY THE COUNCIL FOR THE TOWN OF KIAWAH ISLAND
ON THIS 5th DAY OF JUNE 2018.

Craig Weaver, Mayor

Petra S. Reynolds, Town Clerk

First Reading: May 1, 2018
Public Hearing: June 5, 2018
Second Reading: June 5, 2018

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/2019
ALL FUNDS

	2018-2019 Budget									
	General Fund Budget	State Accom Tax Fund Budget	County Accom Tax Fund Budget	Local Accom Tax Fund Budget	Beverage Tax Fund Budget	Hospitality Tax Fund Budget	Victims Assist Fund Budget	Arts and Cultural Events	Capital Fund Budget	Total Funds Budget
Revenues & Other Sources :										
Accommodations Tax	\$ 112,200	\$ 1,560,667	\$ 484,000	\$ 1,007,760	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,164,627
Hospitality Tax	-	-	-	-	-	577,320	-	-	-	577,320
Aid to subdivisions	35,000	-	-	-	-	-	-	-	-	35,000
Zoning Permits	10,000	-	-	-	-	-	-	-	-	10,000
Business License Revenue	2,266,000	-	-	-	-	-	-	-	-	2,266,000
Building Permits	1,088,517	-	-	-	-	-	-	-	-	1,088,517
Building Permits/Special Projects	871,000	-	-	-	-	-	-	-	-	871,000
Local Option Sales Tax	555,464	-	-	-	-	-	-	-	-	555,464
Franchise Fee - Electric	392,858	-	-	-	-	-	-	-	-	392,858
Franchise Fee - Beach	300,000	-	-	-	-	-	-	-	-	300,000
Franchise Fee - Other	155,000	-	-	-	-	-	-	-	-	155,000
Fines & Forfeitures	45,900	-	-	-	-	-	-	-	-	45,900
Interest Revenue	100,000	5,000	10,000	25,000	-	-	10,000	-	-	55,900
Solid Waste Collections	571,815	-	-	-	-	20,000	-	-	20,000	180,000
Beverage Tax / Permits	-	-	-	-	45,000	-	-	-	-	571,815
Miscellaneous Revenue	35,000	-	-	-	-	-	-	-	-	45,000
Transfers In	-	-	-	-	-	-	-	363,993	2,737,602	3,101,595
Total Revenues & Other Sources	6,538,754	1,565,667	494,000	1,032,760	45,000	597,320	10,000	363,993	2,757,602	13,405,096
Expenditures & Uses :										
Salary and Benefits/Regular Employees	1,504,929	-	-	131,690	-	-	-	60,940	-	1,697,559
Salary and Benefits/Deputies	28,504	385,000	-	-	-	-	-	-	-	413,504
Public Safety/CCSO Contract	128,049	-	-	561,951	-	-	-	-	-	690,000
Utilities & Supplies	151,539	-	25,000	2,500	-	71,750	-	3,053	-	253,842
Advertising	6,200	-	-	-	-	-	-	-	-	6,200
Communication	53,780	-	-	-	-	-	-	-	-	53,780
Waste Management	927,000	-	30,000	53,000	-	-	-	-	-	1,010,000
Printing	28,000	-	-	-	-	-	-	-	-	28,000
Professional Services	177,000	-	-	-	-	-	-	-	-	177,000
Consulting	86,000	-	-	-	-	-	-	-	-	86,000
Maintenance	329,224	-	14,200	-	-	148,000	-	-	-	491,424
Insurance	121,098	-	-	-	-	-	-	-	-	121,098
Travel & Training	58,500	-	-	-	-	-	-	-	-	58,500
Rentals	46,500	-	-	-	-	-	-	-	-	46,500
Tourism Related Cost	-	1,184,700	449,265	19,500	-	-	-	297,000	-	1,950,465
Contributions	150,000	-	-	-	-	-	-	-	-	150,000
Capital Outlay	479,000	-	-	35,000	-	-	-	-	-	514,000
Other	149,353	-	-	-	-	-	10,000	3,000	-	162,353
Contingency	50,000	-	-	-	-	-	-	-	-	50,000
Debt Service	-	-	-	-	-	-	-	-	370,586	370,586
Transfers Out	488,586	-	-	1,425,545	50,000	1,137,464	-	-	-	3,101,595
Total Expenditures & Uses	4,963,263	1,569,700	518,465	2,229,185	50,000	1,357,214	10,000	363,993	370,586	11,432,406
Change in Fund Balance	\$ 1,575,491	\$ (4,033)	\$ (24,465)	\$ (1,196,425)	\$ (5,000)	\$ (759,894)	\$ -	\$ -	\$ 2,387,016	\$ 1,972,690

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/2019
ALL FUNDS

	General Fund	State Accom Tax	County Accom Tax	Local Accom Tax	Beverage Tax	Hospitality Tax	Victims Assist	Arts and Cultural	Capital Fund	Consolidated
BEGINNING FUND BALANCE - 6/30/17 AUDITED	\$ 6,912,768	\$ 175,125	\$ 1,436,525	\$ 3,792,116	\$ 43,074	\$ 2,670,466	\$ 21,150	\$ -	\$ 1,572,645	\$ 16,623,869
<u>SOURCES:</u>										
REVENUES	5,650,858	1,535,066	432,000	1,013,000	45,000	586,000	10,000	20,927	10,000	9,302,851
TRANSFERS IN	-	-	-	-	-	-	-	359,361	1,190,540	1,549,901
TOTAL	5,650,858	1,535,066	432,000	1,013,000	45,000	586,000	10,000	380,288	1,200,540	10,852,752
<u>USES:</u>										
EXPENDITURES	3,933,880	1,587,020	660,365	162,794	-	215,938	10,000	380,288	371,302	7,321,586
CAPITAL OUTLAY	280,000	-	-	-	-	-	-	-	469,238	749,238
TRANSFERS OUT	958,540	-	-	419,361	50,000	122,000	-	-	-	1,549,901
TOTAL	5,172,420	1,587,020	660,365	582,155	50,000	337,938	10,000	380,288	840,540	9,620,725
ENDING FUND BALANCE - 6/30/18 PROJECTED	7,391,206	123,171	1,208,160	4,222,961	38,074	2,918,528	21,150	-	1,932,645	17,855,896
<u>SOURCES:</u>										
REVENUES	6,538,754	1,565,667	494,000	1,032,760	45,000	597,320	10,000	-	20,000	10,303,501
TRANSFERS IN	-	-	-	-	-	-	-	363,993	2,737,602	3,101,595
TOTAL	6,538,754	1,565,667	494,000	1,032,760	45,000	597,320	10,000	363,993	2,757,602	13,405,096
<u>USES:</u>										
EXPENDITURES	3,969,677	1,569,700	518,465	803,641	-	219,750	10,000	363,993	-	7,455,226
CAPITAL OUTLAY	514,000	-	-	-	-	-	-	-	-	514,000
TRANSFERS OUT	488,586	-	-	1,425,545	50,000	1,137,464	-	-	-	3,101,595
DEBT SERVICE	-	-	-	-	-	-	-	-	370,586	370,586
TOTAL	4,972,263	1,569,700	518,465	2,229,185	50,000	1,357,214	10,000	363,993	370,586	11,441,406
NET CHANGE	1,566,491	(4,033)	(24,465)	(1,196,425)	(5,000)	(759,894)	-	-	2,387,016	1,963,690
BUDGETED ENDING FUND BALANCE - 6/30/19	\$ 8,957,698	\$ 119,138	\$ 1,183,695	\$ 3,026,536	\$ 33,074	\$ 2,158,634	\$ 21,150	\$ -	\$ 4,319,661	\$ 19,819,586

Town of Kiawah Island FTE Report

Department	Projected FY2018 FTE	Budgeted FY2019 FTE
Environmental	2.0	2.0
Administration	2.0	2.0
Communication	2.0	2.0
Community Development Services	6.0	7.0
Financial	3.9	4.0
Public Works	1.0	1.0
Total Regular Employees	16.9	18.0
Off Duty Deputies	9.5	4.2
CCSO Deputies	0.0	4.2

Town Of Kiawah Island Projected Departmental Expenses

	<u>Annualized FY 2017-18</u>	<u>Proposed FY 2018-19</u>	<u>Change</u>	<u>%</u>
Administration	\$681,079	\$658,251	\$ (22,828)	-3%
Communications	171,394	180,656	9,262	5%
Community Development Service	660,614	839,659	179,045	27%
Council	10,472	17,000	6,528	62%
Court	21,489	20,818	(671)	-3%
Environmental	521,761	519,659	(2,102)	0%
Finance	514,011	580,223	66,212	13%
Infrastructure, CERT	272,789	383,077	110,288	40%
Operations	1,922,799	2,016,684	93,885	5%
Public Safety	651,127	1,114,059	462,932	71%
Public Works	<u>101,472</u>	<u>155,422</u>	<u>53,951</u>	<u>53%</u>
	\$5,529,009	\$6,485,509	\$956,501	17%

** FY 2017-18 excludes \$277K in storm cleanup and beach renourishment

**Town of Kiawah Island
Net Position Analysis**

	As of 6/30/2017	As of 6/30/2018	As of 6/30/2019
Fund Balances			
Tourism Related Expenditures	\$ 8,117,306	\$ 8,510,894	\$ 6,521,077
Capital Improvements	1,572,645	1,932,645	4,319,661
Victims' Assistance	21,150	21,150	21,150
Unrestricted	<u>6,912,768</u>	<u>7,391,206</u>	<u>8,957,698</u>
Total Fund Balances	16,623,869	17,855,896	19,819,586
Employees Receivable	46,982	21,230	-
Capital Assets -Net	14,320,757	15,369,507	15,648,507
Net Pension Liability	(2,415,870)	(2,415,870)	(2,415,870)
GO Bond Liability	<u>(3,000,000)</u>	<u>(2,667,000)</u>	<u>(2,334,000)</u>
Total Net Position	\$ 25,575,738	\$ 28,163,763	\$ 30,718,223

Town Of Kiawah Island Projected Fund Balances

	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>Change</u>	<u>%</u>
<u>Unrestricted</u>				
General Fund	7,391,206	8,957,698	1,566,491	21.19%
Arts & Cultural Fund	-	-	-	0.00%
Capital Fund	1,932,645	4,319,661	2,387,016	123.51%
Subtotal	<u>9,323,851</u>	<u>13,277,359</u>	<u>3,953,507</u>	<u>42.40%</u>
<u>Restricted</u>				
State ATAX	123,171	119,138	(4,033)	-3.27%
County ATAX	1,208,160	1,183,695	(24,465)	-2.02%
Local ATAX	4,222,961	3,026,536	(1,196,425)	-28.33%
Hospitality Tax	2,918,528	2,158,634	(759,894)	-26.04%
Beverage Tax	38,074	33,074	(5,000)	-13.13%
Other	21,150	21,150	-	0.00%
Subtotal	<u>8,532,044</u>	<u>6,542,227</u>	<u>(1,989,817)</u>	<u>-23.32%</u>
Subtotal	17,855,896	19,819,586	1,963,690	11.00%
GO Bond Liability	<u>(2,667,000)</u>	<u>(2,333,667)</u>	<u>333,333</u>	<u>-12.50%</u>
Total	<u>15,188,896</u>	<u>17,485,919</u>	<u>2,297,023</u>	<u>15.12%</u>

Town of Kiawah Island FY 2018-19 Budget

<u>Main Functions</u>	<u>Unrestricted Funds</u>	<u>% of Total Expenses</u>	<u>Restricted Funds</u>	<u>% of Total Expenses</u>	<u>Total</u>
Administration	\$1,209,771	26%	\$ -	0%	\$1,209,771
Public Works	535,499	11%	338,864	9%	874,363
Town Buildings	648,841	14%	-	0%	- 648,841
Solid Waste	927,000	20%	83,000	2%	- 1,010,000
Community Development Services	839,659	18%	-	0%	- 839,659
Law Enforcement	167,109	4%	946,951	26%	1,114,059
Beach Management	-	0%	411,265	11%	411,265
<u>Total Main Functions</u>	<u>\$4,327,880</u>	<u>92%</u>	<u>1,780,080</u>	<u>49%</u>	<u>\$6,107,960</u>
<u>Other Functions</u>	<u>Unrestricted Funds</u>		<u>Restricted Funds</u>		<u>Total</u>
Tourism	-	0%	1,189,200	33%	1,189,200
Arts Council	118,000	3%	245,993	7%	363,993
Charities	150,000	3%	-	0%	150,000
Wildlife Research	117,469	2%	402,190	11%	519,659
<u>Total Other Functions</u>	<u>385,469</u>	<u>8%</u>	<u>1,837,383</u>	<u>51%</u>	<u>2,222,852</u>
<u>Grand Total</u>	<u>\$4,713,349</u>	<u>100%</u>	<u>\$3,617,463</u>	<u>100%</u>	<u>\$8,330,812</u>

Town of Kiawah Island
 Budget FY2019 to Annualized Budget FY2018
 All Funds Consolidated
 Cash Basis

Budgeted Sources & Uses					
Revenues:	Budget FY 2018	Annualized FY2018	Budget FY2019	FY2018 Annualized Variance	%
Building Permits	\$ 1,153,900	\$ 1,153,900	\$ 1,088,517	\$ (65,383)	-6%
Building Permits/Special Projects	-	285,000	871,000	586,000	206%
Business Licenses	2,200,000	2,200,000	2,266,000	66,000	3%
Franchise Fees	802,908	777,858	847,858	70,000	9%
Local Option tax	534,100	534,100	555,464	21,364	4%
State ATAX	1,772,000	1,640,066	1,672,867	32,801	2%
Local ATAX	988,000	988,000	1,007,760	19,760	2%
County ATAX	422,000	422,000	484,000	62,000	15%
Hospitality Tax	566,000	566,000	577,320	11,320	2%
Environmental Services	375,000	375,000	571,815	196,815	52%
Interest	40,000	170,000	180,000	10,000	6%
Other	137,000	190,927	180,900	(10,027)	-5%
Total Revenue	8,990,908	9,302,851	10,303,501	1,000,650	11%
Expenses*:					
Salaries	1,602,197	1,571,855	1,544,772	27,083	2%
Overtime	18,700	15,500	13,700	1,800	12%
Benefits	424,041	382,028	404,847	(22,820)	-6%
Payroll Tax	159,380	152,700	147,744	4,955	3%
Employee Subtotal	2,204,318	2,122,083	2,111,064	11,019	1%
Public Safety/CCSO Contract/Startup Cost	-	-	283,000	(283,000)	NA
Public Safety/CCSO Contract/Recurring Cost	-	-	407,000	(407,000)	NA
Utilities & Supplies	208,259	212,539	253,842	(41,303)	-19%
Advertising & Promotions	6,200	6,200	6,200	-	0%
Communications	51,495	48,833	53,780	(4,947)	-10%
Waste Management	982,000	972,086	1,010,000	(37,914)	-4%
Insurance	87,673	107,898	121,098	(13,200)	-12%
Professional Services	130,000	160,335	177,000	(16,665)	-10%
Consultants	120,800	101,000	86,000	15,000	15%
Maintenance	405,224	448,700	491,424	(42,724)	-10%
Travel & Training	71,765	54,000	58,500	(4,500)	-8%
Rentals	69,392	46,500	46,500	-	0%
Tourism & Recreations	1,919,265	1,958,828	1,950,465	8,363	0%
Contributions	150,000	150,000	150,000	-	0%
Other	236,453	284,283	240,353	43,930	15%
Debt Service	370,969	371,302	370,586	716	0%
Total Expenses	7,013,813	7,044,587	7,816,812	(772,225)	-11%
Revenue Less Expenses	1,977,095	2,258,264	2,486,690	228,425	10%
Capital Expenditures & Uses :					
Building	355,648	469,238	-	469,238	100%
Vehicles	-	-	100,000	(100,000)	NA
Other	300,000	280,000	414,000	(134,000)	-48%
Total Capital Expenditures & Uses	655,648	749,238	514,000	235,238	31%
Net Changes in Fund Balance	\$ 1,321,447	\$ 1,509,026	\$ 1,972,690	\$ 463,663	31%

Notes:

* Expenditures do not include storm cleanup, estimated at \$277K.

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/19
GENERAL FUND

	2017-2018 Budget	2017-2018 Amended Budget	Annualized 2017/2018	2018-2019 Proposed Budget	FY 18 Budget \$ Change	FY 18 Budget % Change	FY 18 Projections \$ Change	FY 18 Projections % Change	Justifications/Notes
GENERAL FUND									
REVENUES:									
BUSINESS LICENSE REVENUE	\$ 2,200,000	\$ 2,200,000	\$ 2,200,000	\$ 2,266,000	\$ 66,000	3%	\$ 66,000	3%	Based on the trend-3% increase
STATE ACCOMMODATIONS TAX	140,000	140,000	110,000	112,200	(27,800)	-20%	2,200	2%	First \$25K plus 5% of SATAX
AID TO SUBDIVISION	35,000	35,000	35,000	35,000	-	0%	-	0%	Based on current year actuals
SOLID WASTE REVENUE	375,000	375,000	375,000	571,815	196,815	52%	196,815	52%	Based on the new fee schedule
PLANNING FEES	-	-	-	10,000	10,000	NA	10,000	NA	Based on actuals from Charleston County
BUILDING PERMITS	1,153,900	1,153,900	1,153,900	1,088,517	(65,383)	-6%	(65,383)	-6%	Projections reduced by \$100k for trade permits
BUILDING PERMITS/SPECIAL PROJECTS	-	-	285,000	871,000	871,000	NA	586,000	206%	Estimate for permits for KIGR commercial projects
LOCAL OPTIONS SALES TAX	534,100	534,100	534,100	555,464	21,364	4%	21,364	4%	Based on the trend-4% increase
FRANCHISE FEE - ELECTRIC	417,908	417,908	392,858	392,858	(25,050)	-6%	-	0%	Based on trend
FRANCHISE FEE - BEACH SERVICE	230,000	230,000	230,000	300,000	70,000	30%	70,000	30%	\$300k or 30% of Island Beach Services gross receipts
FRANCHISE FEES - OTHER	155,000	155,000	155,000	155,000	-	0%	-	0%	Based on the contract
COURT FEES, FINES & FORF	15,000	15,000	45,000	45,900	30,900	206%	900	2%	Based on the trend
INTEREST REVENUE	25,000	25,000	100,000	100,000	75,000	300%	-	0%	About 1% rate of return on investments
MISCELLANEOUS REVENUE	39,000	39,000	35,000	35,000	(4,000)	-10%	-	0%	Based on the current year
TOTAL REVENUES & OTHER SOURCES	\$ 5,319,908	\$ 5,319,908	\$ 5,650,858	\$ 6,538,754	1,218,846	23%	887,856	16%	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/19
GENERAL FUND

	2017-2018 Budget	2017-2018 Amended Budget	Annualized 2017/2018	2018-2019 Proposed Budget	FY 18 Budget \$ Change	FY 18 Budget % Change	FY 18 Projections \$ Change	FY 18 Projections % Change	Justifications/Notes
EXPENDITURES:									
SALARIES, PR TAXES & BENEF/REG EMPLOYEES	1,578,191	1,578,191	1,495,955	1,697,559	119,368	8%	201,604	13%	Salaries for current employees
SALARIES	1,100,550	1,100,550	1,070,207	1,208,000	107,450	10%	137,793	13%	
OVERTIME	8,700	8,700	5,500	8,700	-	0%	3,200	58%	
BENEFITS	337,067	337,067	305,648	352,383	15,316	5%	46,735	15%	
PAYROLL TAXES	119,780	119,780	107,600	121,476	1,696	1%	13,876	13%	
TUITION REIMBURSEMENT	17,595	17,595	7,000	7,000	(10,595)	-60%	-	0%	
SALARIES, PR TAXES & BENEF/DEPUTIES	626,127	626,127	626,127	413,504	(212,623)	-34%	(212,623)	-34%	Salaries for off duty deputies.
DEPUTIES CONTRACTED WITH CCSO	-	-	-	690,000	690,000	NA	690,000	NA	Deputies contracted with CCSO
UTILITIES & SUPPLIES:									
UTILITIES	113,800	113,800	113,800	160,000	46,200	41%	46,200	41%	Based on current year actuals and estimates for the New Town Hall
GENERAL	63,460	63,460	72,052	75,842	12,382	20%	3,790	5%	Estimate for supplies, uniforms based on current year actuals
MINOR ASSETS	31,000	31,000	20,487	18,000	(13,000)	-42%	(2,487)	-12%	Estimate for new computers, small equipment
ADVERTISING	6,200	6,200	6,200	6,200	-	0%	-	0%	Based on current year actuals
COMMUNICATION									
CELL PHONES & IPADS	21,495	21,495	18,833	21,780	285	1%	2,947	16%	Based on current year actuals
REGULAR PHONES	30,000	30,000	30,000	30,000	2,000	7%	2,000	7%	Based on current year actuals
WASTE MANAGEMENT	982,000	982,000	972,086	1,055,000	73,000	7%	82,914	9%	Based on Carolina Waste contract , plus office cleaning and misc
PRINTING	24,000	24,000	30,000	28,000	4,000	17%	(2,000)	-7%	Based on current year actuals
PROFESSIONAL SERVICES	165,000	165,000	160,325	177,000	12,000	7%	16,665	10%	Town Attorney, 3rd party inspector and annual audit
CONSULTING	85,800	85,800	101,000	86,000	52,200	61%	(15,000)	-15%	Estimate for various consulting work
MAINTENANCE	405,224	405,224	448,700	446,424	41,200	10%	(2,276)	-1%	Based on current year actuals
INSURANCE	87,673	87,673	107,898	121,098	33,425	38%	13,200	12%	IRF announced 10-16% increase
TRAVEL & TRAINING	71,765	71,765	54,000	58,500	(13,265)	-18%	4,500	8%	Based on current year actuals
RENTALS	69,392	69,392	46,500	46,500	(22,892)	-33%	-	0%	Based on current year actuals
TOURISM & RECREATIONS	604,665	604,665	574,665	556,265	(48,400)	-8%	(18,400)	-3%	
CONTRIBUTIONS	150,000	150,000	150,000	150,000	-	0%	-	0%	
CAPITAL OUTLAY	300,000	300,000	280,000	514,000	214,000	71%	234,000	84%	
OTHER	159,453	159,453	155,065	136,300	(23,153)	-15%	(18,765)	-12%	Based on current year actuals
CONTINGENCY	50,000	50,000	50,000	50,000	-	0%	-	NA	
NON BUDGETED COST	-	-	277,038	-	-	NA	(277,038)	-100%	
TOTAL EXPENDITURES	5,625,245	5,625,245	5,790,742	6,539,972	914,727	16%	749,231	13%	
ALLOCATION TO SATAX	613,000	613,000	613,000	485,000	(128,000)	-21%	(128,000)	-21%	Consolidated amount for various departments
ALLOCATION TO COUNTY ATAX	471,529	471,529	471,529	513,465	41,936	9%	41,936	9%	Consolidated amount for various departments
ALLOCATION TO LOCAL ATAX	288,118	288,118	288,118	786,141	498,023	173%	498,023	173%	Consolidated amount for various departments
ALLOCATION TO HOSPITALITY TAX	219,750	219,750	219,750	219,750	-	0%	-	0%	Consolidated amount for various departments
ALLOCATION TO ARTS & CULTURAL EVENTS	56,308	56,308	56,308	60,940	4,632	8%	4,632	8%	
TOTAL NET EXPENDITURES	3,976,540	3,976,540	4,198,345	4,474,677	502,769	13%	276,332	7%	
OTHER FINANCING USES/SOURCES:									
TRANSFER TO ARTS & CULTURAL EVENTS	118,000	118,000	118,000	118,000	-	0%	-	0%	
TRANSFER TO CAPITAL FUND	726,617	726,617	840,540	370,586	(356,031)	-49%	(469,954)	-56%	
EXCESS OF REVENUES OVER EXPENDITURES	498,753	498,753	493,973	1,575,491	1,076,738	NA	1,081,518	219%	
TOTAL OTHER FINANCING USES/ SOURCES	1,343,370	1,343,370	1,452,513	2,064,077	720,707	54%	611,564	42%	
TOTAL EXPENDITURES & OTHER USES	\$ 5,319,910	\$ 5,319,910	\$ 5,650,858	\$ 6,538,754	\$ 1,218,844	23%	\$ 887,896	16%	

	2017-2018 Budget	2017-2018 Amended Budget	Annualized 2017/2018	2018-2019 Proposed Budget	FY 18 Budget \$ Change	FY 1 Budget % Change	FY 18 Projections \$ Change	FY 18 Projections % Change	Justifications
Department: 40200 - ADMINISTRATION									
<u>TOWN ADMINISTRATION</u>									
SALARIES - REGULAR EMPLOYEES	\$ 193,411	\$ 193,411	\$ 165,222	\$ 174,000	\$ (19,411)	-10%	\$ 8,778	5%	Salaries for Town Administrator, clerk
OVERTIME	1,200	1,200	500	1,200	-	0%	700	140%	
SALARIES - TEMPORARY	25,000	25,000	7,175	25,000	-	0%	17,825	248%	
INSURANCE - MEDICAL	33,949	33,949	16,923	18,030	(15,919)	-47%	1,107	7%	
FICA ER MATCH	14,796	14,796	12,796	13,308	(1,488)	-10%	512	4%	
RETIREMENT MATCH	29,877	29,877	24,527	27,363	(2,514)	-8%	2,836	12%	
WORKERS COMPENSATION COSTS	37,500	37,500	31,086	35,000	(2,500)	-7%	3,914	13%	
CATERING COSTS	30,000	30,000	40,000	30,000	-	0%	(10,000)	-25%	Christmas Dinner - \$15K; Misc. Meals - \$5K; Staff Appreciation Event - \$10K
PROFESSIONAL SERVICES	130,000	130,000	130,000	85,000	(45,000)	-35%	(45,000)	-35%	Town Planner moved to Development Services; Town Attorney - \$85K;
CONSULTANTS	25,000	25,000	15,000	10,000	(15,000)	-60%	(5,000)	-33%	Other consultant work - \$10K
TELEPHONE-CELL	2,400	2,400	2,400	2,400	-	0%	-	0%	Based on cost for 1 cell phone and 2 iPads
TRAVEL & TRAINING	15,000	15,000	15,000	12,000	(3,000)	-20%	(3,000)	-20%	Estimate SCAPA, ICMA, SCCCMA (Stephanie T) & training for Petra (Clerk Institute)
DUES	4,450	4,450	4,450	4,450	-	0%	-	0%	Based on current year actuals
SUBSCRIPTIONS	1,000	1,000	1,000	1,000	-	0%	-	0%	Based on current year actuals
ADVERTISING COSTS	5,000	5,000	5,000	5,000	-	0%	-	0%	Estimate for advertising cost
COMMUNITY ACTIVITIES	15,000	15,000	15,000	15,000	-	0%	-	0%	Hurricane Awareness Event - \$5K; Volunteer Appreciation Event - \$5K; and \$5,000 other various
COMMUNITY OUTREACH	150,000	150,000	150,000	150,000	-	0%	-	0%	community activity
SUPPLIES - OFFICE	10,000	10,000	13,000	15,000	5,000	50%	2,000	15%	Charitable contributions
SUPPLIES - OTHER	12,000	12,000	15,000	15,000	3,000	25%	-	0%	Based on current year actuals
BOOKS & PERIODICALS	2,000	2,000	2,000	2,000	-	0%	-	0%	Estimate for coffee supplies, water, pop, medicine supply, and misc.
MISCELLANEOUS EXPEND	15,000	15,000	15,000	15,000	-	0%	-	0%	Municiple copies of supplement to zoning, SC Code of Laws
COMPUTER & SOFTWARE MINOR	-	-	-	2,500	2,500	NA	2,500	NA	Include Medicare cost
	<u>752,583</u>	<u>752,583</u>	<u>681,079</u>	<u>658,251</u>	<u>(94,332)</u>	<u>-14%</u>	<u>(22,828)</u>	<u>-3%</u>	Computer for Town Clerk
<u>COUNCIL DEPARTMENT</u>									
RENTAL - FACILITIES COST	6,500	6,500	6,500	6,500	-	0%	-	0%	
TRAVEL & TRAINING	10,000	10,000	500	5,000	(5,000)	-50%	4,500	900%	Mainly HLAD and MASC Annual Meeting
TELEPHONE-CELL	4,500	4,500	2,472	4,500	-	0%	2,028	82%	
SUPPLIES - OFFICE	500	500	1,000	1,000	500	NA	-	0%	
	<u>21,500</u>	<u>21,500</u>	<u>10,472</u>	<u>17,000</u>	<u>(4,500)</u>	<u>-21%</u>	<u>6,528</u>	<u>62%</u>	
TOTAL ADMINISTRATION	<u>\$ 774,083</u>	<u>\$ 774,083</u>	<u>\$ 691,551</u>	<u>\$ 675,251</u>	<u>\$ (98,832)</u>	<u>-13%</u>	<u>(16,300)</u>	<u>-2%</u>	

	2017-2018 Budget	2017-2018 Amended Budget	Annualized 2017/2018	2018-2019 Proposed Budget	FY 18 Budget \$ Change	FY 1 Budget % Change	FY 18 Projections \$ Change	FY 18 Projections % Change	Justifications
Department: 40100 - ENVIRONMENTAL									
SALARIES - REGULAR EMPLOYEES	\$ 149,011	\$ 149,011	\$ 132,733	\$ 155,000	\$ 5,989	4%	\$ 22,267	17%	Salaries for Town's biologist and an assistant
FICA ER MATCH	11,399	11,399	9,413	11,790	391	3%	2,377	25%	
INSURANCE - MEDICAL	25,401	25,401	25,503	27,254	1,853	7%	1,751	7%	
RETIREMENT MATCH	23,206	23,206	22,007	25,440	2,234	10%	3,433	16%	
PROFESSIONAL SERVICES	1,000	1,000	1,000	1,000	-	0%	-	0%	Wildlife survey assistance
REPAIR AND MAINT - VEHICLES	3,500	3,500	2,000	5,000	1,500	43%	3,000	150%	3 vehicles (Toyota Tacoma, Massimo UTV, Amphibious Vehicle)
TELEPHONE-CELL	3,003	3,003	3,000	3,000	(3)	0%	-	0%	Based on cost for 2 cell phones and 2 iPad
REPAIR AND MAINTENANCE - SOFTWARE	2,000	2,000	2,000	2,000	-	0%	-	0%	ArcGIS (\$1500)
INSURANCE-AUTO	705	705	705	776	71	10%	71	10%	Toyota Tacoma
DUES	400	400	400	400	-	0%	-	0%	
SUBSCRIPTIONS	1,200	1,200	600	600	(600)	-50%	-	0%	
PRINTING	1,000	1,000	7,000	1,000	-	0%	(6,000)	-85%	
TRAVEL & TRAINING	4,000	4,000	3,500	3,500	(500)	-13%	-	0%	Based on current year actuals
ARIAL PHOTOGRAPHY	30,000	30,000	30,000	-	(30,000)	-100%	(30,000)	-100%	
TURTLE PATROL EXPENDITURES	4,500	4,500	4,500	4,500	-	0%	-	0%	
BEACH MONITORING & REPAIRS	100,000	100,000	100,000	80,000	(20,000)	-20%	(20,000)	-20%	Monthly monitoring, plantings, maintenance
RESEARCH	45,000	45,000	45,000	45,000	-	0%	-	0%	Bobcat GPS, Bird Banding, Alligator GPS
COMMUNITY OUTREACH	2,000	2,000	2,000	4,500	2,500	125%	2,500	125%	School groups and OWLS
PROGRAMS	35,000	35,000	35,000	25,000	(10,000)	-29%	(10,000)	-29%	SLR, Landscape Revitalization, bridge signage
KI CONSERVANCY	77,000	77,000	77,000	70,000	(7,000)	-9%	(7,000)	-9%	Funding for projects contingent on Town's approval
FISH STUDIES & EQUIPMENT	7,000	7,000	7,000	6,000	(1,000)	-14%	(1,000)	-14%	Tissue Testing, Pond Stocking
POND MANAGEMENT	5,000	5,000	5,000	5,000	-	0%	-	0%	Monthly monitoring, plantings, maintenance
SUPPLIES - OFFICE	700	700	500	500	(200)	-29%	-	0%	
SUPPLIES OTHER	1,500	1,500	1,200	1,200	(300)	-20%	-	0%	
UNIFORMS	1,200	1,200	1,500	1,500	300	25%	-	0%	
VEHICLES	-	-	-	35,000	35,000	NA	35,000	NA	Replace 2012 Tundra
BOOKS & PERIODICALS	200	200	200	200	-	0%	-	0%	
EQUIPMENT - MINOR	2,000	2,000	2,000	2,000	-	0%	-	0%	
COMPUTER & SOFTWARE - MINOR	2,500	2,500	1,000	2,500	-	0%	1,500	150%	
TOTAL DEPARTMENT EXPENDITURES	539,425	539,425	521,761	519,659	(19,766)	-4%	(2,102)	0%	
ALLOCATION TO LOCAL ATAX:									
60% OF SALARIES, PR TAXES, AND BENEFITS	125,410	125,410	113,794	131,690					
VEHICLES	-	-	-	35,000					
TURTLE PATROL COST	4,500	4,500	4,500	4,500					
	129,910	129,910	118,294	171,190					
	234,925								
ALLOCATION TO COUNTY ATAX									
RESEARCH	45,000	45,000	45,000	45,000					
BEACH MONITORING & REPAIRS	100,000	100,000	100,000	80,000					
KI CONSERVANCY	77,000	77,000	77,000	70,000					
PROGRAMS	35,000	35,000	35,000	25,000					
ARIAL PHOTOGRAPHY	30,000	30,000	30,000	-					
FISH STUDIES & EQUIPMENT	7,000	7,000	7,000	6,000					
POND MANAGEMENT	5,000	5,000	5,000	5,000					
	294,000	294,000	294,000	231,000					
TOTAL NET EXPENDITURES	\$ 115,514	\$ 115,514	\$ 109,467	\$ 117,469	\$ 1,954	2%	\$ 8,002	7%	

	2017-2018 Budget	2017-2018 Amended Budget	Annualized 2017/2018	2018-2019 Proposed Budget	FY 18 Budget \$ Change	FY 1 Budget % Change	FY 18 Projections \$ Change	FY 18 Projections % Change	Justifications
Department: 40300 - FINANCIAL									
SALARIES - REGULAR EMPLOYEES	\$ 163,017	\$ 163,017	\$ 202,209	\$ 211,000	\$ 47,983	29%	\$ 8,791	4%	Salaries for the treasurer, 2 accountants and receptionist (Increase due to move receptionist to finance from admin)
OVERTIME	2,000	2,000	2,000	2,000	-	0%	-	0%	
INSURANCE - MEDICAL	25,177	25,177	29,584	33,731	8,554	34%	4,147	14%	
FICA ER MATCH	12,471	12,471	15,469	16,088	3,617	29%	619	4%	
RETIREMENT MATCH	23,461	23,461	29,116	32,399	8,938	38%	3,283	11%	
AUDITING COSTS	35,000	35,000	30,335	32,000	(3,000)	-9%	1,665	5%	Based on the contract
PROFESSIONAL SERVICES	12,000	12,000	5,000	5,000	(7,000)	-58%	-	0%	Estimate for consulting/ legal cost
TELEPHONE-CELL	972	972	868	868	(104)	-11%	-	0%	Based on current year actuals -1 cell phone
REPAIR AND MAINTENANCE - SOFTWARE	170,000	170,000	152,906	130,000	(40,000)	-24%	(22,906)	-15%	Cost for ADP-\$50K, Integral Solution-\$55K, VCA web hosting-\$1.2K, misc.-\$23.8K.
TRAVEL & TRAINING	10,000	10,000	10,000	10,000	-	0%	-	0%	Estimate for registration fees and travel to attend conferences and courses
DUES	1,000	1,000	500	500	(500)	-50%	-	0%	Cost for membership to MASG and GFOA
PRINTING COSTS	2,000	2,000	2,000	5,000	3,000	150%	3,000	150%	Printing for utility billing and business license applications and decals
SUPPLIES - OFFICE	3,000	3,000	3,000	3,000	-	0%	-	0%	Based on current year actuals
SUPPLIES - POSTAGE	10,000	10,000	10,000	8,000	(2,000)	-20%	(2,000)	-20%	Postage for day to day business, business license and utility billing mailing
SUPPLIES - OTHER	1,500	1,500	1,500	1,500	-	0%	-	0%	Based on current year actuals
BOOKS & PERIODICALS	500	500	500	500	-	0%	-	0%	Estimate for periodicals
BANK COSTS	25,000	25,000	30,000	30,000	5,000	20%	-	0%	Cost for WP cc terminals, bank fees & check processing -\$20K, merchant fees-\$10K
COMPUTER & SOFTWARE - MINOR	5,000	5,000	5,987	75,600	70,600	1412%	69,613	NA	Estimate for new business license software \$75K and Log me in software
TOTAL DEPARTMENT EXPENDITURES	502,098	502,098	530,974	597,186	95,088	19%	66,212	12%	
ALLOCATION TO COURT DEPARTMENT	16,963	16,963	16,963	16,963	(0)	0%	-	0%	30% of Salaries, payroll taxes and benefits for finance clerk allocated to the Court Department
TOTAL NET EXPENDITURES	\$ 485,135	\$ 485,135	\$ 514,011	\$ 580,223	\$ 95,088	20%	\$ 66,212	13%	

	2017-2018 Budget	2017-2018 Amended Budget	Annualized 2017/2018	2018-2019 Proposed Budget	FY 18 Budget \$ Change	FY 18 Budget % Change	FY 18 Projections \$ Change	FY 18 Projections % Change	Justifications
Department: 40500 - COMMUNICATIONS									
SALARIES - REGULAR EMPLOYEES	\$ 91,121	\$ 91,121	\$ 92,890	\$ 97,000	\$ 5,879	6%	4,110	4%	Salaries for Communication Specialist and Assistant
OVERTIME	2,000	2,000	2,000	2,000	-	0%	-	0%	
INSURANCE - MEDICAL	14,689	14,689	14,591	15,523	834	6%	932	6%	
FICA ER MATCH	6,971	6,971	7,106	7,390	420	6%	284	4%	
RETIREMENT MATCH	12,486	12,486	12,587	15,223	2,737	22%	2,636	21%	
TELEPHONE-CELL	1,800	1,800	921	720	(1,080)	-60%	(201)	-22%	Cost for 1 cell phone
REPAIR AND MAINTENANCE - SOFTWARE	8,300	8,300	8,000	8,000	(300)	-4%	-	0%	Adobe and Constant contact membership
PRINTING COSTS	6,400	6,400	5,000	6,000	(400)	-6%	1,000	20%	Estimate for magnets for renting program
PRINTING - TOWN NOTES	14,400	14,400	15,000	16,000	1,600	11%	-	0%	Cost for printing Town Notes
TRAVEL & TRAINING	3,500	3,500	3,500	4,000	500	14%	500	14%	Estimate for registration fees and travel to attend conferences and courses
SUPPLIES - OFFICE	1,200	1,200	1,200	1,200	-	0%	-	0%	Estimate for office supplies
SUPPLIES - OTHER	600	600	600	600	-	0%	-	0%	
COMPUTER & SOFTWARE - MINOR	5,000	5,000	5,000	6,000	1,000	20%	1,000	20%	Customized Town app creation
MISCELLANEOUS EXPEND	5,000	5,000	2,000	1,000	(4,000)	-80%	(1,000)	-50%	
TOTAL DEPARTMENT EXPENDITURES	173,466	173,466	171,394	180,656	7,190	4%	9,262	5%	
ALLOCATION TO ARTS & CULTURAL FUND	48,539	48,539	48,539	60,940	12,401	26%	12,401	26%	75% of Salaries, payroll taxes and benefits of Communication Assistant and 25% Communication Specialist
TOTAL NET EXPENDITURES	124,927	124,927	122,855	119,716	(5,211)	-4%	(3,139)	-3%	
Department: 40600 - COURT DEPARTMENT									
SALARIES - REGULAR EMPLOYEES	12,360	12,360	12,360	12,854	494	4%	494	4%	30% of finance clerk salary
INSURANCE - MEDICAL	1,847	1,847	1,847	1,976	129	7%	129	7%	
FICA ER MATCH	946	946	946	984	38	4%	38	4%	
RETIREMENT MATCH	1,676	1,676	1,676	1,844	168	10%	168	10%	
TELEPHONE-CELL	1,200	1,200	1,200	1,200	-	0%	-	0%	Cost for 1 cell phone
TRAVEL & TRAINING	2,200	2,200	1,500	1,500	(700)	-32%	-	0%	Estimate for registration fees and travel to attend conferences for the Judge
DUES	260	260	260	260	-	0%	-	0%	Based on current year actuals
SUPPLIES-OFFICE	200	200	1,700	200	-	0%	(1,500)	-88%	
	\$ 20,689	\$ 20,689	\$ 21,489	\$ 20,816	\$ 129	1%	\$ (671)	-3%	

	2017-2018 Budget	2017-2018 Amended Budget	Annualized 2017/2018	2018-2019 Proposed Budget	FY 18 Budget \$ Change	FY 18 Budget % Change	FY 18 Projections \$ Change	FY 18 Projections % Change	Justifications
Department: 40900 - PUBLIC SAFETY DEPARTMENT									
SALARIES - DEPUTIES	\$ 501,648	\$ 501,648	\$ 501,648	\$ 336,772	\$ (164,876)	-33%	\$ (164,876)	-33%	Based on the current contract for 2nd and 3rd shift
OVERTIME	10,000	10,000	10,000	5,000	(5,000)	-50%	(5,000)	-50%	
FICA ER MATCH	45,100	45,100	45,100	26,268	(18,832)	-42%	(18,832)	-42%	
RETIREMENT MATCH	69,379	69,379	69,379	45,464	(23,915)	-34%	(23,915)	-34%	
COUNTY DEPUTY VEHICLE FEES	16,000	16,000	16,000	7,300	(8,700)	-54%	(8,700)	-54%	Based on current contract -\$10 per deputy per shift
COUNTY RADIO COSTS	9,000	9,000	9,000	3,255	(5,745)	-64%	(5,745)	-64%	
CCSO CONTRACT	-	-	-	690,000	690,000	NA	690,000	NA	Based on the assumption 1st shift is contracted with CCSO
TOTAL DEPARTMENT EXPENDITURES	651,127	651,127	651,127	1,114,059	462,932	71%	462,932	71%	
ALLOCATION TO STATE ATAX	423,000	423,000	423,000	385,000	(38,000)	-9%	(38,000)	-9%	Salaries and payroll taxes allocated to SATAX
ALLOCATION TO LOCAL ATAX	109,208	109,208	109,208	561,951	452,743	NA	452,743	NA	Salaries and payroll taxes allocated to LATAX
TOTAL NET EXPENDITURES	228,127	228,127	228,127	167,109	48,189	21%	48,189	21%	
Department: 40800 - PUBLIC WORKS									
SALARIES	-	-	68,706	81,000	81,000	NA	12,294	15%	Salary for 1 employee
INSURANCE - MEDICAL	-	-	10,668	11,387	11,387	NA	719	6%	
FICA ER MATCH	-	-	5,933	6,171	6,171	NA	237	4%	
RETIREMENT MATCH	-	-	12,401	15,223	15,223	NA	2,822	29%	
REPAIR AND MAINT - VEHICLES	-	-	-	3,000	3,000	NA	3,000	100%	New vehicle-Toyota Tacoma
TELEPHONE-CELL	-	-	1,472	1,472	1,472	NA	-	0%	
INSURANCE-AUTO	-	-	-	1,370	1,370	NA	1,370	100%	
VEHICLE	-	-	-	30,000	30,000	NA	30,000	100%	
TRAVEL & TRAINING	-	-	-	3,000	3,000	NA	3,000	100%	
SUPPLIES - OFFICE	-	-	1,832	2,000	3,000	NA	168	8%	
UNIFORMS	-	-	460	800	800	NA	340	43%	
	\$ -	\$ -	\$ 101,472	\$ 155,422	\$ 156,422	NA	53,951	53%	

	2017-2018 Budget	2017-2018 Amended Budget	Annualized 2017/2018	2018-2019 Proposed Budget	FY 18 Budget \$ Change	FY 18 Budget % Change	FY 18 Projections \$ Change	FY 18 Projections % Change	Justifications
Department: 41500 - COMMUNITY DEVELOPMENT SERVICES									
SALARIES	\$ 478,990	\$ 478,990	\$ 401,272	\$ 465,000	\$ (13,990)	-3%	\$ 63,728	16%	Salaries for Community Dev. Services (add Planner, move Rusty to Public Works)
OVERTIME	3,500	3,500	1,000	3,500	-	0%	2,500	250%	
INSURANCE - MEDICAL	71,610	71,610	55,194	65,862	(5,748)	-8%	10,668	19%	
FICA ER MATCH	36,643	36,643	25,795.98	31,729	(4,914)	-13%	5,933	23%	
RETIREMENT MATCH	77,211	77,211	52,549	64,949	(12,262)	-16%	12,401	24%	
TUITION REIMBURSEMENT	17,595	17,595	7,000	7,000	(10,595)	-60%	-	0%	
ADVERTISING COSTS	1,200	1,200	1,200	1,200	-	0%	-	0%	Estimate for P&C advertising
STENOGRAPHER COST	5,000	5,000	5,000	5,000	-	0%	-	0%	Estimate for BZA meetings
PROFESSIONAL SERVICES	7,800	7,800	35,000	15,000	7,200	92%	(20,000)	-57%	Duncan & Parnell document services
CONSULTING	-	-	-	60,000	60,000	NA	60,000	NA	3rd party Inspector
REPAIR AND MAINT - VEHICLES	19,824	19,824	19,824	19,824	-	0%	-	0%	An estimate for gas and repairs for 5 vehicles
REPAIR AND MAINT - SOFTWARE	600	600	600	600	-	0%	-	0%	Estimate for Adobe pro, MS Office software for computers
TELEPHONE-CELL	7,620	7,620	6,500	7,620	-	0%	1,120	17%	Cost for 5 cell phones and 2 ipads
INSURANCE-AUTO	4,642	4,642	4,980	5,478	836	18%	498	10%	10% increase in premiums
DUES	4,035	4,035	4,035	4,035	-	0%	-	0%	Estimate for dues
VEHICLE	-	-	-	35,000	35,000	NA	35,000	NA	To replace 2013 Tundra
TRAVEL & TRAINING	27,065	27,065	20,000	19,500	(7,565)	-28%	(500)	-3%	Estimate for registration fees and travel to attend conferences and courses
PRINTING	200	200	2,485	-	(200)	-100%	(2,485)	-100%	Decals printing moved to Finance department
SUPPLIES - OFFICE	4,200	4,200	4,200	7,482	3,282	78%	3,282	78%	Including departmental copies, and supplies
SUPPLIES - OTHER	2,960	2,960	2,960	2,960	-	0%	-	0%	Safety equipment-replacement of safety items in disaster go boxes
UNIFORMS	4,400	4,400	4,400	4,400	-	0%	-	0%	6-staff members uniforms
MISCELLANEOUS	-	-	120	120	120	NA	-	0%	Plate and registration check
EQUIPMENT MINOR	15,930	15,000	5,000	10,200	(4,800)	-32%	5,200	104%	IVR System, 3 radios
COMPUTER & SOFTWARE - MINOR	1,500	1,500	1,500	3,200	1,700	113%	1,700	113%	Computer for 3rd party Inspector
	<u>\$ 791,595</u>	<u>\$ 791,595</u>	<u>\$ 660,614</u>	<u>\$ 839,659</u>	<u>\$ 48,064</u>	<u>6%</u>	<u>179,045</u>	<u>27%</u>	

	2017-2018 Budget	2017-2018 Amended Budget	Annualized 2017/2018	2018-2019 Proposed Budget	FY 18 Budget \$ Change	FY 18 Budget % Change	FY 18 Projections \$ Change	FY 18 Projections % Change	Justifications
Department: 41000 - OPERATIONS									
WATER & SEWAGE	\$ 81,800	\$ 81,800	\$ 90,000	\$ 100,000	\$ 18,200	22%	\$ 10,000	11%	
SOLID WASTE DISPOSAL	915,000	915,000	915,000	957,000	42,000	5%	42,000	5%	Based on the new contract, beach excluded, plus \$10k clean area around trash pickup plus \$38Kmisc.
CUSTODIAL COSTS	25,000	25,000	15,000	45,000	20,000	80%	30,000	200%	Based on assumption \$1.2K/monthly office cleaning, \$300 monthly cleaning supplies, floor polishing.
LANDSCAPING COSTS - MINOR	180,000	180,000	210,000	220,000	40,000	22%	10,000	5%	\$7k, windows cleaning -\$2.4k
BEACH PATROL COSTS	299,165	299,165	299,165	320,765	21,600	7%	21,600	7%	Based on the contract \$160K plus estimate for mulch \$40k and misc-20K
BEACH UPKEEP	42,000	42,000	42,000	53,000	11,000	26%	11,000	26%	Based on the contract with Island Services
REPAIR & MAINT - BUILDING	3,000	3,000	30,000	32,000	2,000	967%	2,000	7%	Based on the contract with Carolina Waste, plus \$10k for vehicle access repairs
REPAIR AND MAINT - EQUIPMENT	3,000	3,000	13,000	5,000	2,000	67%	(8,000)	-62%	HVAC, generator annual service, window cleaning, and curb cuts
PEST CONTROL COSTS	2,400	2,400	6,820	7,000	4,600	192%	180	3%	Light repairs and replacements at the Round A Bout
RENTAL-BUILDING	22,892	22,892	-	-	(22,892)	-100%	-	NA	Pest and mosquito control and termite bond
RENTAL - EQUIPMENT	40,000	40,000	40,000	40,000	-	0%	-	0%	
INSURANCE - DATA PRO	305	305	395	454	149	49%	59	15%	Estimate for copier leases, based on current year actuals
INSURANCE - LIAB/TOR	25,000	25,000	27,939	32,130	7,130	29%	4,191	15%	15% increase in premiums
INSURANCE - BUILDING & PERSONAL PROPERTY	13,700	13,700	9,705	11,370	(2,330)	-17%	1,665	17%	15% increase in premiums
INSURANCE - D&O	35,000	35,000	30,405	34,966	(34)	0%	4,561	15%	12% increase in premiums
TELEPHONE - REGULAR	20,000	20,000	20,000	20,000	-	0%	-	0%	15% increase in premiums
EMERGENCY COMMUNICATION COST	10,000	10,000	10,000	12,000	2,000	20%	2,000	20%	Based on current year actuals
SECURITY SYSTEM COSTS	6,000	6,000	6,000	8,000	2,000	33%	2,000	33%	Monthly charges for satellite phones and Code Red
SUPPLIES - OFFICE	3,000	3,000	3,000	3,000	-	0%	-	0%	Estimate for building and surveillance cameras, request for additional camera
SUPPLIES - OTHER	4,000	4,000	4,000	4,000	-	0%	-	0%	Based on current year actuals
CHRISTMAS DECORATIONS	15,000	15,000	10,370	15,000	-	0%	4,630	45%	Based on current year actuals
ELECTRICITY COSTS	32,000	32,000	60,000	60,000	28,000	88%	-	0%	Based on current year actuals
SIGNS & FENCES - MINOR COSTS	100,000	100,000	80,000	6,000	(94,000)	-94%	(74,000)	-93%	Repairs to beach signage
EQUIPMENT - MINOR	-	-	-	30,000	30,000	NA	30,000	100%	Interior lift
STORM CLEAN UP	-	-	277,038	-	-	NA	(277,038)	-100%	
	1,878,262	1,878,262	2,199,837	2,016,684	138,422	7%	(183,153)	-8%	
ALLOCATION TO STATE ATAX	190,000	190,000	195,000	100,000	(90,000)	-47%	(95,000)	-49%	
ALLOCATION TO COUNTY ATAX	172,529	172,529	166,365	282,465	109,936	64%	116,100	70%	Beach Patrol
ALLOCATION TO LOCAL ATAX	42,000	42,000	42,000	53,000	11,000	26%	11,000	26%	
ALLOCATION TO HOSPITALITY ATAX	219,750	219,750	215,938	219,750	-	0%	3,812	2%	Beach upkeep
TOTAL NET EXPENDITURES	\$ 1,253,983	\$ 1,253,983	\$ 1,580,534	\$ 1,361,469	107,486	9%	(219,065)	-14%	

	2017-2018 Budget	2017-2018 Amended Budget	Annualized 2017/2018	2018-2019 Proposed Budget	FY 18 Budget \$ Change	FY 18 Budget % Change	FY 18 Projections \$ Change	FY 18 Projections % Change	Justifications
Department: 40400 - ROADS AND BRIDGE									
REPAIR AND MAINT ROADS	\$ 200,000	\$ 200,000	\$ 200,000	\$ 300,000	\$ 100,000	50%	\$ 100,000	50%	Estimate for Parkway
GENERAL INSURANCE - BRIDGE	6,000	6,000	28,789	29,077	23,077	385%	288	1%	Estimate for bridge insurance
PROFESSIONAL SERVICES	40,000	40,000	40,000	50,000	10,000	25%	10,000	25%	Estimate for misc engineering
MISCELLANEOUS EXPEND	1,000	1,000	1,000	1,000	-	0%	-	0%	Estimate for misc.
	<u>247,000</u>	<u>247,000</u>	<u>269,789</u>	<u>380,077</u>	<u>133,077</u>	<u>54%</u>	<u>110,288</u>	<u>41%</u>	
Department: 41400 - CERT TEAM									
CERT TEAM	3,000	3,000	3,000	3,000	-	0%	-	0%	
	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>-</u>	<u>0%</u>	<u>-</u>	<u>0%</u>	

TOWN OF KAWAII ISLAND
BUDGET FOR YEAR ENDED 6/30/19
STATE ACCOMMODATION TAX FUND

	2017-2018 Budget	2017-2018 Amended Budget	Annualized 2017/2018	2018-2019 Proposed Budget	FY 18 Budget \$ Change	FY 18 Budget % Change	FY 18 Projections \$ Change	FY 18 Projections % Change	Justifications
STATE ACCOMMODATIONS TAX REVENUE	\$ 1,632,000	\$ 1,632,000	\$ 1,530,066	\$ 1,560,667	\$ (71,333)	-4%	\$ 30,601	2%	Estimated 2 % decrease based on recent collections
INTEREST REVENUE	-	-	5,000	5,000	5,000	NA	-	0%	
	1,632,000	1,632,000	1,535,066	1,565,667	(66,333)	-4%	30,601	2%	
EXPENDITURES:									
PROMOTIONAL FUND	509,600	509,600	459,020	469,700	(39,900)	-8%	10,680	2%	30% of SATAX
SATAX CURRENT YEAR FUNDING	1,128,000	1,128,000	1,128,000	1,100,000	(28,000)	-2%	(28,000)	-2%	
TOTAL STATE ACCOMMODATION TAX EXPENDITURES	1,637,600	1,637,600	1,587,020	1,569,700	(67,900)	-4%	(17,320)	-1%	
NET INCREASE/(DECREASE) IN FUND BALANCE	\$ (5,600)	\$ (5,600)	\$ (51,954)	\$ (4,033)	\$ 1,567	-28%	\$ 47,921	-92%	

	2017-2018 Budget	2017-2018 Amended Budget	Annualized 2017/2018	2018-2019 Proposed Budget	FY 18 Budget \$ Change	FY 18 Budget % Change	FY 18 Projections \$ Change	FY 18 Projections % Change	Justifications
REVENUES:									
COUNTY ACCOMMODATION TAX	\$ 422,000	\$ 422,000	\$ 422,000	\$ 484,000	\$ 62,000	15%	\$ 62,000	15%	15% increase
INTEREST REVENUE	5,000	5,000	10,000	10,000	5,000	100%	-	0%	Based on current year actuals
TOTAL CATAX REVENUES	427,000	427,000	432,000	494,000	67,000	16%	62,000	14%	
EXPENDITURES :									
WATER & SEWAGE	4,375	4,375	8,000	15,000	10,625	249%	7,000	88%	50% allocation from GF
SOLID WASTE DISPOSAL	25,000	25,000	25,000	25,000	-	0%	-	0%	50% allocation from GF
CUSTOCIAL COSTS	5,000	5,000	5,000	5,000	-	0%	-	0%	100% of trash can pickup
LANDSCAPING COSTS - MINOR	500	500	5,000	5,000	4,500	900%	-	0%	50% allocation from GF
REPAIR & MAINT - BUILDING	1,000	1,000	1,000	1,000	-	0%	-	0%	50% allocation from GF
PEST CONTROL COSTS	250	250	500	500	250	100%	-	0%	50% allocation from GF
TELEPHONE - REGULAR	7,500	7,500	7,500	7,500	-	0%	-	0%	50% allocation from GF
SECURITY SYSTEM COSTS	186	186	200	200	14	8%	-	0%	50% allocation from GF
AERIAL PHOTOGRAPHY	30,000	30,000	30,000	-	(30,000)	-100%	(30,000)	NA	
BEACH PATROL COSTS	299,165	299,165	299,165	320,765	21,600	7%	21,600	7%	Amended for rent contract with Island Beach Services
BEACH MONITORING & REPAIRS	100,000	100,000	100,000	80,000	(20,000)	-20%	(20,000)	-20%	Beach Mitigation, Annual beach survey and report (CSE)
KI CONSERVANCY	77,000	77,000	77,000	70,000	(7,000)	-9%	(7,000)	-9%	
ENVIRONMENTAL RESEARCH	45,000	45,000	45,000	45,000	-	0%	-	0%	Bobcats GPS, Bird banding, Interns, Alligators
EDUCATIONAL PROGRAMS	35,000	35,000	35,000	22,500	(12,500)	-36%	(12,500)	-36%	
FISH STUDIES & EQUIPMENT	7,000	7,000	7,000	6,000	(1,000)	-14%	(1,000)	-14%	Estimate for fish tissue testing and stocking
POND MANAGEMENT	5,000	5,000	5,000	5,000	-	0%	-	NA	
ELECTRICITY COSTS	4,000	4,000	10,000	10,000	6,000	150%	-	0%	50% allocation from GF
TOTAL CATAX EXPENDITURES	645,976	645,976	660,365	618,465	(27,511)	-4%	(41,900)	-6%	
FUND ALLOCATIONS TO OTHER FUNDS :									
ALLOCATE TO SATAX	(190,000)	(190,000)	(195,000)	(100,000)	90,000	-47%	95,000	-49%	
TOTAL LATAX FUND EXPEND, ALLOCATIONS	455,976	455,976	465,365	518,465	62,489	14%	53,100	11%	
NET INCREASE/(DECREASE) IN FUND BALANCE	\$ (28,976)	\$ (28,976)	\$ (33,365)	\$ (24,465)	\$ 94,511	-326%	\$ 103,900	-811%	

	2017-2018 Budget	2017-2018 Amended Budget	Annualized 2017/2018	2018-2019 Proposed Budget	FY 18 Budget \$ Change	FY 18 Budget % Change	FY 18 Projections \$ Change	FY 18 Projections % Change	Justifications
REVENUES:									
LOCAL ACCOMMODATION TAX	\$ 988,000	\$ 988,000	\$ 988,000	\$ 1,007,760	\$ 19,760	2%	\$ 19,760	2%	Based on the trend-2% increase
INTEREST REVENUE	5,000	5,000	25,000	25,000	-	0%	-	0%	Based on current year actuals
TOTAL LATAK REVENUES	993,000	993,000	1,013,000	1,032,760	19,760	2%	19,760	2%	
EXPENDITURES:									
SALARIES - REGULAR EMPLOYEES	89,407	89,407	79,640	93,000	3,593	4%	13,360	17%	60% of the biologists payroll
FICA ER MATCH	6,840	6,840	5,648	7,074	234	3%	1,426	25%	
INSURANCE - MEDICAL	15,240	15,240	15,302	16,352	1,112	7%	1,050	7%	
RETIREMENT MATCH	13,924	13,924	13,204	15,264	1,340	10%	2,060	16%	
DEPUTIES COST	109,208	109,208	-	561,951	452,743	415%	561,951	NA	
BEACH UPKEEP	42,000	42,000	42,000	53,000	11,000	26%	11,000	26%	Based on the contract with Carolina Waste, plus \$10k for vehicle access repairs
TURTLE PATROL	4,500	4,500	4,500	4,500	-	0%	-	0%	
VEHICLE	-	-	-	35,000	35,000	NA	35,000	NA	
COMMUNITY OUTREACH MOTORING RETREAT	-	-	-	15,000	15,000	100%	15,000	100%	Recommended by W&M
PRINTING COSTS	7,000	7,000	-	-	(7,000)	-100%	-	NA	
BEACH SUPPLIES COSTS	2,500	2,500	2,500	2,500	-	0%	-	NA	
TOTAL LATAK EXPENDITURES	290,619	290,619	162,794	803,641	513,022	177%	640,847	394%	
FUND TRANSFERS AND ALLOCATIONS TO OTHER FUNDS:									
TRANSFER TO ARTS & CULTURAL FUND	219,361	219,361	219,361	223,993	4,631	2%	4,631	2%	
TRANSFER TO CAPITAL FUND	200,000	200,000	200,000	1,201,552	1,001,552	501%	1,001,552	501%	Future Beach Renurish -20% of LATAK revenue, plus one time \$1M transfer
TOTAL LATAK FUND EXPEND, TRANSFERS & ALLOCATIONS	709,980	709,980	582,155	2,229,185	1,519,205	214%	1,006,183	173%	
NET INCREASE/(DECREASE) IN FUND BALANCE	\$ 283,020	\$ 283,020	\$ 430,845	\$ (1,196,425)	\$ (1,499,445)	-530%	\$ (1,627,270)	-378%	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/19
BEVERAGE PERMITS FUND

	2017-2018 Budget	2017-2018 Amended Budget	Annualized 2017/2018	2018-2019 Proposed Budget	FY 18 Budget \$ Change	FY 18 Budget % Change	FY 18 Projections \$ Change	FY 18 Projections % Change	Justifications
REVENUES:									
BEVERAGE TAX REVENUE	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ -	0%	\$ -	0%	\$3k per alcoholic beverage permit (15 entities)
	45,000	45,000	45,000	45,000	-	0%	-	0%	
FUND TRANSFERS TO OTHER FUNDS:									
TRANSFER TO CAPITAL FUND	50,000	50,000	50,000	50,000	-	0%	-	0%	
	50,000	50,000	50,000	50,000	-	0%	-	0%	
NET INCREASE/(DECREASE) IN FUND BALANCE	\$ [5,000]	\$ [5,000]	\$ [5,000]	\$ (5,000)	\$ -	\$ -	\$ -	\$ -	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/19
HOSPITALITY TAX FUND

	2017-2018 Budget	2017-2018 Amended Budget	Annualized 2017/2018	2018-2019 Proposed Budget	FY 18 Budget \$ Change	FY 18 Budget % Change	FY 18 Projections \$ Change	FY 18 Projections % Change	Justifications
REVENUES:									
HOSPITALITY TAX	\$ 566,000	\$ 566,000	\$ 566,000	\$ 577,320	\$ 11,320	2%	\$ 11,320	2%	Based on the trends-2% increase
INTEREST REVENUE	5,000	5,000	70,000	20,000	15,000	300%	-	0%	Based on current year actuals
TOTAL HOSPITALITY TAX REVENUES	571,000	571,000	586,000	597,320	26,320	5%	11,320	2%	
EXPENDITURES:									
WATER & SEWAGE	68,750	68,750	68,750	68,750	-	0%	-	0%	Irrigation for KI Parkway, round a bout, Beachwalker Dr and Betsy Kerrison Parkway
LANDSCAPING COSTS - MINOR	133,000	133,000	133,000	133,000	-	0%	-	0%	Contract with Greenery for maintenance of KI Parkway, round a bout, Beach walker Dr and Betsy Kerrison Parkway
CHRISTMAS DECORATIONS	15,000	15,000	11,188	15,000	-	0%	3,812	34%	Estimate for Christmas decorations
ELECTRICITY COSTS	3,000	3,000	3,000	3,000	-	0%	-	0%	Electricity for round a bout lights
TOTAL EXPENDITURES	219,750	219,750	215,938	219,750	-	0%	3,812	2%	
FUND TRANSFERS TO OTHER FUNDS:									
TRANSFER TO ARTS & CULTURAL FUND	22,000	22,000	22,000	22,000	-	0%	-	0%	
TRANSFER TO CAPITAL FUND	100,000	100,000	100,000	1,115,464	1,015,464	1015%	1,015,464	1015%	20% of Hospitality tax revenue and \$1M one time transfer for tourism related infrastructure
TOTAL HOSPITALITY FUND EXPEND & TRANSFERS	341,750	341,750	337,938	1,357,214	1,015,464	297%	1,019,276	302%	
NET INCREASE/(DECREASE) IN FUND BALANCE	\$ 229,250	\$ 229,250	\$ 248,062	\$ (759,894)	\$ (989,144)	-431%	\$ (1,007,956)	-406%	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/19
ARTS & CULTURAL FUND

	2017-2018 Budget	2017-2018 Amended Budget	Annualized 2017/2018	2018-2019 Proposed Budget	FY 18 Budget \$ Change	FY 18 Budget % Change	FY 18 Projections \$ Change	FY 18 Projections % Change	Justifications
SOURCES:									
TRANSFER FROM LATAH FUND	\$ 219,361	\$ 219,361	\$ 219,361	\$ 223,993	\$ 4,632	2%	\$ 4,631.72	2%	
TRANSFER FROM HOSPITALITY TAX FUND	22,000	22,000	22,000	22,000	-	0%	-	0%	
TRANSFER FROM GENERAL FUND	118,000	118,000	118,000	118,000	-	0%	-	0%	
TICKET SALES	-	-	70,927	-	-	NA	(20,927)	-100%	
TOTAL SOURCES	359,361	359,361	380,288	363,993	4,632	1%	(16,295)	-4%	
EXPENDITURES:									
PAYROLL & RELATED EXPENSES	56,308	56,308	56,308	60,940	4,632	8%	4,632	8%	
OFFICE/PRINTING EXPENSES	3,053	3,053	3,053	3,053	-	0%	-	0%	
ARTS COUNCIL	115,000	115,000	125,927	115,000	-	0%	(10,927)	-9%	
ADMINISTRATIVE COST	3,000	3,000	5,000	3,000	-	0%	(2,000)	-40%	
CULTURAL EVENTS	182,000	182,000	190,000	182,000	-	0%	(8,000)	-4%	
TOTAL EXPENDITURES	359,361	359,361	380,288	363,993	-	0%	(20,927)	-53%	
NET INCREASE/(DECREASE) IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 4,632	1%	\$ 4,632	49%	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/19
VICTIMS ASSISTANCE FUND

	2017-2018 Budget	2017-2018 Amended Budget	Annualized 2017/2018	2018-2019 Proposed Budget	FY 18 Budget \$ Change	FY 18 Budget % Change	FY 18 Projections \$ Change	FY 18 Projections % Change	Justifications
SOURCES:									
VICTIMS ASSISTANCE FEES	2,000	2,000	10,000	10,000	8,000	400%	-	0%	
TOTAL SOURCES	2,000	2,000	10,000	10,000	8,000	400%	-	0%	
EXPENDITURES:									
CONTRIBUTIONS TO VICTIMS PROGRAMS	2,000	2,000	10,000	10,000	8,000	400%	-	0%	
TOTAL EXPENDITURES	2,000	2,000	10,000	10,000	8,000	400%	-	0%	
NET INCREASE/(DECREASE) IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	

TOWN OF KIAWAH ISLAND
BUDGET FOR YEAR ENDED 6/30/19
CAPITAL FUND

	2016-2017 Budget	2016-2017 Amended Budget	Annualized 2016/2017	2017-2018 Budget	FY 17 Budget \$ Change	FY 17 Budget % Change	FY 17 Projections \$ Change	FY 17 Projections % Change	Justifications
REVENUES & SOURCES:									
TRANSFER FROM GENERAL FUND	\$ 726,617	\$ 726,617	\$ 840,540	\$ 370,586	\$ (356,031)	-49%	\$ (469,954)	-56%	
TRANSFER FROM LOCAL ACCOMMODATION FUND	200,000	200,000	200,000	1,201,552	1,001,552	501%	1,001,552	501%	
TRANSFER FROM BEVERAGE FUND	50,000	50,000	50,000	50,000	-	0%	-	0%	
TRANSFER FROM HOSPITALITY TAX FUND	100,000	100,000	100,000	1,115,464	1,015,464	1015%	1,015,464	1015%	
INTEREST	-	-	10,000	20,000	20,000	NA	10,000	100%	
TOTAL REVENUES & SOURCES	1,076,617	1,076,617	1,200,540	2,757,602	1,680,985	156%	1,547,062	129%	
EXPENDITURES:									
MUNICIPAL BUILDING/CONSTRUCTION	355,648	355,648	469,238	-	(355,648)	-100%	(469,238)	-100%	
DEBT SERVICE/PRINCIPAL	333,000	333,000	333,333	333,333	333	NA	-	NA	
DEBT SERVICE/ INTEREST	37,969	37,969	37,969	37,253	(716)	-2%	(716)	-2%	
TOTAL EXPENDITURES	726,617	726,617	840,540	370,586	(356,031)	-49%	(469,954)	-56%	
NET INCREASE/(DECREASE) IN FUND BALANCE	\$ 350,000	\$ 350,000	\$ 360,000	\$ 2,387,016	\$ 2,037,016	582%	\$ 2,017,016	560%	

Town of Kiawah Island
Five Year Capital Improvements Plan

<u>Capital Expenditures</u>	<u>Annualized FY2018</u>	<u>Budget Draft FY2019</u>	<u>Projected FY2020</u>	<u>Projected FY2021</u>	<u>Projected FY2022</u>	<u>Projected FY2023</u>
Building/Construction Cost	\$ 442,409	\$ -	\$ -	\$ -	\$ -	\$ -
Beach Renourishment	119,000	-	1,000,000	-	-	-
Beachwalker Drainage Repair	45,647	-	-	-	-	-
KI Parkway Resurfacing	94,945	-	-	-	-	-
KI Parkway Geotechnical Evaluation	-	-	-	-	-	-
KI Parkway Resurfacing Engineering	-	300,000	2,000,000	-	-	-
KI Bridge Repair	58,000	-	-	-	-	-
Kiawah River Shoreline Erosion	-	-	-	-	-	-
Turn Lane on Beachwalker Drive	-	-	-	-	-	-
Vehicles	-	-	-	-	-	-
· Administration	-	-	32,000	-	-	-
· Building Department	-	-	-	60,000	-	-
· Code Enforcement	-	36,000	-	-	36,000	-
· Public Works	-	30,000	-	-	-	-
· Wildlife/Turtle Patrol	-	36,000	30,000	-	-	-
Equipment	-	30,000	2,000	-	-	6,000
Computers & Software	-	88,000	-	4,000	-	-
Total Capital Expenditures	\$ 760,001	\$ 520,000	\$ 3,064,000	\$ 64,000	\$ 36,000	\$ 6,000