

ORDINANCE NO. 23-035

**AN ORDINANCE AMENDING KENTON CODIFIED
ORDINANCE SECTION 249.13 RELATING TO PAY
ASSIGNMENTS, CLASSIFICATIONS AND SCHEDULES,
AND DECLARING AN EMERGENCY.**

WHEREAS, the Council of the City of Kenton desires to enter into this ordinance to amend Section 249.13 of the Kenton Codified Ordinances with respect to the pay assignments, classifications, and schedules.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kenton, Ohio:

SECTION I. That Section 249.13 of the Kenton Codified Ordinances, pertaining to titles and pay assignment for employees, be and is hereby amended to read as follows:

**249.13 CLASSIFICATION TITLES AND PAY ASSIGNMENTS FOR
EMPLOYEES.**

For purposes of this section, the number of positions and classifications hereinafter set forth are hereby established, and the incumbent of each such position and classification shall receive the salary, pay range or compensation set opposite each position and classification, payable every two weeks, except as may be otherwise provided:

(a) Classified Service

(1) Public Works Department

Number Authorized

<u>(min. – max.)</u>	<u>Class Title</u>	<u>Pay Range</u>
2-6	Equipment Operator	CBA
2-6	Laborer	CBA
1-2	Mechanic	CBA
0-1	Sewerline Crewleader	CBA
0-1	Street Maintenance Crewleader	CBA
2-6	Truck Driver	CBA
0-1	Water Meter Reader	CBA
0-1	Water Service Worker	CBA
0-1	Waterline Crewleader	CBA

(2) Wastewater Treatment

Number Authorized

<u>(min. – max.)</u>	<u>Class Title</u>	<u>Pay Range</u>
0-2	Assistant Wastewater Treatment	CBA

0-1	Operator Wastewater Treatment	CBA
0-2	Maintenance Mechanic 1 (with class 1 water treatment operator certificate) Wastewater Treatment	CBA
0-1	Maintenance Mechanic 2 (with class 2 water treatment operator certificate) Wastewater Treatment	CBA
0-2	Maintenance Mechanic 3 (with class 3 water treatment operator certificate) Wastewater Treatment Plant	CBA
1-3	Operator 1 Wastewater Treatment Plant	CBA
1-2	Operator 2 Wastewater Treatment Plant	CBA
	Operator 3	

(3) Water Treatment

Number Authorized (min. – max.)	Class Title	Pay Range
0-3	Assistant Water Treatment Operator	CBA
0-1	Water Treatment Maintenance Mechanic 1 (with class 1 water treatment operator certificate)	CBA
0-1	Water Treatment Maintenance Mechanic 2 (with class 2 water treatment operator certificate)	CBA
1-4	Water Treatment Plant Operator 1	CBA
1-4	Water Treatment Plant Operator 2	CBA
0-1	Water Treatment Plant Operator 3	CBA

(4) Administrative and Miscellaneous

Number Authorized (min. – max.)	Class Title	Pay Range
0-1	Account Clerk (full-time)	1-20
0-1	Account Clerk (part-time)	1-26
0-1	Alternating Clerk (hourly)	7-15
0-1	Assistant Deputy Auditor	10-30
0-1	Chief Deputy Auditor	15-33
0-2	Customer Service Clerk (hourly)	2-16
0-2	Receptionist (hourly)	1-12

(b) Classified Civil Service

(1) Police Department

Number Authorized

<u>(min. – max.)</u>	<u>Class Title</u>	<u>Pay Range</u>
1	Police Chief	15-33
0-1	Police Lieutenant (hourly)	21-31
0-3	Police Sergeant	CBA
8-17	Police Officer	CBA
0-1	Parking Enforcement Officer (hourly)	6-12
0-1	Code Enforcement Officer (hourly)	6-12
0-4	Dispatcher	6-12

(2) Fire Department

Number Authorized

<u>(min. – max.)</u>	<u>Class Title</u>	<u>Pay Range</u>
1	Fire Chief	15-33
0-1	Assistant Fire Chief	CBA
2-3	Fire Captain	CBA
6-16	Fire Fighter	CBA

NOTE: CBA refers to the current collective bargaining agreement covering this position or Classification.

(c) Unclassified Civil Service

(1) Administrative and Miscellaneous

Number Authorized

<u>(min. – max.)</u>	<u>Class Title</u>	<u>Pay Range</u>
0-1	Bailiff/Probation Officer	9-24
0-1	Chief Deputy Court Clerk (hourly)	3-20
0-1	Clerk of Council/Administrative Assistant	13-29
0-1	Community Improvement Director	13-29
0-1	Deputy Court Clerk (civil)(hourly)	8-26
0-1	Deputy Court Clerk (civil)(criminal and traffic)	8-26
0-1	Deputy Court Clerk (court reporter) (hourly)	8-26
0-1	Deputy Court Clerk (general) (hourly)	8-26
0-1	Income Tax Administrator	13-29
0-1	Municipal Court Clerk	5-27
0-1	Park & Recreation Director	8-13
0-1	Utility Billing Specialist	13-29
0-1	Utility Customer Service Coordinator	13-29

0-1	Water Treatment Plant Superintendent Operator of Record	15-33
0-1	Wastewater Treatment Plant Superintendent Operator of Record	15-33
0-1	Project Manager	15-33
0-1	Public Works Superintendent	15-33
0-1	Personnel	13-29
0-1	Safety Service Director	18-35
0-2	Assistant Law Director/City Prosecutor	15-33
0-1	Assistant Law Director Clerk (part-time)	1-30
0-1	Law Director Typist/Clerk (part-time)	1-15

(2) Part-time seasonal employees

Number Authorized		
<u>(min. – max.)</u>	<u>Class Title</u>	<u>Pay Range</u>
0-1	Account Clerk (part-time)	17-26
0-2	Assistant Pool Manager	1-10
0-3	Head Lifeguard (hourly)	17-31
0-4	Senior Lifeguards (hourly)	16-30
0-14	Junior Lifeguards (hourly)	10-28
0-2	Maintenance (hourly)	10-28
0-15	Cashier/Concession Clerk (hourly)	10-28
0-4	Mowers (hourly)	10-28

(Ord. 02-013. Passed 8-26-02; Ord. 04-033. Passed 12-13-04; Ord. 06-044. Passed 12-11-06; Ord. 07-013. Passed 6-11-07; Ord. 07-028. Passed 12-27-07; Ord. 15-050. Passed 12-28-15; Ord. 16-014. Passed 6-13-16; Ord. 16-017. Passed 5-23-16; Ord. 17-04. Passed 5-22-17; Ord. 20-001. Passed 2-10-20; Ord. 20-014. Passed 5-26-20; Ord. 20-037. Passed 12-14-20.)

SECTION III. This Ordinance shall be an emergency measure for the immediate and best protection of the public peace, health, safety, and welfare, the particular emergency being the need to adjust the pay assignments, classifications, and schedules for the immediate changes of employment. Therefore, if passed by the requisite two-thirds of all members elected to Council, this Ordinance shall be in force and effect from and after its approval by the Mayor; otherwise, from and after the earliest period allowed by law.

Passed this 27 day of December, 2024.



President of Council

Attest:

Emma Nelson

Clerk

Approved this 27 day of December, 2024.



Mayor