

RV PARK HOST

JOB SUMMARY:

The primary objective of the RV Park Host is to provide a quality recreational experience for visitors within the Kaibab Paiute RV Park. This position also assists with maintenance and repairs of the Kaibab Paiute RV Park grounds and equipment.

Department:	Economic Development
Supervisor:	RV Park Supervisor
Status:	Part-Time (20 hours)
In-House/Tribal Applications Due:	10/22/2026
All other Applications Due:	Open Until Filled
Salary:	\$15.15

DUTIES & RESPONSIBILITIES:

- Maintain and assist in cleaning all RV Park restrooms, shower, lobby and laundry facilities.
- Manage operational functions of the RV Park during shift as needed; includes collecting fees, interacting with guests during check-in & check-out, and taking phone reservations.
- Report danger or damage to RV Park property, equipment, immediately to Supervisor.
- Performs other job-related duties as assigned to maintain and enhance departmental and agency operations.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of public relations/customer service principles, practices and techniques.
- Skill in analyzing problems, and implementing recommendations
- Organizational skills, detail oriented, with strong multi-tasking and prioritization skills
- Excellent interpersonal skills, and ability to deal with change and always maintain a professional demeanor
- Ability to follow and understand oral and written instructions
- Ability to work independently on assigned tasks as well as to accept direction on given assignments.
- Ability to establish cooperative work relationships with those contacted in the course of work.
- Working knowledge of computer operations

MINIMUM QUALIFICATIONS:

- High School diploma or GED equivalent.
- Must have a valid driver's license, good driving record and be insurable.
- Must pass a pre-employment drug test and background check.

HR 2025

The Kaibab Paiute Tribe abides by the Indian Preference Act. We are committed to providing a drug-free workplace, and all positions require pre-employment, accident, and random drug testing. Candidates will be required to sign a Confidentiality Agreement.

Employment applications are available online at www.kaibabpaiute-nsn.gov or at the Tribal Affairs Building.

For more information, contact the Human Resource Director at (928) 643-7245