

# Juneau County Information Technology Committee Meeting Minutes

September 21, 2023

- 1) Meeting for the Juneau County Information Technology Committee was called to order by Chairperson Howard Fischer at 9:02am in the County Board Room in the Juneau County Courthouse.
- 2) Members present: Howard Fischer, John McGinley, Chris Zindorf, H. Dannenberg. Other members present: M. Hunkins, J. Schultz, H. Tovsen, M. Onsager, A. Kast, C. Turpin, A. Bell, Judge Curran.
- 3) Approval of Agenda.
  - a. Motion by McGinley and second by Zindorf to approve posted agenda.
  - b. All members approved the agenda as posted.
- 4) Review Capital Outlay Budget
  - a. Lengthy discussion between the committee members and various department heads on the needs for each department on the Capital Outlay Budget worksheet.
  - b. H. Fischer requested that L. Chipman and M. Hunkins get together and separate the capital outlay to just items that will be included in only the IT Budget and include a spreadsheet of items that needs to be in each departments budgets but also need to be approved by the IT committee.
  - c. H. Dannenberg joined the committee meeting.
- 5) Approve Capital Outlay Budget
  - a. Motion by H. Fischer to table the Capital Outlay Budget worksheet items to the next committee meeting to get a more accurate description list of what is only included in the IT budget. Other Committee members are in favor. Motion Carried.
- 6) Review/Approve Operating Budget
  - a. Discussion: M. Hunkins, H. Fischer, H. Dannenberg, J. McGinley, C. Zindorf
  - b. M. Hunkins gave the committee the updated numbers in the IS Operating Budget worksheet.
  - c. Motion by Zindorf and seconded by McGinley to approve the operating budget. All in favor, motion carried.
- 7) Review/Approve 5-year Plan.
  - a. Fischer also discussed putting this on the next committee agenda due to not being able to discuss this agenda line items due to the lengthy discussion on the Capital Outlay worksheet and the requests for that to be broken down to have a more appropriate picture of the IT Budget. All committee members are in favor.
- 8) Next regular Information Technology Committee meeting will be held on Thursday, September 28<sup>th</sup> at 9:00am in the County Board Room in the Juneau County Courthouse.
- 9) Meeting adjourned at 11:25am.