



**Juneau County
Department of Human Services
Board Minutes
September 20, 2023
7:00 pm**

Members: James Ryczek, Chair, John McGinley, Vice Chair/Secretary,
Richard Kilmer, Judy Kennedy, Julie Quist, Carl Wildes, Betty Kryka

The Juneau County Human Services Board Meeting was called to order at 7:00 pm by Chairperson James Ryczek at the Hatch Public Library. It is noted the meeting had been posted in accordance with the law.

Roll Call: Members Present: James Ryczek, John McGinley, Richard Kilmer, Judy Kennedy, Julie Quist, Carl Wildes, Betty Kryka; Absent: None; Also present: Dawn Buchholz, Alison Brown

Acknowledgment of compliance with the Open Meetings Law.

Approval of Agenda

Motion to approve agenda made by John McGinley, seconded by Richard Kilmer. Motion carried.

Approval of Minutes

Motion to approve September 5, 2023 minutes made by Betty Kryka, seconded by Richard Kilmer. Motion carried.

Open Public Hearing

Public comments/input regarding draft 2024 Human Services Budget/Plan

Request to recap budget discussion from last month. One individual present who expressed concerns regarding budget intermingling between Birth to 3 and Child Protective Services (CPS), worried about staff only sharing information on a need to know basis, concerns on how Children, Youth, and Families manager splits her time between such a large unit, questions if Birth to 3 admissions have gone down because of CPS reports, and believes Birth to 3 needs to offer family services instead of reporting to CPS. Director gives individual a business card and invites further discussion.

Close Public Hearing

MAMA Presentation

Pastor Anita presents for the Mauston Area Ministerial Association. As of August 2023, 45 individuals and family groups were served (single adults, couples, families). Assistance varies from emergency/temporary lodging, bus tickets, food/gas cards, emergency travel. Other funding comes from Mauston area churches and other donations.

Motion and approval of 2024 Human Services Budget and Plan

Dawn notes the ADRC did approve for \$500 per staff member to help cover bed bug infestation cleaning costs in their homes if verified infestation due to work environment. Health Department to follow suit as well. Client Contingency fund, Department 60, to be used for the potential reimbursement. Motion to approve 2024 budget and plan made by Judy Kennedy, seconded by Richard Kilmer. Motion carried.

Discussion and decision regarding ongoing Public Participation at Human Services Board meetings

Guideline provided from Corporation Counsel. To add public comment to agenda and to provide guideline at meetings. Discussion to have all committees the same across the board; it is noted that no other committee has a public comment item at this time. Potential pilot of public comment cards. Dawn to draft and present at next meeting. Eventually, Human Services Board/Dawn will address with Tim Cottingham.

Motion and approval to fill Human Services position(s)

None at this time.

Human Services Board report outs (if any)

Mississippi Valley Health Services draft minutes received; didn't have quorum, agenda items put on hold until next meeting.

Director report outs (if any)

Housing/Community Action Team to begin program as a way to incentivize landlords to take on high-risk renters. Human Services can provide case management and monthly check-ins for program clients as requested by CWCAC/Renewal Unlimited. Landlord would go through Renewal Unlimited or CWCAC; once approved through them, reported to Dawn, and then Dawn and Finance Director will finalize. If the money is not used, it will be reallocated.

Dawn to attend Public Hearing on 9/21/23 regarding MCO placements. Attempting to clarify in the law that originating county is responsible for placed person.

Discussion regarding high-cost placement. Traditionally, Children's Long Term Support program would pay large amount of the cost of Level 5 foster care but State determined they are not going to. Dawn to meet with Kelly; need to decide how to move forward. Dawn tried to dispute but state responded negatively.

Items for Future Meeting(s)

- Comprehensive Community Services and Coordinated Services Team presentation
- Adult Protective Services and Crisis presentation
- Public comment process

The next Human Services Board meeting will be held Tuesday, October 31, 2023 at 8:30 am in the Juneau County Board Room. Meeting adjourned at 8:54 pm.

Respectfully Submitted,


John McGinley, Vice Chair/Secretary


Alison Brown, Recorder