

Juneau County
Building Committee Meeting
May 14th, 2024
Second Floor Maintenance Office

1. CALL TO ORDER

Meeting called to order by Mike Keichinger, Committee Chair, at 8:30 am

2. ROLL CALL

4 Present; Mike Keichinger-Chairman, Jerry Hemerley, Steve Thomas, and Tim Cottingham-County Board chairman.

3. WAS THIS MEETING POSTED

Yes.

4. MEETING AGENDA

Change to meeting agenda requested by Jerry Hemerley- Requesting to use the initials CH, JC, and SB for the buildings Court House, Justice Center and Services Building, respectively. Members agreed. Motion by Jerry Hemerley to approve the Agenda with changes 2nd by Mike Keichinger to approve the Meeting. Motion carried.

5. PREVIOUS MINUTES

Motion by Jerry Hemerley, 2nd by Mike Keichinger to approve the minutes of the previous Meeting. Motion carried.

6. ELECTION OF BUILDING AND GROUNDS COMMITTEE VICE CHAIRMAN

A nomination for Jerry Hemerley was give, no other nominations were given. Motion by Mike Keichinger 2nd by Steve Thomas to elect Jerry Hemerley to vice chair, Motion carried.

7. VOUCHERS

Vouchers were review by committee

8. FOLLOW-UP MAINTENANCE ITEMS

- JC Water Softeners - Water Softeners are operational
- JC Water Heater #1 – Potable water heater blower fan replaced.
- JC Fire Alarm System – control board replace and reprogramming complete. Back in normal operation.
- JC Dispatch Clean Fire System research- Preliminary estimate for primary system has been received. Krus Fire and Security \$22,468.00. David getting costs for Electrical, HVAC and Fire system connection.

9. MAINTENACE REPORT

Maintenance Report presented by David Milbauer

10. MEETING DISCUSSION

- Vendors selling Farm produce/pumpkins at CH- David to assign use permit
- Food truck vending use permit?-No permit needed based on truck parking on south side of La Crosse St.
- Creating Digital Copies of JC 2000 build print David to reach out to Land Zoning Depart.
- HS office move request- Committee discussed and acted to approve the one office move requested by Tina Burch from the Health Department. Motion to approve by Mike Keichinger, second by Steve Thomas. Motion carried.

11. POTENTIAL ITEMS FOR NEXT MEETING

- David to check on space heater and live plants policy information.
- David to present Office Appearance and Decoration policy draft.

12. SET NEXT MEETING DATE

The next meeting was set for **Wednesday, May 29th, 2024 at 8:30am** on the 2nd floor Justice Center, Building and Grounds Department Room #204.

13. ADJOURN

Motion by Jerry Hemerley to adjourn. Motion carried. Meeting adjourned At 9:30am.

Respectively submitted,
David W. Milbauer