

ADRC of Eagle Country Governance Board Meeting Minutes January 26, 2024

The Aging and Disability Resource Center of Eagle Country Governance Board meeting was called to order at 10:00 a.m., Friday, January 26, 2024 through video or phone call via Zoom. This meeting can be attended by dialing 1-312-626-6799 and using meeting ID: 827 5047 9881 when prompted.

Members Present:

David Scribbins, Donald Seep, Pat Dearth, Diane Cox, Jill Doll, Heidi Randall, Jack Jasinski, Linda Munson

Members Absent:

Crystal Clark

Others Present:

Roxanne Klubertanz-Gerber, Gina Laack, Roby Fuller, Ingrid Kovars

Board Chairperson, David Scribbins, called the meeting to order at 10:00 am.

Approval Agenda and Posting:

Motion by Jack Jasinski, second by Diane Cox approve the agenda and proper posting. Motion carried.

Approval of Minutes:

Motion by Heidi Randall, second by Pat Dearth to approve the minutes of the December 8, 2023 meeting. Motion carried.

Welcome from David Scribbins, Chairperson of the ADRC of Eagle Country Governing Board

Citizen Comments:

Board Education: 2023 Eagle Country Dashboard Reports

Ingrid Kovars presented the 2023 ADRC of Eagle Country Dashboard Report. Presentation covered ADRC services in 2023 based on staff activities and reporting including: customer volume and basic customer demographics, top topics discussed as well as how services were provided.

Regional Budget Reports

Approve Regional Office Expense Sheet and Dementia Care Specialist Expense Sheets

Motion by Diane Cox, second by Linda Munson to approve the November 2023 Regional Office Expenses. Motion Carried.

Motion by Diane Cox, second by Linda Munson to approve the November 2023 DCS Expenses. Motion Carried.

Motion by Heidi Randall, second by Pat Dearth to approve the December 2023 Regional Office Expenses. Motion Carried.

Motion by Heidi Randall, second by Pat Dearth to approve the December 2023 DCS Expenses. Motion Carried.

Approve Interim Regional Director (Grantee’s Authorized Representative) to Annually Sign Grant Agreement between State of WI Dept. of Health Services and ADRC of Eagle Country

Motion by Jill Doll, Second by Pat Dearth to approve Interim Regional Director (Grantee’s Authorized Representative) to Annually Sign Grant Agreement between State of WI Dept. of Health Services and ADRC of Eagle Country. Motion Carried.

ADRC of Eagle Country Regional Director Job Description and Position

Discussion of job duties listed in the updated Regional Director of the ADRC of Eagle Country position description with the understanding the Job Description will be rewritten in the Juneau County wage study and job duties are the focus of conversation. A few amendments were identified.

Motion by Jack Jasinski, second by Diane Cox to approve the listed duties of the Regional Director of the ADRC of Eagle Country with discussed amendments. Motion carried.

Convene in Closed Session Per Wis Statutes 19.85 (1) (c) to Consider Potential Personnel Decision Related to the ADRC of Eagle Country Regional Director Position

Motion by Donald Seep, second by Pat Dearth to allow Roby Fuller, Gina Laack and Roxanne Klubertanz-Gerber to attend the closed session. Motion Carried.

Motion by Jack Jasinski to convene in Closed Session Per Wis Statutes 19.85 (1) (c) to Consider Potential Personnel Decision Related to the ADRC of Eagle Country Regional Director Position

Roll Call Vote:

Donald Seep	Yes
Pat Dearth	Yes
Jack Jasinski	Yes
Heidi Randall	Yes
Diane Cox	Yes

Jill Doll Yes
Linda Munson Yes
David Scribbins Yes
Motion Carried.

Return to Open Session

Possible Action Related to the ADRC of Eagle Country Regional

Director Position

Motion by Jack Jasinski, second by Diane Cox to appoint current Interim Director, Ingrid Kovars, to the ADRC of Eagle Country Regional Director Position.

Roll Call Vote:

Donald Seep Yes
Pat Dearth Yes
Jack Jasinski Yes
Heidi Randall Yes
Diane Cox Yes
Jill Doll Yes
Linda Munson Yes
David Scribbins Yes

Motion Carried.

Advocacy Updates:

Alzheimer's Advocacy Day – Tuesday, February 20, 2024

Aging Advocacy Day - Tuesday, May 14, 2024.

Disability Advocacy Day – Wednesday, March 20, 2024

Jill Doll reported the status of the Prairie du Chien Post Office ramp. After many months of advocacy the ramp has been replaced.

Regional and Office Updates - Written Summaries

Handout included.

Policy Review

Motion by Donald Seep, second by Jack Jasinski to move this agenda item to the February ADRC of Eagle Country Governing Board Meeting Agenda. Motion Carried.

2024 Joint meeting with ADRC of SW WI Governing Board

In June of 2024 the ADRC of Eagle Country and the ADRC of Southwest WI will hold a joint board meeting. The meeting focus on advocacy and local and state legislators representing the two regions will be asked to attend.

Next ADRC of Eagle Country Governing Board Meeting

February 23, 2024 at 10:00am via Zoom

Suggested Items for Next Agenda:

Roberts Rules of Order and Bylaws.

Adjourn:

Motion by Diane Cox second by Jack Jasinski to adjourn the meeting. Meeting adjourned at 10:48 a.m. Motion carried.

Respectfully Submitted,
Ingrid Kovars, Interim Regional Director