

Juneau County
Building Committee Meeting
May 29th, 2024
Second Floor Maintenance Office

1. CALL TO ORDER

Meeting called to order by Mike Keichinger, Committee Chair, at 8:30 am

2. ROLL CALL

4 Present; Mike Keichinger-Chairman, Jerry Hemerley-Vice Chairman, Steve Thomas, and David Milbauer Buildings and Grounds Director

3. WAS THIS MEETING POSTED

Yes.

4. MEETING AGENDA

Motion by Jerry Hemerley to approve the agenda as printed, 2nd by Steve Thomas. Motion carried.

5. PREVIOUS MINUTES

Motion by Jerry Hemerley to approve the minutes of the previous meeting, 2nd by Steve Thomas. Motion carried.

6. VOUCHERS

May vouchers were review by committee. Motion by Steve Thomas to approve May vouchers, 2nd by Mike Keichinger. Motion carried.

7. FOLLOW-UP MAINTENANCE ITEMS

- JC Dispatch Clean Fire System research- Preliminary estimate for primary system has been received. Krus Fire and Security \$22,468.00. David getting costs for Electrical, HVAC and Fire system connection.
- SB Way finding Signs- Request for quote was submitted to BCE Signs.

8. MAINTENANCE REPORT

Maintenance Report presented by David Milbauer

9. MEETING DISCUSSION

- JC Grass sprinkler system-David will report condition of nonfunctioning system at a future meeting.
- With-in the Office Appearance and Decorations policy, draft language for no space heaters and list of poisonous plant not allowed. After Corporate Council review, draft will be review by this committee.

10. POTENTIAL ITEMS FOR NEXT MEETING

- None identified during meeting

11. SET NEXT MEETING DATE

The next meeting was set for **Wednesday, June 26th, 2024 at 8:30am** on the 2rd floor Justice Center, Building and Grounds Department Room #204.

12. ADJOURN

Motion by Mike Keichinger to adjourn 2nd by Jerry Hemerley. Motion carried. Meeting adjourned at 9:40am.

Respectively submitted,
David W. Milbauer