

Juneau County  
Building Committee Meeting  
January 10, 2023  
Second Floor Maintenance Office

1. CALL TO ORDER

Meeting called to order by Mike Keichinger, Second Chair, at 10:00 am.

2. ROLL CALL

2 Present; Mike Keichinger, second chair, Ray Zipperer. 1 Absent Lynn Willard, Chairman. Tim Cottingham, County Board chairman.

3. WAS THIS MEETING POSTED

Yes.

4. MEETING AGENDA

Motion by Ray Zipperer, second by Mike Keichinger to approve the Meeting Agenda as printed.  
Motion carried.

5. PREVIOUS MINUTES

Motion by Ray Zipperer, second by Tim Cottingham to approve the minutes of the previous Meeting. Motion carried.

6. VOUCHERS

Motion made to approve vouchers by Mike Keichinger, second by Ray Zipperer, motion carried.

7. FOLLOW-UP MAINTENANCE ITEMS

CHILLER UPDATE

Update given on chiller repair.

SERVICES PARKING LOT SNOW REMOVAL NOTIFICATION

Letter sent out 12/13/2023

DESK CONVERSION COUNTY BOARD ROOM

Purchased furniture sliders and installed them

DEPARTMENT CELL PHONES

Current flip phones are .66 a month, smart phones are \$40 a month. One Maintenance Tec and one Custodian phone are 3G and will not work after January 31, 2024. Committee would like the two Maintenance personnel to have smart phone and the two custodians to have flip phones. Will discuss with Finance.

8. MAINTENANCE REPORT

Motion by Mike Keichinger, second by Ray Zipperer, to approve the Maintenance report. Motion Carried.

9. POTENTIAL ITEMS FOR NEXT MEETING

10. SET NEXT MEETING DATE

The next meeting was set for **Thursday, February 8, 2024 at 11:00 am in the 2<sup>nd</sup> floor**

**Maintenance office.**

11. ADJOURN

Motion by Mike Keichinger, second by Ray Zipperer to adjourn. Motion carried. Meeting adjourned at 10:30am.

Respectively submitted,  
Al Manna