

# Juneau County Information Technology Committee Meeting Minutes

November 27, 2023

- 1) Meeting for the Juneau County Information Technology Committee was called to order by Chairperson Howard Fischer at 9:02am in the County Board Room in the Juneau County Courthouse.
- 2) Members present: Howard Fischer, John McGinley, Chris Zindorf, Herb Dannenberg. Other members present: M. Hunkins, A. Kast, B. Loyd, T. Burch, R. Voge, H. Tovsen, M. Morgensen.
- 3) Approval of Agenda.
  - a. Motion by Zindorf, second by McGinley to approve. All in favor, motion carried.
- 4) Approval of October 24, 2023, meeting minutes.
  - a. Motion by McGinley, second by Zindorf to approve. All in favor, motion carried.
- 5) Brian (Parks and Forestry) upgrade to smart phone
  - a. Discussion: B. Loyd, C. Zindorf, H. Fischer
  - b. B. Loyd is requesting an iPhone 14+ to meet the requirements of the State apps that need to be used and can use multiple systems/apps when out in the field. The mapping systems can be better used, and the Forest Metrics app is supported on the iPhone 14+.
  - c. Motion by Zindorf, second by McGinley to approve. All in favor, Motion Carried.
- 6) New cell phone for Health (WIC-Registered Dietitian)
  - a. Discussion: R. Voge
  - b. The phone is for a new employee and would be covered by grant funding. Employee would prefer an android.
  - c. Motion by Zindorf, second by McGinley to approve. All in favor, Motion Carried.
- 7) 5 replacement computers for Health WIC – 3 Microsoft surface and 2 laptops.
  - a. Discussion: R. Voge, H. Fischer, M. Hunkins
  - b. Motion by Zindorf, second by McGinley to approve. All in favor, Motion Carried.
- 8) Health (WIC) – Request for WIFI booster for Adams - \$618.00.
  - a. Discussion: H. Fischer, M. Hunkins, R. Voge
  - b. The connection in Adams is poor. When they lose connection all of the charting is lost and they can't continue to work until able to connect again. Will need to also get approval from Adams IT as well, Mike will get in contact with the Adams IT department. Will be covered by grant funding.
  - c. Motion by Zindorf, second by McGinley to approve up to \$1,000 to cover the cost of items needed. All in favor, motion carried.
- 9) Health (WIC) – Upgrade TV in WIC clinic room
  - a. Discussion: R. Voge
  - b. Television they are currently using is from 2009 and can only play D.V.D's. They would like a bigger television with an arm to mount on the wall. Would like a smart Television to fit the needs of the department.
  - c. Motion by McGinley, second by Zindorf to approve up to \$1,500 to cover the cost of items. All in favor, Motion Carried.
- 10) Health (WIC) – 2x monitor arms/stands for clinic rooms
  - a. Discussion: R. Voge, M. Hunkins, H. Fischer
  - b. Motion by Zindorf, second by McGinley to approve up to \$1,500 for both Monitor arms and stands for the Clinic rooms. All in favor, motion carried.
- 11) Laptop and CD Burner for Clerk of Courts.
  - a. Discussion: A. Kast
  - b. Took this to the finance committee for approval and was told to bring this back to the IT committee. Clerk of courts is needing a way to burn on a CD disk. IT has a used CD burner Clerk of Courts can use for

the time being and the committee would like to talk about the Bailiff email situation at the next committee meeting.

12) Cell phone for Clerk of Court.

- a. Discussion: A. Kast, H. Fischer, J. McGinley, H. Dannenberg.
- b. H. Fischer – Doesn't care about vendors trying to reach the clerk of court, he feels department heads should have a county cell phone. Please take this back to the finance committee for approval since the IT committee approved it at the last committee meeting.

13) Sound system update in court rooms

- a. Discussion: A. Kast
- b. Branch 2 is being looked at on December 26<sup>th</sup>, A. Kast would like IT to fix the problems to get by because there will need to a new system implemented by the state because of all of the problems with the current system in our district.

14) Website update

- a. Discussion: M. Morgensen, H. Fischer, C. Zindorf
- b. Has a go live date of December 1<sup>st</sup> but will most likely push that back to January 1<sup>st</sup> due to department feedback. Revise still needs to get the calendar feature figured out before we can go live as well. Staff training will be on Thursday again.

15) iPad O365 setup

- a. Discussion: M. Morgensen
- b. All of the County Board members are set up and this item can now be removed from the agenda.

16) Discuss computer selections form

- a. Discussion: M. Hunkins
- b. Mike would like to see more standardization of IT equipment and stay within that outline if possible.

17) Copier/Printer Lease

- a. Will be on the agenda to discuss a starting point for this project in January 2024.

18) Discuss and possible approval of action for non-signed & computer policy/iPad agreements.

- a. H. Fischer will bring this subject up again at County Board.

19) Purchase VMware with Ho Chunk \$20,000.00 instead of approved Core Server

- a. Discussion: M. Hunkins, M. Morgensen
- b. Never had the funds to purchase VMWare, the quote is for \$15,000 and the phones are an additional \$5,000.
- c. Motion by McGinley, second by Zindorf to approve. All in favor, motion carried.

20) Discussion on a plan for dispatch wiring issues

- a. Discussion: H. Fischer
- b. Haven't picked a time to do the wiring yet. Will coordinate with IT, Dispatch, J. Bonikowske

21) The was no closed session at the meeting today.

22) The next IT Committee meeting will be on January 9th, 2024, at 9:00am in the County Board Room.

23) The meeting was adjourned at 10:45am