



**AGENDA FOR THE
JUNEAU COUNTY BOARD OF SUPERVISORS
February 19, 2013
COUNTY BOARD ROOM-ROOM 200**

- * 9:30 a.m. Call to Order
Roll Call
Opening Prayer/Pledge of Allegiance
- * 9:35 a.m. Approve minutes of December 18, 2012 & January 14, 2013 Meetings of the Juneau County Board of Supervisors
- * 9:40 a.m. Mike Solovey-District Attorney
- * 9:45 a.m. Robert Owens-Town of Armenia Chairman (discuss forest land)
- * 9:50 a.m. Reappoint Paul Tadda to Veterans Commission to 1-2016
- * 9:55 a.m. Discuss Petrowitz Land at Fairgrounds
- *10:25 a.m. Resolution 13-02*Approve Town of Lyndon Amendments to Zoning Ordinance 2012-2 and Map
- *10:30 a.m. Resolution 13-03*Approve Town of Lisbon Amendments to Zoning Ordinance #53-A-4
- *10:35 a.m. Resolution 13-04*Authorizing an Amendment to the All-Terrain Vehicle Policy and ATV Agreement to Include Utility Vehicles (UTV)
- *10:40 a.m. Ordinance 13-01*Amending Section 7.17 of the Juneau County Code of Ordinances to be Entitled "Utility Vehicle and All-Terrain Vehicle Routes and Operation"
- *10:45 a.m. Resolution 13-05*Approving the 2013 Juneau County Forest Work Plan
- *10:50 a.m. Resolution 13-06*Authorizing the County Board Chairperson to Sign the Petition for a Change in the O'Dells Bay Sanitary District
- *10:55 a.m. Resolution 13-07*Approve the Juneau County Land & Water Resource Farmland Preservation Plan and to Authorize the Land Conservation Committee to Submit the Plan to the Department of Agriculture Trade and Consumer Protection for Approval
- *11:00 a.m. Resolution 13-08*Approve Revolving Loan Fund Loan to Auburn Properties, LLC
- *11:05 a.m. Resolution 13-09*Land Sale to Wendell Williams-City of Mauston
- *11:10 a.m. Resolution 13-10* Land Sale to Raese-Town of Necedah
- 15 a.m. Resolution 13-11*Elimination of a Bookkeeper Position and Creation of an Assistant Finance Director Position in the Audit and Accounting Department
- *11:20 a.m. Motion to approve Emergency Fire Wardens List for 2013

*11:25 a.m. Motion to fill position of Receptionist in the Department of Human Services
Motion to fill position of 911 Dispatch in the Sheriff's Department
Motion to fill position of Deputy Sheriff in the Sheriff's Department

*Reports:

*11:35 a.m. County Clerk-Kathleen Kobylski

Committee Reports:

Handouts:

Any Questions:

*These times are estimates only

Access to the handicapped will be provided. If special accommodations are needed, please notify the sponsoring committee by calling 847-9300 phone number. Attention: This notice must be posted on the bulletin board in the Courthouse prior to the meeting in order to conform with 19.83 and 19.84 Wis. Stats.

**MEETING OF THE
JUNEAU COUNTY BOARD OF SUPERVISORS**

February 19, 2013

Chairman Peterson called the Juneau County Board of Supervisors meeting to order at 9:30 a.m.

Roll Call: 4 absent: Koscal, Kolba, Kelley, Tadda
17 present- Arnold, Brounacker, Brown, Carlson, Feldman, Granger, Lally, Larson,
Marchetti, Niles,
Peterson, Robinson, Seamans, Wafle, Wenum, Willard, Wollmer.

Carlson led the opening prayer followed by the Pledge of Allegiance.

Motion by Larson and seconded by Wafle to approve the minutes of the December 18, 2012 and January 14th, 2013. All in favor, motion carried.

Mike Solovey – District Attorney made an instruction to the County Board of Supervisors. Provided a short overview of what was currently happening in his office and his short term goal for the office.

Robert Owens – Town of Armenia Chairman addressed the County Board regarding his concern regarding saving and maintaining the forest lands.

Motion by Brown and seconded by Granger to reappoint Paul Tadda to Veterans Commission thru January, 2016. All in favor, motion carried.

Resolution 13-02* Approve Town of Lyndon amendments to Zoning Ordinance 2012-2 and Map Motion by Brown and seconded by Marchetti to adopt. (The date on the resolution was changed from January 22, 2013 to February 19, 2013.)
All in favor, motion carried.

Resolution 13-03* Approve Town of Lisbon Amendments to Zoning Ordinance #53-A-4
Motion by Willard and seconded by Granger to adopt.
All in favor, motion carried.

Resolution 13-04* Authorizing and Amendment to the All-Terrain Vehicle Policy and ATV Agreement to Include Utility Vehicles (UTV).
Motion by Brown and seconded by Wafle to adopt.
All in favor, motion carried.

Ordinance 13-01* Amending Section 7.17 of the Juneau County Code of Ordinances to be Entitled “Utility Vehicle and All Terrain Vehicle Routes and Operation.”

Motion by Granger and seconded by Willard to Adopt.

Motion by Arnold and seconded by Marchetti to correct Page 3, Section 3, (d) to read “No one under 16 years of age.....” . All in favor, motion carried.

All in favor of adopting the original motion. Motion carried.

Resolution 13-05* Approving the 2013 Juneau County Forest Work Plan.
Motion by Larson and seconded by Arnold to adopt.
All in favor, motion carried.

Resolution 13-06* Authorizing the County Board Chairperson to Sign the Petition for a Change in the O'Dell Bay Sanitary District.
Motion by Larson and seconded by Brown to adopt.
Res. 13-06 -All in favor, motion carried.

Resolution 13-07* Approve the Juneau County Land and Water Resource Farmland Preservation Plan and to Authorize the Land Conservation committee to Submit the Plan to the Department of Agriculture Trade and Consumer Protection for Approval.
Motion by Seamans and seconded by Wafle to adopt.
All in favor, motion carried.

Resolution 13-08* Approve Revolving Loan Fund Loan to Auburn Properties, LLC.
Motion by Granger and seconded by Willard to table.
Resolution tabled.

Resolution 13-09* Land Sale to Wendell Williams – City of Mauston
Motion by Larson and seconded by Marchetti to adopt.
Arnold made a motion to lower the cost by ten thousand dollars to fifteen thousand dollars.
Wafle seconded the motion.
Discussion: Peterson, Wendell and Sue Williams, Wafle, Brounacker.
The home will be used for a homeless transitional housing.
All in favor of the amendment – amendment carried.
Roll call on Resolution 13-09 as amended. 4 absent: Koscal, Kolba, Kelley, Tadda
17 ayes, Resolution carried.

Resolution 13-10* Land Sale to Raese – Town of Necedah
Motion by Arnold and seconded by Larson to adopt.
Discussion: Wenum, Lasker
Roll call: 4 absent: Koscal, Kolba, Kelley, Tadda. 17 ayes, Resolution carried.

Resolution 13-11* Elimination of a Bookkeeper Position and Creation of an Assistant Finance Director Position in the Audit and Accounting Department.
Motion by Arnold and seconded by Marchetti to adopt.
Roll call: 4 absent: Koscal, Kolba, Kelley, Tadda. 17 ayes, Resolution carried.

Motion by Arnold and seconded by Marchetti to adopt the new Fire Warden List.
All in favor, motion carried.

Motion by Arnold and seconded by Willard to fill the position of Receptionist in the Department of Human Services. All in favor, motion carried.

Motion by Arnold and seconded by Marchetti to fill the position of 911 Dispatch in the Sheriff's Department.

All in favor, motion carried.

Motion by Arnold and seconded by Marchetti to fill the position of Deputy Sheriff in the Sheriff's Department.

All in favor, motion carried.

REPORT:

County Clerk's Office – Kathleen Kobylski

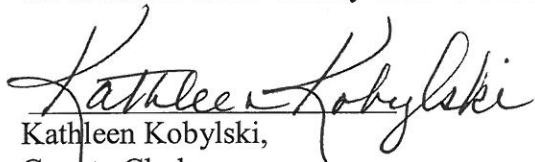
Motion by Marchetti and seconded by Arnold to approve the report.

All in favor, motion carried.

Chairman Peterson adjourned the County Board meeting to March 19, 2013 at 9:30 a.m. in the County Board Room. The Executive Committee will meet on Monday, January 11, 2013 at 8:30 a.m. in the County Board Room to set the agenda.

The meeting was adjourned at 10:35 a.m.

I certify the preceding to be accurate and a true account of the proceedings of the Juneau County Board of Supervisors meeting on February 19, 2012. Audio tape and details of the proceedings are available in the County Clerk's Office during business hours.


Kathleen Kobylski,
County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



RESOLUTION: 13-02

February 19, 2013

INTRODUCED BY: EXECUTIVE COMMITTEE

INTENT: Approve Town of Lyndon Amendments to Zoning Ordinance 2012-2 and Map

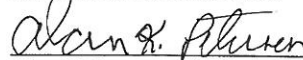
WHEREAS, the Town Board of the Town of Lyndon has approved the attached Amendments to Zoning Ordinance 2012-2 and Map;

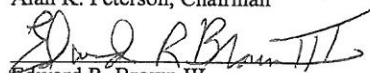
WHEREAS, Section 60.62 (3) of Wisconsin Statutes requires that County Board Supervisors that have enacted a County Zoning Ordinance must approve Town Zoning Ordinance Amendments before they can become effective;

NOW, THEREFORE, BE IT RESOLVED by the Juneau County Board of Supervisors that the attached Amendments to Zoning Ordinance 2012-2 and Map for the Town of Lyndon is hereby approved.

INTRODUCED AND RECOMMENDED FOR ADOPTION THIS
19 DAY OF February, 2013.

EXECUTIVE COMMITTEE


Alan K. Peterson, Chairman


Edward R. Brown III

Michael Kelley

Adopted by the County Board of Supervisors of Juneau County this 19 day of February, 2013.


County Clerk

ORDINANCE ADOPTING A NEW TOWN OF LYNDON
ZONING ORDINANCE AND ZONING MAP
ORDINANCE NO. 2012-2

WHEREAS, in 2009, the Town developed and adopted a new Comprehensive Plan, and in the process of so doing, the Town developed a new Zoning Ordinance and Zoning Map; and

WHEREAS, the Plan Commission conducted a Public Hearing on the proposed new Zoning Ordinance and Map on December 3, 2009, and thereafter recommended to the Town Board that the new Zoning Ordinance and Map be adopted by the Town; and

WHEREAS, the Town Board thereafter discovered some minor errors and made some minor changes in the Ordinance as recommended by the Plan Commission, and so the Board referred the Ordinance back to the Plan Commission; and

WHEREAS, the Plan Commission reviewed these minor changes, and again recommended adoption of the new Zoning Ordinance and Map to the Town Board, and

WHEREAS, another Public Hearing was conducted on the new Zoning Ordinance and Map by the Plan Commission and the Board on December 16, 2010; and

WHEREAS, the new Zoning Ordinance and Map were adopted by the Town Board on February 10, 2011, and thereafter published, filed, and enforced; and

WHEREAS, the Town discovered that the new Zoning Map may not have been properly adopted because the "notice" of the public hearing, published in the newspaper, may not have properly stated that a new Zoning Map was being proposed in addition to a new Zoning Ordinance; and

WHEREAS, the Town has decided to correct any possible errors committed in the adoption of the new Zoning Map; and

WHEREAS, the Town re-published "notice" of the new Zoning Map; and

WHEREAS, the Town Board conducted another public hearing on the new Zoning Map, and gave all interested parties the opportunity to be heard;

NOW, THEREFORE, on motion duly made and seconded, the Town Board of the Town of Lyndon does hereby ordain as follows:

1. The new Zoning Map for the Town of Lyndon, which is incorporated herein by reference, is adopted; and
2. The Town Clerk is hereby authorized and directed to properly post this Ordinance; and
3. The New Zoning Map shall be on file and available for public inspection at the office of the Town Clerk, in the Town Hall, located at W1797 Co. Rd. "J," Wisconsin Dells, WI. 53965, (608-666-2626); and

4. The new Zoning Map shall be incorporated into Chapter 22 of the Town of Lyndon Code of Ordinances.

APPROVED:

Pat Mitchell

Pat Mitchell, Chairman

ATTEST:

Denise J. Giebel

Denise J. Giebel, Town Clerk

Date Adopted: December 13, 2012.

Votes: 3 Yes; 0 No; 0 Abstentions

Date of posting: December 18, 2012

Places of Posting:

1. Town Hall located at W1797 County Rd J
2. N1541 Southern Rd
3. Intersection of W3080 Mitchell Rd & County Rd H

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



RESOLUTION: 13-03

February 19, 2013

INTRODUCED BY: EXECUTIVE COMMITTEE

INTENT: Approve Town of Lisbon Amendments to Zoning Ordinance #53-A-4

WHEREAS, the Town Board of the Town of Lisbon has approved the attached Amendments to Zoning Ordinance #53-A-4;

WHEREAS, Section 60.62 (3) of Wisconsin Statutes requires that County Board Supervisors that have enacted a County Zoning Ordinance must approve Town Zoning Ordinance Amendments before they can become effective;

NOW, THEREFORE, BE IT RESOLVED by the Juneau County Board of Supervisors that the attached Amendments to Zoning Ordinance #53-A-4 for the Town of Lisbon is hereby approved.

INTRODUCED AND RECOMMENDED FOR ADOPTION THIS
19 DAY OF February, 2013

EXECUTIVE COMMITTEE

Alan K. Peterson
Alan K. Peterson, Chairman

Edward R. Brown III
Edward R. Brown III

Michael Kelley

Adopted by the County Board of Supervisors of Juneau County this 19th day of February, 2013.

Kathleen Zabylski
County Clerk

TOWN OF LISBON
FOURTH AMENDMENT TO
TOWN OF LISBON ZONING ORDINANCE
ORDINANCE #53-A-4

WHEREAS, the original Town of Lisbon Zoning Ordinance No. 53 became effective March 2, 2002, and the First Amendment to Town of Lisbon Zoning Ordinance, denominated Ordinance No. 53-A-1, became effective September 29, 2004 and the Second amendment to Town of Lisbon Zoning Ordinance, denominated Ordinance No. 53-A-2, became effective February 3, 2007 and the Third amendment to the Town of Lisbon Zoning Ordinance, denominated Ordinance No. 53-A-3, became effective September 3, 2011.

The Town Board of the Town of Lisbon, Juneau County, Wisconsin, in order to promote the public health, safety, general welfare and good order of the Town of Lisbon and its inhabitant; does ordain this Fourth Amendment to the Zoning Ordinance.

Section 125 DEFINITIONS:

The definition of Utility Shed is revoked and recreated to read as follows:

Utility Shed: A detached accessory building.

Section 206(1)(b)2 is revoked and recreated as follows:

2. Principal Land Uses Allowed as Conditional Use:

Intensive Agriculture (per 406(3))
Agricultural Service (per Section 406(5))
Large Volume Animal Feeding Operation (406(6))
Commercial Animal Boarding (per Section 406(7))
Any Sign/Billboard larger than 32 square feet

Section 207(1)(b) **List of Allowable Principal Land uses (per Article 4)** is revoked and recreated as follows:

The following land uses are allowed in the Residential District and exempt from regulation under this Ordinance:

Any Sign/Billboard 32 square feet or less

1. Principal Land Uses Allowed as Permitted Use:

Single-Family Detached (per Section 405(1))
Duplex (per Section 405)

2. **Principal Land Uses Allowed as Conditional Use:**
 - Indoor Institutional (Church and School only)
 - Outdoor Institutional
 - Public Services and Utilities
 - Bed and Breakfast Establishment (per Section 408(12))
 - Any Sign/Billboard larger than 32 square feet

Section 208(1)(b) **List of Allowable Principal Land Uses (per Article 4)** is revoked and recreated as follows:

The following land uses are allowed in a Commercial/Business (B) District and exempt from the regulation under this ordinance:

Cultivation (per Section 401 (1))
Any Sign/Billboard 32 square feet or less

1. **Principal Land Uses Allowed as Permitted Use:**
 - All other principal land uses in a Business (B) District are conditional uses.
2. **Principal Land Uses Allowed as Conditional Use:**
 - Office (per Section 408(1))
 - Personal or Professional Service (per Section 408(2))
 - Indoor Sales or Service (per Section 408(3))
 - Indoor or Outdoor Maintenance Service (per Section 408(4)(6))
 - Outdoor Display (per Section 408(5))
 - In-Vehicle Sales or Service (per Section 408(7))
 - Indoor and Outdoor Commercial Entertainment (per Section 408(8)(9))
 - Commercial Animal Boarding (per Section 408(10))
 - Commercial Indoor Lodging (per Section 408(11))
 - Bed and Breakfast Establishment (per Section 408(12))
 - Group Day Care Center (9+ children) (per Section 408(13))
 - Campground (per Section 408(14))
 - Vehicle Repair and Maintenance (per Section 408(16))
 - Indoor and Outdoor Storage (per Section 409(1)(2))
 - Personal Storage Facility (per Section 409(3))
 - Single Family Residence (per Section 405(1))
 - Duplex (per Section 405(2))
 - Airport/Heliport (per Section 410(1))

Light Industrial Land Use (per Section 411(1))
Towers (per Section 411(2))
Extraction Use per Section 411(3))
Any Sign/Billboard larger than 32 square feet

Section 409(3) **PERSONAL STORAGE FACILITY** is revoked and recreated as follows:

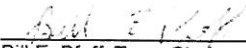
- (a) **Description:** Land uses oriented to the indoor storage of items entirely within partitioned buildings having an individual access to each partitioned area available on either a condominium or rental basis. Also known as "mini-warehouses".

Section 412(3) **Detached Garage, Carport, Utility Shed** is revoked and recreated as follows:

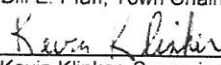
- (a) **Description:** (For Agricultural/Open & Commercial Zoning Districts only) This is a structure which primarily accommodates the sheltered parking of a vehicle and/or storage. This also includes the following which are limited to one (1) per parcel: semi-trailers, cube vans or other similar shipping containers.
- (b) **Description:** (For Residential Zoning Districts only) This is a structure which primarily accommodates the sheltered parking of a vehicle and/or storage. This does not include a structure originally built to be licensed as a vehicle or trailer, such as a semi trailer, cube van or other similar shipping containers.

In all other respects, the Town of Lisbon Zoning Ordinance No. 53 and as amended by No. 53-A-1 and as amended by No. 53-A-2 and as amended by No. 53-A-3 are hereby ratified and confirmed.

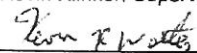
These Amendments to the text of the Zoning Ordinance are adopted by the Lisbon Town Board on the 20th day of December, 2012.



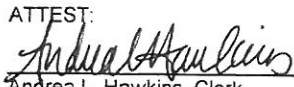
Bill E. Pfaff, Town Chairman



Kevin Klinker, Supervisor



Kevin Wetley, Supervisor

ATTEST:


Andrea L. Hawkins, Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



RESOLUTION No. 13 – 04

DATE: February 19, 2013

INTRODUCED BY: Highway and Public Works Committee

SYNOPSIS: Authorizing an Amendment to the All-Terrain Vehicle Policy and ATV Agreement to include Utility Vehicles (UTV).

WHEREAS, the Juneau County Board of Supervisors duly adopted Resolution No. 11-54 on November 8, 2011, approving the Juneau County Policy for All-Terrain Vehicle (ATV) Routes on the County Trunk Highway System; and

WHEREAS, the Highway and Public Works Committee of the Juneau County Board of Supervisors has determined that the aforesaid policy shall apply equally to all Utility Vehicles (UTV) as well as to all ATV; and

WHEREAS, a proposed amendment adding UTV to section 7.17 of the Juneau County Code of Ordinances, entitled All-Terrain and Utility Vehicle Routes and Operation has been approved and recommended by the Highway and Public Works Committee and is being considered for enactment on the same date as this resolution is under consideration;

NOW, THEREFORE, BE IT RESOLVED, that, in the event the aforesaid amended Ordinance Section 7.17 is enacted by the Juneau County Board of Supervisors, said Board shall and hereby does approve and adopt an amended Juneau County Policy for Utility Vehicles (UTV) and All-Terrain Vehicle (ATV) Routes on the County Trunk Highway System, a copy of which is attached, adding references to UTV in all places therein in which ATV is stated therein, adding a provision that the maximum speed limit shall be 25 miles per hour, and adding a provision that traffic volume shall be limited to no more than 500 vehicles per day;

BE IT FURTHER RESOLVED, that County Board Chairperson Alan K. Peterson shall be and hereby is authorized to sign and enter into an amended Agreement with the Juneau County ATV Council, Inc. acknowledging said changes, as the official act of Juneau County.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON FEBRUARY 19, 2013.

HIGHWAY AND PUBLIC WORKS COMMITTEE:

Edward R. Brown, Chairperson

Dennis Kolba

David Arnold

Michael Kelley

Rodney M. Seamans

Adopted by the County Board of Supervisors of
Juneau County on February 19, 2013

Kathleen C. Kobylski, Juneau County Clerk

Date: February 19, 2013

**JUNEAU COUNTY
POLICY FOR UTILITY VEHICLES (UTV) AND ALL-TERRAIN
VEHICLE (ATV) ROUTES ON THE COUNTY TRUNK HIGHWAY
SYSTEM**

The Juneau County Highway Committee recognizes that UTV/ATV use within the County is on the increase and has been increasing despite the lack of UTV/ATV routes on the Juneau County Trunk Highway System. A UTV/ATV route is a highway, or section of highway, designated for the use of UTV/ATV's by the governmental agency having jurisdiction. A route is generally recognized as a means to connect the terminal ends of a trail when it is obstructed by a city, village, river, railroad track or other impediment. The Wisconsin state statutes give the Counties the authority to accommodate UTV/ATV's on County Trunk Highways designated as routes. One of the benefits of having routes is that local businesses adjacent to the route can benefit from increases in sales year round. Restaurants, motels, gas stations, and chambers of commerce can see a substantial increase in foot traffic that is delivered via UTV/ATV's.

The attached Application Form must be completed and forwarded to the Highway Committee by the Juneau County ATV Council, Inc. for consideration. Before a highway segment can be considered for designation as an UTV/ATV route, the petitioner(s) shall demonstrate to the Highway Committee that no other practical option as an off road trail exists. The single most important route consideration is the safety of all users: UTV/ATV riders, pedestrians, bicyclists, motorcyclists, automobile and truck operators, and others. The following criteria shall be considered by the Highway Committee during the review and approval of reasonable requests for UTV/ATV route establishment.

- Has the route application been submitted by Juneau County ATV Council, Inc. in accordance with the annual January 1st deadline?
- Is the required application form completed with sufficient detail?
- Have all alternatives been fully investigated?
- Does the requested segment connect segments of UTV/ATV road route networks?
- Is the applicant's location considered to be a "starting point" of an UTV/ATV route? To be considered a starting point, an establishment must post a sign designating an adequate parking area for loading and unloading of UTV/ATV's.
- Length of segment requested
- Posted speed limit of the roadway

- Posted maximum speed of UTV/ATVs shall be 25 mph.
- Traffic volume on requested segment shall be no more than 500 vehicles per day.
- Pavement condition (PASER Rating)
- Vertical or horizontal alignment safety concerns
- Pavement width
- Is the route approved by the County Highway Department?
- Is the route approved by the County Sheriff's Department?

The County as the unit of government that designates the routes is responsible by statute to post the proper route signs. Route signing must be clearly understandable to everyone. The County Highway Department as the maintaining authority of the highway's designated as UTV/ATV routes shall have oversight of the installation of the legally required signage. Juneau County ATV council, Inc. and its member UTV/ATV Clubs will invest funds to procure the initial signage including replacement signs and with the oversight of the County Highway Department will install required signs.

The posted speed limit for UTV/ATV's shall typically be 25 miles per hour. If the route passes within 150 feet of a home or dwelling, the posted speed limit shall be 10 miles per hour. UTV/ATV's are also required to slow to 10 miles per hour or less if within 100 feet of a person who is not on an UTV/ATV, snowmobile, motorcycle, or other motor vehicle.

If a situation develops that warrants closure of a designated UTV/ATV route, the Highway Commissioner shall have authority to temporarily suspend or close the route subject to review and final determination by the Highway Committee. Temporary signs indicating the UTV/ATV route closure will be erected until final determination by the Highway Committee. Should the designated route be permanently closed, the UTV/ATV route signage will be entirely removed.

Following due consideration of the economic and recreational value to connect trail opportunities and weighted against public dangers, public health, liability aspects, terrain involved, traffic density and history of automobile and truck traffic; the Juneau County Highway Committee is authorized to establish necessary and reasonable UTV/ATV routes on the County Trunk Highway System. The Juneau County Highway Committee shall retain sole authority for closure or termination of any UTV/ATV route on the County Trunk Highway System. The designation and opening of an approved UTV/ATV route will become effective upon County Board action to add the route to the County Ordinance and publication in the official County newspaper.

This policy shall become effective upon passage by the Juneau County Board of Supervisors of an ordinance designating all-terrain vehicle routes and their regulation on the County Trunk Highway System.

Resolution No. 13-04 adopted this 19th day of February, 2013 by the Juneau County Board of Supervisors, introduced and recommended by the Public Works Committee.

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



ORDINANCE No. 13 – 01

DATE: February 19, 2013

INTRODUCED BY: Highway and Public Works Committee

SYNOPSIS: Amending Section 7.17 of the Juneau County Code of Ordinances to be Entitled "Utility Vehicle and All-Terrain Vehicle Routes and Operation"

WHEREAS, the Juneau County Board of Supervisors duly adopted Ordinance No. 11-04a on November 8, 2011, adopting and enacting Section 7.17 of the Juneau County Code of Ordinances, entitled "All-Terrain Vehicle Routes and Operation"; and

WHEREAS, the Highway and Public Works Committee of the Juneau County Board of Supervisors proposes amending section 7.17 of the Juneau County Code of Ordinances to add references to Utility Vehicles (UTV) in all places therein in which ATV is stated therein and changing the title of said section to "Utility Vehicle and All-Terrain Vehicle Routes and Operation"; and

WHEREAS, the Highway and Public Works Committee of the Juneau County Board of Supervisors further proposes amending subsection 7.17(2)(b) of the Ordinance be amended to provide for an up-to-date listing of UTV/ATV routes established within the County, as indicated on the attached copy of the proposed amended Ordinance; and

WHEREAS, the Highway and Public Works Committee of the Juneau County Board of Supervisors further proposes amending subsection 7.17(4)(a) of the Ordinance be amended to provide for a maximum speed limit of 25 miles per hour, as indicated on the attached copy of the proposed amended Ordinance; and

WHEREAS, adoption of said amended Ordinance is in the best interests of the citizens and residents of Juneau County;

NOW, THEREFORE, BE IT ORDAINED, that the Juneau County Board of Supervisors shall and hereby does amend Section 7.17 of the Juneau County Code of Ordinances (1) to add references to Utility Vehicles (UTV) in all places therein in which ATV is stated therein, (2) to change the title of said section to "Utility Vehicle and All-Terrain Vehicle Routes and Operation," (3) to amend subsection 7.17(2)(b) of the Ordinance to provide for an up-to-date listing of UTV/ATV routes established within the County, and (4) to amend subsection 7.17(4)(a) of the Ordinance to provide for a 25 mile per hour speed limit, all of which appear more fully on the attached copy of the proposed amended Ordinance.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON FEBRUARY 19, 2013.

HIGHWAY AND PUBLIC WORKS COMMITTEE:


Edward R. Brown, Chairperson

Dennis Kolba


David Arnold

Michael Kelley


Rodney M. Seamans

Adopted by the County Board of Supervisors of
Juneau County on February 19, 2013


Kathleen C. Kobylski, Juneau County Clerk

Motion made by Arnold, seconded by Marchetti to amend Page 3, Section 3 (d) to change from 12 years old to 16 years old. Motion carried.

7.17 UTILITY VEHICLE AND ALL-TERRAIN VEHICLE ROUTES AND OPERATION

(1) INTENT

Following due consideration of the recreational and economic value to connect trail opportunities and weighted against possible dangers, public health, liability aspects, terrain involved, traffic density and history of automobile traffic, this ordinance has been created pursuant to County Board authority under Wis. Stats. §§ 59.02, 23.33(11) (am) and 23.33(8) (b), as amended.

(2) UTV/ATV ROUTES

(a) County trunk highways designated as UTV/ATV routes shall be established and approved by the Juneau County Highway and Public Works Committee ("the Highway Committee") and the Juneau County Board of Supervisors. The Highway Committee shall develop policies and procedures for designation of UTV/ATV routes including appropriate criteria for making a designation. Any modification to a designated UTV/ATV route shall be approved by the Highway Committee. A copy of UTV/ATV routes, along with a map showing their location, shall be kept on file at the Highway Department. The Juneau County Highway Department shall have the authority to close or terminate any UTV/ATV route on the County Trunk Highway System, subject to approval by the Highway Committee.

(b) The following UTV/ATV routes are established:

1. County Highway H, from 9th Street to Highway 173 in the Town of Kingston, with a length of approximately 1.6 miles.
2. County Highway F, from 12th Avenue North to 9th Avenue North in the Town of Finley, with a length of approximately 2.09 miles.
3. County Highway C, from 6th Ave to 6th Ave, in the Town of Orange, with a length of approximately .25 miles
4. County Highway F, from 9th Avenue to 4th Street, in the Town of Finley, with a length of approximately 1.6 miles,
5. County Highway F, from 12th Avenue North to 16th Avenue and 4th Street, in the Town of Finley, with a length of approximately 1.6 miles,
6. County Highway G, from 29th Street to 30th Street, in the Town of Germantown, with a length of approximately 0.5 miles,

7. County Highway G, from Nordall Lane, to Water Street, in the Town of Germantown, with a length of approximately 1.4 miles from September 10th to April 10th,
8. County Highway G, from 46th Street to 47th Street, in the Town of Marion, with a length of approximately 0.4 miles,
9. County Highway G, from 44th Street to corner of County Highway G and County Highway HH, in the Town of Marion, with a length of approximately 0.6 miles,
10. County Highway G, from 15th Ave to 51st Street, in the Town of Lemonweir, with a length of approximately 0.5 miles,
11. County Highway G, from 51st Street to 17th Ave, in the Town of Lemonweir, with a length of approximately 0.5 miles,
12. County Highway G, from Wells Road to Byington Road, in the Town of Summit, with a length of approximately 0.6 miles,
13. County Highway G, from Wells Road to Hess Road, in the Town of Summit, with a length of approximately 0.25 miles,
14. County Highway H, from 3rd Ave to 15th Street West, in the Town of Cutler, with a length of approximately 0.8 miles,
15. County Highway H, from 19th Ave to 2nd St, in the Town of Cutler, with a length of approximately 0.4 miles,
16. County Highway H, from 29th St West to 30th Street, in the Town of Orange, with a length of approximately 0.25 miles,
17. County Highway H, from Mulloney Road to 16th St West, in the Town of Cutler, with a length of approximately 0.7 miles,
18. County Highway HH, from McMahon Road to West Limits Road, in the Town of Kildare, with a length of approximately 2 miles,
19. County Highway I, from Franke Road to Hess Road, in the Town of Summit, with a length of approximately 2 miles,
20. County Highway I, from Mayer Road to Byington Road, in the Town of Summit, with a length of approximately 0.75 miles,

21. County Highway K, from LaValle Road to Cowan Road, in the Town of Seven Mile Creek, with a length of approximately 1 mile,
22. County Highway M, from 6th Ave to 28th St West, in the Town of Cutler, with a length of approximately 1.25 miles,
23. County Highway M, from Fish Road to 37th St West, in the Town of Clearfield, with a length of approximately 1 mile.

(3) UTV/ATV ROUTES ONLY ON ROADWAY

All UTV/ATV's shall operate only on the paved portion of the roadway. Operation on the gravel shoulders, grassy in-slope, ditches, or other highway right-of-way is prohibited and illegal.

(4) OPERATION OF UTILITY VEHICLES AND ALL TERRAIN VEHICLES ON COUNTY HIGHWAYS

- (a) All UTV/ATV operators shall observe posted roadway speed limits, and the maximum speed limit shall be 25 miles per hour.
- (b) All UTV/ATV operators shall ride in single file on the right hand side of the paved portion of the highway.
- (c) All UTV/ATV operators shall have their headlight illuminated, and taillight if available, while operating on a county highway.
- (d) All UTV/ATV operators who are born after January 1, 1988 and operating on a county highway are required to have an ATV Safety Certificate. No one under ~~16~~ years of age is allowed to operate an UTV/ATV on a county highway.
- (e) All UTV/ATV operators and passengers under 18 years old shall wear protective headgear while operating on county highways.

(5) SIGNAGE OF UTILITY VEHICLE AND ALL-TERRAIN VEHICLE ROUTES

- (a) Pursuant to Wis. Stats. § 23.33(8) (d), the following restrictions are placed on the use of all-terrain vehicle routes designated by this ordinance.

1. Routes shall be marked with uniform all-terrain vehicle route signs in accordance with Wisconsin Administrative Code § NR 64.12(7). The Juneau County Highway Department has

sole responsibility for UTV/ATV signage on county highways. No person may do any of the following in regard to signs marking all-terrain vehicle routes:

A. Intentionally remove, damage, deface, move, or obstruct any uniform UTV/ATV route or trail sign or standard or intentionally interfere with the effective operation of any uniform all-terrain vehicle route or trail sign.

B. Possess any uniform UTV/ATV route or trail sign or standard of the type established by the Department for the warning, instruction or information of the public, unless he or she obtained the uniform UTV/ATV route or trail sign or standard in a lawful manner. Possession of a uniform UTV/ATV route or trail sign or standard creates a rebuttable presumption of illegal possession.

2. UTV/ATV operation shall be subject to all provisions of Wis. Stats. § 23.33, which is adopted by reference as a part of this ordinance.

6) ENFORCEMENT

This ordinance shall be enforced by any officer employed by the Juneau County Sheriff's Department or any other law enforcement official as set forth in Wis. Stats. § 23.33(12).

(7) VIOLATIONS/PENALTIES

The penalty for operating an UTV/ATV off the roadway of a designated UTV/ATV route (i.e., the gravel shoulder, grassy in-slope, ditch, or other highway right-of-way) or violating any other provision of this ordinance shall result in a forfeiture of not less than \$25.00 or more than \$500.00, plus court costs. Citations may be issued in accordance with the deposit schedule set forth in subsection (11) below, which does not include law enforcement training penalties, jail assessments or other applicable costs.

(8) SEVERABILITY

Should any section, subsection, clause, or provision of this ordinance be declared by a Court of competent jurisdiction to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

(9) MAINTENANCE

Designation of segments of the Juneau County Highway System as UTV/ATV routes does not impose upon the Juneau County Highway Department a greater duty of care or responsibility for maintenance of those segments than for any other segment of county highway. Operators of UTV/ATV's on county highways assume all the usual and normal risks of UTV/ATV operation.

(10) EFFECTIVE DATE

This ordinance becomes effective immediately upon passage by the County Board of Supervisors and publication.

(11) DEPOSIT SCHEDULE

(a)	Illegal Operation of an UTV/ ATV off roadway.	\$200.00
(b)	Speeding, on or off roadway:	
	1. 1-10	\$100.00
	2. 11-15	\$150.00
	3. 16-19	\$200.00
	4. 20-24	\$250.00
	5. 25 and over	\$300.00
(c)	Failure to Operate Single File	\$150.00
(d)	Failure to Illuminate Headlights or Taillights	\$150.00
(e)	Operating an UTV/ ATV Without Safety Certificate	\$150.00
(f)	Operating an UTV/ ATV Without Protective Headgear	\$150.00
(g)	Damage to Route or UTV/ ATV Sign or Removal of Sign	\$500.00
(h)	Illegal Possession of UTV/ ATV Sign	\$250.00

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



RESOLUTION No. 13 - 05

DATE: February 19, 2013

INTRODUCED BY: Lands, Forestry, Parks, and Zoning Committee

SYNOPSIS: Approving the 2013 Juneau County Forest Work Plan.

FISCAL NOTE: None.

WHEREAS, Juneau County, Wisconsin, has lands entered under the Wisconsin County Forest Program; and

WHEREAS, as a requirement to receive the County Forest Administrator's grant administered by the State of Wisconsin, Juneau County must submit a work plan for the Juneau County Forest that has been approved by the Juneau County Board; and

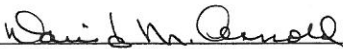
WHEREAS, the work plan attached hereto as an Addendum, presents the forest practices workload for the upcoming year;


NOW, THEREFORE, BE IT RESOLVED that the Juneau County Board of Supervisors shall and hereby does approve the attached Juneau County Forest Work Plan for 2013 as presented by the Land, Forestry, Parks, and Zoning Committee in fulfillment of a requirement for the Wisconsin County Forest Administrator's grant for the year 2013.

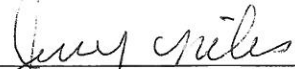

INTRODUCED AND RECOMMENDED FOR ADOPTION ON FEBRUARY 19, 2013.

LANDS, FORESTRY, PARKS, AND ZONING COMMITTEE:


Edmund Wafle, Chairperson


David Arnold


Beverly Larson


Jerry Niles

Margaret Marchetti

Adopted by the County Board of Supervisors of
Juneau County on February 19, 2013.


Kathleen C. Kobylski, Juneau County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



RESOLUTION No. 13 – 06

DATE: February 19, 2013

INTRODUCED BY: Executive Committee

SYNOPSIS: Authorizing the County Board Chairperson to Sign the Petition for a Change in the O'Dells Bay Sanitary District

FISCAL NOTE: None.

WHEREAS, a Petition to the Town of Germantown has been drafted pursuant to Wis. Stats. § 60.17(2), supporting the dissolution of O'Dells Bay Sanitary District No. 2 and the expansion of O'Dells Bay Sanitary District No. 1 in the Town of Germantown to include within District No. 1's boundaries all property currently within District No. 2; and

WHEREAS, Juneau County's Castle Rock County Park comprises more than 51% of the land to be within the proposed expanded O'Dells Bay Sanitary District No. 1, and the County's participation as a signer of the Petition therefore is all that is needed to meet the minimum requirements of the statute governing the Petition; and

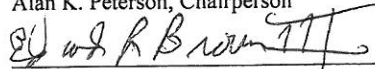
WHEREAS, the dissolution of District 2 and expansion of District 1 is in the best interests of the private property owners involved as well as Juneau County;

NOW, THEREFORE, BE IT RESOLVED that the Juneau County Board of Supervisors shall and hereby does authorize Juneau County Board Chairperson Alan K. Peterson to sign said Petition as the official act of Juneau County.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON FEBRUARY 19, 2013.

EXECUTIVE COMMITTEE:


Alan K. Peterson, Chairperson


Edward R. Brown III

Michael Kelley

Adopted by the Juneau County Board of Supervisors
This 19th day of February, 2013.


Kathleen C. Kobylski, County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



RESOLUTION # 13-07 DATE: February 19, 2013

INTRODUCED BY: Land & Water Resources Committee

SYNOPSIS: Approve the Juneau County Land & Water Resource Farmland Preservation Plan and to authorize the Land Conservation Committee to submit the Plan to the Department of Agriculture Trade and Consumer Protection for approval.

FISCAL NOTE: None

WHEREAS in 2009 the State of Wisconsin adopted the Working Lands Law and Chapter 91 of the Wisconsin Statutes was amended to create the Working Lands, and

WHEREAS a plan was prepared to provide guidelines for growth, development and farmland preservation within Juneau County and develop a plan of action on how to best manage these resources, and

WHEREAS this plan was developed through several local advisory groups involving, federal, state and local units of government, special interest groups and the general public, and

WHEREAS; the Juneau County Land and Water Resources Farmland Preservation Plan will fulfill the statutory requirements and allow the county landowners to apply for tax credits within the requirements of the Farmland Preservation/Working Lands Initiative Program.

NOW, THEREFORE BE IT RESOLVED by the Juneau County Board of Supervisors that the Juneau County Land and Water Resources Farmland Preservation Plan is hereby approved, and the Land & Water Resources Conservation Committee is authorized to submit the plan to the Department of Agriculture, Trade and Consumer Protection.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON FEBRUARY 19, 2013

LAND & WATER RESOURCES COMMITTEE:

Dennis Kolba, Chair

Jerry Niles

Joe Lally

Rodney Seamans

Adopted by the County Board of Supervisors of Juneau County
this 19th day of February, 2013

Kathleen Zolyski
County Clerk

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



RESOLUTION #13 - 09

DATE: FEBRUARY 19, 2013

INTRODUCED BY: Land, Forestry, Parks and Zoning Committee

PARCEL IDENTIFICATION NO. 29251 City of Mauston 175

INTENT: LAND SALE TO WENDELL WILLIAMS

SYNOPSIS: SALE IN CITY OF MAUSTON

FISCAL NOTE: Income of \$25,100.00

WHEREAS, Juneau County, Wisconsin, is the owner of the following described lands:

Lots 7 and 8 Block 1 of Armstrong's First Addition to the City of Mauston, Juneau County, Wisconsin.

WHEREAS, said real estate was taken by property tax foreclosure in 2011; and

WHEREAS, said real estate was advertised for sale with a minimum bid of \$25,000.00, and the highest bid received was the bid of \$25,100.00 from Wendell Williams;

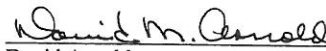
WHEREAS, the Juneau County Land, Forestry, Parks and Zoning Committee recommends the sale of said property for \$25,100.00 plus the costs of sale to Williams in the best interests of the County;

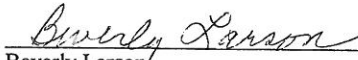
NOW, THEREFORE, BE IT RESOLVED, that the Juneau County Board of Supervisors shall and hereby does (1) approve acceptance of said offer and completion of said real estate transaction forthwith by quit claim deed from the County to Wendell Williams and (2) authorize Juneau County Board Chairperson Alan K. Peterson and Juneau County Clerk Kathleen C. Kobylski to duly execute the documents necessary to complete the transaction, when they are approved by the Juneau County Corporation Counsel, as the official act of Juneau County.

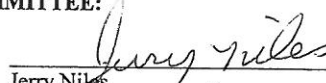
INTRODUCED AND RECOMMENDED FOR ADOPTION ON FEBRUARY 19, 2013.

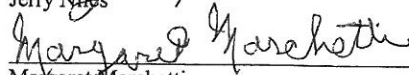
LANDS, FORESTRY, PARKS AND ZONING COMMITTEE:


Edmund Waffle, Chairperson



David Arnold


Beverly Larson


Jerry Niles


Margaret Marchetti

Adopted by the County Board of Supervisors of
Juneau County on February 19, 2013.


Kathleen C. Kobylski, Juneau County Clerk

Motion made by Arnold, seconded by Waffle to amend the Fiscal Note for Resolution 13-09 from \$25,100.00 to \$15,100.00. Motion carried.

Date: FEBRUARY 19, 2013

Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



RESOLUTION # 13 - 10

DATE: FEBRUARY 19, 2013

INTRODUCED BY: Land, Forestry, Parks and Zoning Committee

PARCEL IDENTIFICATION NO. 29028 TNE 425.1

INTENT: LAND SALE TO RAESE OF TAX DELINQUENT PROPERTY

SYNOPSIS: SALE IN TOWN OF NECEDAH

FISCAL NOTE: Income of \$100,000.00

WHEREAS, Juneau County, Wisconsin, is the owner of the following described lands:

The N 1/2 NW 1/4 SW 1/4 of Section 20 Township 18 North, Range 3 East, Town of Necedah, Juneau County, Wisconsin.

WHEREAS, said real estate was taken by property tax foreclosure in 2012, but there is an improper cloud upon the title due to wrongful actions by third parties, and Juneau County Circuit Court Case No. 13-CV-38 has been commenced by the County to clear the title for lawful transfer, which action is still pending at this time; and

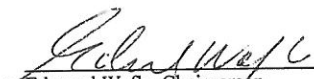
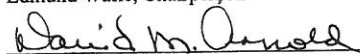
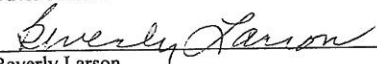
WHEREAS, said real estate was advertised for sale with a minimum bid of \$100,000.00 and a bid of \$100,000.00 was received from Jeff Raese, 323 Park Street, Wonewoc, WI 53968; and

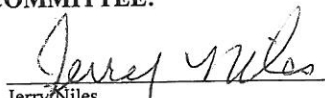

WHEREAS, the Juneau County Land, Forestry, Parks and Zoning Committee recommends the sale of said property to Raese is in the best interests of the County;

NOW, THEREFORE, BE IT RESOLVED, that the Juneau County Board of Supervisors shall and hereby does (1) approve acceptance of said offer and completion of said real estate transaction as soon as possible by quit claim deed from the County to Jeff Raese and (2) authorize Juneau County Board Chairman Alan K. Peterson and Juneau County Clerk Kathleen C. Kobylski, upon completion of the aforementioned Case No. 13-CV-38, to duly execute the documents necessary to complete the transaction, when they are approved by the Juneau County Corporation Counsel, as the official act of Juneau County.

INTRODUCED AND RECOMMENDED FOR ADOPTION ON FEBRUARY 19, 2013.

LANDS, FORESTRY, PARKS AND ZONING COMMITTEE:


Edmund Wafle, Chairperson

David Arnold

Beverly Larson


Jerry Niles

Margaret Marchetti

Adopted by the County Board of Supervisors of
Juneau County on February 19, 2013.


Kathleen C. Kobylski, Juneau County Clerk

SUMMARY OF REAL ESTATE TRANSACTION JUNEAU COUNTY

Type of Transaction: Sale of Tax Foreclosed Land

Parcel No.: 29028 TNE 425.1

Location: Town of Necedah

Size: 19.750 Acres

Minimum Bid Set: \$100,000.00

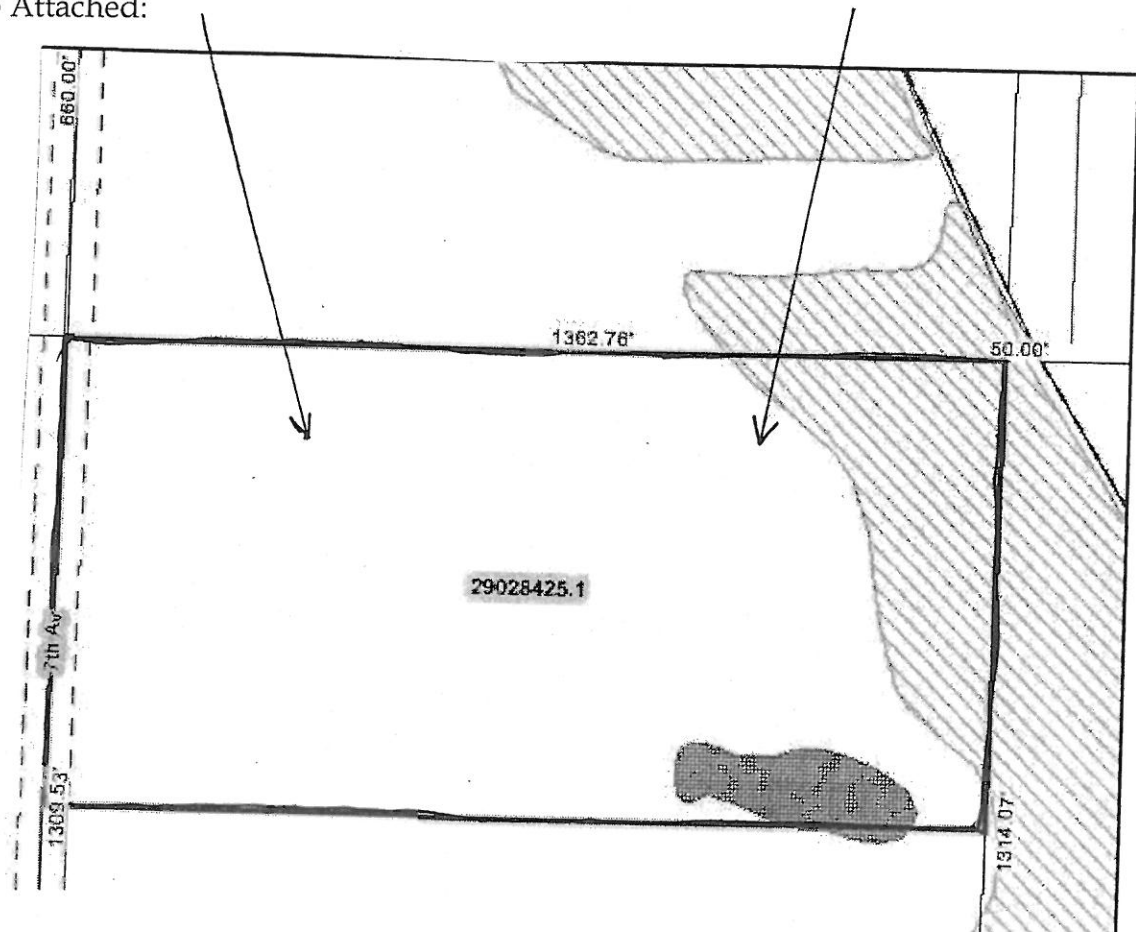
Highest Bid Received: \$100,000.00

Highest Bid Accepted From: Jeff Raese
323 Park Street
Wonewoc, WI 53968

In REM Foreclosure Data:

- Year Taken- 2012
- Taken From- Laddie Pasterski & Alfred Simmons
- Total Unpaid Taxes- \$35,203.36

See Map Attached:



Juneau County Board of Supervisors

Courthouse, 220 East State Street
Mauston, Wisconsin 53948



RESOLUTION No. 13 – 11

DATE: February 19, 2013

INTRODUCED BY: Personnel & Insurance Committee

SYNOPSIS: Elimination of a Bookkeeper Position and Creation of an Assistant Finance Director Position in the Audit and Accounting Department.

FISCAL NOTE: Increase in wage expense of from approximately \$4,932 to \$9,639 annually, depending upon the education and experience of the new hire.

WHEREAS, there is currently a vacancy in a bookkeeper position in the Audit and Accounting Department and there is a need for an assistant finance director in that department to better serve its functioning; and


WHEREAS, the wage expense for the bookkeeper position was approximately \$42,590 per year and the wage expense for an assistant finance director would be approximately \$47,522 for a candidate with a bachelor's degree to approximately \$52,229 for a candidate who is a certified public accountant; and

WHEREAS, the most efficient and productive functioning of the department would entail elimination of the existing bookkeeper position and creation of the assistant finance director position in its place, because there is a need for increased assistance to the Finance Director and for someone to serve the office in the absence of the Director who has general knowledge and an understanding of the overall workings of the department, despite the moderate increase in the overall wage expense for the office;

NOW, THEREFORE, BE IT RESOLVED, that the Juneau County Board of Supervisors shall and hereby does approve and authorize (1) elimination of the current Bookkeeper position, (2) creation of an Assistant Finance Director position as described in the attached job description, and (3) filling the new position as soon as possible as a non-union Grade 18 to 20 position with a starting salary of \$47,522 to \$52,229 per year, depending upon the education and experience of the person hired for that position.


INTRODUCED AND RECOMMENDED FOR ADOPTION ON FEBRUARY 19, 2013.

PERSONNEL & INSURANCE COMMITTEE:



David Arnold, Chairperson

Michael Kelley

Joan Koscal


Edmund Wafle

Adopted by the County Board of Supervisors of
Juneau County on February 19, 2013.


Kathleen C. Kobylski, Juneau County Clerk

POSITION DESCRIPTION

JOB TITLE: ASSISTANT FINANCE DIRECTOR

DEPARTMENT: Audit and Accounting

DIRECT REPORT TO: FINANCE DIRECTOR

GRADE: 18(Bachelors Degree)
20 (with CPA)

SALARY RANGE:

FT. X

PT.

UNION:

NON-UNION: X

NON-EXEMPT:

EXEMPT: X

A. ESSENTIAL FUNCTIONS AND GENERAL STATEMENT OF DUTIES & RESPONSIBILITIES

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

1. Acts as Finance Director in the Finance Director's absence
2. Assist with the preparation of the County's annual budget
3. Assist with reconciliations for the County's annual financial audit
4. Preparation and submission of grant reports for various departments, including Sheriff, Parks and Health
5. Payroll supervision, insurance billing reconciliation, and preparation of monthly, quarterly and annual payroll reports, including retirement and tax reports
6. Review of vouchers for compliance with County policy
7. Review and post various general ledger transactions
8. Supervision of accounting staff as assigned by and in absence of Finance Director
9. Assist department heads and county board members with various accounting functions

B. QUALIFICATIONS/EDUCATION/EXPERIENCE

1. Bachelor's degree in Accounting required, CPA certification preferred
2. Minimum 3 years governmental accounting experience and payroll accounting preferred.
3. Knowledge of generally accepted accounting principles, governmental accounting principles and generally accepted auditing standards
4. Computer software proficiency, including Microsoft Office

C. ENVIRONMENTAL WORKING CONDITIONS AND PHYSICAL DEMANDS OF THE POSITION

Works in office setting

Sitting at a desk, standing, walking, bending, and stooping

EEOC/AA/ADA

Juneau County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

This position description has been prepared to assist defining job responsibilities, physical demands, working conditions and skills needed. It is not intended as a complete list of job duties, responsibilities, and/or essential functions. This description is not intended to limit or modify the right of any supervisor to assign, direct and control the work of employees under supervision. The County retains and reserves any or all rights to change, modify, amend, add to or delete, from any section of this document as it deems, in its judgment, to be proper.