



**AMENDED
AGENDA FOR THE
JUNEAU COUNTY BOARD OF SUPERVISORS
April 17, 2012
COUNTY BOARD ROOM-ROOM 200**

- * 9:30 a.m. Call to Order by County Clerk
Oath of Office to Elected Supervisors by Judge Roemer
- * 9:35 a.m. Appoint Temporary Chairperson to Continue Proceedings
- * 9:40 a.m. Roll Call
Opening Prayer/Pledge of Allegiance
- * 9:45 a.m. Approve minutes of March 20, 2012 Meeting of the Juneau County Board of Supervisors
Appointment of Election Clerks
- * 9:50 a.m. Election of Chairperson of the Board
- *10:00 a.m. Election of First Vice Chairman
- *10:10 a.m. Election of Second Vice Chairman
- *10:20 a.m. Election of Juneau County Public Works Committee for Two Years (One to Represent the Northern Region; One to Represent the East Central Region; One to Represent the West Central Region; and Two Members Elected at Large from the County Board-Two at Large Elected One at a Time
- *10:50 a.m. Discussion on Rules of the Board
Discussion on Powers and Duties of the Committees of the Board
- *11:00 a.m. Reappoint of Jackie Maier to the ADRC of Southwest Wisconsin' North Governing Board
- *11:05 a.m. Resolution 12-19*Older Americans Month 2012 Proclamation
- *11:10 a.m. Resolution 12-20*Approve Revolving Loan Fund Loan to the Grocery Depot, LLC
If necessary -- Motion to go into Closed Session Pursuant to 19.85 (1) (e)
Motion to Return to Open Session
- *11:15 a.m. Resolution 12-21*Approve Town of Lyndon Chapter 22 Zoning Ordinance (Ordinance can be viewed in the County Clerks office)
- *11:20 a.m. Resolution 12-22*Authorization of Conveyance of Easement to Hillsboro Telephone Company
- *11:25 a.m. Resolution 12-23*Land Sale to Bemis-Town of Germantown
- *11:30 a.m. Resolution 12-24*Land Sale to Bemis-Town of Lisbon

*11:35 a.m. Motion to Fill Position of Terminal Operator in the Juneau County Human Services Dept.
Motion to Fill 2 Position of Public Health Nurse in the Public Health Department
Motion to Fill Position of 911 Dispatch in the Sheriff's Department
Motion to Fill Position of Patrolman in the Public Works Department

Committee Reports:

*11:40 a.m. Health-Barb Theis

Handouts: WCA District Meetings

Any Questions:

*These times are estimates only

Access to the handicapped will be provided. If special accommodations are needed, please notify the sponsoring committee by calling 847-9300 phone number. Attention: This notice must be posted on the bulletin board in the Courthouse prior to the meeting in order to conform with 19.83 and 19.84 Wis. Stats.

**MEETING OF THE
JUNEAU COUNTY BOARD OF SUPERVISORS**

April 17, 2012

Kathleen Kobylski, County Clerk, called the meeting to order at 9:30 a.m.

Judge J. Roemer gave the Oath of Office to the Elected Supervisors

Motion Brown, second Kelley to appoint Kathleen Kobylski Temporary Chairperson to continue proceedings. Motion carried.

Roll Call: 21 present- Arnold, Brounacker, Brown, Carlson, Feldman, Granger, Wollmer, Kelley, Kolba, Koscal, Larson, Marchetti, Niles, Peterson, Robinson, Seamans, Tadda, Wafle, Wenum, Willard, and Lally.

Carlson led the opening prayer followed by the Pledge of Allegiance.

Motion Larson, second Brounacker to approve March 20, 2012 County Board meeting. Motion carried.

Chairperson Kobylski appointed Arnold and Wafle as Election Clerks.

Motion Kelley, second Arnold to nominate A. Peterson as County Board Chairman. Brown closed nomination and asked for unanimous vote for Peterson. Motion carried.

Motion Margaret, second Niles, to nominate E. Brown as First Vice Chairman. Motion carried.

Motion Brown, second Carlson, to nominate M. Kelley as Second Vice Chairman. Brounacker asks that nominations be closed and to approve Kelley unanimously. Motion carried.

Chairman Peterson now resumes chairing the meeting.

Marchetti, second Willard to use paper ballots for Highway and Public Works Committee members. Motion carried.

Northern District:

Arnold 20 votes, Robinson 1 vote. Robinson withdraws from election.

Motion Brown, second Marchetti that nominations be closed and a unanimous vote be cast for Arnold. Motion carried.

Southeastern District:

Kolba 14 votes, Kelley 6 votes, Seamans 1 vote. Kelley and Seamans both withdraw. Motion Seamans, second Brown to elect Kolba to the Southeastern District. Motion carried.

Southwestern District:

Brown 19 votes, Wafle 1 and Peterson 1. Both Wafle and Peterson withdraw. Motion Kelley, second Carlson to elect Brown to Southwestern District. Motion carried.

Election for two At Large members:

First at large – Kelley 18 votes, Seamans 1, Koscal 1 and Tadda 1.

Motion Brown, second Granger to unanimously elect Kelley as the at large member of Highway & Public Works Committee. Motion approved.

Second at large – Seamans 10 votes, Wafle 2 votes, Brounacker 3 votes, Feldman 1 vote, Tadda 4 votes and Willard 1 vote. Tadda, Wafle, Feldman and Willard all withdraw their names.

Second vote: Brounacker 10 votes, Seamans 11 votes. Seamans is elected to second at large member.

Rules of the County Board: Lasker explained to the Board that the Rules are the same as in previous years with no changes.

Powers and Duties of the Committees of the County Board:

Wenum would like #6 be changed from “is-so-far” to “in-so-far”

Motion Wenum, second Brown to adopt as amended. Motion carried.

Standing and Statutory Committees:

Audit and Claims: Wafle would like to eliminate item (2) and (3) of the duties of the Committee. Wafle stated these two items are already being reviewed by the Audit Department and the Treasurer and felt two and three we no longer needed.

Community Action: Committee should consist of one (1) County Board Members.

Union Negotiating: Committee shall consist of six (6) County Board Members.

Veterans Service Commission: The Commission shall consist of three (3) residents of Juneau County, either County Board Members or non County Board Members, who also are veterans.

ITBEC Southwest ITBEC Board: Brown would like to ITBEC to the Standing Committees for the Board of Supervisors. ITBEC is listed in the Juneau County Yearbook but feels it should also be listed in Standing Committees.

Motion Wafle, second Arnold to approve Rules of Board, Powers and Duties of Committees, and Standing and Statutory Committees with corrections. Motion carried.

Motion Arnold, second Marchetti to appoint Jackie Maier to the ADRC Southwest Wisconsin North Governing Board. Motion carried.

Resolutions 12-19 – Older Americans Month 2012 Proclamation.

Motion Larson, second Brounacher to approve. Motion carried.

Resolution 12-20 – Approve Revolving Loan Fund Loan to the Grocery Depot, LLC.

Motion Robinson, second Willard to go into closed session pursuant to Sec. 19.85 (1) (e).
All yes vote

Motion Marchetti, second Arnold to go into open session. All yes vote.

Motion Wafle, second Wenum to approve RLF to the Grocery Depot, LLC.

Roll call: 18 yes, 3 no, Marchetti, Robinson, and Wollmer. Motion carried.

Resolution 12-21 – Approve Town of Lyndon Chapter 22 Zoning Ordinance.

Motion Brown, second Kelley to approve. All in favor. Motion carried.

Resolution 12-22 – Authorization of Conveyance of Easement to Hillsboro Telephone Co.

Motion Larson, second Marchetti to approve. All in favor, motion carried.

Resolution 12-23 – Land Sale to Bemis-Town of Germantown

Motion Arnold, second Marchetti to approve. Roll call: All ayes. Motion carried.

Resolution 12-24 – Land Sale to Bemis-Town of Lisbon

Motion Larson, second Machete to approve. Roll call 20 yes; 1 no Tadda. Motion carried.

Motion Larson, second Kelley to fill position of Terminal Operator in the Department of Human Services. Roll call. All ,ayes. Motion carried.

Motion Wenum, second Brown to fill position of full-time Public Health Nurse.

Roll call: All ayes. Motion carried.

Motion Wafle, second Arnold to fill position of part-time Public Health Nurse.

Roll call: All ayes. Motion carried.

Motion Arnold, second Willard to fill position of 911 Dispatch. Roll call: All ayes.

Motion carried.

Motion Marchetti, second Brown to fill position of Patrolman in the Public Works

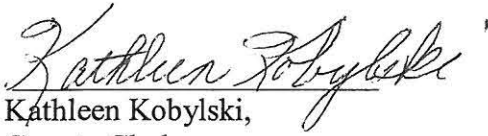
Department. Roll call: All ayes. Motion carried.

REPORTS: Public Health

Motion Brounacker, second Arnold to approve Public Health Report.
All in favor, motion carried.

Chairman Peterson adjourned the County Board meeting to May 15th at 9:30 a.m. in the County Board Room. The Executive Committee will meet on May 8th at 8:30 a.m. in the County Board Room to set agenda for May Board meeting.

I certify the preceding to be accurate and a true account of the proceedings of the Juneau County Board of Supervisors meeting on April 17, 2012.

A handwritten signature in cursive script, reading "Kathleen Kobylski", written over a horizontal line.

Kathleen Kobylski,
County Clerk

APRIL, 2012

**JUNEAU COUNTY HIGHWAY & PUBLIC WORKS COMMITTEE
REAPPORTIONMENT PLAN**

DISTRICTS

- 9 Orville Robinson
- 10 Herbert Carlson
- 11 David Arnold
- 12 Margaret Marchetti
- 13 Paul L. Tadda
- 15 Roy Granger
- 16 Ray Feldman

NORTHERN DISTRICT

- T. Orange, V. Camp Douglas
- T. Armenia, T. Cutler, T. Finley, T. Kingston
- T. Necedah W1, V. Necedah
- T. Necedah W 2
- T. Clearfield W 2, T. Necedah W 3
- T. Lisbon W 1, T. Clearfield W 1, C. New Lisbon W 4 and 6
- T. Germantown W 1 and 2

SOUTHEASTERN DISTRICT

- | | |
|-------------------|---|
| 1 Jerry Niles | C. Mauston W 9, 10 and 7 |
| 2 Michael Kelley | C. Mauston W 1, 2 and 3 |
| 3 Tom Brounacker | C. Mauston W 8, 4, 5, and 6 |
| 17 Dennis Kolba | T. Lemonweir W 1, T. Lindina W 2 |
| 18 Jack Wollmer | T. Marion, T. Lemonweir W 2 |
| 20 Joan Koscal | T. Lemonweir W 3, T. Kildare, V. Lyndon Station |
| 21 Rodney Seamans | T. Lyndon W 1, 2, T. Seven Mile Creek W 1 |

SOUTHWESTERN DISTRICT

- | | |
|-----------------------|---|
| 4 Alan K. Peterson | T. Lindina W 1, T. Plymouth W 1 |
| 5 Joe Lally | T. Wonewoc W1, V. Wonewoc |
| 6 Beverly Larson | T. Plymouth W2, T. Wonewoc W2, C. Elroy W 4, V. U. Center |
| 7 Edward R. Brown III | C. Elroy W 1, 2, 3, and 5 |
| 8 John D. Wenum | T. Fountain, V. Hustler, T. Lisbon W2 |
| 14 Lynn A. Willard | C. New Lisbon W 1, 2, 3 and 5 |
| 19 Edmund Wafle | T. Lemonweir W 4, T. Summit, T. Seven Mile Creek W 2 |

W- Wards

Public Works Committee

Voted to Committee by the County Board

One member from each district and 2 members at large

Committee is a two year term

JUNEAU COUNTY

Rules of the County Board (As of 04-20-10)

1. The hour of the daily meeting of this board shall be at 9:30 a.m. unless otherwise declared. Regular Board meeting shall be the third Tuesday of every month unless changed at the previous meeting.
2. The presiding officer of all meetings of the County Board of Supervisors will be the Chairperson of said Board and in case of his/her absence, the First Vice-Chairperson of said Board shall preside; in case of absence of both, the Chairperson and the First-Chairperson, the Second Vice-Chairperson shall preside; in case of absence of the Chairperson and First Vice-Chairperson and Second Vice-Chairperson, the Board shall then elect a temporary Chairperson who shall preside during the absence of the Chairperson and both Vice-Chairpersons from such meeting. The Clerk shall call the meeting to order and proceed with the election of the temporary Chairperson. The first order of business shall be the call of members of said Board.
3. Upon the presence of a quorum, the Journal of the preceding day may be read by the Clerk, and any mistakes therein may be corrected by the Board.
4. The Chairperson shall preserve order, and shall decide the question of order subject to an appeal to the Board.
5. Except when the vote is on an appeal from the decision of the Chairperson, the Chairperson shall vote on all questions when a roll call vote of members is taken.
6. On the meeting of the Board, after reading and correction the Journal of the preceding day, the order of business shall be: Reception of petitions, memorials, etc., and further order of business subject to the agenda.
7. Every member previous to speaking on any question shall address himself to the Chair; and shall be recognized by the Chair before proceeding to speak. When two or more members seek recognition at once, the member first recognized by the Chair shall be the first to speak. Every member who wishes to speak is urged to use the microphone.
8. No member shall speak more than thrice on the same subject.
9. No motion shall be debated or put unless the same is seconded. It shall be stated by the Chair before debate.
10. After a motion shall be stated by the Chair, it shall be deemed in possession of the Board, but may be withdrawn at any time before amendment or decision; but all motions, resolutions and amendments shall be entered at large upon the journal.
11. When a question is under debate, no motion shall be received except:
 - a. To adjourn.
 - b. To lay on the table.
 - c. For previous question. To postpone to a certain day.
 - d. To commit to a standing committee.
 - e. To commit to a select committee.
 - f. To amend.
 - g. To postpone indefinitelyAnd these several motions shall have the precedence in the order to which they are named.
12. The motion to adjourn shall always be in order except when a member is speaking and debate may be had on motion to lay on the table.
13. If the question before the Board contains several points, any member may have it divided.
14. A member called to order shall immediately sit down, unless permitted to explain; and the Board, if appealed to, shall decide the case. If there is no appeal, the decision of the Chair shall be submitted to.
15. A roll call vote shall be taken on any question when called for by any member of the Board; and all action by the Board which includes an appropriation of funds, a transfer of funds, the expenditure of funds, or the levying of a tax shall require the roll call vote of the members, and entry shall be made in the minutes of all

voting in the affirmative and also those in the negative on all matters upon which a roll call vote is taken. All members present are expected to vote.

16. All questions shall be put in the order they are moved except privileged questions.
17. A motion to reconsider shall only be made by one who voted on the prevailing side and on the day the vote was taken which is proposed to reconsider or on the next adjourn to meeting day. A motion to reconsider must receive a two-thirds vote of the members present in order to prevail.
18. That a motion to rescind any previous action of the Board shall require a two-thirds vote of the members present in order to prevail.
19. All action taken by the Board shall be entered in full on the journal of the Board, and such entrees in addition to the action taken shall contain the name of the members of the Board moving, the action and the name of the members of the Board who seconded the action and result of the vote if a roll call vote was taken.
20. Resolutions shall be taken up on the order in which they are presented unless otherwise ordered by the Board. The Clerk need not read legal descriptions of Land Sales.
21. No rule of the Board shall be suspended, altered, amended without the consent of two-thirds of the members present.
22. Reports of committee shall be in writing, signed by the committee, and when presented they shall be filed with the Clerk of the Board.
23. Reports shall be taken up for action when that order of business is reached, as the Chairperson may direct, but the Board may order any report to be laid aside and another one taken up at its pleasure.
24. When a report is taken up and is under consideration, the main question shall be, "Shall the recommendation of the committee be adopted by the Board?". But the recommendation of the committee shall always be open to amendments offered in the usual parliamentary form.
25. It shall always be in order for any members of the Board to call for the reading of any account by items and on request a separate vote shall be had on the allowance of any item, unless the Board is under operation of previous question.
26. No accounts or claims against the county shall be entitled to consideration by the Board until the same shall have been duly audited by the proper committee of the County Board appointed for that purpose, and until the recommendation of that committee is attached to the account or claims made and filed in accordance with the provisions of the Wisconsin Statutes. If necessary a claim or account shall be referred to a committee for investigation and action.
27. The committee on finance shall be charged with the duty of recommending, after proper investigation, appropriate action by the Board with respect to the raising of necessary funds for the general operation of the county and for the levy of necessary taxes to collect funds duly and properly appropriated by the Board within the limitations prescribed by law.
28. No action with respect to appropriation or expenditures of funds shall be taken excepting by resolution.
29. It shall be the duty of the Chairperson to appoint all standing committees of the County Board, excepting elected committees.
30. That every resolution to be entitled consideration by the Board must be in writing and must bear the signature of not less than one nor more than five qualified members of the County Board unless it pertains to two or more committees.
31. That all resolutions, including expenditure resolutions, be filed with the County Clerk of Juneau County, Wisconsin, at least eight (8) days before being presented at the next County Board meeting, and that a copy of each resolution be mailed to the County Board members at least five (5) days before the next meeting of the Juneau County Board of Supervisors, that post dating of the letter would constitute the mailing, and that this amendment be in force and effective September 19, 1974 and amended April 15, 1975, and does not apply to transfer of funds already appropriated. That this resolution is effective in all matters except the

annual budget and cannot be waived except by a two-thirds consent of the County Board of Supervisors present.

32. That no one other than a County Board member be allowed to speak before the County Board except by invitation or permission of the Chairperson of the County Board. That a limit be put on the time a guest speaker be allowed to speak; 5 minutes for one or if there are two in the group, then 10 minutes be allowed the two speakers. In the event of a rebuttal, the same length of time be given to them, with the exception of departmental reports which would be exempt from this time.
33. That copies of resolutions presented under suspension of the rules be presented to the County Board members before discussion takes place or a vote is taken.
34. In all parliamentary questions raised during session, which are not governed by the foregoing rules, Robert's Rules of Order shall prevail.
35. All duly elected Supervisors shall hold and serve on their current committees until the County Board Chairperson appoints new committees.

**POWERS AND DUTIES OF COMMITTEES
OF THE
JUNEAU COUNTY BOARD OF SUPERVISORS
(As of 04-20-10)**

**General Provisions for Committees of the County Board
(Including Statutory Boards or Commissions)**

1. **General:** The powers of the County are exercised by the County Board of Supervisors, as a body politic, through the adoption of ordinances, resolutions, or motions. When it will serve the best interests of the County, the County Board may delegate authority over the conduct of specific items of Business through a committee.

The term "committee" as used herein includes elected committees, statutory committees, standing committees, and boards and commissions.

The County Board may, by resolution, establish the purpose, duties and manner of reporting of the Committees.

2. **Appointment:** unless otherwise provided, members of Committees shall be appointed by the County Board Chairperson.
3. **Minutes:** Each Committee shall prepare and keep minutes of the proceedings of its meetings, and shall provide the County Clerk with a copy of same.
4. **Notice of meetings:** All notices of meetings shall be placed on an information board in the Courthouse at least 24 hours prior thereto. Such notice shall set forth the subject matter of said meeting as required by Sec.19.84 and 19.85 Wisconsin Statutes.

An information copy of the meeting notice shall be mailed to the official newspaper of the Juneau County Board, and to all other media outlets requesting such copies, by the sponsoring committee.

The County Board by ordinance may establish a separate procedure for convening the County Board in a "declared emergency" as defined by county ordinance.

5. **Schedule:** All committees shall meet as needed.
6. **Duties and Responsibilities:** The duties and responsibilities of committees shall be as established by the County Board, in-so-far as they are delegable and do not conflict with the laws of the State of Wisconsin.
 - a. All committees of the Juneau County Board of Supervisors shall have the authority to acquire and hold, lease or rent real and personal property for public uses or purposes of any nature, within the limits and purposes of their respective department budgets.

All purchases made by a committee on behalf of its respective department shall be made by said committee and upon the signature of its Chairperson.

- b. All committees of the Juneau County Board of Supervisors shall have the authority to terminate, replace, or discontinue personnel in accordance with the Personnel Policy of Juneau County, and in accordance with the guidelines set forth by the Equal Rights Division of the Wisconsin Department of Industry, Labor & Human Relations.
 - c. All committees of the Juneau County Board of Supervisors shall refer all civil or criminal actions, to which the County is a party, to the Corporation Counsel or to the District Attorney.
 - d. Questions regarding policy or the powers or duties of any committee of the County Board shall be brought before the County Board for resolutions.
7. **Review Responsibility:** committees shall evaluate programs under their jurisdiction to determine program definition, goals and objectives, costs, efficiency and effectiveness.
- Committees shall recommend an annual budget for each department under their jurisdiction to the Finance Committee and the County Board.
- Committees shall review all purchase orders, invoices and vouchers for goods and services received by the department (s) under their jurisdiction, and shall recommend payment or non-payment to the Audit and Claims Committee.
8. **Reports:** All committees, or committee members, who attend conferences, conventions, or who represent the County in any type meeting in which the business of the County is affected or discussed, shall make a verbal, or if otherwise beneficial, a written report to the County Board of Supervisors at it's meeting.

ELECTED COMMITTEES

Highway & Public Works Committee.

This Committee is mandated by state law, and shall consist of five (5) County Board members who shall be elected at the annual meeting of the County Board for a period of two years to represent the following in Juneau County:

One County Board member to represent the northern region;
One County Board member to represent the east central region;
One County Board member to represent the west central region;
Two County Board members elected at large.

The powers and duties of this committee shall be to function pursuant to the provisions of Section 83.015 of the Wisconsin Statutes, and to report to the County Board on matters pertinent to the Highway Department and the Landfill.