

PERSONNEL COMMITTEE MEETING MINUTES
August 3, 2023
County Board Room

Present: Zipperer, Kennedy (absent), Kilmer, Ryczek and Thompson.

1. Zipperer called meeting to order at 8:30 a.m.
2. Review and approval of July 6, 2023 minutes. Motion by Zipperer, second by Kilmer. Motion carried.
3. Public Health requested to transition the Community Health Educator (CHE) position to part-time (20/hours/week) on October 2, 2023 until additional projects or work are obtained. Position will sunset with ARPA funding in 12/2024. Motion by Ryczek to approve the plan proposed, second by Kilmer, opposed by Zipperer Motion carried.
4. Medical Examiner requested new position. Motion by Ryczek to approve the new full time regular position of Deputy ME for the 2024 budget, 2nd by Kilmer. Motion carried.
5. DHS requested new positions for the 2024 budget. Motion carried by Ryczek for the new positions presented (Children with Disabilities Lead worker, Kinship/Family Support Worker, and Crisis, APS and Behavioral Health Supervisor while keeping the 35% FTE Therapist position. Motion by Ryczek to approve the positions for the 2024 budget and keep the 35% FTE Therapist, second by Kilmer. Motion carried.
6. Finance requested increasing the meal reimbursement rate by \$5.00 (breakfast \$13.00, lunch \$15.00, and dinner \$25.00) Motion by Kilmer to increase the reimbursement of meal rates, second by Ryczek. Motion carried.
7. Sheriff Department to request revised Dispatch Policy. Motion by Kilmer to approve the new policy, 2nd by Ryczek. Motion carried.
8. HR Director requested approval of a revised Bereavement Leave Policy. Motion by Ryczek to approve the revised policy and add ½ day for death of co-worker, second by Kilmer. Motion carried.
9. Next meeting September 7, 2023 at 8:00am instead of 8:30am

Submitted, Mechelle Thompson, H. R. Director