

PERSONNEL COMMITTEE MEETING MINUTES
July 06, 2023
County Board Room

Present: Zipperer, Kennedy, Kilmer and Thompson.

1. Zipperer called meeting to order at 8:36 a.m.
2. Review and approval of June 8, 2023 minutes. Motion by Kennedy, second by Kilmer. Motion carried.
3. DHS requested to refill Economic Support Specialist due to internal transfer. Motion by Kennedy, second by Kilmer. Motion carried.
4. DHS requested new positions for the 2024 budget. The Personnel Committee would like to see a cost analysis regarding eliminating 2.4 positions and replacing with 3 positions. This is tabled until the August meeting. Motion by Kennedy, second by Kilmer. Motion carried.
5. HR Director requested new employee and Department Head evaluation forms. Motion by Kennedy to use the new evaluation forms adding a section for supervisors to ask what they can be doing to support the employees on the employee evaluation form, second by Zipperer. Motion carried.
6. HR Director requested approval of a new exempt and non-exempt policy. Motion by Kennedy to approve the new policy, second by Kilmer. Motion carried.
7. HR Director requested approval to not take refills to the committee's for approval due to a new staffing report that will be provided to the committee monthly. Motion by Kennedy to not take refills to the committee for approval and replace this with the new staffing report provided by the HR Director monthly, second by Kilmer, Motion carried.
8. Zipperer made a motion to pay overtime on hours worked and holiday pay to stay compliant with the current policy, second by Kennedy. Motion carried.
9. Sheriff department request to refill Lieutenant position. Motion by Kilmer and second by Kennedy. Motion carried.
10. Next regular meeting August 3, 2023 at 8:30.

Joint meeting with Finance Committee – Meeting called to order by Chairman Roy Granger.

Present: Herb Dannenberg, Mike Keichinger, Tim Cottingham, John McGinley, Lori Chipman, and Katie Steinke. Steve Thomas was present by phone. Kennedy had to leave early from the Personnel Committee.

Robin Voge, WIC Director, was present to request to hire a WIC Dietician instead of a WIC Tech, as the WIC Tech cannot meet with clients and the WIC Dietician can. This position is grant funded. Motion Dannenberg second Keichinger to approve. Motion carried.

Sheriff Andy Zobel and Undersheriff Zach Board were present to discuss a law enforcement contract with the City of Elroy. They are asking to create 2 deputy positions to be fully funded by the City of Elroy. Motion Keichinger, second Dannenberg to hire 2 deputies and move forward on the contract negotiations with no cost to the County. Motion carried.

The joint meeting was closed.

Submitted, Mechelle Thompson, H. R. Director