

MINUTES OF THE FINANCE AND COMPUTER COMMITTEE MEETING

May 4, 2023

County Board Room

Meeting called to order by Chairman Roy Granger.

Present: Herb Dannenberg, Mike Keichinger, Tim Cottingham, Lori Chipman, Katie Steinke and Mike Hunkins

Present by phone: Steve Thomas

Absent: John McGinley

Motion Keichinger, second Thomas to approve the agenda as written. Motion carried.

Motion Dannenberg, second Keichinger, to approve the minutes of the April 6th meeting. Motion carried.
Motion carried.

Al Manna, Building & Grounds Director, to get bids for the Justice Center sign and will bring back to this Committee once the bid is approved by the Building Committee.

Al Manna, Building & Grounds Director, is requesting funds to renew the Justice Center parking lot lease with Canadian Pacific Railway. This lease covers the back row of the parking stalls parallel to the railroad tracks and is utilized for parking for Juneau County owned vehicles and public. The lease is currently \$3,370 annually with an increase of approximately \$70-80 per year. Motion Dannenberg, second Keichinger to pay the lease from LATCF funds for 2023. Motion carried.

The Highway Department is providing additional safety clothing to its employees. If they need more, the employees will have to purchase it.

The Highway Department pulled out of the Castle Rock Park project when they found out that there was not enough money to do their portion. The Committee requested that Lori meet with Parks and Highway to get the matter cleared up and to determine what additional funds may be needed and how to finance them.

Jean Schultz, Health Officer, was present to request a number of items.

The Health Department is requesting a smartphone for the Wisconsin Well Women program. All costs would be grant funded. Motion Keichinger, second Dannenberg to approve. Motion carried.

They are also requesting 2 smartphones for the Public Health educators to be paid with grant funds. Motion Keichinger, second Dannenberg to approve. Motion carried.

The third item being requested is a meeting owl, which is a device that allows you to have a camera and sound for video meetings. The cost is approximately \$2,100, which will be grant funded. Motion Dannenberg, second Keichinger, to approve. Motion carried.

The final item is a request for 3 portable monitors from grant funding. Motion Dannenberg, second Thomas, to approve. Motion carried.

Amanda Johnson, Lead Telecommunicator, was present to request \$27,127 to upgrade the 911 callworks system. Motion Dannenberg, second Keichinger, to take a resolution to County Board in May to purchase the upgrade with ARPA funds. Motion carried.

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Page 2

Mike Hunkins, IT Director, was present to talk about building camera access. The discussion and action will be done at the June meeting.

The cash on hand report was presented.

The monthly financial statements were sent to the Committee and no questions were asked.

Lori will be doing a financial training at the June County Board meeting on revenues and expenses.

The Committee discussed whether public comment should be included on the Finance Committee agendas and what rules they wanted to use. Motion Keichinger, second Thomas, that the meeting agenda needs to be posted one week and one day before the Committee meeting and if anyone wants public comment, they need to contact Roy or Lori by the end of the day one week prior to the meeting, and they will be allowed 2 minutes per individual or 5 minutes per group for comment. Motion carried.

The Committee adjourned to June 8, 2023 at 10:00am for the regular committee meeting.

Respectfully Submitted,

Lori Chipman

cc: Committee, Co Board Chair, IT, Finance, Treasurer, County Clerk