

MINUTES OF THE FINANCE AND COMPUTER COMMITTEE MEETING

January 5, 2023
County Board Room

Meeting called to order by Chairman Roy Granger.

Present: Steven Thomas (via phone), Herb Dannenberg, John McGinley, Mike Keichinger, Mike Hunkins, Denise Giebel, and Lori Chipman.

Motion Keichinger, second Dannenberg, to approve the minutes of the December 5 meeting. Motion carried.

Gary Pedersen, Sheriff Captain, and Elizabeth Geesaman, Sheriff Office Manager, were present to request to purchase a new server for their Spillman Software system from ARPA funds. Their server is getting older and they would like to upgrade. The cost is \$55,263. Motion Keichinger, second Thomas, to approve the purchase of a new server with ARPA funds by resolution at the January County Board meeting. Motion carried.

Gary shared with the Committee that the Sheriff's Department received a \$55,277.31 grant from the State ARPA funds to be used to purchase equipment and pay for training. All law enforcement units in the state received funding for this. The funds need to be spent by December 31, 2023. The Sheriff's Department has purchased a few items from this funding already. They want to replace the rest of their old radios, as well as old radios in the Emergency Management department. There are approximately 20 radios to be replaced. The total cost for this is \$47,800. Motion Keichinger, second McGinley, to approve the grant and related purchases by resolution at the December County Board meeting. Motion carried.

Terry Kleifgen, HR Director, was present to request to create a non-lapsing account for property and auto insurance. The County is looking to raise the deductibles, which will save in premiums. Terry would like the savings in premiums to be maintained in a non-lapsing account, as a balance to cover the increased deductibles or just to have a cushion against premium increases. Motion Keichinger, second McGinley, to approve a non-lapsing account for the insurance premiums. Motion carried.

There was a discussion on new signage for the Justice Center. It was sent back to the Building Committee to follow the purchasing policy and bring it back to Finance once the actual costs are known.

Mike Hunkins, IT Director, presented the committee with the County's Incident Response Plan. The Committee discussed it. Motion Keichinger, second McGinley, to take it to the January County Board meeting for approval. Motion carried.

Denise Giebel, County Treasurer, presented the cash on hand report.

The Committee adjourned to February 9, 2023 at 8:30am for the regular committee meeting.

Respectfully Submitted,

Lori Chipman

cc: Committee, Co Board Chair, IT, Finance, Treasurer, County Clerk