

Juneau County  
Building Committee Meeting  
April 13, 2023  
Second Floor Maintenance Office

PRESENT: Lynn Willard, Chairman, Mike Keichinger, Ray Zipperer, Dawn Buchholz, Jean Schultz and Representative Al Manna.

1. CALL TO ORDER  
Meeting called to order by Lynn Willard, at 8:30 am.
2. MEETING AGENDA  
Motion by Lynn Willard, second by Ray Zipperer to approve the Meeting Agenda as printed.  
Motion carried.
3. PREVIOUS MINUTES  
Motion by Ray Zipperer, second by Mike Keichinger to approve the minutes of the previous Meeting. Motion carried.
4. VOUCHERS  
Motion made to approve vouchers by Mike Keichinger, second by Ray Zipperer, motion carried.
5. RECLINER HEALTH DEPARTMENT  
Tabled until June due to Health department committee meeting. Requesting feedback from Health department committee once this has been presented to them.
6. WASHER AND DRYER SERVICES BUILDING  
Dryer will not conform to fire regulations. Suggestion made to use jail dryer or go to local laundry mat.
7. BED BUG CLEANING AND CONTROL SERVICES BUILDING  
Al to check into bed bug machine and areas it can be used in.
8. SERVICES BUILDING ART WORK ON WALLS  
Al to accumulate information from all county buildings.
9. OFFICE RENTED BY FORWARD SERVICES  
Al will address issue with W2 employee and Forward Services.
10. FARMERS MARKET  
Al will contact Mauston chamber.
11. AFTER HOURS MEETINGS IN 209  
Discussion on meetings going until 8:00pm. Robot and custodial duties are being affected and no communication made to the Maintenance department of changes being made. Committee requested a copy of the 209 room calendar.

12. CUSTODIAN POSITION

Approved at Personnel meeting and has been posted.

13. FOLLOW-UP MAINTENANCE ITEMS

SERVICES PARKING /ADA SPOT

New bollard covers and sign have been installed. Waiting on cement work.

SERVICES WINDOW CLEANING

Inside windows have been cleaned.

ECONOMIC SUPPORT/CHILD SUPPORT ROOM CHANGES

Rooms keying changes are complete.

COURTHOUSE FIRE HOSES

Removed hoses and scrapped.

BOOKING CELL CONVERSION

NTR

JUSTICE CENTER RE-NAME SIGNAGE

Approved, waiting for funding.

COURTHOUSE FLUSHING WATER SYSTEM

Have been flushing second floor water since 3/10/23. No reports on water issue.

14. MAINTENANCE REPORT

Motion by Lynn Willard, second by Ray Zipperer to approve the Maintenance report. Motion carried

15. TOPICS FOR NEXT MEETING

16. SET NEXT MEETING DATE

The next meeting was set for **Thursday, May 11, 2023 at 8:30 am in the 2<sup>nd</sup> floor Maintenance office.**

17. ADJOURN

Motion by Ray Zipperer, second by Lynn Willard to adjourn. Motion carried. Meeting adjourned at 10:35am

Respectively submitted,  
Al Manna