

Juneau County
Building Committee Meeting
March 9, 2023
Second Floor Maintenance Office

PRESENT: Lynn Willard, Chairman, Mike Keichinger, Ray Zipperer, Dawn Buchholz, Colleen Beier,
and Representative Al Manna.

1. CALL TO ORDER
Meeting called to order by Lynn Willard, at 12:45 pm.
2. MEETING AGENDA
Motion by Lynn Willard, second by Ray Zipperer to approve the Meeting Agenda as printed.
Motion carried.
3. PREVIOUS MINUTES
Motion by Mike Keichinger, second by Ray Zipperer to approve the minutes of the previous Meeting. Motion carried.
4. VOUCHERS
Motion made to approve vouchers by Lynn Willard, second by Ray Zipperer, motion carried.
5. SERVICES PARKING /ADA SPOT
The ADRC committee approved \$300 for Bollards and sign.
6. FOLLOW-UP MAINTENANCE ITEMS
CHILD SUPPORT MAIL BOXES
Dawn said they will leave things as they are.
7. SERVICES WINDOW CLEANING
Al will coordinate his crew and contact Dawn with a plan to proceed.
8. BOOKING CELL CONVERSION
Colleen explained why there is a need for this. Colleen will contact another facility and set up a visit with Al.
9. JUSTICE CENTER PARKING AND VEHICAL SIGN MOVE
After discussion, we will pay the rent. Al will get with Finance.
10. JUSTICE CENTER RE-NAME SIGNAGE
LaCrosse sign was chosen. This will need to go to Finance for funding.
11. COURTHOUSE FLUSHING WATER SYSTEM
Will start to flush second floor this week.
12. COURTHOUSE PUTTING FILTERS ON BUBBLERS
This will be left as is.

13. COURTHOUSE CHECKING FIRE HOSES

These were taken out of service years ago due to proper training. The hoses will be removed and the lines capped.

14. WORK ASSIGNMENTS, MOVES

Maintenance will take direction from the Building and Grounds Committee. The door locks will be changed per the move requested.

15. MAINTENANCE REPORT

Motion by Lynn Willard, second by Mike Keichinger to approve the Maintenance report. Motion carried.

16. TOPICS FOR NEXT MEETING

Dryer in Services building, bed bug issues

14. SET NEXT MEETING DATE

The next meeting was set for **Thursday, April 6, 2023 at 12:00 pm in the 2rd floor Maintenance office.**

15. ADJOURN

Motion by Lynn Willard, second by Mike Keichinger to adjourn. Motion carried. Meeting adjourned at 2:45pm

Respectively submitted,
Al Manna