

ADRC of Eagle Country Governance Board Meeting Minutes January 27, 2023

The Aging and Disability Resource Center of Eagle Country Governance Board meeting was called to order at 10:00 a.m., Friday, February 24, 2023 through video or phone call via Zoom. This meeting can be attended by dialing 1-312-626-6799 and using meeting ID: 892 3893 5649 when prompted.

Members Present:

Jill Doll, David Scribbins, Jack Jasinski, Heidi Randall, Linda Munson, Donald Seep, Pat Dearth, Diane Cox

Members Absent:

Others Present:

John Grothjan, Roxanne Klubertanz-Gerber, Roby Fuller, Ingrid Kovars, Tiara Hoffman, Amy Eastlick

Board Chairperson, David Scribbins, called the meeting to order at 10:00 am.

Approval Agenda and Posting:

Motion by Diane Cox, second by Jack Jasinski approve the agenda and proper posting. Motion carried.

Approval of Minutes:

Motion by Heidi Randall, second by Donald Seep to approve the minutes of the February 24, 2023. Motion carried.

Welcome from David Scribbins, Chairperson of the ADRC of Eagle Country Governing Board

Citizen Comments:

Board Education: The Disability Benefit Specialist Program, Amy Eastlick and Tiara Hoffman

Amy Eastlick and Tiara Hoffman presented information on the Disability Benefit Specialist (DBS). Presentation included target demographic served by the DBS; services offered; various applications, appeals and processes the DBSs are able to assist individuals with; support to DBS from advising attorneys; continued training for the DBS; advocacy for individuals; future of the program in Wisconsin; what a DBS can help an individual with once a disability determination is made; continuing disability

reviews; education to enable individuals to make decisions for themselves; and an example case description.

Opportunities for advocacy were discussed.

Regional financial update:

Fund Balance recommendation from the Regional Fiscal Team:

The fund balance was established with underspending from 2018 with contributions from each County. From that balance, it was agreed to give \$10,000 to Sauk County to offset the tax levy contributed to their budget. Juneau, Crawford and Richland Counties continued to contribute to this balance up through 2022. This brought us to a balance of \$60,583 at the end of 2022. This is a new region and new marketing and printed office supplies will be a large expense this year. The Regional Fiscal Team suggests these expenses be paid for by the fund balance up to \$20,000 and the remaining fund balance will be disbursed back to the counties at the percentage of funding each county contributed to the full fund balance.

The Regional Fiscal Team also agreed the 2023 contracted allocations to each office will be \$5,000 above the original 2022 contract amounts.

Motion by Jack Jasinski, second by Linda Munson to approve up to \$20,000 to be spent on marketing materials and the remainder will be disbursed back to the counties at the percentage each contributed to the total fund balance. Counties can then decide to keep that amount or contribute to the new 2023 ADRC of Eagle Country fund balance. Motion carried.

Fund Balance Policy:

Motion by Donald Seep, second by Jill Doll to approve the Fund Balance Policy as written. Motion Carried

Advocacy Updates

Disability Advocacy Day March 23.

Aging Advocacy Day May 9.

Update on meetings with legislators. Update on the status of the Governors Biennial budget.

Regional Budget Reports

Approve Regional Office Expense Sheet and Dementia Care Specialist Expense Sheets

Motion by Heidi Randall, second by Linda Munson to approve the February 2023 Regional Office Expenses. Motion Carried.

Motion by Linda Munson, second by Diane Cox to approve the February 2023 DCS Expenses. Motion Carried.

Regional and Office Updates - Written Summaries

Handout included.

Resignation of Crawford County ADRC Director.

Application for ARTs grant to bring The Remember Project back to our region this summer.

ADRC sponsored movies in partnership with local theater in Richland County. This partnership with a local theater will also be coming to Crawford County.

Policy Review and Approval

Emergency Procedures Policy reviewed.

Motion by Jill Doll, second by Jack Jasinski to approve the Emergency Procedures Policy as written. Motion carried.

Next Meeting Date:

April 28, 2023 at 10:00am

Other Discussion and Suggested Items for Next Agenda:

Regional Director annual employee evaluation format. Future closed session topic.

Board Education: Elder Benefit Specials program.

Adjourn:

Motion by Jack Jasinski, second by Diane Cox to adjourn the meeting. Meeting adjourned at 11:26 a.m. Motion carried.

Respectfully Submitted,
Ingrid Kovars
Regional Quality Coordinator
And John Grothjan
Regional Director