

ADRC of Eagle Country Governance Board Meeting Minutes August 25, 2023

The Aging and Disability Resource Center of Eagle Country Governance Board meeting was called to order at 11:00 a.m., Friday, August 25, 2023 at Community Services Building 221 West Seminary Street, Richland Center, WI 53581. This meeting can also be attended through video or phone call via Zoom. This meeting can be attended by dialing 1-312-626-6799 and using meeting ID: 884 6019 2154 when prompted.

Members Present:

Heidi Randall, Jack Jasinski, David Scribbins, Diane Cox, Linda Munson, Jill Doll, Pat Dearth, Donald Seep

Members Absent:

Crystal Clark

Others Present:

John Grothjan, Gina Laack, Ingrid Kovars

Board Chairperson, David Scribbins, called the meeting to order at 11:00 am. This meeting is being recorded.

Approval Agenda and Posting:

Motion by Linda Munson, second by Heidi Randall approve the agenda and proper posting. Motion carried.

Approval of Minutes:

Motion by Jill Doll second by Diane Cox to approve the minutes of the June 23, 2023. Motion carried.

Welcome from David Scribbins, Chairperson of the ADRC of Eagle Country Governing Board

Citizen Comments:

Board Education: The Regional Model

John Grothjan gave a presentation about the Regional Model. Presentation included: mission statement, services the ADRCs offer to customers, regional office supports to the counties in the region, staff and the Dementia Care Specialist including: budgeting and fiscal responsibilities, process improvement, systems access, marketing, continuity of services, advocacy, and reporting/ representation of the region to the state Office of Resource Center Development. Goals for the region were also shared.

Advocacy Updates: CARE Act

The CARES act is intended to mandate hospitals to educate/train the caregiver of an individual in cares needed when discharging. Hospitals are already doing this in some capacity and are concerned with staffing needs. Discussion.

Motion by Donald Seep, second by Jill Doll to write a letter of support for the CARE Act as a regional board to our legislators. Motion Carried.

Regional Budget Reports

Approve Regional Office Expense Sheet and Dementia Care Specialist Expense Sheets

Motion by Donald Seep, second by Heidi Randall to approve the June and July 2023 Regional Office Expenses. Motion Carried.

Motion by Linda Munson, second by Pat Dearth to approve the June and July 2023 DCS Expenses. Motion Carried.

Regional and Office Updates - Written Summaries

Handout included.

Discussing of Juneau County wage study.

Discussion of budget process for region.

Discussion and action to move the part time DCS position from the Regional Office to the Mauston Office effective Jan. 1, 2024

The 0.5 Dementia Care Specialist is located in Juneau County. It would be beneficial to have the Juneau County Director responsible for this position and its budget.

Motion by Jack Jasinski, second by Diane Cox to move the move the part time DCS position from the Regional Office to the Mauston Office effective Jan. 1, 2024. Motion Carried.

Discussion and possible action regarding the Regional Director Annual Review process

Current process discussed. Discussion of future process. The process should be a closed session to review the self-evaluation for the Regional Director and perform an employee evaluation. Consultation with Juneau County Corporation Counsel for closed session process. Process will be reported out the Governing Board Chairperson. Closed Session will be added to January 2024 Agenda.

Next ADRC of Eagle Country Governing Board Meeting

September 22, 2023, 10:00am via Zoom.

Suggested Items for Next Agenda:

Approval of ADRC of Eagle Country Regional Budget. Policy Review and approval. Regional Director Evaluation form will be a part of the next board meeting mail out.

Adjourn:

Motion by Diane Cox second by Pat Dearth to adjourn the meeting. Meeting adjourned at 12:24 p.m. Motion carried.

Respectfully Submitted,
Ingrid Kovars, Regional Quality Coordinator
And John Grothjan, Regional Director