

JCAIRS 501c3

Board Meeting: 6:30 pm – Monday, June 5, 2023

Ganther Pavilion: Veterans Memorial Park, Mauston WI

AGENDA

- I. Call to order:
- II. Roll call:
- III. Review and approval of May 1, 2023 meeting minutes:
- IV. Calendar of events: updates sent to members via email
- V. Discussion and action of committees:
 - A. Marketing committee
 - B. Breakfast at the Fair
 - C. Barn Dance committee: 9/23/23 - follow-up WRJC, live music (Barn Dance)
 - D. Veterans memorial group update
- VI. President's report:
 - A. Building replacement valuation: Ben Poole
 - B. USDA Janitorial Service: cleaning update
 - C. Elm tree removal update
 - D. Tree planting update
 - E. Sound System server USDA
 - F. Grounds work update
 1. Water repair FFA/4-H Food Stands
 2. Upgrade to Grand Stand roof
- VII. Fair Board Liaison:
 - A. Compeer grant update
- VIII. Treasurer's report:
 - A. Room tax funds
 - B. Audit report
- IX. Items for July agenda:
- X. Next meeting: **July 10, 2023** (NOTE: one week later to avoid July 4th issues)
- XI. Adjourn:

JCAIRS 501c3

Board Meeting: 6: 30 pm, Monday, May 1, 2023

Ganther Pavilion, Veterans Memorial Park – Mauston WI

MINUTES

- I. **Call to order:** Meeting was called to order by President Dan Wafle at 6:30 pm.
- II. **Roll call:** Attending – Dan Wafle, Rundi Delmore, Tony Babcock, Judy Kennedy, Herb Dannenberg, Rick Noe, Carl Miller, April Martell, Laura Taake, Brian McGuire, Steve Thomas, Sandy Madland, Joan and Mick McCormick. Quorum present.
- III. **Review and approve April 3, 2023 meeting minutes:** Motion by Laura Taake, second by Tony Babcock to approve the minutes as presented. Motion carried by voice vote.
- IV. **Calendar of events:** Members received the current calendar of events via email. Dan Wafle has a new event to add: Erickson wedding September 9-10, 2023. Secretary update the Calendar of Events to reflect the change and re-send to members.
- V. **Discussion and action of committees:**
 - A. **Marketing committee:** Website and brochure should be ready for launch by 6/1/2023. The committee is researching a mobile fee collection option for the website and for publication in the brochure.
 - B. **Breakfast at the Fair and Barn Dance:** The first meeting of the planning committee was April 24, with 9 people attending. June 26th, 6:30 pm, is the next meeting in the office of the Holig Dairy building. John Hamm has confirmed that he and his staff will cook and serve biscuits and gravy and scrambled eggs for Breakfast at the Fair. Dan Wafle will contact WRJC to live-cover the event. Yard signs are being designed to advertise. Mick McCormick will send invitation letters to Senator Marklein, Representative Kurtz, and U.S. Representative Van Orden. Pizza and Barn Dance is scheduled for September 23, 2023. Dan will contact Dr. Bob to provide DJ services. Board members are encouraged to offer additional live music options as well.
 - C. **Veterans memorial group report:** Tabled to June.
- VI. **President's report:**
 - A. **Building replacement valuation:** Ben Poole. Ben called, running late at meeting. Rescheduled to June JCAIRS meeting. Dan Wafle will also check with Hartje Construction regarding their current estimate for building/replacement costs.
 - B. **RV exit report:** RV exits went well. Most were gone between 6:30 and 10:00 am. For the second year, the storage schedule conflicted with the Fair Board's sheep and swine tagging. Tony Babcock will follow-up with the Fair Board regarding the 2024 schedule.
 - C. **USDA Janitorial Service (Cleaning Solutions):** Dan Wafle had discussed the possibility of having Cleaning Solutions, the USDA's maintenance contractor, do a thorough cleaning of the Ganther Pavilion, including restrooms, office/conference room spaces. Their estimate is \$160.00. Motion by Brian McGuire, second by Joan McCormick to approve the \$160 expenditure to the vendor and work to be completed by June 1, 2023. Motion carried by voice vote.
 - D. **Elm tree disposal:** Tony Babcock will check with Juneau County Highway Department to see if they will cut it down and dispose of the wood. Joan McCormick will contact Oh

Arts! To see if they would want some of the wood for art projects and April Martell may be interested in some of the wood for various 4-H uses.

- E. **Tree planting:** Dan Wafle marked locations for 5 new trees to be planted by Lulich Landscaping, avoiding underground plumbing and wiring.
 - F. **Memorial benches:** The Miller memorial bench is ordered. Siting is pending. Carole Bradley's bench is currently being stored inside.
 - G. **Grounds work report:** Dan Wafle cleaned around the barns and reports that Royal Rumble went well. He noted nothing of import regarding their use of the grounds. Even with rain, the grounds were in good condition.
 - H. **Ticket booth stainless steel:** Dan Wafle states that work on the ticket booth is nearly complete. Jim Weber is getting prices on stainless steel and hopes to use "cut-offs" in order to get better rates; hoping to have estimate by June. The electrician is standing by to finalize hook-ups. Dan Wafle also made the Board aware that Kruz Fire and Security missed sending JCAIRS a bill for \$4245 for the sound system server located in the basement of USDA. Dan may request that the insurance claim be reopened to cover the fee.
- VII. Fair Board Liaison:**
- A. **Compeer grant update:** No news to report
- VIII. Treasurer's report:** Rundi Delmore provided hard copies of income/expense reports for March 2023. She reminds the Board that its \$10,000 interest payment for the water and sewer lines loan is due shortly. She also reports that Linda Householder, our accountant with Bank of Mauston, will be retiring. Frank Vinopal will replace her as our representative. Motion to approve the Treasurer's report made by Judy Kennedy, second by Steve Thomas. Motion carried by voice vote.
- A. **Room tax fund:** Current fund balance is \$21,949.16. Preliminary estimates on updating the website and printing/ mailing the new JCAIRS brochure is ~\$13,000.
 - B. **Audit report:** No report.
- IX. Items for June agenda:** Secretary will review meeting notes and develop draft.
- X. Next meeting:** Monday, June 5, 2023.
- XI. Adjourn:** Meeting adjourned by Dan Wafle at 7:30 pm.

Minutes submitted by Judy Kennedy, Secretary: JCAIRS