



Juneau County
Department of Human Services
Board Minutes
March 7, 2023
8:30 am

Members Present: Judy Kennedy, Richard Kilmer, James Ryczek, John McGinley
Julie Quist, Carl Wildes, Dawn Buchholz, Mary Jo Onsager

Members Absent: Peggy Saylor

Call to Order

The Juneau County Human Services Board meeting was called to order at 8:30am by Chairperson James Ryczek in the Juneau County Courthouse County Board Room. It was noted the meeting had been posted in accordance with the law.

Approval of Minutes

Motion made by Richard Kilmer and seconded by John McGinley to approve February 7, 2023 meeting minutes. Motion carried.

Discussion and possible nominations for new committee member

Peg Saylor has resigned due to scheduling conflicts. Suggestions discussed, Dawn to reach out to potential members.

Possible motion and approval to recruit and hire general LTEs to train for and cover front desk for staff FMLA leave and complete Economic Support work throughout 2023 as needed (paid for by Income Maintenance specific ARPA funds)

Between conversations with the Finance Director and Human Resources Director, given funds available in current budget, request does not require committee approvals. However, Human Services Board approval is requested. Motion to proceed request to County Board Chair and part-time Administrative Coordinator made by Richard Kilmer and seconded by Judy Kennedy. Motion carried.

Possible motion and approval to recruit and hire a Bachelor's level LTE to provide prevention services (paid by the Substance Abuse Prevention and Treatment Block Grant)

To focus on prevention services, building up recovering community at large and promote within the county. Motion to proceed request to County Board Chair and part-time Administrative Coordinator made by Judy Kennedy and seconded by Richard Kilmer. Motion carried.

Possible motion and approval to fill Human Services position(s)

None at this time.

Overview of Human Services Program Descriptions with acronyms

Handout to be updated with more program acronyms and details.

Human Services Board report outs (if any)

Discussion regarding state budget.

Director report outs (if any)

Bedbug update – discussion on prevention and precaution. Staff questions who would be responsible if they have to treat their personal homes. Human Services policy states Human Services is not responsible; brought to board to inquire if policy should be changed. Potential to put in a dryer in the building, area set up for heat machine not plausible to use because of location, looking into other treatments. To be added to next month’s agenda for further discussion.

Items for Future Meetings

Presentation by Community Support Program

Update regarding status of staff flex work schedules approved by Human Services Board through March 31, 2023. Possible motion and approval to continue.

Next Meeting Date – Tuesday, April 4, 2023 at 8:30 am in Juneau County Board Room or via Zoom

Possible motion and approval to enter into closed session for considering compensation and performance evaluation data of Human Services Director and select Human Services staff referenced in HRSA spending plan (per Wisconsin State Statutes 19.85 (1)(c))

Motion to enter into closed session made by John McGinley and seconded by Richard Kilmer. Motion carried.

Director review (including updates from past goals and staff survey results)

Discussion regarding HRSA spending plan as it pertains to special compensation for select Human Services staff

Possible motion and approval to end closed session and return to open session

Motion to end closed session made by Judy Kennedy and seconded by Richard Kilmer. Motion carried.

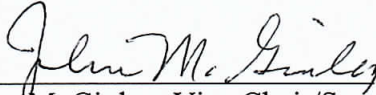
Possible motion(s) and approval(s) on closed session discussion

Motion to approve close session discussions made by Richard Kilmer and seconded by Judy Kennedy. Motion carried.

Adjourn

Motion to adjourn Juneau County Human Services Board meeting made by Judy Kennedy and seconded by John McGinley. Motion carried.

Respectfully Submitted by,



John McGinley, Vice Chair/Secretary



Alison Brown, Recorder