



**Juneau County
Department of Human Services
Board Minutes
June 6, 2023
8:30 am**

Members: James Ryczek, Chair, John McGinley, Vice Chair/Secretary,
Richard Kilmer, Judy Kennedy, Julie Quist, Carl Wildes, Betty Kryka

The Juneau County Human Services Board Meeting was called to order at 8:30 am by Chairperson James Ryczek in the Juneau County Board Room. It is noted the meeting had been posted in accordance with the law.

Roll Call: Members Present: James Ryczek, John McGinley, Richard Kilmer, Judy Kennedy, Julie Quist, Carl Wildes, Betty Kryka; Absent: None; also present: Dawn Buchholz, Mary Jo Onsager, Alison Brown

Acknowledgment of compliance with the Open Meetings Law.

Approval of Agenda

Motion to approve agenda made by Julie Quist, seconded by Betty Kryka. Motion carried.

Approval of Minutes

Motion to approve May 2, 2023 minutes made by John McGinley, seconded by Richard Kilmer. Motion carried.

Economic Support Presentation

Diana Wood and staff present for Economic Support. Juneau County is one of 8 counties in the Capital Consortium. They serve consumers looking for information/eligibility for benefits such as Healthcare (Family, Elderly/Blind/Disabled and Long-term Care/Nursing Home), FoodShare, and Child Care assistance. Workers currently average between 750 and 850 cases per worker. In 2022, the unit served the following number of Juneau County citizens: 67 Wisconsin Shares Child Care families (consisting of 113 children), 5,059 Medical Assistance program recipients, and 6,065 FoodShare program recipients (4,084 adults and 2,054 children--children becoming adults during the year are counted in both categories).

Motion and approval to fill Human Services position(s)

Motion to fill Receptionist position made by Judy Kennedy, seconded by Richard Kilmer. Motion carried.

Update regarding County Board Room Zoom capabilities for Human Services Board meetings

Dawn to add disclaimer on agenda until Zoom is available.

Discussion and possible motions and approvals of 2024 Public Participation Planning and 2022 Annual Report Process; 2024 Budget Process and requests (including possible re-classes and new positions)

Dawn is required to report to state regarding Juneau County Human Services' 2024 Public Participation Plan by July 1st. Last year annual report was given to Human Services Board in August, then to County Board in September. Dawn would like the Public Hearing to be moved up one week. Tentatively to meet August 1st at 8:30am for 2022 Annual Report to Human Services Board, September 5th 8:30am for 2024 Budget Presentation to Human Services Board,

Annual Report to County Board on September 19th, and then September 20th for Public Hearing and Human Services Board meeting at 7:00pm at Hatch Library. October meeting to be discussed. Invitations for Public Hearing to be sent out to Law Enforcement, School Superintendents, and staff to share with consumers and encourage their attendance. Requesting to have annual report and consumer presentation moved up on county board agenda. To change format of Annual Report to have more comparisons and money related. At August 1st meeting, the Human Services Board will give suggestions on how to edit annual report for County Board presentation. Motion to proceed with above planning process made by Judy Kennedy, seconded by John McGinley. Motion carried.

2024 Re-class Requests: If County Board passes Wage Study resolution, Human Services' requested re-classes will be presented to wage study vendor. Grade 17 Bachelor's level positions to be moved to Grade 19. Comprehensive Community Services Lead Worker to be upgraded from Grade 19 to Grade 20. Bachelor's level LTEs to first step of Grade 17 and Master's level LTEs to first step of Grade 20. Family Support Workers to move up from Grade 7 to Grade 9. Child Support Manager to go from Grade 21 to Grade 25. Receptionists to be moved from Grade 4 to Grade 5. Creation of Grade 22 Master's level position. Motion to forward recommendations to Personnel Committee made by Judy Kennedy, seconded by Richard Kilmer. Motion carried.

New positions as part of the 2024 budget process: Eliminate Birth to Three Coordinator position to create Children with Disabilities Lead Worker. Creation of Kinship/Family Support Worker. Keep 35% FTE Therapist. Eliminate one Crisis & Adult Protective Services position for creation of Crisis, Adult Protective Services and Behavioral Health Supervisor position. Motion to approve creation of new positions made by Richard Kilmer, seconded by Judy Kennedy. Motion carried.

Human Services Board report outs (if any)

- Human Services Day at the Capitol follow-up letters and emails handout
- ARPA discussion
- Community Action Teams membership discussion

Director report outs (if any)

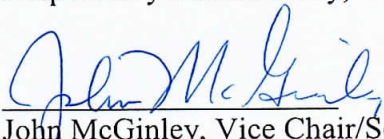
County of Residence Legislative Hearing

Items for Future Meeting(s)

Child Protection Services and Youth Justice Presentation

The next Human Services Board meeting will be held Wednesday, July 5, 2023 at 8:30 am in the Juneau County Board Room. Meeting adjourned at 10:40 am.

Respectfully Submitted by,



John McGinley, Vice Chair/Secretary



Alison Brown, Recorder