

MEETING MINUTES

COMMITTEE MEETING OF THE JUNEAU COUNTY BOARD OF AGING AND DISABILITY

NOTICE THAT THE JUNEAU COUNTY COMMITTEE ON AGING and DISABILITY OF THE JUNEAU COUNTY BOARD WILL MEET ON:

DATE: Monday November 21, 2022

TIME: 9:30 a.m.

PLACE: Human Services Building Rm 209

SUBJECTS TO BE DISCUSSED OR ACTED ON:

1. Call to order
 - a. Present: Jack Jasinski, Kim Strompolis, Howard Fischer, Tim Miller, Crystal Clark, William Riley, Cynthia Peterson, Mary Alice Lasswell, Marcy Krogh, Judy Zabal, Iny Emery, Kathy Kucher
2. Citizen Comments
 - a. Received a compliment on how informative the newsletter has been.
3. Motion to approve minutes of the September 26, 2022 & Special Meeting October 11, 2022 meeting and posting of the agenda 1st Mary Alice Lasswell 2nd Marcy Krogh Motion Carried.

Old Business:

4. Monthly Financial Report/Operation
 - a. Working with Lori Chipman over the last 2 months to monitor budgets. Aging has been working on spending down the AFCSP grant; there has been a change in the way case management time reporting is captured for the grant which has left unspent funding- the Office is continuing to work on spending down the grant. In the Nutrition Program, there has been an approved transfer of C1 funds to offset C2 funds; the state is currently advocating at the Federal level for permanent increased funding for home delivered meal programming, however this has not occurred yet. Aging does have ARPA funding for 2022 that has not been applied yet to Aging Program costs. The transportation program is going well as well as the ADRC budget. There will be a regional governing board meeting in December to determine ADRC Fund Balance for the ADRC of Eagle Country Region.

New Business:

5. 2023 Budget Update
 - a. Discussed previous budget discussion and cut considerations due to budget limitations in 2023 however due to financial error from the finance department, no cuts to the Nutrition Program Budget in 2023 had to be made. Discussed increased costs for 2023 specifically to the nutrition program. The below items will remain as changes to the nutrition program for 2023.
 1. renegotiation of current MCO contracts for meals
 2. change suggested donation of \$4.00 per meal to \$4.25
6. Nutrition Contract Reviews including Mauston Meal Site for 2023
 - a. Mauston American Legion submitted a rental hall bid for the 2023 meal distribution as well as a revised proposal from Wag's & Co Catering. Wag's and Company proposal included the rent for the hall to be \$7.25 however previous discussion was to remove the rental hall fees connected to contract and pay separately to the American Legion.

- b. Discussion was had to keep Lyndon Station Meal Site at Beagles Bar closed until further notice moving into 2023.
 - c. Motion was made to close the Lyndon Station Meal Site for 2023, and to accept and confirm that the contracted rate for 2023 is \$6.60 a meal for Wag's & Co, and pay the Mauston American Legion a rental space fee of .65\$ per meal per month with monthly payments being made to both the Mauston American Legion and also Wags and Company. 1st Mary Alice Lasswell 2nd Kim Strompolis Motion Carried
7. Lyndon Station Meal Site Update
 - i. See action item 6
 8. Juneau County Website Update
 - a. Howard gave an update on the website and the upgraded features that are possible with revamping the website. The Committee is making the request to the finance committee on which website company has been selected and cost estimation to create a new website.
 9. Request for approval of ADRC funds to support website upgrade
 - a. This action was tabled until December.
 10. Review of expenditures from Buildings Committee for Handicap Accessible Parking Space/request for ADRC funds to pay for updates to space
 - a. This action was tabled until December.
 11. Request and discussion for department specific credit card
 - a. With recent purchases and the bulk orders that are made for various different programs, request made for a departmental credit card.
 - i. Motion was made 1st Iny Emery 2nd Tim Miller to request to finance for a departmental credit card. Motion Carried.
 12. ADRC Elf to an Elder
 - a. Gave a brief overview of the Elf to an Elder program and how many elders were assisted last year.
 13. Men's Shed Update
 - a. Update provided on the Men's Shed and upcoming programs.
 14. Potential items for next meeting: 9,10,12 as well as update on Mauston Meal Contract
 15. Set next meeting date – December 19, 2022 @ 9:30a
 16. Motion to adjourn
 - a. Motion was made to adjourn the meeting 1st Mary Alice Lasswell 2nd William Riley Motion Carried.