

MEETING MINUTES
COMMITTEE ON AGING & DISABILITY

DATE: Monday February 21, 2022

TIME: 9:30 a.m.

PLACE: Human Services Building Rm 140 or Zoom Option

1. Call to order
 - a. Present: Steven Thomas, Jack Jasinski, Kathy Kutcher, Marcy Krogh, Judy Zobel, Crystal Clark, Iny Emery, William Riley, Cynthia Peterson, Gina Laack, Chelsey Turpin
 - b. Absent: Mary Alice Lasswell
2. Citizen Comments
 - a. No Citizen Comments at this time
3. Motion to approve minutes of the January 18, 2022 meeting and posting of the agenda
 - a. Motion to approve January 18, meeting minutes 1st Jack Jasinski, 2nd Kathy Kutcher Motion Carried.

Old Business:

4. Monthly Financial Report/Operation
 - a. Updated board on being \$17,000 dollars under budget and that money goes back to regional ADRC. Our aging budget came in under budget as well. Discussed Spring Brook access which ties to number 6 on the agenda – please see below.

New Business:

5. Town Hall Update
 - a. Updated board on how the ADRC presentation at the Necedah village hall and town board meeting went.
6. Spring Brook Access
 - a. Discussed along with monthly financial reports how Spring Brook access would help us manage our budget and allow us to provide accurate and detailed reports to our board. Motion was made to allow full read only access to spring brook. 1st Jack Jasinski 2nd Cynthia Peterson Motion Carried.
7. Request for Aging Front office to do family care billing
 - a. Discussed the efficiency of the ADRC handling our own Family Care billing versus finance. Motion was made for the ADRC to take on this task. 1st Jack Jasinski, 2nd Judy Zobel
8. LTE Van/ Bus Driver position – Update
 - a. Position was approved and waiting to be posted.
9. Railing/Sign Update
 - a. Looking to add a handicap logo to the sign and where it should be placed for finalization will be presented next meeting
10. Update on AARP Tax Prep
 - a. Gave an update on taxes. Gave a brief overview of how it works. The ADRC is no longer taking appointments at the request of AARP as they are booked, gave recommendations of where else Juneau County residents could go.
11. Meal site Updates
 - a. Mauston – is going well and Eva is doing a great job
 - b. Elroy – we are still waiting on a cook for them; possibilities on this week

- c. Wonewoc – Things are going well, the ADRC will be working with Bernie's and the mealsite volunteers and provide an update on policies
 - d. Bluffs – Camp Douglas is doing great, average 10 to 15 participants, continuing to work on the refrigerator request with what spacing we have.
- 12. Nutrition Program Tables/Chairs in Loan Closet
 - a. Tabled until we get update from Finance
- 13. Update Discussion of Food Transporters Job Descriptions
 - a. Updated board on Food Transporters Job descriptions as we have updated them
- 14. Board Education
 - a. Board discussed topics of Dementia – will invite Abby Heckman, DCS to come and speak and provide dementia live training with the board
- 15. Potential items for next meeting
 - a. Fire extinguisher training, Board Job Description Update, Board By Laws Update, Employee Job Descriptions Update
- 16. Set next meeting date
 - a. Next Meeting March 21, 2022 at 9:30a
- 17. Motion to adjourn
 - a. Motion to adjourn meeting 1st Jack Jasinski, 2nd Kathy Kutcher Motion Carried.